



Jaro Organic Farmers Association (JOFA)

Brgy. Pitogo, Jaro, Leyte

Item No.: 33

Date: 21 2025 OCT

August 13, 2025

Vice Governor Leonardo "Sandy" M. Javier Jr.
Presiding Officer, Sangguniang Panlalawigan
Palo, Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 10 2025
By: [Signature]

Dear Vice Governor Javier:

In response to your Notice of Call for **Accreditation Renewal**, kindly be informed that **Jaro Organic Farmers Association (JOFA)**, with office address at Brgy. Pitogo, would like to seek accreditation renewal by the sangguniang panglalawigan. We were accredited last April 22, 2025 and was expired June 15, 2025.

In support of this intent for renewal are the following administrative requirements:

1. 2025 Minutes of Meeting on Accreditation Renewal
2. List of Current Officers
3. List of Current Members
4. Photocopy of previous accreditation certificate (April 22, 2025 to June 15, 2025)
5. Photocopies of Various Documents submitted last March 2025 Accreditation Application

Thank you.

Sincerely yours,

RICARDO G. LABASTIDA

Jaro Organic Farmers Association (JOFA)
President



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF JARO

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 47th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF JARO, LEYTE HELD AT THE SB SESSION HALL, LEGISLATIVE BUILDING ON JULY 17, 2023.

PRESENT:

| | |
|--------------------------------|--|
| HON. RODRIGO C. ARBAS | -Municipal Vice-Mayor/Presiding Officer |
| HON. JONELL MARTIN A. QUE | -SB Member |
| HON. LANDILINO T. KATANGKATANG | -SB Member |
| HON. JULIAN L. EMNAS | -SB Member |
| HON. FRANCISCO R. ALTRES | -SB Member/Majority Floor Leader |
| x HON. LEO ANGELO T. PORMIDA | -SB Member |
| HON. GUALBERTO V. ELISES | -SB Member/Presiding Officer Pro-Tempore |
| HON. ALEXANDER N. SALGADO | -SB Member |
| HON. REY P. AURE | -SB Member |
| HON. CARMENCITA G. TAÑALA | -SB Member/ABC Fed.-President |
| HON. TRINA MAE R. SOLEDAD | -SB Member/SK Fed.-President |

ABSENT: MARKED (x)

RESOLUTION NO. 2023- 261

A RESOLUTION APPROVING THE APPLICATION FOR ACCREDITATION OF THE JARO ORGANIC FARMERS ASSOCIATION (JOFA) OF BARANGAY IV, POBLACION, JARO, LEYTE.

WHEREAS, Jaro Organic Farmers Association (JOFA) with official address at Barangay IV, Poblacion, Jaro, Leyte has applied to the Local Government Unit of Jaro of their accreditation as a Farmers Organization;

WHEREAS, Jaro Organic Farmers Association (JOFA) is registered association with the Department of Labor and Employment Registration Certificate No. R08-NLFO-2016-07-WA-969, and has satisfactorily complied with the requirement of accreditation pursuant to the Local Government Code, as promulgated in the DILG Memorandum Circular No. 2022-83, dated June 15, 2022;

WHEREAS, for the meaningful participation of the above-named association in the pursuit of local autonomy and in the furtherance of community development and for the mutual aid and protection of its members, recognition is utmost importance;

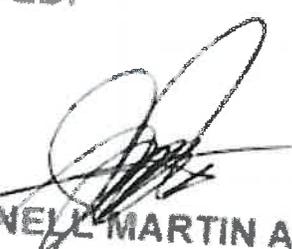
NOW, THEREFORE, on motion presented by Honorable Gualberto V. Elises, duly seconded en masse by the Honorable Members present, the Sangguniang Bayan-

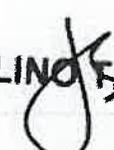
RESOLVED, AS IT IS HEREBY RESOLVED TO APPROVED THE APPLICATION FOR ACCREDITATION OF THE JARO ORGANIC FARMER ASSOCIATION (JOFA);

RESOLVED FINALLY, that copy of this resolution be furnished to the Municipal Mayor, JARO ORGANIC FARMERS ASSOCIATION (JOFA), MPDC DILG/MLGOO for their information and guidance.

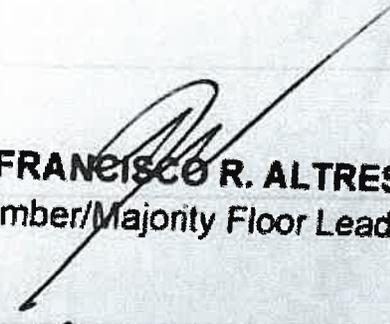
APPROVED: JULY 17, 2023

APPROVED:

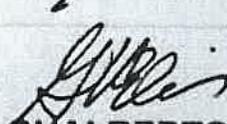

HON. JONELL MARTIN A. QUE
SB Member


HON. LANDILINO F. KATANGKATANG
SB Member


HON. JULIAN L. EMNAS
SB Member


HON. FRANCISCO R. ALTRES
SB Member/Majority Floor Leader

HON. LEO ANGELO T. PORMIDA
SB Member
Absent-on Official Travel


HON. GUALBERTO V. ELISES
SB Member/Presiding Officer Pro-Tempore


HON. ALEXANDER N. SALGADO
SB Member


HON. REY F. AURE
SB Member


HON. CARMENCITA G. TANALA
SB Member/LIGA FED. -President


HON. TRINA MAE R. SOLEDAD
SB Member/SK FED. -President

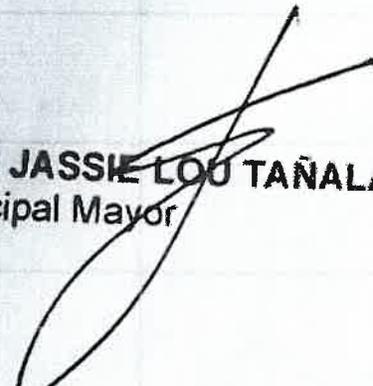
I HEREBY CERTIFY, to the correctness of the foregoing resolution.


NICOMEDES R. BORJA
Board Secretary V
Secretary to the Sanggunian

ATTESTED:


HON. RODRIGO C. ARBAS
Municipal Vice-Mayor
SB Presiding Officer

APPROVED:


HON. JASSIE LOU TAÑALA
Municipal Mayor



Republic of the Philippines
Province of Leyte



SANGGUNIANG PANLALAWIGAN

PURSUANT TO SP RESOLUTION NO. 2025-203, this

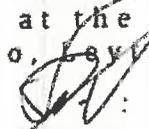
Certificate of Accreditation

is awarded to

JARO ORGANIC FARMERS ASSOCIATION (JOFA)
Brgy. Pitogo, Jaro, Leyte

for having satisfactorily complied with the requirements for accreditation as specified in the Local Government Code of 1991 and as promulgated in DILG Memorandum Circular No. 2022-083 dated June 15, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Sangguniang Panlalawigan, Province of Leyte, to be affixed herein this April 22, 2025, at the Leyte Provincial Government Complex, Palo, Leyte, Philippines.


HON. LEONARDO M. JAVIER, JR.
Vice Governor/Presiding Officer



Jaro Organic Farmers Association (JOFA)

Brgy. Pitogo, Jaro, Leyte

NEW ELECTED OFFICERS 2024-2026

President : RICARDO G. LABASTIDA
Vice-President : GIL D. RAMCE
Secretary : RUTH L. SORIMA
Treasurer : LINA E. SARDIDO
Auditor : MARCELINO G. MAGALLANES
Business Manager : EDILBERTO EMBERSO
P.I.O. : LEO D. MONTERAMOS
Book Keeper : IMELDA B. CAÑETE

Board of Directors:

1. APRONIANO C. ABALLA
2. CHRISTOPHER R. BADILLA
3. STEVE CABALTERA
4. ROMEO G. DULA
5. JAIME M. NIVAL

Adviser/Consultant : SIDLANGAN OCHON SOLEDAD JR.
Demo Farm Lot Owner

Coordinating Officer : LUZVIMINDA S. CABELIN

Member Farm Workers : JUDITH S. EMBERSO
WINMAR S. SUELA
RICARDO M. TILAN
SEFRONIO B. SARDIDO
VIOLETA J. SUELA
FE. S. RANCE
JOHN S. CABELIN
MARY JANE S. SUELA
MATTHEW G. NIEMES
MARY JEAN A. MONTERAMOS

Prepared by:

Approved By:


RUTH L. SORIMA
JOFA Secretary


RICARDO G. LABASTIDA
JOFA President



Jaro Organic Farmers Association (JOFA)

Brgy. Pitogo, Jaro, Leyte

List of Current Members of the Jaro Organic Farmers Association (JOFA)

as of *March 2025*

| | Position |
|---------------------------------|--------------------------------------|
| Ricardo G. Labastida | President |
| Gil D. Rance | Vice President |
| Ruth L. Sorima | Secretary |
| Lina E. Sardido | Treasurer |
| Marcelino G .Magallanes | Auditor |
| Edilberto Emberso | Business Manager |
| Leo D. Montederamos | P.I.O. |
| Imelda B. Canete | Bookkeeper |
| Apronio C. Aballa | BoardofDirectors |
| Christopher R. Badilla | BoardofDirectors |
| Steve Cabaltera | BoardofDirectors |
| Romeo G. Dula | BoardofDirectors |
| Jaime M. Nival | BoardofDirectors |
| Sidlangan O. Soledad Jr. | Adviser/Consultant /DemoFarmOwner |
| Luzviminda S. Cabelin | CoordinatingOfficer |
| Judith S. Emb erso | Member |
| Winmar S. Suela | Member |
| Ricardo M . Tilan | Member |
| Sofronio B. Sardido | Member |
| Violeta J. Suela | Member |
| Fe S. Rance | Member |
| John S.Cabelin | Member |
| Mary Jane S. Suela | Member |
| Matthew G. Niemes | Member |
| MaryJean A. Montederamos | Member |
| Danilo S. Alvero | Member |
| | |
| | |

Prepared by:


RUTH L. SORIMA
JOFA Secretary

Approved by:


RICARDO G. LABASTIDA
JOFA President



Jaro Organic Farmers Association (JOFA)

Brgy. Pitogo, Jaro, Leyte

Activity: Special Meeting

Participants:

Ricardo G. Labastida
Gil D. Rance
Ruth L. Sorima
Lina E. Sardido
Marcelino G. Magallanes
Edilberto Emberso
Leo D. Montederamos
Imelda B. Canete
Apronio C. Aballa
Christopher R. Badilla
Steve Cabaltera
Romeo G. Dula
Jaime M. Nival
Sidlangan O. Soledad Jr.
Luzviminda S. Cabelin
Judith S. Emberso
Winmar S. Suela
Ricardo M. Tilan
Sofronio B. Sardido
Violeta J. Suela
Fe S. Rance
John S. Cabelin
Mary Jane S. Suela
Matthew G. Niemes
Mary Jean A. Montederamos

Date and Time: July 26, 2025, 9:00AM
Brgy. Pitogo, Jaro, Leyte

The meeting was called to order by JOFA Vice-President, who presided over the same, after the Association Secretary informed the board that a quorum was present. The vice-president informed the Board, the necessity of renewing accreditation with the Sangguniang Panlalawigan.

Expectations for the Activity:

To come up with a unison decision for accreditation renewal with our Sangguniang Panlalawigan.

General Objective:

Reactivate and renew membership, follow-up accreditation to other government offices.

Specific Objectives:

Renewal, Association Planning and Demo Farm

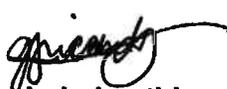
Agenda:

1. **Renewal** – A decision was made and the association will renew accreditation with our Sangguniang Panlalawigan
2. **Others and Open Forum**
 - That the office address be transferred to Brgy. Pitogo, Jaro, Leyte from Brgy. Bukid, Jaro, Leyte
 - That the new demo farm area will be at Brgy. Pitogo, Jaro, Leyte

Prepared by:


Ruth L. Sorima
JOFA Secretary

Noted by:


Ricardo Labastida
JOFA President



Republic of the Philippines
Province of Leyte
Municipality of Jaro

THIS IS TO CERTIFY THAT, having satisfactorily complied with the requirements of accreditation pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2022-83, dated June 15, 2022,

**JARO ORGANIC FARMERS ASSOCIATION
(JOFA)**

An organization duly registered with the Department of Labor and Employment (DOLE) with Registration Certificate No. R08-NLFO-2016-07-WA-969, issued on July 5, 2016 and established in accordance with law is hereby awarded this

CERTIFICATE OF ACCREDITATION

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Sangguniang Bayan to be affixed herein this 17th day of July, 2023 at Jaro, Leyte, Philippines.


HON. RODRIGO C. ARBAS
Municipal Vice-Mayor



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII

**Registration Certificate No.
RO8-NLFO -2016- 07 -WA- 969**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended and its implementing rules

JARO ORGANIC FARMERS ASSOCIATION

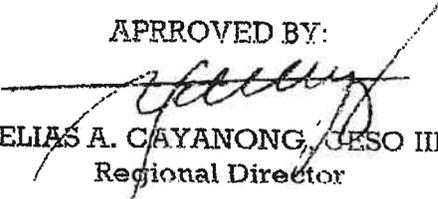
Brgy. Bias-Zabala, Jaro, Leyte

Has this day been registered as and conferred with all the rights and privilege of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

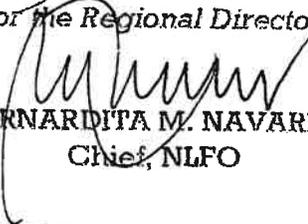
This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII, Tacloban City, Philippines, this 5th day of July 2016.

APPROVED BY:


ELIAS A. CAYANONG, CESO III
Regional Director

For the Regional Director:


BERNARDITA M. NAVARRA
Chief, NLFO



Trece Martires St. Brgy. Libertad, Tacloban City
Tel Nos. 832-0698 / 832-0697 / 832-0433
Fax (053) 832-0697 / 832-0698
<http://ro8.dole.gov.ph/>



JARO ORGANIC FARMERS ASSOCIATION

BRGY. TUBA JARO, LEYTE

July 27, 2019

Minutes of the reorganization meeting and ratification of the constitution and bylaws (CBL) of the Jaro Organic Farmers Association (JOFA) held on July 27, 2019 at Jaro Cultural Center Jaro, Leyte 9:00 a.m

The meeting started at exactly 9:00 in the morning the names were called from attendance record shows there where (19) nineteen farmer members from the attendance.

Before the meeting proper prayer was led by RICARDO G. LABASTIDA followed by the singing of the national anthem by ROLITA C. CHAVEZ our secretary and member and she is the responsible to note down the proceeding of the meeting.

HONORABLE COUNCILOR GUALBERTO ELISES SR. Sanggunian Bayan member discussed the objective as well as the mechanics of the meeting, he orients the farmers the salient provisions of the constitution and by the laws. (CBL) to refresh the knowledge on the many aspects of an organization

The following were some provision discussed to wit:

1. The right and duties of the members
2. Qualification of the members/officers/board of directors
3. Duties and responsibilities of the officers
4. Power and duties of the board of directors
5. Power and duties of the general assembly
6. Other salient provisions

HONORABLE COUNCILOR GUALBERTO ELISES SR. briefly discussed the election procedure will conduct through secret balloting of the election was conducted that they agreed members of the board of directors shall be composed of (5) the president/vice president and the three elected by the farmer members group, the secretary, treasurer and book keeper shall be approved by the board as the positions needs people who have skills and qualification.

| | | |
|--------------------|---|-----------------------|
| PRESIDENT | : | RICARDO G. LABASTIDA |
| VICE PRESIDENT | : | CESAR T. TALACAY |
| SECRETARY | : | ROLITA C. CHAVEZ |
| TREASURER | : | BALDOMERO T. LARIOSIA |
| AUDITOR | : | NERIO S. ABALLA |
| BUSINESS MANAGER | : | CRESENTE TALACAY |
| P.I.O | : | LEONARDO P. TORIBIO |
| BOOK KEEPER | : | JOEL D. LABASTIDA |
| BOARD OF DIRECTORS | : | ADELA S. MIRRALES |
| | | APRONINO S. ABALLA |
| | | KIM R. ARTOZA |
| | | SUSANA C. SECORATA |
| | | ROGELIO C. TORREFIE |

After the election activity the leadership was handed down to the newly elected president MR. RICARDO G. LABASTIDA to preside over the meeting on motion of one member APRONIANO S. ABALLA duly recorded by CRESENTE TALACAY to organic working committee/study group to draft the association CBL assisted by HON. COUNCILOR GUALBERTO ELISES SR. incharge on committee of agriculture in Sanggunian Bayan with some comments and amendments of the CBL. Board of director ROGELIO TORREFIEL mentioned to finalize to ratify and adopt the constitution and by the laws of the association. It was encoded by one of the assembly member to ratify and adopt the said by the laws. Finally the constitution by-laws was ratified and adopted the general assembly.

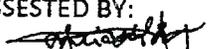
One of the member of the association addresses the question to Hon. COUNCILOR GUALBERTO ELISES SR. if possible to accept additional member even after it is registered for accreditation in Sanggunian Bayan. Hon. COUNCILOR GUALBERTO ELISES SR. of course it would be well accepted. In the ensuing activity, the constitution and by the laws has been legally created to it.

OFFICIAL NAME OF ASSOCIATION : JARO ORGANIC FARMERS ASSOCIATION
PRINCIPAL OFFICE : BRGY. TUBA JARO, LEYTE
TERM OF OFFICE : 2 YEAR TERM WITH RE-ELECTION
MEMBERSHIP FEE : ONE HUNDRED PESOS ONLY (₱100)

REGULAR MEETING

MONTHLY MEETING : 1st SATURDAY OF THE MONTH
TIME : 8:00 A.M
VENUE : FARM HOUSE
B.O.D MEETING : 3rd SATURDAY OF THE MONTH
ANNUAL GENERAL MEETING : JANUARY 23 EACH YEAR
TIME : 9:00 A.M
VENUE : FARM HOUSE

It was farmer approved by the body that association be registered. Meeting adjourned at about 11:30 A.M.

ASSESTED BY:

RICARDO G. LABASTIDA
President

CERTIFIED TRUE AND CORRECT BY:

ROLITA S. CHAVEZ
Secretary

JARO ORGANIC FARMERS ASSOCIATION (JOFA)

Organization meeting and ratification adoption of Constitution and By-slaws (CBL) of the Jaro Organic Farmers Association (JOFA)

ATTENDANCE

| NAME | ADDRESS |
|------------------------------|--------------------|
| 1. RICARDO G. LABASTIDA | BRGY. BIAS ZABALA |
| 2. CRESENTE TALACAY | BRGY. TUBA |
| 3. BIBIANO S. IBAÑEZ | BRGY. TUBA |
| 4. CONCORDIO C. LABASTIDA | BRGY. CANAPUAN |
| 5. NERIO S. ABALLA | BRGY. IV POBLACION |
| 6. SUSANA C. SECORATA | BRGY. HIBUCAWAN |
| 7. TRINIDA L. SUSAYA | BRGY. BIAS- ZABALA |
| 8. LINA S. TAMAYO | BRGY. BIAS- ZABALA |
| 9. ROLITA C. CHAVEZ | BRGY. BUENAVISTA |
| 10. APRONIANO C. ABALLA | BRGY. IV POBLACION |
| 11. CESAR T. TALACAY | BRGY. TUBA |
| 12. BALDOMERO T. LARIOSIA | BRGY. BUKID |
| 13. ROMEO P. DULA | BRGY. STO. NIÑO |
| 14. ROGELIO C. TORREFIEL | BRGY. CAGLAWAAN |
| 15. ADELA S. MIRALLES | BRGY. HIBUCAWAN |
| 16. SHIRLEY S. ZABALA | BRGY. CANHANDUGAN |
| 17. LEONARDO P. TORIBIO | BRGY. MACANIP |
| 18. KIM R. ARTOZA | BRGY. MACANIP |
| 19. RODITO L. LAGADO | BRGY. CANHANDUGAN |
| 20. EPIFANIO ARIZO | BRGY. TUBA |
| 21. CRISTINA S. KATANGKATANG | BRGY. TUBA |



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF JARO

THIS IS TO CERTIFY THAT, having satisfactorily complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2025-060 dated June 23, 2025, the

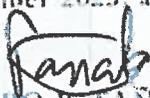
JARO ORGANIC FARMERS ASSOCIATION

Brgy. Pitogo, Jaro, Leyte

an organization duly registered/certified with the Department of Labor and Employment (DOLE) and established in accordance with law is hereby awarded this

CERTIFICATE OF ACCREDITATION

In witness whereof, I have hereunto set my hand and caused the seal of the Sangguniang Bayan to be affixed herein this 8th day of September 2025, at Jaro, Leyte, Philippines.


HON. PEDRO B. TANALA, JR.
Municipal Vice Mayor



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Northern Leyte Field Office
Trece Martires St., Tacloban City
Telephone No. (053) 321-3308
Email: dole.nle@nlfo.dole.gov.ph

July 5, 2016

MR. RICARDO G. LABASTIDA
President
Jaro Organic Farmers Association
Brgy. Bias-Zabala, Jaro, Leyte

Sir/Madam:

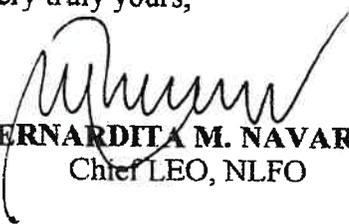
Enclosed is the DOLE Registration Certificate No. RO8-NLFO-2016-07-WA-969 issued in favor of:

JARO ORGANIC FARMERS ASSOCIATION
Brgy. Bias-Zabala, Jaro, Leyte

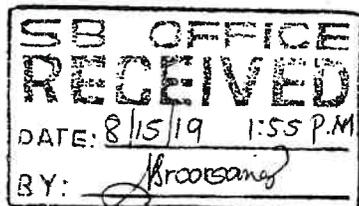
The fiscal period of that WA ends on December 31 of each year. Accordingly, its verified financial report covering the period from January 1 to December 31 of each year should be submitted to us within (30) days of the latter date.

Please be guided accordingly.

Very truly yours,


BERNARDITA M. NAVARRA
Chief LEO, NLFO

Encl.: as stated



Note: for Re-Accreditation

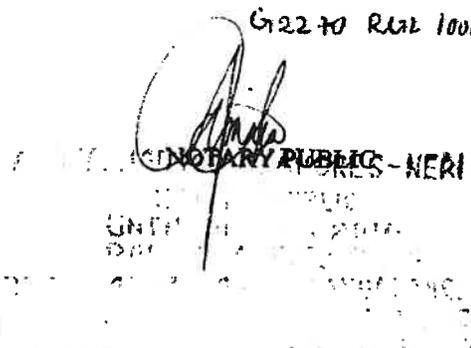


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DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. 8
Tacloban City, Leyte

APPLICATION FORM REGISTRATION

| | | | |
|--|-------------------------|---|--|
| PART I. INFORMATION ABOUT THE APPLICATION ASSOCIATION To be accomplished by the applicant. Supply all required information. Misrepresentation, false statement or fraud in this application or any supporting document is a ground for denial or Cancellation of registration | | | Date Accomplished JUNE 20, 2016 |
| Name of Applicant Association: JARO ORGANIC FARMERS ASSOCIATION (JOFA) | | Address: BRGY. BIAS-ZABALA JARO, LEYTE | |
| LABASTIDA (Surname) | RICARDO (First Name) | GONZAGA (Middle Name) | Address: BRGY. BIAS-ZABALA, JARO, LEYTE |
| Date Organized: 23 (Day) | JANUARY (Month) | 2016 (Year) | Date of CBL Ratification: (If ratification was done on successive dates, state dates of the ratification) 23 (Day) JANUARY (Month) 2016 (year) |
| Place/Places of Operation BRGY. BIAS-ZABALA JARO, LEYTE | | No. of Members: 20 Male : 9 Female : 11 | |
| Occupation of Members (Please check appropriate category) <input checked="" type="checkbox"/> Agricultural workers (farmers /fisherfolk_ artisans __ Cottage __ others: _____) <input type="checkbox"/> Small transport workers (drivers __ jeepney __ FX __ Tricycle __ Pedicab) <input type="checkbox"/> Homebased/Homeworkers <input type="checkbox"/> Small construction workers <input type="checkbox"/> Vendors (__market __sidewalk __ ambulant) <input type="checkbox"/> Small-scale miners Others/Own-Account. Pls. Specify _____ | | | |
| Fiscal Period: <input checked="" type="checkbox"/> Calendar Year <input type="checkbox"/> Fiscal Year (Pls. Specify) _____ | | Status of Finances: <input type="checkbox"/> With Financial Report <input checked="" type="checkbox"/> Without Financial Report | |
| I attest to the truth of the foregoing | | | |
|  RICARDO G. LABASTIDA Association President | | | |
| SUBSCRIBED AND SWORN to before me at <u>ALANGALANG</u> , Philippines, this <u>04</u> day of <u>JUNE</u> 2016, by <u>Ricardo G. Labastida</u> with Community Tax Certificate No. <u>3723-0031A</u> issued at <u>G2270 RUL 10000</u> . | | | |
| Doc. No. <u>483</u> Page No. <u>05</u> Book No. <u>XLVIII</u> Series of 2016 | |  NOTARY PUBLIC - NEPI | |

JARO ORGANIC FARMERS ASSOCIATION (JOFA)

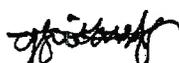
LIST OF OFFICERS AND MEMBERS WITH ADDRESS

| NAME | POSITION | ADDRESS |
|--------------------------|-------------------|-------------------------------|
| 1. RICARDO G. LABASTIDA | PRESIDENT | BRGY. BIAS ZABALA JARO, LEYTE |
| 2. CESAR T. TALACAY | V-PRESIDENT | BRGY. TUBA JARO, LEYTE |
| 3. BALDOMERO T. LARIOSA | TREASURER | BRGY. BUKID JARO, LEYTE |
| 4. NERIO S. ABALLA | AUDITOR | BRGY. IV POBLACION |
| 5. ROLITA C. CHAVEZ | SECRETARY | BRGY. BUENAVISTA JARO, LEYTE |
| 6. JOEL D. LABASTIDA | BOOK KEEPER | BRGY. CANAPUAN JARO, LEYTE |
| 7. LEONARDO P. TORIBIO | P.I.O | BRGY. MACANIP JARO, LEYTE |
| 8. CRESENTE TALACAY | BUSINESS MANAGER | BRGY. TUBA JARO, LEYTE |
| 9. ROGELIO C. TORREFIEL | BOARD OF DIRECTOR | BRGY. CALAWAAN JARO, LEYTE |
| 10. APRONIANO C. ABALLA | BOARD OF DIRECTOR | BRGY. IV POB. JARO, LEYTE |
| 11. KIM R. ARTOZA | BOARD OF DIRECTOR | BRGY. MACANIP JARO, LEYTE |
| 12. SUSANA C. SECORATA | BOARD OF DIRECTOR | BRGY. HIBUCAWAN JARO, LEYTE |
| 13. ADELA S. MIRALLES | BOARD OF DIRECTOR | BRGY. HIBUCAWAN JARO, LEYTE |
| 14. TRINIDAD L. SUSAYA | MEMBER | BRGY. BIAS-ZABALA JARO, LEYTE |
| 15. BIBIANO S. IBAÑEZ | MEMBER | BRGY. TUBA JARO, LEYTE |
| 16. LINA S. TAMAYO | MEMBER | BRGY. BIAS-ZABALA JARO, LEYTE |
| 17. ROMEO P. DULA | MEMBER | BRGY. STO. NIÑO JARO, LEYTE |
| 18. SHIRLEY S. ZABALA | MEMBER | BRGY. CANHANDUGAN JARO, LEYTE |
| 19. RODITO L. LAGADO | MEMBER | BRGY. CANHANDUGAN JARO, LEYTE |
| 20. EPIFANIO ARIZO | MEMBER | BRGY. TUBA JARO, LEYTE |
| 21. CRISTINA G. KATANG2X | MEMBER | BRGY. TUBA JARO, LEYTE |

Certified correct by:


ROLITA C. CHAVEZ
Secretary

Attested by:


RICARDO G. LABASTIDA
President

Name of the Association: Jaro Organic Farmers Association
Address: Brgy. Bias-Zabala, Jaro, Leyte

BLR Reg. Form No. 2-WA, S. 1998
(Workers' Association Operating in One Region)

PART II. PROCESSING OF REQUIREMENTS (To be accomplished by the processor at BLR) **Date Received:**
July 5, 2016

- A. Checklist of documents, each of which must be certified under oath by the Secretary or Treasurer and attested to by the President. Documents not so certified and attested shall not be deemed as compliance.
- 1. Names of the association's officer and their respective addresses
 - 2. Minutes of the organizational meeting/s
 - 3. List of the members who participated in the organizational meeting/s
 - 4. Financial report if the applicant organization has been in existence for one year or more
 - 5. Financial report not required because applicant association has been in existence for less than one year or has not collected any amount
 - 6. Constitution and by-laws accompanied by the names and signatures of ratifying members
 - 7. Minutes of adoption or ratification of the constitution and by-laws and date/s when ratification was done
 - 8. Minutes of adoption or ratification is not required because it was done simultaneously with the organizational meeting and the same is reflected in the minutes of that organizational meeting
 - 9. Vicinity Map
- B. Payment of Registration Fee
- Registration Fee paid under O.R No. 2278123 Date: July 5, 2016
 - Registration Fee not paid
- C. Recommendation on the Application:
- Recommending Approval with Certificate of Registration attached
 - Recommending Denial due to failure to comply with documentary requirements (Pls. specify Lacking documents)
 1. _____
 2. _____
 3. _____

By: 
CATHERINE L. AMBAIT
Document Processor

Date: July 5, 2016

PART III. ACTION ON THE APPLICATION

1. Approval/Denial
- Approve for Registration, with duly signed Certificate of Registration attached
 - Registration denied, with duly signed Notices of Denial

Respectfully endorsed to the Director

- For attestation of the Certificate of Registration
- For notation of Notice of Denial

Approved for release.


BERNARDITA M. NAVARRA
Head-NLFO

July 5, 2016
Date

Registration Certificate No.
RO8-NLFO-2016-07-WA-969

Date Issued:
July 5, 2016

Date Released:

CONSTITUTION AND BY-LAWS

PREAMBLE

We, the **JARO ORGANIC FARMERS ASSOCIATION (JOFA)** the municipality of Jaro, in order to improve our standard of living and enhance the general welfare, the members of the **Jaro Organic Farmers Association** Municipality of Jaro, organized ourselves into an organization; do hereby promulgate this Constitution and By Laws.

ARTICLE I

NAME AND ADDRESS OF THE ASSOCIATION

SECTION 1. The name of the Association shall be

Jaro Organic Farmers Association

SECTION 2. The address of the Association is:

Brgy .Bias-Zabala Jaro, Leyte

ARTICLE II

OBJECTIVES AND PURPOSE

SECTION 1. Objectives and purpose – the objectives and purposes of this association are as follows, to:

1. Establish an association that will promote mutual aid and protection to itsmembers.
2. Promote the moral, social and economic well – being of all the members;
3. Develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members.
4. Provide the members knowledge and skills and equip themselves an effective, innovative and environment-friendly livelihoodactivities.

5. Work with non-government and government organization or entities in the promotion and development of the association and carrying out government policies.

ARTICLE III

MEMBERSHIP

SECTION 1. Membership - That membership of this association shall be open to all persons who are of legal age, with capacity to contract, and are:

1. Residing in the Municipality of Jaro, Leyte;
2. Willing to dedicate themselves into organic way of farming;
3. Willing to abide with the constitution and by-laws of the association and
4. Pledge to undertake the responsibilities of a member.

SECTION 2. Application of Membership

a) The application for membership shall be in writing and shall be presented to the officers for action. The application shall be accompanied by a membership fee of One Hundred Pesos Only (P100.00), which amount shall be returned to the applicant in case of rejection.

b) The applicant membership fee in the amount of One Hundred Pesos Only (P100.00) shall also be equivalent to one (1) share of the capital stock in case he/she is not rejected.

c) Members monthly dues will be Fifty Pesos Only (P50.00) and its officers will be One Hundred Pesos Only (P100.00) and is subject to change thru execution of board resolution or ratification.

SECTION 3. Membership in Association, once acquired, shall be permanent and may be lost on the following grounds.

1. Membership in subversive organizations or one who professes subversive ideas;
2. Persons who have been convicted of a crime involving moral turpitude;
3. Non-payment of Monthly Dues and/or not patronizing its business for a period of more than one (1) year;
4. Failure to comply with the existing rules, policies and regulations of the association as set forth in its constitution and by-laws, or violations of the provision thereof.

ARTICLE IV

RIGHTS, DUTIES AND RESPONSIBILITIES OF MEMBERS

SECTION 1. Rights of Members – Every member has the following rights:

- a) Participate in the deliberation during membership meetings;
- b) Avail himself/herself of the services of the association without discrimination/conditions and/ or requirement thereof;
- c) Inspect and examine the books of accounts, the minutes book other records of the association during office hours, and to explain other rights and privileges of memberships;
- d) To be eligible to any elective or appointive office of the association and
- e) To avail of all the facilities/services of the association.

SECTION 2. Duties and Responsibilities of Members – Every member shall have following duties and responsibilities:

- a) To obey and comply with the constitution and by-laws of the association and such regulations that it may promulgate from time to time;
- b) To attend all meetings, trainings and seminars of the association and maycall or require the attendance of its members;
- c) To assist in every way possible in advancing the objectives of the association.

ARTICLE V

TERMINATION, WITHDRAWAL AND EXPULSION OF MEMBERS

SECTION 1. Termination of Membership – Membership in the association may be terminated by either withdrawal or expulsion.

SECTION 2. Withdrawal – Any member desiring to terminate his membership by withdrawal shall be allowed to withdraw or terminate his membership during any period in which he/she has pending obligation with the association.

SECTION 3. Expulsion – A member may be terminated by the officers for any of the following causes:

- a) When a member has not patronized the services of the association for an unreasonable period of time, as may be fixed by the officers;
- b) When a member has continually failed to comply with his obligation;

c) When a member has acted in violation of the by – laws.

ARTICLE VI

GOVERNMENT

SECTION 1. The General Assembly-The General Assembly of the association is composed of members entitled to vote, duly assembled and constituting a quorum.

SECTION 2. Power and Limitation of the General Assembly – The general assembly has the following powers:

- a) To elect and remove officers for cause;
- b) To hear and pass upon the reports of the officers;
- c) To take final decisions regarding any drastic change in financial policies;
- d) To exercise final authority on all matters vital and affecting association;
- e) To approve development plans of the association;
- f) To exercise all powers expressly provided for by law and association's by laws;

SECTION 3. Annual General Assembly – The annual General Assembly shall be held on the 21st day of January at the principal office of the association, or at any place within the area of operation, and at such time as the officers may designate.

SECTION 4. Special General Assembly – A special general assembly may be called at any time by a majority vote of the officers to consider urgent matters required immediate membership decision. A special general assembly shall be called by officers within 30 days from receipt of a written report.

SECTION 5. Notice of General Assembly – Written notice of meeting shall be served by the Secretary, or through an agent, upon each member, or by posting in information board, at least one (1) week prior to the general assembly.

The notice of general assembly shall be accompanied by the agenda, minutes of meeting of last general assembly, consolidated reports of the officers with financial statements, proposed amendments to the by-laws, if any, and other papers needed by the members to arrive at sound and intelligent decision during the general assembly.

SECTION 6. Fiscal Period – The association shall follow the calendar year period, commencing on the first day of January and ending on the last day of December.

SECTION 7. Agenda – As far as practicable, the Order of Business at each annual meeting shall be:

- a) Roll Call;
- b) Proof of due notice;
- c) Consideration of the minutes of the last general meeting;
- d) Consideration of the consolidated report of officers, board of directors and committees, including statements of financial condition and operation;
- e) Unfinished business;
- f) Election of officers and committee members;
- g) New business; and
- h) Adjournment.

SECTION 8. Quorum at Membership Assembly – At the annual or special general assembly, Fifty Percent (50%) Plus one (1) of the total number of the association's members entitled to vote shall constitute a quorum.

SECTION 9. Manner of Voting

- a) All members shall be entitled to One (1) vote and participate in the general assembly of the association. No member shall be entitled to vote more than once, and no proxy voting shall be allowed.
- b) Election and removal of officers shall be in any manner that will truly reflect the decision of the membership.

SECTION 10. Officers and Members – The business of the association shall be administered by its officers.

SECTION 11. Qualification and Disqualification of Officers – All members entitled to vote, who have time and willingness to serve are qualified to be voted as officers except those under any of the following circumstances which disqualify them to be voted to the position as officers or to continue as such;

- a) Holding any elective position, except that of Barangay officials;
- b) Having conflicting interest with the business of the association;
- c) Having been absent for three consecutive officer's meeting without being excused;
- d) Being a full time employee of the association;
- e) Having been convicted of any crime involving moral turpitude
- f) Gross negligence, or gross misconduct in the performance of the duties if found culpable on any administrative case involving such offense;
- g) Facing as respondents or defendants on administrative proceedings, civil or criminal suits involving financial and/or accountability; and

h) Having been disqualified pursuant to disqualifications prescribed law.

SECTION 12. Election Of Officers - The election of officers of the association shall be done at the annual general assembly and shall hold office for a term of two (2) years, unless removed, or resigned or become incapacitated due to illness or death, and until their successor have been elected, qualified and have discharge the duties of the office. Provided, that during the election at the first annual general assembly after registration, one-half plus one officers obtaining the highest number of votes shall served for two years and the remaining for one year. Thereafter, all shall serve for a term of two years. Provided, that no officers shall serve for more than three (3) consecutive terms.

In case of a tie wherein nominees have the same number of votes from position, the tie shall be broken through a toss coin, whereby the result of said toss coin shall be final and binding. If there are more than Two (2) Nominees who goes the highest equal votes for a position, the same procedure shall be followed, with same those nominees having the highest equal votes will be voted on, until a winner be declared.

SECTION 13. Quorum of Officers Meeting- One Halfplus One of the total number of officers shall constitute a quorum. A majority vote of the quorum duly assembled in the meeting shall valid and binding.

SECTION 14. Vacancies - When a vacancy of the officers occur by reason of death and incapacity, removal or resignation, the remaining officers constituting a quorum shall fill the vacancy. If the officers do not constitute a quorum, the vacancy shall be filled in by the vote of the general assembly in a regular or special meeting called for the purpose. The successors named in either of the two instances shall serve the unexpired portion of the term.

SECTION 15. Removal of Officers and Committee Members - Any elected officer or committee member may be removed from office by a voice of Two-thirds (2/3) of the general assembly called for the purpose after having given the opportunity to be heard at the said general assembly.

SECTION 16. Powers and Duties of Officers - The officers, as a body, have general supervision and control of the affairs of the association. It shall prescribe policies consistent with the law, the association's by-laws and the resolutions of the general assembly for the management of its business, and guidance of its members and employees.

SECTION 17. Duties and Responsibilities of Officers

President

- a) Preside over all the meetings of the association and of the officers meeting;

- b) Perform any and all acts duties usually performed by a presiding officer;
- c) Sign all communications, revolving fund certificate, contracts and such other papers of the association which the officers may authorize or direct him to sign; and
- d) Perform such other duties as the officers may prescribe.

Vice-President

In the absence or disability of the Chairman/President, the Vice Chairman/Vice President shall perform the duties of the Chairman/President; provided, however, that in case of death, resignation or removal of the Chairman/President the officers may decide to elect his successor.

Treasurer- The treasurer shall have the following duties:

- a) Take custody of all moneys, securities and papers of the association;
- b) Keep a complete record of its cash transactions for the establishment of proof of cash position at any time and date;
- c) Pay, upon the recommendation of the business manager or as authorized by the officers, all money transactions, certify as to the correctness of the cash position of the association in all financial statements and reports submitted to the officers and the general assembly;
- d) Turn over all moneys, securities, papers and other properties belonging to the association that she/he may have in his possession upon election of his/her successor.
- e) Perform the duties of the Secretary in the latter's absence or inability to perform his/her duties.

Secretary - The secretary shall have the following duties:

- a) Keep a complete list of members and maintain correct records of the meetings of the officers and the general assembly;
- b) Give notice to all meetings called;
- c) Keep and maintain in the record book and serve as custodian of the seal of the association;
- d) Turn over to his/her successor all books and other properties belonging to the association that are in his/her possession;
- e) Perform the duties of the treasurer in case of the latter's absent or inability to perform his/her duties.
- f) In case the secretary is absent the assistant secretary take over the duties.

Auditor:

Conduct audit on income and expenses and inventory of properties of the association.

Bookkeeper

Keeps books, document and other financial records of the association.

ARTICLE VII

CAPITAL STRUCTURE

SECTION 1. Source of Funds - The association shall derive its funds from:

- | | |
|------------------------------------|----------------------------------|
| a) Membership Fees / Capital Share | P100.00 |
| b) Monthly dues | 50.00 members 100.00 officers |
| c) Grants, Assistance, Subsidies | |
| d) Donations | |
| e) Fund Raising | |

ARTICLE VIII

OPERATIONS

SECTION 1. The Association shall procure the production inputs and supplies consumer goods, livestock feed, and other related needs of its members at the community in bulk from the best sources possible through an association purchasing system to achieve economy and efficiency, and shall make these services available regularly at the right quality and at renewable prices.

SECTION 2. All members shall procure their services requirements/needs of the association.

SECTION 3. All members shall execute a marketing and/or services agreement with the association. The later shall market the services of the members and/or proved the needed service in the usual and customary manner or in any manner that it may see fit and appropriate under the circumstances, having in mind the interest and welfare of the members.

ARTICLE IX

AMENDMENTS

SECTION 1. Amendments - The Association's Constitution and by-laws may be amended or repealed by the majority vote of all the association's members and by the majority vote of members of the Board of Trustees at any regular or special meeting duly held or the purpose.

ARTICLE X

EFFECTIVITY

This Constitution and By-Laws shall take effect immediately upon ratification by a majority vote of all the members of the Association.

ADOPTED and RATIFIED this 23rd day of January 2016, in Brgy. Bias-Zabala Jaro, Leyte by the affirmative votes the undersigned members representing all the members of the organization in a special meeting duly held for this purpose.

| NAME | SIGNATURE |
|----------------------------|--------------------|
| 1. RICARDO G. LABASTIDA | <i>[Signature]</i> |
| 2. MARRIZA J. CABELLO | <i>[Signature]</i> |
| 3. FE A. AGRES | <i>[Signature]</i> |
| 4. OLIVE N. LAMIGO | <i>[Signature]</i> |
| 5. JULIET H. ALAGADA | <i>[Signature]</i> |
| 6. JOEL D. LABASTIDA | <i>[Signature]</i> |
| 7. TRINIDAD L. SUSAYA | <i>[Signature]</i> |
| 8. ALEX DELA CRUZ | <i>[Signature]</i> |
| 9. LUZANTA A. AGRES | <i>[Signature]</i> |
| 10. JOSEPHINE C. LABASTIDA | <i>[Signature]</i> |
| 11. REY E. LLENA | <i>[Signature]</i> |
| 12. JAIME H. SISBAS | <i>[Signature]</i> |
| 13. NATIVIDAD S. GERONA | <i>[Signature]</i> |
| 14. ERNESTO A. CAÑAS | <i>[Signature]</i> |
| 15. RESSURRECION M. ALAO | <i>[Signature]</i> |
| 16. ANALYN A. DELA CRUZ | <i>[Signature]</i> |
| 17. RICKY M. GATELA | <i>[Signature]</i> |
| 18. GAVINO A. CABELLO | <i>[Signature]</i> |
| 19. JOYLYN P. ALDAS | <i>[Signature]</i> |
| 20. JIMMY E. LLENA | <i>[Signature]</i> |
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | |

CERTIFIED CORRECT:

julagada
JULIET H. ALAGADA
Association Secretary

Comm. Tax Cert No.: 01290300
Issued on : 01-01-16
Issued at : San, Leyte

ATTESTED BY:

Ricardo G. Labastida
RICARDO G. LABASTIDA
Association President

Comm. Tax Cert No.: 01300652
Issued on : 01-11-16
Issued at : San, Leyte

Java Organic Farmers Association
 Farmers General Assembly Meeting
 Cultural Center Java, Leyte

July 27, 2019

| Present | cell # | | Signatures |
|---------------------------|--------|-----------------|--------------------|
| Names of farmers | | Bananggay | |
| 1. Ricardo G. Labastida | | Bias-Zabala | |
| 2. Crescencio Talacay | | Tuba | |
| 3. Brandon S. Abang | | Tuba | |
| 4. Concorido C. Labastida | | CANAPUAN | |
| 5. NERIO S. ABALLA | | BRY IV | Joselito P. Aballa |
| 6. Susana C. Secorata | | Hibucawan | Secorata |
| 7. Trinidad L. Zamora | | Bias-Zabala | |
| 8. LINA S. TAMAYO | | BIAS-ZABALA | |
| 9. ROLITA C. CHAVEZ | | Buenavista | |
| 10. Aproniano C. Aballa | | BRY 4 | |
| 11. CESAR T. TALACAY | | TUBA | |
| 12. BALDOMERO T. LASTOSA | | BUKID | |
| 13. RONICO P. ENLA | | STO. DINO | |
| 14. ROARLIO O. TORRESMIL | | COGLAWAN | |
| 15. Adela A. Miralles | | Bng. Hibucawan | |
| 16. Shirley A. Zabala | | Bng. Comandagan | |
| 17. Leonard P. Toribio | | Macanip | |
| 18. KIM R. ARDOZA | | MACANIP | |

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Leyte) S.S

In the _____, Province of Leyte on this _____
Day _____ 20_____.

| NAME | COMMUNITY TAX CERT. NO. | DATE | PLACE OF ISSUE |
|------------------------------|-------------------------|-----------------|---------------------------------------|
| <u>Ricardo G. Labastida</u> | <u>01300652</u> | <u>01-11-16</u> | <u>JARO, LEYTE</u> <i>[Signature]</i> |
| <u>Josefine C. Labastida</u> | <u>01300650</u> | <u>01-09-16</u> | <u>JARO, LEYTE</u> <i>[Signature]</i> |
| <u>Trinidad L. Susaya</u> | <u>01307405</u> | <u>01-16-16</u> | <u>JARO, LEYTE</u> Trinidad L. Susaya |
| <u>Luzanta A. Agres</u> | <u>01300653</u> | <u>01-11-16</u> | <u>JARO, LEYTE</u> Luzanta Agres |
| <u>Fe A. Agres</u> | <u>01303900</u> | <u>01-13-16</u> | <u>JARO, LEYTE</u> Fe Agres |
| <u>Marriza E. Jurilla</u> | <u>01302348</u> | <u>01-13-16</u> | <u>JARO, LEYTE</u> <i>[Signature]</i> |
| <u>Jaime H. Sisbas</u> | <u>01298335</u> | <u>01-05-16</u> | <u>JARO, LEYTE</u> Jaime Sisbas |
| <u>Natividad S. Gerona</u> | <u>01299338</u> | <u>01-07-16</u> | <u>JARO, LEYTE</u> N. Gerona |
| <u>Ernesto A. Cañas</u> | <u>01309341</u> | <u>01-09-16</u> | <u>JARO, LEYTE</u> Ernesto Cañas |
| <u>Ressurecion M. Alao</u> | <u>01300650</u> | <u>01-12-16</u> | <u>JARO, LEYTE</u> Ressurecion Alao |
| <u>Analyn A. Delacruz</u> | <u>01305403</u> | <u>01-15-16</u> | <u>JARO, LEYTE</u> Analyn Delacruz |
| <u>Alex T. Delacruz</u> | <u>01303401</u> | <u>01-14-16</u> | <u>JARO, LEYTE</u> Alex Delacruz |
| <u>Olive N. Lamigo</u> | <u>01302901</u> | <u>01-14-16</u> | <u>JARO, LEYTE</u> Olive N. Lamigo |
| <u>Joel Labastida</u> | <u>01303905</u> | <u>01-17-16</u> | <u>JARO, LEYTE</u> JOEL LABASTIDA |
| <u>Ricky Gatila</u> | <u>01308340</u> | <u>01-08-16</u> | <u>JARO, LEYTE</u> R. Gatila |
| <u>Jimmy E. Llana</u> | <u>01304651</u> | <u>01-10-16</u> | <u>JARO, LEYTE</u> Jimmy Llana |
| <u>Rey E. Llana</u> | <u>01301349</u> | <u>01-12-16</u> | <u>JARO, LEYTE</u> Rey Llana |
| <u>Julita H. Alagada</u> | <u>01290300</u> | <u>01-01-16</u> | <u>JARO, LEYTE</u> <i>[Signature]</i> |
| <u>Gavino Cabello</u> | <u>01300299</u> | <u>01-01-15</u> | <u>JARO, LEYTE</u> Gavino + Cabello |
| <u>Joylyn P. Aldas</u> | <u>01291302</u> | <u>01-01-13</u> | <u>JARO, LEYTE</u> Aldas |

SUBSCRIBED AND SWORN to before me this _____ day of _____
20_____ at the Municipality of ALANGALANG, LEYTE, Philippines.

Doc. No: 474
Page No: 95
Book No: XLVIII
Series of 2015

NOTARY PUBLIC
[Signature]
ATTY. JAMES A. AMORES-NEAL
NOTARY PUBLIC
ALANGALANG, LEYTE
REPUBLIC OF THE PHILIPPINES

Annex H: Annual Accomplishment Report

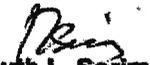
Jaro Organic Farmers Association (JOFA)

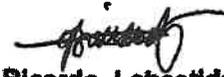
| Name of Program/Project/Activity | Objective/s | Duration/Date | Status | | Budget | Remarks |
|----------------------------------|-------------|---------------|-----------|---------|--------|---------|
| | | | Completed | Ongoing | | |
| Demo Farm Shed Const. | | | | √ | | |
| Land Preparation | | | | √ | | |
| Seedling Preparation | | | | √ | | |
| Transplanting | | | | √ | | |
| | | | | | | |
| | | | | | | |

**add rows as necessary*

Prepared by:

Noted by:


Ruth L. Sorima
 JOFA Secretary


Ricardo Labastida
 JOFA President

Annex I: Annual Financial Statement

Jaro Organic Farmers Association (JOFA)
FINANCIAL STATEMENT FOR CY 2024

| INFLOW (Income) | | |
|---|---------------|--------------------------------|
| SOURCE | AMOUNT | REMARKS |
| Donor 1 | | |
| Donor 2 | 2,107.00 | |
| Monthly Dues / Membership Fees | 2,450.00 | Officers-P100/Members-P50 P100 |
| Income Generating Project 1 | | |
| Income Generating Project 2 | | |
| TOTAL | | |
| OUTFLOW (Expenses) | | |
| PARTICULARS | AMOUNT | REMARKS |
| Project 1 | | |
| Project 2 | | |
| Meeting Expenses | 3,357.00 | |
| Office Supplies | | |
| Logistics / Transportation | 700.00 | |
| Administrative and Personnel | | |
| TOTAL | | |
| TOTAL FUND BALANCE (Total Inflow – Total Outflow) | 500.00 | |

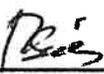
Noted by:



Ricardo Labastida
 President



Gil D. Rance
 Vice President



Ruth L. Sorima
 Secretary



Lina E. Sardido
 Treasurer



Marcellino G. Magallanes
 Auditor