



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

-oOo-

**PROVINCIAL LEGAL OFFICE**

Province of Leyte  
Legal Office  
*[Signature]*  
9.1.25  
Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: SEP 02 2025  
By: [Signature]

**2<sup>nd</sup> INDORSEMENT**  
August 20, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 5 of the Sangguniang Bayan of Matalom, Leyte.

**Issues/ concerns for review/ recommendation/ legal opinion is/ are as follows:**

- Ordinance No. Matalom entitled: “ **PhilHealth Capitation Fund Disposition and Management Ordinance of Matalom, Leyte.**”

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(2)(i)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in consonance with PhilHealth Circular No. 2024-0013<sup>2</sup>. Hence, we recommend the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer* *[Signature]*

<sup>1</sup> (2) Generate and maximize the use of resources and revenues for the development plans, program objectives and priorities of the municipality as provided for under Section 18 of this Code ;

(i) Approve the annual and supplemental budgets of the municipal government and appropriate funds for specific programs, projects, services and activities of the municipality, or for other purposes not contrary to law, in order to promote the general welfare of the municipality and its inhabitants;

<sup>2</sup> “ Enhancement of the PhilHealth KonSulTa Benefit Package”

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
22 August 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 05, series of 2025 of the Municipality of Matalom, Leyte, entitled: An Ordinance on PhilHealth Capitation Fund Disposition and Management from the proceeds of Konsultasyong Sulit at Tama (Konsulta) Package in the Municipality of Matalom, Leyte.**

A handwritten signature in black ink, appearing to read "Florinda J. Uyvico".

**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



**OFFICE OF THE SANGGUNIANG BAYAN**

**MUNICIPAL ORDINANCE NO. 05  
Series of 2025**

**AN ORDINANCE ON PHILHEALTH CAPITATION FUND DISPOSITION AND MANAGEMENT FROM THE PROCEEDS OF KONSULTASYONG SULIT AT TAMA (KONSULTA) PACKAGE IN THE MUNICIPALITY OF MATALOM, LEYTE.**

*Sponsored by Hon. Veronica T. Tan*

WHEREAS, the Philippine Constitution declares as a State policy to provide its territorial and political subdivisions genuine and meaningful local autonomy to enable them to attain their fullest development as self-reliant communities and as effective partners in the attainment of national goals;

WHEREAS, the State likewise declares that the vesting of duty, responsibility and accountability in the local government units shall be accompanied with provision for reasonably adequate resources to effectively carry out their functions;

WHEREAS, in pursuit of these constitutional mandates, Congress has mandated the implementation of the Universal Health Care under Republic Act No. 11223 which was enacted to ensure that all Filipinos are guaranteed equitable access to quality and affordable health care goods and services and protected against financial risk;

WHEREAS, this priority program is aimed at "setting into motion a meaningful health care financing and delivery mechanism anchored on local government";

WHEREAS, the PhilHealth KonSulTa Package was developed as an initial step towards a comprehensive approach to delivering quality primary care and commodities to all Filipinos consistent with the Universal Health Care Law;

WHEREAS, the DOH and LGU shall endeavor to provide a health care delivery system that shall afford every Filipino a primary care provider, as defined in Section 4.26 of RA 11223 (Universal Health Care Act) Implementing Rules and Regulations;

WHEREAS, the accredited PhilHealth KonSulTa Provider shall follow the PhilHealth KonSulTa Benefit Availment Process provided in PhilHealth Circular No. 2020-0022, "Implementing Guidelines for the PhilHealth Konsultasyong Sulit at Tama (PhilHealth KonSulTa) Package and PhilHealth Circular No. 2024-0013, "Enhancement of the PhilHealth Konsulta Benefit Package";

NOW THEREFORE, be it ordained by the Sangguniang Bayan in regular session assembled that:

SECTION 1. TITLE. This Ordinance shall be known as the "PhilHealth Capitation Fund Disposition and Management Ordinance of Matalom, Leyte".

SECTION 2. DECLARATION OF POLICY. It shall be the policy of the Municipality of Matalom, Leyte to fully support and ensure effective implementation of PhilHealth Circular 2023-0013, entitled Guidelines for PhilHealth Konsultasyong Sulit at Tama Package.

SECTION 3. PROVIDER PAYMENT MECHANISM.

1. PhilHealth shall pay an annual capitation released on performance.

Municipal Ordinance No. 05, Series of 2025 Page 1 of 4



## OFFICE OF THE SANGGUNIANG BAYAN

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2. Capitation rates shall be set by PhilHealth and shall be paid in tranches using the Auto Credit Payment Scheme (ACPS).
3. PhilHealth KonSulTa Package Benefit Reimbursement shall be credited to a separate ledger for monitoring purposes.
4. The PhilHealth KonSulTa Provider may charge fees from services and commodities not included in the benefit package and the rates shall be encoded through PhilHealth accredited Electronic Medical Record (EMR) or through the eKonSulTa System to be provided by PhilHealth until such time that the KonSulTa Provider has engaged with any of the PhilHealth's accredited EMR Provider.
5. In cases of any disagreement with the computed reimbursement, existing guidelines on the appeal and Motion for Reconsideration (MR) shall apply.

**SECTION 4. DISPOSITION AND ALLOCATION OF THE CAPITATION.** Pursuant to Section E (1) (2) of PhilHealth Circular 2023-0013, the Municipality of Matalom, being accredited PhilHealth Konsulta Package Provider (KPPs), the share performance incentives shall be:

The 40% of the PhilHealth Capitation Fund breakdown as follows:

- 9% - Primary Care Physician
- 16% - Primary Care Nurses, Midwives and Sanitary Inspector (16)
- 5% - Non-Healthcare Staff of the RHU (encoder, utility, admin and driver) (6)
- 10% - Allied health professionals (BHW, BNS)

The 60% of the PhilHealth Capitation Fund breakdown as follows:

- Essential services and medicines under PhilHealth Circular 2023-0013 and other operating expenses such as but not limited to:
  - Medicines
  - Referral fees for diagnostic services
  - Meals and travel expenses relate to Konsulta
  - EMR service provider subscription fees, IT hardware/equipment, repair and maintenance of equipment
  - Repair and maintenance of RHU building
  - Office supplies, furnitures and fixtures
  - Others

**SECTION 5. REPORTING AND AUDITING PROCEDURES.** The disbursement and liquidation of the trust fund shall be in accordance with pertinent government accounting and auditing rules and regulations. For the purpose of transparency, the Municipal Treasurer shall provide the Municipal Health Officer a quarterly report cash flows from the trust fund.

**SECTION 6. SEPARABILITY CLAUSE.** If for any reason, any section or provision of this Ordinance is declared unconstitutional or invalid, the other sections or provisions hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 7. REPEALING CLAUSE.** All ordinances, resolutions, or parts thereof that are inconsistent with this Ordinance are hereby repealed or modified accordingly.



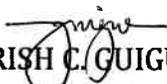
**OFFICE OF THE SANGGUNIANG BAYAN**

SECTION 8. EFFECTIVITY. This Ordinance shall take effect upon approval and compliance with the mandatory posting and publication requirement prescribed under R.A. 7160 otherwise known as the Local Government Code of 1991.

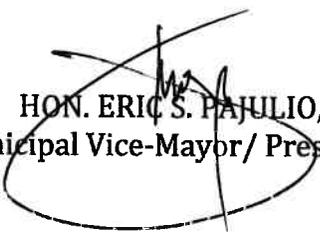
UNANIMOUSLY APPROVED: July 28, 2025

X-----X

I HEREBY CERTIFY THAT THIS IS A  
TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY  
THE SANGGUNIANG BAYAN ON JULY 28, 2025.

  
IRISH C. GUIGUE  
Secretary to the Sanggunian

ATTESTED:

  
HON. ERIC S. PAJULIO, D.M.D.  
Municipal Vice-Mayor/ Presiding Officer

APPROVED:

  
HON. ELVINA A. PAJULIO  
Municipal Mayor  
Date of Approval: 08-06-2025

  
HON. RICARDO MEINRADO D. PUDA  
SB Member

on leave  
HON. MARIA PAMELA P. GADO  
SB Member

on leave  
HON. JOSELEO W. DANCES  
SB Member

  
HON. ROLANDO P. IGUT  
SB Member

  
HON. VERONICA T. TAN  
SB Member

on leave  
HON. FAUSTO P. GARIN JR.  
SB Member



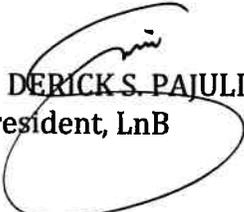
*Republic of the Philippines*  
Province of Leyte  
MUNICIPALITY OF MATALOM  


**OFFICE OF THE SANGGUNIANG BAYAN**

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HON. RONALD P. GILO  
SB Member

  
HON. AURELIANO P. LAPASANDA  
SB Member

  
HON. DERICK S. PAJULIO  
President, LnB

  
HON. VINCENT MAURICE P. GARDE  
President, PPSK



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MUNICIPALITY OF MATALOM



**OFFICE OF THE SANGGUNIANG BAYAN SECRETARY**

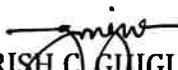
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**CERTIFICATION**

THIS IS TO CERTIFY that Municipal Ordinance No. 05, s. 2025 entitled, An Ordinance on Philhealth Capitation Fund Disposition and Management from the Proceeds of Konsultasyong Sulit at Tama (KonSulTa) Package in the Municipality of Matalom, Leyte, has been posted in three (3) conspicuous places in the municipality starting August 6, 2025 and shall remain posted for three (3) consecutive weeks.

This certification is issued in compliance with the pertinent provisions of the Local Government Code of 1991.

ISSUED this 20<sup>th</sup> day of August, 2025 at Matalom, Leyte, Philippines.

  
IRISH C. GUIGUE  
Secretary to the Sanggunian