

Item No.: 28

Date: 21 2025 OCT

Women's Organization of San Antonio (WOSA)
DOLE-NLFO-2024-WA-2218
San Antonio Poblacion
Tunga, Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 03 2025
By: [Signature]

October 3, 2025

Vice Governor Hon. Leonardo M. Javier, Jr.
Presiding Officer
Sangguniang Panlalawigan
Province of Leyte

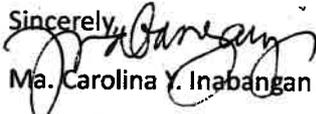
Dear Vice Governor Javier Jr.,

In response to your Notice of Call for Accreditation, kindly be informed that Women's Organization of San Antonio-WOSA, with office address at Barangay San Antonio Población, Tunga, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Department of Labor and Employment (DOLE) Region 8 and LGU-TUNGA Certificate of Recognition 2025-2028;
4. List of Current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

Ma. Carolina Y. Inabangan
WOSA President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Women's Organization of San Antonio (WOSA)

Address: San Antonio Pob. Tunga, Leyte

Contact No.: 09966101510

Email address (optional): inabangancardina09@gmail.com

Date Organized: April 4, 2024

Sector/s Represented: Women's of San Antonio

Purposes/Objectives: Accreditation by the Sangguniang Bayan will provide legitimacy to the Women's Organization, recognizing its existence and activities within the community; Access to resources; community development and engage capacity-building initiatives to enhance skills and knowledge of members.

Services that the organization provides or can participate in: _____

Registering Agency:

Date Registered: April 30, 2024

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: June 23, 2025

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): _____

WOMEN'S ORGANIZATION OF SAN ANTONIO

WOSA

San Antonio Poblacion

Tunga, Leyte

BOARD RESOLUTION NO. 1

SERIES OF 2025

WHEREAS, Section 108 of Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations,

WHEREAS, on June 23, 2025 , the Department of the Interior and Local Government issued Memorandum Circular No 2025-060 , on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, THE Women's Organization of San Antonio (WOSA) is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, IN THE Women's Organization of San Antonio (WOSA) Special Board Meeting held at San Antonio, Tunga, Leyte on the p20th day of August , 2025, attended by the following Board of Trustees present, the following resolution was approved and adopted;

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in the Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060 and to apply for membership in a local special body in the Province of Leyte;

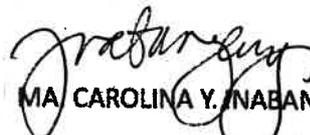
RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sangguniang Committee on Accreditation, the Honorable Vice Governor Leonardo M. Javier Jr. for his favorable action;

RESOLVED FURTHERMORE, that the following representatives of the Organization are authorized and directed to take any action necessary to effectuate the foregoing resolution Authorized Representative as follows:

- Ma. Carolina Y, Inabangan.....President
- Herminia Aballar.....Vice President
- Ma. Teresa P. Arizala.....Treasurer
- Nina Vina C. Yamat.....Secretary

ADOPTED unanimously by the Board of Trustees/ Directors of the Women's Organization of San Antonio this 20thth day of August 2025 in the Municipality of Tunga.

Name	Position	Signature
Ma. CARolina Y. Inabnagan	President	<u>Ma. Carolina Y. Inabangan 8/20/25</u>
Herminia S, Aballar	Vice President	<u>Herminia S. Aballar 8-20-25</u>
Ma. Teresa P. Arizala	Treasurer	<u>T. Arizala 8-20-25</u>
Nina Vina C. Yamat	Secretary	<u>Nina Vina C. Yamat 8-20-25</u>
Jennifer .S Dadulla	Auditor	<u>J. Dadulla 8-20-25</u>
Baby Jean A. Cuesta	Bookkeeper	<u>B. Cuesta 8-20-25</u>
Junalyn S. Palajinog	P.I.O.	<u>J. Palajinog 8-20-25</u>
Jocelyn G. Relevo	Business Mgr.	<u>J. Relevo 8-20-25</u>


 MA CAROLINA Y. INABANGAN
 PRESIDENT/ CHAIRPERSON



Republic of the Philippines
MUNICIPALITY OF TUNGA LEYTE
OFFICE OF THE SANGGUNIANG BAYAN

THIS IS TO CERTIFY THAT, having satisfactory complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2025-060 dated June 23, 2025, the

WOMENS ORGANIZATION OF SAN ANTONIO
(WOSA)

Brgy. San Antonio, Tunga, Leyte

an organization duly registered/certified with the Department of Labor and Employment (DOLE) and established in accordance with law is hereby awarded this

Certificate of Accreditation

In witness whereof, I have hereunto set my hand and caused the seal of the Municipality of Tunga, Leyte to be affixed herein this 8th day of September 2025, at Tunga, Leyte, Philippines.


Lemuel C. Ponferrada
Vice Mayor/Presiding Officer



D, M|Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
Tacloban City

Registration Certification No.
RO8-NLFO-2024-04-WA-2218

KNOW ALL MEN BY THESE PRESENTS

By virtue of the provisions of the
Labor Code, as amended and its implementing rules

WOMENS ORGANIZATION OF SAN ANTONIO
BRGY. SAN ANTONIO TUNGA LEYTE

Has this day been registered and conferred with all the rights and privileges of a legitimate workers' association established for **MUTUAL AID** and **PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association in accordance with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No.VIII, Tacloban City, Leyte, Philippines this 30th day of **April 2024**.

Approved by:

ATTY. DAX B. VILLARUEL
OIC- Regional Director

For the Regional Director:

EMMANUEL Y. DE LA CRUZ, PME - MME
Chief LEO, NLFO



WOMEN'S ORGANIZATION OF SAN ANTONIO
DOLE-NLFO-2024-04-WA-2218
Barangay San Antonio Pob.
Tunga, Leyte

oOo

Following are the updated Officers and Members of WOSA as of August 26, 2025.

OFFICERS :

Ma. Carolina Y. Inabangan	President
Herminia S. Aballar	Vice- President
Ma. Theresa P. Arizala	Treasurer
Nina Vina C. Yamat	Secretary
Baby Jean A. Cuesta	Bookkeeper
Jennifer S. Dadulla	Auditor
Junalyn C. Palaginog	P.I.O.
Jocelyn R. Relevo	Business Manager

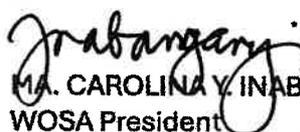
MEMBERS:

Analyn T. Caiyas Regina S. Salino Loida Yu Rebelyn G. Tupaz Dinah M. Balane Rosette C. Liporada Armeda A. Tupaz Marife C. Cadapan	Shiela D. Carit Loida Yu Ofelia R. Ilad Minda N. Sabaya Niva B. Dadulla Danissa V. Sofia Lucille P. Inabangan Mary Joy D. Pame
--	---

Prepared by :


NINA VINA C. YAMAT
Secretary

Approved by:


MA. CAROLINA Y. INABANGAN
WOSA President

WOMEN'S ORGANIZATION OF SAN ANTONIO (WOSA)

San Antonio Pob. Tunga, Leyte

RO8-NLFO-2024-04-WA-2218

-00-

OFFICIAL MEETING MINUTES

Meeting Title: Annual Gen. Assembly Meeting/Christmas Party Date: Dec. 20, 2025

Time: 9:00 AM. Place: Brgy. San Antonio Court

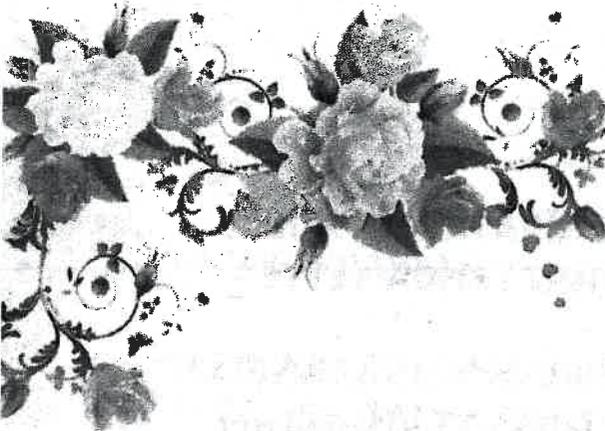
Meeting Chair: The President (Mrs. Inabangan) Tunga, Leyte

Attendance:

Name	Position	Signature
1. Ma. Zaida A. Inabangan	VICE PRES.	[Signature]
2. Jonathan S. DADUNA	MEMBER	[Signature]
3. Humina J. Abellan	MEMBER	[Signature]
4. Amada M. Tupo	OFFICER	[Signature]
5. Jocelyn G. Reten	MEMBER	[Signature]
6. Fanny A. Solis	BOOKKEEPER	[Signature]
7. Shieh P. Carit	AUDITOR	SHEILA DUMDOM
8. SADAHAN MINDA N.	PID	[Signature]
9. NIVA R. DADUNA	MEMBER	[Signature]
10. Marife C. Cadapan	MEMBER	Marife C. Cadapan
11. Baby Jean A. Cuesta	PID	Baby Jean A. Cuesta
12. Ma. Tecketa P. Arizala	TREASURER	[Signature]
13. Diana M. Malone	MEMBER	[Signature]
14. Ofelia R. Glad	MEMBER	O Glad
15. Cesara B. Chavez	MEMBER	Chavez
16. Lucille P. Inabangan	MEMBER	Lucille P. Inabangan
17.		
18. MA. CAROLINA Y. INABANGAN	PRES/MEMBER	[Signature]
19. Arlyn T. Cariz	MEMBER	[Signature]
20.		
21.		
22.		
23.		
24.		
25.		
26.		
27.		

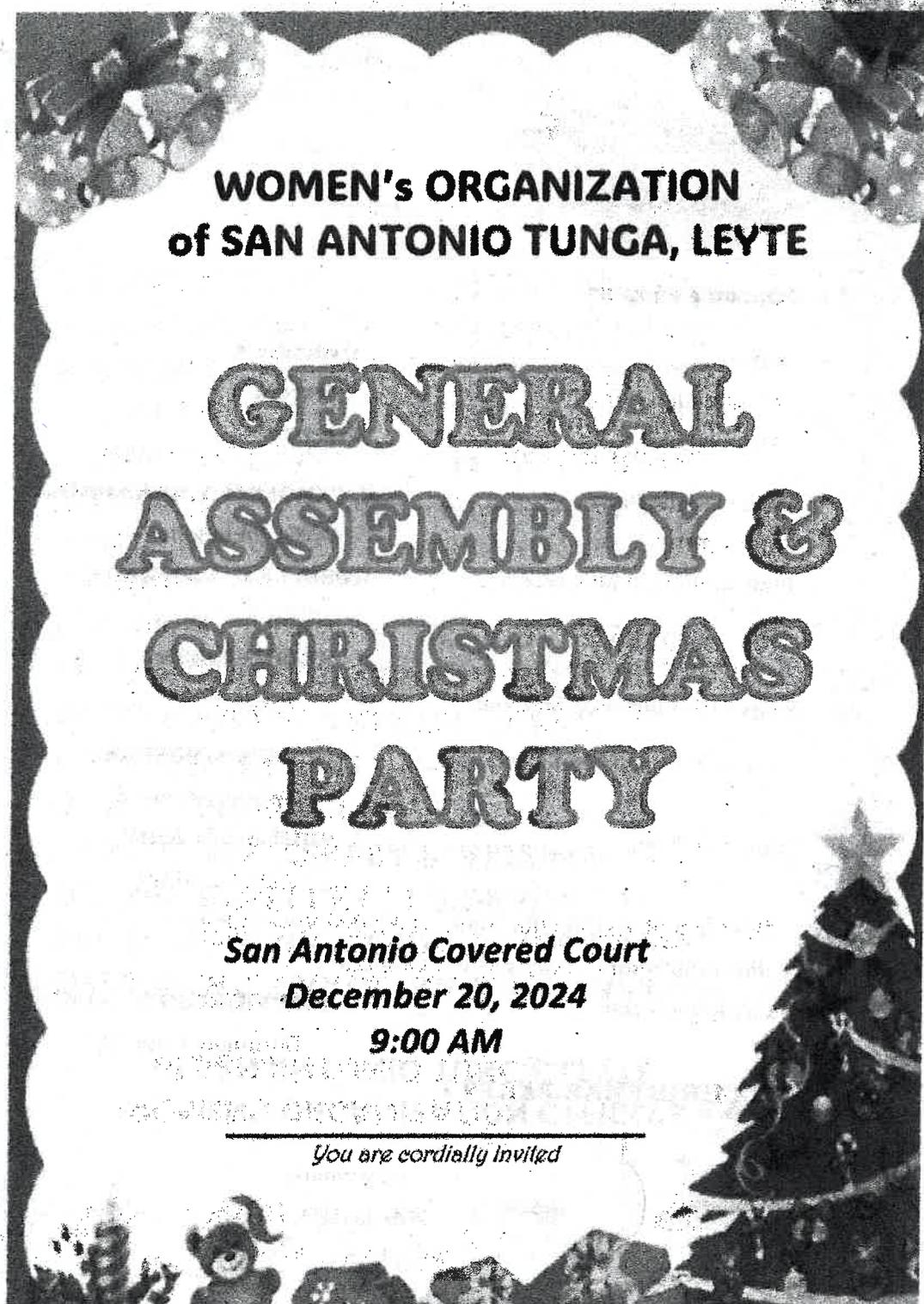
AGENDA 1

A prepared programme for the said activity.
 (Enclosed programme, invitation) to elaborate the mentioned activity.



ACKNOWLEDGMENT

The Women's Organization of San Antonio Tunga, Leyte, would like to extend their heartfelt thanks and sincere gratitude to those who in one way or another made this General assembly and Christmas Party a success.



**WOMEN'S ORGANIZATION
of SAN ANTONIO TUNGA, LEYTE**

**GENERAL
ASSEMBLY &
CHRISTMAS
PARTY**

San Antonio Covered Court

December 20, 2024

9:00 AM

You are cordially invited

WOMEN'S ORGANIZATION OF SAN ANTONIO (WOSA)

DOLE-NLFO-2024-04-WA-2218

San Antonio Pob.

Tunga, Leyte

ooOoo

ANNUAL ACCOMPLISHMENT REPORT

Year-2024

Name of Program/Project/ Activity	Objective	Date/ Duration	Status	Budget	Remarks
KADIWA, 2024	launch our home made products and bagong	APRIL - MAY, 2024	Participated		Open every Tuesday at Tunga, Public Market
Special Assembly Meeting		11-23-24			
Financial Literacy and Data Privacy Awareness Seminar		11-29-24	Participated	—	
Annual Assembly Meeting and Christmas Party		12-20-24			@ San Antonio Court, Tunga, Leyte
Automated Counting Machine (ACM) Demonstration Road Show	Election Related Awareness	1-8, 25		Commission on election - LGU	Tunga Function Hall
Barangay San Antonio Clean- up drive.	Clean along Tunga River	1-22-25			

Financial Literacy and Business Expansion Strategies Workshop	8-27-25			Thaya Mun. Function Hall
Filipino Brand of Service Excellence (FBSE) Training	4-23-25			
Balik Eskwela, 2025	6-30-25			Awarded School Supplies to 100 Beneficiaries of our barangay.

I hereby Certify to the correctness of the above details.

Prepared by :

Roselle C. Liporada
 Roselle C. Liporada
 WOSA-Secretary

Noted and Attested by:

Ma. Carolina K. Inabangan
 Ma. Carolina K. Inabangan
 WOSA- President

Women's Organization of San Antonio (WOSA)
 San Antonio Pob. Tunga, Leyte
 RO8-NLFO-2024-WA-2218

oOo

FINANCIAL STATEMENT FOR CY 2024

I. Income

SOURCE	AMOUNT	REMARKS
Consolation Price from Agri-Aqua Trade Fair	2,000.00	
Ma. Carolina Y. Inabangan donated amount (WOSA Pres.)	4,000.00	
Monthly Dues and Membership Fees	3,710.00	
INCOME GENERATING PROJECT I --- OPLAN ATCHARA		5,182.00 EQUALLY DIVIDED TO MEMBERS
INCOME GENERATING PROJECT II ---OPLAN PALUTO	240.00	1,200.00 Income, 960.00 equally divided to members, 240.00-WOSA Savings
TOTAL	9,950.00	

II. Expenses

PARTICULARS	AMOUNT	REMARKS
PROJECT 1	0	
PROJECT 2	0	
MEETING EXPENSES	2,230.00	
OFFICE SUPPLIES	5,683.00	
LOGISTICS/ TRANSPORTATION	0	
ADMINISTRATIVE/ PERSONNEL	0	
TOTAL	7,913.00	

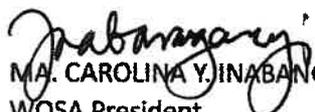
CASH ON HAND

P 2,037.00

I HEREBY CERTIFY TO THE CORRECTNESS OF THIS FINANCIAL STATEMENT.


 MA. TERESA P. ARIZALA
 WOSA Treasurer

ATTESTED BY:


 MA. CAROLINA Y. INABANGAN
 WOSA President