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Item No.: 10

Date: 21 2025 OCT



Republic of the Philippines  
PROVINCE OF LEYTE  
Provincial Capitol  
Tacloban City

-oOo-

Sangguniang Panlalawigan  
Province of Leyte

PROVINCIAL LEGAL OFFICE

**RECEIVED**

Date: OCT 13 2025  
By: [Signature]

2<sup>nd</sup> INDORSEMENT  
October 3, 2025

Province of Leyte  
Legal Office  
Date: 10/13/25

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 25-33 series of 2025 of the Sangguniang Bayan of Burauen, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 25-33 series of 2025 entitled: **“Burauen LGU-Operated TESDA-Registered Training and Competency Assessment Center and MTESDC Ordinance of 2025 .”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(5)(x)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer*

<sup>1</sup> (x) Subject to the availability of funds and to existing laws, rules and regulations, establish and provide for the operation of vocational and technical schools and similar post-secondary institutions and, with the approval of the Department of Education, Culture and Sports, fix and collect reasonable fees and other school charges on said institutions, subject to existing laws on tuition fees;

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PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
30 September 2025

Province of Leyte  
Legal Office  
Date: 10-1-25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 25-33, series of 2025**, of the **Municipality of Burauen, Leyte**, entitled: **An Ordinance establishing a Local Government Unit (LGU)-operated TESDA-registered training and accredited competency assessment center, supervised by the Office of the Municipal Mayor and managed by the Burauen Community College (BCC), subject to all legal and existing rules and regulations, providing funds therefor, and for other purposes, including the formation of a policy-making body: the Municipal Technical Education and Skills Development Council (MTESDC).**

  
**FLORINDA JILI S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
MUNICIPALITY OF BURAUEN



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OFFICE OF THE SANGGUNIANG BAYAN

September 26, 2025

THE HONORABLE MEMBERS  
Sangguniang Panlalawigan  
Province of Leyte

ATTENTION: FLORINDA JILL S. UYVICO  
Secretary to the Sanggunian  
Province of Leyte  
Palo, Leyte

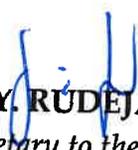
Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: SEP 29 2025  
By: [Signature]

Ladies/Gentlemen:

We transmit herewith 15 copies of **Municipal Ordinance No. 25-33**, Series of 2025 of the Sangguniang Bayan of Burauen, Leyte, entitled *"An Ordinance Establishing a Local Government Unit (LGU) – Operated TESDA-Registered Training and Accredited Competency Assessment Center, Supervised by the Office of the Municipal Mayor and Managed by the Burauen Community College (BCC), Subject to All Legal and Existing Rules and Regulations, Providing Funds Therefor, and For Other Purposes, Including the Formation of a Policy-Making Body: The Municipal Technical Education and Skills Development Council (MTESDC)"*, for review and approval of the body.

Thank you and please acknowledge receipt hereof.

Respectfully yours,

  
ATTY. RUDEJANE S. TAN  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
Municipality of Burauen



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OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 25-33  
Series of 2025

Office of the Sangguniang Bayan  
Province of Leyte  
**RECEIVED**  
Date: SEP 29 2025  
By: Jane

**AN ORDINANCE ESTABLISHING A LOCAL GOVERNMENT UNIT (LGU) – OPERATED TESDA-REGISTERED TRAINING AND ACCREDITED COMPETENCY ASSESSMENT CENTER, SUPERVISED BY THE OFFICE OF THE MUNICIPAL MAYOR AND MANAGED BY THE BURAUEN COMMUNITY COLLEGE (BCC), SUBJECT TO ALL LEGAL AND EXISTING RULES AND REGULATIONS, PROVIDING FUNDS THEREFOR, AND FOR OTHER PURPOSES, INCLUDING THE FORMATION OF A POLICY-MAKING BODY: THE MUNICIPAL TECHNICAL EDUCATION AND SKILLS DEVELOPMENT COUNCIL (MTESDC)**

**WHEREAS**, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit (LGU) shall exercise the powers expressly granted, those necessarily implied therefrom, and those which are necessary, appropriate, or incidental for its efficient and effective governance, and essential to the promotion of the general welfare;

**WHEREAS**, Section 129 of the same Code provides that LGUs have the power to create their own sources of revenue and to levy taxes, fees, and charges consistent with the basic policy of local autonomy;

**WHEREAS**, the government recognizes the critical role of the Technical Education and Skills Development Authority (TESDA) in providing quality technical-vocational education and training (TVET) to enhance the skills of the workforce and meet labor market demands;

**WHEREAS**, LGUs play a vital role in community development, particularly in promoting education, training, and employment opportunities, and are well-positioned to take a more active role in TVET implementation at the local level;

**WHEREAS**, TESDA is mandated to manage and supervise technical education and skills development in the Philippines and, through its network of accredited centers, assess and certify mid-level skilled workers under the Philippine TVET Qualification and Certification System (PTQCS);

**WHEREAS**, Section 2(4), Article XIV of the 1987 Philippine Constitution states that the State shall encourage non-formal, informal, and indigenous learning systems, as well as self-learning, independent, and out-of-school study programs that are responsive to the community needs;

**WHEREAS**, there is a pressing need to strengthen and expand the reach of TESDA's services, particularly in municipalities, to empower youth and adults with relevant and in-demand skills and competencies;

**WHEREAS**, in view of increasing challenges in securing employment and livelihood, it is essential to institutionalize accessible, community-based, and quality technical education and skills development at the local level;

WHEREAS, the establishment of a Local Government Unit (LGU)-Operated TESDA-Registered Training and Accredited Competency Assessment Center, and the creation of a Municipal Technical Education and Skills Development Council (MTESDC), shall provide a structured mechanism for the effective implementation, oversight, and strategic direction of TVET programs tailored to the specific needs of Burauen constituents;

NOW, THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Burauen, Leyte, in session duly assembled:

**Section 1. TITLE.** This Ordinances hall be known as the "Burauen LGU-Operated TESDA-Registered Training and Competency Assessment Center and MTESDC Ordinance of 2025".

**Section 2. DECLARATION OF POLICY.** It is hereby declared the policy of the Municipality of Burauen to promote inclusive access to quality technical-vocational education and training (TVET), and to institutionalize mechanisms that empower the local workforce with industry-responsive skills for gainful employment, entrepreneurship, and lifelong learning.

**Section 3. ESTABLISHMENT OF THE TRAINING AND COMPETENCY ASSESSMENT CENTER.** There is hereby established a TESDA-Registered Training and Accredited Competency Assessment Center in the Municipality of Burauen, Leyte, to be operated by the Local Government Unit (LGU), under the supervision of the Office of Municipal Mayor, and managed by the Burauen Community College (BCC). The Center shall offer TESDA-accredited programs that are responsive to the needs of the local labor market, and shall contribute to the development of highly skilled, globally competitive, and employable workers.

The Technical Education and Skills Development Authority (TESDA) shall provide technical support, resources, and guidance to the LGU in the establishment and operationalization of the Training and Accredited Assessment Center. This includes, but is not limited to:

1. Accreditation of the Center and its programs;
2. Assistance in curriculum development;
3. Faculty and staff training; and
4. Standards compliance and quality assurance.

The programs offered by the LGU-Operated TESDA-Registered Training and Competency Assessment Center shall include, but shall not be limited to, the following:

- a. Basic technical and vocational courses aligned with priority skills and labor market demands in the local, regional, and national economy;
- b. Short-term skills development programs for out-of-school youth, unemployed individuals, and other disadvantaged or marginalized sectors of society;
- c. Skills enhancement and certification programs for workers and professionals seeking to upgrade, update, or certify their competencies through the Philippine TVET Qualification and Certification System (PTQCS).

**Section 4. PURPOSE.** The Center shall provide TVET programs and competency assessment to out-of-school youth, public school learners, teachers, jobseekers, and indigent residents of Burauen and nearby municipalities. It shall be aligned with TESDA standards and responsive to labor market needs.

**Section 5. CREATION OF THE MUNICIPAL TECHNICAL EDUCATION AND SKILLS DEVELOPMENT COUNCIL (MTESDC).**

- a. There is hereby created a Technical Education and Skills Development Council (MTESDC) which shall serve as the primary policy-making, planning, and oversight body for all technical-vocational education and training (TVET) programs, services, and initiatives within the territorial jurisdiction of the Municipality of Burauen, Leyte.

The Council shall be responsible for governance, strategic direction, policy formulation, resource coordination, and program development of LGU-managed TESDA-accredited training and assessment initiatives.

- b. **Compostion of the MTESDC.** The MTESDC shall be composed of the following:

CHAIRPERSON:	Municipal Mayor
VICE-CHAIRPERSON:	College Administrator, Burauen Community College
MEMBERS:	TESDA Provincial Director
	President, Liga ng mga Barangay - Municipal Chapter
	Chairperson, SB Committee on Education
	Representative, Municipal Treasurer's Office
	Municipal PESO Manager
	Center Manager

*The Council may designate technical working groups or invite additional advisory members from the private sector, CSOs, or other government agencies when necessary.*

- c. **Functions of the MTESDC.** The MTESDC shall have the following functions:
- Develop, review, and approve the Municipal TVET Development Plan in coordination with TESDA, and ensure alignment with regional and national TVET goals;
  - Formulate and adopt the Implementing Rules and Regulations (IRR) of this Ordinance within sixty (60) days from its approval;
  - Establish and regularly update a Standard Manual of Operations for the LGU-operated Training and Assessment Center, consistent with TESDA guidelines;
  - Ensure proper allocation and utilization of resources for the sustainability and expansion of TVET programs;
  - Facilitate linkages and partnerships with industries, employers, and government agencies to align training curricula with labor market demands;
  - Promote public-private partnerships for the improvement of TVET infrastructure, scholarships, and program delivery;
  - Set reasonable training and assessment fees, based on TESDA-prescribed rates and local operational needs;
  - Monitor and evaluate the operations, performance, and compliance of the LGU-operated Training and Assessment Center with TESDA standards and LGU goals;
  - Recommend and oversee the implementation of program innovations, subsidies, exemptions, and scholarship mechanisms;
  - Collaborate with national and regional government agencies, non-government organizations (NGOs), and the private sector to enhance program quality and reach.

**Section 6. STAFFING PATTERN.** The Training and Competency Assessment Center shall employ qualified regular Plantilla personnel necessary for its effective operation. The organizational structure, staffing pattern, and qualifications standards shall be determined by the Burauen Community College (BCC) in coordination with the Human Resource Management Office (HRMO) and the Municipal Budget Office, and shall be subject to approval by the Municipal Council through a separate resolution or ordinance.

The appointment of personnel shall comply with existing Civil Service Commission (CSC) rules and regulations and other relevant government guidelines.

**Section 7. CENTER MANAGER.** The College Administrator of the Burauen Community College (BCC) may serve concurrently as the Center Manager, provided that he or she meets the minimum qualifications prescribed by TESDA and the Civil Service Commission. If not qualified, the Municipal Mayor, upon recommendation of the MTESDC, shall designate a separate qualified individual to serve as Center Manager.

A Center Manager serving in a concurrent capacity shall be entitled to a monthly honorarium, subject to the approval of the MTESDC and in accordance with existing civil service, budget, and accounting rules and regulations.

**Section 8. TRAINING AND ASSESSMENT FEES.** Fees to be collected by the LGU-Operated TESDA-Registered Training and Accredited Competency Assessment Center shall be:

- a. Based on the official TESDA-promulgated assessment and training fee schedule for the applicable qualification; and
- b. Inclusive of any additional reasonable amounts to cover operational costs, as approved by the MTESDC.

All fees shall be reviewed periodically to ensure affordability and sustainability, and shall be transparently posted at the Center and other conspicuous places.

**Section 9. EXEMPTIONS AND DISCOUNTS.** The Municipal Mayor is hereby authorized to initiate and implement programs granting full or partial subsidies, discounts, or exemptions from training and assessment fees to qualified beneficiaries, including but not limited to:

- a. Indigent residents;
- b. Out-of-school youth;
- c. Solo parents;
- d. Persons with disabilities (PWDs);
- e. Displaced workers;
- f. Other marginalized or priority groups.

The MTESDC shall adopt criteria guidelines for eligibility, documentation, and approval of beneficiaries under such programs.

**Section 10. PAYMENT OPTIONS.** Payment of training and assessment fees may be made through any of the following:

- a. The Training and Assessment Center Cashier; or
- b. The Municipal Treasurer's Office.

All payments shall be officially receipted and properly recorded in accordance with government accounting standards.

**Section 11. CREATION OF THE TRUST FUND.** There is hereby creating a Training and Competency Assessment Center Trust Fund to be maintained by the Municipal Treasurer, in coordination with the Municipal Accounting Office. All training and assessment fees, charges, donations, and other income derived from the operation of the LGU-Operated TESDA-Registered Training and Accredited Competency Assessment Center shall be deposited into said Trust Fund.

The Trust Fund shall be used exclusively to support the Center's operations, maintenance, and development. Its management and disbursement shall be:

- a. Subject to the availability of municipal funds and annual budget appropriations;
- b. In accordance with government accounting, budgeting, and auditing laws and regulations; and
- c. Audited regularly by the Commission on Audit (COA) or its authorized representative.

**Section 12. AUTHORIZED DISBURSEMENTS FROM THE TRUST FUND.** Disbursements from the Trust Fund shall be limited to legitimate expenses necessary for the efficient operation, enhancement, and sustainability of the Training and Competency Assessment Center.

Allowable expenses include, but are not limited to:

- a. Construction, rehabilitation, or improvement of training and assessment facilities;
- b. Procurement and maintenance of tools, equipment, materials, and supplies;
- c. Operational expenses, including utilities, internet, and facility maintenance;
- d. Accredited Assessor's Fees, including meals (breakfast, lunch, dinner, with morning and afternoon snacks) and accommodation for TESDA assessors and representatives;
- e. Honoraria for the License Holder or authorized representative whose license is used for TESDA program registration and compliance, computed on a per program basis, subject to the rates and guidelines approved by the MTESDC and in accordance with existing government compensation policies;
- f. Trainer's compensation;
- g. Program and curriculum development, faculty development, and accreditation compliance;
- h. Printing of training modules, manuals, and assessment materials;
- i. Staff capacity-building, training, and professional development;
- j. Promotional activities and outreach for program implementation; and
- k. Other expenses necessary for the delivery of quality technical-vocational education and skills development services, subject to the approval of the MTESDC.

**Section 13. IMPLEMENTING RULES AND REGULATIONS.** The Bureau Community College (BCC), in coordination with the Municipal Technical Education and Skills Development Council (MTESDC) and the Office of the Municipal Mayor, shall formulate the Implementing Rules and Regulations (IRR) necessary to effectively carry out the provisions of this Ordinance within sixty (60) days from its approval.

The IRR shall cover, among others:

- a. Operationsl guidelines for the Training and Assessment Center;
- b. Roles and responsibilities of implementing offices;
- c. Procedures for fee collection, exemption, and fund disbursement;
- d. Monitoring and evaluation mechanisms; and
- e. Compliance with TESDA standards.

**Section 14. APPROPRIATIONS.** An initial amount necessary for the implementation of this Ordinance shall be sourced from any available funds of the Municipal Government of Burauen. Subsequent funding requirements shall be included in the Annual Investment Plan (AIP) and incorporated in the Municipality's Annual Executive Budget, subject to the usual budgeting, accounting, and auditing procedures.

**Section 15. SEPARABILITY CLAUSE.** If any provision, section, or part of this Ordinance is declared unconstitutional or invalid by a competent authority, such declaration shall not affect the validity and enforceability of the remaining provisions, which shall continue to be in full force and effect.

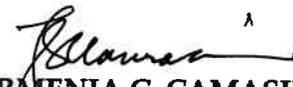
**Section 16. REPEALING CLAUSE.** All ordinances, resolutions, or administrative issuances, or parts thereof, that are inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

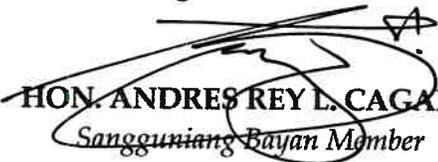
**Section 17. EFFECTIVITY CLAUSE.** This Ordinance shall take effect immediately upon approval by the Sangguniang Bayan of Burauen.

ENACTED, this 17<sup>th</sup> day of July 2025, at the Municipality of Burauen.

  
HON. BRYAN R. CINCO  
Sangguniang Bayan Member

  
HON. JUANITO E. RENOMERON  
Sangguniang Bayan Member

  
HON. HERMENIA C. CAMASIN  
Sangguniang Bayan Member

  
HON. ANDRES REY L. CAGARA  
Sangguniang Bayan Member

  
ATTY. LEO S. APOSTOL  
Sangguniang Bayan Member

  
HON. CHEERYL Y. DUCENTES  
Sangguniang Bayan Member

  
HON. SEAN K. CORDERO  
Sangguniang Bayan Member

  
HON. MA. HAZEL E. RELATORRES  
LnB Municipal Chapter President/  
Ex-Officio SB Member

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**SECRETARY'S CERTIFICATE**

**I HEREBY CERTIFY** that the foregoing Ordinance was duly enacted by the Sangguniang Bayan of Burauen, Leyte during its Regular Session held on July 17, 2025, at the Municipal Session Hall.

  
**ATTY. RUDEJANE S. TAN**  
*Secretary to the Sanggunian*

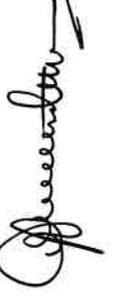
**ATTESTED:**

  
**HON. WARREN V. HERMANO**  
*Municipal Vice Mayor*

**APPROVED:**

  
**HON. FE S. RENOMERON**  
*Municipal Mayor*

\_\_\_\_\_  
*Date*





Republic of the Philippines  
PROVINCE OF LEYTE  
MUNICIPALITY OF BURAUEN



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OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that **Municipal Ordinance No. 25-33**, Series of 2025 of the Sangguniang Bayan of Burauen, Leyte, entitled, *"An Ordinance Establishing a Local Government Unit (LGU) – Operated TESDA-Registered Training and Accredited Competency Assessment Center, Supervised by the Office of the Municipal Mayor and Managed by the Burauen Community College (BCC), Subject to All Legal and Existing Rules and Regulations, Providing Funds Therefor, and For Other Purposes, Including the Formation of a Policy-Making Body: The Municipal Technical Education and Skills Development Council (MTESDC)"*, was enacted on July 17, 2025, approved on even date, and has been posted in two (2) conspicuous and publicly accessible places of the municipality from July 21, 2025 to August 10, 2025, in compliance with Section 59, paragraph (b) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991".

Burauen, Leyte, August 11, 2025.

  
ATTY. RUDEJANE S. TAN  
*Secretary to the Sanggunian*