

Item No.: 07

Date: 02 2025 D.E.C



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

Province of Leyte
Legal Office
Date: 11-24-25

Sangguniang Panlalawigan
Province of Leyte

PROVINCIAL LEGAL OFFICE

RECEIVED

Date: NOV 24 2025
By: _____

2nd INDORSEMENT

November 17, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2 series of 2025 of the Sangguniang Bayan of Jaro, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2 series of 2025 entitled: **“Creation of the Committee on Anti-Red Tape Ordinance of the Municipality of Jaro.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Sections 447(a)(1)¹ the Local Government Code of 1991 (R.A 7160) pursuant to RA 11032². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code.

² Ease of doing Business and Efficient Government Service Delivery Act of 2018

Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
17 November 2025

Legal Office
11-17-25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein **Ordinance No. 02, series of 2025 of the Municipality of Jaro, Leyte**, entitled: **An Ordinance creating the Committee on Anti-Red Tape (CART) in the Municipality of Jaro, Leyte, defining its composition, powers, and functions.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JARO
Office of the Sangguniang Bayan Secretary
Legislative Building
Corner Del Carmen and Real Streets

November 11, 2025

THE HONORABLE SANGGUNIANG PANLALAWIGAN
Provincial Capitol Complex
Tacloban City

To: **Florinda M. S. Uyrico**
Secretary to the Sanggunian



Madam;

Respectfully forwarding the hereunder listed Municipal Ordinance, all series of 2025 of the Municipality of Jaro, Leyte for review and favorable action by the Honorable Sangguniang Panlalawigan.

1. **MUNICIPAL ORDINANCE NO. 02, SERIES OF 2025 - AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE, DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS.**
2. **MUNICIPAL ORDINANCE NO. 05, SERIES OF 2025 - AN ORDINANCE ESTABLISHING THE POLICIES, GUIDELINES AND RULES AND REGULATIONS FOR THE OPERATION AND MAINTENANCE OF THE PASALUBONG CENTER, A TOURISM ORIENTED PROJECT OF THE LOCAL GOVERNMENT UNIT OF JARO, LEYTE.**
3. **MUNICIPAL ORDINANCE NO. 06, SERIES OF 2025 - AN ORDINANCE ADOPTING THE IMPLEMENTING GUIDELINES FOR THE PHILHEALTH KONSULTASYON SULIT AT TAMA (PHILHEALTH KONSULTA PACKAGE REVISION 2) AND ESTABLISHING THE DISPOSITION AND ALLOCATION OF THE CAPITATION PAYMENTS IN THE MUNICIPALITY OF JARO, LEYTE.**

4. **MUNICIPAL ORDINANCE NO. 07, SERIES OF 2025 - AN ORDINANCE INITIATING A SYSTEM FOR A PARTNERSHIP IN LOCAL GOVERNMENT BETWEEN THE LOCAL GOVERNMENT AND THE PEOPLE OF JARO, LEYTE.**

5. **MUNICIPAL ORDINANCE NO. 08, SERIES OF 2025 - AN ORDINANCE PROHIBITING STRAY ANIMALS ROAMING OR LOITERING IN PUBLIC PLACES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF JARO, LEYTE, PROVIDING PENALTIES FOR VIOLATION THEREOF AND FOR OTHER PURPOSES.**

Thank you in advance for your kind consideration on the matter.

Very truly yours,



RENATO B. OBIÑA
Acting Secretary to the Sanggunian
DEMO IV

NOTED:



HON. PEDRO B. TAÑALA, JR.
Municipal Vice-Mayor
Presiding Officer



SANGGUNIANG PANGALAYANAN



MUNICIPAL ORDINANCE NO. 02

Series of 2025

INTRODUCED BY: HONORABLE TEOFILO C. CABELLO
*Chairman Committee on Good Government,
Public Ethics and Accountability*

**AN ORDINANCE CREATING THE
COMMITTEE ON ANTI-RED TAPE (CART)
IN THE MUNICIPALITY OF JARO, LEYTE
DEFINING ITS COMPOSITION, POWERS,
AND FUNCTIONS.**



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF JARO

from: 1/12/21

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 10th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF JARO, LEYTE HELD AT THE SB SESSION HALL, LEGISLATIVE BUILDING ON SEPTEMBER 15, 2025.

PRESENT:

- | | |
|---------------------------------------|--|
| HON. PEDRO B. TAÑALA, JR. | -Municipal Vice Mayor/SB Presiding Officer |
| HON. REY P. AURE | -SB Member/Presiding Officer Pro-Tempore |
| HON. LANULFO M. BORJA | -SB Member |
| HON. FRANCISCO R. ALTRES | -SB Member/Majority Floor Leader |
| HON. RAUL A. MACANDA | -SB Member |
| HON. BENJAMIN H. GARIANDO, JR. | -SB Member |
| HON. TEOFILO C. CABELLO | -SB Member |
| HON. CARMENCITA G. TAÑALA | -SB Member |
| HON. ALMA A. TAMAYO | -SB Member |
| HON. ZANDRO T. MORABE | -SB Member/ABC Fed.-President |

ABSENT:

- | | |
|-----------------------------------|------------------------------|
| HON. VIANCA MAE N. FAMILAR | -SB Member/SK Fed.-President |
|-----------------------------------|------------------------------|

EXPLANATORY NOTE

This ordinance seeks to create the **Committee on Anti-Red Tape (CART)** in the Municipality of Jaro, Leyte, in compliance with the mandates of Republic Act No. 11032, otherwise known as the *"Ease of Doing Business and Efficient Delivery of Government Service Act of 2018"*, and its implementing rules and regulations.

Section 5 of RA No. 11032 requires all offices and agencies which provide government services are mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time.

Moreover, Section 8 of the same law emphasizes that "The head of the office and agency shall be primarily responsible for the implementation of this Act and shall be held accountable to the public in rendering fast, efficient, convenient, and reliable service. All transactions and processes are deemed to have been made with permission and clearance from the highest authority having jurisdiction over the government office or agency concerned".

Carmencita G. Tañala



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF JARO

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 10th REGULAR SESSION OF THE
SANGGUNIANG BAYAN OF JARO, LEYTE HELD AT THE SB SESSION HALL,
LEGISLATIVE BUILDING ON SEPTEMBER 15, 2025.

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| HON. ZANDRO T. MORABE | -SB Member/ABC Fed.-President |

ABSENT:

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| HON. VIANCA MAE N. FAMILAR | -SB Member/SK Fed.-President |
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Section 5 of RA No. 11032 requires all offices and agencies which provide government services are mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time.

Moreover, Section 8 of the same law emphasizes that "The head of the office and agency shall be primarily responsible for the implementation of this Act and shall be held accountable to the public in rendering fast, efficient, convenient, and reliable service. All transactions and processes are deemed to have been made with permission and clearance from the highest authority having jurisdiction over the government office or agency concerned".

In response to these mandates, the Anti-Red Tape Authority (ARTA), through Memorandum Circular No. 2020-07, directed all government entities, including local government units, to constitute a Committee on Anti-Red Tape (CART). This inter-office task force shall perform vital functions such as overseeing compliance with RA No. 11032, leading process improvement initiatives, monitoring implementation of the Citizen's Charter, and ensuring that government services are client-centered and performance-driven.

The circular further clarifies that the creation of CART requires no additional plantilla positions or new budget, thus allowing for immediate and practical implementation by simply designating existing personnel from relevant offices.

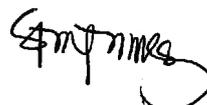
Pursuant to Items 6.1 and 6.2 of MC No. 2020-07, the ordinance outlines the composition and functions of the CART, ensuring that the committee is structured, accountable, and capable of driving the Municipality's anti-red tape efforts in line with national standards.

By institutionalizing CART through this ordinance, the Municipality of Jaro demonstrates its commitment to good governance, efficient public service, and the full implementation of RA No. 11032, ultimately building trust and confidence among the constituents it serves.


HONORABLE TEOFILO C. CABELLO
Chairman Committee on Good Government,
Public Ethics and Accountability





















INTRODUCED BY: HONORABLE TEOFILO C. CABELLO
Chairman Committee on Good Government, Public Ethics and Accountability

**ORDINANCE NO. 02
SERIES OF 2025**



AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE, DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS.

Be it enacted by the Sangguniang Bayan of Jaro, Leyte assembled:

SECTION 1. SHORT TITLE - This ordinance shall be known as the “Creation of the Committee on Anti-Red Tape (CART) Ordinance of the Municipality of Jaro”.

SECTION 2. CREATION OF THE COMMITTEE ON ANTI-RED TAPE (CART) - There is hereby created a **Committee on Anti-Red Tape (CART)** in the Municipality of Jaro, Leyte, pursuant to DILG Memorandum Circular No. 2020-07.

SECTION 3. COMPOSITION - The CART shall be composed of the following members:

Chairperson: Municipal Mayor

Vice Chairperson: Human Resource Management Officer (HRMO)

Members:

Chairman Committee on Good Government, Public Ethics and Accountability

Municipal Planning and Development Coordinator

Municipal Treasurer

Municipal Health Officer

Municipal Engineer

Municipal Assessor

Municipal Budget Officer

Licensing Officer

Municipal Disaster and Risk Reduction Mgt. Officer (MDRRMO)

SECTION 4. FUNCTIONS AND RESPONSIBILITIES - The CART shall ensure that the Municipal Government of Jaro shall comply with the requirements of RA No. 11032, its IRR and subsequent issuances by the Authority, as may be applicable. These requirements pertain to the conduct of the following:

1. Conduct of compliance cost analysis, time and motion studies, evaluation and improvement of all the agency's services, and reengineering the same.
2. Subject to the Guidelines/National Policy on Regulatory Management System to be issued by the Authority:
 - 2.1 Notify the Authority of every formulation, modification, and repeal of regulations, ordinances or other related issuances.
 - 2.2 Conduct post-implementation assessment and review of existing regulations, ordinances or other related issuances, undertake Regulatory Impact Assessment (RIA).
 - 2.3 Prepare a Preliminary Impact Assessment (PIA) whenever there is an intent to formulate, modify, or repeal a regulation and submit to the Authority.
 - 2.4 Produce a Regulatory Impact Statement (RIS) upon completion of each RIA and submit it to the Authority for review and assessment; and
 - 2.5 Submit an inventory and electronic copies of all existing (both in-effect and repealed) regulations and issuances to populate the Philippine Business Regulation Information System (PBRIS).

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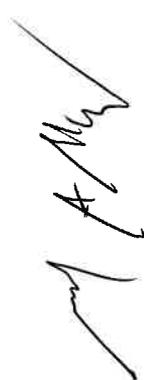
Stamps

~~Signature~~

Signature

3. Ensure effective knowledge transfer, or information dissemination among office employees on ARTA-related training courses, briefings, or such related matters obtained by office staff within sixty (60) days from the end of the training.
4. Register new regulations and issuances to the following, if applicable, within fifteen (15) days of issuance:
 - a. UP Office of National Administrative Register (UP ONAR); and
 - b. Official Gazette for publication
5. Set up the most current and updated service standards and indicate in the Citizen's Charter in accordance with the prescribed template issued by the Authority, and submit the same to the Authority to populate the Anti-Red Tape Electronic Management Information System (ARTEMIS);
6. Monitor and periodically review the Municipal Government's Citizen's Charter, specifically: procedures/steps, time, documentary requirements, and fees.
7. Ensure that an updated Citizen's Charter, should there be any change, is posted not later than March 31st of each year.
8. Ensure the compliance with the zero-contact policy in accordance with the law;
9. Ensure the compliance of the external and internal services with the prescribed processing time as mandated by RA No. 11032;
10. Develop and foster a client feedback mechanism and client satisfaction measurement;
11. Report to the Authority not later than the last working day of January of each year the results of the Client Satisfaction Survey for each service based on the guidelines to be issued by the Authority;



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12. Establish and manage a public assistance complaints desk or ARTA Helpdesk to effectively receive complaints, feedback and monitor customer satisfaction via hotline numbers, short message service (SMS), information and communication technology, or other mechanisms where clients may adequately express their complaints, comments, or suggestions. The CART must ensure that complaints forwarded by the Presidential Complaints Center, Civil Service Commission's Contact Center ng Bayan, and Complaints Action Center of the Authority are acknowledged, received, responded to and/or acted upon within the designated period by the intended recipient within their agency;
 13. Serve as overall coordinating body for the establishment of an Electronic Business One Stop Shop (e-BOSS) in compliance with the mandate under RA No. 11032, its IRR, and other issuances by the Authority. The CART must facilitate and assist various departments and offices involved during the development and implementation of e-BOSS, including logistical and personnel requirements, security of the system, development of a communication plan, implementation of contingency measures, and protection of data and information, as applicable;
 14. Coordinate with the agency's communications/public relations office the dissemination of ARTA Information, Education, and Communication materials for public consumption; and
 15. Perform such other functions, duties and responsibilities under RA No. 11032 (amending RA No. 9485), its IRR and other issuances issued by the Authority.
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SECTION 5. MEETINGS - CART shall convene at least once every quarter and as often as necessary upon the call of the Chairperson.

SECTION 6. SECRETARIAT - The Human Resource Management Office shall serve as the secretariat of the CART and shall provide technical and administrative support.



SECTION 7. FUNCTIONS OF THE SECRETARIAT - The CART Secretariat shall have the following functions:

1. Issue notices of meeting to all members of the committee;
2. Prepare the calendar of business of committee meetings;
3. Prepare minutes of committee meetings and corresponding communications;
4. Maintain records of committee deliberations and other related documents;
5. Assist in the review, consolidation, and finalization of the Citizens Charter; and
6. Perform other related functions.

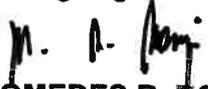
SECTION 8. SEPARABILITY CLAUSE – If for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid by a competent court, such judgment or provision found to be invalid or unconstitutional shall not affect or impair the other provisions therefore.

SECTION 9. REPEALING CLAUSE – All local Ordinance, rules and regulations or parts thereof, inconsistent with, or in conflict with the provision of this Ordinance shall be deemed repealed or amended accordingly.

SECTION 10. EFFECTIVITY – This Ordinance shall take effect fifteen (15) days after a copy hereof is posted in accordance with the provision of R.A. 7160, in at least four (4) conspicuous places in the municipality.

ENACTED ON SEPTEMBER 15, 2025.

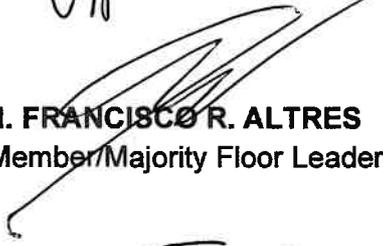
I HEREBY CERTIFY, to the correctness of the foregoing Ordinance.

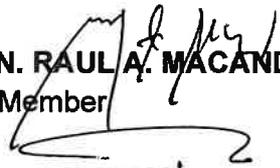

NICOMEDES R. BORJA
Secretary to the Sangguniang Bayan
(Board Secretary V)

CONCURRED:

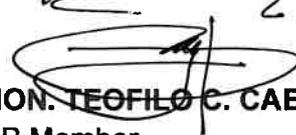

HON. REY P. AURE
SB Member/Presiding Officer Pro-Tempore


HON. LANULFO M. BORJA
SB Member

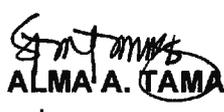

HON. FRANCISCO R. ALTRES
SB Member/Majority Floor Leader

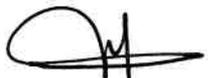

HON. RAUL A. MACANDA
SB Member


HON. BENJAMIN H. GARIANDO, JR.
SB Member


HON. TEOFILO C. CABELLO
SB Member


HON. CARMENCITA G. TAÑALA
SB Member


HON. ALMA A. TAMAYO
SB Member


HON. ZANDRO T. MORABE
SB Member/ABC FED.-President


HON. VIANCA MAE N. FAMILAR
SB Member/SK FED.-President

ATTESTED:


HON. PEDRO B. TAÑALA, JR.
Municipal Vice Mayor
SB Presiding Officer

APPROVED:


HON. JASSIE LOU TAÑALA
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF JARO

TANGGAPAN NG SANGGUNIANG BAYAN

MINUTES OF THE 10th REGULAR SESSION OF THE SANGGUNIANG BAYAN
OF JARO, LEYTE HELD AT THE SB SESSION HALL LEGISLATIVE BUILDING
ON SEPTEMBER 15, 2025

PRESENT:

HON. PEDRO B. TAÑALA, JR.	-Municipal Vice Mayo/Presiding Officer
HON. REY P. AURE	-SB Member/Presiding Officer Pro-Tempore
HON. FRANCISCO R. ALTRES	-SB Member/Majority Floor Leader
HON. LANULFO M. BORJA	-SB Member
HON. RAUL A. MACANDA	-SB Member
HON. BENJAMIN H. GARIANDO, JR.	-SB Member
HON. TEOFILO C. CABELLO	-SB Member
HON. CARMENCITA G. TAÑALA	-SB Member
HON. ALMA A. TAMAYO	-SB Member
HON. ZANDRO T. MORABE	-SB Member/LIGA Fed.-President

ABSENT:

HON. VIANCA MAE N. FAMILAR	-SB Member/SK Fed.-President-On-Leave
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RECORDS OF THE PROCEEDINGS:

CALL TO ORDER, PRAYER, SINGING OF THE PHILIPPINE NATIONAL ANTHEM
AND ROLL CALL.

Honorable Pedro B. Tañala, Jr., Vice-Mayor and SB Presiding Officer called to order the 10th Regular Session of the Sangguniang Bayan at 9:26 in the morning. He then requested the SB Members to stand for the prayer, which was followed by the singing of the Philippine National Anthem.

PRAYER

The Body offered a silent prayer.

PAMBANSANG AWIT

The Body sang the Philippine National Anthem.

ROLL CALL

After the singing of the Philippine National Anthem, the Chair requested the SB Secretary to call the roll to determine if there is a quorum, as follows:

[Handwritten signatures and initials at the bottom of the page, including names like Carmencita G. Tañala and Alma A. Tamayo.]

PRESENT:

HON. PEDRO B. TAÑALA, JR.	-Municipal Vice Mayo/Presiding Officer
HON. REY P. AURE	-SB Member/Presiding Officer Pro-Tempore
HON. FRANCISCO R. ALTRES	-SB Member/Majority Floor Leader
HON. LANULFO M. BORJA	-SB Member
HON. RAUL A. MACANDA	-SB Member
HON. BENJAMIN H. GARIANDO, JR.	-SB Member
HON. TEOFILO C. CABELLO	-SB Member
HON. CARMENCITA G. TAÑALA	-SB Member
HON. ALMA A. TAMAYO	-SB Member
HON. ZANDRO T. MORABE	-SB Member/LIGA Fed.-President

ABSENT:

HON. VIANCA MAE N. FAMILAR	-SB Member/SK Fed.-President-On-Leave
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The Chair declared that with Ten (10) Sangguniang Bayan members present, the 10th Sangguniang Bayan Regular Session had a quorum. The Chair then requested Honorable Francisco R. Altres, Majority Floor Leader, to facilitate the Order of Business for the day.

Honorable Francisco R. Altres obtained the floor and requested the reading of the minutes of the 9th Regular Session of the Sangguniang Bayan held on September 8, 2025. After the reading, the Chair asked the Body if there were any amendments to the minutes. Hearing none, the Chair declared that the minutes of the 9th Regular Session of the Sangguniang Bayan were duly adopted, without amendments thereto, as read by the SB Secretary.

PRIVILEGE HOUR-NONE.

QUESTION HOUR-NONE

READING AND REFERRAL OF PROPOSED MEASURES

ITEM NO. 1: FIRST READING RULE:

**ORDINANCE NO. 11
SERIES OF 2025**

THE 2025 REVISED ORDINANCE ESTABLISHING A VIOLENCE AGAINST WOMEN AND THEIR CHILDREN (VAWC) DESK IN EVERY BARANGAY OF JARO, PROVINCE OF LEYTE.

INTRODUCED BY: HONORABLE RAUL A. MACANDA

Chairman Committee on Social Welfare & Development and Human Rights

The Chair gave the floor to Hon. Raul A. Macanda to offer the motion and reading of number and title of the ordinance, under the first reading.

Hon. Raul A. Macanda, took the floor and read the number and title of the ordinance. Thereafter, in accordance with the rules on First Reading, he offered a motion, which was duly seconded.

Hon. Raul A. Macanda requested that a committee meeting be conducted to review the proposed ordinance, with the Sangguniang Bayan Members convening as a Committee of the Whole.

The Chair opined that since the Sangguniang Bayan Members would be occupied with the various activities of the 174th Town Fiesta Celebration, the committee meeting should instead be scheduled after the Fiesta.

Hon. Raul A. Macanda suggested that the committee meeting be held on September 24, 2025, at 9:00 in the morning, and assured that copies of the draft ordinance would be provided to the Sangguniang Bayan Members.

The Chair then declared that Municipal Ordinance No. 11, Series of 2025, is referred to the Committee for review, and encouraged all SB Members to attend the said committee meeting.

During the discussion, Hon. Carmencita G. Tañala inquired about the purpose of revising the ordinance, considering that an ordinance on Violence Against Women and Children (VAWC) already exists.

In response, Hon. Raul A. Macanda explained that the ordinance was originally enacted in 2014 with him as the proponent, and that revisions were necessary to incorporate updates in the law. He further stated that the revisions were recommended by the MSWDO for compliance with DILG requirements.

ITEM NO. 2: FIRST READING RULE:

**ORDINANCE NO. 12
SERIES OF 2025**

THE 2025 ORDINANCE ESTABLISHING THE OFFICE FOR SENIOR CITIZENS AFFAIRS (OSCA) IN THE MUNICIPLAITY OF JARO, LEYTE AS MANDATED UNDER REPUBLIC ACT NO. 9994.

INTRODUCED BY: HONORABLE RAUL A. MACANDA
Chairman Committee on Social Welfare & Development and Human Rights

The Chair gave the floor to Hon. Raul A. Macanda to offer the motion/reading of number and title of the ordinance, under the first reading.

Hon. Raul A. Macanda, took the floor and read the number and title of the ordinance. Thereafter, pursuant to the rules on First Reading, he offered a motion, which was duly seconded.

Hon. Raul A. Macanda, informed the Body that Ordinance No. 12 includes an amendment concerning the Office for Senior Citizens Affairs (OSCA), specifically the honorarium of the OSCA Head as mandated by law. According to the law, the OSCA Head must receive compensation equivalent to Salary Grade 10; however, due to the municipality's limited budget, the current allocation is only ₱4,000.00 per month. Hence, Ms. Rita Arañez of the MSWD recommended the increase of said honorarium.

Hon. Benjamin H. Gariando, Jr. sought clarification, noting that the title of the ordinance pertains only to the establishment of the Office for Senior Citizens Affairs and does not mention the proposed increase in the honorarium. He further stated that the Office for Senior Citizens Affairs in Jaro is already established.

In response, Hon. Raul A. Macanda explained that the matter of the honorarium will be discussed in the committee meeting. While it is true that the OSCA is already established, the four (4) proposed ordinances require revision. The DSWD will present and discuss the pertinent provisions and updates regarding these ordinances. He further suggested that the committee meeting for all four ordinances be scheduled at the same time and date.

Hon. Teofilo C. Cabello stated that in his understanding, the OSCA is indeed already established, but since the purpose of the ordinance is to increase the honorarium of the OSCA Head, the tenor of the title must also be discussed during the committee meeting to ensure it aligns with its purpose.

The Chair reiterated that the committee meeting for the four (4) proposed ordinances will be held on the same date and time, with the necessary resource persons in attendance.

ITEM NO. 3: FIRST READING RULE:

**ORDINANCE NO. 13
SERIES OF 2025**

THE 2025 REVISED ORDINANCE ESTABLISHING THE PERSONS WITH DISABILITY AFFAIRS OFFICE (PDAO) OF THE MUNICIPALITY OF JARO, LEYTE AND FOR THOER PURPOSES.

INTRODUCED BY: HONORABLE RAUL A. MACANDA
Chairman Committee on Social Welfare & Development and Human Rights

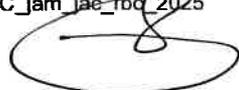
The Chair gave the floor to Hon. Raul A. Macanda to offer the motion/reading of number and title of the ordinance, under the first reading.

Hon. Raul A. Macanda, took the floor and read the number and title of the ordinance. Thereafter, pursuant to the rules on First Reading, he offered a motion, which was duly seconded.

Hon. Raul A. Macanda informed the Body that, according to Ma'am Rita Arañez, the Municipality of Jaro has no established Persons with Disability Affairs Office (PDAO), although there are existing PDAO officers. It was suggested that the PDAO Head be temporarily provided a table in the OSCA Office. He further stated that the honorarium of the PDAO Head shall also be discussed during the committee meeting.

The Chair inquired whether the schedule of the committee meeting and the invited resource persons would be the same.

Hon. Raul A. Macanda responded in the affirmative and identified the following resource persons to be invited:



- Mr. Juancho Bonayon, Municipal Budget Office; and
- Ms. Rita Arañez, Municipal Social Welfare and Development Office.

Hon. Raul A. Macanda added that Mr. Juancho Bonayon will be invited since the budget for both the PDAO and OSCA will be among the topics to be tackled during the committee meeting.

ITEM NO. 4: FIRST READING RULE:

**ORDINANCE NO. 14
SERIES OF 2025**

THE 2025 REVISED ORDINANCE ON GENDER AND DEVELOPMENT (GAD)
CODE FOR THE MUNICIPALITY OF JARO, LEYTE.

INTRODUCED BY: HONORABLE RAUL A. MACANDA

Chairman Committee on Social Welfare & Development and Human Rights

The Chair gave the floor to Hon. Raul A. Macanda to offer the motion/reading of number and title of the ordinance, under the first reading.

Hon. Raul A. Macanda, took the floor and read the number and title of the ordinance. Thereafter, pursuant to the rules on First Reading, he offered a motion, which was duly seconded.

Hon. Raul A. Macanda, reiterated that the discussion on this ordinance shall be conducted during the scheduled committee meeting, on the same date and with the same resource persons as those invited for the previously proposed ordinances.

ITEM NO. 5: FIRST READING RULE:

**ORDINANCE NO. 15
SERIES OF 2025**

AN ORDINANCE PROVIDING GUIDELINES, RULES AND PROCEDURES
ON THE COLLECTION OF CORRESPONDING BARANGAY CLEARANCE
FEE IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTIONS
IN THE MUNICIPALITY OF JARO, LEYTE.

INTRODUCED BY: HONORABLE ZANDRO T. MORABE

Chairman Committee on Barangay Affairs

The Chair gave the floor to Hon. Zandro T. Morabe to offer the motion/reading of number and title of the ordinance, under the first reading.

Hon. Zandro T. Morabe, took the floor and read the number and title of the ordinance. Thereafter, pursuant to the rules on First Reading, he offered a motion, which was duly seconded.

Hon. Zandro T. Morabe, suggested that the committee meeting be scheduled on September 24, 2025, at 11:00 A.M., with the following resource persons to be invited:

- Nestor C. Tamayo, Municipal Treasurer's Office;
- Engr. Julius C. Cativo, Municipal Licensing Office;
- Mia C. Margallo, MLGOO; and
- Judy G. Parado, MACCO.

COMMITTEE REPORT:

ITEM NO. 1: PROPONENT: HONORABLE TEOFILO C. CABELLO

Chairman Committee on Peace and Order, Public Safety and Transportation.

A PROPOSED RESOLUTION ADOPTING THE MINUTES OF THE COMMITTEE MEETING OF THE COMMITTEE ON PEACE AND ORDER, PUBLIC SAFETY AND TRANSPORTATION HELD ON AUGUST 22, 2025 TO REVIEW THE ORDINANCE PROHIBITING STRAY ANIMALS FROM ROAMING OR LOITERING IN PUBLIC PLACES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF JARO, LEYTE, PROVIDING PENALTIES FOR VIOLATION THEREOF AND FOR OTHER PURPOSES.

The Chair gave the floor to Hon. Teofilo C. Cabello, who moved for the consideration of the above proposed resolution, which was duly seconded by Hon. Benjamin H. Gariando, Jr., Thereafter, Hon. Teofilo C. Cabello, through the Chair requested Mr. Benedict H. Enales to read the committee report.

The Chair directed Mr. Enales to proceed with the reading of the Committee Report. After the reading, the Chair inquired from the Body if there were any corrections. Hearing none, the Chair requested Hon. Teofilo C. Cabello, to offer the final motion for its adoption.

Hon. Teofilo C. Cabello took the floor and moved for the final adoption of the Committee Report, which was duly seconded en masse.

Thereafter, the Chair declared that for Item No. 1, under the Committee Report, had been moved, carried, and approved en masse.

ITEM NO. 2: PROPONENT: HONORABLE TEOFILO C. CABELLO

Chairman Committee on Peace and Order, Public Safety and Transportation.

A PROPOSED RESOLUTION ADOPTING THE MINUTES OF THE PUBLIC HEARING OF THE COMMITTEE ON PEACE AND ORDER, PUBLIC SAFETY AND TRANSPORTATION HELD ON SEPTEMBER 01, 2025, TO REVIEW THE ORDINANCE PROHIBITING STRAY ANIMALS FROM ROAMING OR LOITERING IN PUBLIC PLACES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF JARO, LEYTE, PROVIDING PENALTIES FOR VIOLATION THEREOF AND FOR OTHER PURPOSES.

The Chair gave the floor to Hon. Teofilo C. Cabello, who moved for the consideration of the above proposed resolution, which was duly seconded by Hon. Benjamin H. Gariando, Jr. Thereafter, Hon. Teofilo C. Cabello, through the Chair requested Mr. Benedict H. Enales to read the committee report.

The Chair directed Mr. Enales to proceed with the reading of the Committee Report. After the reading, the Chair inquired from the Body if there were any corrections. Hearing none, the Chair requested Hon. Teofilo C. Cabello, to offer the final motion for its adoption.

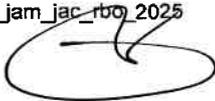
Hon. Teofilo C. Cabello took the floor and moved for the final adoption of the Committee Report, which was duly seconded en masse.

Thereafter, the Chair declared that for Item No. 2, under the Committee Report, had been moved, carried, and approved en masse.

ITEM NO. 3: PROPONENT: HONORABLE ALMA A. TAMAYO

Chairman Committee on Tourism, Arts and Cultural Affairs

A PROPOSED RESOLUTION ADOPTING THE MINUTES OF THE COMMITTEE MEETING OF THE COMMITTEE ON TOURISM, ARTS AND CULTURAL AFFAIRS HELD ON AUGUST 18, 2025 TO REVIEW THE ORDINANCE ESTABLISHING POLICIES, GUIDELINES, RULES AND REGULATIONS FOR THE OPERATION AND MAINTENANCE OF THE SALUGNON PASALUBONG CENTER, A TOURISM ORIENTED PROJECT OF THE LOCAL GOVERNMENT UNIT OF JARO, LEYTE AND APPROPRIATING FUNDS THEREOF.



The Chair gave the floor to Hon. Alma A. Tamayo, who moved for the consideration of the above proposed resolution, which was duly seconded by Hon. Raul Macanda. Thereafter, Hon. Alma A. Tamayo, through the Chair requested Mr. Aljon Sorila to read the Committee Report.

At this point in time, Hon. Benjamin H. Gariando, Jr., moved for a five-minute recess, which was duly seconded. The Chair declared a recess at 10:43 a.m.

After the recess, the Chair declared the session resumed at 11:05 a.m. and requested Mr. Aljon Sorila to proceed with the reading of the Committee Report.

After the reading, the Chair asked the Body if there were any corrections to the Committee Report. Hearing none, the Chair requested Hon. Alma A. Tamayo, to offer the final motion for its adoption.

Hon. Alma A. Tamayo took the floor and moved for the final adoption of the Committee Report, which was duly seconded en masse.

Thereafter, the Chair declared that Item No. 3 under the Committee Report had been moved, carried, and approved en masse.

CALENDAR OF BUSINESS:

A. UNFINISHED BUSINESS:

**ITEM NO. 1- APPROVAL ON SECOND READING OF ORDINANCE NO. 06,
SERIES OF 2025
PROPONENT: HONORABLE LANULFO M. BORJA
Chairman Committee on Health and Sanitation**

**ORDINANCE NO. 06
SERIES OF 2025**

AN ORDINANCE ADOPTING THE IMPLEMENTING GUIDELINES FOR THE PHILHEALTH KONSULTASYONG SULIT AT TAMA (PHILHEALTH KONSULTA PACKAGE REVISION 2) AND ESTABLISHING THE DISPOSITION AND ALLOCATION OF THE CAPITATION PAYMENTS IN THE MUNICIPALITY OF JARO, LEYTE.

The Chair gave the floor to Hon. Lanulfo M. Borja to offer the motion.

Hon. Lanulfo M. Borja took the floor and moved for the approval of the proposed ordinance, which was duly seconded en masse.

The Chair stated that, considering the subject ordinance had already been reviewed by the Committee, with the SB Members convening as a Committee of the Whole during a meeting called for the purpose, and further considering that there were no more inquiries thereto, Municipal Ordinance No. 06, Series of 2025, is hereby declared duly approved on Second Reading, as duly seconded en masse by the August Body.

B. BUSINESS FOR THE DAY:

ITEM NO. 1 - PROPONENT: HONORABLE TEOFILO C. CABELLO

Chairman Committee on Good Government, Public Ethics and Accountability

A PROPOSED RESOLUTION APPROVING THE LEGISLATIVE AGENDA FOR F.Y. 2025-2028 OF THE SANGGUNIANG BAYAN OF JARO, LEYTE

Hon. Teofilo C. Cabello moved for the approval of the proposed resolution, which was unanimously approved en masse by the Body.

Thereafter, the Chair declared that Item No. 1 under the Business for the Day had been moved, carried, and approved en masse by the August Body.

ITEM NO. 2 - PROPONENT: HONORABLE REY P. AURE

Chairman Committee on Trade & Industry, Agriculture, Local Franchising, and Accreditation.

A PROPOSED RESOLUTION APPROVING THE RE-ACCREDITATION OF THE CIVIL SOCIETY ORGANIZATIONS (CSO's) AND PO's OF THE FOLLOWING:

1. JARO ALAHAG FARMERS IRRIGATORS SERVICE ASSOCIATION, INC.; AND
2. JARO HIAGSAM TRICYCLE OPERATORS AND DRIVERS ASSOCIATION.

Hon. Rey P. Aure moved for the approval of the proposed resolution, which was unanimously approved en masse by the Body.

During the discussion, Hon. Rey P. Aure informed the Body that the two (2) associations are already existing in the Municipality of Jaro and are seeking re-accreditation as CSOs.

Hon. Francisco R. Altres reminded the proponent to check the number of members of the Jaro Alahag Farmers Irrigators Service Association, Inc., noting that they will not qualify with only eighteen (18) members in case the proposed ordinance on People's Empowerment is approved. He suggested that they comply with the minimum membership requirement to qualify as a People's Organization.

Hon. Lanulfo M. Borja clarified that if the officers are included in the count, the association will qualify.

Hon. Francisco R. Altres responded that only two (2) officers would be added, as the rest are already listed among the members.

Hon. Benjamin H. Gariando Jr. inquired about the basis for the approval of CSO accreditation.

The Chair responded that there must be twenty-five (25) official members of the association.

Hon. Francisco Altres reiterated that if the proposed ordinance on People's Empowerment is passed, the membership requirement will become mandatory. However, since it is not yet approved, he suggested informing the applicant associations that they have not yet met the minimum requirement.

Hon. Rey P. Aure opined that fifteen (15) members are sufficient to establish an association or cooperative.

Hon. Benjamin H. Gariando Jr. asked, considering the association is an irrigators' group from a small barangay, what happens if they cannot complete the required membership.

The Chair replied that they could invite non-resident farmers tilling in the barangay to become members.

Hon. Rey P. Aure emphasized that since these CSOs already exist and are merely seeking re-accreditation, their application should be approved.

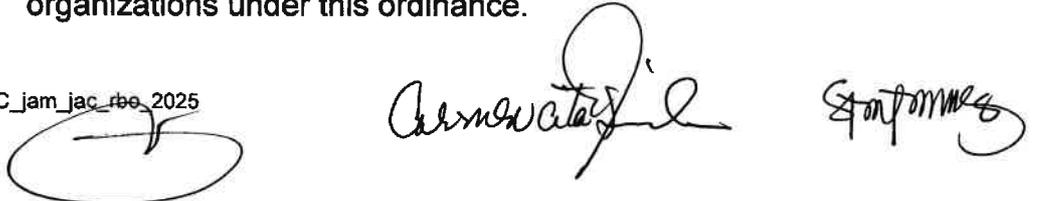
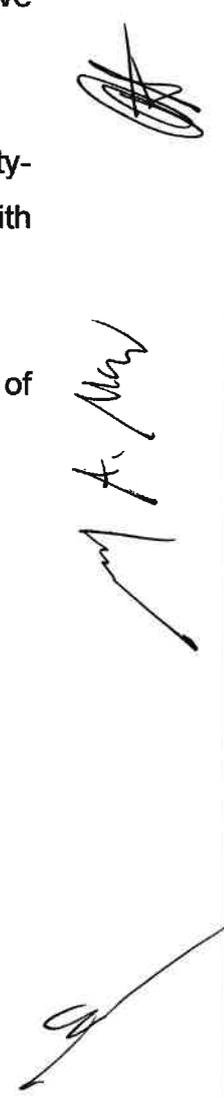
Hon. Teofilo C. Cabello noted that the associations are also registered with other government agencies, which confirms their legitimacy. Unless an association is illegal per se or no longer operational, their applications must be granted. He cautioned, however, that the Body must ensure their continued existence, which could be verified through their minutes of meetings and attendance records.

Hon. Francisco R. Altres reiterated that his purpose was only to remind the Body of the forthcoming ordinance on People's Empowerment requiring twenty-five (25) members. Associations with fewer members must comply.

Hon. Carmencita G. Tañala asked the proponent about the basis for the twenty-five (25) membership requirement and whether this matter had been clarified with agencies such as DOLE, to avoid conflicts with the proposed ordinance.

Hon. Raul A. Macanda read Section 3(b) of the Empowerment Ordinance of Jaro, Leyte, defining a People's Organization to wit:

People's Organization (PO's) – any cooperative, labor union, business group, or any aggrupation of at least twenty-five (25) individuals belonging to the same sector or sharing a common interest, not subsidized by government funds or organized for religious purposes or partisan politics, and whose primary concern is the advocacy of sectoral issues; and/or the realization of specific developmental objectives for their sector or the promotion of their common interest; provided, that organizations of government employees shall not qualify as people's organizations under this ordinance.



He clarified that this has legal basis from national law and advised associations with fewer members to increase their membership. He also suggested that proponent personally visit organizations to check their existence, to ensure they are not solely formed for financial assistance.

Hon. Carmencita G. Tañala added that existence can be verified through minutes and attendance records. She further noted that some associations apply for accreditation mainly to avail government support and asked whether the approval of the Jaro Alahag Farmers Irrigators Service Association, Inc. should be deferred pending the passage of the Empowerment Ordinance.

Hon. Rey P. Aure opined that there is no need to defer, as the proposed ordinance is not yet approved and the application was filed in September 2025, prior to the ordinance's effectivity. The application had also been scrutinized by the CSO Desk Officer, Mr. Vega. Thus, the task of the Body is simply to approve.

Hon. Raul A. Macanda moved for the urgent approval of the CSO applicants, noting that the Body is required to act within fifteen (15) days. Since this involves only re-accreditation, the ordinance can follow later. He also pointed out that there are only two (2) associations pending approval, as the seventeen (17) others were already approved in the previous session and emphasized that Mr. Vega urged their prompt approval.

Hon. Rey P. Aure then moved for the approval of the proposed resolution, which was unanimously approved en masse by the Body.

Thereafter, the Chair declared that Item No. 2 under the Business for the Day had been moved, carried, and approved en masse by the August Body.

ITEM NO. 3 - PROPONENT: HONORABLE TEOFILO C. CABELLO

Chairman Committee on Good Government, Public Ethics and
Accountability

A PROPOSED RESOLUTION PRESCRIBING THE TRAFFIC
MANAGEMENT SCHEMES, ROAD CLOSURES, AND DELIVERY
SCHEDULES IN CONNECTION WITH THE CELEBRATION OF THE
"SALUGNON FESTIVAL 2025" IN JARO, LEYTE.

Hon. Teofilo C. Cabello moved for the approval of the proposed resolution, which was unanimously approved en masse by the Body.

Hon. Francisco R. Altres inquired if there is a specific month and date set for the implementation of the traffic management schemes, noting that the title only indicated the year 2025.

Hon. Teofilo C. Cabello informed the Body that a resolution on the traffic management scheme had previously been passed, but adjustments were later introduced.

The Chair then asked for the exact dates of implementation.

Hon. Teofilo C. Cabello responded that the scheme will be implemented from September 18, 2025, to September 21, 2025. He further discussed the traffic management schemes, including road closures and delivery schedules, to wit:

Traffic Route Scheme Type 1: (September 18–21, 2025 –Transportation Route Plan). This scheme covers the regular fiesta days before and after the parade day.

Road Closures: Real Street (from Concepcion St. to Rizal St.) is closed to all types of vehicles. Access to Del Carmen St. in between San Antonio St. (near Jaro Sports Complex) and San Isidro St. is restricted.

After the reading of the Traffic Route Scheme and the confirmation of its date of implementation, Hon. Teofilo C. Cabello moved for the approval of the proposed resolution, which was unanimously approved en masse by the Body.

Thereafter, the Chair declared that for Item No. 3, under the Business for the Day, the same has been moved, carried, and approved en masse by the August Body.

ITEM NO. 4 - PROPONENT: HONORABLE TEOFILO C. CABELLO

Chairman Committee on Good Government, Public Ethics and Accountability

A PROPOSED RESOLUTION COMMENDING THE SANGGUNIANG BARANGAY OF KALINAWAN FOR THEIR EXEMPLARY GOOD GOVERNANCE AND OUTSTANDING PUBLIC SERVICE.

Hon. Teofilo C. Cabello moved for the approval of the proposed resolution, which was unanimously approved en masse by the Body, considering that the same is not debatable.

Thereafter, the Chair declared that for Item No. 4, under the Business for the Day, the same has been moved, carried, and approved en masse by the August Body.

ITEM NO. 5 - PROPONENT: HONORABLE TEOFILO C. CABELLO

Chairman Committee on Good Government, Public Ethics and Accountability

A PROPOSED RESOLUTION COMMENDING THE SANGGUNIANG BARANGAY OF HIAGSAM FOR THEIR EXEMPLARY GOOD GOVERNANCE AND OUTSTANDING PUBLIC SERVICE.

Hon. Teofilo C. Cabello moved for the approval of the proposed resolution, which was unanimously approved en masse by the Body, considering that the same is not debatable.

Thereafter, the Chair declared that for Item No. 5, under the Business for the Day, the same has been moved, carried, and approved en masse by the August Body.

**ITEM NO. 6 – APPROVAL ON THIRD AND FINAL READING OF
ORDINANCE NO. 02, SERIES OF 2025.**

INTRODUCED BY: HONORABLE TEOFILO C. CABELLO

Chairman Committee on Good Government, Public Ethics and Accountability

**ORDINANCE NO. 02
SERIES OF 2025**

AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS.

The Chair recognized Hon. Teofilo C. Cabello to offer the motion.

The Chair then opined and inquired from the floor if there were any minor amendments to the ordinance, and hearing none, requested Hon. Teofilo C. Cabello to offer the final motion.

Hon. Teofilo C. Cabello took the floor, and moved for its final approval, which was duly seconded en masse.

Thereafter, the Chair declared that **Ordinance No. 02, Series of 2025, otherwise known as "Creation of the Committee on Anti-Red Tape (CART) Ordinance of the Municipality of Jaro,"** has been moved, carried, and approved en masse by the August Body under the **third and final reading.**

OTHER MATTERS:

-  1. Hon. Rey P. Aure suggested to the Body to schedule the next session on September 29, 2025.

The Chair opined that there will be no session on September 22, 2025, to provide rest and recovery after the celebration of the 174th Salugnon Fiesta and accordingly scheduled the 11th Regular Session on September 29, 2025.

-  2. Hon. Teofilo C. Cabello commended Hon. Rey P. Aure for being elected as PCL Leyte, Board of Director Representing 2nd District of Leyte.

The Chair likewise congratulated Hon. Rey P. Aure.

-  3. Hon. Raul A. Macanda inquired from the Body regarding the attire for the parade on September 20, 2025, and further informed that the assembly time will be at 7:00 A.M.

The Chair opined that the attire shall be the SB uniform.

Hon. Raul A. Macanda likewise informed the Body that the program and invitation of the Pontifical Mass on September 21, 2025, 9:30 AM are already with him. He further stated that there will be reserved chairs for the SB Members, Mayor, Congresswoman, Vice Governor, and other guests.

Moreover, he informed the Body that there will be visitors from the Provincial Government of Leyte who will be conducting Barangayan in Brgy. Buenavista and Brgy. Uguiao.

Finally, he announced that the LIGA ng mga Barangay, headed by Hon. Zandro T. Morabe will be the sponsor for the vesper day mass and procession, and that invitations were already distributed to all Punong Barangays.

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4. Hon. Zandro T. Morabe expressed his gratitude to the August Body for the support extended by the SB Members and the Honorable Vice Mayor during the Liga Night, despite the challenges encountered during the activity.



Hon. Raul A. Macanda, on behalf of the Bituon han Haru Organization, expressed his gratitude to the Sangguniang Bayan for their support. He further appreciated that, for the first time in ten (10) years, the SB Members extended their full support to Bituon han Haru in advancing the tourism of Jaro.



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5. Hon. Rey P. Aure took the floor and moved for the adoption of proposed resolution Congratulating and Commending Hon. Carmencita G. Tañala, Sangguniang Bayan Member of Jaro for Winning as the Most Popular Matron 2025, which was duly seconded en masse.

Thereafter, the Chair declared that the resolution Congratulating and Commending Hon. Carmencita G. Tañala, Sangguniang Bayan Member of Jaro for Winning as the Most Popular Matron 2025 has been moved, carried and approved en masse by the August Body.



6. Hon. Raul A. Macanda asked for the confirmation of the Sangguniang Bayan Members who will attend for the Hermanidad Night.
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Hon. Teofilo C. Cabello inquired about the attire.

Hon. Raul A. Macanda responded that the attire will be Filipiniana and Barong.

7. Hon. Carmencita G. Tañala likewise expressed her gratitude to the Sangguniang Bayan family for their support in the Most Popular Matron 2025. She further stated that she was inspired by the collective efforts of everyone to win the competition, including the support staff who assisted in raising the funds necessary to secure the title.

6. Hon. Teofilo C. Cabello took the floor and moved for the adoption of a proposed resolution Congratulating and Commending the Top 5 Winners of the "Bituon han Haru," which was duly seconded en masse.

Thereafter, the Chair declared that the resolution Congratulating and Commending the Top 5 Winners of the "Bituon han Haru" has been moved, carried, and approved en masse by the August Body.

8. Hon. Zandro T. Morabe reminded the Body that Hon. Governor Jericho Petilla is in Jaro, Leyte, for his Barangayan, and encouraged the SB Members to attend the activity in Barangay Buenavista, Jaro, Leyte.

9. Before the adjournment of the session, the Chair expressed his heartfelt gratitude for the dedicated service of the retiring Sangguniang Bayan Secretary, Mr. Nicomedes Borja, acknowledging his invaluable contributions and unwavering support to the administration, especially in guiding and assisting the newly elected officials. He likewise thanked the Legislative Support Staff and SB Members for their efforts and cooperation during the Opening Salvo and LGU Night, noting that despite the challenges, the activities were successful.

10. Hon. Carmencita G. Tañala added, in relation to the sentiments of Hon. Morabe, that the LIGA Night Celebration will never be perfect because of the number of participants, especially regarding food. She noted that this concern has existed even before her term, and that it should be taken into consideration in the future.

There being no more business for consideration, Hon. Teofilo C. Cabello, moved for the adjournment of the session, duly seconded. Thereafter, the Chair declared the 10th SB Regular Session adjourned at 12:23 P.M.

EXCERPT RESOLUTION/ORDINANCE:

ITEM NO.1- PROPONENT: HON. TEOFILO C. CABELLO
Chairman Committee on Peace and Order, Public Safety and Transportation

RESOLUTION NO. 2025 – 125

A RESOLUTION ADOPTING THE MINUTES OF THE COMMITTEE MEETING OF THE COMMITTEE ON PEACE AND ORDER, PUBLIC SAFETY AND TRANSPORTATION HELD ON AUGUST 22, 2025 TO REVIEW THE ORDINANCE PROHIBITING STRAY ANIMALS FROM ROAMING OR LOITERING IN PUBLIC PLACES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF JARO, LEYTE, PROVIDING PENALTIES FOR VIOLATION THEREOF AND FOR OTHER PURPOSES.

On motion of Honorable Teofilo C. Cabello, Chairman Committee on Peace and Order, Public Safety and Transportation, duly seconded en masse by the Honorable Sangguniang Bayan members present, be it-

RESOLVED, AS IT IS HEREBY RESOLVED TO ADOPT THE MINUTES OF THE COMMITTEE MEETING OF THE COMMITTEE ON PEACE AND ORDER, PUBLIC SAFETY AND TRANSPORTATION HELD ON AUGUST 22, 2025 TO REVIEW THE ORDINANCE PROHIBITING STRAY ANIMALS FROM ROAMING OR LOITERING IN PUBLIC PLACES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF JARO, LEYTE, PROVIDING PENALTIES FOR VIOLATION THEREOF AND FOR OTHER PURPOSES;

RESOLVED FINALLY, to furnish a copy of this resolution to the Municipal Mayor, and to other local offices concerned for their information.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO. 2- PROPONENT: PROPONENT: HON. TEOFILO C. CABELLO
Chairman Committee on Peace and Order, Public Safety and Transportation

RESOLUTION NO. 2025 - 124

A RESOLUTION ADOPTING THE MINUTES OF THE PUBLIC HEARING OF THE COMMITTEE ON PEACE AND ORDER, PUBLIC SAFETY AND TRANSPORTATION HELD ON SEPTEMBER 01, 2025 TO REVIEW THE ORDINANCE PROHIBITING STRAY ANIMALS FROM ROAMING OR LOITERING IN PUBLIC PLACES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF JARO, LEYTE, PROVIDING PENALTIES FOR VIOLATION THEREOF AND FOR OTHER PURPOSES.

 **On motion of Honorable Teofilo C. Cabello**, Chairman Committee on Peace and Order, Public Safety and Transportation, duly seconded en masse by the Honorable Sangguniang Bayan members present, be it-

RESOLVED, AS IT IS HEREBY RESOLVED TO ADOPT THE MINUTES OF THE PUBLIC HEARING OF THE COMMITTEE ON PEACE AND ORDER, PUBLIC SAFETY AND TRANSPORTATION HELD ON SEPTEMBER 01, 2025 TO REVIEW THE ORDINANCE PROHIBITING STRAY ANIMALS FROM ROAMING OR LOITERING IN PUBLIC PLACES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF JARO, LEYTE, PROVIDING PENALTIES FOR VIOLATION THEREOF AND FOR OTHER PURPOSES;



RESOLVED FINALLY, to furnish a copy of this resolution to the Municipal Mayor, and to other local offices concerned for their information.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO. 3- PROPONENT: HON. ALMA A. TAMAYO
Chairman Committee on Tourism, Arts and Cultural Affairs

RESOLUTION NO. 2025 - 127

A RESOLUTION ADOPTING THE MINUTES OF THE COMMITTEE MEETING OF THE COMMITTEE ON TOURISM, ARTS, AND CULTURAL AFFAIRS HELD ON AUGUST 18, 2025 TO REVIEW THE ORDINANCE ESTABLISHING POLICIES, GUIDELINES, RULES AND REGULATIONS FOR THE OPERATION AND MAINTENANCE OF THE SALUGNON PASALUBONG CENTER, A TOURISM ORIENTED PROJECT OF THE LOCAL GOVERNMENT UNIT OF JARO, LEYTE AND APPROPRIATING FUNDS THEREOF.



On motion of Honorable Alma A. Tamayo, Chairman Committee on Tourism, Arts, and Cultural Affairs, duly seconded en masse by the Honorable Sangguniang Bayan members present, be it-

RESOLVED, AS IT IS HEREBY RESOLVED TO ADOPT THE MINUTES OF THE COMMITTEE MEETING OF THE COMMITTEE ON TOURISM, ARTS, AND CULTURAL AFFAIRS HELD ON AUGUST 18, 2025 TO REVIEW THE ORDINANCE ESTABLISHING POLICIES, GUIDELINES, RULES AND REGULATIONS FOR THE OPERATION AND MAINTENANCE OF THE SALUGNON PASALUBONG CENTER, A TOURISM ORIENTED PROJECT OF THE LOCAL GOVERNMENT UNIT OF JARO, LEYTE AND APPROPRIATING FUNDS THEREOF;

RESOLVED FINALLY, to furnish a copy of this resolution to the Municipal Mayor, and to other local offices concerned for their information.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO. 4- PROPONENT: HON. LANULFO M. BORJA
Chairman Committee on Health and Sanitation

RESOLUTION NO. 2025- 126

A RESOLUTION APPROVING ON SECOND-READING OF ORDINANCE NO. 06, SERIES OF 2025, OTHERWISE KNOWN AS: AN ORDINANCE ADOPTING THE IMPLEMENTING GUIDELINES FOR THE PHILHEALTH KONSULTASYONG SULIT AT TAMA (PHILHEALTH KONSULTA PACKAGE REVISION 2) AND ESTABLISHING THE DISPOSITION AND ALLOCATION OF THE CAPITATION PAYMENTS IN THE MUNICIPALITY OF JARO, LEYTE.

NOW, THEREFORE, on motion of **Honorable Lanulfo M. Borja**, Chairman Committee on Health and Sanitation, duly seconded en masse, this Sangguniang Bayan-

RESOLVED, AS IT IS HEREBY RESOLVED TO APPROVED ON SECOND-READING OF ORDINANCE NO. 06, SERIES OF 2025, OTHERWISE KNOWN AS: AN ORDINANCE ADOPTING THE IMPLEMENTING GUIDELINES FOR THE PHILHEALTH KONSULTASYONG SULIT AT TAMA (PHILHEALTH KONSULTA PACKAGE REVISION 2) AND ESTABLISHING THE DISPOSITION AND ALLOCATION OF THE CAPITATION PAYMENTS IN THE MUNICIPALITY OF JARO, LEYTE.

RESOLVED FINALLY, to furnish a copy of this resolution to the Municipal Mayor, and to other concerned for their information and guidance.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO. 5- PROPONENT: HON. TEOFILO C. CABELLO
Chairman Committee on Good Government, Public Ethics and Accountability

RESOLUTION NO. 2025-129

A RESOLUTION APPROVING THE LEGISLATIVE AGENDA FOR F.Y.
2025-2028 OF THE SANGGUNIANG BAYAN OF JARO, LEYTE.

WHEREAS, for the next three (3) years of service of the members of the Sangguniang Bayan as duly elected representatives of the people of the Municipality of Jaro, Leyte will solemnly vow to live up to the mandate and expectations of its constituents and shall pass and enact legislations aimed towards the development and progress of the Municipality and the improvement of the quality of life and general welfare of the populace;

WHEREAS, as the legislative council of the Municipality, the Sangguniang Bayan of Jaro, Leyte pledges its full support and cooperation to the programs and projects of the present local administration as outlined in the executive agenda for the years 2025-2028;

NOW, THEREFORE, on motion presented by **Honorable Teofilo C. Cabello**, duly seconded en masse by the Honorable Members present; this Sangguniang Bayan-

RESOLVED, AS IT IS HEREBY RESOLVED, TO APPROVE THE LEGISLATIVE AGENDA FOR F.Y. 2025-2028 OF THE SANGGUNIANG BAYAN OF JARO, LEYTE;

RESOLVED FINALLY, to furnish copies of this Resolution to the Mayor's Office, the MLGOO/DILG, and the Municipal Development Council (MDC) for their information and reference.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO. 6- PROPONENT: HON. REY P. AURE
Chairman Committee on Trade & Industry, Agriculture, Local Franchising and Accreditation

RESOLUTION NO. 2025-130A

A RESOLUTION APPROVING AND GRANTING THE RE- ACCREDITATION OF JARO ALAHAG FARMERS IRRIGATORS SERVICE ASSOCIATION, INC. OF BARANGAY ALAHAG JARO, LEYTE.

WHEREAS, Section 34 of the Local Government Code of 1991 (Book 1, Chapter 4) states that local government units shall promote the establishment and operation of people's and non-governmental organizations to become active partners in the pursuit of local autonomy;

WHEREAS, on June 23, 2025 the Department of the Interior and Local Government issued Memorandum Circular No. 2025- 060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the **JARO ALAHAG FARMERS IRRIGATORS SERVICE ASSOCIATION, INC.** through its President, ANALIZA B. ROSALES, has signified its intention to be an accredited CSO in the Municipality of Jaro to pursue an active partnership with the Local Government Unit in the pursuit of local autonomy and nation building;

WHEREAS, the **JARO ALAHAG FARMERS IRRIGATORS SERVICE ASSOCIATION, INC.** has satisfactorily complied with the requirements and criteria for accreditation as a Civil Society Organization in accordance with the procedures and guidelines set forth in DILG MC 2025-060;

WHEREFORE, on motion of **Hon. Rey P. Aure** and duly seconded by all members present, be it;

RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguniang Bayan to approve and grant the accreditation of **JARO ALAHAG FARMERS IRRIGATORS SERVICE ASSOCIATION, INC.** in the Municipality of Jaro;

RESOLVED FURTHER, that this accreditation is effective only until June 30, 2028;

RESOLVED FURTHERMORE, that copies of this Resolution be furnished to the Honorable Jassie Lou Tañala, Local Chief Executive, and Analiza B. Rosales, Jaro Alahag Farmers Irrigators Service Association, Inc. President for their information and guidance.

ADOPTED this 15th day of September 2025 in the Municipality of Jaro, Leyte.

ITEM NO. 7- PROPONENT: HON. REY P. AURE

Chairman Committee on Trade & Industry, Agriculture, Local Franchising and Accreditation

RESOLUTION NO. 2025- 30

A RESOLUTION APPROVING AND GRANTING THE RE-ACCREDITATION OF JARO HIAGSAM TRICYCLE OPERATORS AND DRIVERS ASSOCIATION OF BARANGAY HIAGSAM JARO, LEYTE.

WHEREAS, Section 34 of the Local Government Code of 1991 (Book 1, Chapter 4) states that local government units shall promote the establishment and operation of people's and non-governmental organizations to become active partners in the pursuit of local autonomy;

WHEREAS, on June 23, 2025 the Department of the Interior and Local Government issued Memorandum Circular No. 2025- 060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the **JARO HIAGSAM TRICYCLE OPERATORS AND DRIVERS ASSOCIATION** through its President, RAMON A. RONA, JR., has signified its intention to be an accredited CSO in the Municipality of Jaro to pursue an active partnership with the Local Government Unit in the pursuit of local autonomy and nation building;

WHEREAS, the **JARO HIAGSAM TRICYCLE OPERATORS AND DRIVERS ASSOCIATION** has satisfactorily complied with the requirements and criteria for accreditation as a Civil Society Organization in accordance with the procedures and guidelines set forth in DILG MC 2025-060;

WHEREFORE, on motion of Hon. Rey P. Aure and duly seconded by all members present, be it;

RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguniang Bayan to approve and grant the accreditation of **JARO HIAGSAM TRICYCLE OPERATORS AND DRIVERS ASSOCIATION** in the Municipality of Jaro;

RESOLVED FURTHER, that this accreditation is effective only until June 30, 2028;

RESOLVED FURTHERMORE, that copies of this Resolution be furnished to the Honorable Jassie Lou Tañala, Local Chief Executive, Ramon A. Rona, Jr., TODA President for their information and guidance.

ADOPTED this 15th day of September 2025 in the Municipality of Jaro, Leyte.

ITEM NO. 8- PROPONENT: HON. TEOFILO C. CABELLO

Chairman Committee on Peace and Order, Public Safety and Transportation

RESOLUTION NO. 2025 - 121

A RESOLUTION PRESCRIBING THE TRAFFIC MANAGEMENT SCHEMES, ROAD CLOSURES, AND DELIVERY SCHEDULES IN CONNECTION WITH THE CELEBRATION OF THE "SALUGNON FESTIVAL 2025" ON SEPTEMBER 18 TO 21, 2025 IN JARO, LEYTE.

WHEREAS, presented to the Body by the Chairman Committee on Peace and Order, Public Safety and Transportation is an Executive Agenda for approval of the Sangguniang Bayan the traffic management schemes, road closures, and delivery schedules in connection with the celebration of the "Salugnon Festival 2025" in Jaro, Leyte;

WHEREAS, this Ordinance shall cover all public roads, streets, and intersections within the Jaro Poblacion area as indicated in the Official Traffic Route Plans (Scheme Type 1 and Scheme Type 2).

WHEREAS, these plans were developed through a consultative and participatory process led by the Municipal Planning and Development Office, through a joint effort with the Municipal Engineering Office, Municipal Disaster Risk Reduction Management Office, Municipal Economic Enterprise Office, Municipal Tourism Office, Jaro Traffic Enforcement Management Office, and the Barangays 1, 2, 3, and 4 Officials;

WHEREAS, in order to prevent traffic congestions in these particular areas and to ensure the safety, security, and unhampered movement of the public, it is necessary to implement these traffic management schemes on the following roads:

TRAFFIC ROUTE SCHEME TYPE 1: (SEPTEMBER 18-21, 2025 – TRANSPORTATION ROUTE PLAN). This scheme covers the regular fiesta days before and after the parade day.

Road Closures: Real Street (from Concepcion St. to Rizal St.) is closed to all types of vehicles. Access to Del Carmen St. in between San Antonio St. (near Jaro Sports Complex) and San Isidro St. is restricted.

Roadblocks/Barriers: Installed at intersections connecting to Real Street to prevent entry.

Traffic Flow Directions: Because of the road closure on the portion of Real St., a one-way traffic scheme will be implemented.

One-way inbound from Tacloban: Vehicles entering Jaro Poblacion from Tacloban shall use San Antonio Street. From Nazareno St., turn right at San Antonio St., then left turn at San Roque St., continue outward to Real St., where they may proceed without restriction.

One-way outbound to Carigara/ Ormoc: Vehicles leaving towards Tacloban shall use San Isidro Street. from Real St., turn left at San Jose St. then turn right at San Isidro St., continue outward to Nazareno St., where they may proceed without restriction.

One-way to church route along Msgr. Lino Gonzaga St.: Portion of Msgr. Lino Gonzaga St from San Francisco St. to San Mateo St. shall observe a one-way traffic scheme. All vehicles traversing Msgr. Lino Gonzaga St from San Vicente, Santiago and San Francisco Streets may proceed northwards towards San Mateo St. (church access).

Two-Way Traffic: All areas not mentioned previously remains to be a two-way traffic.

To ensure order and safety of pedestrians, no tricycle terminal and no parking shall be allowed along Msgr. Lino Gonzaga St.

Delivery Schedule:

For business establishments: 3:00 AM – 6:00 AM and 1:00 PM – 3:00 PM only; and

For caterers (Sept. 19–21, 2025): Only 30 minutes is allowed to load/unload only.

TRAFFIC ROUTE SCHEME TYPE 2 (SEPTEMBER 20, 2025 – PARADE & PROCESSION WINDOW SCHEDULE).

Temporary Closure of Parade and Procession Route:

On September 20, 2025, the following streets shall be temporarily closed to all vehicular traffic to give way to the Parade at 7:00 AM and the Religious Procession at 3:00 PM.

The morning parade route will commence at the Jaro Municipal Grounds along Real street, then will turn left at Nazareno St., turn left at San Isidro St., turn left at San Jose St., cross Real street and then turn right at San Mateo St., then turn left immediately at San Roque St., turn left at San Vicente St., turn left at Msgr. Lino Gonzaga St., turn left at San Francisco St., then turn right at del Carmen St., and straight to the Jaro Sports Complex.

The afternoon Religious Procession will follow the same route except the start and endpoint of the route will be at the St. Matthew Parish.

Window Schedules:

For the safety of the parade and procession participants, road closures and rerouting shall be implemented during the following time windows only:

- 7:00 AM – 9:00 AM (for the Parade)
- 3:00 PM – 5:00 PM (for the Procession)

Traffic Flow During Closure. All Vehicles shall be rerouted to San Antonio St. and San Roque St. as alternate passageways.

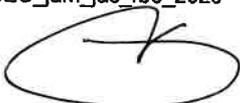
No delivery, loading, or unloading shall be permitted during the window schedule hours.

Reversion to Scheme Type 1.

Immediately after the conclusion of the parade and procession activities, and outside the prescribed window hours, the traffic scheme shall automatically revert to Scheme Type 1 as provided.

NOW, THEREFORE, on motion of **Honorable Teofilo C. Cabello**, Chairman Committee on Peace and Order and Public Safety, duly seconded en masse, this Sangguniang Bayan-

RESOLVED, AS IT IS HEREBY RESOLVED TO PRESCRIBE THE TRAFFIC MANAGEMENT SCHEMES, ROAD CLOSURES, AND DELIVERY SCHEDULES IN CONNECTION WITH THE CELEBRATION OF THE "SALUGNON FESTIVAL 2025" ON SEPTEMBER 18 TO 21, 2025 IN JARO, LEYTE;



RESOLVED FINALLY, to furnish a copy of this resolution to the Municipal Mayor, and to other municipal offices concerned for their information and guidance.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO.9- PROPONENT: HON. TEOFILO C. CABELLO
Chairman Committee on Good Government, Public Ethics and Accountability

RESOLUTION NO. 2025 - 132

A RESOLUTION COMMENDING THE SANGGUNIANG BARANGAY OF KALINAWAN FOR THEIR EXEMPLARY GOOD GOVERNANCE AND OUTSTANDING PUBLIC SERVICE.

WHEREAS, the Sangguniang Barangay of Kalinawan has consistently demonstrated dedication, integrity, and commitment in carrying out their duties and responsibilities as mandated under the Local Government Code of 1991;

WHEREAS, through their exemplary leadership and good governance practices, the Sangguniang Barangay of Kalinawan has successfully implemented various programs, projects, and initiatives that greatly benefited their constituents and contributed to the overall development of the barangay;

WHEREAS, the outstanding public service of the Sangguniang Barangay of Kalinawan serves as an inspiration and model for other barangays in the municipality to emulate;

NOW, THEREFORE, on motion of **Honorable Teofilo C. Cabello**, duly seconded en masse, this Sangguniang Bayan-

RESOLVED, AS IT IS HEREBY RESOLVED TO COMMEND THE SANGGUNIANG BARANGAY OF KALINAWAN FOR THEIR EXEMPLARY GOOD GOVERNANCE AND OUTSTANDING PUBLIC SERVICE;

RESOLVED FINALLY, to furnish a copy of this resolution to the Municipal Mayor, Sangguniang Barangay of Kalinawan, and to other municipal offices concerned for their information and guidance.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO.10- PROPONENT: HON. TEOFILO C. CABELLO
Chairman Committee on Good Government, Public Ethics and Accountability

RESOLUTION NO. 2025 - 133

A RESOLUTION COMMENDING THE SANGGUNIANG BARANGAY OF HIAGSAM FOR THEIR EXEMPLARY GOOD GOVERNANCE AND OUTSTANDING PUBLIC SERVICE.

WHEREAS, the Sangguniang Barangay of Hiagsam has consistently demonstrated dedication, integrity, and commitment in carrying out their duties and responsibilities as mandated under the Local Government Code of 1991;

WHEREAS, through their exemplary leadership and good governance practices, the Sangguniang Barangay of Hiagsam has successfully implemented various programs, projects, and initiatives that greatly benefited their constituents and contributed to the overall development of the barangay;

WHEREAS, the outstanding public service of the Sangguniang Barangay of Hiagsam serves as an inspiration and model for other barangays in the municipality to emulate;

NOW, THEREFORE, on motion of **Honorable Teofilo C. Cabello**, duly seconded en masse, this Sangguniang Bayan-

RESOLVED, AS IT IS HEREBY RESOLVED TO COMMEND THE SANGGUNIANG BARANGAY OF HIAGSAM FOR THEIR EXEMPLARY GOOD GOVERNANCE AND OUTSTANDING PUBLIC SERVICE;

RESOLVED FINALLY, to furnish a copy of this resolution to the Municipal Mayor, Sangguniang Barangay of Hiagsam, and to other municipal offices concerned for their information and guidance.

APPROVED ON SEPTEMBER 15, 2025.

ITEM NO.11- PROPONENT: HON. TEOFILO C. CABELLO
Chairman Committee on Good Government, Public Ethics and Accountability

EXPLANATORY NOTE

This ordinance seeks to create the **Committee on Anti-Red Tape (CART)** in the Municipality of Jaro, Leyte, in compliance with the mandates of Republic Act No. 11032, otherwise known as the *"Ease of Doing Business and Efficient Delivery of Government Service Act of 2018"*, and its implementing rules and regulations.

Section 5 of RA No. 11032 requires all offices and agencies which provide government services are mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time.

Moreover, Section 8 of the same law emphasizes that "The head of the office and agency shall be primarily responsible for the implementation of this Act and shall be held accountable to the public in rendering fast, efficient, convenient, and reliable service. All transactions and processes are deemed to have been made with permission and clearance from the highest authority having jurisdiction over the government office or agency concerned".

In response to these mandates, the Anti-Red Tape Authority (ARTA), through Memorandum Circular No. 2020-07, directed all government entities, including local government units, to constitute a Committee on Anti-Red Tape (CART). This inter-office task force shall perform vital functions such as overseeing compliance with RA No. 11032, leading process improvement initiatives, monitoring implementation of the Citizen's Charter, and ensuring that government services are client-centered and performance-driven.

The circular further clarifies that the creation of CART requires no additional plantilla positions or new budget, thus allowing for immediate and practical implementation by simply designating existing personnel from relevant offices.

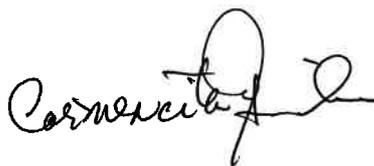
Pursuant to Items 6.1 and 6.2 of MC No. 2020-07, the ordinance outlines the composition and functions of the CART, ensuring that the committee is structured, accountable, and capable of driving the Municipality's anti-red tape efforts in line with national standards.

By institutionalizing CART through this ordinance, the Municipality of Jaro demonstrates its commitment to good governance, efficient public service, and the full implementation of RA No. 11032, ultimately building trust and confidence among the constituents it serves.

HONORABLE TEOFILO C. CABELLO
Chairman Committee on Good Government, Public
Ethics and Accountability



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INTRODUCED BY: HONORABLE TEOFILO C. CABELLO
Chairman Committee on Good Government, Public Ethics and Accountability

ORDINANCE NO. 02
SERIES OF 2025

AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE, DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS.

Be it enacted by the Sangguniang Bayan of Jaro, Leyte assembled:

SECTION 1. SHORT TITLE - This ordinance shall be known as the “**Creation of the Committee on Anti-Red Tape (CART) Ordinance of the Municipality of Jaro**”.

SECTION 2. CREATION OF THE COMMITTEE ON ANTI-RED TAPE (CART)
- There is hereby created a **Committee on Anti-Red Tape (CART)** in the Municipality of Jaro, Leyte, pursuant to DILG Memorandum Circular No. 2020-07.

SECTION 3. COMPOSITION - The CART shall be composed of the following members:

Chairperson: Municipal Mayor

Vice Chairperson: Human Resource Management Officer (HRMO)

Members:

Chairman Committee on Good Government, Public Ethics and Accountability

Municipal Planning and Development Coordinator

Municipal Treasurer

Municipal Health Officer

Municipal Engineer

Municipal Assessor

Municipal Budget Officer

Licensing Officer

Municipal Disaster and Risk Reduction Mgt. Officer (MDRRMO)

SECTION 4. FUNCTIONS AND RESPONSIBILITIES - The CART shall ensure that the Municipal Government of Jaro shall comply with the requirements of RA No. 11032, its IRR and subsequent issuances by the Authority, as may be applicable. These requirements pertain to the conduct of the following:

1. Conduct of compliance cost analysis, time and motion studies, evaluation and improvement of all the agency's services, and reengineering the same.
2. Subject to the Guidelines/National Policy on Regulatory Management System to be issued by the Authority:
 - 2.1 Notify the Authority of every formulation, modification, and repeal of regulations, ordinances or other related issuances.
 - 2.2 Conduct post-implementation assessment and review of existing regulations, ordinances or other related issuances, undertake Regulatory Impact Assessment (RIA).
 - 2.3 Prepare a Preliminary Impact Assessment (PIA) whenever there is an intent to formulate, modify, or repeal a regulation and submit to the Authority.
 - 2.4 Produce a Regulatory Impact Statement (RIS) upon completion of each RIA and submit it to the Authority for review and assessment; and
 - 2.5 Submit an inventory and electronic copies of all existing (both in-effect and repealed) regulations and issuances to populate the Philippine Business Regulation Information System (PBRIS).

3. Ensure effective knowledge transfer, or information dissemination among office employees on ARTA-related training courses, briefings, or such related matters obtained by office staff within sixty (60) days from the end of the training.
4. Register new regulations and issuances to the following, if applicable, within fifteen (15) days of issuance:
 - a. UP Office of National Administrative Register (UP ONAR); and
 - b. Official Gazette for publication
5. Set up the most current and updated service standards and indicate in the Citizen's Charter in accordance with the prescribed template issued by the Authority, and submit the same to the Authority to populate the Anti-Red Tape Electronic Management Information System (ARTEMIS);
6. Monitor and periodically review the Municipal Government's Citizen's Charter, specifically: procedures/steps, time, documentary requirements, and fees.
7. Ensure that an updated Citizen's Charter, should there be any change, is posted not later than March 31st of each year.
8. Ensure the compliance with the zero-contact policy in accordance with the law;
9. Ensure the compliance of the external and internal services with the prescribed processing time as mandated by RA No. 11032;
10. Develop and foster a client feedback mechanism and client satisfaction measurement;
11. Report to the Authority not later than the last working day of January of each year the results of the Client Satisfaction Survey for each service based on the guidelines to be issued by the Authority;

Carmenate *Santomas*

12. Establish and manage a public assistance complaints desk or ARTA Helpdesk to effectively receive complaints, feedback and monitor customer satisfaction via hotline numbers, short message service (SMS), information and communication technology, or other mechanisms where clients may adequately express their complaints, comments, or suggestions. The CART must ensure that complaints forwarded by the Presidential Complaints Center, Civil Service Commission's Contact Center ng Bayan, and Complaints Action Center of the Authority are acknowledged, received, responded to and/or acted upon within the designated period by the intended recipient within their agency;
13. Serve as overall coordinating body for the establishment of an Electronic Business One Stop Shop (e-BOSS) in compliance with the mandate under RA No. 11032, its IRR, and other issuances by the Authority. The CART must facilitate and assist various departments and offices involved during the development and implementation of e-BOSS, including logistical and personnel requirements, security of the system, development of a communication plan, implementation of contingency measures, and protection of data and information, as applicable;
14. Coordinate with the agency's communications/public relations office the dissemination of ARTA Information, Education, and Communication materials for public consumption; and
15. Perform such other functions, duties and responsibilities under RA No. 11032 (amending RA No. 9485), its IRR and other issuances issued by the Authority.

SECTION 5. MEETINGS - CART shall convene at least once every quarter and as often as necessary upon the call of the Chairperson.

SECTION 6. SECRETARIAT - The Human Resource Management Office shall serve as the secretariat of the CART and shall provide technical and administrative support.

SECTION 7. FUNCTIONS OF THE SECRETARIAT - The CART Secretariat shall have the following functions:

1. Issue notices of meeting to all members of the committee;
2. Prepare the calendar of business of committee meetings;
3. Prepare minutes of committee meetings and corresponding communications;
4. Maintain records of committee deliberations and other related documents;
5. Assist in the review, consolidation, and finalization of the Citizens Charter; and
6. Perform other related functions.

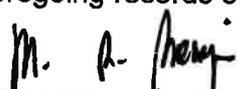
SECTION 8. SEPARABILITY CLAUSE – If for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid by a competent court, such judgment or provision found to be invalid or unconstitutional shall not affect or impair the other provisions therefore.

SECTION 9. REPEALING CLAUSE – All local Ordinance, rules and regulations or parts thereof, inconsistent with, or in conflict with the provision of this Ordinance shall be deemed repealed or amended accordingly.

SECTION 10. EFFECTIVITY – This Ordinance shall take effect fifteen (15) days after a copy hereof is posted in accordance with the provision of R.A. 7160, in at least four (4) conspicuous places in the municipality.

ENACTED ON SEPTEMBER 15, 2025.

I HEREBY CERTIFY, to the correctness of the foregoing records of the proceedings.

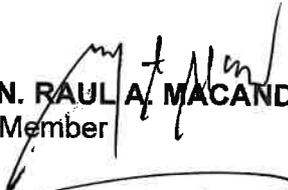

NICOMEDES R. BORJA
Secretary to the Sangguniang Bayan
(Board Secretary V)

CONCURRED:


HON. REY P. AURE
SB Member/Presiding Officer Pro-Tempore


HON. LANULFO M. BORJA
SB Member


HON. FRANCISCO R. ALTRES
SB Member/Majority Floor Leader


HON. RAUL A. MACANDA
SB Member


HON. BEN JAMIN H. GARIANDO, JR.
SB Member


HON. TEOFILO C. CABELLO
SB Member


HON. CARMENCITA G. TAÑALA
SB Member


HON. ALMA A. TAMAYO
SB Member


HON. ZANDRO T. MORABE
SB Member/LIGA FED.-President

HON. VIANCA MAE N. FAMILAR
SB Member/SK FED.-President
Absent-On Official Leave

ATTESTED:


HON. PEDRO B. TAÑALA, JR.
Municipal Vice Mayor
SB Presiding Officer

APPROVED:


HON. JASSIE LOU TAÑALA
Municipal Mayor



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JARO
Office of the Sangguniang Bayan
Legislative Building
Corner Del Carmen and Real Streets

November 6, 2025

CERTIFICATION

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that MUNICIPAL ORDINANCE NO. 02, series of 2025 entitled "AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE, DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS." have been posted last October 22, 2025 in a conspicuous place in the Municipality of Jaro, Leyte.

ISSUED this 6th day of November 2025 at Jaro, Leyte.

CERTIFIED CORRECT:



RENATO B. OBIÑA

Acting Secretary to the Sanggunian
(DEMO IV)

APPROVED:



HON. PEDRO B. TANALA, JR.
Municipal Vice-Mayor

Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JARO
- oOo -
Barangay I

November 5, 2025

CERTIFICATION

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that **MUNICIPAL ORDINANCE NO. 02**, series of 2025, otherwise known as, **"AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE, DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS."** have been posted last October 22, 2025 to date in conspicuous place in our Barangay.

ISSUED this 5th day of November 2025 at Barangay District I, Jaro, Leyte.

CERTIFIED CORRECT:


IVY M. SOLAR
Barangay Secretary

APPROVED:


HON. MARIA FE LINDA B. COSARES
Barangay Chairwoman

Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JARO
- o0o -
Barangay II

November 5, 2025

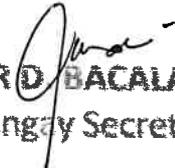
CERTIFICATION

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that **MUNICIPAL ORDINANCE NO. 02**, series of 2025, otherwise known as, **"AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE, DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS."** have been posted last October 22, 2025 to date in conspicuous place in our Barangay.

ISSUED this 5th day of November 2025 at Barangay District II, Jaro, Leyte.

CERTIFIED CORRECT:


JENNIFER D. BACALANDO
Barangay Secretary

APPROVED:


HON. RONALD V. SUPERABLE
Barangay Chairman

Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JARO

- o0o -
Barangay III

November 5, 2025

CERTIFICATION

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that **MUNICIPAL ORDINANCE NO. 02**, series of 2025, otherwise known as, **"AN ORDINANCE CREATING THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE MUNICIPALITY OF JARO, LEYTE, DEFINING ITS COMPOSITION, POWERS, AND FUNCTIONS."** have been posted last October 22, 2025 to date in conspicuous place in our Barangay.

ISSUED this 5th day of November 2025 at Barangay District III, Jaro, Leyte.

CERTIFIED CORRECT:


JAINA O. BATUCAN
Barangay Secretary

APPROVED:


HON. ADRIANO DIOLA
Barangay Chairman