



Republic of the Philippines
PROVINCE OF LEYTE
 Provincial Capitol
 Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

Item No.: 01
 Date: 21 2025 OCT

Province of Leyte
 Leganes
 Date: 10-13-25

2nd INDORSEMENT
 October 3, 2025

Sangguniang Panlalawigan
 Province of Leyte
RECEIVED
 Date: 10 OCT 13 2025
 By: _____

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 2025-12 of the Sangguniang Bayan of Alangalang, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-12 entitled: **“Charter of the Community College of Alangalang.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(5)(x)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (x) Subject to the availability of funds and to existing laws, rules and regulations, establish and provide for the operation of vocational and technical schools and similar post-secondary institutions and, with the approval of the Department of Education, Culture and Sports, fix and collect reasonable fees and other school charges on said institutions, subject to existing laws on tuition fees;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
03 October 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-12** of the **Municipality of Alangalang, Leyte**, entitled: **An Ordinance establishing Community College of Alangalang defining its goals and objectives, and appropriating funds needed therefore and for other purposes.**


FLORINDA JILUS UYVICO
Secretary to the Sanggunian

LOCAL GOVERNMENT UNIT
ALANGALANG, LEYTE

MUNICIPAL ORDINANCE NO. 12
SERIES 2025

ENTITLED:

“AN ORDINANCE
ESTABLISHING COMMUNITY
COLLEGE OF ALANGALANG
DEFINING ITS AND
OBJECTIVES, AND
APPROPRIATING FUND
NEEDED THEREFORE AND
FOR OTHER PURPOSES.”

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang
-oOo-

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: OCT 03 2025
By: [Signature] 3:50pm

OFFICE OF THE SB SECRETARY

October 2, 2025

MS. FLORINDA JILL S. UYVICO
SP Secretary
Provincial Capitol, Palo, Leyte

Ma'am:

Respectfully forward herewith copies of Municipal Ordinance No. 2025-12
**"AN ORDINANCE ESTABLISHING COMMUNITY COLLEGE OF
ALANGALANG DEFINING ITS GOALS AND OBJECTIVES, AND
APPROPRIATING FUND NEEDED THEREFORE AND FOR OTHER
PURPOSES."** for peruse and favorable action.

Kindly acknowledge receipt hereof.

Thank you and More Power!

Very Truly Yours,


DANI R. DE VEYRA
Mun. Gov't Department Head I
(Secretary to the Sanggunian)

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

TO WHOM THIS MAY CONCERN:

This is to certify that Municipal Ordinance No. 2025-12 has been posted for three weeks in the three public conspicuous places within the municipality and will remain posted for the information of the general public.


DANI R. DE VEYRA
Mun. Gov't Department Head I
(Secretary to the Sanggunian)

ATTESTED:


MARIO V. BAGUE
Municipal Vice Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality Of Alangalang

Office of the Sangguniang Bayan

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EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE
SANGGUNIANG BAYAN OF ALANGALANG, LEYTE HELD AT THE
LEGISLATIVE BUILDING SESSION HALL ON SEPTEMBER 29, 2025.

PRESENT:

- Vice Mayor Mario V. Bague - Presiding Officer
- SB Member Kenneth Spice M. de Veyra
- SB Member Gina Balderamos
- SB Member Ketchie Rex A. Barrantes
- SB Member Elmer D. Matobato
- SB Member Claire G. Yu
- SB Member Kent Jefflord C. Guillermo
- SB Member Arvin Antoni
- SK Chairman Charlze Jericho Duane Tan - PPSK President

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 03 2025
By: _____

ABSENT:

- SB Member Blesilda M. Yu
- Punong Barangay Sarah P. Apurillo - on official travel

MUNICIPAL ORDINANCE NO. 2025-12

AUTHOR: HON. KETCHIE REX A. BARRANTES
CO-AUTHORS: HON. SARAH T. APURILLO,
HON. KENT JEFFLORD C. GUILLERMO,
HON. CLAIRE G. YU
HON. GINA BALDERAMOS

“AN ORDINANCE ESTABLISHING COMMUNITY COLLEGE OF
ALANGALANG DEFINING ITS GOALS AND OBJECTIVES, AND
APPROPRIATING FUNDS NEEDED THEREFORE AND FOR OTHER
PURPOSES”

APPROVED ON 3RD AND FINAL READING

Section 1. TITLE.

This Ordinance shall be known as the Charter of the **COMMUNITY COLLEGE of ALANGALANG.**

Section 2. NAME OF SCHOOL:

The community college established under this Ordinance shall be officially known as “**COMMUNITY COLLEGE of ALANGALANG.**”

Section 3. DECLARATION OF POLICY.

It shall be the policy of the Local Government Unit of Alangalang, Leyte, to:

KENNETH SPICE M. DE VEYRA
SB Member
GINA BALDERAMOS
SB Member
BLESILDA M. YU
SB Member
KETCHIE REX A. BARRANTES
SB Member
CHARLZE JERICHO DUANE A. TAN
PPSK President

ELMER D. MATOBATO
SB Member
CLAIRE G. YU
SB Member
KENT JEFFLORD C. GUILLERMO
SB Member
ATTY. ARVIN V. ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

1. Protect and promote the right of citizens to quality but affordable education at all levels.
2. Take appropriate and necessary steps to make education accessible to all levels.
3. Establish, maintain and support, complete, adequate and integrated system of education that will socially and economically improve and preserve the quality of life of the residents of Alangalang and its nearby communities.
4. Offer CHED supervised programs, TESDA recognized courses, TESDA diploma courses leading to a Bachelor's Degree and Graduate studies.

Section 4. DEFINITION OF TERMS.

As used in this Charter, unless the context otherwise requires, the following words and phrase shall mean:

COMMISSION ON HIGHER EDUCATION - the government agency created by Republic Act No. 7722, otherwise known as the Higher Education Act of 1994, which has jurisdiction over all higher education institutions, both public and private in the Philippines.

SANGGUNIANG BAYAN - refers to the Local Legislative Body of every Municipality.

GOVERNING BOARD - refers to the higher policy making body of the local college. The Governing Board of a Local College shall be called Board of Trustees.

ALUMNI ASSOCIATION - is the association of the alumni of the Local College preferably the college administration.

STUDENT COUNCIL - is the Supreme Student Council of the Local College duly recognized by the college administration.

FACULTY ASSOCIATION - is the association of faculty members of the Local College duly recognized by the college administration.

SEARCH COMMITTEE - refers to the committee of five (as identified in the CMO No. 32, s.2006) duly appointed by the governing board of this Local College tasked with the search of a President based on the qualifications set by the governing board.

COLLEGE ADMINISTRATION - refers to the head of the Local College in charge of the administration of the academic operation.

HONORARIUM - reward paid over and above the regular pay in recognition by gratuities rendered by a government personnel for work in addition of his/her regular functions.

TESDA - a government agency mandated to provide Technical Skills Training to Filipino citizens.

Section 5. GOVERNING BOARD. - The Governing Board of this Local College shall be its Board of Trustees (BOT).

KENNETH S. SUCIUM DE VEYRA
SB Member

BLESILDA M. YU
SB Member

KETCHERIX A. BARRANTES
SB Member

CHARLIZE JERICHO DUANE A. TAN
SB Member
PPSK President

EMERD. MATOBATO
SB Member

CLARE G. FU
SB Member

KENT JEFFLORD C. GUILLERMO
SB Member

ATTY. ARWIN ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

A

Section 6. COMPOSITION OF THE BOARD OF TRUSTEES.

The Board of Trustees of this Local College shall be composed of the Local Chief Executive (LCE) as Chairman, the College President as Vice-Chairman, and the seven (7) members composed of, but not limited to:

- The President of the Faculty Association
- The President of the Supreme Student Council
- The President of the Alumni Association
- The Chairman of the Sangguniang Bayan Committee on Education
- Representative of the Association of Local Colleges
- Representative from an accredited business or industry sector

The LCE thru its Sangguniang Bayan may appoint a representative from another sector in lieu of a representative from the accredited business or industry sector as member of the BOT.

CHED Regional Director as a permanent resource person.

Section 7. TERMS OF OFFICE.

- A. The term of office of the Chairman, Vice-Chairman and of the following members, namely: the Chairman of the Committee on Education of the Sangguniang Bayan and representative of the faculty, student and alumni association shall be co-terminus with the terms of office of their respective positions.
- B. The representative from accredited business or industry sector shall be appointed by the BOT for a specific term of office upon the nomination of the business industry sector of which the representative is a member thereof.

Section 8. POWERS AND DUTIES OF THE BOARD OF TRUSTEES.

- a. Promulgate policies in accordance with the declared state policies on higher education as well as policies, standards and thrusts of the CHED under R. A. 7722 and other pertinent laws.
- b. Establish policies, guidelines and procedures for participative decision making.
- c. Promulgate policies on admission, retention and graduation of graduates.
- d. Appoint the President of College upon recommendation of the search committee.
- e. Confirm appointments of other school officials, teaching, non-teaching personnel appointed by the President.
- f. Determine the fees and other school charges, subject to the approval of the Sangguniang Bayan thru CHED.
- g. Recommend to the Sangguniang Bayan policies on tertiary education and other related development legislation on effective governance and management.
- h. Recommend to the Sangguniang Bayan the schedule of compensation/honorarium of the faculty members of the Local College.

KENNETH S. SIKEL
SB Member

GINA BALDERAMOS
SB Member

BLESILDA M. YU
SB Member

KETCHIE REX A. BARRANTES
SB Member

CHARLZE JERCHO DUANE A. TAN
SB Member

PPSK President

ELMER D. MATOBATO
SB Member

CLAIRE G. YU
SB Member

KENT JEFFLORD C. GUILLERMO
SB Member

ATTY. ARVIN V. ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

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Section 9. REPRESENTATIVE OF THE FACULTY, STUDENT AND ALUMNI ASSOCIATION TO THE BOARD OF TRUSTEES.

The President of the faculty, students and alumni associations are members of the BOT upon their election and qualification to their respective positions. In case of permanent vacancies in the above mentioned positions, the BOT shall recognize the rule on automatic succession under their respective Constitution and By Laws.

Section 10. TERM OF OFFICE, POWERS AND DUTIES OF THE PRESIDENT.

A. TERM OF OFFICE

The President shall be elected and appointed by the Governing Board for a term of four (4) years and shall be eligible for re-appointment for another term.

B. POWERS AND DUTIES

The administration of the Local College is vested on its President who must render full time service. He shall be responsible to the Board for the implementation of all policies, programs, projects and services.

C. APPOINTMENT OF OFFICIALS

The President shall appoint the following:

- | | |
|---|-----------------------|
| a. Vice-President | g. Librarian |
| b. Dean | h. Guidance Councilor |
| c. Registrar | i. School Nurse |
| d. Accountant | |
| e. Administrative Officer | |
| f. Faculty (<i>teaching and non-teaching personnel</i>) | |

Subject to confirmation of the Board of Trustees.

Section 11. SEARCH COMMITTEE FOR THE PRESIDENT, MINIMUM QUALIFICATIONS AND VACANCY IN THE OFFICE OF THE PRESIDENT

A. CONSTITUTION OF THE SEARCH COMMITTEE

Six (6) months before the expiration of the term of office of the incumbent President, the Governing Board shall constitute a Search Committee for President (SCP) which shall be composed of representatives from the Civil Service Commission, Academe, accredited Business or Industry Sector, Association of Local Colleges and Universities (ALCU) and CHED.

From among its members, the SCP shall elect a Chairperson and a Vice-Chairperson. The operations and proceedings of the SCP shall be conducted in accordance with the rules and regulations of the Civil Service Commission and the Commission on Higher Education.

KENNETH SPINALE M. DE VEYRA
SB Member

GINA BALDERAMOS
SB Member

BLESILDA M. YU
SB Member

KETCHIE REX A. BARRANTES
SB Member

CHARLIZE JERICHO DUANE A. TAN
SB Member
PPSK President

EMER D. MATOBATO
SB Member

CLAIRE G. YU
SB Member

KENT JEFF LOR D C. GUILLERMO
SB Member

ATTY. ARVIN V. ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

7

A. PROCEDURE FOR THE SEARCH

Within ten (10) days upon the constitution, SCP shall cause the publication of the Notice of Vacancy for President in a newspaper of a local circulation and by posting in conspicuous places in the municipality where the Local College is located. The publication shall contain provisions for invitation and the deadline for application and the deadline for submission of applications.

B. QUALIFICATIONS FOR PRESIDENCY

Application for College President must be a holder of an appropriate doctoral degree and must have at least five (5) years of relevant administrative experience. The operations and proceedings of the SCP shall be conducted in accordance with the rules and regulations of the Civil Service Commission and the Commission on Higher Education.

C. SELECTION OF QUALIFIED CANDIDATES

Within a period of thirty (30) days after the deadline for submission of application, the Search Committee shall screen and select thereon three (3) most qualified candidates for the position of President. The operations and proceedings of the SCP shall be conducted in accordance with the rules and regulations of the Civil Service Commission and the Commission on Higher Education.

SUBMISSION OF NOMINEES

The SCP shall submit to the Governing Board the ranking of the top three (3) qualified candidates within 24 hours after the selection.

D. APPOINTMENT OF THE PRESIDENT

The Governing Board shall select and appoint the College President from among the list of the three (3) most qualified candidates submitted by SCP.

Section 12. ATTENDANCE/MEETINGS/QUORUM.

A. ATTENDANCE TO MEETING

The Chairman and Members of the Board of Trustees shall personally attend the regular board meeting.

B. MEETINGS

The Governing Board of this Local College may hold either Regular or Special Meetings. Regular Chairman shall be convened once every quarter. Special meetings may be held upon the call of its Chairman or in his absence, by the Vice-Chairman. Provided, that the members of the Board of Trustees have been duly notified in writing stating the agenda of the meeting at least three (3) days before the date of the meeting. Provided, further that no other agenda shall be discussed other than those stated in the notice.

KENNETH S. NACAL
SB Member

CINA BALDERAMOS
SB Member

BLESILDA M. YU
SB Member

KETCHIE REN A. BARRANTES
SB Member

CHARLIZE JERICHO DUANE A. TAN
SB Member

PPSK President

EDUARDO MATOBA TO
SB Member

CLAIRE G. V.
SB Member

KENT JEFFLORD C. GUILLERMO
SB Member

ATTY. ARVIN ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

A. QUORUM

A majority of all the members of the Governing Board holding office at the time of the Regular or Special meeting shall constitute a quorum, which shall compose 50% + 1 of the total members.

B. SECRETARY OF THE BOARD OF TRUSTEES

The President of the Local College shall appoint the Board Secretary subject to the confirmation of the Board of Trustees.

Section 13. COLLECTION OF REASONABLE FEES

The Local College shall collect reasonable fees and other school charges, subject to existing laws on tuition fees from students which shall be paid thru the Municipal Treasurer with corresponding receipt issued and shall accrue to the account of Local College. The following fees to be collected are:

- a. Entrance Examination Fee (for first year entrants)
- b. Tuition Fees
- c. Matriculation Fee
- d. Laboratory Fee
- e. Medical/Dental Fee
- f. I.D. (School and Library)
- g. Athletic Fee
- h. Activity Fee
- i. Computer Fee (50% of tuition fee / 3units) minimum
- j. Miscellaneous Fee
- k. Library Fee
- l. Admission Fee
- m. Development Fee
- n. Guidance Fee
- o. Handbook Fee
- p. Registration Fee
- q. Cultural Fee
- r. NSTP

Section 13. OPERATIONAL EXPENSES OF THE LOCAL COLLEGE

The following shall be allocated annually for the operational expenses of the Local College chargeable against the General Fund of the municipality.

- a. Ten Million Pesos (₱10,000,000.00) to be appropriated from the Municipal General Fund.
- b. Succeeding Years: Three Million Pesos (₱3,000,000.00) annual appropriation for operations, maintenance, and further development.
- c. Additional partnerships with CHED, TESDA, and national agencies to be explored for technical and support.

KENNETH SPICIA M. DE VEYRA
SB Member

GINA BARRERA AMOS
SB Member

BLESILDA M. YU
SB Member

KETCHIE REX A. BARRANTES
SB Member

CHARLIZE JERICHO DUANE A. TAN
SB Member

PPSK President

BERNARD MATOBATO
SB Member

CLAIRE G. YU
SB Member

KENT JEFFLORD C. GUILLERMO
SB Member

ATTY. ARVIN V. ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

Section 15. SEPARABILITY CLAUSE.

If any of the provisions of this Ordinance shall be held invalid, other parts or provisions that are not affected thereby shall continue to be in full force and effect.

Section 16. REPEALING CLAUSE

All other ordinances, resolutions, local executive orders or rules and regulations contrary to or inconsistent with the provisions of this Ordinance are hereby repealed, amended or modified accordingly.

Section 17. . EFFECTIVITY.

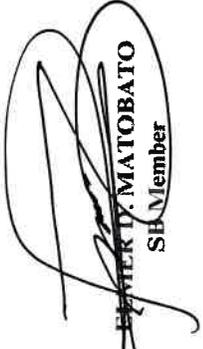
The provision of this ordinance shall take effect upon approval of the Local Chief Executive.

ENACTED by the Sangguniang Bayan this 29th day of September, 2025.

APPROVED by her Honor, the Mayor this 30th, 2025.

I HEREBY CERTIFY to the correctness of the foregoing resolution enacting Appropriation Ordinance No. 2025 – 12.


DANI R. DE VEYRA
Secretary to the Sanggunian
Municipal Gov't. Department Head I


HERBERT MATOBATO
SB Member

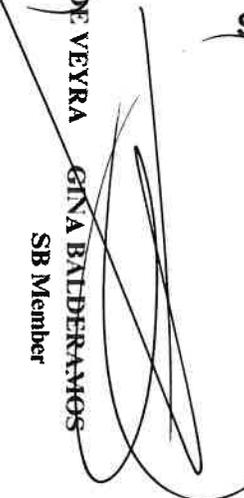

CLAIRE G. YU
SB Member


KENT JEFFLORD C. GUILLERMO
SB Member


ATTY. ARVIN V. ANTONI
SB Member

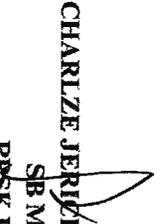

SARAH T. APURILLO
SB Member
LIGA President


KENNETH SPILL
SB Member


GINA BAIDERNAMOS
SB Member


BLESILDA M. YU
SB Member


KETCHIE REN A. BARRANTES
SB Member


CHARLIZE JERICHO DUANE A. TAN
SB Member

PPSK President

**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**


MARIO V. BAGUE
Municipal Vice Mayor
Presiding Officer


KENNETH SPICE M. DE VEYRA
SB Member


GINA BALDERAMOS
SB Member

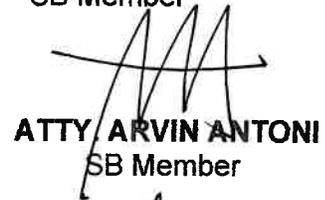
BLESILDA M. YU
SB Member


KETCHIE REX A. BARRANTES
SB Member

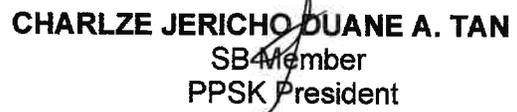

ELMER D. MATOBATO
SB Member


CLAIRE G. YU
SB Member

KENT JEFFLORD C. GUILLERMO
SB Member


ATTY. ARVIN ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President


CHARLZE JERICO DUANE A. TAN
SB Member
PPSK President

APPROVED:


LOVELL ANNE M. YU-CASTRO
Municipal Mayor

