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July 14, 2025

**Hon. LEONARDO M. JAVIER, JR.**  
Vice Governor / Presiding Officer, Sangguniang Panlalawigan  
Municipality of Palo  
Province of Leyte

**Dear Vice GOVERNOR JAVIER:**

In response to your Notice of Call for Accreditation, please be informed that the **SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION (SOULS – FA)**, with office address at **So. Kanuktan, Brgy. Luneta, La Paz, Leyte** would like to seek accreditation with the Honorable August Body of the Sangguniang Panlalawigan.

In support to this application, attached are the following administrative requirements for your reference and perusal:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

  
**GLENC. MORALES**  
President  
SOULS-FA

**APPLICATION FORM FOR ACCREDITATION**

**Name of Organization:** SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION (SOULS – FA)

**Address:** Sitio Kanuktan, Brgy. Luneta, La Paz, Leyte

**Contact No.:** 0917 5458 314

**Email address :** glenn.bluebelter@gmail.com

**Date Organized:** December 15, 2015

**Sector/s Represented:** Farmers

**Purposes/Objectives:**

1. To establish an association that will promote mutual aid and protection to its members;
2. To promote the moral, social and economic well-being of all members;
3. To work with non-government and government organization or entities in the promotion and development of the association and in carrying out government policies and laws that exist.

**Services that the organization provides or can participate in:**

1. Organic Farming
2. Trading and Marketing
3. Agriculture Production and Processing

**Registering Agency:**

**Date Registered:** December 18, 2015

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- / Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *\*certification*

**Accrediting Agency (if any):**

**Date Accredited:** \_\_\_\_\_

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)

- / Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- / Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): \_\_\_\_\_

**Organizational Level:**

- / Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Projects Implemented in Sitio Kanuktan, Brgy. Luneta, La Paz, Leyte**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2020	Egg Laying Production	1.2M	PLGU – Leyte	SOULS-FA	Completed	
2022	Organic Agriculture Livelihood Project	2M	DA-RFU8	SOULS-FA	Ongoing	
xxx	xxx					

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- / Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**GLEN C. MORALES**  
President

  
**ROSALEN M. BENDROY**  
Secretary

## TO THE APPLICANT

Kindly go through a self-assessment of the following requirements for your application.  
Please do not submit the Application Form without performing the said self-assessment.

<input type="checkbox"/>	1 Letter of Application
<input type="checkbox"/>	2 Duly accomplished Application Form for Accreditation
<input type="checkbox"/>	3 Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in a local special body
<input type="checkbox"/>	4 Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
<input type="checkbox"/>	5 List of current Officers
<b>ADDITIONAL REQUIREMENTS FOR CSOs IN OPERATION FOR AT LEAST ONE (1) YEAR</b>	
<input type="checkbox"/>	6 Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
<input type="checkbox"/>	7 Annual Accomplishment Report for the immediately preceding year
<input type="checkbox"/>	8 Financial Statement, at the minimum, signed by the executive officers of the organization, of the immediately preceding year, and indicating therein other information such as revenue, expenses and the source(s) of funds

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**SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION  
(SOULSFA)**

Sitio Kanuktan, Brgy. Luneta, La Paz, Leyte  
CP No. 09175458314  
FB Page: La Paz Organic Farm

**BOARD RESOLUTION NO. 001 S. of 2025**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-\_\_, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the **SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION (SOULS – FA)** is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

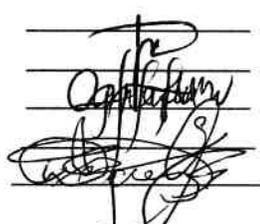
**WHEREAS**, in the **SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION (SOULS – FA)** Special Board Meeting held at So. Kanuktan, Brgy. Luneta, La Paz, Leyte on July 6, 2025 attended by the following Officers and Members present, the following resolution was approved and adopted:

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-\_\_, and to apply for membership in a local special body in the Province of Leyte;

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable body-

**RESOLVED FURTHERMORE**, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Glen C. Morales

**ADOPTED** unanimously by the Board of Directors of the **SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION (SOULS – FA)** this 6<sup>th</sup> day of July 2025 at Sitio Kanuktan, Brgy. Luneta, in the Municipality of La Paz, Leyte

<b>Name</b>	<b>Position</b>	<b>Signature</b>
<u>ROGELIO MORALES</u>	<u>BOD</u>	
<u>MICHAEL V. MORALES</u>	<u>BOD</u>	
<u>ALDREY PENAFLOR</u>	<u>BOD</u>	
<u>GAUDENCIO DIANITO</u>	<u>BOD</u>	
<u>DAVID C. IBAÑEZ Sr.</u>	<u>BOD</u>	
		 <b>GLEN C. M ORALES</b> President

Annex E: Board Resolution - Intention for Accreditation

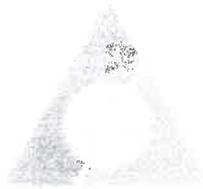
SUBSCRIBED AND SWORN TO before me this 20<sup>th</sup> day of Aug., 2025 in Peroidal, Affiant exhibiting to me his/her \_\_\_\_\_ with valid identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

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**KENILMA E. PEN**  
NOTARY PUBLIC N.C. NO. 2024-01-32  
UNTIL DEC. 31, 2025  
Stall-A, Unit 8 St. Scholastica Vill., Palo, Leyte  
Roll No. 63988, IBP No. 495403 / January 2, 2024  
PTR No. 0131844 / January 2, 2024  
MCLE COMP. No. VIII-0009115



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
North Leyte Field Office  
DOLF Bldg., Trece Martires St.,  
Tacloban City

Registration Certificate No.  
**RO3-NLFO-2015-WA-776**

APPROVED BY THE REGIONAL OFFICE

By virtue of the provisions of the Labor Code as amended and its implementing rules,

**SON OF THE LIVING GOD UNITED MULTI-  
SECTORAL FARMERS ASSOCIATION (SOULS-FA)**

**So. Canukta, Brgy. Luneta, La Paz, Leyte**

has this day been registered and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members, to defend and promote the moral, social and economic interests of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and it shall remain in full force and effect unless annulled by said workers' association in accordance with all applicable laws and regulations relating to workers' associations.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII, Tacloban City, Philippines, this **18th** day of **December 2015**.

APPROVED BY

For the Regional Office:  
EDUARDO M. SONGCAY, ESQ. III

  
**BERNARDITA M. NAVARRA**  
Chief LEO - NLFO



**SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION  
(SOULSFA)**

Sitio Kanuktan, Brgy. Luneta, La Paz, Leyte

CP No. 09175458314

FB Page: La Paz Organic Farm

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**List of Current Officers**

*as of 01 July 2025*

<b>Name</b>	<b>Position</b>
Glen C. Morales	President
Arnel P. Camigao	Vice President
Rosalen M. Bendoy	Secretary
Marites Magtibay	Treasurer
Mary Grace Camigao	Auditor
Lynjiel Mea Cielo	Auditor
Mickey L. Magtibay	Business Manger
Rosaline L. Morales	Bookkeeper
Dolphy Q. Barena	P.I.O.
Santiago Milano	P.I. O.
Vevelyn C. Morales	Head, Health Committee
Marilou C. Apostol	Head, Education Committee
Antonia B. Ibanez	Head, Environmental Committee
Mailen M. Bendoy	Head, Infrastructure and Safety Committee
	<b>Members</b>
Jhonby B. Apostol	Members
Maribel C. Morales	Members
Renier Jed Manzo	Members
Arvin B. Ibanez	Members
Francisco C. Cagara	Members
Mark B. Ibanez	Members
Fermina P. Dayoc	Members
Jeffrey C. Bendoy	Members
Philip Jake V. Morales	Members
Jerolan M. Malinao	Members
Haydei M. Bendoy	Members
Carl Ernest M. Bendoy	Members
Evelyn M. Malinao	Members
David V. Ibanez, Jr.	Members
Madeilyn C. Malimban	Members
Shella May C. Guazon	Members
Reca Rosales	Members
Randy V. Jervoso	Members
Kristina Q. Camigao	Members
Aiza M. Milano	Members
Alma Morales	Members
Jonathan Morales	Members

Annex F: List of Current Officers and Members

Jonnalyn M. Bendoy	Members
Elmer R. Cielo	Members
Gemalen M. Juatas	Members
Andy Juatas	Members
Philip C. Bendoy	Members
Loyd Ivan Camigao	Members
Jemar M. Milano	Members
Aicel M. Milano	Members
Ariel M. Milano	Members
Mark B. Ibanez	Members
Jhon Albert Dela Cruz	Members
Abraham Ibañez	Members
Solomon Ibañez	Members



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(SOULSFA)**

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**MINUTES OF MEETING**

**Date: July 6, 2025**

**Time: 1:30 P.M.**

**Venue: So. Kanuktan Chapel**

The meeting was called to order by Glen C. Morales, FA President and declared a quorum and followed by prayer led by David C. Ibanez. The agenda was presented to the body,  
to wit;

**AGENDA:**

1. Updates on the DA livelihood project
2. Accreditation of SOULS-FA with La Paz Sangguniang Panlalawigan
3. Other matters
4. Adjournment

The first agenda was laid on the floor regarding the status of the DA Livelihood Project – the Organic Agriculture Livelihood Project. Maribel Morales informed the members of the Association that personnel from Bureau of Agriculture and Fisheries Standards will conduct farm audit on 15-18 July 2025. Members will be assigned to different committees who will facilitate any activities relevant to the said farm audit. List of the Committee Members will be posted at the Chapel Bulletin for information of all concerned.

For the second agenda, the President – Mr. Glen Morales informed the members of the association that in order to continuously avail of the programs and projects from government institutions, the SOULS-FA must be accredited with the Sangguniang Panlalawigan. On motion of BOD Rogelio Morales, duly seconded by Mike L. Magtibay that the association will pass a board resolution requesting for the accreditation of SOULS-FA with the Province of Leyte Sangguniang Panlalawigan, Palo leyte.

For other matters, the following were discussed:

1. Submission of Letter of Intent/Request to the Office of Leyte Provincial Governor to seek assistance regarding the construction of retention wall (RIPRAP) for the road access to prevent scouring;

Annex H: Annual Accomplishment Report



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Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Egg Laying Production	To produce eggs for marketing	2020	Completed		1.2M	
Organic Agriculture Livelihood Project		2022		Ongoing	2.0M	
Community Clean-up Drive (Pintakasi)	Maintain cleanliness and encourage member participations in the organization's activities.	Current, every Saturday		Ongoing		

*\*add rows as necessary*

Prepared by:

  
**ROSALEN M. BENDUY**  
Secretary

Noted by:

  
**GLENC. MORALES**  
President



**SON OF THE LIVING GOD UNITED MULTI-SECTORAL FARMERS ASSOCIATION  
(SOULSFA)**

Sitio Kanuktan, Brgy. Luneta, La Paz, Leyte

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**FINANCIAL STATEMENT FOR CY 2024**

<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>TOTAL / REMARKS</b>
Donor 1: PLGU – Leyte		
• Egg Production	Php1.6 M	Php1.6 M
• Cull (100/head)	Php14,000.00	Php14,000.00
Membership Fees	Php500.00/pax (51 pax)	Php25,500.00
Monthly Dues	Php20.00/pax (51 pax)	Php12,000.00
Income Generating Project 1	Php5,000.00	Php5,000.00
• Agricultural Organic Products Processing		
<b>TOTAL</b>		<b>Php1,656,500.00</b>
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Project 1: Egg Laying Production		
• Feeds	Php848,000.00	
• Labor	Php330,000.00	
Project 2: Organic Agriculture Livelihood Project		
• Vermi-Composting Facility	Php57,000.00	
• Grass Cutter	Php15,000.00	
• Farm Inputs (Seeds)	Php6,000.00	
Meeting Expenses	Php12,000.00	
Office Supplies	Php3,000.00	
Logistics / Transportation	Php6,000.00	
Administrative and Personnel	Php50,000.00	
<b>TOTAL</b>	<b>Php1,327,000.00</b>	
<b>TOTAL FUND BALANCE (Total Inflow – Total Outflow)</b>	<b>(Php1,656,500.00 - Php1,327,000.00)</b>	<b>Php329,500.00</b>

Noted by:

GLEN C. MORALES  
President

ROSALEN M. BENDOY  
Secretary

MARY GRACE CAMIGAO  
Auditor

ARNEL P. CAMIGAO  
Vice President

MARITES MAGTIBAY  
Treasurer