

Item No.: 33
Date: 05 2025 AUG

July 25, 2025

Vice Gov. Leonardo "Sandy" Javier Jr.
Province of Leyte



Dear Sir Sandy,

Greetings!

We the Lukay Agri-Farmers Association ^{Alangalangi Leyte} would like to seek for the Accreditation of Sangguniang Panlalawigan.

Hoping for your kind consideration.

Thank You and God Bless.

Sincerely,

Amel S. Cuayon

President

APPLICATION FORM FOR ACCREDITATION



Name of

Organization: LUKAY AGRI-FARMERS ASSOCIATION

Address: Zone 5 Brgy. Lukay Alangalang, Leyte

Contact : 09512682704/09940714323

Email Address: lukayagri-farmersassociation@gmail.com

Date Organized: March 04 2023

Sector/s Represented: Farmers Association

Purposes/Objectives:

The purpose is to empower and uplift the agricultural community of Lukay through sustainable farming practices, enhance productivity, economic development and improved quality of life for its members. The Lukay Agri-Farmers Association (LAFA) has several key objectives focused on improving the well-being of its members and advancing agriculture.

Services that the organization provides or can participate in:

The Lukay Agri-Farmers Association located in Brgy. Lukay Alangalang, Leyte is an association established to improve the standards of living and general welfare of its farmer based on its stated purposes and objectives, the services are likely Promoting Mutual Aid and Protection, Enhancing Moral, Social and Economic Well-Being, Livelihood Development, Knowledge and Skill Transfer, Collaboration with Government and Non-Government

Registering Agency:

Date Registered: June 20 2023

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any) :

Date Accredited: June 20 2023

- Commission on Population and Development (POPCOM)

Philippine Drug Enforcement Agency (PDEA)

Department of Labor and Employment (DOLE)

Others (specify):

Organizational Level:

Barangay Level

Chapter

Affiliate of a larger organization (identify organization): _____

Others (specify): Province of Leyte

Projects implemented in the Province of Leyte Municipality of Alangalang.

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2025	Kadiwa Store	823,005.00	DA RFO8 AMAD-AECEA	32 members		On Process
2025	Hauling Vehicle	1,376,995.00	DA RFO8 AMAD-AECEA	32 members		On Process
2025	Egg Layer Production	5M	DA RFO8 OPA-LEYTE	32 members		On Process

Depending on your organization's technical area of expertise and scope of activity, which Special Body are you most capable to be a member of:

Local Development Council

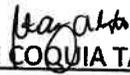
Local Health Board

Local School Board

Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


ARNEL SORRELA CUAYZON
President


SARAH COQUIA TAZARTE
Secretary

AUGUST 15 2025

VICE GOVERNOR LEONARDO JAVIER Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Dear Vice Governor Javier,

In response to your notice of Call of Accreditation, kindly be informed that Lukay Agri-Farmers Association, with the office address of Zone 5 Brgy. Lukay Alangalang, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly Approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Department of Labor and Employment (DOLE)
4. List of Current Officers
5. CY 2025 Minutes of the Annual Meeting;
6. CY 2025 Annual Accomplishment Report; and
7. CY 2025 Financial Statements

Thank You.

Sincerely,


ARNEL SORELA CUAYZON
LUKAY AGRI-FARMERS ASSOCIATION
PRESIDENT



LUKAY AGRI-FARMERS ASSOCIATION
ZONE 5 BRGY. LUKAY ALANGALANG, LEYTE

BOARD RESOLUTION NO. 09

WHEREAS, Section 108 ff the Local Government Code of 1991 (RA7160) provides for the accreditation of civil society organizations.

WHEREAS, on June 16, 2022 the Department of Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of representatives to the Local Special Bodies.

WHEREAS, the LUKAY AGRI-FARMERS ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under the Philippine Laws;

WHEREAS, the LUKAY AGRI-FARMERS ASSOCIATION Special Board Meeting held at Zone 5 Brgy. Lukay Alangalang, Leyte on July 15 2025 attended by the following Board of Directors present, the following resolution was approved and adopted.

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte, Municipality of Alangalang.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation.

RESOLVED FURTHERMORE, that the following Representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: Arnel Sorela Cuayzon

ADOPTED, unanimously by the Board of Directors of the LUKAY AGRI-FARMERS ASSOCIATION this 15th day of July 2025 in the Province of Leyte, Municipality of Alangalang.

NAME	POSITION	SIGNATURE
ARNEL SORELA CUAYZON	PRESIDENT	<i>[Signature]</i>
ROGER ABALOS BACCOL	VICE PRESIDENT	<i>[Signature]</i>
SARAH COQUIA TAZARTE	SECRETARY	<i>[Signature]</i>
JONALYN DUMANHOG MIRANDA	TREASURER	<i>[Signature]</i>
ABEGAIL ALMADEN TEJONES	AUDITOR	<i>[Signature]</i>
ANNALYN CEDANO HORCA	BOOK KEEPER	<i>[Signature]</i>
LERNA TEJONES SARMIENTO	P.I.O	<i>[Signature]</i>
NILDA TAYOBONG MIRANDA	P.I.O	<i>[Signature]</i>
EMELYN MALLORCA SANGCAJO	BUSINESS MANAGER	<i>[Signature]</i>
JESUSA TINGZON AZORES	BOD CHAIRMAN (Education)	<i>[Signature]</i>
JASON ESTRADA TAMBOCO	BOD MEMBER (Infrastructure)	<i>[Signature]</i>
JOLITO ACEBEDO SANGCAJO	BOD MEMBER (Safety)	<i>[Signature]</i>
EDRALYN PICO ALARCON	BOD MEMBER (Environmental)	<i>[Signature]</i>
CECILE ANTONI EQUIAL	BOD MEMBER (Health)	<i>[Signature]</i>

ARNEL SOROLA CUAYZON
PRESIDENT

SUBSCRIBED AND SWORN TO before me this 22 JUL 2025 day of ALANGALANG, LEYTE, 2025 in
Affiant exhibiting to me his National Identification Card with Valid Identification No. 4076-9782-4683-9843
issued on March 13 2022 at Alangalang, Leyte.

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Series of 225




ATTY. KENNETH SPICE MEDALA DE VEYRA
Notary Public for Tacloban City, Leyte
NC No. 2024-01-13 until December 31, 2025
Roll of Attorneys No. 67385
IBP lifetime No. 07/10/08-07-17; Leyte Chapter
PTR No. 9574650-01-02-2015; Alangalang, Leyte
MCLE Compliance No. VII-022416 until 04-14-25
AVILA, DE VEYRA & ROBITO Law & Notarial Office
Cor. P. Burgos and Juan Luna Streets, Grgy. 30, Tacloban City



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
Tacloban City

Registration Certificate No.
RO8-NLFO-2023-06-WA -2145
KNOW ALL MEN BY THESE PRESENTS:

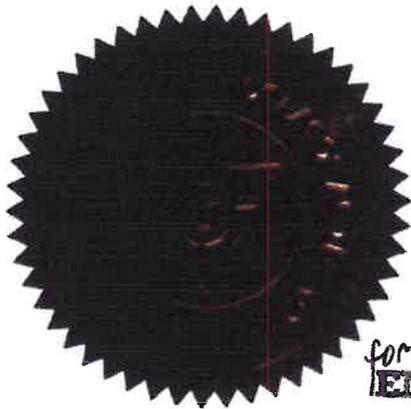
By virtue of the provisions of the Labor Code, as amended and its implementing rules

LUKAY AGRI- FARMERS ASSOCIATION
Brgy. Lukay Alangalang, Leyte

Has this day been registered and conferred with all the rights and privileges of a legitimate workers' association established for **MUTUAL AID** and **PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association in accordance with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Leyte, Philippines this 20th day of **June 2023**.



Approved by:

HENRY JOHN S. JALBUENA
Regional Director

For the Regional Director:

for: 
EMMANUEL V. DE LA CRUZ, PME - MME
Chief LEO, NLFO



LUKAY AGR-FARMERS ASSOCIATION
Office Address: Brgy Lukay Alangalang, Leyte
DOLE Reg. No. RO8-NLFO-2023-06-WA-2145
Department of Agriculture Reg. No. DA-CSO-ACRN No. R8-2024-007

LIST OF OFFICERS AND MEMBERS

No.	NAME	POSITION	SIGNATURE
1	ARNEL SORELA CUAYZON	PRESIDENT	
2	ROGER ABALOS BACCOL	VICE PRESIDENT	
3	SARAH COQUIA TAZARTE	SECRETARY	
4	JONALYN DUMANHOG MIRANDA	TREASURER	
5	ABEGAIL ALMADEN TEJONES	AUDITOR	
6	ANNALYN CEDANO HORCA	BOOK KEEPER	
7	LERNA TEJONES SARMIENTO	P.I.O	
8	NILDA TAYOBONG MIRANDA	P.I.O	
9	EMELYN MALLORCA SANGCAJO	BUSINESS MANAGER	
10	JESUSA TINGZON AZORES	BOD CHAIRMAN	
11	JASON ESTRADA TAMBOCO	BOD MEMBER	
12	JOLITO ACEBEDO SANGCAJO	BOD MEMBER	
13	EDRALYN PICO ALARCON	BOD MEMBER	
14	CECILE ANTONI EQUIAL	BOD MEMBER	
15	CRISTIAN CAGOYONG	MEMBER	
16	JERALD ADARNE PEDRERA	MEMBER	
17	FE SALCEDA BACCOL	MEMBER	
18	VENZ MAR ADARNE CAONES	MEMBER	
19	JELLY ANN ALMADEN TEJONES	MEMBER	
20	JEMALENE GARRIDO SANGCAJO	MEMBER	
21	JERECHO DAVE SALCEDA BACCOL	MEMBER	
22	JOEY ARUTA BORERES	MEMBER	
23	JUDITH GO MACANDILI	MEMBER	
24	LUCIA SANGCAJO ABALA	MEMBER	
25	MERLY ALMADEN TEJONES	MEMBER	
26	PATROCENIO HORCA CAPALAR	MEMBER	
27	RAFAEL HORCA CASTILLOTE	MEMBER	
28	RENIER GARRIDO SANGCAJO	MEMBER	
29	ROMAN LAGADAY MIRANDA	MEMBER	
30	SARA JUNTILA AFABLE	MEMBER	
31	VICTORINO ACEBEDO SANGCAJO	MEMBER	
32	VIRGINIA LABOGA SEMENIANO	MEMBER	

Prepared by:

SARAH C. TAZARTE
 SECRETARY

Approved by:

ARNEL S. CUAYZON
 PRESIDENT

**LUKAY AGRI-FARMERS ASSOCIATION
ZONE 5 BRGY. LUKAY ALANGALANG, LEYTE**

Activity: Annual Meeting

Participants: All Members

Date and Time: June 04 2025

Expectations for the Activity: Enable to Approve All On-going Resolutions

General Objectives: Updates on Status of the Association

Specific Objectives: Renewal of Accreditations

Agenda 1:

***Replacement of Officers by Appointment**

-Due to Work Conflict of Our Former Treasurer Shirley Gatela, she decided to step down and replace by Jonalyn Miranda. (By Appointment)

-All Documents were properly turn-over to the new Treasurer.

-Weekly Liquidation and Monthly Report

Agenda 2:

***Improvement of Facilities**

-Due to light materials used on the construction of Farmers Quarter, a part of it were damage and Needs replacement for safety and security of the members.

Agenda 3:

***Renewal of CSO Accreditation to Sangguniang Bayan and Sangguniang Panlalawigan.**

-The President is assigned on the Renewal of Accreditations and Permits assisted by the Association Secretary Ms. Sarah C. Tazarte.

Agenda 4:

***Preparation on Municipal Activities and Others**

-Preparation for Upcoming "Pasidungog Han Parag-Uma han Alangalang 2025" "Best Urban and Peri-Urban Gardening Competition 2025 (ATI)" "Alangalang Agri-Aqua Fair 2026"

-Land Preparation for Vegetable Production (with assigned task per members)

Agenda 5:

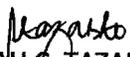
***KADIWA STORE**

-Designation of Functional Officers to Manage the Agribusiness Platform.

-Division of Labor

-Sharing Agreement and Attendance monitoring.

Prepared By:


SARAH C. TAZARTE
SECRETARY

Noted By:


ARNEL D. CUAYZON
PRESIDENT



LUKAY AGRI-FARMERS ASSOCIATION
ZONE 5 BRGY. LUKAY ALANGALANG, LEYTE

NAME OF PROGRAM PROJECT/ACTIVITY	OBJECTIVE/S	DURATION/DATE	STATUS		BUDGET	REMARKS
			COMPLETED	ONGOING		
KADIWA TRADING CENTER	TO HELP THE FARMERS AND ASSOCIATIONS IN MARKETING OF AGRICULTURAL PRODUCTS IN ALANGALANG AND NEIGHBORING TOWNS.	3 MONTHS		ON PROCESS	823,005.00	GRANT FROM AECEA UNDER DA AMAD-RFO8
HAULING VEHICLE	TO HELP THE FARMERS ON TRANSPORTATION OF GOODS FROM FARM TO KADIWA CENTER.	AS SOON AS THE BUDGET ARRIVE		ON PROCESS	1,376,995.00	GRANT FROM AECEA UNDER DA AMAD-RFO8
EGG LAYER POULTRY PRODUCTION	TO HELP THE MEMBERS ADDITIONAL INCOME THRU A LIVELIHOOD PROJECT.	6 MONTHS		WITH REQUEST LETTER FOR VALIDATION	5M	DA RFO8 OPA-PVET LEYTE

Prepared By:

Sarah C. Tazarte
SARAH C. TAZARTE
 SECRETARY

Noted By:

Arnel S. Cuayzon
ARNEL S. CUAYZON
 PRESIDENT

**LUKAY AGRI-FARMERS ASSOCIATION
ZONE 5 BRGY. LUKAY ALANGALANG, LEYTE**

FINANCIAL STATEMENT FOR CY 2024

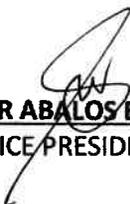
SOURCE	AMOUNT	REMARKS
ALANGALANG AGRI-AQUA FAIR 2024 (2 ND)	35,000.00	
PASIDUNGOG 2024 (1 ST)	30,000.00	
BEST URBAN GARDENING (ATI) (3 RD)	5,000.00	
LGU-ALANGALANG FINANCIAL GRANT	20,000.00	
MONTHLY DUE/MEMBERSHIP FEE	1,750.00	
SALES FROM AGRICULTURAL PRODUCTS	159,115.00	
TOTAL	250,865.00	

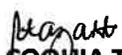
PARTICULARS		
PROJECT 1 – Storage Facilities (GAP)	21,000.00	GAP Certification Compliance
PROJECT 2 – Wash and Sorting Area (GAP)	18,000.00	GAP Certification Compliance
PROJECT 3 – Comfort Room (GAP)	13,000.00	GAP Certification Compliance
PROJECT 4 – Vermi Composting Facilities	23,000.00	
CONSTRUCTION LABOR EXPENSE	26,500.00	GAP Certification Compliance
MEETING AND TRAVEL EXPENSES	23,000.00	
OFFICE SUPPLIES	4,500.00	
VEGETABLE PRODUCTION EXPENSE	37,000.00	
LOGISTICS AND TRANSPORTATION	33,000.00	Hauling for Construction Materials Transport of Vegetables to Market
ELECTRICAL AND MISCELLANEOUS	26,000.00	
ADMINISTRATIVE AND PERSONNEL	5,000.00	
TOTAL	230,000.00	

SOURCE AMOUNT	PARTICULARS/EXPENSE	TOTAL
250,865.00	230,000.00	20,865.00

Noted By:


ARNEL SORELA CUAYZON
PRESIDENT


ROGER ABALOS BACCOL
VICE PRESIDENT


SARAH COQUIA TAZARTE
SECRETARY


JONALYN DUMANHOG MIRANDA
TREASURER


ABEGAIL ALMADEN TEJONES
AUDITOR