

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

Item No.:

45

Date: 12 2025 AUG

AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVE-FA)

Certificate of DOLE-WLFO-2015-WA-02-510

Brgy. Aguiting, Kananga, Leyte

LETTER OF APPLICATION

Sangguniang Panlalawigan  
Province of Leyte

RECEIVED

Date: AUG 11 2025

By: \_\_\_\_\_

Date : August 4, 2025

To: HON. LEONARDO M. JAVIER JR.  
Vice Governor of Leyte.

Dear Vice Governor:

In response to your Notice of Call for Accreditation, kindly be informed that Aguiting Livelihood Farmers Association (AALIVEFA) with office Address at Barangay Aguiting Kananga, Leyte, would like to seek accreditation by the Sangguniang Panglalawigan Bayan.

In support of this application are the following requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by Dole or exiting valid Certificate of Accreditation issued by the (NGA) or issued by the NCIP;
4. List of Current Officers;
5. CY 2024 minutes of Annual Metting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statement

Thank You.

Sincerely,

MELJOR IAN M. DAYON  
President AAlivefa

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: AGUINING ALLIANCE LIVELIHOOD FARMERS ASSOCIATION

Address: Brgy Aguinig Kananga Cuyfe

Contact No.: 0951 368 4680

Email address (optional):

Date Organized: 08-14-2014

Sector/s Represented:

Purposes/Objectives:

To avail Farm inputs, Farm machineries  
Livelihood Program

Services that the organization provides or can participate in:

training, Seminars all government services &  
projects

Registering Agency:

Date Registered: 02-05-2015

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

Accrediting Agency (if any):

Date Accredited: \_\_\_\_\_

- Commission on Population and Development (POPCOM)



Republic of the Philippines  
Province of Leyte  
Municipality of Kananga  
Barangay **AGUITING**

-oOo-

**AGUITING ALLIANCE LIVELIHOOD FARMERS ASSOCIATION (AALIVEFA)**  
Barangay Aguiting, Kananga, Leyte

**Resolution No. 01**  
**Series of 2025**

**A RESOLUTION ENDORSING FOR THE APPLICATION OF ACCREDITATION OF AGUITING ALLIANCE LIVELIHOOD FARMERS ASSOCIATION (AALIVEFA) IN THE BARANGAY AGUITING, KANANGA, LEYTE**

**WHEREAS**, Section 34 of the Local Government Code of 1991 (Book 1, Chapter 4) states that Local Government Unit shall promote the establishment and operation of people's and non-government organization to become active partners in the pursuit of local autonomy;

**WHEREAS**, on June 15, 2022 the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the accreditation of Civil Society Organization and selection of Representatives to the local Special Bodies;

**WHEREAS**, the Aguiting Alliance Livelihood Farmer's Association (AALIVEFA) through its President has signified its intention to be an accredited CSO in the Municipality of Kananga to pursue an active partnership with the Local Government Unit in the pursuit of Local Autonomy and Nation Building;

**WHEREAS**, the Aguiting Alliance Livelihood Farmers Association (AALIVEFA) has satisfactory complied with the requirement and criteria for accreditation as a Civil Society Organization in accordance with the procedures and guidelines set forth in DILG-MC 2022-083;

**WHEREFORE**; on motion of Sangguniang Barangay Member Hon. Ma. Evelyn M. Dayon and duly seconded by all members, present be, it;

**RESOLVED, AS IT IS HEREBY RESOLVED**, by the Sangguniang Barangay to approve and grant the accreditation of Aguiting Alliance Livelihood Farmer's Association (AALIVEFA) in Barangay Aguiting, Municipality of Kananga, Province of Leyte.

**RESOLVED FURTHER** that this accreditation is effective only until August 31, 2028 .

Prepared by:

  
**CHERYL J. ULAN-ULAN**  
AALIVEFA Secretary

Noted by:

  
**MELJORIAN M. DAYON**  
AALIVEFA President



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**WESTERN LEYTE FIELD OFFICE**  
2/F, Pemia's Bldg., cor. Rizal & San Nicolas Sts., Ormoc City  
Email add: dolero8\_wlfo@yahoo.com  
Tel. No: (053)255-2436

**Registration Certificate No.**  
**DOLE-WLFO-2015-WA-02-510**

**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended,  
and its implementing rules

**AGUITING ALLIANCE LIVELIHOOD  
FARMERS ASSOCIATION (ALIVE FA)**

Brgy. Aguiting, Kananga, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID AND PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 5th day of March 2015.

Recommending Approval:

  
**MARITES Z. VIÑAS**  
Chief LEO  
Head, Western Leyte Field Office

Approved by:

  
**ELIAS A. CAYANONG, CEO III**  
Regional Director



Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVE-FA)**  
Brgy. Aguiting, Kananga, Leyte

**LIST OF OFFICERS**

**President: MELJOR IAN M. DAYON**  
**Vice President: SUSANA P. CASAS**  
**Secretary : CHERYL T. ULAN-ULAN**  
**Treasurer: RODNEY L. SOLANO**  
**Auditor: CATALINA O. RAMOS**  
**P.I.O: JOSE RECHO O. RAMOS**  
**BABYLYN B. SOHOT**  
**B.O.D: DEMETERIO O. VILLEGAS**  
**CARIDAD T. PERMANGEL**

Prepared by:

  
**CHERYL T. ULAN-ULAN**

Noted by:

  
**MELJOR IAN M. DAYON**  
**AALIVEFA President**

Republic of the Philippines

Province of Leyte

Municipality of Kananga

AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVE-FA)

Brgy. Aguiting, Kananga, Leyte

MINUTES OF AALIVEFA MEETING

Invocation : Ma.Evelyn M. Dayon

Time : 9:00 a.m

Date: November 10, 2024

Venue: AAlivefa Meeting Center Sitio Hibaba

Human sa hamobong pag ampo gisugdan dayon ang meeting sa pag pangayo ug katahuran ni President Meljor ian Dayon sa tanan nitambong sa meeting ug pagpasalamat sa nitambong sa patawag nga meeting.

AGENDA :

- Naghisgot sa gasto
- Kabahin sa mga farmers farm inputs
- Kabahin sa loan sa farmer

a. Hisgot sa gasto sa kita samanok

Gipahibalo sa tanan membro nga magapalit ug;

1. Trapal
2. net
3. solar lamp
4. nipple drinker
5. medisina
6. plastic straw
7. mga medisina
8. feeds

Kini nga mga palitonon ang gasto sa next meeting ilatag tanan kauban sa mga resibo sa mga nagasto.

b. Farmers farm inputs

Kadtong adunay mga hagna or palayan , kadtong farmer nga inbred rice ang ila makuha nga binhi walay libre nga abono. Ang kadtong h-breed mao ra ang makadawat ug abono.

Loan farmer

Adunay binhi sa mais sa DA ang makakuha ug binhi sa mais aunay libre nga abono. Kabahin sa high value crop ang crop sa Fatima nag awthag sa mga upland areas kung kinsa farmer nga gusto mutanom ug balanghoy nga walay pohunan anf Fatima silay matanom ila tanan gasto.sa pagdaro, restelyo, tudling, planting materials, paka sa balanghoy ug abono..ang ato lang pagtanom ug paglimpyo , pag guna sa area.

Panahon sa harvest pwede ra sa ato suholan or kita mismo ang magharvest ang Fatima amoy mo palit largo sa ila para sa marketing. Gusto sa Fatima nga motabang sila sa mga Membro aron sa ila mga produkto nga mahalina dayon ug may kita na sila sa ila panguma.

Ug sa dihang wala nay lain concern. Gitapos ang meeting oras 11:35 sa buntag.

Prepared by:  
CHERYL T. ULAN-ULAN

NOTED BY:

MELJOR IAN M. DAYON  
AALIVEFA President




**4. Meetings**

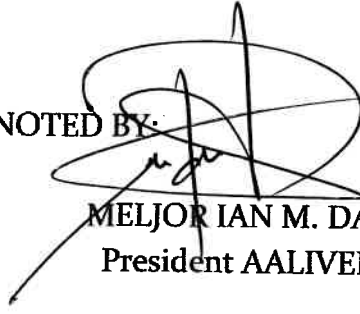
The members attended the organization and federation meetings on the following dates:

Meeting of Seminars Hrg Passing	
UAAAP DAR	

**5. Other Activities:**

	Date
NONE	

Prepared by:   
CHERYL T, ULANJULAN

NOTED BY:   
MELJOR IAN M. DAYON  
President AALIVEFA

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**

**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of January 2024**

<b>Total Income</b>		<b>₱ 11,200</b>
<b>Expenses</b>	<b>Amount</b>	
Feeds	Free from the supplier	
Vitamins	Free from the supplier	
Rent Area	₱ 500.00	
Electric bill	₱ 100.00	
Labor	Volunteer	
Business Permit	₱ 5,500.00	
<b>Total Expenses</b>	<b>₱ 6,100.00</b>	
	<b>Total Expenses</b>	<b>₱ 6,100.00</b>
	<b>Total Net Income</b>	<b>₱ 5,100.</b>

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA

Noted by:

  
**ALVARO DAN U. DIZON**  
AALIVEFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**

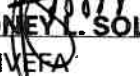
**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of February 2024**

<b>Total Income</b>	<b>Amount</b>
	<b>₱ 97,000.00</b>
<b>Expenses</b>	<b>Amount</b>
Feeds	Free from the supplier
Vitamins	Free from the supplier
Labor	₱ 13,100.00
Electric bill	₱ 100.00
Rent Area	₱ 500.00
Labor pagkuha sa upa sa Galingan	₱ 500.00
Lansang sa Koral 5 kls Phase 1	₱ 500.00
Palit og trapal 30 meters Phase 1 (48.00 per meter)	₱ 1,440.00
Installation sa kuryente with materials	₱ 6,000.00
Hose sa tubig 1 roll 300 meters	₱ 3,000.00
<b>Total Expenses</b>	<b>₱ 25,140.00</b>
<b>Total Expenses</b>	<b>₱ 25,140.00</b>
<b>Total Income</b>	<b>₱ 71,860.00</b>
<b>Deposit OCCCI Bank</b>	<b>₱ 71,860.00</b>

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA

Noted by:

  
AALIVEFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga


**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**

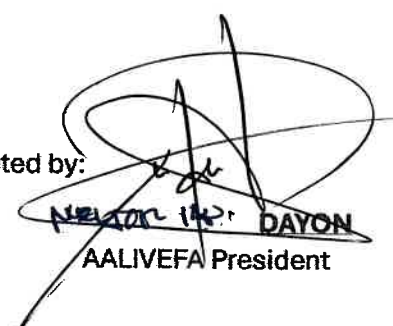
**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of March 2024**

<b>Total Income</b>	<b>Amount</b>
	<b>₱ 119,400.00</b>
<b>Expenses</b>	<b>Amount</b>
Feeds	Free from the supplier
Vitamins	
Labor	₱ 13,100.00
Electric bill	₱ 100.00
Rent Area	₱ 500.00
Labor pagkuha sa upa sa Galingan	₱ 500.00
Palit egg tray 500 pcs	₱ 1,000.00
Lansang sa Koral 5 kls Phase 2	₱ 100.00
Palit og trapal 30 meters Phase 2 (48.00 per meter)	₱ 1,440.00
Palit G.I Sheets para sa bodega 10 pcs 450.00	₱ 4,500.00
Installation sa kuryente with materials	₱ 6,000.00
Palit medicine para sip-on sa manok 1 liter	₱ 600.00
Palit gasolina deliver sa itlog 2 liters	₱ 120.00
BIR 1st Quarter	₱ 1,000.00
<b>Total Expenses</b>	<b>₱ 28,960</b>
<b>Total Expenses</b>	<b>₱ 28,960</b>
<b>Total Income</b>	<b>₱ 90, 440.00</b>
<b>Deposit OCCI Bank</b>	<b>₱ 90, 440.00</b>

Prepared by:   
**RODNEY L. SOLANO**  
AALIVEFA

Noted by:   
**NELSON M. DAYON**  
AALIVEFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**


**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**Expenses for the Month of April 2024**

<b>Total Income</b>		<b>₱ 109,350.00</b>
<b>Expenses</b>		<b>Amount</b>
Feeds (45 sacks – 1,750 per sack)	₱ 78,750.00	
Labor	₱ 13,100.00	
Electric bill	₱ 100.00	
Rent Area	₱ 500.00	
Labor pagkuha sa upa sa Galingan	₱ 500.00	
Palit og trapal 30 meters Phase 3 (48.00 per meter)	₱ 1,440.00	
Palit cocolumber	₱ 2,300.00	
<b>Total Expenses</b>	<b>₱ 96,690.00</b>	
	<b>Total Expenses</b>	<b>₱ 96,690.00</b>
	<b>Total Income</b>	<b>₱ 12, 660.00</b>
<b>Deposit OCCC Bank</b>	<b>₱ 12, 660.00</b>	

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA:

Noted by:

  
**Nelson M. DAYON**  
AALIVEFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**

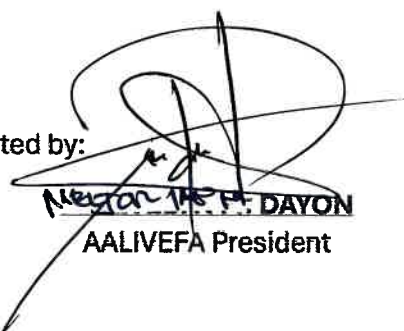
**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of June 2024**

<b>Total Income</b>		<b>₱ 98,800.00</b>
<b>Expenses</b>		<b>Amount</b>
Feeds 45 sacks -1,750	₱ 78,750.00	
Labor	₱ 13,100.00	
Area	₱ 500.00	
Electric bill	₱ 100.00	
Labor pagkuha sa upa sa Galingan	₱ 500.00	
<b>Total Expenses</b>		<b>₱ 92,950.00</b>
<b>Total Income</b>		<b>₱ 5,800.00</b>

Noted by:

  
**Nelson M. P. DAYON**  
AALIVEFA President

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**


**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of July 2024**

<b>Total Income</b>	<b>Amount</b>
	<b>₱ 105,520.00</b>
<b>Expenses</b>	<b>Amount</b>
Feeds (50 sacks – 1,750 per sack)	₱ 87,500.00
Vitamins (2 liters – 600.00)	₱ 1,200.00
Uucal (1 liters – 740.00)	₱ 740.00
Labor pagkuha sa upa	₱ 500.00
Rent Area	₱ 500.00
Electric Bill	₱ 100.00
Labor	₱ 13,100.00
<b>Total Expenses</b>	<b>₱ 103,640.00</b>
<b>Total Expenses</b>	<b>₱ 105,520.00</b>
<b>Total Income</b>	

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA

Noted by:

  
~~RODNEY L. SOLANO~~ DAYON  
AALIVEFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**

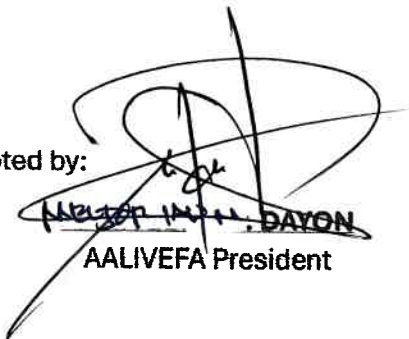
**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of August 2024**

<b>Total Income</b>		<b>₱ 91,750.00</b>
<b>Expenses</b>		<b>Amount</b>
Feeds 48 sacks -1,750	₱ 84,000.00	
Labor	₱ 13,100.00	
Area	₱ 500.00	
Electric bill	₱ 100.00	
Hakot sa feed ngadto sa bodega 10 bags (50.00)	₱ 500.00	
<b>Total Expenses</b>		<b>₱ 98,200.00</b>
<b>Total Income</b>		

Noted by:

  
**NELSON M. DAYON**  
AALIVEFA President

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**


**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of September 2024**

<b>Total Income</b>	<b>Amount</b>
	<b>₱ 85,980.00</b>
<b>Expenses</b>	<b>Amount</b>
Feeds 45 sacks -1,750	₱ 78,750.00
Labor	₱ 13,100.00
Rental Area	₱ 500.00
Electric bill	₱ 100.00
Labor Hakot sa upa sa galingan	₱ 500.00
Vitamin 1 liter	₱ 600.00
<b>Total Expenses</b>	<b>₱ 93,500.00</b>
<b>Total Income</b>	

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA Secretary

Noted by:

  
**MELCHOR L. DAYON**  
AALIVEFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**

**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of October 2024**

<b>Total Income</b>		<b>₱ 87,120.00</b>
<b>Expenses</b>		<b>Amount</b>
Feeds 45 sacks -1,750	₱ 78,750.00	
Labor	₱ 13,100.00	
Rental Area	₱ 500.00	
Hakot sa upa	₱ 500.00	
2 sets of Solar Lamps	₱ 1,958.00	
	<b>Total Expenses</b>	<b>₱ 94,808.00</b>
	<b>Total Income</b>	

Prepared by:

  
**RODNEY L. SOLANO**  
AALIVEFA

Noted by:

  
**NELSON P. DAYON**  
AALIVEFA President

Republic of the Philippines  
Province of Leyte  
Municipality of Kananga

**AGUITING ALLIANCE FARMERS ASSOCIATION (AALIVEFA)**


**Brgy. Aguiting, Kananga, Leyte**

**FINANCIAL REPORT**

**For the Month of November 2024**

<b>Total Income</b>		<b>₱ 92,880.00</b>
<b>Expenses</b>		<b>Amount</b>
Feeds 45 sacks -1,750	₱ 78,750.00	
Labor	₱ 13,100.00	
Rental Area	₱ 500.00	
Hakot sa upa	₱ 500.00	
	<b>Total Expenses</b>	<b>₱ 92,850.00</b>
	<b>Total Income</b>	<b>₱ -30</b>

Prepared by:

  
**RODNEY D. SOLANO**  
AALIVEFA

Noted by:

  
**Nelson M. DAYON**  
AALIVEFA President

**TO THE APPLICANT**

Kindly go through a self-assessment of the following requirements for your application.  
Please do not submit the Application Form without performing the said self-assessment.

- 1 Letter of Application (Annex D)
- 2 Duly accomplished Application Form for Accreditation (Annex C)
- 3 Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in a local special body (Annex E)
- 4 Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
- 5 List of current Officers (Annex F)

**ADDITIONAL REQUIREMENTS FOR CSOs IN OPERATION FOR AT LEAST ONE (1) YEAR**

- 6 Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary (Annex G) or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
- 7 Annual Accomplishment Report for the immediately preceding year (Annex H)
- 8 Financial Statement, at the minimum, signed by the executive officers of the organization, of the immediately preceding year, and indicating therein other information such as revenue, expenses, and the source(s) of funds (Annex I)