

August 4, 2025

Item No.: 32
Date: 21 2025 OCT

Vice Governor Hon. LEONARDO M. JAVIER JR.
Presiding Office , Sangguniang Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 08 2025
By: [Signature]

Dear Vice Governor Hon. Leonardo M. Javier Jr.

In response to your Notice of Call for Accreditation, kindly be informed that CANTAWAGON-WORKERS WATER SYSTEM ASSOCIATION (CAWASA) , with office address at Brgy. Tabgas , Albuera, Leyte would like to seek accreditation by the Sangguniang Bayan.

In support of this application are the following administrative requirements :

1. Duly Accomplished application form for Accreditation
2. Duly Approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body.
3. Certificate of registration issued by the DOLE
4. List of Current Officers
5. CY 2025 Minutes of Meeting of Annual General Assembly Meeting
6. CY 2025 Annual Accomplishment Report
7. CY 2025 Financial Statement

Thankyou ,

Sincerely ,


ROLANDO C. CABALLES
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization : **CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION**

Address : **BRGY. TABGAS , ALBUERA, LEYTE**

Contact No : **0953-245-3789**

Email Address :

Date Organized : **September 24, 2016**

Sector Represented :

Purpose /Objectives :

- To establish an association that will promote mutual aid and protection to its members
- To promote the moral social and economic well-being of all the members
- To develop a sustainable livelihood thru the conduct of activities .
- To provide the members knowledge and skill and equip themselves and effective and innovative way of protection Health and improved for sanitation.

Services that the organization provides or can participate in :

1. Provides the Community a safe and clean water , sustainable flow of water supply and educate people the importance of water by conserving it for human being
2. Training programs , access to financial resources , legal aid, and opportunities for leadership development and participation in decision -making processes.
3. Community Organizing and advocacy
 - Holding General Assembly Meetings to discuss issues , updates , and plans.
 - Representing farmer's concerns to government agencies or local officials

Registering Agency : **DOLE-WLFO-2018-01-WA-1334**

Date Registered : **January 9, 2018**

Accrediting Agency : LGU ALBUERA
Date Registered : January 9, 2018

Organizational Level :

Barangay Level

Projects Implemented in the Barangay of Tabgas , Albuera, Leyte

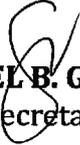
Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	On-Going
2016	Water System & Communal Toilet	2,000,000.00	Green Empowerment (NGO)	150		x

Depending on your organization technical area of expertise and scope of activity , which local Special Body are you most capable to be a member of?

- Local Development Council

WE HEREBY CERTIFY to the correctness of the above information


ROLADO C. CABALLES
President


RAQUEL B. GORRE
Secretary

Republic of Philippines
Province of Leyte
Municipality of Albuera
Barangay Tabgas
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OFFICE OF CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION (CAWASA)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION OF BARANGAY TABGAS, ALBUERA, LEYTE HELD AT THE BARANGAY MULTI-PURPOSE COVERED COURT ON AUGUST 4, 2025

BOARD RESOLUTION NO. 1

Series of 2025

WHEREAS, Section 108 of the local Government Code of 1991 (RA7160) provides for the accreditation of civil Society organizations;

WHEREAS, On June 23, 2025 , the Department of the Interior and Local Government issued Memorandum Circular no. 2025-060, on the Guidelines on the Accreditations of Civil Society Organizations and Selection of Representatives to the Local Special Bodies ;

WHEREAS, the CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment (DOLE) under and existing under Philippine rules ;

WHEREAS, in the CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION , Special Board Meeting held at Sr. San Roque Chapel , Sition Cantawagon, Albuera, Leyte on May 22, 2025 attended by the Board of trustees present the following resolution was approved and adopted

RESOLVED , AS IT IS HEREBY RESOLVED , to signify our intention to be an accredited civil society organization with The Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of The Local Government Code of 1991 and DILG Memorandum Circular 2025-060 and to apply for membership in a local special body in the Municipality of Albuera ;

RESOLVED FURTHER , to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation , the Honorable Councilor Manuel Espina Bantasan;

RESOLVED FURTHERMORE , that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution , Rolando C. Caballes (CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION President);

ADOPTED unanimously by the Director of CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION this day of June 16, 2025 in the Province of Leyte , Municipality of Albuera.

Prepared by:

RAQUEL B. GORRE
CAWASA SECRETARY

ROLANDO C. CABALLES
PRESIDENT

MARIETTA N. NARCISO
AUDITOR

Andacal
RICARDA M. DACAL
VICE-PRESIDENT

RANDY C. BIOC JR.
PIO

lmo
DAVELYN D. VERANO
TREASURER

ln - Cando
ROSALINA D. CAINDOC
BOD

Annex E. BOARD Resolution – intention for Accreditation

SUBSCRIBED AND SWORN TO before this AUG 19 2025 day of _____, 2025 in Ormos City
affiant exhibiting to me his/her _____ with valid identification no. _____ issued on
_____ at _____.

Doc No: 259
Page NO: 52
Book No: III
Series of: 2025

[Signature]
ATTY. ADILTO M. ISAGAN JR.
Notary Public
R.O. No. 12345
M.C.L.S. No. 12345
April 14, 2024

**CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION (CAWASA)
Brgy Tabgas , Albuera, Leyte
RO8-WLFO-2018-01-WA-1334**

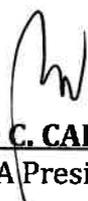
LIST OF OFFICERS

NO.	NAME	DESIGNATION	ADDRESS
1.	Rolando C. Caballes	President	Tabgas, Albuera, Leyte
2.	Ricarda M. Dacal	Vice-President	Tabgas , Albuera, Leyte
3.	Raquel B. Gorre	Secretary	Tabgas , Albuera, Leyte
4.	Davelyn D. Verano	Treasurer	Tabgas , Albuera, Leyte
5.	Marietta N. Narciso	Auditor	Tabgas , Albuera, Leyte
6.	Roberto N. Misperos	PIO	Tabgas , Albuera, Leyte
7.	Randy C. Bioc Jr.		Tabgas , Albuera, Leyte
8.	Rosalina D. Caindoc	Board of Director	Tabgas , Albuera, Leyte
9.	Liezel M. Mandras		Tabgas , Albuera, Leyte
10.	Arcelie C. Caballes		Tabgas , Albuera, Leyte
11.	Nelessa S. Mangubat		Tabgas , Albuera, Leyte
12.	Janis M. Peñafiel		Tabgas , Albuera, Leyte
13.	Lolita M. Lucero		Tabgas , Albuera, Leyte
14.	Liza Wenceslao		Tabgas, Albuera, Leyte
15.	Merlita Urtola		Tabgas , Albuera, Leyte
16.	Jorge G. Caindoc	Technician	Tabgas, Albuera, Leyte
17.	Joseph D. Caindoc		Tabgas , Albuera, Leyte

Prepared by :


RAQUEL B. GORRE
CAWASA Secretary

Attested :


ROLANDO C. CABALLES
CAWASA President

CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION (CAWASA)
Brgy Tabgas , Albuera, Leyte
RO8-WLFO-2018-01-WA-1334

MASTERLIST OF MEMBERS
As of August 1, 2025

NO.	NAME OF MEMBERS		
	Last Name	First Name	Middle Name
1	Bioc	Randy	Cayanong
2	Caballes	Arcelie	Castañares
3	Caballes	Rolando	Cayanong
4	Caindoc	Rosalina	Dumaguing
5	Calaging	Michelle	Luzares
6	Castañares	Vivencia	Bantes
7	Dacal	Ricarda	Montajes
8	Entino	Elizabeth	Sobreo
9	Gorre	Raquel	Bioc
10	Luberio	Lorenar	A
11	Lucero	Lolita	Mojado
12	Mandras	Liezel	M
13	Mangubat	Nelessa	Sabite
14	Misperos	Roberto Jr.	Nudalo
15	Monteves	Jemar	
16	Narciso	Marietta	Nabarquez
17	Pedrosa	Cayetano	Martinez
18	Peñañiel	Janis	Misperos
19	Sabite	Ernesto	Dadis
20	Talapas	Nena	Burlasa
21	Urtola	Merlita	
22	Verano	Davelyn	Dominguito
23	Wenceslao	Liza	Montajes
24	Sabite	Alona	
25	Salino	Flordiluna	

Prepared by:


RAQUEL B. GORRE
CAWASA Secretary

Noted By:


ROLANDO C. CABALLES
CAWASA President

**CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION (CAWASA)
Brgy Tabgas , Albuera, Leyte
R08-WLFO-2018-01-WA-1334**

MINUTES OF THE ANNUAL GENERAL ASSEMBLY MEETING

Date : November 24, 2024

Time : 1: 00 PM

Venue : San Roque Chapel Zone- VII Brgy. Tabgas , Albuera, Leyte

Presiding Officer : Rolando C. Caballes (Association President)

I. Call to Order

The Meeting was called to order at 9:00 Am by the Presiding Officer , who welcomed the attendees and emphasized the importance of the annual general assembly.

II. Roll Call /Determination of Quorum

A total of 25 members attended the meeting . A quorum was declared present , allowing the meeting to proceed with official business .

III. Approval of Previous Minutes (English & Cebuano Dialect)

The Minutes of the previous meeting were reviewed and approval unanimously by the body.

IV. Agenda Items Discussed

1. Updating the Association Officials & Members of the CAWASA Organization
2. Updating the Treasurer's Report , aduna pay wala kabayad sa monthly dues . Hinaot sa mga miyembro mohatag na tungud kay gisiguro na sa Auditor aron kini mag-awdit . Tungud kay aduna kita'y expenses nga kinahanglan mahimuan ug financial report sa karong tuig . May mga galamiton panga angayan paliton alang sa atong project expansion .
3. Tapstand leaders Report . Daghang konsumidor ang wala pa gihapon mingsunod sa mga patakaran nga gihimo sa asosayon nga unta pila na ka tuig ang pagpanday niini. Aduna pa gihapon mga kagubot mga panagbangi ug wala pagkasinabtanay kay tungud kin isa tawo nga isipan nga siya lang ang makabenepisyo ug dako .
 - Og kini gipugngan sa tanang B.O.D nga hugtan sa pagpasabot ug pagpatin-aw sa mga miyembro ug konsumidor ang angayan ug kinahanglan sundon. Para sa kahapsay kalinaw ug pagsinabtanay diha sa atong komunidad.
4. Technicians Report . Pila na gayud kaadlaw nga mayo ang dagan sa atong tubig wala na kini pawong-pawong kay sa among pagsusi gikan sa tinubdan kusog gayud ang agas niini walay kakulian. Apan dili kita magsalig magtipid , mag-amping kita sa tubig kay ting-uwan na usab . Dako gayud natong problema kini kay hilabi na gayud tua sa pampang ang atoang tinubdan so

may posibilidad nga mapagas ug may mga tubo usab nga magleaking .Sa diha makatagamtam na usab kita ug water interruption . Samtang mayo pa ang dagan sa tubig magpundo gayud kita.

- Dili kini nato usik usikan tagaan nato og bili kita ra gihapon ma alaot . Sa kadtong mga tapstand leader atong pasidan-an ang mga miyembro nga ampingan unta nila ang mga gripo nga unta walay bata nga magduwa -duwa aron dili kini maharos
5. Yearly Election . Ming-abot naman ang panahon sa takna sa pagpili ug bag-ong magdumala sa asosasyon . Aduna kita'y (25) ka miyembro nga pagapili.an aron mamahimong opisyaes. Ug kini gikauyunan sa kadaghanan , nga mag-elect pero sa oras sa pinili-ay gikausahan sa kadaghanan nga gikan sa Presodent ngadto sa Secretary taman ang uban gipang -appoint lament sila ug halos tanan mao lang gihapon ang napili tungud kay kini sila adunay kapasidad sa pagdala sa kahapsay ug kalinaw sa komunidad.
 6. Mahitungud sa mga miyembro nga dili na active ug akrun konsumidor na lang . Sa unang pagparehistro sa DOLE adunay 170 members ang narehistro ug ang President kay mao si Fernando Caindoc namatay , so na appoint si Leonardo Dadis . Mong resign sab kini tungud usab ug election ug ang napili kay si Rolando C. Caballes . Aduna siya's Biente Singko (25) ka miyembro lakip na niini ang mga opisyaes. Sa pagtabang ug dako ang mga miyembro sa asosasyong naghugpong para sa kalambuan niini. Hilabi na gayud ang paghatag ug katin-awanan sa unsa mang problema nga naabot. Ug gikausahan usab sa mga opisyaes nga kadtong dili na active us ana lamang sila ka konsumidor sa maong tubig. Gipasabot sa matag-usa ang ilang papel sa komunidad . Nga bisan ug dili na sila muapil sa pagpa -update niini daku gihapon sila ug lugar ispi konsumidor sa asosasyon. Ug kini sila ming-uyon ug nagatugot .

V. OPEN FORUM :

Rolando C. Caballes – (CAWASA President_ - nagpasalamat ug dako sa pagbalik gihapon kaniya nga isip Leader sa maong asosasyon . Siya nagahangyo nga kung aduna may interruption nga mahitabo hilabi na gayud panahon sa tig-ulan , hinaot dili magsige ug yawyaw sa gawas hinuon modulo sa mga opisyaes aron kini matagaan ug aksyon o solusyon ang maong problema . Pagpakabana aron maampingan nato ang kinaiyahan nga naghatag nato og kinabuhi .
Magtinabangay para sa kalambuan sa asosasyon hilabi na gayud ang sa katawhan .

VI. Other Matters

- The possibility of requesting support from government agencies for technical training was raised and will be explored by the officers
- The body expressed the need for proper documentation and transparency in future operations.

VI. Adjournment

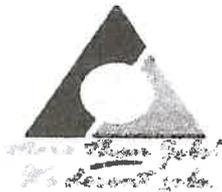
There being no further matters to discuss , the meeting was adjourned at 4:45 Pm

Prepared by :


RAQUEL B. GORRE
CAWASA Secretary

Attested by :


ROLANDO C. CABALLES
CAWASA President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.
RO8-WLFO-2018-01-WA-1334

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended, and its implementing rules

**CANTAWAGON WORKERS WATER
SYSTEM ASSOCIATION (CAWASA)**

Sito Cantawagon, Brgy. Tabgas, Albuera, Leyte

Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 9th day of January 2018

By authority of the Regional Director:

DIR. JOEL M. GONZALES
OIC - Regional Director

Approved by:


MARITES Z. VIÑAS
Chief LEO/Head WLFO



CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION (CAWASA)

**Brgy Tabgas , Albuera, Leyte
RO8-WLFO-2018-01-WA-1334**

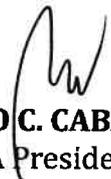
**ANNUAL ACCOMPLISHMENT REPORT
2025**

No.	Project Title	Total Cost	Beneficiaries	Status
1	Purchase and installed of 200 water pipe extension	150,000.00	15	completed
2	Installation of 2nd spring box	150,000.00	30	completed

Prepared by :


RAQUEL B. GORRE
CAWASA Secretary

Noted by :


ROLANDO C. CABALLES
CAWASA President

**CANTAWAGON WORKERS WATER SYSTEM ASSOCIATION (CAWASA)
Brgy Tabgas , Albuera, Leyte
R08-WLFO-2018-01-WA-1334**

FINANCIAL REPORT (1) YEAR PERIOD as of 2024

I . MONTHLY DUES

- P 20.00 per month : 25 members
- January 2024 – December 2024
- 25 members x 20/month = ----- P 500.00
- 500 X 12 month = ----- P 6,000.00

II . MISCELLANOUS EXPENSES

May 15, 2024 – P 5,000.00 (10 pcs . PE coupling # 2 @ 500 /each

III. COMPUTATION

- P 500.00 month of month dues x 12 mos in a year = 6,000.00 total monthly dues in a year

P 6,000.00 – Total monthly dues in a year
- **P 5,000.00** - expenses for the PE Coupling # 2
1,000.00
+ 967.00 - Cash on hand of 2023
1,967.00 – Total of treasurers cash on hand of 2024.

Prepared by:

DAVELYN D. VERANO
CAWASA Treasurer

Approved by :


ROLANDO C. CABALLES
CAWASA President