

AUGUST 05 2025

Item No.: 23  
Date: 12 2025 AUG

Hon. LEONARDO JAVIER Jr.  
VICE GOVERNOR  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte

Sangguniang Panlalawigan  
Province of Leyte

**RECEIVED**

Date: AUG 07 2025  
By: [Signature]

Dear Vice Governor Javier,

Greetings!

In response to your notice of Call of Accreditation, kindly be informed that Bugho Farmers Association, with the office address of Sitio Capilihin Brgy. Bugho Alangalang, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan.

Sincerely,

  
ANALYN A. GASPAY  
President

## APPLICATION FORM FOR ACCREDITATION

**Name of**

**Organization:** BUGHO FARMERS ASSOCIATION

**Address:** SITIO CAPILIHAN BRGY. BUGHO ALANGALANG LEYTE

**Contact :** 09052496113

**Email Address:** Analynabamogaspay@gmail.com

**Date Organized:** \_\_\_\_\_

**Sector/s Represented:** Farmers Association

**Purposes/Objectives:**

The purpose of this application is to secure accreditation from the Sangguniang Bayan as an official partner in local governance enabling our organization to actively participate in the municipality's development initiatives. This accreditation will serve as a formal recognition of our commitment to collaborative governance, empowerment of marginalized sectors, sustainable progress and transparency and accountability.

**Services that the organization provides or can participate in:**

Bugho Farmers Association is an association who are engage in rice production. By aligning with the section 17 framework, the association can amplify their impact while supporting decentralization and local autonomy. Association can engage the Brgy. Level in solid waste management, health and social welfare and community beautification and even in the municipal level such as environmental protection, public infrastructure and health care programs.

**Registering Agency:**

**Date Registered:** \_\_\_\_\_

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

Accrediting Agency (if any) :

Date Accredited: \_\_\_\_\_

- Commission on Population and Development (POPCOM)  
 Philippine Drug Enforcement Agency (PDEA)  
 Department of Labor and Employment (DOLE)

Others (specify):

**Organizational Level:**

- Barangay Level  
 Chapter  
 Affiliate of a larger organization (identify organization): \_\_\_\_\_  
 Others (specify): Province of Leyte

**Projects implemented in the Province of Leyte Municipality of Alangalang.**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2025	Farm Machinery	4.5M	DA RFO8	26 members		On Process
2025	Mechanical Dryer	2M	DA RFO8	26 members		On Process

Depending on your organization's technical area of expertise and scope of activity, which Special Body are you most capable to be a member of:

- Local Development Council  
 Local Health Board  
 Local School Board  
 Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
ANALYM AT GASPAY  
President

  
MARLON ALAO  
Secretary

AUGUST 15 2025

**VICE GOVERNOR LEONARDO JAVIER Jr.**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte

Dear Vice Governor Javier,

In response to your notice of Call of Accreditation, kindly be informed that BUGHO FARMERS ASSOCIATION, with the office address of Brgy. Cogon Alangalang, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly Approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Department of Labor and Employment (DOLE)
4. List of Current Officers
5. CY 2025 Minutes of the Annual Meeting;
6. CY 2025 Annual Accomplishment Report; and
7. CY 2025 Financial Statements

Thank You.

Sincerely,

  
ANALYN A. GASPAY  
BUGHO FARMERS ASSOCIATION  
PRESIDENT

BUGHO FARMERS ASSOCIATION  
BRGY. BUGHO ALANGALANG, LEYTE

**BOARD RESOLUTION NO. 09**

**WHEREAS**, Section 108 ff the Local Government Code of 1991 (RA7160) provides for the accreditation of civil society organizations.

**WHEREAS**, on June 16, 2022 the Department of Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of representatives to the Local Special Bodies.

**WHEREAS**, the BUGHO FARMERS ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under the Philippine Laws;

**WHEREAS**, the BUGHO FARMERS ASSOCIATION Special Board Meeting held at Brgy. Bugho Alangalang, Leyte on July 15 2025 attended by the following Board of Directors present, the following resolution was approved and adopted.

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte, Municipality of Alangalang.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation.

**RESOLVED FURTHERMORE**, that the following Representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: Analyn A. Gaspay

**ADOPTED**, unanimously by the Board of Directors of the BUGHO FARMERS ASSOCIATION. this 15<sup>th</sup> day of July 2025 in the Province of Leyte, Municipality of Alangalang.

NAME	POSITION
ANALYN A. GASPAY	PRESIDENT
RITA B. BILASAN	VICE PRESIDENT
JOEL ABAÑO	BOD
ANABEL PILANDE	BOD
NARCISA TABURADA	BOD
MARCIANO OBERA	BOD
MARLON A. ALAO	SECRETARY
RAMON BARON	TREASURER
SOLEDAD BACALE	AUDITOR
EMMANUEL TUPAZ	AUDITOR
CHARITA NOBE	BOOK KEEPER
DENNIS A. AYO	BUSINESS MANAGER
EDUARDO A. ABAÑO	SGT. @ ARMS
RYAN AGON	SGT. @ ARMS

  
**ANALYN A. GASPAY**  
PRESIDENT

SUBSCRIBED AND SWORN TO before me this 05 AUG 2025 day of 2025 in ALANGALANG, LEYTE  
Affiant exhibiting to me his National Identification Card with Valid Identification No. \_\_\_\_\_  
issued on January 19 2022 at Alangalang, Leyte.

Doc No. 137  
Page No. 29  
Book No. XLI  
Series of 2025



  
**ATTY. KENNETH SPICE M. DE VEYRA**  
Notary Public for Tacloban City, Leyte  
NC No. 024-0117 until December 31, 2025  
Roll No. 67385  
IBP lifetime No. 2018-09-07-17; Leyte Chapter  
PTR No. 657 until 01-02-2025; Alangalang, Leyte  
MCLE Certificate No. VII-0022416 until 04-14-25  
AVILA, DE VEYRA & ROBINO Law & Notarial Office  
Cor. P. Burgos and Juan Luna Streets, Brgy. 30, Tacloban City



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
NORTHERN LEYTE FIELD OFFICE  
Trece Martires St., Tacloban City

**Registration Certificate No. RO800-NLFO-14-11-RWA-225**

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of the Labor Code, as amended, and its implementing rules

## **BUGHO FARMERS ASSOCIATION**


Sitio Capilihan Brgy. Bugho, Alang-alang, Leyte

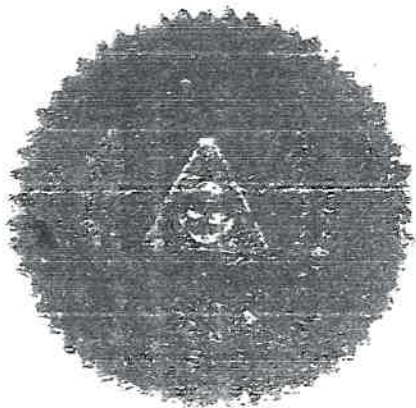
has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID and PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.


**IN WITNESS WHEREOF**, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this \_\_\_\_ day of November, 2014.

**RECOMMENDING APPROVAL:**

  
**EXEQUIEL HOME A. GUZMAN**  
Assistant Regional Director/Head-NLFO



**APPROVED**

  
**ELIAS A. CAYANONG, CESO III**  
Regional Director

**BUGHO FARMERS ASSOCIATION**  
**Office Address: Brgy. Bugho Alangalang, Leyte**  
**DOLE Reg. No. RO800-NLFO-14-11-RWA225**

Activity: Annual Meeting  
Participants: All Members  
Date and Time: June 04 2025  
Expectations for the Activity: Enable to Approve All On-going Resolutions

General Objectives: Updates on Status of the Association  
Specific Objectives: Renewal of Accreditations

**Agenda 1:**

-Weekly Liquidation and Monthly Report

**Agenda 2:**

\*Improvement of Facilities  
-Due to light materials used on the construction of Farmers Quarter, a part of it were damage and Needs replacement for safety and security of the members.

**Agenda 3:**

\*Renewal of CSO Accreditation to Sangguniang Bayan and Sangguniang Panlalawigan.  
-The President is assigned on the Renewal of Accreditations and Permits assisted by the Association Secretary

**Agenda 4:**

\*Preparation on Municipal Activities and Others

**Agenda 5:**

\*POULTRY  
-Designation of Functional Officers to Manage the Agribusiness Platform.  
-Division of Labor  
-Sharing Agreement and Attendance monitoring.

Prepared By:

  
MARLON ALAO  
SECRETARY

Noted By:

  
ANALYN A. GASPAY  
PRESIDENT

**BUGHO FARMERS ASSOCIATION**  
**Office Address: Brgy. Bugho Alangalang, Leyte**  
**DOLE Reg. No. RO800-NLFO-14-11-RWA225**


**LIST OF OFFICERS AND MEMBERS**

No.	NAME	POSITION
1	ANALYN A. GASPAY	PRESIDENT
2	RITA B. BILASAN	VICE PRESIDENT
3	JOEL ABAÑO	BOD
4	ANABEL PILANDE	BOD
5	NARCISA TABURADA	BOD
6	MARCIANO OBERA	BOD
7	MARLON A. ALAO	SECRETARY
8	RAMON BARON	TREASURER
9	SOLEDAD BACALE	AUDITOR
10	EMMANUEL TUPAZ	AUDITOR
11	CHARITA NOBE	BOOK KEEPER
12	DENNIS A. AYO	BUSINESS MANAGER
13	EDUARDO A. ABAÑO	SGT. @ ARMS
14	RYAN AGON	SGT. @ ARMS
15	ALEJANDRO O. ABAÑO	MEMBER
16	RUSTICO N. PILANDE	MEMBER
17	JANITO O. PANILAWON	MEMBER
18	EMMANUEL TUPAZ	MEMBER
19	MADELIN E. TOMAS	MEMBER
20	NERLITA G. ARPON	MEMBER
21	NELITA M. ANTONI	MEMBER
22	ROBIN B. GARIANDO	MEMBER
23	RANDY BAGUE	MEMBER
24	JENNY ARPON	MEMBER
25	KAREN ANGAYANGAY	MEMBER
26	CATHERINE ABAÑO	MEMBER

Prepared by:

  
**MARLON A. ALAO**  
SECRETARY

Approved by:

  
**ANALYN A. GASPAY**  
PRESIDENT

**BUGHO FARMERS ASSOCIATION**  
BRGY. BUGHO ALANGALANG, LEYTE

NAME OF PROGRAM PROJECT/ACTIVITY	OBJECTIVE/S	DURATION/DATE	STATUS		BUDGET	REMARKS
			COMPLETED	ONGOING		
Farm Machinery	TO HELP THE FARMERS ON LAND PREPARATION OF THE FARM TO PRODUCTION	AS SOON AS THE BUDGET ARRIVE		WITH REQUEST LETTER	4.5M	REQUEST FROM DA-PHILMECH
Mechanical Dryer	TO HELP THE MEMBERS ADDITIONAL INCOME THRU A LIVELIHOOD PROJECT.	AS SOON AS THE BUDGET ARRIVE		WITH REQUEST LETTER	2M	DA RFO8

Prepared By:

  
MARLON ALAO  
SECRETARY

Noted By:

  
ANALYN A. ZASPAY  
PRESIDENT

**BUGHO FARMERS ASSOCIATION**  
**Office Address: Brgy. Bugho Alangalang, Leyte**  
**DOLE Reg. No. RO800-NLFO-14-11-RWA225**

**FINANCIAL STATEMENT FOR CY 2024**

SOURCE	AMOUNT	REMARKS
MONTHLY DUE/MEMBERSHIP FEE	26,000.00	
SALES FROM AGRICULTURAL PRODUCTS	57,000.00	
<b>TOTAL</b>	<b>83,000.00</b>	

PARTICULARS	AMOUNT	REMARKS
MEETING AND TRAVEL EXPENSES	2,000.00	
OFFICE SUPPLIES	2,600.00	
VEGETABLE PRODUCTION EXPENSE	27,000.00	
LOGISTICS AND TRANSPORTATION	26,000.00	
ELECTRICAL AND MISCELLANEOUS	7,000.00	
ADMINISTRATIVE AND PERSONNEL	14,000.00	
<b>TOTAL</b>	<b>78,600.00</b>	

SOURCE AMOUNT	PARTICULARS/EXPENSE	TOTAL
83,000.00	78,600.00	4,400.00


Noted By:

  
ANALYN A. GASPAY  
 PRESIDENT

  
RITA B. BILASAN  
 VICE PRESIDENT

  
MARLON ALAO  
 SECRETARY

  
RAMON BARON  
 TREASURER

  
SOLEDAD BACALE  
 AUDITOR

  
EMMANUEL TUPAZ  
 AUDITOR