



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-

Item No.: 09

Date: 14 2025 OCT

Sangguniang Panlalawigan
 Province of Leyte

RECEIVED

Date: OCT 07 2025
 By: Jann W

PROVINCIAL BUDGET OFFICE

October 7, 2025

Hon. LEONARDO M. JAVIER, JR,
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RELEASED
 DATE: 10-07-25
 NO. #062
 BY: J.
 PEO

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2025** of the **Municipality Dagami, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 02 Series 2025** with a total appropriation in the amount of **P8,695,880.78** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the appropriation for salaries to officials and employees implementing the salary schedule for Second Class Municipality shall be pursuant to the provisions provided for under DOF No. 074-204 dated November 5, 2024;
2. That the appropriation for salaries to officials and employees implementing the 2nd Tranche Compensation Adjustment under SSL VI for Local Government Personnel from September to December 2025 is in accordance with the provisions of Local Budget Circular No. 165 dated July 18, 2025 and the authorized rates thereof under Annex "A-1" & "Annex A-4" and further subject to Sec. 325(a) of RA 7160;
3. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 01;
4. That the appropriation for RA and TA adjustment for government personnel shall be made pursuant to Local Budget Circular no. 157 dated May 3, 2024;
5. That the procurement of Goods, Supplies, and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
6. That the grant of Terminal Leave Benefits shall be subject to the provisions of CSC Guidelines and Budget Circular No. 2016-2;
7. That the creation of Administrative Assistant V, Executive Assistant IV and two Executive Assistants III positions under the Municipal Mayor's Office shall be in accordance to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC); and
8. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.
Very truly yours,

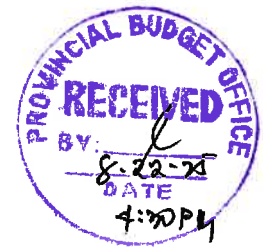
LOCAL FINANCE COMMITTEE:


MARIA GINA P. HIPE
Provincial Budget Officer


RUTH Y. SURPIA
Provincial Treasurer


AGNES C. RAFON
Provincial Planning and Development
Coordinator – Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
22 August 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 02, S. 2025** of the **Municipality of Dagami, Leyte**, entitled: **An Ordinance authorizing the Supplemental Budget No. 1, series of 2025 involving an amount of Eight Million Six Hundred Ninety-Five Thousand Eight Hundred Eighty Pesos and Seventy-Eight Centavos (P8,695,880.78), together with the Supplemental Investment Plan No. 1 (SIP No. 1) for CY 2025.**

A handwritten signature in black ink, appearing to be 'F. Uyvico'.

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI
*



Office of the Secretary to the Sanggunian

21 AUGUST 2025

Sangguniang Panlalawigan, Leyte
Legislative Building
Capitol Grounds
Palo, Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: AUG 22 2025
By: [Signature]

Thru: The Secretary to the
Sangguniang Panlalawigan

Madam:

Respectfully submitted herewith Seventeen (17) sets of documents to wit:

1. Appropriation Ordinance No. 02, series of 2025
2. Local Budget Preparation Form No. 8 (Statement of Funding Sources)
3. Local Budget Form No. 9 (Statement of Supplemental Appropriation FY 2025)
4. Statement of Funds Available for Reversion as of June 30, 2025
5. Certification (Municipal Accountant & Municipal Treasurer)
6. Certification (Municipal Budget Officer & Municipal Treasurer)
7. Resolution No. 2025-45
8. Ordinance No. 06, s. 2025
9. Resolution No. 2025-44
10. Resolution No. 003, s. 2025 (Municipal Development Council (MDC))
11. CY 2025 Supplemental Investment Plan No. 1 (SIP)
12. Attendance MDC Meeting
13. Municipal Ordinance No. 2025-02
14. Municipal Ordinance No. 2025-03
15. Municipal Ordinance No. 2025-04

For review and approval.

Please acknowledge receipt hereof.

Thank you and more power.

Very truly yours,


FLOR G. YAP

Sangguniang Bayan Secretary



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI
oOo



Date: AUG 22 2025
By: [Signature]

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 2nd SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF DAGAMI, LEYTE, HELD AT THE MUNICIPAL SESSION HALL ON AUGUST 13, 2025 AT 1:00 O'CLOCK IN THE AFTERNOON.

Present:

- | | | |
|-----------------------------|---|-------------------------------------|
| Hon. Homobono U. Bardillon | - | Mun. Vice-Mayor/Presiding Officer |
| Hon. Floradima N. Bud-oy | - | Sangguniang Bayan Member |
| Hon. Andres Bryan M. Bayona | - | -do- |
| Hon. Susan O. Mendoza | - | -do- |
| Hon. Caridad B. Cabidog | - | -do- |
| Hon. Reynaldo U. Gerona | - | -do- |
| Hon. Dan Joseph D. Berino | - | -do- |
| Hon. Jericho O. Cabidog | - | -do- |
| Hon. Alvaro P. Loreno Jr. | - | -do- |
| Hon Arvin M. Delusa | - | ABC President/Ex-Officio Member |
| Hon. Jameson C. Madalina | - | SK Fed. President/Ex-Officio Member |

Member

Absent:

NONE

APPROPRIATION ORDINANCE NO. 02
Series of 2025

AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 1, SERIES OF 2025 INVOLVING AN AMOUNT OF EIGHT MILLION SIX HUNDRED NINETY-FIVE THOUSAND EIGHT HUNDRED EIGHTY PESOS AND SEVENTY-EIGHT CENTAVOS (₱8,695,880.78) FOR IMPLEMENTATION OF SECOND CLASS INCOME CLASSIFICATION UNDER REPUBLIC ACT NO. 11964 FIRST AND SECOND TRANCHE SSL UNDER LBC NO. 160 AND 165, IMPLEMENTATION ON ADJUSTMENT OF RATA, GRANT OF TERMINAL LEAVE BENEFITS, IMPLEMENTATION OF NEWLY CREATED PLANTILLA POSITIONS, ADDITIONAL APPROPRIATIONS FOR POWER CONSUMPTION AND ASSISTANCE TO INDIGENTS (AICS).

Be it ordained in Regular Session assembled:

Section 1. The Supplemental Budget of the Local Government Unit of Dagami, Leyte for Fiscal Year 2025 in the total amount of Eight Million Six Hundred Ninety-Five Thousand Eight Hundred Eighty Pesos and Seventy-Eight Centavos (₱8,695,880.78) for Implementation of first and second tranche SSL under LBC no. 160 and 165, Implementation on adjustment of RATA, Grant of Terminal Leave Benefits, Implementation of newly created Plantilla positions, Additional appropriations for power consumption and Assistance to indigents (AICS) is hereby approved.

[Signature]
HON. FLORADIMA N. BUD-OY
SB Member

[Signature]
HON. ANDRES BRYAN M. BAYONA
SB Member

[Signature]
HON. SUSAN O. MENDOZA
SB Member

[Signature]
HON. CARIDAD B. CABIDOG
SB Member

[Signature]
HON. REYNALDO U. GERONA
SB Member

[Signature]
HON. DAN JOSEPH D. BERINO
SB Member

[Signature]
HON. JERICHO O. CABIDOG
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[Signature]
HON. ALVARO P. LORENO JR.
SB Member

[Signature]
HON. ARVIN M. DELUSA
ABC Pres./ EX-OFFICIO Member

[Signature]
HON. JAMESON C. MADALINA
SK FED. PRES./ EX-OFFICIO Member

[Signature]

HON. HOMOONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

[Signature]

FLOR G. YAP
SB Secretary

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. LBP Form 8 - Statement of Funding Sources
2. LPB Form 9 – Statement of Supplemental Appropriations FY 2025
3. Certification of Availability of Funds
4. Supplemental Investment Program, if any

Section 2. Source of Funds. The sources of funds for the Supplemental Budget in total amount of Eight Million Six Hundred Ninety-Five Thousand Eight Hundred Eighty Pesos and Seventy-Eight Centavos (₱8,695,880.78) shall be as follows:

| FUND SOURCE | AMOUNT |
|--------------------------------------------------------|----------------------|
| Funds Actually Available | |
| a) New Revenue Sources | |
| Tax Revenue | |
| Loan Proceeds (Borrowings) | |
| b) Actual Collection in Excess of the Estimated Income | |
| c) Savings | ₱4,842,287.45 |
| Unappropriated Surplus FY 2024 | ₱3,853,593.33 |
| Reversion | |
| d) Realignment | |
| TOTAL | ₱8,695,880.78 |

Section 3. Use of Funds. The amount of Eight Million Six Hundred Ninety-Five Thousand Eight Hundred Eighty Pesos and Seventy-Eight Centavos (₱8,695,880.78) is hereby appropriated for the Supplemental Budget of the Local Government Unit of Dagami, Leyte, as follows:

| Implementing Office | Particulars/Purpose | Annual Investment Program Reference Code | Object of Expenditure | Account Code | Amount |
|---------------------|--------------------------------------------------------------------------|------------------------------------------|--------------------------|--------------|---------------------|
| (1) | (2) | (3) | (4) | (5) | (6) |
| Mayor's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-01-000-001 | Salaries and Wages | 5-01-01-010 | 239,294.00 |
| | | | Year End Bonus | 5-01-02-140 | 27,388.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | | 5-01-02-990 | 16,089.00 | |
| | Life & Retirement Insurance Contributions | | 5-01-03-010 | 28,715.28 | |
| | PhilHealth Contributions | | 5-01-03-030 | 5,982.35 | |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,800.00 |
| | Grant of Terminal Leave Benefits | | Transportation Allowance | 5-01-02-030 | 7,800.00 |
| | Implementation of Newly Created Plantilla Positions | | Terminal Leave Benefits | 5-01-04-030 | 1,726,429.94 |
| | Administrative Assistant V (Private Secretary I) | | Salaries and Wages | 5-01-01-010 | 146,130.68 |
| | Executive Assistant IV | | Salaries and Wages | 5-01-01-010 | 378,620.64 |
| | Executive Assistant III | | Salaries and Wages | 5-01-01-010 | 305,178.05 |
| | Executive Assistant III | | Salaries and Wages | 5-01-01-010 | 305,178.05 |
| | Total Personal Services | | | | 3,194,605.97 |

HON. FLORADAMA N. BUD-OY
SB Member

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ABC Pres./ EX-OFFICIO Member

HON. JAMESON C. MADALINA
SY/FED. PRES./ EX-OFFICIO Member

HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
SB Secretary


| | | | | | |
|------------------------------|--------------------------------------------------------------------------|-------------------------|---------------------------------------------|-------------|---------------------|
| | Additional Appropriations for Power Consumption | 1000-000-3-1-01-000-001 | Electricity Expenses | 5-02-04-020 | 600,000.00 |
| | Total Maintenance & Operating Expenses | | | | 600,000.00 |
| Civil Security Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-01-000-015 | Salaries and Wages | 5-01-01-010 | 35,468.00 |
| | | | Year End Bonus | 5-01-02-140 | 4,609.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 2,228.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 4,256.16 |
| | | | PhilHealth Contributions | 5-01-03-030 | 886.70 |
| | Total Personal Services | | | | 47,447.86 |
| Vice-Mayor's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-02-000-002 | Salaries and Wages | 5-01-01-010 | 94,566.00 |
| | | | Year End Bonus | 5-01-02-140 | 10,689.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 6,848.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 11,347.92 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,364.15 |
| | | | Representation Allowance | 5-01-02-020 | 7,650.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,650.00 |
| | Total Personal Services | | | | 141,115.07 |
| SB Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-03-000-003 | Salaries and Wages | 5-01-01-010 | 744,728.00 |
| | | | Year End Bonus | 5-01-02-140 | 85,684.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 51,234.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 89,367.36 |
| | | | PhilHealth Contributions | 5-01-03-030 | 18,618.20 |
| | | | Representation Allowance | 5-01-02-020 | 73,500.00 |
| | | | Transportation Allowance | 5-01-02-030 | 73,500.00 |
| | Total Personal Services | | | | 1,136,631.56 |
| SB Secretary Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-04-000-004 | Salaries and Wages | 5-01-01-010 | 143,405.00 |
| | | | Year End Bonus | 5-01-02-140 | 16,449.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 9,824.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 17,208.60 |
| | | | PhilHealth Contributions | 5-01-03-030 | 3,585.13 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | 205,171.73 |
| HRMO | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-3-01-000-012 | Salaries and Wages | 5-01-01-010 | 78,780.00 |
| | | | Year End Bonus | 5-01-02-140 | 9,103.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 4,915.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 9,453.60 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,969.50 |
| | Total Personal Services | | | | 104,221.10 |


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 ABC Pres./ EX-OFFICIO Member


HON. JAMESON C. MADALINA
 Sk.FFD. PRES./ EX-OFFICIO Member



HON. HOMOBONO U. BARDILLON
 Mun. Vice-Mayor/Presiding Officer


FLOR G. YAP
 SB Secretary


| | | | | | |
|------------------------|--------------------------------------------------------------------------|-------------------------|---------------------------------------------|-------------|-------------------|
| Administrative Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-2-01-000-005 | Salaries and Wages | 5-01-01-010 | 44,564.00 |
| | | | Year End Bonus | 5-01-02-140 | 5,021.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 3,060.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 5,347.68 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,114.10 |
| | | | Total Personal Services | | 59,106.78 |
| MPDC | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-09-000-006 | Salaries and Wages | 5-01-01-010 | 112,260.00 |
| | | | Year End Bonus | 5-01-02-140 | 21,651.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 12,833.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 13,471.20 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,806.50 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | | | Total Personal Services | | 177,721.70 |
| Mun. Civil Registrar | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-12-000-011 | Salaries and Wages | 5-01-01-010 | 121,333.00 |
| | | | Year End Bonus | 5-01-02-140 | 13,720.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 8,433.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 14,559.96 |
| | | | PhilHealth Contributions | 5-01-03-030 | 3,033.33 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | | | Total Personal Services | | 175,779.29 |
| Mun. Budget Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-08-000-007 | Salaries and Wages | 5-01-01-010 | 97,536.00 |
| | | | Year End Bonus | 5-01-02-140 | 11,296.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 6,544.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 11,704.32 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,438.40 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | | | Total Personal Services | | 144,218.72 |
| Mun. Accounting Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-07-000-008 | Salaries and Wages | 5-01-01-010 | 183,026.00 |
| | | | Year End Bonus | 5-01-02-140 | 21,163.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 12,922.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 21,963.12 |
| | | | PhilHealth Contributions | 5-01-03-030 | 4,575.85 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | | | Total Personal Services | | 258,349.77 |


HON. FLORADIMA N. BUD-OY
SB Member


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Mun. Vice-Mayor/Presiding Officer


FLOR G. YAP
SB Secretary

| | | | | | |
|--------------------------------|--------------------------------------------------------------------------|-----------------------------|---------------------------------------------|-------------|-------------------|
| Mun. Treasurer's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-05 -000-009 | Salaries and Wages | 5-01-01-010 | 199,720.50 |
| | | | Year End Bonus | 5-01-02-140 | 23,124.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 14,341.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 23,966.46 |
| | | | PhilHealth Contributions | 5-01-03-030 | 4,993.01 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | |
| Mun. Assessor's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-06 -000-010 | Salaries and Wages | 5-01-01-010 | 109,360.00 |
| | | | Year End Bonus | 5-01-02-140 | 12,514.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 7,413.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 13,123.20 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,734.00 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | |
| Mun. Gen. Services Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-3-01 -000-016 | Salaries and Wages | 5-01-01-010 | 70,252.00 |
| | | | Year End Bonus | 5-01-02-140 | 8,151.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 4,706.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 8,430.24 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,756.30 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | |
| Rural Health Unit | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | | Salaries and Wages | 5-01-01-010 | 72,240.00 |
| | | | Year End Bonus | 5-01-02-140 | 17,054.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 8,668.80 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,806.00 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | Transportation Allowance | 5-01-02-030 | 7,350.00 | | |
| Total Personal Services | | | | | 114,468.80 |
| MSWDO | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 3000-500-3-2-05 -000-001 | Salaries and Wages | 5-01-01-010 | 182,064.00 |
| | | | Year End Bonus | 5-01-02-140 | 21,033.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 12,305.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 21,847.68 |
| | | | PhilHealth Contributions | 5-01-03-030 | 4,551.60 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | |

HON. FLORADIMA N. BUD-OY
SB Member

HON. ANDRES BRYAN M. BAYONA
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5k FED. PRES./ EX-OFFICIO Member


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SB Secretary

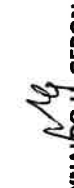
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|------------------------------------|--------------------------------------------------------------------------|-----------------------------|---------------------------------------------|-------------|-------------------|
| | Assistance to Indigents (AICS) | 3000-500-3-2-05 -000-001 | Donations | 5-02-99-080 | 500,000.00 |
| | Total Maintenance & Operating Expenses | | | | 500,000.00 |
| Mun. Agriculture's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 8000-000-3-2-03 -000-034 | Salaries and Wages | 5-01-01-010 | 363,476.00 |
| | | | Year End Bonus | 5-01-02-140 | 43,011.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 23,929.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 43,617.12 |
| | | | PhilHealth Contributions | 5-01-03-030 | 9,086.90 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | Implementation of Adjustment on RATA | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | 497,820.02 |
| Mun. Engineering Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 8000-000-3-1-10 -000-001 | Salaries and Wages | 5-01-01-010 | 158,129.50 |
| | | | Year End Bonus | 5-01-02-140 | 17,938.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 10,956.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 18,975.54 |
| | | | PhilHealth Contributions | 5-01-03-030 | 3,953.24 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | Implementation of Adjustment on RATA | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | 224,652.28 |
| Market & Slaughterhouse | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-3-01 -000-014 | Salaries and Wages | 5-01-01-010 | 97,795.00 |
| | | | Year End Bonus | 5-01-02-140 | 11,266.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 5,916.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 11,735.40 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,444.88 |
| | Total Personal Services | | | | 129,157.28 |
| Mun. Tourism Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 8000-000-3-3-01 -000-035 | Salaries and Wages | 5-01-01-010 | 37,192.00 |
| | | | Year End Bonus | 5-01-02-140 | 4,396.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 2,451.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 4,463.04 |
| | | | PhilHealth Contributions | 5-01-03-030 | 929.80 |
| | Total Personal Services | | | | 49,431.84 |
| MDRRMO | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 9000-000-3-1-01 -000-004 | Salaries and Wages | 5-01-01-010 | 87,883.00 |
| | | | Year End Bonus | 5-01-02-140 | 9,457.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 6,012.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 10,545.96 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,197.08 |
| | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | Implementation of Adjustment on RATA | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| | Total Personal Services | | | | 130,795.04 |


HON. FROBABIMA N. BUD-OY
SB Member


HON. ANDRES BRYAN M. BAYONA
SB Member


HON. SUSAN O. MENDOZA
SB Member


HON. CARIDAD B. CABIDOG
SB Member


HON. REYNALDO U. GERONA
SB Member



HON. DAN JOSEPH D. BERINO
SB Member


HON. JERICHO D. CABIDOG
SB Member


HON. ALVARO CABRENDO JR.
SB Member


HON. ARVIN N. DELUSA
ABC Pres./ EX-OFFICIO Member


HON. JAMESON C. MADALINA
SB/FED. PRES./ EX-OFFICIO Member


HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer


FLOR G. YAP
SB Secretary

TOTAL APPROPRIATION **₱8,695,880.78**


Section 4. Separability Clause. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 5. Effectivity. The provisions of this Ordinance shall take effect on August 13, 2025.

ENACTED: This 13th day of August, 2025 at the Sangguniang Bayan Session Hall, Dagami, Leyte.

x-----x

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY THE SANGGUNIAN ON AUGUST 13, 2025.


FLOR G. YAP
Secretary to the Sanggunian

ATTESTED:


HON. FLOR DIMA N. BUD-OY
Sangguniang Bayan Member


HON. SUSAN O. MENDOZA
Sangguniang Bayan Member


HON. REYNALDO U. GERONA
Sangguniang Bayan Member


HON. JERICHO O. CABIDOG
Sangguniang Bayan Member


HON. ARVIN M. DELUSA
ABC President/Ex-Officio Member



HON. ANDRES BRYAN M. BAYONA
Sangguniang Bayan Member


HON. CABIDAD B. CABIDOG
Sangguniang Bayan Member


HON. DAN JOSEPH D. BERINO
Sangguniang Bayan Member


HON. ALVARO T. MORENO, JR.
Sangguniang Bayan Member


JAMESON C. MADALINA
SK Fed. President/Ex-Officio Member


HON. HOMOONO U. BARDILLON
Municipal Vice-Mayor/Presiding Officer

Approved:


JOSE JINGLE N. SUDARIO
Municipal Mayor


Date of Approval: _____

STATEMENT OF FUNDING SOURCES
Local Government Unit: DAGAMI, LEYTE
SUPPLEMENTAL BUDGET NO. 1 CY 2025

| Particulars (1) | Account Classification (2) | Amounts (3) |
|----------------------------------------------------------------------|-------------------------------|----------------|
| 1.0 New Revenue Sources Tax Revenue Loan Proceeds (Borrowings) | | |
| 2.0 Actual Collections in Excess of the Estimated Income | | |
| 3.0 Savings Unappropriated Balance CY 2024 | | ₱ 4,842,287.45 |
| Reversion of Personal Services Savings January to June FY 2025 | | ₱ 3,853,593.33 |
| 4.0 Realignment | | |

Certified Correct by:


JOSEÑA D. CABIDOG
 Acting Local Budget Officer


PAMELA F. LUMBRE
 Local Treasurer


JEFFREY Y. PUSAY
 Local Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION FY 2025

Local Government Unit: DAGAMI LEYTE

| Implementing Office | Particulars/Purpose | Annual Investment Program Reference Code | Object of Expenditure | Account Code | Amount |
|---------------------------------------------------|--------------------------------------------------------------------------|------------------------------------------|---------------------------------------------|--------------|---------------------|
| (1) | (2) | (3) | (4) | (5) | (6) |
| Mayor's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-01-000-001 | Salaries and Wages | 5-01-01-010 | 239,294.00 |
| | | | Year End Bonus | 5-01-02-140 | 27,388.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | | 5-01-02-990 | 16,089.00 | |
| | Life & Retirement Insurance Contributions | | 5-01-03-010 | 28,715.28 | |
| | PhilHealth Contributions | | 5-01-03-030 | 5,982.35 | |
| | Representation Allowance | | 5-01-02-020 | 7,800.00 | |
| | Transportation Allowance | | 5-01-02-030 | 7,800.00 | |
| | Terminal Leave Benefits | | 5-01-04-030 | 1,726,429.94 | |
| | Salaries and Wages | | 5-01-01-010 | 146,130.68 | |
| | Salaries and Wages | | 5-01-01-010 | 378,620.64 | |
| Salaries and Wages | 5-01-01-010 | 305,178.05 | | | |
| Salaries and Wages | 5-01-01-010 | 305,178.05 | | | |
| Total Personal Services | | | | | 3,194,605.97 |
| Additional Appropriations for Power Consumption | 1000-000-3-1-01-000-001 | Electricity Expenses | 5-02-04-020 | 600,000.00 | |
| Total Maintenance & Operating Expenses | | | | | 600,000.00 |
| Civil Security Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-101-000-015 | Salaries and Wages | 5-01-01-010 | 35,468.00 |
| | | | Year End Bonus | 5-01-02-140 | 4,609.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 2,228.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 4,256.16 |
| | | | PhilHealth Contributions | 5-01-03-030 | 886.70 |
| Total Personal Services | | | | | 47,447.86 |
| Vice-Mayor's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-02-000-002 | Salaries and Wages | 5-01-01-010 | 94,566.00 |
| | | | Year End Bonus | 5-01-02-140 | 10,689.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 6,848.00 |
| | Life & Retirement Insurance Contributions | | 5-01-03-010 | 11,347.92 | |
| | PhilHealth Contributions | | 5-01-03-030 | 2,364.15 | |
| | Representation Allowance | | 5-01-02-020 | 7,650.00 | |
| Transportation Allowance | 5-01-02-030 | 7,650.00 | | | |
| Total Personal Services | | | | | 141,115.07 |
| SB Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-03-000-003 | Salaries and Wages | 5-01-01-010 | 744,728.00 |
| | | | Year End Bonus | 5-01-02-140 | 85,684.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 51,234.00 |
| | Life & Retirement Insurance Contributions | | 5-01-03-010 | 89,367.36 | |
| | PhilHealth Contributions | | 5-01-03-030 | 18,618.20 | |
| | Representation Allowance | | 5-01-02-020 | 73,500.00 | |
| Transportation Allowance | 5-01-02-030 | 73,500.00 | | | |
| Total Personal Services | | | | | 1,136,631.56 |
| SB Secretary Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-04-000-004 | Salaries and Wages | 5-01-01-010 | 143,405.00 |
| | | | Year End Bonus | 5-01-02-140 | 16,449.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 9,824.00 |
| | Life & Retirement Insurance Contributions | | 5-01-03-010 | 17,208.60 | |
| | PhilHealth Contributions | | 5-01-03-030 | 3,585.13 | |
| | Representation Allowance | | 5-01-02-020 | 7,350.00 | |
| Transportation Allowance | 5-01-02-030 | 7,350.00 | | | |
| Total Personal Services | | | | | 205,171.73 |
| HRMO | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-3-01-000-012 | Salaries and Wages | 5-01-01-010 | 78,780.00 |
| | | | Year End Bonus | 5-01-02-140 | 9,103.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 4,915.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 9,453.60 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,969.50 |
| Total Personal Services | | | | | 104,221.10 |
| Administrative Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-2-01-000-005 | Salaries and Wages | 5-01-01-010 | 44,564.00 |
| | | | Year End Bonus | 5-01-02-140 | 5,021.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 3,060.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 5,347.68 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,114.10 |
| Total Personal Services | | | | | 59,106.78 |
| MPDC | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-09-000-006 | Salaries and Wages | 5-01-01-010 | 112,260.00 |
| | | | Year End Bonus | 5-01-02-140 | 21,651.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 12,833.00 |
| | Life & Retirement Insurance Contributions | | 5-01-03-010 | 13,471.20 | |
| | PhilHealth Contributions | | 5-01-03-030 | 2,806.50 | |
| | Representation Allowance | | 5-01-02-020 | 7,350.00 | |
| Transportation Allowance | 5-01-02-030 | 7,350.00 | | | |
| Total Personal Services | | | | | 177,721.70 |

STATEMENT OF SUPPLEMENTAL APPROPRIATION FY 2025

Local Government Unit: **DAGAMI, LEYTE**

| | | | | | |
|---------------------------------------------------|--------------------------------------------------------------------------|-------------------------|---------------------------------------------|-------------|-------------------|
| Mun. Civil Registrar | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-12-000-011 | Salaries and Wages | 5-01-01-010 | 121,333.00 |
| | | | Year End Bonus | 5-01-02-140 | 13,720.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 8,433.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 14,559.96 |
| | | | PhilHealth Contributions | 5-01-03-030 | 3,033.33 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 175,779.29 |
| Mun. Budget Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-08-000-007 | Salaries and Wages | 5-01-01-010 | 97,536.00 |
| | | | Year End Bonus | 5-01-02-140 | 11,296.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 6,544.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 11,704.32 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,438.40 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 144,218.72 |
| Mun. Accounter's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-07-000-008 | Salaries and Wages | 5-01-01-010 | 183,026.00 |
| | | | Year End Bonus | 5-01-02-140 | 21,163.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 12,922.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 21,963.12 |
| | | | PhilHealth Contributions | 5-01-03-030 | 4,575.65 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 258,349.77 |
| Mun. Treasurer's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-05-000-009 | Salaries and Wages | 5-01-01-010 | 199,720.50 |
| | | | Year End Bonus | 5-01-02-140 | 23,124.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 14,341.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 23,966.46 |
| | | | PhilHealth Contributions | 5-01-03-030 | 4,993.01 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 280,844.97 |
| Mun. Assessor's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-1-06-000-010 | Salaries and Wages | 5-01-01-010 | 109,360.00 |
| | | | Year End Bonus | 5-01-02-140 | 12,514.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 7,413.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 13,123.20 |
| | | | PhilHealth Contributions | 5-01-03-030 | 2,734.00 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 159,844.20 |
| Mun. Gen. Services Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-3-01-000-016 | Salaries and Wages | 5-01-01-010 | 70,252.00 |
| | | | Year End Bonus | 5-01-02-140 | 8,151.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 4,706.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 8,430.24 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,756.30 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 107,995.54 |
| Rural Health Unit | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | | Salaries and Wages | 5-01-01-010 | 72,240.00 |
| | | | Year End Bonus | 5-01-02-140 | 17,054.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 8,668.80 |
| | | | PhilHealth Contributions | 5-01-03-030 | 1,806.00 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 114,468.80 |
| MSWDO | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 3000-500-3-2-05-000-001 | Salaries and Wages | 5-01-01-010 | 182,064.00 |
| | | | Year End Bonus | 5-01-02-140 | 21,033.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 12,305.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 21,847.68 |
| | | | PhilHealth Contributions | 5-01-03-030 | 4,551.60 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 256,501.28 |
| | Assistance to Indigents (AICS) | 3000-500-3-2-05-000-001 | Donations | 5-02-99-080 | 500,000.00 |
| Total Maintenance & Operating Expenses | | | | | 500,000.00 |
| Mun. Agriculture's Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 8000-000-3-2-03-000-034 | Salaries and Wages | 5-01-01-010 | 363,476.00 |
| | | | Year End Bonus | 5-01-02-140 | 43,011.00 |
| | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 23,929.00 |
| | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 43,617.12 |
| | | | PhilHealth Contributions | 5-01-03-030 | 9,086.90 |
| | Implementation of Adjustment on RATA | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 497,820.02 |

STATEMENT OF SUPPLEMENTAL APPROPRIATION FY 2025


Local Government Unit: **DAGAMI, LEYTE**

| | | | | | | |
|------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------|---------------------------------------------|-----------------------|-----------|
| Mun. Engineering Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 8000-000-3-1-10-000-001 | Salaries and Wages | 5-01-01-010 | 158,129.50 | |
| | | | Year End Bonus | 5-01-02-140 | 17,938.00 | |
| | Implementation of Adjustment on RATA | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 10,956.00 |
| | | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 18,975.54 |
| | | | | PhilHealth Contributions | 5-01-03-030 | 3,953.24 |
| | | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | | | | Transportation Allowance | 5-01-02-030 | 7,350.00 |
| Total Personal Services | | | | | 224,652.28 | |
| Market & Slaughterhouse | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 1000-000-3-3-01-000-014 | Salaries and Wages | 5-01-01-010 | 97,795.00 | |
| | | | Year End Bonus | 5-01-02-140 | 11,266.00 | |
| | | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 5,916.00 |
| | | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 11,735.40 |
| | | | | PhilHealth Contributions | 5-01-03-030 | 2,444.88 |
| | | | | Total Personal Services | | |
| | Mun. Tourism Office | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 8000-000-3-3-01-000-035 | Salaries and Wages | 5-01-01-010 | 37,192.00 |
| Year End Bonus | | | | 5-01-02-140 | 4,396.00 | |
| | | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 2,451.00 |
| | | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 4,463.04 |
| | | | | PhilHealth Contributions | 5-01-03-030 | 929.80 |
| | | | | Total Personal Services | | |
| MDRRMO | | Implementation of First & Second Tranche SSL under LBC No. 160 & No. 165 | 9000-000-3-1-01-000-004 | Salaries and Wages | 5-01-01-010 | 87,883.00 |
| | Year End Bonus | | | 5-01-02-140 | 9,457.00 | |
| | | | | Other Bonuses & Allowances (Mid-Year Bonus) | 5-01-02-990 | 6,012.00 |
| | | | | Life & Retirement Insurance Contributions | 5-01-03-010 | 10,545.96 |
| | | | | PhilHealth Contributions | 5-01-03-030 | 2,197.08 |
| | | | | Representation Allowance | 5-01-02-020 | 7,350.00 |
| | Transportation Allowance | 5-01-02-030 | 7,350.00 | | | |
| Total Personal Services | | | | | 130,795.04 | |
| TOTAL | | | | | ₱ 8,695,880.78 | |

Prepared by:


JOSEÑA D. CABIDOG
 Acting Local Budget Officer

Approved by:


JOSE JINGLON N. SUDARIO
 Local Chief Executive

Local Government Unit: **DAGAMI, LEYTE**
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
AS OF JUNE 30, 2025

| OFFICE | OBJECT OF EXPENDITURES | AMOUNT OF APPROPRIATION | UNOBLIGATED TO DATE | AMOUNT TO BE REVERTED | BALANCE |
|------------------------------|---------------------------------------------|-------------------------|------------------------|-----------------------|------------------------|
| Mayor's Office | Salaries and Wages | ₱ 3,039,036.00 | ₱ 1,588,298.50 | ₱ 43,296.00 | ₱ 1,545,002.50 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 255,753.00 | ₱ 10,727.00 | ₱ 10,700.00 | ₱ 27.00 |
| | Clothing/Uniform Allowance | ₱ 70,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| Civil Security Office | Salaries and Wages | ₱ 615,060.00 | ₱ 412,506.00 | ₱ 104,724.00 | ₱ 307,782.00 |
| | Personnel Economic Relief Allowance | ₱ 72,000.00 | ₱ 48,000.00 | ₱ 12,000.00 | ₱ 36,000.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 51,255.00 | ₱ 17,496.00 | ₱ 17,000.00 | ₱ 496.00 |
| | Clothing/Uniform Allowance | ₱ 21,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| SB Office | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 756,744.00 | ₱ 76,534.00 | ₱ 76,500.00 | ₱ 34.00 |
| | Clothing/Uniform Allowance | ₱ 70,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| SB Secretary Office | Salaries and Wages | ₱ 1,833,168.00 | ₱ 1,021,373.50 | ₱ 55,814.33 | ₱ 965,559.17 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 152,764.00 | ₱ 25,179.00 | ₱ 25,000.00 | ₱ 179.00 |
| | Clothing/Uniform Allowance | ₱ 49,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| HRMO | Salaries and Wages | ₱ 1,016,796.00 | ₱ 546,521.86 | ₱ 32,472.00 | ₱ 514,049.86 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 84,733.00 | ₱ 11,183.00 | ₱ 11,000.00 | ₱ 183.00 |
| | Clothing/Uniform Allowance | ₱ 21,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| Mun. Budget Office | Salaries and Wages | ₱ 1,256,400.00 | ₱ 1,080,036.00 | ₱ 451,836.00 | ₱ 628,200.00 |
| | Personnel Economic Relief Allowance | ₱ 72,000.00 | ₱ 48,000.00 | ₱ 12,000.00 | ₱ 36,000.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 104,700.00 | ₱ 75,306.00 | ₱ 75,300.00 | ₱ 6.00 |
| | Clothing/Uniform Allowance | ₱ 21,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| Mun. Treasurer's Office | Salaries and Wages | ₱ 2,516,448.00 | ₱ 1,343,759.00 | ₱ 87,624.00 | ₱ 1,256,135.00 |
| | Personnel Economic Relief Allowance | ₱ 264,000.00 | ₱ 144,000.00 | ₱ 12,000.00 | ₱ 132,000.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 209,704.00 | ₱ 13,735.00 | ₱ 13,700.00 | ₱ 35.00 |
| | Clothing/Uniform Allowance | ₱ 77,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| MHO | Salaries and Wages | ₱ 4,797,984.00 | ₱ 2,685,051.36 | ₱ 286,638.00 | ₱ 2,398,413.36 |
| | Personnel Economic Relief Allowance | ₱ 288,000.00 | ₱ 156,000.00 | ₱ 12,000.00 | ₱ 144,000.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 399,832.00 | ₱ 47,773.00 | ₱ 47,700.00 | ₱ 73.00 |
| | Clothing/Uniform Allowance | ₱ 84,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| MSWDO | Salaries and Wages | ₱ 2,338,560.00 | ₱ 1,621,116.00 | ₱ 451,836.00 | ₱ 1,169,280.00 |
| | Personnel Economic Relief Allowance | ₱ 192,000.00 | ₱ 108,000.00 | ₱ 12,000.00 | ₱ 96,000.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 194,880.00 | ₱ 75,306.00 | ₱ 75,300.00 | ₱ 6.00 |
| | Clothing/Uniform Allowance | ₱ 56,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| Municipal Agriculture Office | Salaries and Wages | ₱ 4,595,076.00 | ₱ 3,237,324.00 | ₱ 939,786.00 | ₱ 2,297,538.00 |
| | Personnel Economic Relief Allowance | ₱ 360,000.00 | ₱ 348,000.00 | ₱ 48,000.00 | ₱ 300,000.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 382,923.00 | ₱ 156,631.00 | ₱ 156,600.00 | ₱ 31.00 |
| | Clothing/Uniform Allowance | ₱ 105,000.00 | ₱ 35,000.00 | ₱ 35,000.00 | ₱ - |
| Market & Slaughterhouse | Salaries and Wages | ₱ 1,254,528.00 | ₱ 715,272.00 | ₱ 102,431.00 | ₱ 612,841.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 104,544.00 | ₱ 29,238.00 | ₱ 29,200.00 | ₱ 38.00 |
| | Clothing/Uniform Allowance | ₱ 49,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| MGSO | Salaries and Wages | ₱ 903,672.00 | ₱ 903,672.00 | ₱ 451,836.00 | ₱ 451,836.00 |
| | Personnel Economic Relief Allowance | ₱ 24,000.00 | ₱ 24,000.00 | ₱ 12,000.00 | ₱ 12,000.00 |
| | Other Bonuses & Allowances (Mid-Year Bonus) | ₱ 75,306.00 | ₱ 75,306.00 | ₱ 75,300.00 | ₱ 6.00 |
| | Clothing/Uniform Allowance | ₱ 7,000.00 | ₱ 7,000.00 | ₱ 7,000.00 | ₱ - |
| TOTAL | | ₱ 28,841,866.00 | ₱ 16,757,344.22 | ₱ 3,853,593.33 | ₱ 12,903,750.89 |

We HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.

P. F. L.

PAMELA F. LUMBRE
Local Treasurer

J. Cabidog
JOSEÑA D. CABIDOG
Acting Local Budget Officer

JEFFREY Y. PUSAY
Local Accountant

Noted by:

J. Sudario
JOSE JINGIE N. SUDARIO
Local Chief Executive




Republic of the Philippines
Province of Leyte
-&-
MUNICIPALITY OF DAGAMI

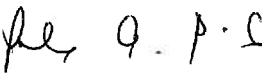


CERTIFICATION

WE JOINTLY CERTIFY that the Local Government Unit of Dagami, Leyte has an accumulated savings from prior years determined as of January 1, 2025 in the amount of **FOUR MILLION EIGHT HUNDRED FORTY TWO THOUSAND TWO HUNDRED EIGHTY SEVEN AND FORTY FIVE CENTAVOS (4,842,287.45)** which was declared as “Equity Available for Current Operations” as of December 31, 2024 and is therefore available as funding source for Supplemental Budget CY 2025 of this Municipality.

Jointly issued this 08th day of August, 2025 at Municipal Hall, Dagami, Leyte.


JEFFREY Y. PUSAY
Municipal Accountant


PAMELA F. LUMBRE
Municipal Treasurer



Republic of the Philippines
MUNICIPALITY OF DAGAMI
PROVINCE OF LEYTE



-oOo-


CERTIFICATION

WE JOINTLY CERTIFY that funds are actually available in the amount of **Three Million Eight Hundred Fifty-Three Thousand Five Hundred Ninety-Three Pesos and Thirty-Three Centavos (₱3,853,593.33)** to pay the proposed expenditures under **Supplemental Budget No. 1 CY 2025**.

THIS CERTIFIES further that funds are derived from the Personal Services Savings January to June FY 2025 with an amount of **Three Million Eight Hundred Fifty-Three Thousand Five Hundred Ninety-Three Pesos and Thirty-Three Centavos (₱3,853,593.33)**, and is therefore available for reversion.

Jointly issued this 8th day of August, 2025 at the Municipal Hall Dagami, Leyte.


JOSEÑA D. CABIDOG
Acting Local Budget Officer


PAMELA F. LUMBRE
Local Treasurer



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI
*



Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 2ND SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF DAGAMI, LEYTE, HELD AT THE MUNICIPAL SESSION HALL ON 13 AUGUST, 2025 AT 1:00 O'CLOCK IN THE AFTERNOON.

Present:

- | | |
|-----------------------------|-------------------------------------|
| Hon. Homobono U. Bardillon | - Mun. Vice-Mayor/Presiding Officer |
| Hon. Floradima N. Bud-oy | - Sangguniang Bayan Member |
| Hon. Andres Bryan M. Bayona | - do- |
| Hon. Susan O. Mendoza | - do- |
| Hon. Caridad B. Cabidog | - do- |
| Hon. Reynaldo U. Gerona | - do- |
| Hon. Dan Joseph D. Berino | - do- |
| Hon. Jericho O. Cabidog | - do- |
| Hon. Alvaro P. Loreno, Jr. | - do- |
| Hon. Arvin M. Delusa | - ABC Pres./Ex-Officio Member |
| Hon. Jameson C. Madalina | - SK Fed. Pres./Ex-Officio Member |

Absent:

None

RESOLUTION NO. 2025-45

A RESOLUTION REVERTING OF PERSONAL SERVICES FROM JANUARY TO JUNE FY 2025 WITH THE AMOUNT OF THREE MILLION EIGHT HUNDRED FIFTY-THREE THOUSAND FIVE HUNDRED NINETY-THREE PESOS AND 93/100 CENTAVOS (P3,853,593.33) FROM SUPPLEMENTAL APPROPRIATION FOR FISCAL YEAR 2025 AS PER ATTACHED STATEMENT OF FUNDS AVAILABLE FOR REVERSION AND BE MADE AVAILABLE TO SUPPORT THE FUNDING REQUIREMENTS OF SUPPLEMENTAL BUDGET NO. 01 CY 2025 OF THE MUNICIPALITY OF DAGAMI, LEYTE.

WHEREAS, Section 322 of the Local Government Code provides: "Section 322. Reversion of Unexpended Balances of Appropriations, Continuing Appropriations. Unexpended balances of appropriations authorized in the annual appropriations ordinance shall revert to the unappropriated surplus of the general fund at the end of the fiscal year and shall not thereafter be available for expenditure except by subsequent enactment;"

WHEREAS, transmitted to the August Body is the General Fund Supplemental Budget No. 01 for Calendar Year 2025 of the Municipality of Dagami, Leyte, involving a total appropriation in the amount of THREE MILLION EIGHT HUNDRED FIFTY-THREE THOUSAND FIVE HUNDRED NINETY-THREE PESOS AND 93/100 CENTAVOS (P3,853,593.33);

WHEREAS, the Statement of Funding Sources to support the said Supplemental Budget No. 01 was certified and submitted by the Municipal Treasurer and Municipal Accountant from the Reversion for Supplemental Budget No. 1 CY 2025 in the amount of THREE MILLION EIGHT HUNDRED FIFTY-THREE THOUSAND FIVE HUNDRED NINETY-THREE PESOS AND 93/100 CENTAVOS (P3,853,593.33);

HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
Secretary to the Sanggunian

HON. FLORENCE BUD-UY
SB Member

HON. ANDRES BRYAN M. BAYONA
SB Member

HON. SUSAN O. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH D. BERINO
SB Member

HON. JERICHO O. CABIDOG
SB Member

HON. ALVARO P. LORENO, JR.
SB Member

HON. ARVIN M. DELUSA
ABC Pres./Ex-Officio Member

HON. JAMESON C. MADALINA
SK Fed. Pres./Ex-Officio Member

(Cont. SB Approved Res. No. 2025-45, 2nd Special Session, dated Aug. 13, 2025, etc.)

WHEREAS, there is a need for a reversion from the PS Savings from January to June FY 2025 in the amount of THREE MILLION EIGHT HUNDRED FIFTY-THREE THOUSAND FIVE HUNDRED NINETY-THREE PESOS AND 93/100 CENTAVOS (₱3,853,593.33) to be made available for re-appropriation, to fund the subject Supplemental Budget No. 01 CY 2025;

WHEREAS, the August Body, upon careful evaluation, deemed it proper to approve the said reversion to finance Supplemental Budget No. 01 CY 2025 of the Municipality of Dagami:


NOW THEREFORE, on motion presented by **HON. CARIDAD B. CABIDOG**, Chairman Committee on Appropriations, Budget and Finance, duly seconded by all the Members present, be it;

RESOLVED, as it is hereby **RESOLVED**, to Revert Three Million Eight Hundred Fifty-Three Thousand Five Hundred Ninety-Three Pesos and 93/100 Centavos (₱3,853,593.33) from PS Savings from January to June FY 2025 as per attached Statement of Funds Available for Reversion and be made available to support the funding requirements of Supplemental Budget No. 01 CY 2025 of the Municipality of Dagami, Leyte.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

CERTIFIED CORRECT:



FLOR G. YAP, JR.
Secretary to the Sanggunian

ATTESTED:


HON. HOMOBONO U. BARDILLON
Municipal Vice-Mayor/Presiding Officer


HON. FLORADINA N. BUD-OY
SB Member


HON. ANDRES BRYAN M. BAYONA
SB Member


HON. SUSAN O. MENDOZA
SB Member


HON. CARIDAD B. CABIDOG
SB Member


HON. REYNALDO U. GERONA
SB Member


HON. DAN JOSEPH D. BERINO
SB Member

HON. JERICO S. CABIDOG
SB Member

HON. ALVARO P. HERNANDEZ, JR.
SB Member

HON. SEAN M. DELUSA
ABC Pres./Ex-Officio Member

HON. JAMESON C. MADALINA
SK ed. Pres./Ex-Officio Member

(Cont. SB Approved Res. No. 2025-45, 2nd Special Session, dated Aug. 13, 2025, etc.)


HON. ELPIDIO N. BUID-OY
SB Member


HON. JERICHO O. CABIDOG
SB Member


HON. ALVARO P. LORENO, JR.
SB Member


HON. DAN JOSEPH D. BERINO
SB Member


HON. ARVIN M. DELUSA
ABC Pres./Ex-Officio Member


HON. JAMESON C. MADALINA
SK Fed. Pres./Ex-Officio Member


APPROVED:



HON. JOSE JINGLE N. SUDARIO
Municipal Mayor


HON. ANDRES BRYAN M. BAYONA
SB Member


HON. SUSAN O. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member


HON. REYNALDO U. GERONA
SB Member


HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer


FLOR G. YAP
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI

*



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 6th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF DAGAMI, LEYTE, HELD AT THE MUNICIPAL SESSION HALL ON 11 AUGUST, 2025 AT 9:00 O'CLOCK IN THE MORNING.

Present:

- | | |
|-----------------------------|-------------------------------------|
| Hon. Homobono U. Bardillon | - Mun. Vice-Mayor/Presiding Officer |
| Hon. Floradima N. Bud-oy | - Sangguniang Bayan Member |
| Hon. Andres Bryan M. Bayona | - -do- |
| Hon. Susan O. Mendoza | - -do- |
| Hon. Caridad B. Cabidog | - -do- |
| Hon. Reynaldo U. Gerona | - -do- |
| Hon. Dan Joseph D. Berino | - -do- |
| Hon. Jericho O. Cabidog | - -do- |
| Hon. Alvaro P. Lorenzo, Jr. | - -do- |
| Hon. Arvin M. Delusa | - ABC Pres./Ex-Officio Member |
| Hon. Jameson C. Madalina | - SK Fed. Pres./Ex-Officio Member |

Absent:

None

ORDINANCE NO. 06, S. 2025

AN ORDINANCE ADOPTING THE SCHEDULE OF INCOME CLASSIFICATION PURSUANT TO REPUBLIC ACT NO. 11964 (SECOND-CLASS MUNICIPALITY) FOR THE LOCAL GOVERNMENT UNIT OF DAGAMI, LEYTE FOR FIRST GENERAL RECLASSIFICATION OF THE MUNICIPALITY.

WHEREAS, Section 6, Article X of the 1987 Philippine Constitution mandates that local government units (LGUs) shall have the power to create their own sources of revenue and to levy taxes, fees, and charges subject to such guidelines and limitations as the Congress may provide, consistent with the basic policy of local autonomy;

WHEREAS, Republic Act No. 11964, otherwise known as the "Automatic Income Classification of Local Government Units (LGUs) Act," provides for a regular, standardized, and automatic mechanism for classifying LGUs based on their average annual regular income over the last three fiscal years;

WHEREAS, the law aims to ensure fairness, fiscal sustainability, and administrative efficiency in determining the financial capacity of LGUs and to align income classification with national and local development goals;

WHEREAS, pursuant to Section 5 of RA No. 11964, the Department of Finance (DOF), through the Bureau of Local Government Finance (BLGF), has issued the Schedule of Income Classification for provinces, cities, and municipalities for the first general reclassification;

HON. HOMOBOONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
SB Secretary

HON. FLORADIMA N. BUD-OY
SB Member

HON. ANDRES BRYAN M. BAYONA
SB Member

HON. SUSAN O. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH D. BERINO
SB Member

HON. JERICHO O. CABIDOG
SB Member

HON. ALVARO P. LORENZO JR.
SB Member

HON. ARVIN M. DELUSA
ABC Pres./ Ex-Officio Member

HON. JAMESON C. MADALINA
SK Fed. Pres./ Ex-Officio Member

(Cont. SB Approved Res. No. 2025- , 6th Regular ,dated Aug. 11, 2025, etc.)

WHEREAS, under the new schedule issued by the DOF, a **Second-Class Municipality** is defined as having an average annual regular income of ₱160,000,000 to less than ₱200,000,000;

WHEREAS, based on the official certification of the BLGF and the average income of the Municipality of Dagami, Province of Leyte, over the last three fiscal years, Dagami qualifies as a Second-Class Municipality under the updated classification;

WHEREAS, it is necessary to adopt the said schedule of income classification through a municipal ordinance in order to formally reflect Dagami's new income class status and to serve as the basis for fiscal planning, budgeting, personnel services, and eligibility for grants and national programs;

WHEREAS, the reclassification shall take effect starting **January 1 of the year immediately following** the issuance of the new income classification by the DOF, in accordance with Section 8 of RA No. 11964;

NOW, THEREFORE, on motion of **Hon. Caridad B. Cabidog**, Chairman Committee on Appropriations Budget and Finance , duly seconded by All Sangguniang Bayan Members , be it:

Ordained by the Sangguniang Bayan of Municipality of Dagami, Leyte, in session duly assembled, that:

SECTION 1. – ADOPTION OF INCOME CLASSIFICATION

An Ordinance Adopting the Schedule of Income Classification as determined by the Department of finance pursuant to Republic Act No. 11964.

SECTION 2. – IMPLEMENTATION

All municipal departments, offices, and concerned personnel are hereby directed to align their plans, programs, and budgetary allocations in accordance with the new income classification.

SECTION 3. – REPEALING CLAUSE

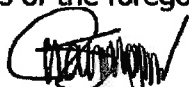
All ordinances, resolutions, executive orders, or rules and regulations inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 4. – EFFECTIVITY

This Ordinance shall take effect immediately upon approval and compliance with publication and posting requirements pursuant to the Local Government Code of 1991.

ENACTED this 11th day of August ,2025, at the Sangguniang Bayan Session Hall, Dagami, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing ordinance.


FLOR G. YAP

Secretary to the Sanggunian

HON. FLORADAMA N. BUD-
OY
SB Member

HON. ANDRES BRYAN M. BAYONA
SB Member

HON. SUSAN D. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH O. BERINO
SB Member

HON. JEREMIO D. CABIDOG
SB Member

HON. ALVARO J. MENDOZA JR.
SB Member

HON. ARJUN. DELUSA
ABC Pres./ EX-OFFICIO Member

HON. JAMESON C. MENDOZA LINA
Sk. Fld. Pres./ EX-OFFICIO Member

ATTESTED:



HON. HOMOBONO U. BARDILLON
Municipal Vice-Mayor/Presiding Officer



HON. FLORADIMA N. BUD-OY
SB Member



HON. SUSAN O. MENDOZA
SB Member



HON. REYNALDO U. GERONA
SB Member



HON. JERICHO O. CABIDOG
SB Member



HON. ARVIN M. DELUSA
ABC Pres./Ex-Officio Member



HON. ANDRES BRYAN M. BAYONA
SB Member




HON. CARIDAD B. CABIDOG
SB Member



HON. DAN JOSEPH D. BERINO
SB Member



HON. ALVARO P. LORENZO, JR.
SB Member



HON. JAMESON C. MADALINA
SK Fed. Pres./Ex-Officio Member

APPROVED:



HON. JOSE JINGLE N. SUDARIO
Municipal Mayor

Proura



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI
*



Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 6th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF DAGAMI, LEYTE, HELD AT THE MUNICIPAL SESSION HALL ON 11 AUGUST, 2025 AT 9:00 O'CLOCK IN THE MORNING.

Present:

- | | |
|-----------------------------|-------------------------------------|
| Hon. Homobono U. Bardillon | - Mun. Vice-Mayor/Presiding Officer |
| Hon. Floradima N. Bud-oy | - Sangguniang Bayan Member |
| Hon. Andres Bryan M. Bayona | - -do- |
| Hon. Susan O. Mendoza | - -do- |
| Hon. Caridad B. Cabidog | - -do- |
| Hon. Reynaldo U. Gerona | - -do- |
| Hon. Dan Joseph D. Berino | - -do- |
| Hon. Jericho O. Cabidog | - -do- |
| Hon. Alvaro P. Loreno, Jr. | - -do- |
| Hon. Arvin M. Delusa | - ABC Pres./Ex-Officio Member |
| Hon. Jameson C. Madalina | - SK Fed. Pres./Ex-Officio Member |

Absent:

None

RESOLUTION NO. 2025- 44

A RESOLUTION ADOPTING THE APPROVED SUPPLEMENTAL INVESTMENT PLAN NO. 1 (SIP NO. 1) OF THE MUNICIPALITY OF DAGAMI, LEYTE FOR THE CALENDAR YEAR 2025

WHEREAS, the Municipal Development Council (MDC) convened on August 7, 2025 at the Municipal Gymnasium of Dagami, Leyte, presided over by MDC Chairperson Hon. **Jose Jingle N. Sudario**, to deliberate on the proposed Supplemental Investment Plan No. 1 (SIP No. 1) for Calendar Year 2025;

WHEREAS, the Office of the Mayor has identified the need to strengthen the municipality's administrative and executive support structure in line with the increasing demands of public service;

WHEREAS, in pursuit of this goal, the following new plantilla positions are proposed for creation under the Office of the Mayor:

- **1- Executive Assistant IV (SG 22)**
- **2-Executive Assistant III (SG 20)**
- **1-Administrative Assistant V (SG 11)**

WHEREAS, these positions entail primarily confidential functions, including direct assistance to the Mayor, handling of sensitive communications, and execution of tasks requiring a high degree of trust, discretion, and responsibility;

WHEREAS, the creation of these positions is integral to the effective implementation of good governance, administrative efficiency, and responsive public service delivery;

HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
SB Secretary

HON. FLORADIMA N. BUD-
oy
SB Member

HON. ANDRES BRYAN M. BAYONA
SB Member

HON. SUSAN O. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH D. BERINO
SB Member

HON. JERICO O. CABIDOG
SB Member

HON. ALVARO P. LORENO JR.
SB Member

HON. ARVIN M. DELUSA
ABC Pres./EX-OFFICIO Member

HON. JAMESON C. MADALINA
SK FED. PRES./ EX-OFFICIO Member

(Cont. SB Approved Res. No. 2025- 44 , 6th Regular , dated Aug. 11, 2025, etc.)

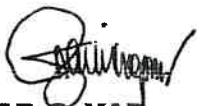
NOW, THEREFORE, on motion of **Hon. Caridad B. Cabidog**, Chairman Committee on Appropriations Budget and Finance , duly seconded by All Sangguniang Bayan Members , be it:

RESOLVED, as it is hereby **RESOLVED**, to adopt and approve Supplemental Investment Plan No. 1 (SIP No. 1) of the Municipality of Dagami, Leyte for Calendar Year 2025, as endorsed by the Municipal Development Council during its session on August 7, 2025.


RESOLVED FURTHER, that copies of this resolution be furnished to all concerned offices and agencies for their information, guidance, and appropriate action.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


FLOR G. YAP
Secretary to the Sanggunian

ATTESTED:


HON. HOMOBOÑO U. BARDILLON
Municipal Vice-Mayor/Presiding Officer


HON. FLORADIMA N. BUD-OY
SB Member


HON. ANDRES BRYAN M. BAYONA
SB Member


HON. SUSAN O. MENDOZA
SB Member


HON. CARIDAD B. CABIDOG
SB Member

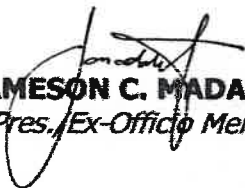

HON. REYNALDO U. GERONA
SB Member


HON. DAN JOSEPH D. BERINO
SB Member


HON. JERICHO O. CABIDOG
SB Member


HON. ALVARO P. MORENO, JR.
SB Member


HON. ARVIN M. DELUSA
ABC Pres./Ex-Officio Member


HON. JAMESON C. MADALINA
SK Fed. Pres./Ex-Officio Member

APPROVED:

HON. JOSE JINGLE N. SUDARIO
Municipal Mayor



Republic of the Philippines
 Province of Leyte
 MUNICIPALITY OF DAGAMI



MUNICIPAL DEVELOPMENT COUNCIL (MDC)

EXCERPT FROM THE MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF DAGAMI, LEYTE HELD AT THE MUNICIPAL GYMNASIUM, DAGAMI, LEYTE, ON AUGUST 7, 2025, AT 1:00 O' CLOCK IN AFTERNOON.

RESOLUTION NO. 003, S. 2025

A RESOLUTION APPROVING THE SUPPLEMENTAL INVESTMENT PLAN NO.1 (SIP NO.1) OF THE MUNICIPALITY OF DAGAMI, LEYTE FOR THE YEAR 2025.

WHEREAS, the Municipal Development Council (MDC) convened on August 7, 2025 at Municipal Gym of Dagami, presided over by MDC Chairperson Hon Jose Jingle N. Sudario, to deliberate the proposed Supplemental Investment Plan No. 1 for Calendar Year 2025;

WHEREAS, the Office of the Mayor has identified the need to strengthen its administrative and executive support structure through the creation of new plantilla positions;

WHEREAS, the following positions are proposed for creation under the Office of the Mayor:

| Position Title | Salary Grade(SG) | No. of Items |
|-----------------------------------------------------|-------------------------|---------------------|
| Executive Assistant IV | SG 22 | 1 |
| Executive Assistant III | SG 20 | 2 |
| Administrative Assistant V (Private Secretary I) | SG 11 | 1 |

WHEREAS, the duties and responsibilities of these positions involve primarily confidential functions, which include direct assistance to the Mayor, handling sensitive communications, and performing tasks that require a high degree of trust and discretion;

WHEREFORE, on motion of **Hon. Dolores Bayona Chairperson of Barangay Sampao West** and duly seconded by **Hon. Maria Luz Maquincio Chairperson of Barangay Tin-ao** be it;

RESOLVED, as it is hereby **RESOLVED**, to approve the Supplemental Investment Plan No. 1 (SIP No. 1) of the Municipality of Dagami, Leyte for the year 2025;


RESOLVED FURTHER, that copies of this resolution be furnished to the Sangguniang Bayan for their review and approval;

UNANIMOUSLY APPROVED;

I HEREBY CERTIFY to the correctness of the foregoing resolution, which was duly approved by the Municipal Development Council in a meeting held at the Dagami Municipal gymnasium on the 7th of August 2025.


ANLEO C. GO
MPDC/MDC Secretariat

APPROVED:


JOSE JINGLE N. SUDARIO
Municipal Mayor/MDC Chairman

CY 2025 SUPPLEMENTAL INVESTMENT PLAN NO. 1 (SIP)
By Program/Project/Activity/Sector
FOR THE YEAR 2025

Municipality : **DAGAMI**

No Climate Change Expenditure (Please tick the box your LGU does not have any climate change expenditure)

| AIP REFERENCE CODE (1) | PROGRAM/PROJECT/ACTIVITY DESCRIPTION (2) | IMPLEMENTING OFFICE/DEPT. (3) | SCHEDULE OF IMPLEMENTATION | | EXPECTED OUTPUTS (6) | FUNDING SOURCE NGA/Province LGU TOTAL PROJECT COST (7) | AMOUNT | | | | AMOUNT of Climate Change Expenditure | | CC Typology Code (14) |
|---------------------------|---------------------------------------------------------|----------------------------------|----------------------------|------------------------|--------------------------------------------------------|------------------------------------------------------------------------|--------------------------|-------------------------------------|------------------------|---------------|--------------------------------------|-----------------------------------|--------------------------|
| | | | STARTING DATE (4) | COMPLETION DATE (5) | | | Personal Services (8) | Maint & Other Operating Exp. (9) | Capital Outlay (10) | TOTAL (11) | Climate Change Adaptation (12) | Climate Change Mitigation (13) | |
| | | | | | | | | | | | | | |
| | GENERAL SERVICE SECTOR (1000) | | | | | | | | | | | | |
| | Creation of New Plantilla Position | | | | | | | | | | | | |
| 1000-000-3-1-01-000-001 | Executive Assistant IV (SG 22) | MAYORS Office | AUGUST 2025 | DECEMBER 2025 | Executive Assistant IV created | GENERAL FUND | 750,000.00 | | | | 750,000.00 | | |
| 1000-000-3-1-01-000-002 | 2 Executive Assistant III (SG 20) | MAYORS Office | AUGUST 2025 | DECEMBER 2025 | 2 Executive Assistant III created | GENERAL FUND | 1,500,000.00 | | | | 1,500,000.00 | | |
| 1000-000-3-1-01-000-003 | Administrative Assistant V (Private Secretary I) (SG11) | MAYORS Office | AUGUST 2025 | DECEMBER 2025 | Administrative Assistant (Private Secretary I) created | GENERAL FUND | 550,000.00 | | | | 550,000.00 | | |
| | TOTAL | | | | | | 2,800,000.00 | | | | 2,800,000.00 | | |

Prepared by:


AD LEO C. GO
 MPDC


JOSEFA CABIDOG
 Municipal Budget Officer-Designate

Attested by:


JOSE JINGLE N. SUDARIO
 Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI



MUNICIPAL DEVELOPMENT COUNCIL MEETING (MDC)
August 7, 2025

| NAME (MEMBER) | OFFICE/DESIGNATION/ BARANGAY/ ORGANIZATION | REPRESENTATIVE NAME AND DESIGNATION | SIGNATURE |
|------------------------------------|--------------------------------------------------|----------------------------------------|-----------|
| 1 HON.DANILO C. LETRODO | BRGY. ABACA | P/B | |
| 2 HON.DAVIS G. CABIDOG | BRGY. ABRE | P/B | |
| 3 HON.ROEL EVARISTO J. MERCADO | BRGY. BALILIT | | |
| 4 HON.REYNALDO C.CADIGOY | BRGY. BALUGO | P/B | |
| 5 HON.JIMMY F. AVELINO | BRGY. BANAYON | P/B | |
| 6 HON.MYLEEN B. MALATE | BRGY. BAYABAS | P/B | |
| 7 HON.NELSON M. ELISEO | BRGY. BOLIRAO | MARK JOSEPH SURENAS SECRETARY | |
| 8 HON.MARIA MITCHELYN U. BARDILLON | BRGY. BUENAVISTA | | |
| 9 HON.CLARITA M. SUPERABLE | BRGY. BUNTAY | P/B | |
| 10 HON.IREMIAS T. CALIYON | BRGY. CAANISLAGAN | P.B | |
| 11 HON.PRIMO P. DUMILON JR. | BRGY CABARIWAN | P/B | |
| 12 HON.BASILIO D. CALDA | BRGY. CABULORAN | | |
| 13 HON.JOEY E. TUSCANO | BRGY. CABUNGA-AN | P-B | |
| 14 HON.BABYLYN S. BRASOLA | BRGY. CALIPAYAN | P/B | |
| 15 HON.CARMELITA A. DICO | BRGY. CALSADAHAY | | |
| 16 HON.JOSEPH T. RAEI | BRGY. CALUCTOGAN | P.B | |
| 17 HON.LOURDES G. CATINOY | BRGY. CALUTAN | P/B | |
| 18 HON.PAQUITO M. MADALINA | BRGY. CAMONO-AN | | |
| 19 HON.ALEXANDER T. BASIBAS | BRGY. CANDAGARA | | |
| 20 HON.MANSUETO T. TRECEÑE SR. | BRGY. CANLINGGA | | |
| 21 HON.ARVIN M. DELUSA | BRGY. CANSAMADA EAST | P/B | |
| 22 HON.ANTONIO A. MASUBAY JR. | BRGY. CANSAMADA WEST | | |
| 23 HON.EDMUNDO I. ALMERINO | BRGY. CAPULHAN | FERLBE M. PEREZ (KAW) | |
| 24 HON.MARIBETH A. VENEZUELA | BRGY. DIGAHUNGAN | P/B | |
| 25 HON.MARY GRACE R. MAGCURO | BRGY. GUINARONA | | |
| 26 HON.TITO C. CASILAN | BRGY. HIABANGAN | P/B | |
| 27 HON.REYNALDO DEMETRIO | BRGY. HILABAGO | | |
| 28 HON.GERRY C. CAMA-OY | BRGY. HINABUYAN | P/B | |
| 29 HON.FRANCISCO A. CREBILLO | BRGY. HINULOGAN | P/B | |
| 30 HON.ROWEN I. PEREZ | BRGY. HITOMNOG | | |



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI



MUNICIPAL DEVELOPMENT COUNCIL MEETING (MDC)
August 7, 2025

| NAME (MEMBER) | OFFICE/DESIGNATION/ BARANGAY/ ORGANIZATION | REPRESENTATIVE NAME AND DESIGNATION | SIGNATURE |
|---------------|----------------------------------------------------------|----------------------------------------|--------------------|
| 31 | HON.JESSIE O. BALDESCO BRGY. KATIPUNAN | P/B | <i>[Signature]</i> |
| 32 | HON.NELIA A. PONTILLAS BRGY. LOBE-LOBE | P/B | <i>[Signature]</i> |
| 33 | HON.LARRY M. LOBRIGO BRGY. LOBE-LOBE EAST | P/B | <i>[Signature]</i> |
| 34 | HON.IKEL V. NIELO BRGY. LOS MARTINEZ | P/B | <i>[Signature]</i> |
| 35 | HON.REBECCA E. MAGANDA BRGY. MACAALANG | | |
| 36 | HON.CATALINO A. DAZO BRGY. MALIWALIW | P/B | <i>[Signature]</i> |
| 37 | HON.RODRIGO B. ENDING BRGY. MARAGONGDONG | P/B | <i>[Signature]</i> |
| 38 | HON.MARIO A. RAYNERA BRGY. ORMOCAY | P.B. ormocay | <i>[Signature]</i> |
| 39 | HON.BIANITO P. PANUBIO BRGY. PALACIO | | |
| 40 | HON.ERMIE C. TOLIBAS BRGY. PANDA | | |
| 41 | HON.LESLIE M. MARTINADA BRGY. PARAISO | P/B | <i>[Signature]</i> |
| 42 | HON.RAMIL CUAYZON BRGY. PATOC | P/B | <i>[Signature]</i> |
| 43 | HON.BERNABE BADILLA BRGY. PLARIDEL | P/B | <i>[Signature]</i> |
| 44 | HON.ALLAN J. ALINSUNOD BRGY. POPONTON | | |
| 45 | HON.JOSE CARLO E. CABIDOG BRGY. RIZAL | P/B | <i>[Signature]</i> |
| 46 | HON.PERLO ERLANDEZ BRGY. SALVACION | P/B | PERLO |
| 47 | HON.JOEBERT ABRAGAN BRGY. SAMPAGUITA | | |
| 48 | HON.FLOCERFINA RAMOS BRGY. SAN BENITO | P.P | <i>[Signature]</i> |
| 49 | HON.ROSITA M. BANTILAN BRGY. STO. DOMINGO | P/B | <i>[Signature]</i> |
| 50 | HON.LEO C. COSTIMIANO BRGY. SAWAHON | | |
| 51 | HON.VILMA L. VILLASANTE BRGY. SIRAB | P/B | V. Villasante |
| 52 | HON.MARIANITO A. GABRIENTE SR. BRGY. TAGKIP | P/B | <i>[Signature]</i> |
| 53 | HON.ROTCHEL G. COSTIBOLO BRGY. TALINHUGON | P/B | <i>[Signature]</i> |
| 54 | HON.MA. LUZ S. MAQUINCIO BRGY. TIN-AO | P.B. Tin-ao | <i>[Signature]</i> |
| 55 | HON.PURISIMA A. MANDREZA BRGY. TUYA | P/B | <i>[Signature]</i> |
| 56 | HON.NOLI L. GISMA BRGY. VICTORIA | P/B | <i>[Signature]</i> |
| 57 | HON.ALLAN D. ORDOVEZ DIST. 1 (SAN JOSE) | | |
| 58 | HON.ADOLFO A. LAMOSA DIST. 2 (BRGY. LAPU-LAPU) | | |
| 59 | HON.MICHEAL DAVE C. DUMDUMA DIST. 3 (BRGY. SAN ROQUE) | | <i>[Signature]</i> |
| 60 | HON.JULIE C. ORTEGA DIST. 4 (TUNGA) | | <i>[Signature]</i> |



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF DAGAMI



MUNICIPAL DEVELOPMENT COUNCIL MEETING (MDC)
August 7, 2025

| NAME (MEMBER) | | OFFICE/DESIGNATION/ BARANGAY/ ORGANIZATION | REPRESENTATIVE NAME AND DESIGNATION | SIGNATURE |
|---------------|-------------------------------------|----------------------------------------------------|----------------------------------------|-------------|
| 61 | HON.DARCY ADOLF XAVIER B. ORTEGA | DIST. 5 (SAN ANTONIO) | P/B | [Signature] |
| 62 | HON.YOLANDO A. MAMITA | DIST. 6 (LUSAD) | P/B | [Signature] |
| 63 | HON.ARLO G. ORDOVEZ | DIST. 7 (STA. MESA) | P.R | [Signature] |
| 64 | HON.DOLORES M. BAYONA | DIST. 8 (SAMPAO WEST) | Punong Barangay | [Signature] |
| 65 | HON.MADELON B. DELA CRUZ | DIST. 9 (SAMPAO EAST) | P/B | [Signature] |
| 66 | HON.JOSE JINGLE N. SUDARIO | MDC CHAIRPERSON/MAYOR | | [Signature] |
| 67 | HON.CARIDAD CABIDOG | SB CHAIRPERSON ON COMMITTEE OF APPROPRIATION | | [Signature] |
| 68 | | 2ND DIST. REPRESENTATIVE CONGRESSMAN | | |
| 69 | | CSO REPRESENTATIVE | | |
| 70 | | CSO REPRESENTATIVE | | |
| 71 | | CSO REPRESENTATIVE | | |
| 72 | | CSO REPRESENTATIVE | | |
| 73 | | CSO REPRESENTATIVE | | |
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| 87 | | CSO REPRESENTATIVE | | |
| 88 | | CSO REPRESENTATIVE | | |
| 89 | | CSO REPRESENTATIVE | | |
| 90 | | CSO REPRESENTATIVE | | |
| 91 | | CSO REPRESENTATIVE | | |



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 1ST SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF DAGAMI, LEYTE, HELD AT THE MUNICIPAL SESSION HALL ON 31 JULY 2025 AT 9:00 O'CLOCK IN THE MORNING.

Present:

- | | |
|-----------------------------|-------------------------------------|
| Hon. Homobono U. Bardillon | - Mun. Vice-Mayor/Presiding Officer |
| Hon. Floradima N. Bud-oy | - Sangguniang Bayan Member |
| Hon. Andres Bryan M. Bayona | -do- |
| Hon. Susan O. Mendoza | -do- |
| Hon. Caridad B. Cabidog | -do- |
| Hon. Reynaldo U. Gerona | -do- |
| Hon. Dan Joseph D. Berino | -do- |
| Hon. Jericho O. Cabidog | -do- |
| Hon. Alvaro P. Loreno, Jr. | -do- |

On Travel:

- | | |
|--------------------------|-----------------------------------|
| Hon. Arvin M. Delusa | - ABC Pres./Ex-Officio Member |
| Hon. Jameson C. Madalina | - SK Fed. Pres./Ex-Officio Member |

Absent:

None

MUNICIPAL ORDINANCE NO. 2025-02

AN ORDINANCE CREATING A POSITION OF EXECUTIVE ASSISTANT IV (CO-TERMINUS) WITH SALARY GRADE 22, UNDER THE OFFICE OF THE MUNICIPAL MAYOR OF THE LOCAL GOVERNMENT UNIT OF DAGAMI, LEYTE AND PROVIDING THE CORRESPONDING SALARY SCHEDULE THEREOF.

*Authored by: HON. ALVARO P. LORENO
Chairman Committee on Labor & Employment/Human Resource*

WHEREAS, the Local Government Code of 1991 (republic Act No. 7160) empower local government units to create positions deemed necessary for the efficient and effective delivery of basic services and the performance of essential government functions;

WHEREAS, the Office of the Municipal Mayor recognizes the need to create the position of Executive Assistant IV (Co-Terminus) to support high-level administrative, technical, and confidential functions directly under the supervision of the Municipal Mayor;

WHEREAS, the creation of said position is necessary to ensure enhanced public service delivery, policy implementations, and effective coordination of programs and projects at the executive level;

WHEREAS, the Department of Budget and Management (DBM), through its Compensation and Position Clarification System, prescribes that the position of Executive Assistant IV shall carry a Salary Grade 22, pursuant to the approved salary schedule for local government personnel;

HON. FLORADIMA N. BUD-OY
SB Member

HON. ANDRES BRYAN M. BAYONA
SB Member

HON. SUSAN O. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH D. BERINO
SB Member

HON. JERICHO O. CABIDOG
SB Member

HON. ALVARO P. LORENO, JR.
SB Member

HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
Secretary to the Sanggunian

(Cont. SB Approved Ordinance No. 2025-02, 1st Special Session, dated July 31, 2025, etc.)

WHEREAS, further supported by Local Budget Circular No. 137, which contains the Index of Occupational Services and Position Titles (IOS-LGU) where the said position is clearly listed under Salary Grade 22, and in accordance with the Manual on Position Classification and Compensation (LGU Edition), which provides that Executive Assistant IV under the Office of Local Chief Executive (Municipal Mayor, City Mayor, Provincial Governor), is classified with Salary Grade 22;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Dagami, Leyte in a session assembled, that:

SECTION 1. Creation of Position.

There is hereby created one (1) position of Executive Assistant IV (Co-Terminus) under the Office of the Municipal Mayor of the Municipality of Dagami, Leyte.

SECTION 2. Nature of Appointment.

The appointment to the position of Executive Assistant IV shall be co-terminus with the term of office of the appointing authority, and the appointee shall serve at the pleasure of the Municipal Mayor.

SECTION 3. Duties and Functions.

The Executive Assistant IV shall serve as the Chief of Staff in the Mayor's Office whose duties and functions shall be as follows:

- a. Assists the Municipal Mayor in supervising day-to-day executive operations.
- b. Coordinates internal staff and serves as the lead aide for high-level administrative concerns.
- c. Manages executive priorities and schedules of the Mayor.

SECTION 4. Salary Grade and Compensation.

The position of Executive Assistant IV shall be assigned Salary Grade 22, as prescribed under the latest DBM Salary Schedule for Local Government Units. The salary shall be subject to adjustments in accordance with national laws, rules, and regulations.

SECTION 5. Funding Requirement.

The amount necessary to implement this Ordinance shall be charged against available funds of the Municipal Government of Dagami or from any other source as may be authorized by law.

SECTION 6. EFFECTIVITY.

This Ordinance shall take effect immediately upon approval and compliance with publication and posting requirements as mandated under existing laws.

ENACTED, this 31st day of July, 2025, at the Sangguniang Bayan Session Hall, Dagami, Leyte.

CERTIFIED CORRECT:


FLOR G. YAP


Secretary to the Sanggunian



HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer


HON. FLORINDA M. BUD-OY
SB Member


HON. ANDRES BRYANT M. BAYONA
SB Member


HON. SUSANO M. MENDOZA
SB Member


HON. CARIDAD B. CARIDOG
SB Member


HON. REYNALDO U. GERONA
SB Member


HON. DAN JOSEPH P. GERINO
SB Member


HON. JERICO V. CARIDOG
SB Member


HON. ALVARO NORINO, JR.
SB Member

(Cont. SB Approved Ordinance No. 2025-02, 1st Special Session, dated July 31, 2025, etc.)

ATTESTED:



HON. HOMOBONO U. BARDILLON
Municipal Vice-Mayor/Presiding Officer



HON. FLORADIMA N. BUD-OY
SB Member



HON. ANDRES BRYAN M. BAYONA
SB Member



HON. SUSAN O. MENDOZA
SB Member



HON. CARIDAD E. CABIDOG
SB Member



HON. REYNALDO U. GERONA
SB Member



HON. DAN JOSEPH D. BERINO
SB Member



HON. JERICHO O. CABIDOG
SB Member



HON. ALVARO E. MORENO, JR.
SB Member

APPROVED:



HON. JOSE JINGLE N. SUDARIO
Municipal Mayor



FLOR G. YAP
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 1ST SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF DAGAMI, LEYTE, HELD AT THE MUNICIPAL SESSION HALL ON 31 JULY 2025 AT 9:00 O'CLOCK IN THE MORNING.

Present:

- | | |
|-----------------------------|-------------------------------------|
| Hon. Homobono U. Bardillon | - Mun. Vice-Mayor/Presiding Officer |
| Hon. Floradima N. Bud-oy | - Sangguniang Bayan Member |
| Hon. Andres Bryan M. Bayona | - do- |
| Hon. Susan O. Mendoza | - do- |
| Hon. Caridad B. Cabidog | - do- |
| Hon. Reynaldo U. Gerona | - do- |
| Hon. Dan Joseph D. Berino | - do- |
| Hon. Jericho O. Cabidog | - do- |
| Hon. Alvaro P. Loreno, Jr. | - do- |

On Travel:

- | | |
|--------------------------|-----------------------------------|
| Hon. Arvin M. Delusa | - ABC Pres./Ex-Officio Member |
| Hon. Jameson C. Madalina | - SK Fed. Pres./Ex-Officio Member |

Absent:

None

MUNICIPAL ORDINANCE NO. 2025-03

AN ORDINANCE CREATING TWO (2) POSITIONS OF EXECUTIVE ASSISTANT III (CO-TERMINUS) WITH SALARY GRADE 20, UNDER THE OFFICE OF THE MUNICIPAL MAYOR OF THE LOCAL GOVERNMENT UNIT OF DAGAMI, LEYTE.

*Authored by: HON. ALVARO P. LORENO, JR.
Chairman Committee on Labor & Employment/Human Resource*

WHEREAS, the Local Government Code of 1991 (republic Act No. 7160) empower local government units to create positions deemed necessary for the efficient and effective delivery of basic services and the performance of essential government functions;

WHEREAS, the Office of the Municipal Mayor recognizes the need to create the two (2) positions of Executive Assistant III (Co-Terminus) to support high-level administrative, technical, and confidential functions directly under the supervision of the Municipal Mayor;

WHEREAS, the creation of said position is necessary to ensure enhanced public service delivery, policy implementations, and effective coordination of programs and projects at the executive level;

WHEREAS, the Department of Budget and Management (DBM), through its Compensation and Position Clarification System, prescribes that the two (2) positions of Executive Assistant III shall carry a Salary Grade 20, pursuant to the approved salary schedule for local government personnel;

HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
Secretary to the Sanggunian

HON. FLORADIMA N. BUD-OY
SB Member

HON. ANDRES BRYAN M. BAYONA
SB Member

HON. SUSAN O. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH D. BERINO
SB Member

HON. JERICO O. CABIDOG
SB Member

HON. ALVARO P. LORENO, JR.
SB Member

(Cont. SB Approved Ordinance No. 2025-03, 1st Special Session, dated July 31, 2025, etc.)

WHEREAS, further supported by Local Budget Circular No. 137, which contains the Index of Occupational Services and Position Titles (IOS-LGU) where the said positions are clearly listed under Salary Grade 20, and in accordance with the Manual on Positions Classification and Compensation (LGU Edition), which provides that two (2) Executive Assistant III under the Office of Local Chief Executive (Municipal Mayor, City Mayor, Provincial Governor), is classified with Salary Grade 20;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Dagami, Leyte in a session assembled, that:

SECTION 1. Creation of Position.

There is hereby created two (2) positions of Executive Assistant III (Co-Terminus) under the Office of the Municipal Mayor of the Municipality of Dagami, Leyte.

SECTION 2. Nature of Appointment.

The appointment to the two (2) positions of Executive Assistant III shall be co-terminus with the term of office of the appointing authority, and the appointee shall serve at the pleasure of the Municipal Mayor.

SECTION 3. Duties and Functions.

One (1) Executive Assistant III shall be designated to the External and Internal Affairs of the Mayor's Office whose duties and functions shall be as follows:

- a. Serves as the liaison between the Mayor's Office and both internal LGU departments and external stakeholders including national agencies, private institutions, and other LGU mas.
- b. Facilitates coordination on inter-office and inter-agency matters.

The other Executive Assistant III shall be designated to the Community Affairs and Development Programs of the Mayor's Office whose duties and functions shall be as follows:

- a. Supports grassroots, programs, barangay coordination, and community development initiatives.
- b. Works closely with the Municipal Social Welfare Office, Civil Society Organizations, and community groups.

SECTION 4. Salary Grade and Compensation.

The two (2) positions of Executive Assistant III shall be assigned Salary Grade 20, as prescribed under the latest DBM Salary Schedule for Local Government Units. The salary shall be subject to adjustments in accordance with national laws, rules, and regulations.

SECTION 5. Funding Requirement.

The amount necessary to implement this Ordinance shall be charged against available funds of the Municipal Government of Dagami or from any other source as may be authorized by law.

SECTION 6. EFFECTIVITY.

This Ordinance shall take effect immediately upon approval and compliance with publication and posting requirements as mandated under existing laws.

ENACTED, this 31st day of July, 2025, at the Sangguniang Bayan Session Hall, Dagami, Leyte.

HON. HUMOBINO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
Secretary to the Sanggunian

HON. FLORENTINA N. BUD-OY
SB Member

HON. ANDRES BRYANTER BAYONA
SB Member

HON. SUSAN O. MENDOZA
SB Member

HON. CARLOS E. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH D. BERINO
SB Member

HON. JERILDO O. CABDONG
SB Member

HON. ALVARO P. LORENO, JR.
SB Member

(Cont. SB Approved Ordinance No. 2025-03, 1st Special Session, dated July 31, 2025, etc.)

CERTIFIED CORRECT:


FLOR G. YAP
Secretary to the Sanggunian

ATTESTED:


HON. HOMOBONO U. BARDILLON
Municipal Vice-Mayor/Presiding Officer


HON. FLORADIMA N. BUD-OY
SB Member


HON. ANDRES BRYAN M. BAYONA
SB Member


HON. SUSAN O. MENDOZA
SB Member


HON. CARIDAD B. CABIDOG
SB Member


HON. REYNALDO U. GERONA
SB Member


HON. DAN JOSEPH D. BERINO
SB Member


HON. JERICHO O. CABIDOG
SB Member


HON. ALVARO F. MORENO, JR.
SB Member

APPROVED:


HON. JOSE JINGLE N. SUDARIO
Municipal Mayor



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 1ST SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF DAGAMI, LEYTE, HELD AT THE MUNICIPAL SESSION HALL ON 31 JULY 2025 AT 9:00 O'CLOCK IN THE MORNING.

Present:

- | | |
|-----------------------------|-------------------------------------|
| Hon. Homobono U. Bardillon | - Mun. Vice-Mayor/Presiding Officer |
| Hon. Floradima N. Bud-oy | - Sangguniang Bayan Member |
| Hon. Andres Bryan M. Bayona | - -do- |
| Hon. Susan O. Mendoza | - -do- |
| Hon. Caridad B. Cabidog | - -do- |
| Hon. Reynaldo U. Gerona | - -do- |
| Hon. Dan Joseph D. Berino | - -do- |
| Hon. Jericho O. Cabidog | - -do- |
| Hon. Alvaro P. Lorenzo, Jr. | - -do- |

On Travel:

- | | |
|--------------------------|-----------------------------------|
| Hon. Arvin M. Delusa | - ABC Pres./Ex-Officio Member |
| Hon. Jameson C. Madalina | - SK Fed. Pres./Ex-Officio Member |

Absent:

None

MUNICIPAL ORDINANCE NO. 2025-04

AN ORDINANCE CREATING A POSITION OF ADMINISTRATIVE ASSISTANT V (PRIVATE SECRETARY I) CO-TERMINUS WITH SALARY GRADE 11, UNDER THE OFFICE OF THE MUNICIPAL MAYOR OF THE LOCAL GOVERNMENT UNIT OF DAGAMI, LEYTE.

WHEREAS, the Local Government Code of 1991 (republic Act No. 7160) empower local government units to create positions deemed necessary for the efficient and effective delivery of basic services and the performance of essential government functions;

WHEREAS, the Office of the Municipal Mayor recognizes the need to create the position of **Administrative Assistant V (Private Secretary I)** Co-Terminus with Salary Grade 11 to support high-level administrative, technical, and confidential functions directly under the supervision of the Municipal Mayor;

WHEREAS, the creation of said position is necessary to ensure enhanced public service delivery, policy implementations, and effective coordination of programs and projects at the executive level;

WHEREAS, the Department of Budget and Management (DBM), through its Compensation and Position Clarification System, prescribes that the position of **Administrative Assistant V (Private Secretary I)** Co-Terminus with Salary Grade 11, pursuant to the approved salary schedule for local government personnel;

HON. HOMOONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer

FLOR G. YAP
Secretary to the Sanggunian

HON. FLORADIMA N. BUD-OY
SB Member

HON. ANDRES BRYAN M. BAYONA
SB Member

HON. SUSAN O. MENDOZA
SB Member

HON. CARIDAD B. CABIDOG
SB Member

HON. REYNALDO U. GERONA
SB Member

HON. DAN JOSEPH D. BERINO
SB Member

HON. JERICHO O. CABIDOG
SB Member

HON. ALVARO P. LORENZO, JR.
SB Member

(Cont. SB Approved Ordinance No. 2025-04, 1st Special Session, dated July 31, 2025, etc.)

WHEREAS, further supported by Local Budget Circular No. 137, which contains the Index of Occupational Services and Position Titles (IOS-LGU) where the said position is clearly listed under Salary Grade 11, and in accordance with the Manual on Position Classification and Compensation (LGU Edition), which provides and **Administrative Assistant V (Private Secretary I)** under the Office of Local Chief Executive (Municipal Mayor, City Mayor, Provincial Governor), is classified with Salary Grade 11;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Dagami, Leyte in a session assembled, that:

SECTION 1. Creation of Position.

There is hereby created one (1) position of **Administrative Assistant V (Private Secretary I)** Co-Terminus with Salary Grade 11 under the Office of the Municipal Mayor of the Municipality of Dagami, Leyte.

SECTION 2. Nature of Appointment.

The appointment to the position of Administrative Assistant V (Private Secretary I) shall be Co-Terminus with the term of office of the appointing authority, and the appointee shall serve at the pleasure of the Municipal Mayor.

SECTION 3. Duties and Functions.

The **Administrative Assistant V (Private Secretary I)** shall provide clerical and administrative assistance in support of daily operations of the Mayor's Office.

SECTION 4. Salary Grade and Compensation.

The Administrative Assistant V (Private Secretary I) shall be assigned Salary Grade 11, as prescribed under the latest DBM Salary Schedule for Local Government Units. The salary shall be subject to adjustments in accordance with national laws, rules, and regulations.

SECTION 5. Funding Requirement.

The amount necessary to implement this Ordinance shall be charged against available funds of the Municipal Government of Dagami or from any other source as may be authorized by law.

SECTION 6. EFFECTIVITY.

This Ordinance shall take effect immediately upon approval and compliance with publication and posting requirements as mandated under existing laws.

ENACTED, this 31st day of July, 2025, at the Sangguniang Bayan Session Hall, Dagami, Leyte.

CERTIFIED CORRECT:


FLOR G. YAP
Secretary to the Sanggunian

ATTESTED:


HON. HOMOBONO U. BARDILLON
Municipal Vice-Mayor/Presiding Officer



HON. FLORADIMA N. BUD-OY
SB Member



HON. ANDRES BRYAN M. BAYONA
SB Member


HON. SUSAN O. MENDOZA
SB Member


HON. CARIDAD B. CABIDO
SB Member


HON. REYNALDO U. GERONA
SB Member


HON. DAN JOSEPH B. BERINO
SB Member


HON. JERICHO B. CABIDO
SB Member


HON. ALVARO P. DURANO, JR.
SB Member

(Cont. SB Approved Ordinance No. 2025-04, 1st Special Session, dated July 31, 2025, etc.)


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SB Member


HON. DAN JOSEPH D. BERINO
SB Member


HON. JERICHO O. CABIDOG
SB Member


HON. ALVARO P. LORENO, JR.
SB Member

APPROVED:


HON. JOSE JINGLE N. SUDARIO
Municipal Mayor


HON. HOMOBONO U. BARDILLON
Mun. Vice-Mayor/Presiding Officer


FLOR G. YAP
Secretary to the Sanggunian