

Item No.: 01

Date: 02 2025 DEC



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: NOV 24 2025
By: [Signature]

PROVINCIAL LEGAL OFFICE

Office of the
Legal Officer
Date: 11.24.25

2nd INDORSEMENT
November 17, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 507 of the Sangguniang Bayan of Babatngon, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 507 entitled: “ **AKAP Ordinance of 2025.**”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Sections 447(a)(1)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer 

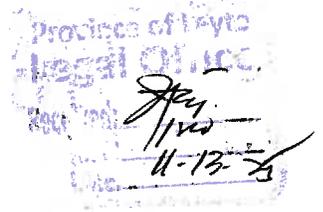
¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:

(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1st Indorsement
13 November 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein **Ordinance No. 507** of the **Municipality of Babatngon, Leyte**, entitled: **An Ordinance prescribing the localized policies and guidelines for the rice assistance under the Ayuda Para sa Kapos ang Kita Program (AKAP) in the Local Government Unit of Babatngon, Leyte and for other purposes.**

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FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

03 November 2025

Honorable Leonardo M. Javier, Jr,
Vice Governor and Presiding Officer, and

The Honorable Members
Sangguniang Panlalawigan
Province of Leyte
Legislative Bldg., Capitol Grounds
Tacloban City



Dear Honorable Ladies and Gentlemen,

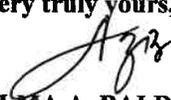
Respectfully endorsed to the Honorable Sangguniang Panlalawigan of Leyte is **ORDINANCE NO. 507, "AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE LOCAL GOVERNMENT UNIT OF BABATNGON, LEYTE AND FOR OTHER PURPOSES."** Said ordinance is being forwarded to that Body for review in compliance with Section 56(a) of Republic Act 7160.

Enclosed please find the following:

1. Ordinance No. 507
2. Certification of Posting

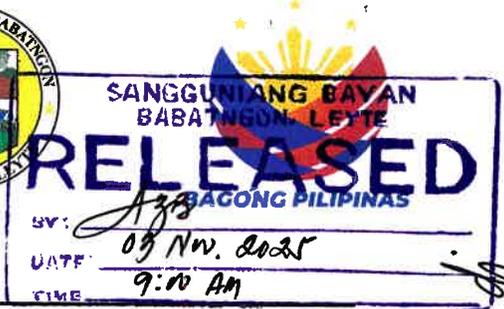
Please find them in order and praying for your favorable action thereof.

Very truly yours,


ALMA A. BALDOMAR
Secretary II
Secretary to the Sanggunian-designate

Enclosed:
As stated





OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 14th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BABATNGON LEYTE HELD ON THE 7TH DAY OF OCTOBER 2025 AT THE SB SESSION HALL, LEGISLATIVE BUILDING BABATNGON, LEYTE.

RECEIVED

BY: RIVALENE R. L...
DATE: 10/28/25
TIME: 2:20 PM

ORDINANCE NO. 507
Series of 2025



AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE LOCAL GOVERNMENT UNIT OF BABATNGON, LEYTE AND FOR OTHER PURPOSES.

Author: HON. CHONA ROSE B. LUGNASIN
Co-Author: ALL SB Members, ABC President and SK Federation President

WHEREAS, the state shall promote a just and dynamic social order thereby uplifting its citizens and marginalized sectors from poverty through policies that provide adequate social services, promote full employment raising standard and an improved quality of life for all. The state further recognize the need to foster social justice as provided for in Article XIII of the 1987 Constitution;

WHEREAS, pursuant to Republic Act 11795 of the 2024 General Appropriations Act, the amount of Twenty Six Billion Seven Hundred Million (26,700,000,000.00) pesos appropriated herein under the Ayuda sa Kapos ang Kita Program (AKAP) shall be used to implement and provide financial assistance to minimum wage earners falling under the category of low-income that were severely affected by rising inflation;

WHEREAS, the Department of Social Welfare and Development has started to implement the AKAP, which is a timely initiative of the government to assist the near-poor segment of the population, responding to the economic difficulties of low income earners;

WHEREAS, the AKAP is the governments proactive approach in shielding vulnerable Filipinos who are low income earners and at risk of slipping back into poverty because of economic fluctuations and crisis;

WHEREAS, the rising cost of living and fluctuating prices of basic commodities including rice have disproportionately affected low-income families and marginalized sectors necessitating government intervention to ensure that basic food needs are met;

WHEREAS, rice is the staple food of the Filipino population and ensuring its accessibility and affordability is crucial to maintaining food security promoting public health and ensuring social instability.

WHEREAS, DSWD Memorandum Circular No. 30 provides that the AKAP may also be implemented through the Local Government Units (LGUs). These LGUs may refer to Province, City, Municipality or Barangay level that is capable and prepared to assist the DSWD in the implementation of the program. The assistance provided to qualified beneficiaries through the LGUs shall be called "Rice Assistance" as it shall be used for purchasing rice to meet the nutritional requirement of beneficiaries for sustenance.

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WHEREAS, in the desire of the Local Government Unit of Babatngon, Leyte to alleviate our constituent situation and shield low income earners from the effects of inflation and market fluctuations through the implementation of the **Rice Assistance under the Ayuda para sa Kapos ang Kita (AKAP)** .

WHEREAS, Republic Act 7160 consistent with local autonomy and decentralization the provision for the delivery of basic services and facilities shall be devolved from the National Government to Provinces, Cities, Municipalities Barangay's so that each **LGU** shall be responsible for a minimum set of services and facilities following established national policies and standards.

NOW THEREFORE , BE IT ENACTED AS IT IS HEREBY ENACTED BY THE SANGGUNIANG BAYAN OF THE LOCAL GOVERNMENT UNIT OF BABATNGON, LEYTE BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, IN SESSION ASSEMBLED, that

SECTION 1 - TITLE.

This ordinance shall be known as an **ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE LOCAL GOVERNMENT UNIT OF BABATNGON, LEYTE AND FOR OTHER PURPOSES** or otherwise known as **AKAP Ordinance of 2025** .

SECTION 2 – PURPOSE.

This Ordinance is aimed at institutionalizing local support by providing mechanism in the implementation of the **Ayuda Para Sa Kapos Ang Kita Program (AKAP)** in the local government unit of Babatngon, Leyte to improve the living condition of the vulnerable constituents, especially the low income earners and minimum wage earners through Rice Subsidy, through the following:

- a. Identify the **AKAP** beneficiaries of the rice subsidy
- b. Prescribe the qualification of the recipient and the amount of rice subsidy per family.
- c. Provide guidelines to LGU Department Heads and Brgy. Functionaries on the criteria and mechanics of entitlement of Rice Subsidy and its process of availment.

SECTION 3 – QUALIFICATION OF BENEFICIARIES.

The assistance maybe extended once every three (3) months to all qualified and deserving families who must be bonafide residents of the Local Government Unit of Babatngon and shall posses the following eligibility requirements to be able to avail the **AKAP Rice Subsidy**, to wit:

1. **Minimum wage earners** - Workers in private sector paid the statutory minimum wage or to an employee in public sector with compensation income of not more than the statutory minimum wage in the non-agricultural sector where he/she is assigned.
2. **Low income earners** - Those whose income from economic activities either in the formal or informal sector is insufficient to cover living expenses or basic needs.

SECTION 4 – DOCUMENTARY REQUIREMENTS.

The following documentary requirements shall be complied with to be able to qualify as beneficiaries of **AKAP Rice Subsidy** to wit:

1. Any valid identification card
2. Brgy. Residence Certificate or Comelec Registration Card



3. Any of the following:

- a) **Cert. of Employment or Income Tax return (ITR) or Pay slip** or any such document that will show the beneficiary is a low income earner.
- b) Any of the following documents issued within the last three (3) months that may aid in the determination whether the beneficiary is a low income earner.
 - i. Certification from his/her employer indicating the length of service and monthly income including the full name and signature of the employer certified by any barangay or local social welfare and development officer, authorized official/any Registered Social Worker, as in this case of domestic workers, individual who are directly employed individual like house helper, baby sitter, caretakers, construction worker/laborers, personal drivers, personnel assistants and others, or
 - ii. Certification issued by any government offices, national, regional or local level recognizing certain sectors or groups, farmers, fisherfolks etc. or
 - iii. Certification from the association's president/head, or their authorized representative as in this case of public utility vehicles, tricycle, pedicab, or
 - iv. Small business permit/certification issued by the Brgy. Chairman or their authorized representatives as in the case of small business owners or
 - v. Social case summary or social case study issued by MSWDO or any registered social worker certifying that per home visitation or validation the individual is a low income earner or
 - vi. Certificate of attestation indicating the name, age, occupation and address of the beneficiary issued by the barangay or any registered social worker
 - vii. Certification that government and private employee has a net take home pay of 8,000.00 pesos below

SECTION 5 – POLICY AND OPERATION GUIDELINES

1. The Rice Subsidy shall be given to the beneficiaries who have met the qualifications under Section 3 hereof
2. Rice subsidy shall be given in the form of a physical voucher, a digital voucher issued through a digital platform that the LGU may develop to be claimed from the registered rice retailers of their choice within the jurisdiction of the local government unit of Babatngon.
3. The total amount of the subsidy shall be 50% of total amount of 25 kilos rice per Suggested Retail Price (SRP) to be determined by the local AKAP + using the following computation, to wit:

[Handwritten signatures and initials on the right margin]



IF THE SUGGESTED RETAIL PRICE	50% OF THE SUBSIDY OF 25 KILOS	AMOUNT OF THE SUBSIDY TO BE PAID BY THE LGU
50.00	12.5	625.00

If the beneficiary opted to buy a much lower price than the SRP this means he will get more than 12.5 kilo subsidy.

4. The number of beneficiary shall be determined depending upon availability of funds from the Department of Social Welfare and Development.
5. Change in the amount and continuation/discontinuation of the provisions of the rice subsidy shall be subject to availability of funds from the Department of Social Welfare and Development.

SECTION 6 – ELIGIBILITY OF RICE RETAILERS

There shall be an accreditation of rice retailers who are eligible to supply /sell to the beneficiaries and shall collect payment therein after from the local government unit of Babatngon. The following are the eligibility requirements, to wit,

1. Local business permit
2. BIR registration
3. Sworn Statement of Capitalization
4. Any public or official document showing that they have been in the rice retailing industry

SECTION 7 – LEAD OFFICE

The Municipal Social Welfare and Development Office shall serve as the implementing body of the Program. It shall establish an arrangement of line of authority, communication and the roles and responsibilities of the different departments in the local government unit of Babatngon in the implementation of this program.

In the implementation of this ordinance, the MSWDO shall perform the following functions:

1. Select and use an appropriate , effective and cost efficient method to identify and select qualified beneficiaries;
2. Identify and select the target beneficiaries on the basis of a uniform, objective and transparent selection process as indicted in section 3 of this ordinance,
3. Coordinate with different national agencies and barangay local government units
4. Set up participatory monitoring and evaluation systems and methodologies on the selection of beneficiaries, accreditation of the retailers and processing of the downloading of the funds as well as the payment of the obligations to the rice retailers.
5. It shall also coordinate with the **AKAP Advisory Committee** to verify compliance on a monthly basis and recommend measures and policies for the

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ORDINANCE NO. 507 S. 2025
AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE LOCAL GOVERNMENT UNIT OF BABATNGON, LEYTE AND FOR OTHER PURPOSES.

responsive delivery of the commitments under this ordinance.

6. Perform such other functions as may be necessary or incidental to the proper implementation of this ordinance

SECTION 8 – AKAP MUNICIPAL ADVISORY COMMITTEE

An **AKAP Municipal Advisory Committee** shall be created to provide policy directions on the program implementation to ensure the availability and provision of necessary support services.

The **AKAP Municipal Advisory Committee** shall have the following membership:

Chairperson	Eleonor B. Luginasin Mun. Mayor
Vice Chairperson	Rosary Pearl G. Catudio Mun. Vice- Mayor
MEMBERS:	Francisco B. Balboa Mun. Treas. Jeshela E. Roxas MSWDO Rizza Mae G. Relador BPLO George D. Abinguna IT DTI Rep. Committee on Market Committee on Agriculture

The **AKAP Municipal Advisory Council** shall have the following functions:

- Meet regularly to promote coordination, enhance the implementation of the program and address program implementation issues;
- Determine and set the suggested retail price (SRP) of the Rice per kilo and update the SRP every three months as basis for the computation of 50% of the subsidy;
- Recommend to the local chief executive measures and policies for the responsive delivery of the commitment under this ordinance and integration with the general poverty reduction strategy of the local government unit;
- Review the monitoring reports and submit necessary policy recommendation to improve

SECTION 9 – APPROPRIATIONS

The amount necessary to carry out the provisions of this ordinance shall be charged and coming from the national government through the Department of Social Welfare and Development (DSWD) as authorized in the current and subsequent general appropriations act.

SECTION 10 - SEPARABILITY CLAUSE

Should any provision of this ordinance be found unconstitutional by a court of law such provision shall be severed from the remainder of this ordinance and such action shall not affect the enforceability of the remaining provisions of this ordinance.



ORDINANCE NO. 507 S. 2025
AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE LOCAL GOVERNMENT UNIT OF BABATNGON, LEYTE AND FOR OTHER PURPOSES.

SECTION 11 - REPEALING CLAUSE

All ordinances, resolutions, and orders which are inconsistent with any of the provisions of this ordinance are hereby repealed or modified accordingly.

SECTION 12 - DISSEMINATION

Let copies of this ordinance be furnished to all concerned for their guidance.

SECTION 13 - EFFECTIVITY

This ordinance shall take effect immediately upon compliance of publication requirements following its approval.

APPROVED and ENACTED this 7TH day of **October 2025** at Babatngon, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing ordinance.


ALMA A. BALDOMAR
Secretary II

Secretary to the Sanggunian-designate

ATTESTED:


HON. ROSARY PEARL G. CATUDIO
Municipal Vice-Mayor and
Presiding Officer

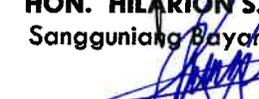

HON. KEMUEL RUE M. CORSIGA
Sangguniang Bayan Member


HON. CHRISTIAN C. LAWSIN
Sangguniang Bayan Member


HON. MA RESTITA D. DANTE
Sangguniang Bayan Member


HON. HILARION S. MENZON
Sangguniang Bayan Member


HON. CHONA ROSE B. LUGNASIN
Sangguniang Bayan Member


HON. FEDERICO P. ELIZAGA, JR.
Sangguniang Bayan Member


HON. ALEX V. BELLO
Sangguniang Bayan Member


HON. ILDEFONSO B. ODON
Sangguniang Bayan Member


HON. EDGARDO Y. MORDEN
President,
Liga ng mga Barangay


HON. JUDE LEMWEL V. VETHIMVAS
President, Pambayang Pederasyon ng
Sangguniang Kabataan

APPROVED:


HON. ELEONOR B. LUGNASIN
Municipal Mayor

Date: 30 Oct. 2025





OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION

TO WHOM THIS MAY CONCERN:

This is to certify that POSTING in prominent places in the Municipal Hall and some conspicuous places in the locality was undertaken starting 03 November 2025 and copies of said ordinance shall remain posted for three (3) consecutive weeks, pursuant to Sec. 59 (b) of Republic Act 7160, in relation to hereunder ordinance, to wit:

1. ORDINANCE NO. 507

"AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE LOCAL GOVERNMENT UNIT OF BABATNGON, LEYTE AND FOR OTHER PURPOSES."

Made this 3rd day of November 2025 at Babatngon, Leyte.

A handwritten signature in black ink, appearing to read "A. Baldomar".

ALMA A. BALDOMAR
Secretary II
Secretary to the Sanggunian-designate

