

July 25, 2025

Item No.: 32

Date: 05 2025 AUG

Hon. LEONARDO M. JAVIER, JR
Vice Governor
Palo, Leyte

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: JUL 28 2025
By: dwie

Dear Governor:

In response to your Notice of Call for Accreditation, kindly be informed that **TACLOBAN CITY SHUTTLERS CLUB, INC.**, with office address at Avenida Veteranos Street, Tacloban City, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly Accomplished Application Form for Accreditation;
2. Duly Approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Incorporation issued by the Securities and Exchange Commission (SEC);
4. Certificate of Registration issued by the Bureau of Internal Revenue (BIR);
5. List of Current Officers:

Thank you.

Sincerely,


CHIQUI RUTH C. UY
Tacloban City Shuttlers Club, Inc.
President

APPLICATION FOR ACCREDITATION

Name of Organization: TACLOBAN CITY SHUTTLERS CLUB, INC.
Address: Avenida Veteranos Street, Tacloban City
Contact No.: 09173255807
Email Address: tcshuttlersclub@yahoo.com
Date Organized: September 26, 2005
Sector/s Represented: N/A
Purposes/Objective: Develop Badminton Sport in the City of Tacloban and in
Region 8

Services that the Organization provides or can participate in:

BADMINTON SPORTS AND RECREATION

Registering Agency: SECURITIES AND EXCHANGE COMMISSION
Date Registered: September 26, 2005
Accrediting Agency (if any): N/A
Date Accredited: N/A
Organizational Level: Chapter

TACLOBAN CITY SHUTTLERS CLUB, INC.
Badminton Republic, Avenida Veteranos Street
Tacloban City

BOARD RESOLUTION No. 2025-01

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations;

WHEREAS, the Department of the Interior and Local Government issued memorandum Circular No. 2022-____ on the Guidelines on the Accreditation of Civil Society Organization and Selection of Representatives to the Local Special Bodies;

WHEREAS, the TACLOBAN CITY SHUTTLERS CLUB, INC., is a civil society organization duly registered with the Securities and Exchange Commission and existing under Philippine Laws;

WHEREAS, in the TACLOBAN CITY SHUTTLERS CLUB, INC., Special Board Meeting held at Avenida Veteranos Street, Tacloban City on June 20, 2025, attended by the following Boards of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022- ____ and to apply for membership in a local special body in the City of Tacloban, Province of Leyte.

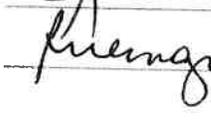
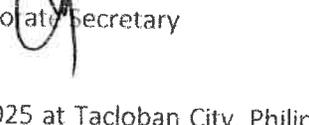
RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sangguniang Panlalawigan, Committee on Accreditation, the Honorable Governor Jericho Petilla;

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution:

CHIQUI RUTH C. UY



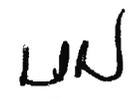
ADOPTED unanimously by the Board of Trustees/Directors of the TACLOBAN CITY SHUTTLERS CLUB., INC., this 20th day of June, 2025, in the City of Tacloban, Province of Leyte.

NAME	POSITION	SIGNATURE
CHIQUI RUTH C. UY	PRESIDENT	
MELODY L. PFLEIDER	VICE PRESIDENT	
EPHRAIM D. AMANCIO	SECRETARY	
CHARLOTTE B. RAMOS	TREASURER	
RUENA G. CHUA	AUDITOR	


EPHRAIM D. AMANCIO
Corporate Secretary

SUBSCRIBED AND SWORN to before me this 20th day of June, 2025 at Tacloban City, Philippines. Affiant exhibiting his Driver's License #H09-16-000876 issued by the Department of Land Transportation Office.

Doc. No. 178
Page No. 27
Book No. 01
Series of 2025


CESAR E. LEE
Notary Public
NC 2024-01-80
Until December 31, 2025
Burgos Street, Tacloban City
JTB No. 1645583 1-2-2025 Tacloban City
JEP Lifetime Member No. 01255
Roll of Attorney No. 34399



CE021768

REPUBLIC OF THE PHILIPPINES

SECURITIES AND EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills
City of Mandaluyong, Metro Manila
CEBU EXTENSION OFFICE
Cebu City

COMPANY REG. NO.

CN200529179

CERTIFICATE OF INCORPORATION

KNOW- ALL MEN BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By-Laws of

TACLOBAN CITY SHUTTLERS CLUB INC.

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Corporation Code of the Philippines (Batas Pambansa Blg. 68), and copies of said Articles and By-Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing company, pre-need plan issuer, general agent in pre-need plans and time shares/club shares/membership certificates issuers or selling agents thereof. Neither does this Certificate constitute as permit to undertake activities for which other government agencies require a license or permit.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed at C e b u C i t y Philippines, this 26th day of September Two Thousand Five.

MERLE P. CUNANAN
Director
SEC CEBU OFFICE



COVER SHEET

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S.E.C. Registration Number

T	A	G	L	O	B	A	N	C	I	T	Y	S	H	U	T	T	L	E	R	S	C	I	U	P		
I	N	C.																								

(Company's Full Name)

2	2	1	E	S	P	E	R	A	S	A	V	E	N	U	E	T	A	C	L	O	B	A	N		
C	I	T	Y																						

(Business Address: No. Street City / Town / Province)

ARI B. COLINARES

Contact Person

(053) 321-5457

Company Telephone Number

1	2		3	1
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Month Day
Fiscal Year

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FORM TYPE

1	2		1	5
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Month Day
Annual Meeting

--

Secondary License Type, if Applicable

--	--	--

Dept. Requiring this Doc.

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Amended Articles Number/Section

--

Total No. of Stockholders

--

Domestic

--

Foreign

Total Amount of Borrowings

To be accomplished by SEC Personnel concerned

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File Number

LCU

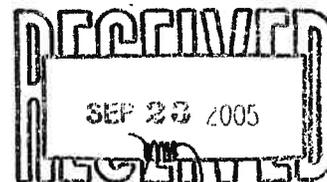
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Document I.D.

Cashier

STAMPS

SECURITIES & EXCHANGE
COMMISSION



CEBU EXTENSION OFFICE

Remarks = pls. use black ink for scanning purposes

(NON-STOCK)

**ARTICLES OF INCORPORATION
OF**

TACLOBAN CITY SHUTTLEERS CLUB INC.

(Name of Corporation)

KNOW ALL MEN BY THESE PRESENTS:

The undersigned incorporators, all of legal age and majority of whom are residents of the Philippines, have this day voluntarily agreed to form a non - stock and non - profit association under the laws of the Republic of the Philippines.

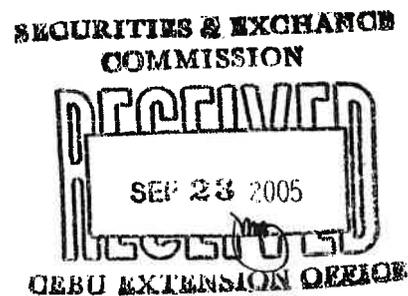
THAT WE HEREBY CERTIFY :

FIRST: The name of the said association shall be:

TACLOBAN CITY SHUTTLEERS CLUB INC.

SECOND: A . That the purpose or purposes for which such association is incorporated are:

1. To develop the badminton sport in Region 8.
2. To encourage youth to play the badminton sport.



THIRD: That the place where the principal office of the association is to be established is at :

No./Street #221 Esperas Avenue (If applicable)

City/Town Tacloban City Province Leyte

FOURTH: That the term for which the association is to exist is fifty (50) years from and after the date of issuance of the certificate of incorporation.

FIFTH: That the names, nationalities, and residences of the incorporators of the association are as follows:

Name	Nationality	Residence (Complete Address)
<u>ARI B. COLINARES</u>	<u>FILIPINO</u>	<u>#221 ESPERAS AVE., TACLOBAN CITY</u>
<u>LETECIA S. RUIZ</u>	<u>FILIPINO</u>	<u>140 ZAMORA ST., TACLOBAN CITY</u>
<u>DANILO M. FUENTEBELLA</u>	<u>FILIPINO</u>	<u>270 ALGO HOMES, TACLOBAN CITY</u>
<u>ROZEN L. CORDANO</u>	<u>FILIPINO</u>	<u>PH 3 BLK. 3 LT. 19 V&G SUBD., TAC. CITY</u>
<u>FEDERICO C. ANIDO</u>	<u>FILIPINO</u>	<u>78 SALAZAR STREET, TACLOBAN CITY</u>

SIXTH: That the number of trustees of the association shall be five (5) and that the names, nationalities and residences of the first trustees of the association are as follows:

Name	Nationality	Residence (Complete Address)
<u>ARI B. COLINARES</u>	<u>FILIPINO</u>	<u>#221 ESPERAS AVE., TACLOBAN CITY</u>
<u>LETECIA S. RUIZ</u>	<u>FILIPINO</u>	<u>140 ZAMORA ST., TACLOBAN CITY</u>

- With list of additional members, certified by the Secretary under oath and marked as Annex "A".
- No list of additional members attached.

(Please check appropriate box)

EIGHTH: That no part of the income which the association may obtain as an incident to its operation shall be distributed as dividends to its members, trustees or officers subject to the provisions of the Corporation Code on dissolution. Any profit obtained by the association as a result of its operation, whenever necessary or proper shall be used for the furtherance of the purposes enumerated in Article II, subject to the provision of Title XI of the Corporation Code of the Philippines.

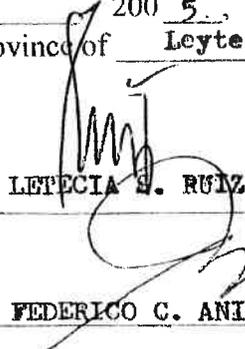
NINTH: That DANILO M. FUENTEBELLA has been elected by the members as Treasurer of the association to act as such until his/her successor is duly elected and qualified in accordance with the by-laws; and that as such Treasurer, he / she has been authorized to receive for and in the name and for the benefit of the association all contributions or donations paid or given by the members.

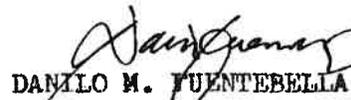
TENTH: That the association manifests its willingness to change its corporate name in the event another person, firm or entity has acquired a prior right to use the said firm name or one deceptively or confusingly similar to it.

ELEVENTH: That the association shall comply with the requirements for non-stock corporations in the course of its operation.

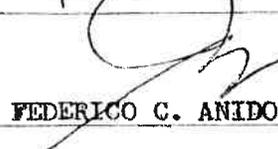
In Witness Whereof, we have hereunto signed this Articles of Incorporation, this 4th day of July, 2005, in the City / Municipality of Tacloban Province of Leyte, Philippines.


ARI B. COLINARES


LETICIA M. RUIZ


DANILO M. FUENTEBELLA


ROZEN L. CORDANO


FEDERICO C. ANIDO

WITNESSES:


JAMES PAUL ALORIA


AREGAIL ATEGLADO

(All incorporators appearing on the fifth article and the two witnesses should affix their signatures on the blanks provided in this page above their respective names.)



ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Leyte S.S.
City of Tacloban

BEFORE ME, a Notary Public in and for Tacloban City Philippines, this day of July, 20 05 personally appeared :

Name	Community Tax Certificate No.	Date & place Issued
ANI R. COLIMANES	24286290	5/19/05-Tacloban City
LETICIA S. RUIZ	02705844	1/7/05 -Tacloban City
DANILLO M. FUENEGRERA	0270059	1/4/05 -Tacloban City
ROSEB L. CORDAÑO	02704629	1/7/05 -Tacloban City
FEDERICO G. AMIRO	1242640	1/10/05-Tacloban City

all known to me and to me known to be the same persons who executed the foregoing Articles of Incorporation and they acknowledged to me that the same is their free and voluntary act and deed.

IN TESTIMONY WHEREOF, I have herunto set my hand and affixed my notarial seal on the date and at the place first above written.

NOTARY PUBLIC
Until December 31, 20__

Doc. No. 221 ;
Page No. 46 ;
Book No. IX ;
Series of 2005 .

[Signature]
ANI R. COLIMANES, Sr.
Notary Public
until December 31, 2005.
PWP Lic. Number No. 03349
Trib. No. 5798422 Tacloban City Jan. 3, 2005

(Non-Stock)

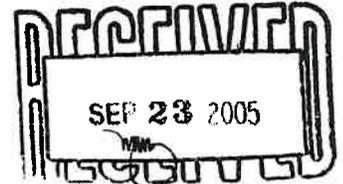
BY-LAWS

OF

SPRINGFIELD CITY SHUTTLES CLUB INC.

(Name of Corporation)

**SECURITIES & EXCHANGE
COMMISSION**



CRIBB EXCHANGE OFFICE

ARTICLE I

MEETINGS

Section 1. Annual Meetings - The annual meetings of the members shall be held at the principal office of the association on December 15 of each year. The President shall render his annual report to the members regarding the activities of the association. The election directors shall also be held during this regular meeting.

Section 2. Special Meetings - Special meetings of the members shall be called as the need thereof arises, by the Board of Trustees or the President or upon petition of 1/3 of the general membership.

Section 3. Notices - Notices of the time and place of annual, and special meetings of the members shall be given either personally or by special delivery mail, at least two (2) weeks before the date set for such meeting. The notice of every special meeting shall state briefly the purpose or purposes of the meeting.

Section 4. Quorum - A quorum for any meeting of the members shall consist of a majority of the members and a majority of such quorum may decide any question at the meeting, except those matters where the Corporation Code requires the affirmative vote of a greater proportion.

Section 5. Order of Business - The order of business at the annual meeting of the members shall be as follows:

- a. Proof of service of the required notice of the meeting.
- b. Proof of the presence of a quorum.
- c. Reading and approval of the minutes of the previous annual meeting.
- d. Unfinished business.

- e. Report of the President.
- f. Election of the Trustees for the ensuing year.
- g. Other matters.

Section 6. Voting Proxy - Each member shall be entitled to one vote, and he may vote either in person or by proxy which shall be in writing and filed with the Secretary of the association before the scheduled meeting.

ARTICLE II

TRUSTEES

Section 1. Board of Trustees - The corporate powers of the association shall be exercised, its business conducted and its property controlled by the Board of Trustees.

Section 2. Qualifications - The trustees to be elected must be of legal age and members of the association.

Section 3. Disqualification of Trustees or Officers - No member convicted by final judgment of an offense punishable by imprisonment for a period exceeding six (6) years, or a violation of the Corporation Code of the Philippines committed within five (5) years prior to the date of his election or appointment, shall qualify as a trustee or officer.

Section 4. Term of Office of Trustees - The trustees shall hold office for one year and until their successors are duly elected and qualified.

ARTICLE III

OFFICERS

Section 1. Officers - The officers of the association shall be a President, a Vice-President, a Secretary, and a Treasurer. They shall be elected by the Board of Trustees from among themselves. The Board may combine compatible offices in a single person.

Section 2. Term of Office of Officers - All officers of the association shall hold office for one year and until their successors are duly elected and qualified.

ARTICLE IV

FUNCTIONS & POWERS OF OFFICERS

Section 1. President - The President shall be the Chief Executive Officer of the association. He shall preside in all meetings of the members of the association and the board of trustees.

He shall execute all resolutions of the Board of Trustees. He shall be charged with directing and overseeing the activities of the association. He shall submit to the Board as soon as possible after the close of each fiscal year, and to the members of each annual meeting, a complete report of the activities and operations of the association for the fiscal year under his term.

Section 2. Vice-President - The Vice-President, if qualified, shall exercise all powers and perform all duties of the President during the absence or incapacity of the latter and shall perform duties that maybe assigned by the Board of Trustees.

Section 3. Secretary - The Secretary shall give all notices required by these by-laws and keep the minutes of all meetings of the members and of the Board of Trustees in a book kept for the purpose. He shall keep the seal of the association and affix such seal to any paper or instrument requiring the same. He shall have custody of the members register and the correspondence files of the association. He shall also perform all such other duties and work as the Board of Trustees may from time to time assign to him.

Section 4. Treasurer - The Treasurer shall have charge of the funds, receipts and disbursements of the association. He shall keep all moneys and other valuables of the association in such banks as the Board of Trustees may designate. He shall keep and have charge of the books of accounts. He shall also perform such other duties and functions as may be assigned to him from time to time by the Board of Trustees. He shall post a bond in such amount as may be fixed by the Board of Trustees.

ARTICLE V

MEMBERS

Section 1. Qualifications for Membership - The board shall determine the qualifications of an applicant for membership.

Section 2. Rights of Members - A member shall have the following rights:

- a. To exercise the right to vote on all matters relating to the affairs of the association;
- b. To be eligible to any elective or appointive office of the association;
- c. To participate in all deliberations / meetings of the association;

- d. To avail of all the facilities of the association;
- e. To examine all the records or books of the association during business hours.

Section 3. Duties and Responsibilities of the Members - A member shall have the following duties and responsibilities:

- a. To obey and comply with the by-laws, rules and regulations that may be promulgated by the association from time to time;
- b. To attend all meetings of the association;
- c. To pay membership dues and other assessments of the association.

ARTICLE VI

SUSPENSION, EXPULSION AND TERMINATION OF MEMBERSHIP

Suspension, expulsion and termination of membership, shall be in accordance with the rules and regulations of the association.

Any member of the association may file charges against a member by filing a written complaint with the Secretary of the association. The Board of Trustees shall call a special meeting to consider the charges. The affirmative vote of majority of all the trustees shall be necessary to suspend a member; Provided that where the penalty is expulsion, the affirmative vote of majority of all the members of the association shall be necessary.

ARTICLE VII

FUND

Section 1. Funds - The funds of the association shall be derived from admission fees, annual dues and special assessments of members, gifts, or donations.

Section 2. Disbursements - Withdrawal from the funds of the association, whether by check or any other instrument shall be signed by the Treasurer and countersigned by the President. If necessary, the Board of Trustees may designate other signatories.

Section 3. Fiscal Year - The fiscal year of the association shall be from January 1st to December 31 of each year.

ARTICLE VIII
CORPORATE SEAL

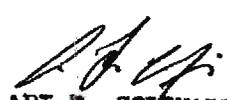
Section 1. Form - The corporate seal of the association shall be in such form and design as may be determined by the Board.

ARTICLE IX
AMENDMENTS OF THE BY-LAWS

Section 1. Amendments - These by-laws, or any provision thereof, may be amended or repealed by a majority vote of the members and by a majority vote of the Trustees at any regular or special meeting duly held for the purpose.

Adopted this 4th day of July, 200 5 in Tacloban City,
Leyte, Philippines by the affirmative vote of the undersigned members representing a majority of the members of the association in a special meeting duly held for the purpose.

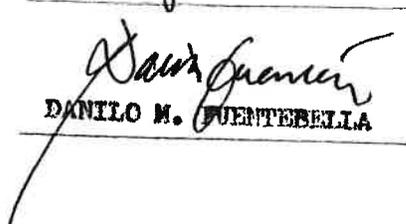
*(Note: 1. If filed with Articles of Incorporation, these by-laws should be signed by all incorporators;
2. If filed after incorporation, should be signed by majority of the members and should submit Board of Trustees certificate for the adoption of the by-laws)*


ARI B. COMINARES


ROZEN L. GORDANO


LELECIA S. RUIZ


FEDERICO C. ANIDO


DANILO M. FUENTESBELLA

REPUBLIKA NG PILIPINAS
 KAGAWARAN NG PANANALAPI
 KAWANIHAN NG RENTAS INTERNAS
 REVENUE REGION NO.
 REVENUE DISTRICT NO.

BIR
 Form No. **2303**
 Revised July 1997

OCN 2006-088-0265

CERTIFICATE OF REGISTRATION

TIN 006- 067 -448	NAME TACLOBAN CITY SHUTTLERS CLUB, INC.	REGISTRATION DATE February 22, 2006
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REGISTERED ADDRESS

221 Esperas Avenue, Tacloban City

REGISTERED ACTIVITY(IES)

TYPE OF REGISTRATION	NEW
TAXPAYER TYPE	NON-VAT
TAX TYPE	INCOME TAX (Quarterly, Annual)
	REGISTRATION FEE (Annual)
	WITHHOLDING TAX - EXPANDED (Monthly)
	- COMPENSATION (Monthly)
	PERCENTAGE TAX (monthly)
LINE OF BUSINESS	9309 BADMINTON CLUB

THIS CERTIFICATE MUST BE SURRENDERED TO BIRUPON CESSATION OF BUSINESS



I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.


 IMELDA D. CEBUANO

REVENUE DISTRICT OFFICER (signature over printed name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

EN

LIST OF CURRENT OFFICERS OF THE TACLOBAN SHUTTLERS CLUB, INC.

AS OF JUNE 2025

<u>NAME</u>	<u>POSITION</u>
CHIQUI RUTH C. UY	PRESIDENT
MELODY L. PFLEIDER	VICE PRESIDENT
EPHRAIM D. AMANCIO	SECRETARY
CHARLOTTE B. RAMOS	TREASURER
RUENA G. CHUA	AUDITOR