

Item No.: 41

Date: 05 2025 AUG

FARMERS ASSOCIATION OF PLARIDEL
Barangay Plaridel, Baybay City, Leyte

July 25, 2025

VICE GOVERNOR LEONARDO M. JAVIER, JR.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice Governor Javier, Jr:

In response to your Notice of Call for Accreditation, kindly be informed that Farmers Association of Plaridel with office address at Barangay Plaridel, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Belma Nenita T. Doguiles".

BELMA NENITA T. DOGUILES
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: FARMERS ASSOCIATION OF PLARIDEL

Address: BARANGAY PLARIDEL, BAYBAY, CITY LEYTE

Contact No.: 09700564377

Date Organized: October 26, 2014

Sector/s Represented: FARMERS

Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves in an effective and innovative way, through trainings with TESDA and other Concerned government agencies; and
5. To work with non-government organizations and government institutions or entities in the promotion and development of the Associations and in carrying out government policies

Services that the organization provides or can participate in:

1. Marketing of rice, corn, and root crops
2. Farm Machineries for rent [Shedder Tractor and Grass cutter]

Registering Agency:

Date Registered: December 16, 2014

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: CY 2022

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)

- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU- Baybay, PLGU Leyte, Barangay Plaridel, Baybay City, PCA (Philippine Coconut Authority)

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2016	Members cash Loan		Association Fund	Members	On going	
2017	Farm machineries for rent [Tractor, Grass cutter]		DA-RFO8 [YRRP] and LGU Baybay	MEMBERS	On going	
2018 2021 2022 2023 2024	Rice seeds and Fertilizer		DA-RFO8 and LGU Baybay		Completed	
2021	Root crops and corn Production [Sweet corn] [Sweet Potato]		DA-RFO8 AND LGU Baybay		On-going	
2025	Root crops production (Cassava)		VSU and LGU Baybay		On-going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.

Belma Nenita T. Doguiles
BELMA NENITA T. DOGUILLES
 President

Petronila Bitayo
PETRONILA BITAYO
 Secretary

Farmers Association of Plaridel
Barangay Plaridel Baybay City Leyte

BOARD RESOLUTION NO. 02

Series of 2025

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF LEYTE TO ACCREDIT THE FARMERS ASSOCIATION OF PLARIDEL

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on July 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

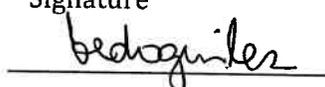
WHEREAS, the Farmers Association of Plaridel is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the Farmers Association of Plaridel Officers' Meeting held at the Barangay Plaridel Gym on June 30, 2025 the following resolution was approved and adopted:

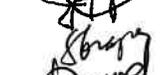
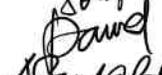
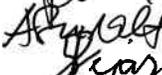
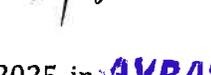
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Ronnan Christian M. Reposar.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

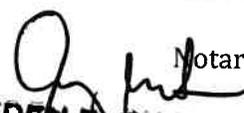
Name	Position	Signature
BELMA NENITA T. DOGUILLES	President	

ADOPTED unanimously by the Officers of the Farmers Association of Plaridel this 30 day of June 2025 in the City of Baybay.

Name	Position	Signature
EDUARDO A. QUIAL	Vice-President	
PETRONILA BITAYO	Secretary	
RUFINA V. AGUILAR	Treasurer	
JOSE T. TABARANZA	Auditor	
SAMUEL M. ORAPA	P.I.O	
ANECITO M. DAWAL	P.I.O	
ANITA Q. SURALTA	Bookkeeper	
KATHERINE L. ABEJARON	Business Manager	

SUBSCRIBED AND SWORN TO before me this JUL 24 2025, 2025 in BAYBAY CITY, LEYTE
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc No: 147
Page No: 21
Book No: 6XXV
Series of: 75


Notary Public
ATTY. EDEN D. CHAVEZ-BUTAWAN
Notary Public for the Province of Leyte, City of Baybay
Notarial Commission No. B-23-12-07
Until December 31, 2025
MCLE Comp. No. VIII-0011446-Valid until Apr. 12, 2028
PTR No. BC0328357 - 01/02/25
IBP O.R. No. 429541 - 01/02/25
TIN No. 207-828-029
Attorney's Roll No. 42391
R. Magsaysay Avenue, Baybay City, Leyte



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
WESTERN LEYTE FIELD OFFICE
2/F, Pemia's Bldg., cor. Rizal & San Nicolas Sts., Ormoc City
Email add: dolero8_wlfo@yahoo.com
Tel. No: (053)255-2436

**Registration Certificate No.
DOLE-WLFO-2014-WA-12-484**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended,
and its implementing rules

**FARMERS ASSOCIATION OF
PLARIDEL**

Brgy. Plaridel, Baybay City, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 16th day of December 2014.

Recommending Approval:


MARITES Z. VIÑAS
Chief LEO
Head, Western Leyte Field Office

Approved by:


ELIAS A. CAYANONG, CESO III
Regional Director



List of Current Officers and Members of the
FARMERS ASSOCIATION OF PLARIDEL

as of December 31, 2024

Name	Position
1. Belma Nenita T. Doguiles	President
2. Eduardo A Quial	Vice-President
3. Petronila Bitayo	Secretary
4. Rufina V. Aguilar	Treasurer
5. Jose T. Tabaranza	Auditor
6. Anecito M. Dawal	P.I.O
7. Samuel M. Orapa	P.I.O
8. Katherine L. Abejaron	Business Manager
9. Anita Q. Suralta	Bookkeeper
10. Virginia Bardos	Member
11. Anastacio Quial	Member
12. Rodrigo Mondala Jr.	Member
13. Remedios Tabaranza	Member
14. Rolando Basarte	Member
15. Regina G. Nunez	Member
16. Sabas Lungay Jr.	Member
17. Lorenzo Delabajan	Member
18. Blesila L. Nunez	Member
19. Anecita D. Abergido	Member
20. Juliet D. Reyes	Member
21. Teresa Villos	Member
22. Nestor Villos	Member
23. Renee A. Calamba	Member
24. Ruel Villos	Member
25. Aurora N. Labrador	Member
26. Roselle A. Kaagbay	Member
27. Elisa Delabajan	Member
28. Arnulfo Cazar	Member
29. Zisimo Singson	Member
30. Jessie Basarte	Member
31. Samuel Cozo	Member
32. Ireneo I. Opsimar	Member
33. Ana P. Dacera	Member
34. Jenny H. Suralta	Member
35. Sabas P. Lungay Jr.	Member
36. Rosana Sabandal	Member

Republic of the Philippines
PROVINCE OF LEYTE
FARMERS ASSOCIATION OF PLARIDEL
Brgy. Plaridel, Baybay City, Leyte

MEMORANDUM NO. 01

TO:	MR. EDUARDO A. QUIAL	VICE PRESIDENT
	MRS. PETRONILA R. BITAYO	SECRETARY
	MRS. RUFINA V. AGUILAR	TREASURER
	MR. JOSE T. TABARANZA	AUDITOR
	MR. SAMUEL M. ORAPA	P I O
	MR. ANECITO M. DAWAL	P I O
	MRS. KATHERINE L. ABEJARON	BUSINESS MANAGER
	MRS. ANITA Q. SURALTA	BOOKKEEPER
	MRS. ELISA D. DELABAJAN	MEMBER
	MRS. VIRGINIA S. BARDOS	MEMBER
	MRS. TERESA P. VILLOS	MEMBER
	MRS. REMEDIOS S. TABARANZA	MEMBER
	MR. ANASTACIO A. QUIAL	MEMBER
	MRS. ROSANNA SABANDAL	MEMBER
	MRS. REGINA ISABEL NUÑEZ	MEMBER
	MRS. JULIET D. REYES	MEMBER
	MRS. ROSELLE A. KAAGBAY	MEMBER
	MRS. ANECITA D. ABERGIDO	MEMBER
	MR. LORENZO M. DELABAJAN	MEMBER
	MR. DIONESIO D. SURALTA	MEMBER
	MR. ARNULFO CAZAR	MEMBER
	MRS. JESSIE BASARTE	MEMBER
	MR. RODRIGO MONDALA JR	MEMBER
	MR. SAMUEL COZO	MEMBER
	MR. RUEL M. VILLOS	MEMBER
	MR. IRENEO I. OPSIMAR	MEMBER
	MR. SABAS P. LUNGAY JR.	MEMBER
	MRS. JENNY H. SURALTA	MEMBER
	MR. ZISIMO SINGSON	MEMBER
	MR. NESTOR M. VILLOS	MEMBER
	MRS. AURORA N. LABRADOR	MEMBER
	MRS. BLESILA L. NUÑEZ	MEMBER
	MR. ROLANDO D. BASARTE	MEMBER
	MRS. RENEE A. CALAMBA	MEMBER
	MRS. ANA P. DACERA	MEMBER

FROM: MRS. BELMA NENITA T. DOGUILLES PRESIDENT

SUBJECT: MEETING

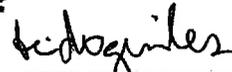
DATE: FEBRUARY 9, 2025

You are hereby requested to attend to the association meeting to be held on February 14, 2025, Friday at 2:00 PM at the Barangay Sports Complex, Brgy. Plaridel, Baybay City, Leyte.

AGENDA:

1. Accreditation for LGU, PCA and PROVINCE
2. DOLE and BIR Reports
3. Distribution of Rice Seeds and Fertilizer
4. Other Matters

Signed:



BELMA NENITA T. DOGUILES

President

Republic of the Philippines
PROVINCE OF LEYTE
FARMERS ASSOCIATION OF PLARIDEL
Brgy. Plaridel, Baybay City, Leyte

MINUTES OF THE GENERAL ASSEMBLY MEETING OF FARMERS ASSOCIATION OF
PLARIDEL HELD LAST FEBRUARY 14, 2025 AT BRGY. PLARIDEL, BAYBAY CITY, LEYTE

I. PRELIMINARIES

1. CALL TO ORDER

The Secretary Call to Order that 28 are present, 4 are absent and 4 were excuse due to some reasons that they can't attend the meeting. The meeting started at 2:00 PM. It started with a prayer led by Mrs. Rufina V. Aguilar and with the singing of our National Anthem led by Mrs. Petronila R. Bitayo. And the President declares it's a quorum.

2. ATTENDANCE

Present:

ANECITA D. ABERGIDO	JESSIE BASARTE
LORENZO M. DELABAJAN	RODRIGO MONDALA JR.
SABAS P. LUNGAY JR.	ARNULFO CAZAR
VIRGINIA S. BARDOS	SAMUEL COZO
ELISA D. DELABAJAN	JENNY H. SURALTA
RUEL M. VILLOS	IRENEO I. OPSIMAR
TERESA P. VILLOS	BELMA NENITA T. DOGUILLES
DIONESIO D. SURALTA	RUFINA V. AGUILAR
ANASTACIO A. QUIAL	EDUARDO A. QUIAL
ANITA Q. SURALTA	SAMUEL M. ORAPA
ANECITO M. DAWAL	KATHERINE L. ABEJARON
PETRONILA R. BITAYO	JOSE T. TABARANZA
REMEDIOS S. TABARANZA	ZISIMO SINGSON
AURORA N. LABRADOR	NESTOR M. VILLOS

Absent:

ROSANNA SABANDAL	REGINA ISABEL NUÑEZ
ROLANDO BASARTE	BLESILA L. NUÑEZ

Excuse:

JULIET D. REYES	RENEE A. CALAMBA
ROSELLE A. KAAGBAY	ANA P. DACERA

Guest:

MYRNA B. ALBUERA

Republic of the Philippines
PROVINCE OF LEYTE
FARMERS ASSOCIATION OF PLARIDEL
Brgy. Plaridel, Baybay City, Leyte

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2 **II. APPROVAL OF THE AGENDA**
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- 4
5 1. It was approved by the assembly meeting, the Accreditation of LGU, PCA and PROVINCE
6 2. Reports of DOLE and BIR also have been approved
7 3. It is also duly approved by the members about the distribution of Rice Seeds and Fertilizer.
8 4. There was no objection, and no recommendation added in this agenda. The members in this
9 assembly duly approved the said agenda.
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13 **III. READING/APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**
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16 The minutes of the previous meeting held last January 10, 2025 was read by the Secretary.
17 And before the reading she gave copies of the previous meeting to the members of the
18 association in order that the can read it.

19 Therefore there was no correction of the minutes, so the reading of the previous minutes
20 was approved by the members and officers.
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25 **IV. DISCUSSION OF THE AGENDA**
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- 27
28 1. The President explain about the accreditation, how important it is to an association to be
29 accredit because if association is not accredited we can't get anymore supply of rice seeds
30 and fertilizer. And also in the Province we can't get any good allocation or AYUDA for our
31 association.

32 The President also explain for PCA accreditation that a member of our farmers
33 association will become also the member of the PCA as long as their coconut is registered in
34 NCFRS, but if it's not registered yet, the PCA will provide a form for registration.
35
36

- 37 2. The President calling the attention of the Association Secretary and Treasurer to prepare the
38 said reports.
39
40 3. Members Mrs. Anecita Q. Suralta, Mrs. Aurora n. Labrador and Mr. Jose T. Tabaranza
41 inform that they have common problem, that the rice seeds they acquired from CAO Baybay
42 City some seeds didn't grow nicely so they expect low income and a possible loss in their
43 harvest. So they ask what is the possible solution on this problem.
44
45 4. The members make a suggestion if we possible ask to our good Mayor Mr. Boying Cari a
46 capital for opening a small store of agrivet supply of medicines and fertilizers for our rice
47 fields and corn, vegetable plantation in behalf of our association so that we can save time
48 and money in purchasing it.
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Republic of the Philippines
PROVINCE OF LEYTE
FARMERS ASSOCIATION OF PLARIDEL
Brgy. Plaridel, Baybay City, Leyte

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3 **V. ADJOURNMENT**
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6 It has been announced that the next schedule of meeting will be on March 14, 2025. Having
7 no more matters to be discussed, Mr. Eduardo A. Quial moved for adjournment duly seconded
8 by Mr. Samuel M. Orapa. The President Mrs. Belma Nenita T. Doguiles declared the meeting
9 adjourned at exactly 4:00 PM.
10

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16 Prepared by:

17
18 *P. Bitayo*
19 **PETRONILA R. BITAYO**
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21 Secretary
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23 Certified correct:

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25 *Belma Nenita T. Doguiles*
26 **BELMA NENITA T. DOGUILES**
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28 President
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Republic of the Philippines
PROVINCE OF LEYTE
FARMERS ASSOCIATION OF PLARIDEL
 Brgy. Plaridel, Baybay City, Leyte

ATTENDANCE SHEET

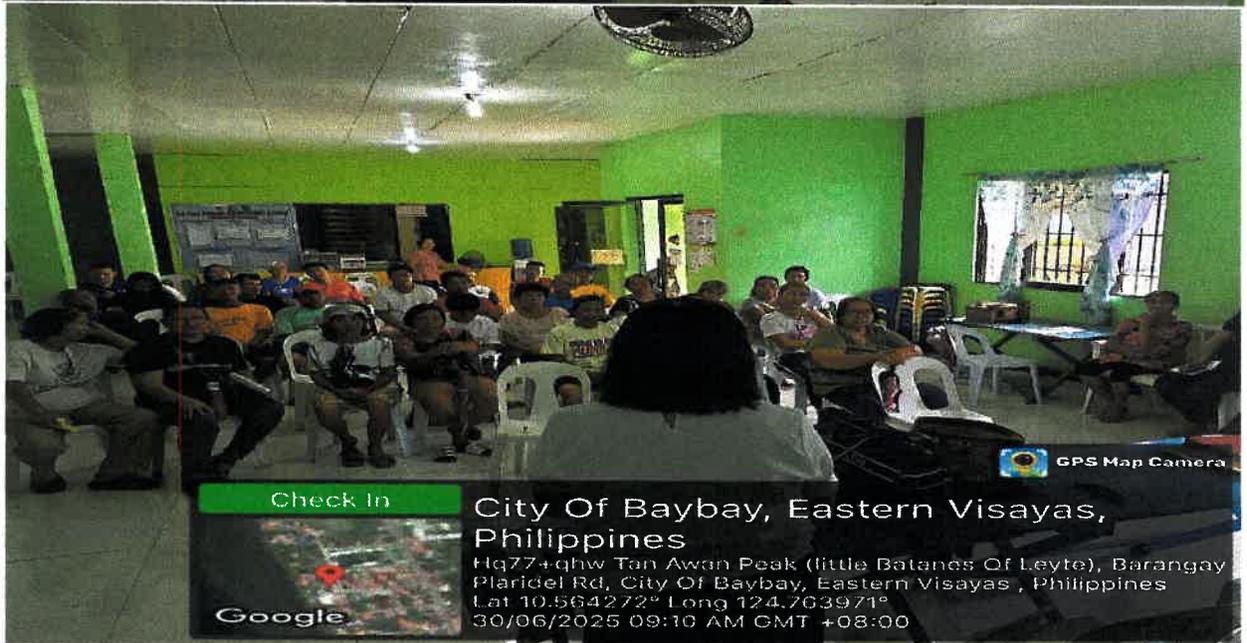
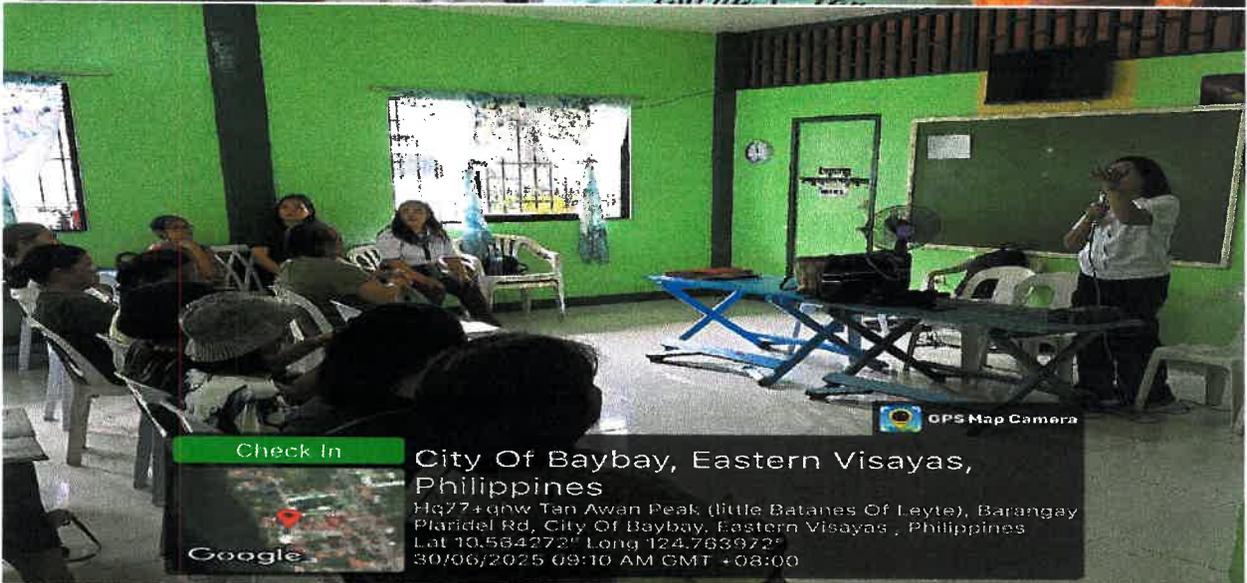
Date: February 14, 2025

Venue: Brgy. Plaridel Sports Complex

	NAME	DESIGNATION	CELL NUMBER	SIGNATURE
1	Anecita D. Abergido	Member		<i>Anecita D. Abergido</i>
2	Lorenzo M. Delabajan	Member		<i>Lorenzo M. Delabajan</i>
3	Annulfo Cazar	Member		<i>Annulfo Cazar</i>
4	Virginia S. Bardos	Member	09186240637	<i>Virginia S. Bardos</i>
5	Elisa D. Delabajan	Member		<i>Elisa D. Delabajan</i>
6	Ruel M. Villos	Member		<i>Ruel M. Villos</i>
7	Jessie Basarte	Member		<i>Jessie Basarte</i>
8	Rodrigo Mondala Jr.	Member		<i>Rodrigo Mondala Jr.</i>
9	Sabas P. Lungay Jr.	Member		<i>Sabas P. Lungay Jr.</i>
10	Samuel Cozo	Member		<i>Samuel Cozo</i>
11	Jenny H. Suralta	✓ Member	✓	<i>Jenny H. Suralta</i>
12	Ireneo I. Opsimar	Member		<i>Ireneo I. Opsimar</i>
13	Teresa P. Villos	Member		<i>Teresa P. Villos</i>
14	Dionesio D. Suralta	Member		<i>Dionesio D. Suralta</i>
15	Anastacio A. Quial	Member	09557180000	<i>Anastacio A. Quial</i>
16	Anita Q. Suralta	Bookkeeper	09121708701	<i>Anita Q. Suralta</i>
17	Katherine L. Abejaron	Bus. Manager	09610603887	<i>Katherine L. Abejaron</i>
18	Petronila R. Bitayo	Secretary		<i>Petronila R. Bitayo</i>
19	Remedios S. Tabaranza	Member		<i>Remedios S. Tabaranza</i>
20	Aurora N. Labrador	Member		<i>Aurora N. Labrador</i>
21	Belma Nenita T. Doguiles	President	09700564977	<i>Belma Nenita T. Doguiles</i>
22	Rufina V. Aguilar	Treasurer	09185462077	<i>Rufina V. Aguilar</i>
23	Eduardo A. Quial	Vice President	09070287199	<i>Eduardo A. Quial</i>
24	Samual M. Orapa	P10		<i>Samual M. Orapa</i>
25	Anecito M. Dawal	P10	09682198621	<i>Anecito M. Dawal</i>
26	Jose T. Tabaranza	Auditor		<i>Jose T. Tabaranza</i>
27	Zisino Singson	Member		<i>Zisino Singson</i>
28	Nestor M. Villos	Member		<i>Nestor M. Villos</i>

Republic of the Philippines
PROVINCE OF LEYTE
FARMERS ASSOCIATION OF PLARIDEL
Brgy. Plaridel, Baybay City, Leyte

DOCUMENTATION



Mrs. Myrna B. Albuera joins the meeting and the president presides the meeting of the Farmers Association of Plaridel.

FARMERS ASSOCIATION OF PLARIDEL

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Provide cash loan for members	To allow members to borrow money for personal and agricultural purposes	2016 –up to present		✓	Associationd Funded	3% monthly interest
Farm machineries for rent [Tractor, Grass cutter]	To provide easy access of machinery for the members of FAP To be used in the land preparation for rice and vegetable production	2017 – up to present		✓	DA –RFO8 [YRRP] and LGU Baybay	Tractor rental is ₱170.00 per hour ; Grass cutter is ₱400. Per day
Rice Seeds and Fertilizer	To help the members to plant again in their rice field and to grow well to have a good harvest	2019- up to present		✓	DA-RF08 LGU- Baybay	Sowed Planted and Harvested
Root crops production [Sweet potato, Sweet corn and Cassava]	To provide additional livelihood to the members	2021 – up to present		✓	LGU – Funded VSU- Cuttings	Planted , already harvested

*add rows as necessary

Annex H: Annual Accomplishment Report

Prepared by:

P. Bitayo
PETRONILA BITAYO
Secretary-General

Noted by:

Belma N. Doguiles
BELMA NENITA T. DOGUILLES
President

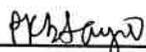
FARMERS ASSOCIATION OF PLARIDEL
Barangay Plaridel, Baybay City, Leyte
FINANCIAL STATEMENT FOR CY 2024
As of December 31, 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Cash Beginning	6,702	
Tractor Income	5,440	
Members Cash Loan	5,000	5 members 1,000 each member
TOTAL	17,142	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Diesel	1,992	
Labor	350	
Freight	400	
Tractor Repair	300	
Presentation	200	
Miscellaneous Expense	1,000	
TOTAL	4,242	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	12,900	Cash in Bank: 34,690.00

Noted by:


BELMA NENITA T DOGUILES
 [President]


EDUARDO A. QUIAL
 [Vice President]


PETRONILA R. BITAYO
 [Secretary-General]


RUFINA V. AGUILAR
 [Treasurer]


JOSE T. TABARANZA
 [Auditor]