

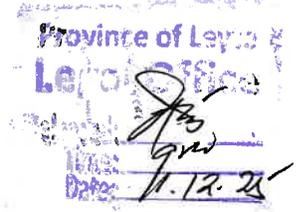
Item No.: 10

Date: 18 2025 NOV



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

-oOo-



Sangguniang Panlalawigan  
Province of Leyte

**PROVINCIAL LEGAL OFFICE**

**RECEIVED**

Date: NOV 12 2025  
By: [Signature]

**2<sup>nd</sup> INDORSEMENT**  
October 17, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 6 s, 2025 of the Sangguniang Bayan of La Paz, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 6 s, 2025: “An Ordinance creating the Municipal Epidemiology Surveillance Unit under the MHO of La Paz, Leyte.”

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 443(c)(2)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76<sup>2</sup> subject to availability of funds and Civil Service rules and regulations. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer* ✓

<sup>1</sup> Section 443.

(c) The sangguniang bayan may:

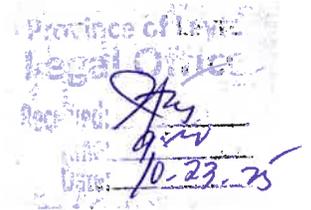
(2) Create such other offices as may be necessary to carry out the purposes of the municipal government;

<sup>2</sup> Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

1<sup>ST</sup> INDORSEMENT  
22 October 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 6, series of 2025 of the Municipality of La Paz, Leyte**, entitled: **An Ordinance creating the Municipal Epidemiology Surveillance Unit (MESU) under the Municipal Health Office of La Paz, Leyte.**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF LA PAZ**  
-oOo-



**BAGONG PILIPINAS**



**OFFICE OF THE SANGGUNIANG BAYAN**

22 October 2025

**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian  
Sangguniang Panlalawigan  
Province of Leyte  
Legislative Bldg., Capitol Complex  
Palo, Leyte



Madam:

Respectfully submitting herewith copies of the **MUNICIPAL ORDINANCE NO. 06, SERIES OF 2025 - AN ORDINANCE CREATING THE MUNICIPAL EPIDEMIOLOGY SURVEILLANCE UNIT (MESU) UNDER THE MUNICIPAL HEALTH OFFICE OF LA PAZ, LEYTE**, for review and perusal of that office.

Please acknowledge receipt hereof and requesting the same be given due course and appropriate action.

Early action hereon will be highly appreciated.

Thank you.

Very truly yours,

**ERWIN M. CERNAL**  
*Secretary of the Sangguniang Bayan*



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF LA PAZ**  
-oOo-



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**OFFICE OF THE SANGGUNIANG BAYAN**

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22 October 2025

**HON. LEONARDO "SANDY" JAVIER, JR.**

Vice Governor and Presiding Officer

The Honorable Members

Sangguniang Panlalawigan

Province of Leyte

Legislative Bldg., Capitol Complex

Palo, Leyte

Dear Honorable Ladies and Gentlemen:

Respectfully submitting herewith copies of the **MUNICIPAL ORDINANCE NO. 06, SERIES OF 2025 - AN ORDINANCE CREATING THE MUNICIPAL EPIDEMIOLOGY SURVEILLANCE UNIT (MESU) UNDER THE MUNICIPAL HEALTH OFFICE OF LA PAZ, LEYTE**, for review and perusal of that office.

Please acknowledge receipt hereof and requesting the same be given due course and appropriate action.

Early action hereon will be highly appreciated.

Thank you.

Very truly yours,

**ERWIN M. CERNAL**

*Secretary of the Sangguniang Bayan*



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF LA PAZ  
-oOo-



OFFICE OF THE SANGGUNIANG BAYAN

Sangguniang Panlalawigan  
Province of Leyte

**RECEIVED**

Date: 10 OCT 22 2025  
By: [Signature]

MUNICIPAL ORDINANCE NO. 06  
Series of 2025

**AN ORDINANCE CREATING THE MUNICIPAL EPIDEMIOLOGY SURVEILLANCE UNIT (MESU) UNDER THE MUNICIPAL HEALTH OFFICE OF LA PAZ, LEYTE**

*Authored by: Hon. Relly F. Relano – Chairperson, Committee on Health*

**WHEREAS**, Section 15, Article II of the Constitution states that “the State shall protect and promote the right to health of the people and instill health consciousness among them;”

**WHEREAS**, in order to strengthen health system and monitoring of disease within States, the World Health Organization under the revised international Health Regulations (IHR) of 2005 requires all member States to strengthen the core capacities for disease surveillance and response to avert occurrence and international spread of disease and other public health.

**WHEREAS**, to comply with the International Health Regulations and to protect the people from public health threats through the efficient and effective disease surveillance of notifiable diseases including emerging and re-emerging infectious diseases, disease for elimination and eradication, epidemics and health concerns, the Republic Act of the Philippines enacts Republic Act 11332 or otherwise known as, “Mandatory Reporting of Notifiable Disease and Health Events of Public Health Concern Act”;

**WHEREAS**, Section 8 of Republic Act of 11332 mandates the establishment of Epidemiology and Surveillance Units which shall be in coordination with the Department of Health;

**WHEREAS**, Republic Act 11223 or otherwise known as, "Universal Health Care Act", Chapter IV, Section 17, (b) emphasized accurate, sensitive, and timely epidemiologic surveillance systems;

**WHEREAS**, it is essential for Local Government Units to create a Municipal Epidemiology Surveillance Unit to provide consultancy assistance to the Local Chief Executive, thus, prompting disease surveillance and epidemiologic response, and essential health care services to the constituents and concerned agencies;

**BE IT ORDAINED IN SESSION ASSEMBLED, THAT:**

**Section 1. Title.** This ordinance shall be known as “**THE CREATION OF MUNICIPAL EPIDEMIOLOGY SURVEILLANCE UNIT (MESU) IN THE MUNICIPALITY OF LA PAZ, LEYTE**”.

**Section 2. Composition.** The MESU shall be composed of the following:

- |  |   |
|--|---|
| Epidemiology and Surveillance Unit Head: | Municipal Health Officer  |
| Event-Based Surveillance Coordinator:    | PHN I or any LGU medical personnel who has undergone ESR Training |
| Members                                  | One (1) Public Health Nurse<br>Medical Technologist               |

OSCAR G. TAN-PIENGGCO, J.D.  
Sangguniang Bayan Member

ODELL R. BARONA  
Sangguniang Bayan Member

RELLY F. RELANO  
Sangguniang Bayan Member

ALVIN M. TEJOME  
Sangguniang Bayan Member

JULIUS M. CO  
Sangguniang Bayan Member

FIONAH KIMBERLYN B. ACOMPAÑADO  
SK Federation President

GLORIA M. VEJOME  
Liga ng mga Barangay President

DANILO F. GOMEZ  
Sangguniang Bayan Member

MARLOU T. MARTICIO  
Sangguniang Bayan Member

FELICITO B. ACOMPAÑADO, JR.  
Sangguniang Bayan Member

Rural Health Sanitary Inspector  
Registered Midwives of Barangay Health  
Stations of LGU  
One (1) Administrative Aide  
One (1) Epidemiology Assistant

**Section 3. General Duties and Functions.** The Municipal Epidemiology Surveillance Unit shall perform the following duties and functions:

- A. Implement appropriate epidemic control measures based on DOH standards;
- B. Monitor, investigate the occurrence of diseases and warn the public and health authorities on sudden increase in the number of cases in the municipality;
- C. Undertake a systematic collection, analysis and dissemination of health data for the planning, implementation and evaluation of public health programs;
- D. Based on disease surveillance data, determine the need for public health action and response;
- E. Conduct series of capability building/training and workshop as well as information education campaign;
- F. During a public health emergency response, the MESU shall inform the affected population on the nature of the disease or exposure, and control activities;
- G. Provide timely, accurate, and reliable epidemiologic information to appropriate agencies;

**Section 4. Specific Duties and Functions.**

**1. Epidemiology and Surveillance Unit Head**

- A. Oversee the overall epidemiologic and surveillance activities within the area of responsibility;
- B. Provide directives to ESU staff;
- C. Notify the next higher-level case/s of disease/syndrome/event classified as "immediate notification", suspect epidemics, and clustering of cases within 24 hours of detection;
- D. Prepare protocols, guidelines, preparedness, response and financial plan for diseases surveillance and outbreak;
- E. Review and approve disease surveillance and outbreak reports;
- F. Provide disease surveillance and investigation feedback to the Local Chief Executive and to the Sangguniang Bayan when necessary;
- G. Participate in workshops, seminars, training, scientific meetings and other surveillance-related activities;
- H. Participate in the conduct of surveillance and epidemiologic investigation conducted by Regional Epidemiology Surveillance Unit (RESU), Provincial Epidemiology Surveillance Unit (PESU) or the Epidemiology Bureau (EB) of the Department of Health; and,
- I. Initiate meetings among ESU staff or RHU Staff and stakeholders in relation to clustering of cases, outbreaks or epidemics.

**2. Disease Surveillance Coordinator (DSC)**

- A. As a form of "immediate notification", advise the next higher-level ESU on case/s of disease/syndrome/event or suspected epidemics, and undertake clustering of cases within 24 hours of detection;
- B. Notify MESU Head or the next higher level of suspect epidemics within 24 hours of detection;
- C. Conduct preliminary investigation of suspected epidemics in the municipality's area of responsibility;
- D. Assist in epidemic investigation conducted by PESU, the RESU or EB;
- E. Perform proper collection, storage, handling and transport of specimen to the next higher level ESU;

OSCAR G. TAN PIENGGCO, J.D.  
Sangguniang Bayan Member

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Sangguniang Bayan Member

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FIONAH KIMBERLYN B. ACOMPAÑADO  
SK Federation President

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Sangguniang Bayan Member

MARLOU T. MARTICIO  
Sangguniang Bayan Member

FELICITO B. ACOMPAÑADO, JR.  
Sangguniang Bayan Member

- F. Record in the Weekly Notifiable Disease Report (WNDR) all cases of notifiable diseases admitted in the Rural Health Unit;
- G. Submit a copy of the PIDSR/ESR report forms to the next higher level ESU;
- H. Retain a copy of PIDSR/ESR and perform regular basic data analysis regarding time, place, and person;
- I. Prepare and disseminate weekly/monthly disease surveillance reports;
- J. Participate in workshops, seminars, training, scientific meetings and other surveillance-related activities;
- K. Provide instructions and disease surveillance task to ESU members;
- L. Conduct regular monitoring and assessment of Disease Reporting Units (DRUs) determine and verify "silent" or inactive DRUs;
- M. Together with the epidemiologist, visit and provide regular assistance to DRUs; and,
- N. Manage logistics needed in the surveillance operations.

**3. Members**

- A. Participate in the conduct preliminary investigation of suspect epidemic in their respective areas;
- B. Perform proper collection, storage, handling and transport of specimen to the next higher level;
- C. Record in the Weekly Notifiable Disease Report (WNDR) all cases of notifiable diseases admitted in the RHU;
- D. Submit PIDSR/ESR report forms to the next higher level as ordered by ESU Head or DSC. Retain a copy of PIDSR forms and perform regular basic data analysis (time, place, and person);
- E. Assist in the preparation and dissemination of weekly/monthly disease surveillance reports;
- F. Participate in workshops, seminars, training, scientific meetings and other surveillance-related activities;
- G. Provide instructions and disease surveillance task to ESU members;
- H. Conduct regular monitoring and assessment of Disease Reporting Units (DRUS) to determine and verify "silent" or inactive DRUs;
- I. Conduct regular technical assistance visits of DRUs with the epidemiologist. Perform other epidemiology and surveillance related tasks as order by ESU Head or DSC.

**Section 5. OFFICE.** The MESU shall have an Office under the Municipal Health Office with access to internet connection. The MESU shall be provided with computer unit/s for data management and shall be provided with printer/s for report generation.

**Section 6. FUNDING SOURCE.** To ensure efficient and effective operation, the budgetary requirement of the MESU shall be drawn from the Municipal Annual Budget in the amount of **ONE HUNDRED THOUSAND PESOS (Php100,000.00)**.

**Section 7. REPEALING CLAUSE** - All existing ordinance, rules and regulations, as well as orders inconsistent herewith are hereby repealed or modified accordingly.

**Section 8. SEPARABILITY CLAUSE-** Should any of these clauses or parts of this Ordinance be declared unconstitutional by any court of competent jurisdiction, all other remaining portions not so declared shall remain valid and effective.

**Section 9.** This Ordinance shall take effect immediately upon approval and fifteen (15) days after the required posting in three (3) conspicuous places in the Municipality.

**ENACTED**, unanimously on September 22, 2025 by the Members of the Sangguniang Bayan of La Paz, Leyte, there being a quorum.

OSCAR G. TAN-PIENGGCO, J.D.  
Sangguniang Bayan Member

ODELLA K. BARONA  
Sangguniang Bayan Member

RELLY F. RELANO  
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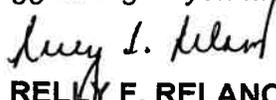
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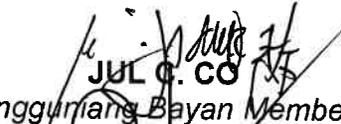
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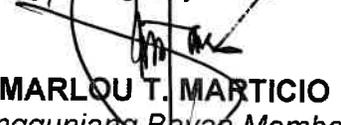
FELICITO B. ACOMPAÑADO, JR.  
Sangguniang Bayan Member

Unanimously approved.

  
**OSCAR G. TAN-PIENCO, J.D.**  
Sangguniang Bayan Member

  
**RELY F. RELANO**  
Sangguniang Bayan Member

  
**JUL C. CO**  
Sangguniang Bayan Member

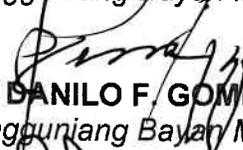
  
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Sangguniang Bayan Member

  
**GLORIA M. TEJOME**  
Liga ng mga Barangay President

  
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Sangguniang Bayan Member

  
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Sangguniang Bayan Member

  
**FELICITO B. ACOMPAÑADO, JR.**  
Sangguniang Bayan Member

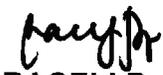
  
**DANILO F. GOMEZ**  
Sangguniang Bayan Member

  
**FIONAH KIMBERLYN B. ACOMPAÑADO**  
President, Pambayang Pederasyon  
ng mga Sangguniang Kabataan

I HEREBY CERTIFY to the correctness of the foregoing Municipal Ordinance No. 06,  
Series of 2025.

  
**ERWIN M. CERNAL**  
Secretary to the Sanggunian

ATTESTED:

  
**ARACELI P. GO**  
Municipal Vice-Mayor

APPROVED:

  
**JOEL C. CINCO**  
Municipal Mayor  
Date: 17 OCT 2025



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF LA PAZ  
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**OFFICE OF THE SANGGUNIANG BAYAN**

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**CERTIFICATE OF POSTING**

**TO WHOM THIS MAY CONCERN:**

**THIS IS TO CERTIFY** that **POSTING** in prominent places in the Municipal Hall and other conspicuous places in the Locality was undertaken and copies of said Ordinances was remain posted for three (3) consecutive weeks pursuant to Section 59 (b) of Republic Act 7190, in relation on the Ordinance - **MUNICIPAL ORDINANCE NO. 06, SERIES OF 2025 - AN ORDINANCE CREATING THE MUNICIPAL EPIDEMIOLOGY SURVEILLANCE UNIT (MESU) UNDER THE MUNICIPAL HEALTH OFFICE OF LA PAZ, LEYTE.**

Subject Ordinance is being forwarded to that Body for review in compliance with Section 56 of Republic Act 7160.

ISSUED this 22<sup>nd</sup> day of October 2025 at the office of the Sangguniang Baya, La Paz, Leyte.

Very truly yours,

**ERWIN M. CERNAL**

*Secretary of the Sangguniang Bayan*