

Item No.: 16
Date: 07 2025 OCT



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: SEP 29 2025
By: [Signature]

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
September 15, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-12 of the Sangguniang Bayan of Javier, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-12: “An Ordinance abolishing the Plantilla position of Administrative Aide VI, Salary Grade 6, under the Office of the Municipal Civil Registrar, and Population Outreach Worker, Salary Grade 8 under the Office of the Municipal Welfare and Development of the Local Government Unit of Javier, Leyte.”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

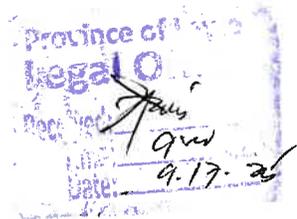
¹(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

² Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
17 September 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2025-12** of the **Municipality of Javier, Leyte**, entitled: **An Ordinance abolishing the plantilla position of Administrative Aide VI (Clerk III), Salary Grade 6, under the Office of the Municipal Civil Registrar, and Population Outreach Worker, Salary Grade 8 under the Office of the Municipal Welfare and Development of the Local Government Unit of Javier, Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

Original

Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JAVIER

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Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF JAVIER, LEYTE HELD AT THE MUNICIPAL SESSION HALL ON SEPTEMBER 01, 2025.

Present:

- Mun. Vice-Mayor Mark Christopher T. Javier, Presiding Officer
- SB Member Emma M. Abueva
- SB Member Guilbert M. Lanoy
- SB Member Nora G. Mabalto
- SB Member Stephen Mark I. Papalid
- SB Member Romeo C. Malinao.
- SB Member Michelle O. Moreno
- SB Member Marino C. Merito
- SB Member Schubert A. Riños
- SK Fed. President Ericka T. Cabangunay

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: SEP 17 2025
By: divine

Absent: Liga President Andy L. Dingal -OB at Tolosa, Leyte

ORDINANCE No. 2025-12

Authored by : HON. MICHELLE O. MORENO

AN ORDINANCE ABOLISHING THE PLANTILLA POSITION OF ADMINISTRATIVE AIDE VI (CLERK III), SALARY GRADE 6, UNDER THE OFFICE OF THE MUNICIPAL CIVIL REGISTRAR, AND POPULATION OUTREACH WORKER, SALARY GRADE 8 UNDER THE OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OF THE LOCAL GOVERNMENT UNIT OF JAVIER, LEYTE.

WHEREAS, every Local Government Unit is responsible to design, approve and implement its organizational structure and staffing pattern subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, the power to create Plantilla Positions carries with it the authority to abolish the same to pave the way for the introduction of beneficial reform in the Municipality ;

NOW THEREFORE, be it by the Sangguniang Bayan of Javier, Leyte, **THAT :**

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Handwritten signatures and initials in blue ink:

- mg
- Emma
- Abueva
- Guilbert
- Nora
- Stephen
- Romeo
- Michelle
- Marino
- Schubert
- Ericka

SECTION 1. The Plantilla Item Position of Administrative Aide VI (Clerk III), Salary Grade 6, under the Office of the Municipal Civil Registrar, and Population Outreach Worker, Salary Grade 8 under the Office of the Municipal Social Welfare and Development are hereby abolished ;

SECTION 2. If any provision of this Ordinance found to be inconsistent with any law, other provisions or part thereof not so affected shall remain in full force and effect.

SECTION 3. This Ordinance shall take effect upon approval.

APPROVED UNANIMOUSLY:

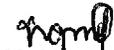
SEPTEMBER 01, 2025
CERTIFIED CORRECT.
ERVON DANIEL B. LAJARA
SB Secretary

ATTESTED:


HON. MARK CHRISTOPHER T. JAVIER
Municipal Vice-Mayor
Presiding Officer


HON. EMMA M. ABUEVA
SB Member


HON. GUILBERT M. LANOY
SB Member


HON. NORA G. MABALLO
SB Member


HON. STEPHEN MARK I. PAPALID
SB Member


HON. ROMEO C. MALINAO
SB Member


HON. MICHELLE O. MORENO
SB Member


HON. MARINO C. MERILO
SB Member


HON. SCHUBERT A. RIÑOS
SB Member


HON. ERICKA T. CABANGUNAY
SK Fed. President

APPROVED:


HON. MICHAEL DRAZON T. JAVIER
Municipal Mayor

Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JAVIER
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Office of the Sangguniang Bayan

September 02, 2025.

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that **ORDINANCE NO. 2025-12, " AN ORDINANCE ABOLISHING THE PLANTILLA POSITION OF ADMINISTRATIVE AIDE VI (CLERK III), SALARY GRADE 6, UNDER THE OFFICE OF THE MUNICIPAL CIVIL REGISTRAR, AND POPULATION OUTREACH WORKER, SALARY GRADE 8 UNDER THE OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OF THE LOCAL GOVERNMENT UNIT OF JAVIER, LEYTE"** is posted in the entrance of the Municipal Hall and two (2) conspicuous places in the Municipality since September 02, 2025 and shall remain posted for three (3) consecutive weeks.


HON. MARK CHRISTOPHER T. JAVIER
Municipal Vice-Mayor