

Item No.: 39
Date: 05 2025 AUG

STO. NIÑO FARMERS ASSOCIATION
Barangay Hipusngo, Baybay City, Leyte

July 25, 2025

VICE GOVERNOR LEONARDO M. JAVIER, JR.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear **Vice Governor Javier, Jr:**

In response to your Notice of Call for Accreditation, kindly be informed that STO. NIÑO FARMERS ASSOCIATION, with office address at Barangay Hipusngo, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,


CORAZON C. DE ASIS
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: STO NIÑO FARMERS ASSOCIATION

Address: BRGY HIPUSNGO, BAYBAY CITY, LEYTE

Contact No.: 09128969041

Date Organized: April 27, 2018

Sector/s Represented: FARMERS

Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of farming;
5. To work with non-government organizations and government institution or entities in the promotion and development of the Association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Farm Machinery for rent (Water Pump, Tractor, Grass Cutter, Thresher)
2. Supply of Ripe Jackfruit

Registering Agency:

Date Registered: September 7, 2018

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: CY 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU Baybay, PLGU Leyte

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
	Vegetable Production Project	1,000 pesos for additional materials	Grant from LGU Baybay (CAO)	Members of the Association	On-going	
2020 to present	Care & Maintenance of City Jackfruit Prodn along Diversion Road	Plastics for wrapping the fruits of Jackfruits	Association Funds	Members of the Association	On-going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.

Corazon C. De Asis
CORAZON C. DE ASIS
President

Gina B. Pellijera
GINA B. PELLIJERA
Secretary

**STO NIÑO FARMERS ASSOCIATION
BARANGAY HIPUSNGO, BAYBAY CITY, LEYTE**

BOARD RESOLUTION NO. 02

Series of 2025

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF LEYTE TO ACCREDIT THE STO NIÑO FARMERS ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the STO NIÑO FARMERS ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the STO NIÑO FARMERS ASSOCIATION Officers' Meeting held at FARM HOUSE BRGY HIPUSNGO, BAYBAY CITY, LEYTE on June 27, 2025 the following resolution was approved and adopted:

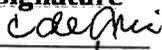
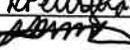
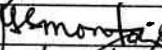
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sangguniang Committee on Accreditation, the Honorable Board Member Ronnan Christian M. Reposar.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

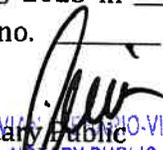
Name	Position	Signature
CORAZON C. DE ASIS	PRESIDENT	<u></u>

ADOPTED unanimously by the Officers of the STO NIÑO FARMERS ASSOCIATION this 27th day of June, 2025 in the City of Baybay.

Name	Position	Signature
CORAZON C. DE ASIS	PRESIDENT	<u></u>
RODRIGO M. TABIOLLO	VICE PRESIDENT	<u></u>
RIZA O. IBAÑEZ	TREASURER	<u></u>
GINA B. PELLIJERA	SECRETARY	<u></u>
ROLANDO J. BELMORES	AUDITOR	<u></u>
GENITA A. MONTAJES	P.I.O	<u></u>
AILYN S. NAYRE	P.I.O	<u></u>
CAMILO A LOPEZ II	BUSINESS MANAGER	<u></u>

SUBSCRIBED AND SWORN TO before me this 22 JUL 2025 day of 2025 in BAYBAY CITY, LEYTE
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc No: 476
Page No: 88
Book No: XXXII
Series of: 2025


ATTN: VIGILANTE: ENRIQUE VIGALLON
NOTARY PUBLIC
ROLL NO. 62930
NC NO. B-23-17-06 UNTIL DECEMBER 31, 2025
PTR NO. BC 0326352, 1/2/25, BAYBAY CITY, LEYTE
IBP NO. 495374, 1/2/25, LEYTE
MCLE COMPLIANCE NO. VIII-0014132



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE

**Registration Certificate No.
R08-WLFO-2018-09-WA-1419**

KNOW ALL MEN BY THESE PRESENTS:

STO. NIÑO FARMERS ASSOCIATION

Barangay Hipusngo, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

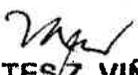
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its Implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

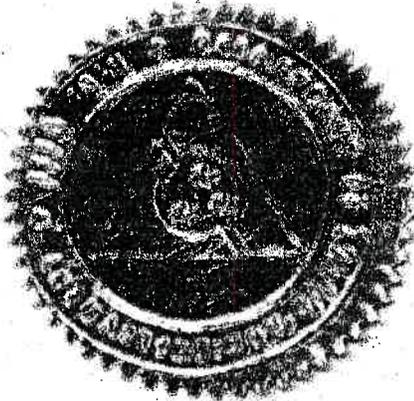
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 7th day of September 2018.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

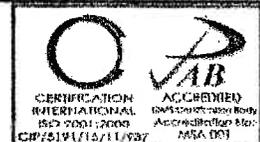
Approved by:


MARITES Z. VIÑAS
Chief LEO/Head WLFO



Not Valid W/Out Seal

Brgy. San Isidro, Oyak Highway, Ormoc City
Tel Nos. (053) 561-4518
Email: dolero8_wlfo@yahoo.com
<http://ro8.dole.gov.ph/>



**List of Current Officers and Members of the
STO. NIÑO FARMERS ASSOCIATION**

As of December 31, 2024

Name	Position
CORAZON C.DE ASIS	PRESIDENT
RODRIGO M. TABIOLO	VICE PRESIDENT
RIZA O. IBÁÑEZ	TREASURER
GINA B. PELLIJERA	SECRETARY
ROLANDO J. BELMORES	AUDITOR
GENITA A. MONTAJES	PIO
AILYN S. NAYRE	PIO
CAMILO A. LOPEZ II	BUSINESS MANAGER
ALICIA A. GALLO	MEMBER
ANGELITA M. DONAYRE	MEMBER
ANTONINO P. GRANADA	MEMBER
CHELSEA I. JADENA	MEMBER
DANILO M. MONTALBAN	MEMBER
EDNA I. PANA	MEMBER
EDWIN P. DONAYRE	MEMBER
FE P. NAYRE	MEMBER
FELIX A. SABONDO	MEMBER
JAQUELINE P. ISRAEL	MEMBER
LOLITA S. GREGORIO	MEMBER
MARCIAL M. DUPAL	MEMBER
MARGARITO B. BAHALA	MEMBER
MARIA SORONIO	MEMBER
MARINO G. JADINA	MEMBER
MERCEDITA M. VARRON	MEMBER
NIÑO E. BASTE	MEMBER
ORLANDO T. EVANGELISTA	MEMBER
PERSERVERANDO L. GONZAGA	MEMBER
SATURNINA N. PRADO	MEMBER
TEODOSIA N. TANO	MEMBER
VICTORIANO L. GONZAGA	MEMBER

STO NIÑO FARMERS ASSOCIATION

Barangay Hipusngo, Baybay City, Leyte

MINUTES OF THE GENERAL ASSEMBLY OF THE STO. NIÑO FARMERS ASSOCIATION HELD AT THE FARMERS SHED HOUSE ON SEPTEMBER 27, 2024

PRESENT: 26 Members

ABSENT: 3 Members

AGENDA

- I. Election of new set of officers 2024-2026
- II. Treasurer's Report
- III. Repair of Farm Machinery Shed House
- IV. Other matters

PROCEEDINGS

The meeting was called to order by president Marino G. Jadina at 9:30 am. A prayer led by Ms. Chelsa I. Jadina followed by the singing of the Philippine National Anthem led by Ms. Genita A. Montajes. A roll call was done by the secretary there were 28 members present, so there was a quorum.

ORDER OF BUSINESS

A. Approval of the Agenda

Mr. Rolando J. Belmores move to the approval of the agenda seconded by Mr. Rodrigo Tabiolo

B. Reading of previous minutes

There was no correction of the previous minutes. Mr. Antonino P. Granada moved for the approval seconded by Ms. Mercedita Varron.

Agenda

I. Election of New Set of Officers 2024 - 2026

Summary of the position, nominees and votes

President

Nominees	No. of Votes
Corazon de Asis	20 declared President
Risa Ybanez	6

Vice President

Rolando Belmores	10
Rodrigo Tabiolo	16 declared Vice President

Treasurer

Riza Ybanez	22 declared Treasurer
Genita Montajes	5

Secretary

Gina B. Pelljiera	15 declared Secretary
Ailyn Nayre	5
Genita Montajes	7

Auditor

Rolando Belmores	26 declared Auditor
------------------	---------------------

P. I. O. (2)

Ailyn Nayre	12 declared PIO
Genita Montajes	8 declared PIO
Edgardo Varron	6

Business Manager

Camilo Lopez	26 declared Business Manager
--------------	------------------------------

II. Treasurer's Report

Ms Corazon De Asis reported the financial statement as of September 2024 the amount of sixteen thousand seven hundred eighty pesos (P16,780.00).

III. Repair of Farm Machinery Shed House

Mr. Margarita Bahala informs the rotten condition of the shed posts which may collapse . VP Orlando Evangelista suggested the rotten posts be replaced into a concrete post. He offered 4 bags of cement with Camilo Lopez. As soon as the coco lumber and steel bars completed repair will commence VP Evangelista moved that the labor will be done by the member thru schedule. Mr. Camilo Lopez seconded the motion.

IV. Others

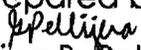
Schedule for gathering of composting materials for shredding

Mr. Margarito Bahala move that gathering of materials and shredding be reschedule to January 2025 because of rice harvesting and planting season in October to December 2024. Mr. Danilo Montalban seconded the motion.

V. Adjournment

There being no other matters to be discussed Mr. Rodrigo Tabiolo moved for the adjournment at 11:30 am and seconded by Ms Jacqueline Israel.

I hereby certify the correctness of the foregoing minutes.

Prepared by:

Gina B. Pelljiera
Secretary

Certified Correct:

Marino G. Jadina
President

STO. NIÑO FARMERS ASSOCIATION
ANNUAL GENERAL ASSEMBLY MEETING
ATTENDANCE

Date: DECEMBER 31, 2024

Name	Signature
CORAZON C. DE ASIS	<i>C de Asis</i>
RODRIGO M. TABIULO	<i>R Tabiulo</i>
RIZA O. IBANEZ	<i>R O Ibanez</i>
GINA B. PELLIJERA	<i>G B Pellijera</i>
ROLANDO J. BELMORES	<i>R J Belmores</i>
GENITA A. MONTAJES	<i>G A Montajes</i>
AILYN S. NAYRE	<i>A S Nayre</i>
CAMILO A. LOPEZ II	<i>C A Lopez II</i>
ALICIA A. GALLO	<i>A A Gallo</i>
ANGELITA M. DONAYRE	<i>A M Donayre</i>
ANTONINO P. GRANADA	<i>A P Granada</i>
CHELSEA I. JADENA	<i>C I Jadena</i>
DANILO M. MONTALBAN	<i>D M Montalban</i>
EDNA I. PANA	<i>E I Pana</i>
EDWIN P. DONAYRE	<i>E P Donayre</i>
FE P. NAYRE	<i>F P Nayre</i>
FELIX A. SABONDO	<i>F A Sabondo</i>
JAQUELINE P. ISRAEL	<i>J P Israel</i>
LOLITA S. GREGORIO	<i>L S Gregorio</i>
MARCIAL M. DUPAL	<i>M M Dupal</i>
MARGARITO B. BAHALA	<i>M B Bahala</i>
MARIA SORONIO	<i>M Soronio</i>
MARINO G. JADINA	<i>M G Jadina</i>
MERCEDITA M. VARRON	<i>M M Varron</i>
NIÑO E. BASTE	<i>N E Baste</i>
ORLANDO T. EVANGELISTA	<i>O T Evangelista</i>
PERSERVERANDO L. GONZAGA	<i>P L Gonzaga</i>
SATURNINA N. PRADO	<i>S N Prado</i>
TEODOSIA N. TANO	<i>T N Tano</i>
VICTORIANO L. GONZAGA	<i>V L Gonzaga</i>

STO. NIÑO FARMERS ASSOCIATION

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Attended CDC Meeting	To approve the budget & plans of LGU Baybay	Nov. 19, 2024		/	150.00	Travel Expenses
Attended Jackfruit Day during City Charter Day	To participate activities of Jackfruit farmers	June 16, 2024		/	150.00	Travel Expenses
Maintenance of Jackfruit Project along diversion road	To maintain the cleanliness & production of jackfruit.	March 07, 2023 to present		/	Plastic wrap & sacks	Association Funds & members
Conducted Christmas Party	To conduct social activity of the association	December 22, 2024	/		Php 980.00	Association Funds and the members brought some foods

Prepared by:

G. Pellijera
GINA B. PELLIJERA
 Secretary

Noted by:

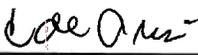
C. De Asis
CORAZON C. DE ASIS
 President

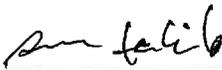
**STO. NIÑO FARMERS ASSOCIATION
FINANCIAL STATEMENT FOR CY 2024**

As of December 31, 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Beginning Balance	P 10,075.63	
Donation	8,724.00	
Monthly Dues / Membership Fees	2,810.00	
Sales - Vegetable/Jackfruits	8,205.00	
Rental Tractor	8,850.00	
Interest on Loans	6,857.00	3% per month (interest)
TOTAL	P 45,521.63	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Construction Materials	P 10,263.00	
Meeting Expenses	4,293.00	
Office Supplies	923.00	
Logistics / Transportation	1,527.00	
Business Permit/BIR	4,988.80	
Christmas Party	1,130.00	
Miscellaneous Expenses	1,300.00	
TOTAL	24,424.80	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	21,096.83	

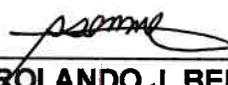
Noted by:


CORAZON C. DE ASIS
President


RODRIGO M. TABIOLO
Vice President


GINA B. PELLIJERA
Secretary


RIZA O. IBANEZ
Treasurer


ROLANDO J. BELMORES
Auditor



Republic of the Philippines
PROVINCE OF LEYTE
CITY OF BAYBAY

CITY AGRICULTURE OFFICE



2/F New Baybay City Hall, Diversion Road, Barangay Gaas, Baybay City, Leyte 6521

agribaybay@yahoo.com

CERTIFICATION

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that the Sto. Niño Farmers Association (SNFA), a duly registered and accredited farmers association with business address at Barangay Hipusngo of this City, has been given the authority by this Office for the care and maintenance of the jackfruit trees planted along the Diversion Road in the said Barangay since May 2020.

THIS IS TO CERTIFY FURTHER that the SNFA is authorized for the protection and harvesting of the jackfruit and can impose disciplinary action for theft and damage or destruction of all the jackfruit under its care.

Issued this 7th day of March 2023 at the City of Baybay, Leyte, Philippines.


MORA C. ABARQUEZ
City Agriculturist