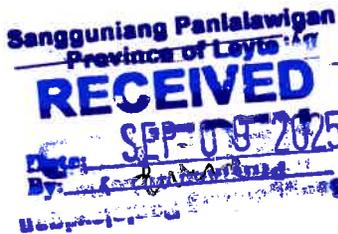
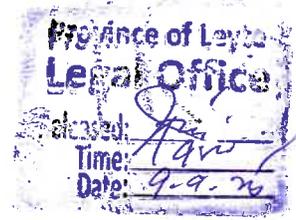


Item No.: 21  
Date: 16 2025 SEP



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

-oOo-



**PROVINCIAL LEGAL OFFICE**

-----  
**2<sup>nd</sup> INDORSEMENT**  
August 20, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 18, s. 2025 of the Sangguniang Bayan of Villaba, Leyte.

**Issues/ concerns for review/ recommendation/legal opinion is/ are as follows:**

- Ordinance No. 18, s. 2025: **“An Ordinance Approving the Professional fee of an Agricultural Program Assistant Under the Municipal Agriculture Office, Villaba, Leyte and Providing Funds thereof.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160), subject to the availability of funds and to usual and regular accounting and auditing rules and regulations. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

  
**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer* X

<sup>1</sup>(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
-000-

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**



**1<sup>st</sup> Indorsement**  
15 Aug 2025

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No.18, s. 2025** of the **Municipality of Villaba, Leyte**, entitled: **An Ordinance approving the professional fee of an Agricultural Program Assistance under the Municipal Agriculture Office, Villaba, Leyte and providing funds thereof.**"

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



August 13, 2025

**THE SANGGUNIANG PANLALAWIGAN MEMBERS**  
New Provincial Government Complex  
Campetic, Palo, Leyte

**Sangguniang Panlalawigan**  
Province of Leyte  
**RECEIVED**

Date: AUG 14 2025  
By: Jam V.

Thru: **LEONARDO M. JAVIER, JR**  
Vice Governor/Presiding Officer

Hon. Sangguniang Panlalawigan Members:

We respectfully transmit herewith sixteen (16) original copies of:

**MUNICIPAL ORDINANCE NO. 18, S. 2025** – entitled: “An ordinance approving the professional fee of an Agricultural Program Assistance under the Municipal Agriculture Office, Villaba, Leyte and providing funds thereof,”

For your review and approval.

Best regards.

Very truly yours,

  
**ERALYN D. ARAGON**  
Acting Secretary to the Sangguniang Bayan

**Copy Furnished:**

- 1. Municipal Treasury Office**
  - 2. Municipal Accounting Office**
  - 3. Municipal Budget Office**
- LGU- Villaba, Leyte**



**MUNICIPAL ORDINANCE NO. 18, S. 2025**

**AN ORDINANCE APPROVING THE PROFESSIONAL FEE OF AN AGRICULTURAL PROGRAM ASSISTANT UNDER THE MUNICIPAL AGRICULTURE OFFICE, VILLABA, LEYTE AND PROVIDING FUNDS THEREOF**

Authored by:  
**HON. JAMEL O. GONZALES**

**Sangguniang Panlalawigan  
Province of Leyte  
RECEIVED**

Date: AUG 14 2025  
By: [Signature]

***Prefatory Statement***

The Municipal Agriculture Office of Villaba, Leyte requires the continued engagement of technical personnel to implement and monitor various agricultural programs and services.

Section 447(a)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Bayan has the authority to determine compensation for services rendered in the municipality, subject to budgetary limitations and guidelines from the Department of Budget and Management (DBM) and other applicable laws.

In support of this engagement, the Municipal Government proposes a professional fee of an Agricultural Program Assistant under the Municipal Agriculture Office, chargeable against available local funds of the municipality.

Now, Therefore, on motion by the Hon. Jamel O. Gonzales, duly seconded en masse, Be it

Ordained by the Sangguniang Bayan of Villaba, Leyte, in session duly assembled:

**SECTION 1. TITLE**

The Legislation shall be known as "AN ORDINANCE APPROVING THE PROFESSIONAL FEE OF AN AGRICULTURAL PROGRAM ASSISTANT UNDER THE MUNICIPAL AGRICULTURE OFFICE, VILLABA, LEYTE AND PROVIDING FUNDS THEREOF"

**SECTION 2. SOURCE OF FUND**

The funding for this engagement shall be sourced from the appropriate budget and availability of funds of the Maintenance and Other Operating Expenses (MOOE) under the Office of the Municipal Mayor, subject to existing budgeting, accounting, and auditing rules and regulations

EDGAR T. VELOSO, M.D.  
Vice Mayor/Presiding Officer  
  
MERIAM P. UMPAD  
Sangguniang Bayan Member  
  
MACARIO V. ESMAS  
LNB President

DENNIS L. SY  
Sangguniang Bayan Member  
  
ROQUE M. COMPRAS  
Sangguniang Bayan Member  
  
RILE CHRISTIAN G. VELOSO  
SK Pederasyon President

RICHARD R. VELOSO  
Sangguniang Bayan Member  
  
RANDAL V. LOON  
Sangguniang Bayan Member  
  
ERALYN D. ARAGON  
Acting Secretary to the Sangguniang Bayan

ELMER C. SILVA  
Sangguniang Bayan Member  
  
JAMEL O. GONZALES  
Sangguniang Bayan Member

APPROVED:  
ENGR. CARLOS G. VELOSO  
Municipal Mayor

**SECTION 3. UTILIZATION OF FUND**

The professional fee of an Agricultural Program Assistant under the Municipal Agriculture Office is hereby approved at the rate of Php25,000.00 per month covering from August 2025 to December 2025 and shall be increased to Php35,000.00 per month covering from January 2026 to July 2026, due and subject to the availability of funds.

**SECTION 4. AUTHORITY**

The Local Chief Executive is hereby authorized to enter into a corresponding Contract of Service or engagement documents with the appointed/hired personnel and/or the professional service provider for the above-mentioned period.

**SECTION 5. SEPARABILITY CLAUSE**

If for any reason, any provision of this ordinance shall have been posted in three (3) conspicuous places in accordance with posting requirement of the Local Government Code.

**SECTION 6. EFFECTIVITY CLAUSE**

This Ordinance shall take effect immediately upon its approval and compliance with the posting and publication requirements as provided by law.

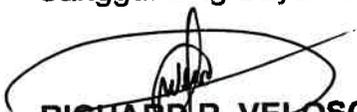
This Ordinance was approved by the Sangguniang Bayan in its Regular Session on July 18, 2025.

  
**ERALYN D. ARAGON**  
Acting Secretary to the Sanggunian

ATTESTED:  
  
**EDGAR T. VELOSO, M.D.**  
Vice Mayor/Presiding Officer

  
**DENNIS L. SY**  
Sangguniang Bayan Member

**RANDEL V. LOON**  
Sangguniang Bayan Member

  
**RICHARD R. VELOSO**  
Sangguniang Bayan Member

  
**JAMEL O. GONZALES**  
Sangguniang Bayan Member

  
**ELMER C. SILVA**  
Sangguniang Bayan Member

**MACARIO V. ESMAS**  
LNB President

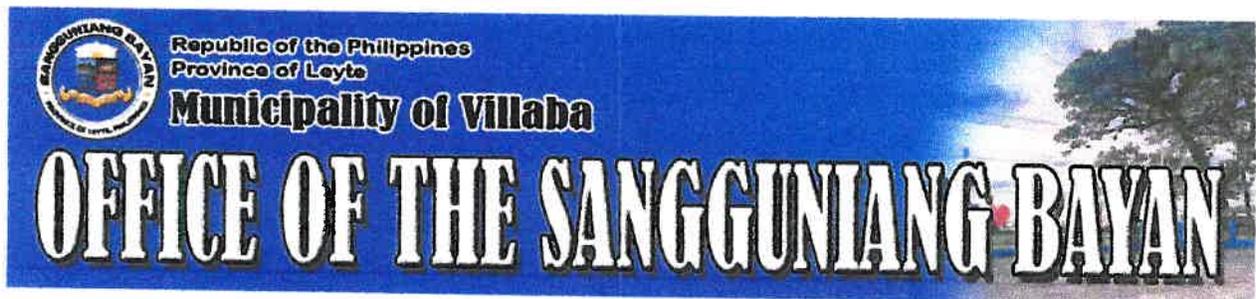
  
**MERIAM P. UMPAD**  
Sangguniang Bayan Member

  
**RILE CHRISTIAN G. VELOSO**  
SK Pederasyon President

  
**ROQUE M. COMPRA**  
Sangguniang Bayan Member

APPROVED:  
  
**ENGR. CARLOS G. VELOSO**  
Municipal Mayor

30 JUL 2025



**MINUTES OF THE PUBLIC HEARING CONDUCTED BY THE COMMITTEE ON LAWS, RULES, PRIVILEGES AND ACCOUNTABILITY ON THE PROPOSED ORDINANCE APPROVING THE PROFESSIONAL FEE OF THIRTY-FIVE THOUSAND PESOS (PHP 35,000.00) PER MONTH OF AN AGRICULTURAL PROGRAM ASSISTANT OF THE MUNICIPAL AGRICULTURE OFFICE, VILLABA, LEYTE.**

ON JULY 16, 2025 AT THE SB SESSION HALL

The public hearing was started at exactly 10:00 O'clock in the morning through an opening prayer led by Hon. Elmer C. Silva. The hearing was attended by the HRMO Mr. Teddy Vapor, Municipal Budget Officer Mr. Manuel I. Rubillos Jr., the Municipal Accountant Mr. Antonio G. Calumba, the Municipal Treasurer Mrs. Anna Marie A. Sarino, the Municipal Agriculturist Mr. Renato N. Casas. The Vice Chairman and the Member of the concerned committee of the Sangguniang Bayan were also present during the hearing in the persons of the Hon. Elmer Silva and the Hon. Roque Compra respectively, and other concerned individuals.

The Hon. Jamel O. Gonzales introduced and presented the proposed ordinance as well as its purpose of passing such.

Mr. Rene Casas, stated the reason of creating the ordinance with its necessity under the Office of the Municipal Agriculture to have an Agricultural Program Assistant, that is in order to assist in the implementation of the different programs of the said office.

The Municipal Budget Officer manifested that the availability of funds can no longer provide the Php 35,000.00 professional fee covering the months from August 2025 to December 2025. The LGU can only allocate Php25,000.00 instead, due to the availability of funds from the MOOE under the Office of the Municipal Mayor. He also added that by January 2026-July 2026, the Php35,000.00 professional fee can already be funded and implemented.

With that note, Mr. Manuel Rubillos concluded that the identified source of funds may not be utilized due to insufficient budget allocation for the remaining months in the calendar year 2025.

Without further deliberations, the committee hearing ended at 10:50 O'clock in the morning.

CERTIFIED CORRECT:

*For: [Signature]*  
**MC QUIRE P. UMPAD**  
Secretary to the Sangguniang Bayan

ATTESTED:

*[Signature]*  
**HON. JAMEL O. GONZALES**  
Committee Chairman



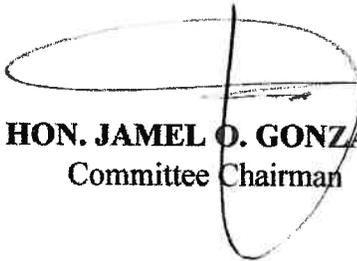
## **COMMITTEE ON LAWS, RULES, PRIVILEGES AND ACCOUNTABILITY**

### **COMMITTEE REPORT NO. 1, S. 2025**

**SUBJECT:** An Ordinance Approving the Professional Fee of Thirty-Five Thousand Pesos (PHP 35,000.00) Per Month of an Agricultural Program Assistant of the Municipal Agricultural Office, Villaba, Leyte.

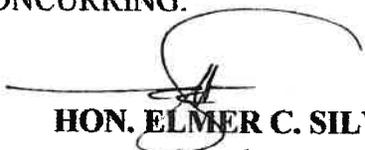
#### **FINDINGS AND RECOMMENDATIONS:**

The Thirty-Five Thousand Pesos (Php 35,000.00) proposed budget intended for the professional fee per month shall be reduced to Php 25,000.00 just for August to December 2025. And by January 2026 Php 35,000.00 per month can already be implemented this is due to availability of funds.

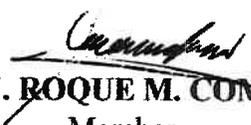


**HON. JAMEL O. GONZALES**  
Committee Chairman

#### **CONCURRING:**



**HON. ELMER C. SILVA**  
Member



**HON. ROQUE M. COMPRA**  
Member

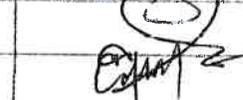
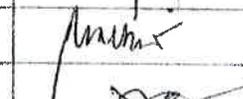
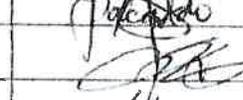
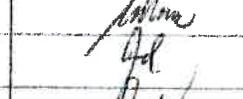
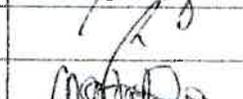
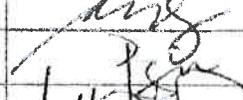
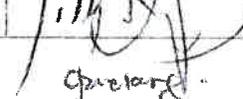
#### **APPENDICES:**

*e.g. Minutes of Public Hearing and Committee Meetings and Attendance Sheet, Photo/Videos.*

## ATTENDANCE SHEET

**"AN ORDINANCE APPROVING THE PROFESSIONAL FEE OF THE THIRTY-FIVE THOUSAND PESOS (PHP 35,000.00 ) PER MONTH OF AN AGRICULTURAL PROGRAM ASSISTANT OF THE MUNICIPAL AGRICULTURAL OFFICE, VILLABA, LEYTE"**

**JULY 16, 2025/ 10:00 a:m**

NAME	SIGNATURE	DATE
1. JAMEL O. GONZALEZ		7/16/25
2. ROQUE M. COMPRO		7/16/25
3. ELMER C. SILVA		7-16-25
4. MANUEL I. RUBILLOS JR.		7/16/25
5. ANTONIO G. COLUMBO		7/16/25
6. ANA MARIE B. VARINA		7/16/25
7. RENATO N. CIASAS		7/16/25
8. RHODOXA AVON C. YLAYA		7/16/25
9. MARIANA P. PACALDO		7/16/25
10. ARNONE D. AGUIAR		7/16/25
11. LIRA L. DOMESTICO		7/16/25
12. ERYN DRAGAN		
13. EMERSON NUNTA		
14. BETTY RAMIREZ		
15. BRUNA SANCHEZ		7/16/25
16. AITANA C. DORUG		7/16/25
17. SANCHEZ, RAYMUND U		7/16/25
18. MARLON M. ROQUE		7/16/25
19. RUBEN B. APACAJI		7/16/25
20. JENNY G. F. MONARREZ		7/16/25
21. AIZA L. MAURILLO		7/16/25
22. ANA LOU DALAG		7/16/25
23. RONIE JANE VELOSO		7/16/25
24. TERRY L. VERA		7/16/25
25. MICHELLE C. RUEDA		7/16/25



**SANGGUNIANG BAYAN**

Office of the Secretary to the Sanggunian

**NOTICE OF THE PUBLIC HEARING**

Notice is hereby given that a public hearing will be conducted by the Sangguniang Bayan Committee on Rules and Laws , July 16, 2025 at 10:00 in the morning at the Sangguniang Bayan Session Hall, Legislative Building, New Municipal Compound, this Municipality in aide of legislation by Sangguniang Bayan Member Jamel O. Gonzales, on the matter:

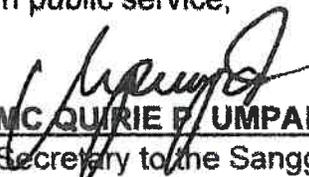
**“AN ORDINANCE APPROVING THE PROFESSIONAL FEE OF THIRTY-FIVE THOUSAND PESOS (PHP 35,000.00) PER MONTH OF AN AGRICULTURAL PROGRAM ASSISTANT OF THE MUNICIPAL AGRICULTURE OFFICE, VILLABA, LEYTE.”**

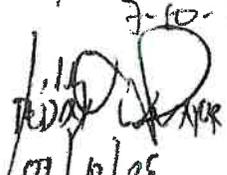
The Municipal 'Agriculturist,' Local Finance Committee,<sup>3</sup> Human Resource and Management Officer (HRMO), and the Members of the Sangguniang Bayan Committee on Rules and Laws are invited to attend.

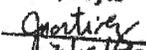
Villaba, Leyte, July 9, 2025.

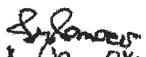
Rec'd. 07/10/25  
RETURN TO N. CHAVEZ

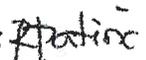
In public service,

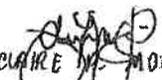
  
**MC QUIRE P. UMPAD, J.D.**  
Secretary to the Sanggunian

Jeny Ace Morales  
7-10-25  
  
07/10/25

  
MARNEE RUBILLOR JR  
MBO 7/15/25  
Municipal Accounting Office  
LGU - Villaba, Leyte  
Received By:   
Date: 7/15/2025

  
Irene G. SANCHEZ  
7/15/2025

MTO - for:   
7/15/2025

  
CLARE M. MONSANTO  
7/15/25





## **COMMITTEE ON AGRICULTURE**

MUNICIPAL ORDINANCE NO. \_\_\_\_, SERIES OF 2025

### **AN ORDINANCE APPROVING THE PROFESSIONAL FEE OF AN AGRICULTURAL PROGRAM ASSISTANT UNDER THE MUNICIPAL AGRICULTURE OFFICE, VILLABA, LEYTE AND PROVIDING FUNDS THEREOF**

*Authored by:*  
**HON. JAMEL O. GONZALES**

#### ***Prefatory Statement***

The Municipal Agriculture Office of Villaba, Leyte requires the continued engagement of technical personnel to implement and monitor various agricultural programs and services.

Section 447(a)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Bayan has the authority to determine compensation for services rendered in the municipality, subject to budgetary limitations and guidelines from the Department of Budget and Management (DBM) and other applicable laws.

In support of this engagement, the Municipal Government proposes a professional fee of an Agricultural Program Assistant under the Municipal Agriculture Office, chargeable against available local funds of the municipality.

Be it ordained by the Sangguniang Bayan of Villaba, Leyte, in session duly assembled:

#### **SECTION 1. TITLE**

The Legislation shall be known as “AN ORDINANCE APPROVING THE PROFESSIONAL FEE OF AN AGRICULTURAL PROGRAM ASSISTANT UNDER THE MUNICIPAL AGRICULTURE OFFICE, VILLABA, LEYTE AND PROVIDING FUNDS THEREOF”

#### **SECTION 2. SOURCE OF FUND**

The funding for this engagement shall be sourced from the appropriate budget and availability of funds of the Maintenance and Other Operating Expenses (MOOE) under the Office of the Municipal Mayor, subject to existing budgeting, accounting, and auditing rules and regulations.

#### **SECTION 3. UTILIZATION OF FUND**

The professional fee of an Agricultural Program Assistant under the Municipal Agriculture Office is hereby approved at the rate of Php25,000.00 per month covering from August 2025 to December 2025 and shall be increased to Php35,000.00 per month covering from January 2026 to July 2026, due and subject to the availability of funds.

#### **SECTION 4. AUTHORITY**

The Local Chief Executive is hereby authorized to enter into a corresponding Contract of Service or engagement documents with the appointed/hired personnel and/or the professional service provider for the above-mentioned period.

#### **SECTION 5. SEPARABILITY CLAUSE**

If for any reason, any provision of this ordinance shall have been posted in three (3) conspicuous places in accordance with posting requirement of the Local Government Code.

#### **SECTION 6. EFFECTIVITY CLAUSE.**

This Ordinance shall take effect immediately upon its approval and compliance with the posting and publication requirements as provided by law.



Republic of the Philippines)  
City of Ormoc )S.S.

### AFFIDAVIT OF PUBLICATION

I, JIMA ZANDRA VERGARA, being first duly sworn, deposes and says: that I am the Managing Editor of the EASTERN VISAYAS MAIL, a newspaper edited and published in the City of Ormoc and circulated in the cities of Ormoc, Tacloban Maasin and Calbayog, and in the islands of Leyte, Samar and Biliran, the rest of the Visayas islands, Mindanao, Manila and Luzon;

That the publication captioned:

Republic of the Philippines  
Province of Leyte  
Municipality of Villaba  
OFFICE OF THE SANGGUNIANG BAYAN

#### MUNICIPAL ORDINANCE NO. 18, S. 2025

**AN ORDINANCE APPROVING THE PROFESSIONAL FEE OF AN AGRICULTURAL PROGRAM ASSISTANT UNDER THE MUNICIPAL AGRICULTURE OFFICE, VILLABA, LEYTE AND PROVIDING FUNDS THEREOF**

was published in said newspaper for (1) 01 consecutive weeks in its EV Mail \_\_\_\_\_  
EV Mail July 28- Aug 3, 2025 issues.

That I am executing this affidavit to attest to the fact of the foregoing statements. Affiant further sayeth naught.

IN WITNESS WHEREOF, I have hereunto affix my signature this AUG 06 2025 day of 2025, 20\_\_ in Ormoc City.

JIMA ZANDRA J. VERGARA  
Affiant

### VERIFICATION

SWORN AND SUBSCRIBED before me this AUG 06 2025 day of \_\_\_\_\_ with affiant exhibiting his Tax Identification Number 932-314-846-000 issued on July 9, 2016 at Ormoc City, Leyte, Philippines.

ATTY. ADELITO M. SOLIBAGA, JR.  
Public Attorney, City of Ormoc  
Municipalities of San Juan, Ormoc, Tacloban, Maasin, Calbayog, Samar and Biliran, Leyte  
NC No. ORM-24-12-11 NC issued on 12/24/2024  
Valid Until December 31, 2025  
PTR No. 8360703, 01/01/2025, Ormoc City  
IBP No. 474788, 11/05/2024, Leyte Chapter  
Roll of Attorney No. 51625  
TIN: 207-673-130  
MCLE Compliance No. VIII-0028788  
Valid Until April 14, 2028

Doc No.: 263  
Page No.: 51  
Book No.: 11  
Series of 20 25