

Item No.: 20

Date: 16 2025 SEP



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: SEP 09 2025
By: [Signature]

PROVINCIAL LEGAL OFFICE

Province of Leyte
Legal Office
Selected: [Signature]
Time: 9:00
Date: 9.9.25

2nd INDORSEMENT
August 20, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 17 series of 2025 of the Sangguniang Bayan of Villaba, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 17, series of 2025: **“An Ordinance authorizing Dr. Edgar T. Veloso, Municipal Vice mayor to enter into a contract for the hiring of Job Order workers in the Office of the Sangguniang Bayan.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 445(a)(2)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹Section 445. Powers, Duties and Compensation. -

(a) The vice-mayor shall:

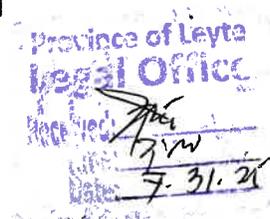
(2) Subject to civil service law, rules and regulations, appoint all officials and employees of the sangguniang bayan, except those whose manner of appointment is specifically provided in this Code;

² Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1st Indorsement
31 July 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 17, s. 2025** of the **Municipality of Villaba, Leyte**, entitled: **An Ordinance authorizing Dr. Edgar T. Veloso, Municipal Vice Mayor to enter into a contract for the hiring of Job Order workers in the Office of the Sangguniang Bayan.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



July 31, 2025

THE SANGGUNIANG PANLALAWIGAN MEMBERS

New Provincial Government Complex
Campetic, Palo, Leyte



Thru: **LEONARDO M. JAVIER, JR**
Vice Governor/Presiding Officer

Hon. Sangguniang Panlalawigan Members:

We respectfully transmit herewith sixteen (16) original copies of:

MUNICIPAL ORDINANCE NO. 17, S. 2025 – entitled: “An Ordinance authorizing Dr. Edgar T. Veloso, Municipal Vice Mayor, to enter into a contract for the hiring of Job Order Workers in the Office of the Sangguniang Bayan,”

For your review and approval.

Best regards.

Very truly yours,


ERALYN D. ARAGON
Acting Secretary to the Sangguniang Bayan

Copy Furnished:

1. **Municipal Treasury Office**
2. **Municipal Accounting Office**
3. **Municipal Budget Office**
LGU- Villaba, Leyte



Sangguniang Panlalawigan
Province of Leyte
RECEIVED

MUNICIPAL ORDINANCE NO. 17, S. 2025

Date: 31 3 2025
By: [Signature]
Comm: [Signature]

AN ORDINANCE AUTHORIZING DR. EDGAR T. VELOSO, MUNICIPAL VICE MAYOR, TO ENTER INTO A CONTRACT FOR THE HIRING OF JOB ORDER WORKERS IN THE OFFICE OF THE SANGGUNIANG BAYAN

WHEREAS, the Local Government Code (Republic Act 7160) vests the authority to enter into contracts on behalf of the Local Government Unit (LGU) primarily with the Local Chief Executive;

WHEREAS, this Ordinance is pursuant to the Local Government Code (RA 7160) which allows the hiring of emergency or employ casual laborers, including those on job orders, for local projects authorized by the Sanggunian Bayan;

WHEREAS, the funds to be utilized for these contracts shall come from the appropriations of the Office of the Vice Mayor in cases or only if in cases when time is of the essence and when there is exigency;

WHEREAS, the rationale of the Ordinance is for the Municipal Vice Mayor not to go every now and then to the Sangguniang Bayan to secure an authority to enter into a contract, especially in cases when time is of the essence;

WHEREAS, all contracts, Memorandum of Agreement or Memorandum of Understanding to be entered into by the Municipal Vice Mayor shall be submitted to the Sangguniang Bayan for concurrence and ratification;

WHEREAS, for these reasons, there is a need to authorize Dr. Edgar T. Veloso, Municipal Vice Mayor to enter into contracts with partner agencies/establishments/entities for job order workers in the office of the Sangguniang Bayan;

RESOLVED, as it is hereby **RESOLVED**, by the Sangguniang Bayan of Villaba to grant authority to Dr. Edgar T. Veloso, Municipal Vice Mayor to enter into a contract with partner agencies/establishments/entities for and in behalf of the Local Government Unit of Villaba, Leyte.


EDGAR T. VELOSO, M.D.
Vice Mayor/Presiding Officer


DENNIS L. SY
Sangguniang Bayan Member

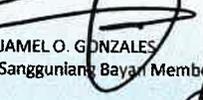

RICHARD R. VELOSO
Sangguniang Bayan Member


ELMER C. SILVA
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member

ROQUE M. COMPRA
Sangguniang Bayan Member


RANDEL M. DON
Sangguniang Bayan Member


JAMEL O. GONZALES
Sangguniang Bayan Member

for: 
MQ QUIRIE B. UMPAD, J. D.
Secretary to the Sangguniang Bayan

ENGR. CARLOS G. VELOSO
Municipal Mayor

NOW, THEREFORE, be it ORDAINED by the Sangguniang Bayan of Villaba, in session duly assembled, to enact:

SECTION 1: Title. This Ordinance shall be known as “ **An Ordinance Authorizing Dr. Edgar T. Veloso, Municipal Vice Mayor, to Enter Into Contract for the Hiring of Job Order Workers in the Office of the Sangguniang Bayan**”

SECTION 2: Definition of Terms. As used and referred to in this Ordinance, the following terms shall mean:

1. Contract- a meeting of minds between two persons whereby one binds himself, with respect to the other, to give something or to render something (Civil Code of the Philippines). It has the force and effect of law between the parties including third persons.
2. Agency- any business or organization established to provide a particular service, typically one that involves organizing transaction between two parties.
3. Establishment- an economic unit that produces and/or sells goods and services and operates from a single physical location
4. Entity- any person, partnership, organization or business that has separately identifiable existence

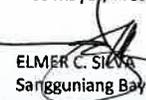
SECTION 3. Authority. The Municipal Vice Mayor is hereby granted the authority to enter into contract with partner agencies/establishments/entities for and in behalf of the Local Government Unit of Villaba, Leyte pursuant to the pronouncements of the Supreme Court in the case of Vicencio Vs. Villar G.R. No. 182069, July 3,2012; to wit: “ Under this provision, therefore, there is no inherent authority on the part of the Municipal Vice Mayor to enter into contracts on behalf of the Local Government Unit, unlike that provided for the Municipal Mayor. Thus, the authority of the Vice Mayor to enter into contract on behalf of the Municipality was strictly circumscribed by the Ordinance granting it.

SECTION 4. Restrictions.

1. In case of service contracts or contracts requiring the disbursements of funds, the same shall be subject to the usual accounting, budgeting, and auditing rules and procedures.
2. Only the Municipal Vice Mayor may enter into contract with partner agencies/establishments/entities for and in behalf of the Sangguniang Bayan.
3. The subject of the contract must only involve activities or functions that are innately attributable to the roles of the Office of the Municipal Vice Mayor taking into consideration the provisions of the Local Government Code, other relevant laws, rules and regulations.

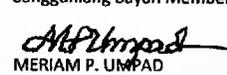
SECTION 5. Effectivity. This Ordinance shall take effect immediately after its approval.


EDGAR T. VELOSO, M.D.
Vice Mayor/ Presiding Officer


ELMER C. SIERRA
Sangguniang Bayan Member


RANDEL M. ILDON
Sangguniang Bayan Member


DENNIS L. SY
Sangguniang Bayan Member

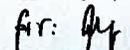

MERIAM P. UMPAD
Sangguniang Bayan Member

JAMEL O. GONZALES
Sangguniang Bayan Member


ENGR. CARLOS B. VELOSO
Municipal Mayor


RICHARD R. VELOSO
Sangguniang Bayan Member

ROQUE M. COMPRA
Sangguniang Bayan Member


MC QUIRIE P. UMPAD, J. D.
Secretary to the Sangguniang Bayan

Being moved for approval by the Hon. Dennis L. Sy, duly seconded en masse, this ordinance was approved on July 11, 2025.

I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING.

MC Quirie P. Umpad
MC QUIRIE P. UMPAD, J.D.
Secretary to the Sanggunian

ATTESTED:

Edgar T. Veloso
EDGAR T. VELOSO, M.D.
Vice Mayor/Presiding Officer

Dennis L. Sy
DENNIS L. SY
Sangguniang Bayan Member

ROQUE M. COMPRA
Sangguniang Bayan Member

Richard R. Veloso
RICHARD R. VELOSO
Sangguniang Bayan Member

Randel V. Loon
RANDEL V. LOON
Sangguniang Bayan Member

ELMER C. SILVA
Sangguniang Bayan Member

Jamel O. Gonzales
JAMEL O. GONZALES
Sangguniang Bayan Member

Meriam P. Umpad
MERIAM P. UMPAD
Sangguniang Bayan Member

APPROVED:

Engr. Carlos G. Veloso
ENGR. CARLOS G. VELOSO
Municipal Mayor

23 JUL 2025



Minutes of the Public Hearing on the proposed Ordinance “ An Ordinance Authorizing Dr. Edgar T. Veloso, Municipal Vice Mayor To Sign And Enter Into Contract For The Hiring Of Job Order Workers In The Office Of The Sangguniang Bayan” on July 10, 2025 at the New Sangguniang Bayan Session Hall at 9 o'clock in the morning.

COMMITTEE MEMBERS PRESENT:

HON. ELMER C. SILVA

HON. MERIAM P. UMPAD

The public hearing was called to order by Hon. Dennis L Sy at 9:15 o'clock in the morning. A quorum was established. Copies of the Ordinance were furnished to the aforesaid person. The chair spearheaded the discussion on the purpose of the public hearing to gather input on the proposed Municipal Ordinance concerning the employment terms and conditions of job order workers within the Office of the Sangguniang Bayan.

The Job Order workers are hired by the Office of the Sangguniang Bayan for intermittent jobs. Their employment is temporary and based on the specific project or need. The presiding officer responded to the public comments. Concerns regarding the potential impact of Job Order workers in the Office of the Sangguniang Bayan were acknowledged. The need for further clarification within the Ordinance is also acknowledged.

Further consultation with stakeholders may be conducted.

The meeting was adjourned at 10:50 in the morning.

Certified Correct:

for: [Signature]
MC QUIRIE P. UMPAD, JD

Secretary to the Sangguniang Bayan

Attested:

[Signature]
HON. DENNIS L. SY

SB Committee on Human Resource and Development



SB COMMITTEE ON HUMAN RESOURCE AND DEVELOPMENT

COMMITTEE REPORT NO. 1 s. 2025

SUBJECT:

Public Hearing on the proposed Ordinance “ An Ordinance Authorizing Dr. Edgar T. Veloso, Municipal Vice Mayor To Sign And Enter Into Contract For The Hiring Of Job Order Workers In The Office Of The Sangguniang Bayan”

FINDINGS AND RECOMMENDATIONS:

Job Order Workers can help manage increased efficiency in handling workload and flexibility in staffing which allows the Office of the Sangguniang Bayan to adjust the work force. It can also help the Office access individuals with expertise on different fields.

It is recommended that the Sangguniang Bayan consider hiring job order workers to address temporary staffing requirements considering that funds are available and appropriated for the salaries of job order workers.

Submitted by:

HON. DENNIS L. SY

Chairman

SB Committee on Human Resource and Development



SANGGUNIANG BAYAN

Office of the Secretary to the Sanggunian

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Committee Hearing will be conducted by the Sangguniang Bayan Committee on Human Resource and Development, July 10, 2025 at 9 o'clock in the morning at the New Sangguniang Bayan Session Hall, Barangay Poblacion del Norte, Villaba, Leyte, this Municipality regarding the proposed ordinance authored by Sangguniang Bayan Member Dennis L. Sy, entitled -

"AN ORDINANCE AUTHORIZING DR. EDGAR T. VELOSO, MUNICIPAL VICE MAYOR, TO SIGN AND ENTER INTO A CONTRACT FOR THE HIRING OF JOB ORDER WORKERS IN THE OFFICE OF THE SANGGUNIANG BAYAN"

The Members of the Local Finance Committee, Human Resource Management Officer, Members of the Committee and all other interested parties are invited to attend.

Villaba, Leyte, July 8, 2025

Sincerely yours,

A handwritten signature in black ink, appearing to read "MC Quirie P. Umpad, J.D.".

MC QUIRIE P. UMPAD, J.D.

Secretary to the Sanggunian



ATTENDANCE SHEET
 Committee Hearing
 July 10, 2025
 10:00am | New Sb Session Hall

NAME	OCCUPATION	SIGNATURE
Antonio G. Calunbe	Accountant	
ERIX D. BERTULFO	MPDC	
ANA MARIE B. VARINO	Acting Mun. Treasurer	
ERIC B. NOYDEN	EXECUTIVE ASST	
IMPAED P. UMPACD	MPDC	
DENNIS L. SY	SB MEMBER	
ELMER C. SILVA	SBM	
MERIAM P. UMPACD	SBM	MP Umpacd

Prepared by:

HON. DENNIS L. SY
 Chairman









ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING DR. EDGAR T. VELOSO, MUNICIPAL VICE MAYOR, TO ENTER INTO A CONTRACT FOR THE HIRING OF JOB ORDER WORKERS IN THE OFFICE OF THE SANGGUNIANG BAYAN

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WHEREAS, this Ordinance is pursuant to the Local Government Code (RA 7160) which allows the hiring of emergency or employ casual laborers, including those on job orders , for local projects authorized by the Sanggunian Bayan;

WHEREAS, the funds to be utilized for these contracts shall come from the appropriations of the Office of the Vice Mayor in cases or only if in cases when time is of the essence and when there is exigency;

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WHEREAS, all contracts, Memorandum of Agreement or Memorandum of Understanding to be entered into by the Municipal Vice Mayor shall be submitted to the Sangguniang Bayan for concurrence and ratification;

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4. **Entity-** any person, partnership, organization or business that has separately identifiable existence

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3. The subject of the contract must only involve activities or functions that are innately attributable to the roles of the Office of the Municipal Vice Mayor taking into consideration the provisions of the Local Government Code , other relevant laws, rules and regulations.

SECTION 5. Effectivity. This Ordinance shall take effect immediately after its approval.

Republic of the Philippines)
City of Ormoc)S.S.

AFFIDAVIT OF PUBLICATION

I, JIMA ZANDRA VERGARA, being first duly sworn, deposes and says: that I am the Managing Editor of the EASTERN VISAYAS MAIL, a newspaper edited and published in the City of Ormoc and circulated in the cities of Ormoc, Tacloban Maasin and Calbayog, and in the islands of Leyte, Samar and Biliran, the rest of the Visayas islands, Mindanao, Manila and Luzon;

That the publication captioned:

Republic of the Philippines
Province of Leyte
Municipality of Villaba
MUNICIPAL ORDINANCE NO. 17, S. 2025

AN ORDINANCE AUTHORIZING DR. EDGAR T. VELOSO, MUNICIPAL VICE MAYOR, TO ENTER INTO A CONTRACT FOR THE HIRING OF JOB ORDER WORKERS IN THE OFFICE OF THE SANGGUNIANG BAYAN

APPROVED:
(SGD)ENGR. CARLOS G. VELOSO
Municipal Mayor

was published in said newspaper for (1) one consecutive weeks in its EV Mail _____
EV Mail July 21-27, 2025, issues.

That I am executing this affidavit to attest to the fact of the foregoing statements. Affiant further sayeth naught.

IN WITNESS WHEREOF, I have hereunto affix my signature this JUL 29 2025 day of _____, 20__ in Ormoc City.

Jima Zandra Vergara
JIMA ZANDRA J. VERGARA
Affiant

VERIFICATION

SWORN AND SUBSCRIBED before me this _____ day of _____ with affiant exhibiting his Tax Identification Number 932-314-846-000 issued on July 9, 2016 at Ormoc City, Leyte, Philippines.

Doc No. : 212
Page No.: 19
Book No.: 11
Series of 20 25

Atty. Adelito M. Solibaga, Jr.
ATTY. ADELITO M. SOLIBAGA, JR.
Notary Public for the City of Ormoc
Municipalities of Kalibutran, Matag-ob,
Asenda and Ikalok, Leyte
No. No. JRM-24-12-050, C issued on 12/24/2024
Valid Until December 31, 2026
PTR No. 8360703, 11/14/2025, Ormoc City
IBP No. 474788, 11/05/2024, Leyte Chapter
Roll of Attorney No. 51625
TIN: 207-673-130
MCLE Compliance No. VIII-0028788
Valid Until April 14, 2028