

Item No.: 42

Date: 05 2025 AUG

Annex D: Letter of Application

July 4, 2025

Vice Governor Leonardo M. Javier Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: JUL 30 2025
By: J. M. V.

Dear Vice Governor, Hon. Javier

In response to your Notice of Call for Accreditation, kindly be informed that **Organikong Magsasaka Association** with office address **Brgy. Blumentritt, Alangalang, Leyte**, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation.
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by NCIP;
4. List of Current Officers,
5. CY 2025 Minutes of the Annual Meeting
6. CY 2025 Annual Accomplishment Report; and
7. CY 2025 Financial Statements

Thank you.

Sincerely,


OSCAR N. MATELA
President

Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: Organikong Magsasaka Association (OMA)

Address : Brgy Blumentritt, Alangalang , Leyte

Contact No.: 09973766044 **Email address(optional) :** omatela66@gmail.com

Date Organized: 01/12/2025 **Sector/s Represented:** Local Farmers

Purposes/Objectives:

1. To Promote organic farming to local farmers.
2. To produce organic farm products.
3. To produce organic farm inputs .

Services that the organization provides or can participate in:

1. Extend technical know how in producing organic products to local farmers
2. _____

Registering Agency: DOLE **Date Registered:** March 28, 2025

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD),
formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any): _____ **Date Accredited:** April 7, 2025

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU-Alangalang

Organizational Level:

Barangay-level

Chapter

Affiliate of a larger organization (identify organization): _____

Others (specify): Regional

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Schem	Beneficiaries	Status	
					Completed	Ongoing
N/A	N/A	N/A	N/A	N/A	N/A	

Annex E: Board Resolution - Intention for Accreditation



**Organikong Magsasaka Association (OMA)
Brgy Blumentritt, Alangalang , Leyte**

BOARD RESOLUTION NO.1

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the **Organikong Magsasaka Association (OMA)** is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the **Organikong Magsasaka Association (OMA)** Special Board Meeting held at Brgy Blumentritt, Alangalang, Leyte, on June 21, 2025 attended by the following Board of Directors present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED , to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER , to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Sangguniang Bayan Member Hon. Claire G. Yu.

RESOLVED FURTHERMORE , that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution:

ADOPTED unanimously by the Board of Directors of the **Organikong Magsasaka Association (OMA)** this 21st day of June 2025 in the Municipality of Alangalang.

Name	Position	Signature
<u>OSCAR N. MATELA</u>	<u>PRESIDENT</u>	<u>[Signature]</u>
<u>JORGE R. GARIANDO</u>	<u>VICE- PRESIDENT</u>	<u>[Signature]</u>
<u>JOSEPH A. ORBISO</u>	<u>SECRETARY</u>	<u>[Signature]</u>
<u>CHARITY M. CAÑESO</u>	<u>TREASURER</u>	<u>[Signature]</u>
<u>LEO R. ALCARAZ</u>	<u>AUDITOR</u>	<u>[Signature]</u>
<u>CARLO C. MAGNO</u>	<u>AUDITOR</u>	<u>[Signature]</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

*add rows as necessary

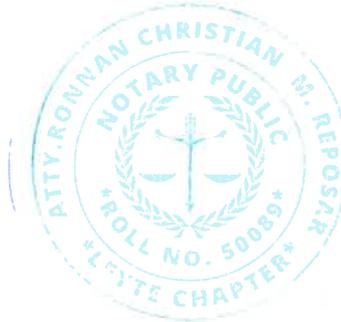
Annex E: Board Resolution - Intention for Accreditation


OSCAR N. MATELA
Board Chairperson

17 JUL 2025

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2025
in PALO, LEYTE, Affiant exhibiting to me his/her _____
with valid identification no. _____ issued on _____ at _____

Doc No. 720
Page No. 57
Book No. 1008911
Series of 2015




ATTY. RONNAN CHRISTIAN M. REPOSAR
NOTARY PUBLIC for Tacloban City and Leyte
NC No. 2025-01-20 Until Dec 31, 2026
Montejo St., Brgy. Sta. Cruz Palo, Leyte
Roll No. 50089/ May 2, 2005
IBP Lifetime No. 07687
PTR No. PL9916630/ January 15, 2025/ Palo, Leyte
MCLE No. VIII-0009127 / June 3, 2024 / Pasig City



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
North Leyte Field Office



CERTIFICATE OF REGISTRATION OF WORKERS' ASSOCIATION

Registration Certificate No. RO8- NLFO-2025-03-WA-2283

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of Presidential Decree No. 442, as amended, and its Implementing Rules and Regulations, the

**ORGANIKONG MAGSASAKA ASSOCIATION (OMA)
BRGY. BLUMENTRITT, ALANGALANG LEYTE**

has this day been registered as a legitimate workers' association in the Philippines for purposes of mutual aid and protection and promotion of the moral, social and economic well-being of its members, subject to all provisions of existing laws and regulations relating to workers' associations.

This Certificate of Registration shall subsist unless cancelled in the manner provided by law.

IN WITNESS WHEREOF, I have hereunto affixed my signature, with the seal of the Department of Labor and Employment in Tacloban City, Philippines, this 28th day of March, 2025

By the Authority of the Regional Director:

EMMANUEL T. DE LA CRUZ, PME - MME

Chief LEO, Head NLFO



Annex G:



Republic of the Philippines
Province of Leyte
Municipality of Alangalang, Leyte



Organikong Magsasaka Association (OMA)
Minutes of the Meeting Held on June 21, 2025 at 9:30 am

Members present:

1	KC-lyn T. Gososo	11	Salvacion A. Ogatis	21	Michael Francis G. Lora
2	Carlo C. Magno	12	Maribeth C. Puso	22	Godofredo R. Pido Jr.
3	Leo R. Alcaraz	13	Elmer M. Puso	23	Hermenia Mulod
4	Alvir R. Jaro	14	Mary Jane Pallomina	24	Maria Luzviminda Pla
5	Marven C. Magno	15	Romeo C. Gaspan	25	Virnie S. Villamor
6	Charity M. Cañeso	16	Ramil T. Terrado	26	Dexter E. Pangilino
7	Esmael A. Vergara	17	Renante M. Sanita	27	Jered Russel C. Gonzales
8	Oscar N. Matela	18	Nelda Fe P. Briones	28	Jocelyn A. Garcia
9	Jorge R. Gariando	19	Jorge R. Gariando Jr.	29	
10	Joseph A. Orbiso	20	Geronimo Orbiso	30	

AGENDA:

Accreditation of Organikong Magsasaka Association (OMA) with the Local Government Unit, Leyte Province

MINUTES:

The president of the Association **Mr. Oscar N. Matela**, formally present the application of the **Organikong Magsasaka Association (OMA)** for accreditation as a Civil Society Organization (CSO) in the Province of Leyte.

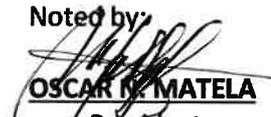
The attached application of Organikong Magsasaka Association (OMA) for accreditation with the Local Government Unit, Leyte Province, was duly approved by all members.

There having no other matter to be discussed the meeting was adjourned at 11:30 am.

I hereby certify the correctness of the foregoing minutes

Prepared by:

JOSEPH A. ORBISO
Secretary

Noted by:

OSCAR N. MATELA
President

Annex F:List of Current Officers and Members

List of Current Officers of Organikong Magsasaka Association (OMA)

Name	Position
Oscar N. Matela	President
Jorge R. Gariando	Vice President
Joseph A. Orbiso	Secretary
Charity M. Cañeso	Treasurer
Godofredo R. Pido	P.I.O.
Leo R. Alcaraz	Auditor
Carlo C. Magno	Auditor
Marven C. Magno	Sgt. At Arms
Mary Jane Pallomina	Book Keeper
Alvin Jaro	Board of Director
Jared Russel Gonsales	Board of Director
Esmael A. Vergara	Board of Director
Jeswie Legaspi	Board of Director
KC-lyn T. Gososo	Member
Salvacion A. Ogatis	Member
Maribeth C. Puso	Member
Elmer M. Puso	Member
Romeo C. Gaspan	Member
Ramil T. Terrado	Member
Renante M. Sanita	Member
Nelda Fe P. Briones	Member
Geronimo Orbiso	Member
Salvacion A. Ogatis	Member
Maribeth C. Puso	Member
Elmer M. Puso	Member
Michael Francis G. Lora	Member
Hermenia Mulod	Member
Maria Luzviminda Pla	Member
Virnie S. Villamor	Member
Dexter E. Pangilino	Member
Victoriano O Albarido	Member
Elisar A. Delima	Member

*add rows as necessary

Annex H: Annual Accomplishment Report

Organikong Magsasaka Association (OMA)

Name of Program/Project/Activity	Objective/s	Duration /Date	Status		Budget	Remarks
			Completed	Ongoing		
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Newly organized association

*add rows as necessary

Prepared by:

JOSEPH A. ORBISO
 Secretary

Noted by:

OSCAR B. MATELA
 President

Annex I: Annual Financial Statement

Organikong Magsasaka Association (OMA)

FINANCIAL STATEMENT FOR CY 2025

SOURCE	AMOUNT	REMARKS
Donor 1	N/A	N/A
Donor 2		
Monthly Dues /Membership Fees		
Income Generating Project 1	Newly organized association	
Income Generating Project 2		
TOTAL		

PARTICULARS	AMOUNT	REMARKS
Project 1	N/A	N/A
Project 2		
Meeting Expenses		
Office Supplies		
Logistics/Transportation		
Administrative and Personnel		
TOTAL		

Noted by:


OSCAR M. MATELA
 President


JORGE R. GARIANDO
 Vice President


JOSEPH A. ORBISO
 Secretary


CHARITY M. CAÑESO
 Treasurer


LEO R. ALCARAZ
 Auditor