



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City
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PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
August 20, 2025



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 04 of the Sangguniang Bayan of Matalom, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 04 entitled: “**An Ordinance institutionalizing/adopting the CDD of the KALAHI-CIDSS NCDDP processes of the Local Government Unit of Matalom, Leyte.**”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 3(g)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 109(b)(1)² of the same. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

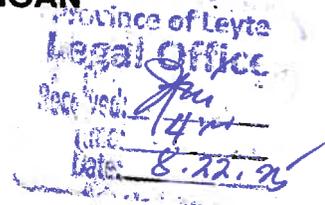
¹ (g) *The capabilities of local government units, especially the municipalities and barangays, shall be enhanced by providing them with opportunities to participate actively in the implementation of national programs and projects;*

²(1) *Mobilize people's participation in local development efforts;*

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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
22 August 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 04, series of 2025 of the Municipality of Matalom, Leyte, entitled: An Ordinance institutionalizing/adopting the Community Driven Development (CDD) of the Kalahi CIDDS NCDDP Processes of the Local Government Unit of Matalom, Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

**MUNICIPAL ORDINANCE NO. 04
Series of 2025**

AN ORDINANCE INSTITUTIONALIZING/ADOPTING THE COMMUNITY DRIVEN DEVELOPMENT (CDD) OF THE KALAHI CIDDS NCDDP PROCESSES OF THE LOCAL GOVERNMENT UNIT OF MATALOM, LEYTE.

Sponsored by Hon. Maria Pamela P. Gado

WHEREAS, the Local Government Unit of Matalom, Leyte, accepted and implemented the KALAHI-CIDDS National Community Driven Development Program (NCDDP) which is carried out through the Community Empowerment Activity Cycle (CEAC) processes in three cycles;

WHEREAS, during the Sustainability Planning Workshop, the MIAC members came up with a Municipal Post Sustainability Plan to be implemented in the event the KALAHI-CIDSS Program will cease its operation for possible adoption by the LGU through the passage of an ordinance;

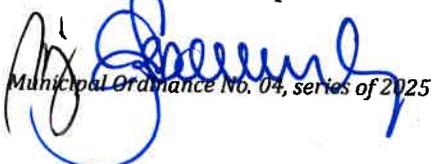
WHEREAS, said Municipal Post Sustainability Plan was found to be proper and in order, hence, the passage of this ordinance;

NOW THEREFORE, be it ORDAINED by the Sangguniang Bayan in regular session assembled that:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Institutionalizing/Adopting the Community Driven Development (CDD) of the KALAHI CIDDS NCDDP Processes of the Local Government Unit of Matalom, Leyte.

SECTION 2. DEFINITION OF TERMS. The following abbreviations/acronyms shall mean:

1. BAP – Barangay Action Plan
2. BDC – Barangay Development Council
3. BDP – Barangay Development Plan
4. BLGU – Barangay Local Government Unit
5. B/MSIT – Barangay/Multi Stakeholder Inspectorate Team
6. CBO – Community-Based Organization
7. CEAC – Community Empowerment Activity Cycle
8. CDD – Community Driven Development
9. CMT – Community Monitoring Team
10. CSO – Civil Society Organization
11. CSW – Criteria Society Workshop
12. KALAHI-CIDDS-NCDDP – Kapit-Bisig Laban sa Kahirapan – Comprehensive and Integrated Delivery of Social Services – National Community Driven Development Program
13. MDP – Municipal Development Plan
14. MPDC – Municipal Planning & Development Coordinator
15. MIAC – Municipal Inter-Agency Committee
16. MIBF – Municipal Inter-Barangay Forum
17. MO – Municipal Orientation


Municipal Ordinance No. 04, series of 2025

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OFFICE OF THE SANGGUNIANG BAYAN

18. O & M – Operation and Maintenance

SECTION 3. THE COMMUNITY DRIVEN DEVELOPMENT (CDD) PROCESSES. The Municipal Inter-Agency Committee (MIAC) formulated the Community Empowerment Activity Cycle (CEAC) processes, a KALAHI-CIDDS NCDDP community driven development (CDD) strategy that shall be institutionalized/adopted by the Municipal Local Government Unit of Matalom, Leyte once KALAHI-CIDDS will end to sustain in the continuance of the projects/activities, to wit:

1. That MIAC and Punong Barangays shall attend municipal activities.
2. Shall mandate the NGOs & NGAs to conduct Municipal Orientation before engagement in the municipality.
3. That the Barangay Development Council (BDC) shall conduct consultative meeting.
4. Shall have reactivation and enforcement of the regular conduct of BDC meeting.
5. Shall require all existing CSOs & CBOs in the barangay to register/accredit for the membership of BDC.
6. Shall conduct orientation during Barangay Assembly on the barangay situation.
7. Shall institutionalize the integration of BAP to BDP to MDP.
8. Shall require attendance during Barangay Assembly and payment of Community Tax.
9. Adaptation of the 80% attendance rate during assembly.
10. Shall adapt the criteria setting process of KC-NCDDP in the identifying of projects for funding.
11. Shall require all Barangays to secure Social Safeguards and prepare Project Proposals on proposed projects.
12. Shall conduct MIAC Technical Review on the documents of proposed sub-projects of the community.
13. Shall have reactivation/reformation of CMT, reflecting their roles and responsibilities and the conduct of periodic monitoring.
14. Shall provide Capability Building on Community Based Monitoring and other trainings needed by the community.
15. Shall adapt the prioritization of KC process in funding projects.
16. Integration of non-prioritized barangays in the Municipal Development Plan and Local Development Investment Plan.
17. Shall require 30% of the total workforce be allocated for women in paid labor according to physical skills.
18. Shall require all BLGU officials to closely monitor all projects being implemented in the barangay.
19. Shall have reactivation of MIAC as ambassador to specific barangays.
20. Shall enact ordinance requiring barangays to create O & M program to completed projects.
21. Shall indicate the schedule of the regular submission of Barangay Secretaries by semestral basis, and BLGU shall also conduct regular monitoring and periodic updates regarding the status of barangay profile. The MPDC shall designate/assign personnel to focus on regular consolidation of Municipal Profile.

SECTION 4. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions shall not be affected and shall remain in full force and effect.



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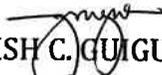
SECTION 5. REPEALING CLAUSE. All ordinances, resolutions, or parts thereof that are inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 6. EFFECTIVITY. This Ordinance shall take effect upon approval and compliance with the mandatory posting and publication requirement prescribed under R.A. 7160 otherwise known as the Local Government Code of 1991.

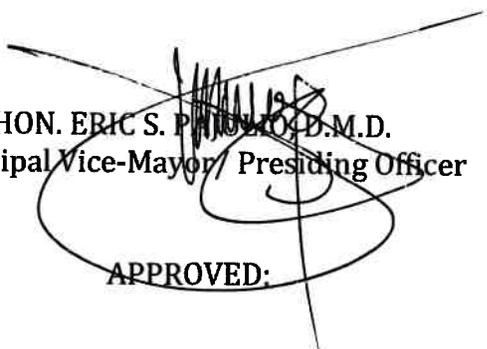
UNANIMOUSLY APPROVED: July 28, 2025

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I HEREBY CERTIFY THAT THIS IS A
TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY
THE SANGGUNIANG BAYAN ON JULY 28, 2025.


IRISH C. GUILGUE
Secretary to the Sanggunian

ATTESTED:


HON. ERIC S. P. NOLASCO, D.M.D.
Municipal Vice-Mayor/ Presiding Officer
APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor
Date of Approval: 08-06-2025


HON. RICARDO MEINRADO D. PUDA
SB Member

on leave
HON. MARIA PAMELA P. GADO
SB Member

on leave
HON. JOSELEO W. DANCES
SB Member


HON. ROLANDO P. IGUT
SB Member


HON. VERONICA T. TAN
SB Member

on leave
HON. FAUSTO P. GARIN JR.
SB Member



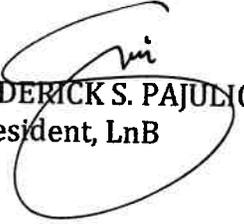
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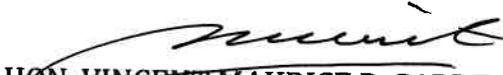


OFFICE OF THE SANGGUNIANG BAYAN


HON. RONALD P. GILO
SB Member


HON. AURELIANO P. LAPASANDA
SB Member


HON. DERICK S. PAJULIO
President, LnB


HON. VINCENT MAURICE P. GARDE
President, PPSK



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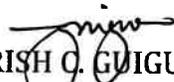
OFFICE OF THE SANGGUNIANG BAYAN SECRETARY

CERTIFICATION

THIS IS TO CERTIFY that Municipal Ordinance No. 04, s. 2025 entitled, An Ordinance Institutionalizing/Adopting the Community Driven Development (CDD) of the Kalahi CIDDS NCDDP Processes of the Local Government Unit of Matalom, Leyte, Providing Funds Therefor and for Other Purposes, has been posted in three (3) conspicuous places in the municipality starting August 6, 2025 and shall remain posted for three (3) consecutive weeks.

This certification is issued in compliance with the pertinent provisions of the Local Government Code of 1991.

ISSUED this 20th day of August, 2025 at Matalom, Leyte, Philippines.


IRISH C. GUIGUE
Secretary to the Sanggunian