

Item No.: 24

Date: 21 2025 OCT



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

Province of Leyte
Legal Office
Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 13 2025
By: [Signature]

2nd INDORSEMENT
October 3, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 3 series of 2025 of the Sangguniang Bayan of Abuyog, Leyte.

Issues/ concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 3, series of 2025: “An Ordinance transferring Plantilla positions from one department to another in the Municipal Local Government Abuyog, Province of Leyte.”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii) ¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76 ² subject to Civil Service rules and regulations. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer *[Signature]*

¹(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

² Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
03 October 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 03, series of 2025 of the Municipality of Abuyog, Leyte**, entitled: **An Ordinance transferring plantilla positions from one department to another in the Municipal Local Government of Abuyog, Province of Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



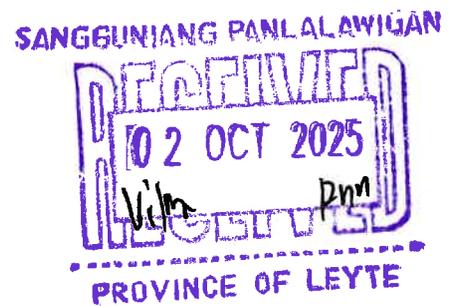
Republic of the Philippines
MUNICIPALITY OF ABUYOG
Province of Leyte



Office of the Sangguniang Bayan Secretary

October 2, 2025

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian
Sangguniang Panlalawigan of Leyte
Legislative Building
Capitol Grounds
Tacloban City



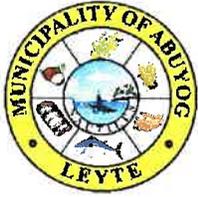
Ma'am:

Respectfully transmitting herewith as attached Ordinance No. 03, series 2025 of the Sangguniang Bayan of Abuyog, Leyte RE: "AN ORDINANCE TRANSFERRING PLANTILLA POSITIONS FROM ONE DEPARTMENT TO ANOTHER IN THE MUNICIPAL LOCAL GOVERNMENT OF ABUYOG, PROVINCE OF LEYTE" for the review of the Honorable Sangguniang Panlalawigan, Province of Leyte.

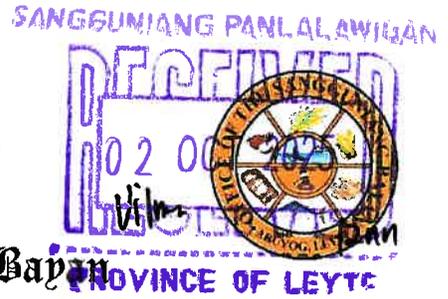
Thank you and more power.

Very respectfully yours,


ARSENIO T. VILLOTE
Sangguniang Bayan Secretary



Republic of the Philippines
MUNICIPALITY OF ABUYOG
 Province of Leyte



Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 13TH REGULAR SESSION OF THE 20TH HONORABLE SANGGUNIANG BAYAN OF ABUYOG, LEYTE HELD AT ITS SESSION HALL, LEGISLATIVE BUILDING MUNICIPAL COMPOUND, ABUYOG, LEYTE ON SEPTEMBER 23, 2025

PRESENT:

- | | |
|-------------------------------|-------------------------------|
| Hon. Lemuel Vincent D. Tan | SB Member, Prsdg. Pro-Tempore |
| Hon. Felicito V. Topia, Jr. | SB Member |
| Hon. Ma. Amelia C. Gacis | SB Member |
| Hon. Ofelia K. Traya | SB Member |
| Hon. Rodolfo M. Cabias | SB Member, Floor Leader |
| Hon. Roy Percival M. Perez | SB Member |
| Hon. Partocinio A. Rlsos, Jr. | SB Member |
| Hon. Erwin V. Belleza | SB Member |
| Hon. John Bill V. Traya | SB Member, ABC President |
| Hon. Melliza Jane C. Traya | SB Member, SK Ped. President |

ABSENT:

- | | |
|---------------------|---|
| Hon. Dario P. Lleve | Municipal Vice Mayor, Prsdg. Officer
(Official Business) |
|---------------------|---|

ORDINANCE NO. 03, SERIES 2025

AN ORDINANCE TRANSFERRING PLANTILLA POSITIONS FROM ONE DEPARTMENT TO ANOTHER IN THE MUNICIPAL LOCAL GOVERNMENT OF ABUYOG, PROVINCE OF LEYTE

BE IT ORDAINED BY THE 20TH SANGGUNIANG BAYAN OF ABUYOG, LEYTE IN A REGULAR SESSION ASSEMBLED; that:

SECTION 1. TITLE - This ordinance shall be known as "AN ORDINANCE TRANSFERRING PLANTILLA POSITIONS FROM ONE DEPARTMENT TO ANOTHER IN THE MUNICIPAL LOCAL GOVERNMENT OF ABUYOG, PROVINCE OF LEYTE"

SECTION 2. SCOPE AND COVERAGE, SOURCE OF AUTHORITY/PURPOSE. The primary purpose of this is to further improve the level of performance and efficiency of the different department of this agency and to be more responsive to the changing needs and demands of the general public whom we are serving. The following transfer of Plantilla positions is hereby approved; to wit:

FROM	TO
A. Municipal Human Resource Management Office	Market Operations Office
Plantilla Item No 76	
Position: Senior Administrative Assistant I	
Salary Grade (SG): 13	

FROM
B. Office of the Municipal Mayor
Plantilla Item No. 25-351
Position: Social Worker Officer III
Salary Grade (SG): 18

TO
Municipal Social Welfare
and Development Office

SECTION 3. REPEALING CLAUSE. All Ordinances, Rules and Regulations or parts thereof, in conflict with, or contrary to, the Provisions of this Ordinance not so affected herewith is hereby repealed or modified accordingly.

SECTION 4. SEPARABILITY CLAUSE. If any provision of this Ordinance found to be inconsistent with any law, other provisions or part/s thereof not so affected shall remain in full force and effect.

SECTION 5. EFFECTIVITY. This ordinance shall take effect upon approval.

ENACTED: This 23rd day of September 2025.

I HEREBY CERTIFY to the correctness of this Ordinance No. 03, s. 2025 which was duly enacted by the 20th Sangguniang Bayan during its Regular Session held on September 23, 2025.


ARSENIO VILLOTE
Sangguniang Bayan Secretary

ATTESTED:


HON. LEMUEL VINCENT D. TAN
SB Member, Prsdg. Pro-Tempore

HON. DARIO P. LLEVE
Municipal Vice Mayor, Prsdg. Officer
(Official Business)


HON. FELICITO V. TOPIA, JR.
SB Member


HON. MA. AMELIA C. GACIS
SB Member


HON. OFELIA K. TRAYA
SB Member

HON. RODULFO M. CABIAS
SB Member, Floor Leader


HON. ROY PERCIVAL M. PEREZ
SB Member


HON. PATROCINIO A. RISOS, JR.
SB Member


HON. ERWIN V. BELLEZA
SB Member

HON. JOHN BILL V. TRAYA
SB Member/ ABC Fed. President


HON. MELLIZA JANE C. TRAYA
SB Member/ SK Ped. Pres.

APPROVED:


HON. LEMUEL BIN K. TRAYA
Municipal Mayor

Date: Sept. 30, 2025

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