

Item No.: 14

Date: 02 2025 DEC



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

Province of Leyte
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Released: [Signature]
Time: [Signature]
Date: 11.27.25

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: NOV 24 2025
By: [Signature]

2nd INDORSEMENT
November 17, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-15 of the Sangguniang Bayan of Hilongos, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-15 entitled: **“An Ordinance amending pertinent provisions of the Hilongos Investment Incentive Code of 2018 and appropriating funds thereof.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution¹. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based

on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer ✓

¹ (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
13 November 2025

Province of Leyte
Legal Office
Rec'd
Date: 11-13-25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-15** of the **Municipality of Hilongos, Leyte**, entitled: **An Ordinance amending pertinent provisions of the Hilongos Investment Incentive Code of 2018 and appropriating funds thereof.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



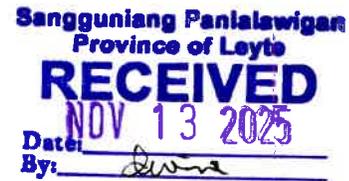
Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

12 November 2025

HON. LEONARDO M. JAVIER, JR.
Provincial Vice-Governor
Province of Leyte
Tacloban City



Sir:

Greetings!

Respectfully forwarding **fifteen (15) copies** of **Municipal Ordinance No. 2025-15: An Ordinance Amending Pertinent Provisions of the Hilongos Investment Incentive Code of 2018 and Appropriating Funds Thereof.**

Hoping for its approval, I am.

Very respectfully yours,


CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos

OFFICE OF THE SANGGUNIANG BAYAN



Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: NOV 13 2025
By: [Signature]

MUNICIPAL ORDINANCE NO. 2025-15

AN ORDINANCE AMENDING PERTINENT PROVISIONS OF THE HILONGOS INVESTMENT INCENTIVE CODE OF 2018 AND APPROPRIATING FUNDS THEREOF

Author:

HON. TRINIDAD V. ZARATE

Chairperson, Committee on Trade and Industry and Cooperatives

Co-authors:

HON. ALINE B. REOMA

Vice-Chairperson, Committee on Trade & Industry & Cooperatives

HON. MANUEL V. LORA

HON. CRIS ANTONIO B. ONG

HON. MANUEL M. GABISAN

Member, Committee on Trade and Industry & Cooperatives

EXPLANATORY NOTE

WHEREAS, the 1987 Constitution recognizes the indispensable role of the private sector in national development and mandates the State to encourage the establishment of private enterprises and provide incentives to investors;

WHEREAS, this Code aims to draw local and foreign investment to drive the development of identified Priority Investment Areas as well as the Priority Development Areas to become more conducive places for work, leisure, and residence, thereby raising the bar of economic development, human resource development and quality of life index;

WHEREAS, the Hilongos Investment and Incentive Code is a tool that will promote inclusive economic growth and sustainable development through effective and efficient services strengthened by the active participation of all stakeholders within the safe environment;

WHEREAS, the amendment of the Hilongos Investment Code of 2018 demonstrates the Local Government of Hilongos commitment to foster the inflow of both foreign and domestic investments into the municipality; Moreover, the amended ordinance builds upon its original version by incorporating new provisions that align with current economic conditions and trends highlighting the inclusion of the Local Economic Development and Investment Promotions Office strengthening its roles and functions within the local government.

WHEREAS, these measures mentioned underscore the local government's dedication to staying competitive and intensifying support for small scale enterprises, hence, this ordinance.

NOW THEREFORE, on motion of Hon. Trinidad V. Zarate, as duly seconded by Hon. Manuel V. Lora;

BE IT ORDAINED by the Seventeenth Sangguniang Bayan of Hilongos in a regular session assembled that:

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member

JOSEPH F. FULACHE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
(on sick leave)

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President,
Liga ng mga Balangay

CRIS ANTONIO B. ONG
SB Member

MANUEL M. GABISAN
SB Member

MANUEL V. LORA
SB Member

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng
Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member
(on sick leave)

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member
(on vacation leave)

CHAPTER I

SECTION 1. TITLE – This ordinance shall be known as the “The Investment and Incentive Code of 2018 as Amended.

SECTION 2. DECLARATION OF POLICY – It is hereby declared policy of the Municipality of Hilongos to actively encourage the participation of the private sector in the promotion of economic growth and prosperity in the Municipality of Hilongos, Province of Leyte and for this purpose, it shall grant fiscal and non-fiscal incentives to investors, both local and foreign, particularly in identified investment priority areas to attract new investors, keep and retain existing investments and encourages their expansions in addition to generally creating and maintaining a business- friendly environment that will accelerate economic progress, generate employment opportunities, increase revenues and income, reduce poverty and improve the over quality of life for the people of the Municipality of Hilongos.

SECTION 3. Section 3 vs amended to read as follows:

PURPOSE AND OBJECTIVES – The purpose and objectives are as follows:

- a) To identify the Priority Investment Areas of the Municipality of Hilongos
- b) To accelerate a sound development of the local economy in consonance with the principles and objectives of the national government economic development programs;
- c) To encourage the inflow of domestic and foreign investments of Hilongos, Leyte in order to attain inclusive economic growth as characterized by the creation of more jobs and income generating opportunities, as well as an expansion of the municipality revenue base, raising the standards of living of the people and of every Hilongosnon;
- d) Promoting collaborative efforts with the private sector, among themselves or with government, in support of the municipality’s socio-economic development objectives by means of various tools and modalities such as but not limited to partnerships, social enterprises and cooperatives, public-private partnership;
- e) That the "aftercare program" for investors will be open to assist and to take care of those that took the risk in investing in the Municipality of Hilongos.

SECTION 4. SCOPE AND COVERAGE – This code shall apply to all local and foreign investors belonging to the micro, small, medium and large-scale enterprises in preferred investment areas in Section 24 and as maybe determined by the Board.

**CHAPTER II
 DEFINITION OF TERMS**

SECTION 5. Section 5 is amended to read as follows:

DEFINITION OF TERMS – For the purposes of this code, the following definition of terms shall apply:

- a. **BOARD** – refers to the Hilongos Local Investment Board

CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian

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 Ex-Officio Member/President,
 Liga ng mga Barangay

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 SB Member

MANUEL M. CABISAN
 SB Member

MANUEL V. LORA
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FRANCISCO M. ORTEGA
 SB Member
 (on sick leave)

TRINIDAD Y. ZARATE
 SB Member

ALINE B. REOMA
 SB Member
 (on vacation leave)

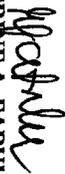
MANUEL R. VILLAHERMOSA
 Municipal Mayor

BERNADETH M. NERVES
 SB Member

JOSEPH F. FULACSE
 SB Member

ALBERT R. VILLAHERMOSA
 Municipal Vice-Mayor
 (on sick leave)

- b. **BOARD OF INVESTMENT (BOI)** –shall refer to the implementing agency for Books One to Five of the Omnibus Investment Code (EO No. 226 dated February, 1987) as created under the latter. Further, it is the Philippine government’s lead industry development and investment promotion agency. It is an attached agency of the Department of Trade and Industry.
- c. **CAPITALIZATION** – refers to the total project cost/ investment.
- d. **CENTER** – refers to the Hilongos, Leyte Investment Promotion Center
- e. **DATE OF OFFICIAL ACCEPTANCE** – refers to the date the application for registration was received by the receiving personnel of the Local Economic Development and Investment Promotions Office (LEDIPO) and recorded for the purpose.
- f. **DATE OF REGISTRATION** – refers to the date when the Certificate of Registration is issued by the Board, which information shall be recorded by the center for reference of the Board.
- g. **DIVERSIFICATION** – refers to the introduction and production of a distinct line of products or services by an existing business, whether or not a Registered Enterprise; Provided, that to be considered distinct, it should require new investment in terms of machinery or equipment or would involve the use of new skills set not currently used in the existing product or services. Provided, further, that a new service or product may constitute a diversification even if such service or product is already within the scope of its original or existing business purposes.
- h. **EXISTING BUSINESSES** – are business engaged in activities included in the IPA List but are already engaged in operating in the municipality and are intending to expand and/ or diversify to other business ventures falling within the IPAS a defined herein.
- i. **EXPANSION** – means the increase in the capacity, size, scope or value of an existing enterprise within the locality, which results in additional investment, employment generation or economic benefits to the municipality;
- j. **FIRM UNDER EXPANSION** – refers to existing firms who are expanding their operations in these preferred investments to growth and Priority Development Areas pursuant to the Comprehensive Land Use Plan and its Zoning Ordinance.
- k. **FIRM UNDER DIVERSIFICATION** – refers to existing firms that are investing in or diversifying to preferred investment listed and locating these investments in growth and priority development areas pursuant to the Comprehensive Land Use Plan and its Zoning Ordinance.
- l. **FOREIGN INVESTMENT** – shall mean equity investment owned by a non-Philippine National.
- m. **INCENTIVE LAW** – shall refer to a law, such as the Omnibus Investment Code, granting incentives to specific businesses at both the national and local levels, by

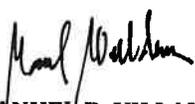

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

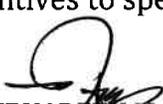

RICHARD BENEDEKT V. OGARIO
Ex-Officio Member / President,
Liga ng mga Barangay


CRISANTONIO B. ONG
SB Member

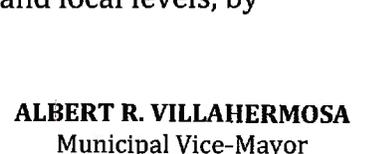

MANUEL M. GABISAN
SB Member

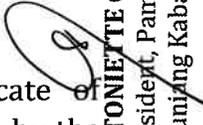

MANUEL V. TORRA
SB Member

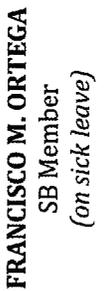

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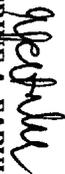

FRANCISCO M. ORTEGA
SB Member
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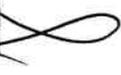

TRINIDAD V. ZARATE
SB Member

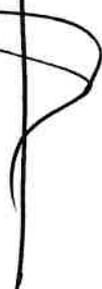

ALINE B. REOMA
SB Member
(on vacation leave)

the nature of their business activity pursued or the location where such business is going to be pursued or undertaken, as administered by a designated government agency or office (Registering Agency), such as BOI.

- n. **INVESTMENT PRIORITIES PLAN (IPP)** - shall refer to the annual listing of specific activities that have been identified as Priority Investment Areas and thus, encouraged by granting them engaging in the activities in the list the incentives under the Omnibus Investment Code, approved by the President of the Philippines, subject to the recommendation of the BOI.
- o. **LOCAL APPLICANTS** - refer to applicants for incentives under this code who have no outstanding registration with a Registering Agency under an Incentive Law, provided that their proposed business is under the PIA List.
- p. **LOCAL STAFF** - refers to a worker or personnel who has been a bonafide resident of the municipality for at least six (6) months where proof of residency consists of the presentation of Barangay Clearance from the place where he resides where the eligibility of an applicant to avail of incentives is anchored on its ability to generate employment.
- q. **MANDATORY INVESTMENT PRIORITY AREAS (PIA)** - are investment areas/ business activities identified by the National Government as Priority Investment areas and thus, encourage through the extension of incentives not only at the national but also at the local level under applicable Incentive Law, such as those included in the Annual Investment Priorities Plan (IPP).
- r. **MICRO, SMALL AND MEDIUM ENTERPRISES (MSME)** - for this code shall refer to businesses engaged in economic activities included in the PIA list and those that meet the criteria on Asset Size/ Capitalization and Employment Recruitment.
- s. **MODERNIZATION OR REHABILITATION PROJECTS** - refer to projects of Existing Businesses or Registered Enterprises, which projects are eligible for registration and thus, qualified to avail of incentives if any of the following conditions are met:
 - At least twenty percent (20%) reduction in production cost, which if sold in the Philippines should result in reduction of the selling price of the product.
 - Significant increase in productive efficiency including debottlenecking.
 - Meaningful upgrading or product quality.
 - Upgrade in the technology used in the production to bring it to par with the leading manufacturers of the product manufactured by the Registered Enterprises.
- t. **NEW INVESTORS/ENTERPRISES** - shall refer to private enterprises who intends to venture into new project in the municipality with an interest in establishing their places of operation within the territorial jurisdiction of the municipality.


CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian


RICHARD BENAVENT V. OGARIO
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 Liga ng mga Barangay


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MANUEL M. GABISAN
 SB Member

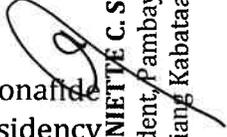

MANUEL V. LOHIA
 SB Member


MANUEL R. VILLAHERMOSA
 Municipal Mayor

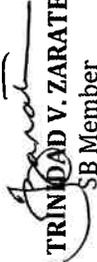

BERNADE M. NERVES
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 SB Member
(on sick leave)


TRIN DAD V. ZARATE
 SB Member

ALINE B. REOMA
 SB Member
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u. **NEW PROJECTS/INVESTMENTS** – refer to the projects or activities in the PIA list that have not started commercial operation, undertaken by:

- A newly organized/ formed enterprise/ pioneering; or
- An existing business that proposes to engage in an entirely distinct activity from its existing business would qualify as a Diversification project.

v. **PEZA** – shall refer to the Philippine Economic Zone Authority, as created under the PEZA Law.

w. **PRIORITY INVESTMENT AREAS (PIAs)** – refer to the economic/ business activities identified by the Board which the said Board shall amend once every three (3) years through an Executive Order issued by the Municipal Mayor as the Chairperson.

x. **PRIVATE ENTERPRISES** – shall refer to private corporations, partnerships, single proprietorships, cooperatives, and non-governmental organizations.

y. **PROJECT STUDY** – refers to a project profile which presents among others highlights of the projected financial viability and environmental and socio-economic impact of the proposed business.

z. **REGISTERED ENTERPRISES** – refers to any individual, partnership, cooperative or corporation, whether a domestic or foreign corporation licensed to do business in the Philippines that has been issued a Certificate of Registration by the Board under this code.

aa. **REGISTERING AGENCY** – refers to any government agency/ office/ instrumentality that is authorized to administer incentives under an Incentive Law and register and regulate corporations that are enjoying incentives at the national level according to an applicable Incentive Law, such as but not limited to the BOI and the PEZA.

ab. **REGULATORY PERMIT** – is an official authorization issued by the Local Government Unit (LGU) allowing a person or organization to conduct a specific activity, provided that all local laws, ordinances, and regulations are fully complied with.

ac. **START-UPS** – refer to a technology driven company in the first stages of operation founded by one or more entrepreneurs that offers newly developed products and services using an innovative business model that is scalable, disruptive and solutions- based.

ad. **CODE** – refers to the Hilongos Investment and Incentive Code of 2018.

ae. **REGISTERED ELIGIBLE ENTERPRISES** – shall mean any individual, partnership, cooperative, corporation or any entity incorporated and/ or organized and existing under the Philippine laws that is registered with the Local Investment Board and granted a Certificate of Eligibility for availment of benefits under this code.

CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian

RICHARD BENDUCT N. OGARIO
 Ex-Officio Member/President,
 Liga ng mga Balangay

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MANUEL M. GABISAN
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MANUEL V. LORA
 SB Member

MANUEL R. VILLAHERMOSA
 Municipal Mayor

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 SB Member

ALINE B. REOMA
 SB Member
 (on vacation leave)

- af. **BUSINESS PLAN** – refers to a project profile in prescribed form, which presents the marketing, technical, financial and socio- economic aspects of the project.
- ag. **MUNICIPALITY** – shall mean the Municipality of Hilongos, Leyte covering all the areas within its territorial jurisdiction as provided for by law.

CHAPTER III
HILONGOS INVESTMENT INCENTIVE BOARD

SECTION 6. THE HILONGOS INVESTMENT INCENTIVE BOARD CREATION – The Hilongos Investment Incentive Board (HIIB) is hereby created to implement the provisions of this code and to supervise and manage the operation of the Local Economic Development and Investment Promotions Office (LEDIPO), formerly known as the Hilongos Investment and Incentive Promotion Center.

SECTION 7. COMPOSITION OF THE BOARD – The Board shall be composed by the following:

Chairperson : Municipal Mayor
 Vice- Chairperson : Municipal Vice- Mayor
 Members:

- a. Chairperson, SB Committee on Trade, Commerce and Industry
- b. Chairperson, SB Committee on Finance, Appropriation, Ways and Means
- c. Chairperson, SB Committee on Environment
- d. Chairperson, SB Committee on Laws
- e. Municipal Administrator
- f. Municipal Legal Officer
- g. Municipal Planning and Development Coordinator
- h. Municipal Business Permit and Licensing Officer
- i. Municipal Engineer
- j. Municipal Treasurer
- k. Municipal Assessor
- l. Local Economic Development and Investment Promotions Officer (LEDIPO)
- m. Department of Trade and Industry Representative/ or from the Local Negosyo Center
- n. Public Employment Service Officer
- o. One (1) representative from the Business Sector
- p. One (1) representative from the Agriculture Sector
- q. One (1) from NGOs, POs, and CSOs duly accredited by the Sangguniang Bayan.

Provided, that the three (3) private sector representatives shall be recommended by the sectors/and or organization they represent and shall be appointed by the Municipal Mayor.

Provided, further, that the membership of the Board may be increased or decreased by the Sangguniang Bayan through the recommendation of the Board as it may deem necessary. The terms of office of the officers and members of the Board are co- terminus with the term of office of the appointing authority.

SECTION 8. POWERS AND FUNCTIONS – The Hilongos Investment and Incentive Board shall be responsible for the implementation of this Code and shall perform the following functions:

CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian

RICHARD BENEDICT V. OGARIO
 Ex-Officio Member/ President,
 Liga ng mga Barangay

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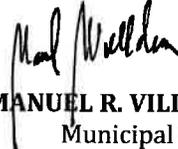
MANUEL V. LORRA
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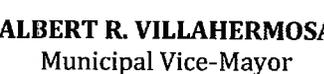
TRINIDAD V. ZARATE
 SB Member

ALINE B. REOMA
 SB Member
 (on vacation leave)


MANUEL R. VILLAHERMOSA
 Municipal Mayor


BERNADETH M. NERVES
 SB Member

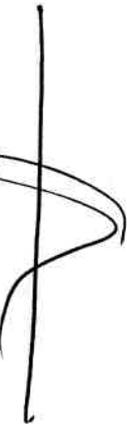

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 SB Member

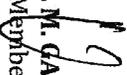

ALBERT R. VILLAHERMOSA
 Municipal Vice-Mayor
 (on sick leave)

- a. Approve the Hilongos Economic Development and Investment Plan and cause its updating every three (3) years in accordance with the Comprehensive Land Use Plan and the Comprehensive Development Plan Implementation and the Zoning Regulation and with consideration of economic developments and investment priorities and trends in the Philippines, in the Asia Region and in the rest of the world that have an impact in Hilongos, Leyte:
- b. Approve an Investment Priorities Plan (IPP) to be drafted by the Hilongos Investment Promotions Office within the guidelines of the Hilongos Economic Development and Investment Plan and the LGU Annual Investment Plan, and specifies the manner in which it shall be updated, revised or amended.
- c. Review, evaluate and approve or disapprove the applications for incentives packages of prospective local foreign businessmen/ entrepreneurs who would want to avail themselves of the incentives provided by this code.
- d. Recommends to the Municipal Mayor, agreements and/or contracts that can be entered into by the Municipal Government of Hilongos with other government agencies and/or private organizations for the purpose of improving the ease of doing business in Hilongos, Leyte, through but not limited to systems' integration and simplification, technical cooperation, data sharing, and other ways of expediting and/or simplifying transactions and procedures
- e. Conduct hearings, if necessary, on issues concerning possible violations committed against any provisions of this Code and likewise, invoke the proper sanctions/penalties (such as but not limited to reprimand, cancellation of business license, withholding of benefits or incentives) to all violators of any of the terms and conditions stipulated herein.
- f. Review annually, evaluate and update the operation of Hilongos Business One Stop Shop (HI-BOSS), in order to ensure optimum efficiency as well as the integration of inter and intra office process to ensure compliance with the principles and model of a business-friendly municipality;
- g. Review annually the process for the assessment and payment of business taxes in coordination with the Business Permit and Licensing Office (BPLO) and recommend ways to improve them in the interest of speed comfort, fairness and transparency, without sacrificing the welfare of the municipality and its people, taking into consideration feedback generated from the private sector.
- h. Recommend to the Sangguniang Bayan any amendment, revision and/or modification to the existing Hilongos Investment and Incentive Code.
- i. In case of violation of this Code, to recommend to the Sangguniang Bayan to cancel or suspend availment of incentives and/or require refund or incentives enjoyed by an investor who has violated the provisions of this Code.
- j. Submit to the Sangguniang Bayan applications for the incentives as recommended by the Board for approval pursuant to the provisions of Book III Section 458 (xii) of Republic Act No. 7160.
- k. Render an Annual Report to the Sangguniang Bayan.


CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian


RICHARD BENEDICT M. OGARIO
 Ex-Officio Member / President,
 Liga ng mga Barangay


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MANUEL M. GABISAN
 SB Member


MANUEL V. TOR
 SB Member


CECILLE ANTONIETTE C. SABRIDO
 Ex-Officio Member / President, Pambayang Pederasyon ng
 Sangguniang Kabataan

FRANCISCO M. ORTEGA
 SB Member
(on sick leave)


TRINIDAD Y. ZARATE
 SB Member

ALINE B. REOMA
 SB Member
(on vacation leave)

SECTION 9. MEETINGS AND QUORUM OF THE BOARD – The Board shall meet at least once a month or the Chairperson may convene the Board at any time whenever deems it necessary. The majority of the members of the HIIB shall constitute a quorum sufficient for it to exercise its powers and perform its duties.

CHAPTER IV

**LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE (LEDIPO),
 for HILONGOS INVESTMENT AND INCENTIVE PROMOTIONS CENTER**


MANUEL R. VILLAHERMOSA
 Municipal Mayor


BERNADETH M. NERVES
 SB Member


JOSEPH S. FUDACHE
 SB Member

ALBERT R. VILLAHERMOSA
 Municipal Vice-Mayor
(on sick leave)

SECTION 10. CREATION OF THE LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE (LEDIPO) - The LEDIPO is in charge of the facilitation, preparation, coordination and execution of local economic development.

SECTION 11. ORGANIZATION/STRUCTURE OF THE LEDIPO - As embodied in the Department of Interior and Local Government Memorandum Circular No. 2020-167 particularly in Section 6.2 which is the structure of the Local Economic Development and Investment Promotions Office shall be composed of but not limited to the following:

- a. Headed by a LEDIPO
- b. Supported by minimum of two (2) to three (3) Technical Support Staff to be designated by the Local Chief Executive supported by an Executive Order or an Ordinance

Moreover, in the establishment of the LEDIP Office, there are three divisions to be created with its corresponding functions, to wit:

11.A. ECONOMIC ENTERPRISES DIVISION

- I. Responsible for the formulation of plans, development and implementation of proposal for the establishment of new economic enterprise;
- II. Responsible for coordinating with partnering institutions/agencies/private sector/associations intended for PPP projects, and for the conduct of research on PPP project possibilities from existing and new partners, including the development of a database of potential private sector partners;
- III. Responsible for facilitating and assisting in the implementation of PPP programs and projects, including, but not limited to the following:
 - a. For PPP projects that are BOT law variants and/or are following the BOT Law as the legal framework, serve as the LGU's PPP Unit, the focal unit responsible for the planning, overseeing, and monitoring of PPP projects, as contemplated in Section 14.3 of the BOT Law Implementing Rules and Regulations;
 - b. For PPP projects that follow the joint venture (JV) arrangement, provide support to the LGU's Joint Venture Selection Committee (JV-SC) and the Contract Monitoring Unit (CMU), particularly in the fulfillment by the JC-SC and the CMU of their responsibilities, as contemplated in the annex of DILG-PPPC JMC No. 2019-01;
- IV. Responsible for coordinating with the PPP Center of the Philippines, the main coordinating and monitoring agency of the Philippine PPP Program, on the division's relevant tasks, including, but not limited to, the following:
 - a. Planning, identification, development and structuring of the LGU's infrastructure and development projects for PPP implementation;
 - b. Accessing relevant PPP learning or capacity building resources for the division's and/or the LGU requirements;

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SB Member

MANUEL V. LORA
SB Member

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- c. Accessing relevant PPP project development, advisory or implementation monitoring resources or facilities in support of the LGU's PPP projects;
- d. Monitoring, tracking and documentation of the implementation of the LGU's PPP project along with the LGU's project management office or equivalent unit;

- V. Responsible for updating of the LGU's data on the LGU P4 portal developed by the DILG;
- VI. Responsible for the conduct of research on best LGU PPP practices, and for recommending plans, policies, and implementation guidelines related to PPP in the consultation with appropriate implementing agencies and private sectors and;
- VII. Other functions related to PPP projects as may be determined by the Municipal Mayor

11.B. BUSINESS DEVELOPMENT DIVISION

Functions:

- I. Responsible for the supervision of Trade and Industry functions
- II. Coordinate with Small-Medium Enterprise (SME) Development Council/Committee
- III. Conduct research and coordinate with national government agencies and entrepreneurs for local product standardization
- IV. Conduct or participate in trade and exhibitions or other events in coordination with the private sector and other government entities
- V. Promote local trades by conducting/participating product national and local development seminars, trade and investment mission, livelihood seminars and marketing events
- VI. Conduct research and endorsement of new technology for existing products
- VII. Develop, monitor and report performance measures on the effectiveness of trade and industry initiatives
- VIII. Facilitate product matching among MSMEs
- IX. Conceptualize product paraphernalia and other marketing strategies for local products
- X. Monitor and analyze sales report of the trade fairs
- XI. Responsible for the formulation of projects for product development
- XII. Provide assistance in the conduct of research on funding possibilities from existing and new partners and donors
- XIII. Conduct research and development of new trends on investment promotion paraphernalia
- XIV. Monitor and recommend appropriate interventions for the sustainability for each industry

11.C. Investment Service Division

Functions:

- I. Responsible for evaluation of applications for registration and application for availment of local incentives

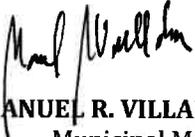

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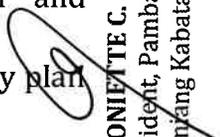

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 (on vacation leave)

- II. Provide assistance to clients in identifying business or joint venture partners, sourcing out skilled manpower and service providers, and facilitating concerns
- III. Provide assistance to clients in identifying business or joint venture partners, sourcing out skilled manpower and service providers, and facilitating concerns encountered by investors and conduct research on the possible investment areas
- IV. Monitor and evaluate project implementation of registered enterprises as well as new investments within the locality
- V. Formulate plans and strategies on strengthening networking relationships
- VI. Prepare and disseminate investment promotion collateral's including briefing to investors
- VII. Provide adequate recommendations on the existing legislation and procedures for local investments
- VIII. Provide assistance in the preparation of the annual investment priority plan of the locality
- IX. Develop marketing, public relation promotions and advertising plans
- X. Analyze the investment incentive application
- XI. Prepare final statements and investment briefing reports
- XII. Assist inventors in investment related concerns


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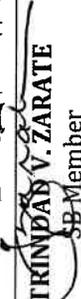
SECTION 12. TECHNICAL COMPETENCIES AND QUALIFICATION REQUIREMENTS FOR A LEDIPO – To ensure that the LEDIPO can perform his/her roles and functions accordingly, the recommended minimum technical competencies and qualification requirements are the following:

TECHNICAL COMPETENCIES	QUALIFICATION REQUIREMENTS
<ul style="list-style-type: none"> • Ability to develop analyze business plans • Identify and promote community economic development projects and initiatives • Understand local economic, cultural and political environment • Understand relevant laws, policies and procedures. • Financial management and analytical skills • Effective negotiation and mediation skills • Computer skills • Good inter-personal and communication and presentation skills • Business related competency (i.e. Sales, Marketing) • Ability to link local economic development to the attainments of the LGUs vision 	<ul style="list-style-type: none"> • Education: Bachelor's Degree (minimum) relevant to position • Experience: 2 year -experience in Business Development, Tourism, Investment Promotion or other related fields. • Training: Minimum 40 hours of relevant training in investment promotion, marketing, business planning and economics • Eligibility: CS Professional or any other 2nd level eligibility


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 SB Member

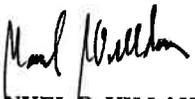

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 SB Member
 (on sick leave)


TRINIDAD V. ZARATE
 SB Member

SECTION 13. TECHNICAL COMPETENCIES AND QUALIFICATION REQUIREMENTS FOR LEDIP OFFICE/UNIT SUPPORT STAFF – To ensure that the LEDIP Office/Unit Support Staff can perform his/her roles and functions accordingly, the recommended minimum technical competencies and qualification standards are the following:

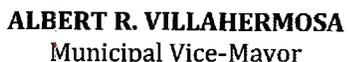

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JOSEPH F. FULACHE
 SB Member


ALBERT R. VILLAHERMOSA
 Municipal Vice-Mayor
 (on sick leave)

TECHNICAL COMPETENCIES	QUALIFICATION REQUIREMENTS
<ul style="list-style-type: none"> • Good inter-personal and communication and presentation skills • Possess good technical writing skills • Computer Skills • Visual Design and Software Skills (e.g. designing of website, adobe photo shop, etc.) 	<ul style="list-style-type: none"> • Education: Bachelor's Degree (minimum) relevant to position • Preferably with relevant training in investment promotion, marketing, business planning and economics • Eligibility: CS Professional, or any other 2nd level eligibility

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 Secretary to the Sanggunian

SECTION 14. FUNCTIONS OF THE LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTION OFFICE/UNIT (LEDIPO) -

The LEDIPO shall function as a One-Stop-Shop for investors and shall serve as the technical secretariat of the board. It will take charge of all activities related to LGU investment facilitation and promotion activities, local enterprise development, establishment of support mechanisms for the growth of the MSMEs, providing mechanisms for business retention and expansion and other business and economic activities to attract investments and generate employment.

In addition, it shall have the following specific functions:

1. Serve as a member of the advisory group that will guide the LGU for investment promotion;
2. Steer the creation of a business enabling environment to attract, retain or expand investments;
3. Advocate and promote policies and practices that will encourage local investments such as:
 - a. Preparation of LGU Economic Development aligned with the Provincial Development Framework Plan (PDPFP), Comprehensive Land Use Plan (CLUP), Comprehensive Development Plan (CDP) and the Local Investments and Incentive Code as maybe applicable;
 - b. Assist in the formulation of the Local Investments and Incentive Code;
 - c. Marketing and promotion strategies of the LGU
4. In close coordination with the Municipal Planning and Development Coordinator, identify revenue generating and enterprise development projects of the LGU which may be implemented by the private sector through Public-Private Partnership (PPP) arrangements;
5. Provide support and facilitation assistance for prospective and new investors;
6. Establish and maintain a local economic database containing relevant facts and figures on the local economy to be able to provide information about the business potentials of the LGU including its services to prospective investors to attract more investments to flow in the locality. Conduct mission trips about promotion and marketing activities of the LGU to attract investments;
7. Assist and support local councils whose undertakings are related to economic development

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MANUEL V. LORA
 SB Member

MANUEL R. VILLAHERMOSA
 Municipal Mayor

BERNADETH M. NERVES
 SB Member

JOSEPH F. FULACHE
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FRANCISCO M. ORTEGA
 SB Member
(on sick leave)

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 SB Member

ALINE B. REOMA
 SB Member
(on vacation leave)

8. Assist in the promotion and development of MSMEs in the locality as well as all other potential investors particularly in:

- a. Securing licenses and permits
- b. Identifying business or joint venture partners, raw materials, supplies, and possible business sites
- c. Sourcing skilled manpower and service providers; and
- d. Facilitating the resolution of issues and concerns encountered by business entities

9. Establish and maintain partnership with NEDA, PPP Center, DTI, DTI-BOI, National Competitiveness Council, DOST, DOF, BIR, BOC, SEC, BLGF, along with other national government regulatory agencies and with the private sector, NGOs/CSOs, academe and other stakeholders in the implementation of programs, projects and activities that will promote the business-friendliness and competitiveness of the LGU;

10. Represent the municipality in trade and investment meetings, conferences and other similar activities in both domestic and foreign venues; and

11. Prepare and disseminate investment promotion collaterals, e.g. brochures and a website of the LGU for information dissemination, including issuing reminders to registered enterprises and providing information relevant to investors, among other information generally relevant to doing business

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Ex-Officio Member / President, Pambayang Pederasyon ng
Sangguniang Kabataan

SECTION 15. REGULAR UPDATE OF CERTIFICATE OF REGISTRATION - Those enjoying incentives by virtue of their registration with the LGU in pursuit of business activity in the PIA list shall submit annually to the LEDIPO, an original copy of a Certification that it continues to be registered with the municipality and that it remains in good standing as such and thus, fully entitled to all the incentives granted under its Certificate of Registration. Failure to submit such certificate to LEDIPO on or before every anniversary date of the Registered Enterprise's registration with the LGU shall authorize the Board to exercise its authority under this Code.

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SB Member

FRANCISCO M. ORTEGA
SB Member
(on sick leave)

CHAPTER V

INCENTIVES (FISCAL AND NON- FISCAL)

SECTION 16. GENERAL POLICIES IN THE ADMINISTRATION OF LOCAL INCENTIVES - The grant of the incentives shall be governed by the following general policies, unless specifically provided under an applicable incentive law, to wit:

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SB Member

TRINIDAD V. ZARATE
SB Member

- 1. Incentives shall only be granted to new, expanding modernizing and/or diversification projects whose investment activities are specifically enumerated in the PIA and PDA Lists that support and promote the development of the municipality.
- 2. The tax exemptions shall not extend to regulatory fees levied under the police power of LGU Hilongos and on fees and charges imposed for services rendered by the municipality such as garbage fees, sanitary inspection fees, electrical inspection fees and other similar fees.
- 3. Incentives granted shall take effect on the renewal of the Business Permit. Amendments of PIAs resulting to changes in the incentive granted to registered

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JOSEPH E. FULACNE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
(on sick leave)

enterprises shall take effect prospectively and shall not impair the incentives being enjoyed by registered enterprises under the Certificate of Registration issued by the LGU Hilongos.

4. No double availment of incentives/benefits under different laws and/or programs.
5. Enterprises registered under the PIA list shall enjoy incentives under the Incentive Law according to its subsisting Certificate of Registration issued by LGU Hilongos. They shall only enjoy the fiscal and non-fiscal incentives at the local level that are expressly granted under the Incentive Law which is registered and specifically included among the incentives in its Certificate of Registration.
6. In case of a change of ownership of the enterprise, the local Incentives shall continue to be enjoyed by the enterprise provided that the terms and conditions of the registration of the project are assumed by the new owner/s. Provided further, that if a registered enterprise is enjoying local incentives pursuant to an Incentive Law, the Certificate of Registration issued by the LGU remains valid despite the change of ownership. Any change in the controlling shareholders of a Registered Enterprise shall be reported to the Board.

SECTION 17. REGULAR UPDATE OF CERTIFICATE OF REGISTRATION - Those enjoying incentives by virtue of their registration with the LGU and pursuit of business activity in the PIA List shall submit annually to the LEDIPO, an original copy of a Certification that it continues to be registered with the municipality and that it remains in good standing as such and thus, fully entitled to all the incentives granted under its Certificate of Registration. Failure to submit such certificate to LEDIPO on or before every anniversary date of the Registered Enterprise's registration with the LGU shall authorize the Board to exercise its authority under this Code.

SECTION 18. FISCAL INCENTIVES - The following fiscal incentives may be given to new business enterprises consistent with the Revenue Code of Hilongos and Book II of the Local Government Code of 1991 are the following:

1. Local Business Tax Holiday (LBT Holiday)

Registered enterprises shall enjoy exemption from start-up business, local business tax that is otherwise due on their gross receipts in accordance with the Municipal Revenue Code and Section 133 (g) of the Local Government Code. The exemption shall be for a term of at least two (2) years but not more than five (5) years, as follows:

CATEGORY/ SIZE	CAPITALIZATION	LOCAL BUSINESS TAX HOLIDAY
Micro/Start-ups	Not more than ₱3,000,000.00	2 Fiscal years
Small Enterprise	₱3,000,001.00 – ₱15,000,000.00	3 Fiscal years
Medium Enterprise	₱15,000,001.00 – ₱100,000,000.00	4 Fiscal years
Large Enterprise	₱100,000,001.00 up	5 Fiscal years

2. Permit Fees

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SB Member

Manuel M. Gabisan
MANUEL M. GABISAN
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Manuel V. Torra
MANUEL V. TORRA
SB Member

Manuel R. Villahermosa
MANUEL R. VILLAHERMOSA
Municipal Mayor

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BERNADETH M. NERVES
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Joseph F. Fulache
JOSEPH F. FULACHE
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ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
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Registered local applicants shall, for the duration of the LBT Holiday, be exempt from the payment of the local business tax, which is collected solely for the benefit of the municipality. For new businesses, this exemption shall apply upon registration during their first year of operation, while micro enterprises shall further enjoy exemption for one additional fiscal year upon renewal.

However, the regulatory fees such as Mayor's permit fee and fees to other agencies - the Bureau of Fire Protection and the Barangay, as well as service-based charges of the municipality including the garbage collection fee, annual inspection fee, business plate, occupational or calling fee (PTR), sanitary inspection fee, weights and measures fee, and storage fee when applicable, shall remain due and collectible.

SECTION 19. NON-FISCAL INCENTIVES - The Board, through the HIIPC, shall provide the following non-fiscal incentives to Registered Enterprises:

1. Assistance in securing rights of way shall be limited to facilitation and/or coordination, in accordance with law.
2. Joint venture partner identification, partner referral, and identification of possible source of required labor and raw materials;
3. Networking with concerned national agencies such as Technical Education Skills and Development Authority (TESDA) and other similar institutions for training of workers to enhance manpower skills of the enterprise and assistance in identifying and sourcing of skilled human resources
4. Facilitation and/or referral of existing technical and financial assistance programs available through national and local government;
5. Such other aftercare services that may be accorded to investors;
6. For Micro Enterprises, they shall be given opportunities to participate in LGU/ Non-governmental agency/organization-organized trade fairs and exhibits, entrepreneur development and training and inclusion in business matching;

SECTION 20. INVESTORS ENJOYING INCENTIVES UNDER NATIONAL LAWS

- a. Investors enjoying incentives under E.O. 226 (OIC of 1987) RA 7844, R.A 7916, RA 8289 shall be exempted from the following:

Payment of basic real property tax imposed by existing Municipal Ordinance on improvements, but only for new improvements introduced by the investor. In the case of an already existing improvement, the exemption shall apply only to the increase in the assessment because of the rehabilitation, adaptation, or expansion or introduction of equipment/machineries. The exemption shall be for a maximum period of (5) years from the date of approval by the Board.

- b. Investors enjoying incentives under National Laws shall be exempted from the payment of fees and taxes for a maximum period of four (4) years for non-pioneer and five (5) years for pioneer industries.
- c. In both cases under subsections (a) and (b), investor must show compliance with all requirements under existing national and local laws or guidelines issued by accrediting agencies and present the certificate of registration showing that the grant of incentives is valid and shall not extend beyond the period of incentive granted in the certificate of registration issued by the national agency. Exemptions granted shall be effective only upon approval of the application by the Board. Fees

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paid prior to approval of incentives availment under this chapter shall not be subject to refund. Neither shall exemptions granted include fees and taxes already accrued prior to approval of the application.

**CHAPTER VI
 PRIORITY INVESTMENT AREAS**

SECTION 21. POLICIES IN THE IDENTIFICATION OF PRIORITY INVESTMENT AREAS

(PIAs) - The Board, through the LEDIPO shall formulate the Priority Investment Areas (PIAs), consistent with the IPP, the CDP, CLUP, and Zoning Regulations provided they are consistent with the municipality's Comprehensive Development Plan (CDP) and national policies on sustainable development. The following local economic development qualifiers may be considered in determining the Priority Investment Areas in the municipality, to wit:

- a. Job creation and employment opportunities
- b. Higher productivity
- c. Export or domestic market access
- d. Access to technology
- e. Supply chain network

SECTION 22. CATEGORIES OF THE PIA LIST - The PIAs to be considered by the Board shall consist of the PIA list which are investment areas.

SECTION 23. PERIODIC REVIEW OF THE PIA LIST -The PIA list shall be automatically reviewed and updated, if necessary, by the Board whenever there are revisions to the national Investment Priorities Plan or related incentive laws, subject to confirmation by the Sangguniang Bayan.

The board shall undertake a review of the PIA List at least once every three (3) years taking into consideration the socioeconomic development plan and public investment plans formulated by the Municipal Development Council.

SECTION 24. The following are the Priority Investment Areas:

SECTOR	PRIORITY INVESTMENT AREAS
Agri-Business and Agro-Processing	<ul style="list-style-type: none"> • High-Value Crop Production (e.g., <i>jackfruit, banana, coconut, cacao, ginger & corn</i>) • Farm Services and Mechanization • Post-Harvest and Cold Storage Facilities • Feed Mill and Animal Nutrition • Processing of Agricultural Products into Intermediary and Final Goods (e.g., <i>bottled sardines</i>)
Manufacturing and Industry Development	<ul style="list-style-type: none"> • Agro-industrial Manufacturing - manufacturing that uses local agricultural inputs • Food and Beverage Processing - production and packaging of food and drink items for commercial distribution • Handicrafts and Light Manufacturing - small-scale production of crafts, garments, furniture, etc.

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<p>Tourism and Cultural Development</p>	<ul style="list-style-type: none"> • Preservation and Adaptive Reuse of Heritage Structures • MSMEs that provide goods and services directly supporting tourism operations, cultural preservation, or community-based experiences • Homestays, Hotels, Pension Houses, and Similar Accommodation Facilities • Sports and Cultural Facilities (e.g., religious museum, theme parks)
<p>Infrastructure Development</p>	<ul style="list-style-type: none"> • Development of Economic Housing Projects • Water Impounding Projects • Potable Water Supply and Irrigation Systems • Digital Infrastructure (e.g., Local ICT hubs)
<p>Environmental Management and Climate Resilience</p>	<ul style="list-style-type: none"> • Water Treatment Facilities • Water Recycling Technologies • Green Infrastructure • Solid Waste Management and Disposal Facilities
<p>Renewable and Sustainable Energy</p>	<ul style="list-style-type: none"> • Renewable Energy Projects (Solar, Wind, Biomass, Hydropower) • Energy Efficiency and Conservation Technologies (e.g., smart grids, LED systems)

[Signature]
CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian

[Signature]
RICHARD BENEDECT / OGARIO
 Ex-Officio Member / President,
 Liga ng mga Barangay

[Signature]
CECILE ANTONIETTE C. SABRIDO
 Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

SECTION 25. PRIORITY DEVELOPMENT AREAS (PDAS) – The classification of PDAs by capitalization (e.g., Industrial, Agro-Industrial, Commercial) shall be consistent with the Comprehensive Land Use Plan and the Municipal Zoning Ordinance. The prospective investor's place operation or production shall be located within the identified Priority Development Areas, as follows, subject to identified hazard risk assessment:

CLUSTER	BARANGAYS				CAPITALIZATION
Western Node	Lamak	Owak	San Juan	Matapay	Industrial Agro - Industrial
Central Node	Eastern Poblacion		Central Poblacion		Commercial
	Western Poblacion		Atabay	Liberty	
Eastern Node	Talisay	Lunang	San Roque		Commercial/Industrial
Northern Node	Concepcion		Bagumbayan		Agro-Industrial

[Signature]
CRIS ANTONIO B. ONG
 SB Member

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MANUEL M. GABISAN
 SB Member

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FRANCISCO M. ORTEGA
 SB Member
(on sick leave)

[Signature]
TRINIDAD V. ZARATE
 SB Member

SECTION 26. ADDITION TO PREFERRED AREAS OF INVESTMENT – Any addition to the list shall be subject to the prior approval by the Sangguniang Bayan. The basis for the addition of the list found in Section 25 are hereunder listed to wit:

1. It must be economically sound.
2. It must generate high levels of employment.
3. It must feature a high degree of added value to raw materials
4. It must create linkages with local industries.
5. It must contribute to the development of underdeveloped areas.
6. It must be environmentally friendly.

[Signature]
MANUEL V. LORA
 SB Member

[Signature]
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 SB Member
(on vacation leave)

SECTION 27. REMOVAL OF PREFERRED AREAS OF INVESTMENT – The Board may recommend to the Sangguniang Bayan the removal of any activity. No

[Signature]
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 Municipal Mayor

[Signature]
BERNADETTE M. NERVES
 SB Member

[Signature]
JOSEPH F. FULACHE
 SB Member

[Signature]
ALBERT R. VILAHERMOSA
 Municipal Vice-Mayor
(on sick leave)

removal shall take effect without prior approval by the Sangguniang Bayan through an amendatory ordinance. The list of preferred investments under Section 25 or of additions thereto under Section 27 in the following cases:

1. Sufficient investments in the preferred area of activity have been attained as determined by the Board
2. The continued extension of incentives for the specific investment is no longer to the interest of Hilongos, Leyte
3. The investment or activity does not attract investors within a reasonable length of time or may result in an unfavorable business climate.

**CHAPTER VII
REGISTRATION**

SECTION 28. TYPES OF PROJECTS FOR REGISTRATION – The following are the types of investment projects eligible for registration, provided they involve business activities included in the Priority Investment Area List:

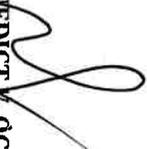
- a. New Projects
- b. Expansion Projects
- c. Modernization Projects
- d. Diversification Projects

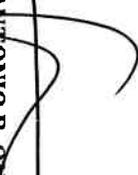
SECTION 29. QUALIFICATION OF A NEW ENTERPRISE – New investors who intend to avail of the incentives provided in the Code must meet all of the following qualifications:

1. That the business enterprise must have complied with all the requirements mandated under existing local and national laws and the Constitution.
2. That the prospective investor's place of operation or production be located within the territorial jurisdiction of Hilongos, Leyte.
3. That the prospective investor must engage in activities in preferred areas of investment as enumerated in Section 26 and as may thereafter be declared by the Board.
4. That the investor shall submit the appropriate environmental clearances approved by the Department of Environment and Natural Resources with the required/appropriate environmental mitigating systems and procedures.
5. The new enterprise must have an investment of:
 - a. Micro Enterprise is up to ₱3,000,000.00
 - b. Small-Scale Enterprise above ₱3,000,000 but not more than ₱15,000,000.00
 - c. Medium - Scale Enterprise above ₱15,000,000.00 but not more than ₱100,000,000.00
 - d. Large - Scale Enterprise - more than ₱100,000,000.00

Provided that the determination of the classification of an Enterprise/Industry shall be based on the total project cost as


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Secretary to the Sanggunian

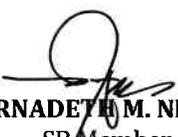

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President,
Liga ng mga Barangay


CRIS ANTONIO B. ONG
SB Member

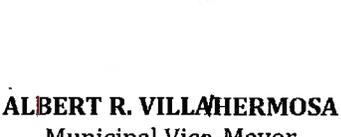

MANUEL M. GABISAN
SB Member

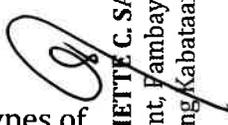

MANUEL V. LORA
SB Member

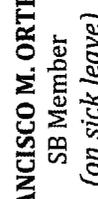

MANUEL R. VILLAHERMOSA
Municipal Mayor


BERNADETTE M. NERVES
SB Member

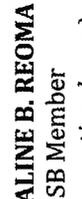

JOSEPH F. FULACHE
SB Member


ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
(on sick leave)


CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng
Sangguniang Kabataan


FRANCISCO M. ORTEGA
SB Member
(on sick leave)


TRINIDAD V. ZARATE
SB Member


ALINE B. REOMA
SB Member
(on vacation leave)

stated in the investor's feasibility study submitted to and validated, reviewed, and approved by the Board.

- e. That the new enterprise will provide out of the labor force requirement at least sixty percent (60%) thereof, who are bona fide residents of Hilongos, Leyte and possess the necessary qualifications for the job.

SECTION 30. QUALIFICATIONS OF AN EXISTING ENTERPRISE – An existing enterprise which either may be an expansion project, modernization project or diversification project, may avail of the incentives under this Code provided that it meets all of the following qualifications:

- a. That the business enterprise must have complied with all the requirements mandated under existing local and national laws and the Constitution.
- b. That the expansion/diversification must be for activities mentioned in Section 25 hereof or in other preferred areas of investments or Investment Priority Projects (IPP) as may thereafter be declared by the Board.
- c. That the existing enterprise whose place of operation or production is already located within the territorial jurisdiction of Hilongos Leyte, which will undertake any of the following activities/projects:
 - 1. Relocate its principal office in Hilongos, Leyte if located else or,
 - 2. Expand its existing production capacity or construct new buildings and other civil works for the installation of new machinery and equipment or improvements thereof which will result in an increase in production capacity.
- d. That the expansion/diversification of the enterprise must have an investment of at least:

1. Micro Enterprise	- up to ₱3, 000, 000.00
2. Small-Scale Enterprise	- ₱3,000,001.00 but not more than ₱15,000, 000.00
3. Medium-Scale Enterprise	- ₱15,000.001.00 but not more than ₱100,000,000.00
4. Large - Scale Enterprise	- ₱100,000,001.00 and above

Provided that the amount of investment shall be based on the total project cost as stated in the investor's feasibility study submitted and approved by the Board.

- e. That the existing enterprise will provide the labor force requirement at least sixty percent (60%) thereof, who are bona fide residents of Hilongos, Leyte and possess the necessary qualifications for the job.

SECTION 31. APPLICATION REQUIREMENTS – Applications shall be filed with the Board, recorded in a Registration Book and the date appearing therein stamped on the application shall be considered as the date official receipt thereof:

A one-time non-refundable filing fee in the amount indicated below shall be paid to the Office of the Municipal Treasurer of Hilongos, Leyte:

MANUEL R. VILLAHERMOSA Municipal Mayor
BERNADETH M. NERVES SB Member
JOSEPH J. FULACHE SB Member
ALBERT R. VILLAHERMOSA Municipal Vice-Mayor (on sickleave)

CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian

RICHARD BENEDECIO V. OGARIO
 Ex-Officio Member / President, Liga ng mga Barangay

CRIS ANTONIO B. ONG
 SB Member

MANUEL M. FABISAN
 SB Member

MANUEL V. TORRES
 SB Member

CECILLE ANTONIETTE C. SABRIDO
 Ex-Officio Member / President / Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
 SB Member (on sick leave)

TRINIDAD V. ZARATE
 SB Member

ALINE B. REOMA
 SB Member (on vacation leave)

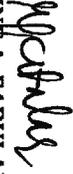
1. Micro Enterprise - ₱500.00
2. Small-Scale Enterprise - ₱2,500.00
3. Medium-Scale Enterprise - ₱4,500.00
4. Large-Scale Enterprise - ₱8,000.00

The application requirements are as follows:

- a. Three (3) copies of completed application form to be provided for by the Investment Promotion Center in accordance with the provisions of this Code.
- b. A copy of the complete project profile or business plan of the proposed investment showing that the project is economically, technically and financially feasible and viable.
- c. A certified true copy of its Certificate of Registration with the Securities and Exchange Commission, Cooperative Development Authority, the Board of Investments, and the Department of Trade and Industry. Department of Labor and Employment (DOLE), as the case maybe.
- d. A copy of its Articles of Incorporation and By-Laws as approved by e Securities and Exchange Commission, in the case of corporations.
- e. A Resolution of the Corporation, Association, Cooperative authorizing the filing of application.
- f. Photocopy of Official Receipt of Application Fee.
- g. In the case of existing enterprises, a copy of their latest audited financial statement

SECTION 32. DOCUMENTARY REQUIREMENTS - The documents needed that will be submitted to the Board through the LEDIPO for evaluation which shall be original and one (1) photocopy, which after evaluation the original copy will be returned to the applicant after verification.

1. For Single Proprietorship
 - a. Copy of the Business Permit issued by the BPLO
 - b. Copy of the Business Name Registration issued by the Department of Trade and Industry
 - c. Building and/or occupancy permit issued by the Building Official
 - d. Copy of completed application form for registration under the LEDIPO
2. For Partnership/Corporation
 - a. Copy of Business Permit issued by the BPLO
 - b. Building and/or occupancy permit issued by the Building Official
 - c. Certified True Copy of Certificate or Registration issued by the Securities and Exchange Commission
 - d. Articles of Incorporation and By-Laws
 - e. Certificate of Good Standing from SEC, if the business already exists
 - f. Board Resolution Authorizing the Filing of Application
 - g. Building and/or Occupancy Permit issued by the Building Official
 - h. Copy of Completed application form registration under the LEDIPO
3. For Entreprises Registered Under an Existing Incentives Law
 - a. Copy of Business Permit issued by the BPLO
 - b. Building and or Occupancy Permit issued by the Building Official

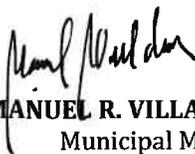

CATHERINE A. FABULAR, J.D.
 Secretary to the Sanggunian

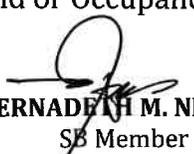

RICHARD BENEDECIO V. OGARIO
 Ex-Officio Member / President,
 Liga ng mga Barangay

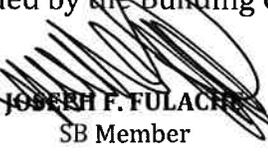

CRIS ANTONIO B. ONG
 SB Member

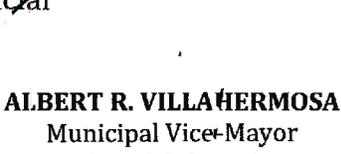

MANUEL M. GABISAN
 SB Member

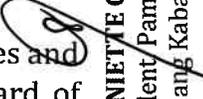

MANUEL V. LORA
 SB Member

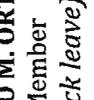

MANUEL R. VILLAHERMOSA
 Municipal Mayor


BERNADETH M. NERVES
 SB Member


JOSEPH F. FULACHE
 SB Member


ALBERT R. VILLAHERMOSA
 Municipal Vice-Mayor
(on sick leave)


CECILLE ANTONIET C. SABRIDO
 Ex-Officio Member / President Pambayang Pederasyon ng
 Sangguniang Kabataan


FRANCISCO M. ORTEGA
 SB Member
(on sick leave)


TRINIDAD V. ZARATE
 SB Member


ALINE B. REOMA
 SB Member
(on vacation leave)

c. Certified True Copy of the BOI Certificate of Registration

SECTION 33. REGISTRATION PROCEDURES – The procedure for the processing of registration under this code is as follows:

- a. **Filling Of Application Can Be Done Thru On-Line and On-Site** – All applications shall be filed with the LEDIPO Office together with all documents as required. The form will be issued with said office.
- b. **Check listing / Assessment of Documents** – The LEDIPO shall evaluate the completeness and consistency of information and other documents. Thereafter, the applicant must be immediately notified of any errors, inconsistencies and missing documents in the submission.
- c. **Date of Official Acceptance** – Only complete applications shall be officially accepted and registered in the Registration Book. The date stamped on the application shall be considered the date of official acceptance of the application.
- d. **A Non-Refundable Filing Fee** shall be assessed for each applicant depending on the category of the enterprise wherein all payments shall be made at the Office of the Municipal Treasurer.
- e. **Evaluation/Approval of Application** – Once an application is officially accepted, the project will be evaluated by the LEDIPO. Whenever necessary, the LEDIPO may conduct an ocular inspection at the premises of the business. The inspection shall be conducted during office hours at a time convenient for the applicant and the LEDIPO which should not be later than seven (7) working days or as agreed by both parties after the official acceptance of the application. The evaluation of the application shall be submitted to the Board or action within ten (10) working days. If the application is approved, the LEDIPO shall notify the applicant and inform the Municipal Treasurer and Municipal Assessor of such approval for their guidance and appropriate action. On the other hand, if the application is denied, the LEDIPO will inform the applicant in writing. In both cases, a Board Resolution shall be entered in the Minutes of the meeting of the Board.

Failure of the Board to approve or disapprove an application within fifteen (15) working days shall be construed as an approval of the application.

- f. **Certificate of Registration** – Upon approval, an enterprise shall be issued a Certificate of Registration which shall state the following:
 1. Name of Registered Enterprise
 2. The Priority Investment Areas (PIAs) in which the registered enterprise will engage
 3. The incentives granted and period of its availment and
 4. Such other terms and conditions are to be observed by virtue of its registration

The Certificate of Registration shall be issued within seven (7) working days from the date of approval of the Board.

SECTION 34. APPLICATION, EVALUATION APPROVAL AND REGISTRATION PROCEDURE – The Board shall adopt rules and regulations to facilitate

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Municipal Mayor

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SB Member

JOSEPH F. FULACH
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor
(on sick leave)

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

RICHARD BENEDICT V. OGARIO
Ex-Officio Member / President,
Liga ng mga Barangay

CRIS ANTONIO BONG
SB Member

MANUEL M. GABISAN
SB Member

MANUEL V. TORA
SB Member

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member
(on sick leave)

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member
(on vacation leave)

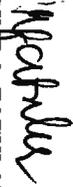
action on application filed with it; prescribe criteria for the evaluation of several applications filed in one preferred area; devise standard forms for use of applicants; and adopt procedure of appeal in case of disapproved applications as follows:

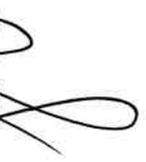
- A. Time for filing application must be filed within the period provided as provided in this Code.
- B. Hilongos Venue for application - all applications shall be filed with the Office of the Municipal Treasurer.
- C. Filing Fee - A non-refundable filing fee as prescribed in Section 32 be paid to the Municipal Treasurer depending on its category.
- D. Processing Time-The Board shall act upon applications within three (3) working days from the official acceptance of every application.
- E. Procedure for Filing processing/evaluation and approval:
 - 1. The head or senior staff of the Promotion Center in coordination with the Hilongos Negosyo Center Business Counselor shall provide pre-counseling/advice to prospective applicants as to the various preferred areas of investment and the provisions of the code.
 - 2. The Center issues a checklist of requirements and forms for the applicant to accomplish.
 - 3. The applicant must submit all the required documents to the Center. If the Center determines that the documents submitted are complete it would require the applicant to pay the non-refundable filing fee provided in Section 32.
 - 4. The Center accepts the application and supporting documents, indicating the date of acceptance and official receipt number in the application form and the Application and registration book
 - 5. The Center forwards the application, and its Evaluation Reports a recommendation to the Board. The Board shall deliberate and recommend the approval or disapproval on the application and forward the same to the Sangguniang Bayan for their final action.
 - 6. The Center records the approval or disapproval of the Board in the application and registration book
 - 7. The Center informs the applicant of the decisions of the Board and if the application is subsequently approved by the Sangguniang Bayan, shall require payment of the registration fee as provided in Section 39 hereof.
 - 8. The Certificate of Registration or Eligibility is issued, and the business is registered as an eligible enterprise.

SECTION 35. REGISTRATION AGREEMENT – Prior to the issuance of the Certificate of Registration, the applicant shall sign a Registration Agreement with the Board, in the form and substance that the Board would determine.

SECTION 36. REGISTRATION FEE – A registration fee of 1/10 of 1% of the Project Cost, but not less than PHP 3, 000 and not to exceed PHP 15, 000.00 shall be paid to the Office of the Municipal Treasurer of Hilongos, Leyte prior to the issuance of the Certificate of Registration.

SECTION 37. CERTIFICATE OF REGISTRATION – A registered enterprise under this Code shall be issued a Certificate of Registration with the signature of its Chairperson who is the Municipal Mayor and/or such other officer of the


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 Secretary to the Sanggunian

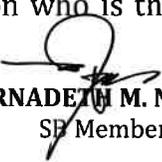

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 Ex-Officio Member / President,
 Liga ng mga Barangay

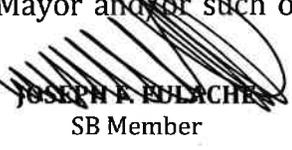

CRIS ANTONIO B. ONG
 SB Member

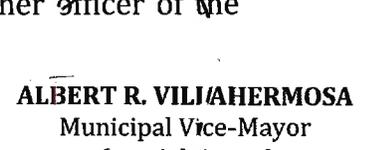

MANUEL M. GABISAN
 SB Member


MANUEL V. LORA
 SB Member


MANUEL R. VILLAHERMOSA
 Municipal Mayor


BERNADETTE M. NERVES
 SB Member


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 SB Member


ALBERT R. VILLAHERMOSA
 Municipal Vice-Mayor
(on sick leave)


CECILLE ANTONIE / TE C. SABRIDO
 Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
 SB Member
(on sick leave)


TRINIDAD V. ZARATE
 SB Member

ALINE B. REOMA
 SB Member
(on vacation leave)

Board as it may empower and designate for the purpose. The certificate of registration shall be in such form and style as the Board may determine.

SECTION 38. ADDITIONAL INCENTIVES - Registered enterprises may be granted additional incentives in the form of extended local business tax holidays, provided that they employ at least 80% of local residents, and subject to prior approval of the Sangguniang Bayan through ordinance. Provided further that regulatory fees such as building permit fees and inspection fees shall not be waived.

SECTION 39. GROUNDS FOR CANCELLATION OF CERTIFICATE OF REGISTRATION - The grounds for cancellation of Certificate of Registration are as follow:

1. Violation of the provisions of the Code and such other violations of the relevant laws, rules and regulations or ordinances issued pursuant to or in relation to this Code.
2. Violation of material term/condition specified in the Certificate of Registration issued under this Code; or
3. Material fraudulent misrepresentation by an enterprise in relation to its application for the grant of incentives under this Code or in any other document required to be submitted pursuant to this Code.

The Board may impose a lesser penalty of temporary suspension of the incentives granted to the Registered Enterprise if the gravity of the violation, act or omission committed by a Registered Enterprise is not of a serious nature, or the subsequent conduct or other relevant circumstances of the Registered Enterprise would justify the imposition of a less grave penalty than revocation of the Certificate of Registration of the Registered Enterprise

**CHAPTER VIII
OTHER INCENTIVES**

SECTION 40. TAX CREDIT FOR PERSONS DONATING PROPERTY TO THE MUNICIPALITY - Persons donating land or real property to the municipality for its projects shall be entitled to credit (Municipal Share) which can be used to pay tax obligations to the Municipal Government. Priority projects contemplated herein include but are not limited to: housing project, convention halls, municipal roads, public markets, parking areas, health projects, educational institutions, government centers, and sport facilities, cemeteries. Land swapping and pure donations contemplated under B. P. 220 and P. D.957 are excluded in the coverage of the above section.

Such tax credits shall be applied only against local business tax and real property tax obligations due to the Municipality and shall not exceed the donor's liabilities within the five-year period.

SECTION 41. BASIS OF TAX CREDIT - The tax credit shall be equivalent to the percent (10%) of the fair market (FMV) value of the property as determined by the Office of the Municipal Assessor. This tax credit shall be distinct from, and in addition to, any other incentive provided by this Code.

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Secretary to the Sanggunian

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Ex-Officio Member / President,
Liga ng mga Barangay

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SB Member

MANUEL M. GABISAN
SB Member

MANUEL V. TONGS
SB Member

MANUEL R. VILLAHERMOSA
Municipal Mayor

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CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng
Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member
(on sick leave)

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member
(on vacation leave)

SECTION 42. RULES OF DONATION – There is hereby established rules and procedure that shall govern on the implementation of Section 40 in this Code as follows:

- a. For the determination of qualification, under Section 41, the prospective donor shall submit to the board through the Investment Promotions Center his/her intent to donate.
- b. The board determines whether the prospective donation qualifies for the tax credit under this chapter. The board shall then pass a resolution approving the application.
- c. The board shall submit the resolution approving the grant of incentive together with the deed of donation to the Sangguniang Bayan for ratification.
- d. The donor shall avail of the tax credits within five (5) years from the date the donation is ratified by the Sangguniang Bayan.

CHAPTER IX

SECTION 43. CAPITALIZATION AND EMPLOYMENT GENERATION REQUIREMENTS –

To qualify for incentives as an investor in a preferred investment under Section the following requirements with respect to capitalization and employment must be complied with for the period during which the incentives are granted:

CAPITALIZATION	INCLUSIVE YEAR/S
Not more than ₱3,000,000.00	1 year
₱3,000,001.00 - ₱15,000,000.00	2 years
₱15,000,001.00 - 100,000,000.00	3 years
₱100,000,001.00 and above	4 years

Provided, however that in terms of employment, Municipal Ordinance No. 2020-24 which is the *“An Ordinance Prescribing Business Establishments, Investors, Contractors, Project Proponents, Proprietors and Operators within the Municipal Jurisdiction of the Municipality of Hilongos to Give Preference in the Employment of Hilongosnon Applicants for Employment in their Respective Establishments Fixing the Required Quota for Local Employment and Prescribing Penalties for Violation Thereof”* must be strictly implemented.

CHAPTER X

CORPORATE SOCIAL RESPONSIBILITY (CSR) OF REGISTERED ENTERPRISES

SECTION 44. CSR REQUIREMENT – BOI Registered enterprises with projects under pioneer status must undertake CSR activities which shall be monitored starting in the fourth year of operation of the business enterprise. Those on non-pioneer status are encouraged, in the course of their operations, to undertake CSR activities following the development plan of the community, where the registered project is located.

SECTION 45. ELIGIBLE CSR PROJECTS – Projects which is a registered under Large – Scale Enterprise may undertake include but shall not be limited to the following:

CATHERINE A. FABULAR, J.D.
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 Ex-Officio Member/President
 Liga ng mga Barangay

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 SB Member

MANUEL M. GABISAN
 SB Member

MANUEL V. TORRES
 SB Member

MANUEL R. VILLAHERMOSA
 Municipal Mayor

BERNADETH M. NERVES
 SB Member

JOSEPH A. FULACHE
 SB Member

ALBERT R. VILLAHERMOSA
 Municipal Vice-Mayor
 (on sick leave)

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ALINE B. REOMA
 SB Member
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1. Urban Renewal/Re-development Greening Program

- a. Rehabilitation and restoration of buildings or other structures
- b. Landscaping of major roadsides, areas with historical or tourism value, especially key biodiversity areas, street islands, parks, parking areas, and the like, provided that the enterprise takes care of the maintenance of the trees and plants
- c. Establishment of Rainwater harvesting system, pocket parks, green landscapes

2. Social Projects

- a. Housing accommodation for employees of the enterprise
- b. Educational projects like scholarship of employees' beneficiaries, giving of school supplies/equipment to pupils and students, school building / classroom improvement.
- c. Sponsorship to cultural activities
- d. Sponsoring Training on Livelihood and Skills to PWD's, OSY and marginalized sectors
- e. Such other projects or activities based on the development needs of the community where the project is located.

**CHAPTER XI
ENVIRONMENTAL PROTECTION**

SECTION 46. ENVIRONMENTAL PROTECTION

a. Environmental Protection/Environment Impact Assessment

Environmentally critical projects or enterprises locating their activities or expansion projects in environmentally critical areas must comply with the requirements of Presidential Decree 1586 (Philippine Environmental Impact Statement System) and related Issuances of the Department of Environment and Natural Resources.

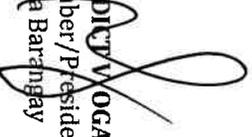
b. Hazardous Substances

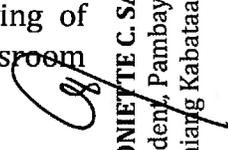
In addition to the above, projects involving the handling, transport, processing and storage of toxic, hazardous substances and/or nuclear waste shall be subject to strict regulations as provided under applicable local issuances and national laws. The Sangguniang Bayan shall have the option to exclude such projects from being entitled to local incentives except to the extent that they fall under the PIA List.

c. Specific Prohibitions

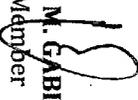
- 1. No industrial or manufacturing facility shall be operated without proper air pollution, devices, wastewater treatment facilities and solid waste management facilities.
- 2. No industrial or manufacturing plant shall be operated at a level beyond the operating capacity of their respective waste treatment facilities to maintain the efficient quality within the standards required by law.
- 3. All industrial and manufacturing establishments shall subject their operations and premises, facilities, and systems to periodic environmental compliance


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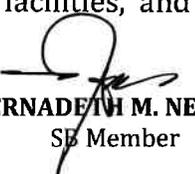

FRANCISCO M. ORTEGA
SB Member
(on sick leave)

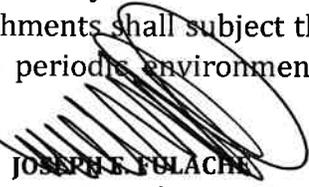

TRINIDAD V. ZARATE
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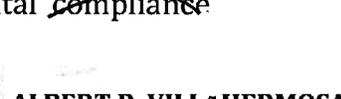

MANUEL V. LORA
SB Member


ALINE B. REOMA
SB Member
(on vacation leave)


MANUEL R. VILLAHERMOSA
Municipal Mayor


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SB Member


JOSEPH E. FULACHE
SB Member


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Municipal Vice-Mayor
(on sick leave)

monitoring, which shall be conducted by the LGU in coordination with the DENR. Refusal to be subject to such inspection shall be sufficient ground for the forfeiture of any incentive and the revocation of its Certificate of Registration and/or Business Permit.

**CHAPTER XII
 PENALTIES**

SECTION 47. PENALTIES – The Certificate of Registration issued under this Code may be canceled/revoked or the incentives of the Registered Enterprise temporarily suspended upon any of the grounds provided in this Code. The cancellation or revocation of the Certificate of Registration shall mean withdrawal of all incentives granted under this Code.

In case of cancellation or revocation of its Certificate of Registration due to fraudulent misrepresentation relating to a matter that would have otherwise disqualified from or rendered it ineligible for registration under this Code, the Board shall require the refund of all incentives availed of. The effect of the cancellation or revocation of the Certificate of Registration of a Registered Enterprise shall retro-act to the day when the continuing condition for registration under the Code, as provided in the terms and conditions of the Certificate of Registration is proven to have been violated/had ceased to exist.

The Board shall adopt a table of fines and penalties for violations that may be committed by Registered Enterprises of a less serious nature that do not justify the imposition of the penalty of cancellation of the Certificate of Registration. The Board is likewise authorized to give Registered Enterprises a grace period within which they have to remedy any violation committed, whenever such grace period is justified or the violation is of a nature that can be remedied.

Nothing under this Code prevents the imposition of other penalties that are properly imposable under applicable law depending on the nature of violation committed by a Registered Enterprise, as determined by the appropriate regulatory authority.

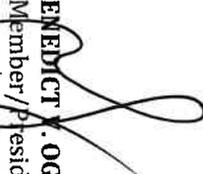
**CHAPTER XIII
 BUDGET APPROPRIATIONS**

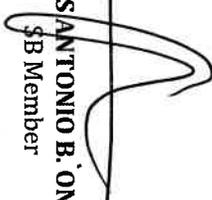
SECTION 48. APPROPRIATIONS – The expenditures to operationalize the Board shall be provided through a regular or supplemental budget. The Municipality shall appropriate the funds necessary for the implementation of the provisions of this Code based on a budget that maybe presented by the Board to include Personal Services, Maintenance and Other Operating Expenses (MOOE), Capital Outlay and Contingency.

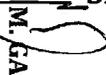
**CHAPTER XIV
 FINAL PROVISIONS**

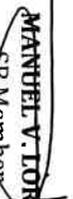
SECTION 49. MONITORING AND EVALUATION – The Center shall monitor and evaluate project implementation for the purpose of ensuring that the objectives of the projects are accomplished.

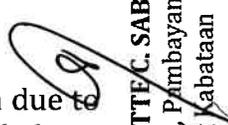

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 Liga ng mga Batangay

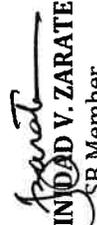

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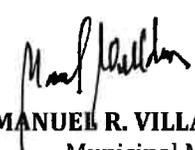

MANUEL V. TOM
 SB Member


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 Ex-Officio Member / President, Pambayang Pederasyon ng
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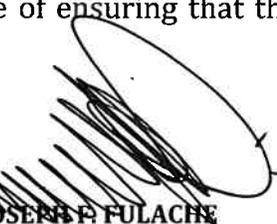
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 SB Member
(on sick leave)


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SECTION 50. INFORMATION AND EDUCATION CAMPAIGN (IEC) - The Local Government Unit (LGU) of Hilongos, through the Hilongos Investment and Incentive Board, in coordination with the Business Permits and Licensing Office (BPLO) and other concerned agencies, shall develop and implement a comprehensive Information and Education Campaign (IEC) to ensure proper dissemination of the provisions of this Ordinance.

The IEC shall include, but not be limited to, the conduct of public orientations, distribution of informational materials, and use of print, broadcast, and online media platforms to promote awareness and understanding of investment policies, incentives, and procedures under this Ordinance.

For this purpose, funds necessary for the effective implementation of the IEC shall be sourced from the appropriations provided herein or from other available funds of the LGU, subject to existing accounting and auditing rules and regulations.

SECTION 51. IMPLEMENTING RULES AND REGULATIONS (IRR) - The Hilongos Investment and Incentive Board in consultation with other Local government agencies concerned, may issue such implementing rules and regulations as it deemed necessary to aid in the orderly implementation of this Code and administration of incentives allowed to be extended under this Code.

SECTION 52. CONSTRUCTION OF THIS CODE - The provisions of this Code shall be construed in harmony with the provisions of existing laws such as but not limited to the Omnibus Investment Code, the PEZA Law, and the Foreign Investments Act of 1991.

SECTION 53. PROSPECTIVE APPLICATION - The provisions of this Code shall take effect prospectively.

SECTION 54. TRANSITORY PROVISION - All enterprises already enjoying incentives from the Municipality at the time this Code takes effect shall be required to comply with the requirements of the Code prospectively. In the interest of ensuring uniformity of treatment, registration in accordance with this Code shall still be required, however. Their belated registration shall not result in any impairment or diminution of their incentives or imposition of any penalty.

SECTION 55. PENAL PROVISIONS - Any violation of the provision of this Code. existing laws. ordinances. rules and regulations by any registered enterprises shall be ground for the cancellation or revocation of the registration of the business and the withdrawal of all the incentives granted under this Code without prejudice to the filing of appropriate charges against violators in court of competent authority.

SECTION 56. SEPARABILITY CLAUSE - If any provision of this Code is held invalid. all the other provisions not affected thereby shall remain valid and effective.

SECTION 57. REPEALING CLAUSE - All ordinances, local executive orders, rules and regulations inconsistent or in conflict with the provision of this Code are hereby repealed. amended or modified accordingly.

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 Municipal Vice-Mayor
 (on sick leave)

SECTION 58. EFFECTIVITY – This Ordinance shall take effect after fifteen (15) days upon approval and a copy hereof is posted in at least three conspicuous public places in the Municipality in accordance with R.A. 7160.

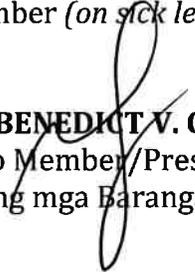
ENACTED this 18th day of August, 2025 during the Fifth Regular Session for CY 2025 of the Seventeenth Sangguniang Bayan of Hilongos.

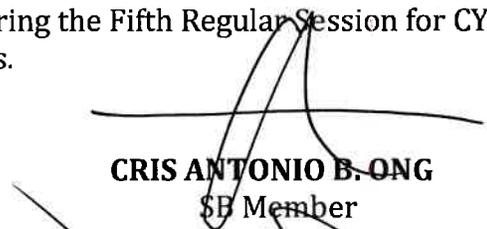
ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor *(on sick leave)*


MANUEL V. LORA
SB Member


BERNADETH M. NERVES
SB Member

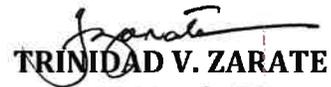
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TRINIDAD V. ZARATE
SB Member


CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member/President,
Pambayang Pederasyon ng Sangguniang
Kabataan

I HEREBY CERTIFY to the correctness of the foregoing ordinance,


CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

ATTESTED:


MANUEL M. GABISAN
SB Member/Deputy Presiding Officer

APPROVED:


MANUEL R. VILLAHERMOSA
Municipal Mayor
Date 11/11/25