

Item No.: 16
Date: 05.2025 NOV



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

Province of
Leyte
Released: Agm
Time:
Date: 11.25.25

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: OCT 29 2025
By: Jenwin

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT

October 17, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 22 s, 2025 of the Sangguniang Bayan of Tolosa, Leyte.

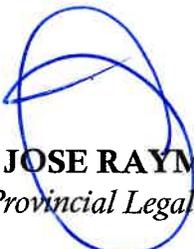
Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 22 s, 2025 entitled: “ **AKAP Ordinance of 2025.**”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Sections 447(a)(1)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer *λ*

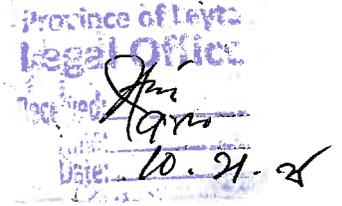
¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:

(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
17 October 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 22**, series of **2025** of the **Municipality of Tolosa, Leyte**, entitled: **An Ordinance prescribing the localized policies and guidelines for the Rice Assistance under the Ayuda Para sa Kapos ang Kita Program (AKAP) in the Municipality of Tolosa, Leyte and for other purposes.**


FLORINDA J. S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan **SANGGUNIANG PANLALAWIGAN**

1st Endorsement

October 10, 2025



Respectfully forwarded to the Sangguniang Panlalawigan, Province of Leyte, Municipality of Palo, the herein attached **RESOLUTION NO. 09-204-2025, Re: A RESOLUTION APPROVING MUNICIPAL ORDINANCE NO. 22, SERIES OF 2025, ENTITLED: "AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES"**, Attendance of Regular Session and Certification of Posting.

For review and approval.

Issued this **10th** day of **October 2025** at Tolosa, Leyte, Philippines.

Please acknowledge receipt hereof.


DR. MANNY R. MARTINEZ, DPA., RN.(PH, US), MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I



Republic of the Philippines
Province of *Leyte*
Municipality of Tolosa

Office of the Sangguniang Bayan

SANGGUNIANG PANLALAWIGAN

RECEIVED
16 OCT 2025

**EXCERPT FROM THE MINUTES OF THE 12TH REGULAR SESSION
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE
SESSION HALL, ON SEPTEMBER 15, 2025 AT 9:30 A.M.**

PRESENT:

- | | | | |
|-------------------------------------|---|---|--|
| Hon. Elizabeth S. Eracho | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Daphne Dayner B. Roa | - | - | Sangguniang Bayan Member |
| Hon. Purisima Z. Ocaña | - | - | Sangguniang Bayan Member |
| Hon. Jose Mari Idefonso C. Roa, Jr. | - | - | Sangguniang Bayan Member |
| Hon. Rolando B. Legaspi | - | - | Sangguniang Bayan Member |
| Hon. Ireneo Rolando A. Lumbré | - | - | Sangguniang Bayan Member |
| Hon. Manuel B. Balledo | - | - | Sangguniang Bayan Member |
| Hon. Felicito D. Beltran III | - | - | Sangguniang Bayan Member |
| Hon. Rouen Angely M. Tubongbanua | - | - | Sangguniang Bayan Member |
| Hon. Melanie Felisa M. Vivero | - | - | Ex-Officio Member/Liga President |
| Hon. Catherine R. Benjamin | - | - | Ex-Officio Member/SK Fed. President |

RESOLUTION NO. 09-204-2025

A RESOLUTION APPROVING MUNICIPAL ORDINANCE NO. 22, SERIES OF 2025, ENTITLED: "AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES"

WHEREAS, the Department of Social Welfare and Development (DSWD), in partnership with Local Government Units, has launched the **Ayuda Para sa Kapos ang Kita Program (AKAP)** as part of the national government's social amelioration efforts targeting low-income individuals and families;

WHEREAS, to ensure the effective implementation of the AKAP Rice Assistance at the local level, it is necessary to adopt a localized ordinance prescribing specific policies, eligibility criteria, and operational guidelines appropriate for the Municipality of Tolosa, Leyte;

WHEREAS, the proposed ordinance seeks to institutionalize an equitable, transparent, and efficient distribution system that supports food security and poverty alleviation for vulnerable sectors;

WHEREAS, after due deliberation and endorsement by the appropriate committee(s), the Sangguniang Bayan finds the proposed measure to be meritorious and consistent with the goals of local governance and national development;

NOW, THEREFORE, on motion of Hon. Manuel B. Balledo, duly seconded unanimously;

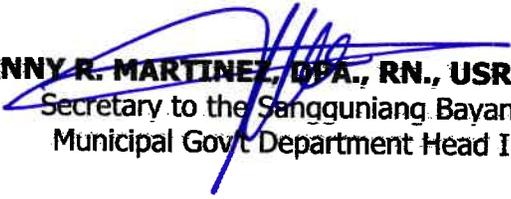
BE IT RESOLVED, as it is hereby resolved, by the Sangguniang Bayan of Tolosa, Leyte, in session duly assembled, to approve Municipal Ordinance No. 22, Series of 2025, entitled:

"AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES"

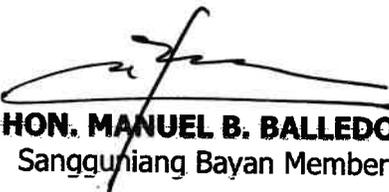
RESOLVED FURTHER, that copies of this Resolution and the said Ordinance be furnished to the Office of the Municipal Mayor, the Department of Social Welfare and Development (DSWD), and other appropriate agencies for information, implementation, and monitoring.

UNANIMOUSLY ADOPTED.

I HEREBY CERTIFY to the correctness of the foregoing resolution, duly approved by the 12th Sangguniang Bayan of Tolosa during its 12th Regular Session held at the Session Hall on September 15, 2025.


DR. MANNY R. MARTINEZ, DPA., RN., USRN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

MOVANT:


HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

ATTESTED:


HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer

APPROVED:


HON. ERWIN C. OCAÑA
Municipal Mayor
Date: 9/30/25



Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

**EXCERPT FROM THE MINUTES OF THE 12TH REGULAR SESSION
OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE
SESSION HALL, ON SEPTEMBER 15, 2025 AT 9:30 A.M.**

PRESENT:

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| Hon. Elizabeth S. Eracho | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Daphne Dayner B. Roa | - | - | Sangguniang Bayan Member |
| Hon. Purisima Z. Ocaña | - | - | Sangguniang Bayan Member |
| Hon. Jose Mari Ildefonso C. Roa, Jr. | - | - | Sangguniang Bayan Member |
| Hon. Rolando B. Legaspi | - | - | Sangguniang Bayan Member |
| Hon. Ireneo Rolando A. Lumbré | - | - | Sangguniang Bayan Member |
| Hon. Manuel B. Balledo | - | - | Sangguniang Bayan Member |
| Hon. Felicito D. Beltran III | - | - | Sangguniang Bayan Member |
| Hon. Rouen Angely M. Tubongbanua | - | - | Sangguniang Bayan Member |
| Hon. Melanie Felisa M. Vivero | - | - | Ex-Officio Member/Liga President |
| Hon. Catherine R. Benjamin | - | - | Ex-Officio Member/SK Fed. President |

**ORDINANCE NO. 22
Series of 2025**

**AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND
GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA
PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE
MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES**

WHEREAS, the State shall promote a just and dynamic social order thereby uplifting its citizens and marginalized sectors from poverty through policies that provide adequate social services, promote full employment, a rising standard, and an improved quality of life for all. The State further recognizes the need to foster social justice as provided for in Article XIII of the '1987 Constitution;

WHEREAS, pursuant to of Republic Act 11795 or the 2024 General Appropriations Act, the amount of Twenty-Six Billion Seven Hundred Million Pesos (₱26,700,000,000.00) appropriated herein under the Ayuda sa Kapos ang Kita Program (AKAP) shall be used to implement and provide financial assistance to minimum wage earners falling under the category of low-income that were severely affected by rising inflation;

WHEREAS, the Department of Social Welfare and Development has started to implement the AKAP, which is a timely initiative of the government to assist the near-poor segment of the population, responding to the economic difficulties of low-income earners;

WHEREAS, the AKAP is the government's proactive approach in shielding vulnerable Filipinos, who are low-income earners and at risk of slipping back into poverty because of economic fluctuations and crises;

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

WHEREAS, the rising cost of living and fluctuating prices of basic commodities, including rice, have disproportionately affected low-income families and marginalized sectors, necessitating government intervention to ensure that basic food needs are met;

WHEREAS, rice is the staple food of the Filipino population, and ensuring its accessibility and affordability is crucial to maintaining food security, promoting public health, and sustaining social stability;

WHEREAS, DSWD Memorandum Circular No. 30 provides that the AKAP may also be implemented through the Local Government Units (LGUs). These LGUs may refer to the Provincial, Municipality, City, or Barangay Level that is capable and prepared to assist the DSWD in the implementation of the program. The assistance provided to qualified beneficiaries through the LGUs shall be called "Rice Assistance" as it shall be used for purchasing rice to meet the nutritional requirements of beneficiaries for sustenance.

WHEREAS, in the desire of the Municipality of Tolosa to alleviate our constituents' situations and shield low-income earners from the effects of inflation and market fluctuations through the implementation of the Rice Assistance under the Ayuda para sa Kapos ang Kita Program (AKAP);

WHEREAS, Republic Act 7160 or the Local Government Code of 1991, consistent with local autonomy and decentralization, the provision for the delivery of basic services and facilities shall be devolved from the National Government to provinces, cities, municipalities and barangays so that each LGUs shall be responsible for a minimum set of services and facilities following established national policies, guidelines and standards;

NOW THEREFORE, BE IT ENACTED, AS IT IS HEREBY ENACTED BY THE SANGGUNIANG BAYAN OF TOLOSA, LEYTE, BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, IN SESSION ASSEMBLED, that:

SECTION 1. TITLE. This Ordinance shall be known as the AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES or otherwise known as **AKAP Ordinance of 2025.**

SECTION 2. PURPOSE. This Ordinance is aimed in institutionalizing local support by providing mechanism in the implementation of the Ayuda para sa Kapos ang Kita Program (AKAP) in the Municipality of Tolosa, Leyte to improve the living conditions of the vulnerable constituents, especially the low-income earners and minimum wage earners through rice subsidy, through the following:

- a. Identify the AKAP recipients of the rice subsidy;
- b. Prescribe the qualifications of the recipients, and the amount of rice subsidy per family.
- c. Provide guidance to LGU Department Heads and Barangay Functionaries on the criteria and mechanics of entitlement of rice subsidy in and its process of the availment.

SECTION 3. QUALIFICATION OF BENEFICIARIES

The assistance may be extended once every three (3) months to all qualified and deserving families who must be bonafide resident of the Municipality of Tolosa, Leyte, and shall possess the following eligibility requirements to be able to avail the AKAP Rice Subsidy, to wit:

1. Minimum wage earners — workers in the private sector paid the statutory minimum wage, or to an employee in the public sector with compensation

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA, RN, (PH, US), MPRM.
Secretary to the Sangguniang Bayan

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Tracking No. RO-09-2025-226
Ordinance No. 22, Series of 2025
AKAP Ordinance of 2025

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISSIMA Z. OCANINA
Sangguniang Bayan Member

HON. JOSE MARI LEDFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
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HON. MANUEL B. BALLEO
Sangguniang Bayan Member

HON. FELICITIO D. BELTRAN III
Sangguniang Bayan Member

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HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
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Ex-Officio Member
SK Federation President

income of not more than the statutory minimum wage in the non-agricultural sector where he/she is assigned.

2. Low Income-Earners — those whose income from economic activities, either in the formal or informal sector, is insufficient to cover living expenses or basic needs.

SECTION 4. DOCUMENTARY REQUIREMENTS

The following documentary requirements shall be complied with to be able to qualify as beneficiaries of AKAP, to wit;

1. Any valid identification card
2. Barangay Resident Certificate or COMELEC registration card
3. Any of the following:
 - a. Certificate of Employment or Income Tax Return or Pay slip or any such document that will show that he/she is a minimum wage earner.
 - b. Any of following documents issued within the last three (3) months that may aid in the determination whether the beneficiary is a low-income earner:
 - i. Certification from his/her direct employer, indicating the length of service, and monthly income, including the full name, and signature of the employer, certified by any barangay or Municipal Social Welfare and Development Office (MSWDO) Authorized officials/ any Registered Social Worker, as in the case of domestic workers, individuals who are directly employed individuals like house helpers, babysitters, caretakers, construction workers/laborers, personal drivers, personal assistants, etc.; or
 - ii. Certification issued by any government offices (national, regional, or local level) recognizing certain sectors or groups (i.e, farmers, fisherfolk, etc.); or
 - iii. Certification from the association's president/ head, or their authorized representative, as in the case of public utility vehicle drivers; or
 - iv. Small Business permit/certification issued by the barangay captain or their authorized representative, as in the case of small business owners; or
 - v. Social Case Summary or Social Case Study Report issued by MSWDO / any Registered Social Worker certifying that per home visitation or validation, the individual is a low-income earner; or
 - vi. Certificate of Attestation indicating the name, age, occupation, and address of the beneficiary issued by the Barangay or any Registered Social Worker,

SECTION 5. POLICY and OPERATIONAL GUIDELINES

1. The Rice subsidy shall be given to the beneficiaries who have met the qualifications under Section 3 thereof;

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURSIMA Z. OCANA
Sangguniang Bayan Member

HON. JOSE MARTIN DEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
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- Rice Subsidy shall be given in the form of a physical voucher or a digital voucher issued through a digital platform that the LGU may develop, to be claimed from the registered rice retailers of their choice within the jurisdiction of the Municipality of Tolosa, Leyte.;
- The total amount of rice subsidy shall be 50% of 25 kilo rice of the suggested retail price to be determined by the Local AKAP Advisory Committee, using the following computation to wit:

If the Suggested Retail Price	50% of the Subsidy for 25 kilos	Amount of the Subsidy to be paid by the LGU
₱50.00	12.5	₱625

(If the beneficiary opted to buy a much lower price than the SRP this means he will get more than 12.5 kilo subsidy)

- The number of beneficiaries shall be determined depending upon the availability of funds from the Department of Social Welfare and Development;
- Change in the amount and continuation/discontinuation of the provision of the rice subsidy shall be subject to the availability of funds.

SECTION 6. ELIGIBILITY OF RICE RETAILERS

There shall be an accreditation of rice retailers who are eligible to supply/sell to the beneficiaries and shall collect payment thereafter from the Municipality of Tolosa, Leyte. The following are the eligibility requirements, to wit:

- Local Business Permit
- BIR Certificate of Registration
- Sworn Statement of Capitalization
- Any public or official document showing that they have been in the rice retailing industry for not less than 5 years.

SECTION 7. LEAD OFFICE

The Municipal Social Welfare and Development Office (MSWDO) shall serve as the implementing body of the Program. It shall establish an arrangement of line of authority, communications, and the roles and responsibilities of the different departments in the Municipality of Tolosa, Leyte, including the Barangay Local Government Unit, in the implementation of the Program.

In the implementation of this Ordinance, the MSWDO shall perform the following functions:

- Select and use an appropriate, effective and cost-efficient method to identify and select qualified beneficiaries;
- Identify and select the target beneficiaries on the basis of a uniform, objective and transparent selection process as indicated in Section 3 of this ordinance;
- Coordinate with different national agencies and barangay local government unit, including organizations from the private sector to ensure full implementation of this Ordinance;
- Set up participatory monitoring and evaluation systems and methodologies on the selection of beneficiaries, accreditation of the rice retailers and processing

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISTIA Z. OCANA
Sangguniang Bayan Member

HON. JOSE MARI ALDEFONSO C. ROA, JR.
Sangguniang Bayan Member

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SK Federation President

of the downloading of the funds as well as the payment of the obligations to the rice retailers.

5. It shall also coordinate with the AKAP Advisory Committee to verify compliance on a monthly basis, and recommend measures and policies for the responsive delivery of the commitments under this ordinance.
6. Perform such other functions as may be necessary or incidental to the proper implementation of this ordinance.

SECTION 8. AKAP MUNICIPAL ADVISORY COMMITTEE

An Advisory Committee shall be created to provide policy directions on the program implementation to ensure the availability and provision of necessary support services.

The Municipal Advisory Committee shall have the following members:

Chairperson: Hon. Erwin C. Ocaña
Vice Chairperson: Hon. Manuel B. Balledo
Municipal Treasurer
Municipal Social Welfare and Development Officer
Municipal Economic Enterprise Manager
Municipal Information Management System Officer
Representative from the Department of Trade and Industry (DTI)
All Sangguniang Bayan Members

The Advisory Councils shall have the following functions:

- a. Meet regularly to promote coordination, enhance the implementation of the program and address program implementation issues;
- b. Determine and set the Suggested Retail Price (SRP) of the Rice per kilo and update the SRP every three (3) months as basis for the computation of 50% of the subsidy;
- c. Recommend to the Local Chief Executive measures and policies for the responsive delivery of the commitments under this Ordinance and integration with the general poverty reduction strategy of the Local Government Unit;
- d. Review the monitoring reports and submit necessary policy recommendations improved and strengthen the program, if necessary.

SECTION 9. APPROPRIATIONS. The amount necessary to carry out the provisions of this Ordinance shall be charged and coming from the National Government through the Department of Social Welfare and Development as authorized in the current and subsequent General Appropriations Act.

SECTION 10. SEPARABILITY CLAUSE. Should any provision of this Ordinance be found unconstitutional by a court of law, such provision shall be severed from the remainder of this Ordinance, and such action shall not affect the enforceability of the remaining provisions of this Ordinance.

SECTION 11. REPEALING CLAUSE. All ordinances, resolutions, and orders which are inconsistent with any of the provisions of this Ordinance are hereby repealed or modified accordingly.

HON. BAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISTIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI LDEFONSO C. ROA, JR.
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Ex-Officio Member
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HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

SECTION 12. DISSEMINATION. Let copies of this Ordinance, through the Municipal Information Office, be furnished all concerned for their information and guidance.

SECTION 13. EFFECTIVITY. This Ordinance shall take effect immediately upon compliance of publication requirements following its approval.

ENACTED: 15TH day of September 2025

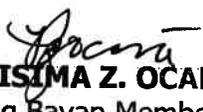
I HEREBY CERTIFY to the correctness of the foregoing Ordinance which was duly enacted by the 12th Sangguniang Bayan of Tolosa during its 12th Regular Session held at the Session Hall on September 15, 2025


DR. MANNY R. MARTINEZ, DPA, RN(PH, US), MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

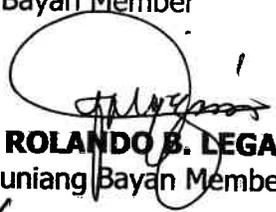
ATTESTED:


HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer

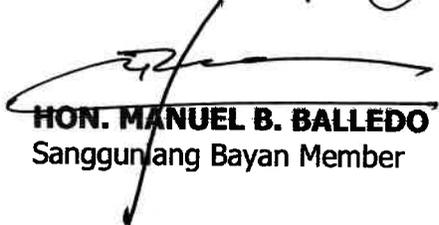

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member


HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member


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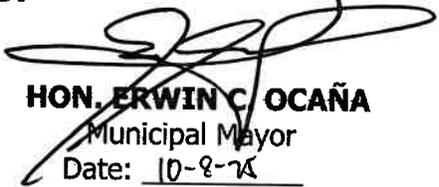

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member


HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President


HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President

APPROVED:


HON. ERWIN C. OCAÑA
Municipal Mayor
Date: 10-8-25



Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

MINUTES OF THE 12TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, LEYTE, HELD AT THE SESSION HALL, ON SEPTEMBER 15, 2025 AT 9:30 P.M.

PRESENT:

- | | | | |
|-------------------------------------|---|---|--|
| Hon. Elizabeth S. Eracho, RCE. | - | - | Municipal Vice-Mayor (Presiding Officer) |
| Hon. Daphne Dayner B. Roa | - | - | Sangguniang Bayan Member |
| Hon. Purisima Z. Ocaña | - | - | Sangguniang Bayan Member |
| Hon. Jose Mari Idefonso C. Roa, Jr. | - | - | Sangguniang Bayan Member |
| Hon. Rolando B. Legaspi | - | - | Sangguniang Bayan Member |
| Hon. Ireneo Rolando A. Lumbré | - | - | Sangguniang Bayan Member |
| Hon. Manuel B. Balleo | - | - | Sangguniang Bayan Member |
| Hon. Felicito D. Beltran III | - | - | Sangguniang Bayan Member |
| Hon. Rouen Angely M. Tubongbanua | - | - | Sangguniang Bayan Member |
| Hon. Melanie Felisa M. Vivero | - | - | Ex-Officio Member/Liga President |
| Hon. Catherine R. Benjamin | - | - | Ex-Officio Member/SK Fed. President |

CALL TO ORDER. - The 12th Regular Session of the 12th Sangguniang Bayan of Tolosa, Leyte was formally convened on September 15, 2025, at exactly 9:30 in the morning, and was broadcasted live through the official face book page of the Legislative branch.

The session was presided over by the Honorable Elizabeth Saito Eracho, Municipal Vice Mayor and the duly designated Presiding Officer of the Sangguniang Bayan. The Presiding Officer officially declared the session open and warmly welcomed all members and guests present.

NATIONAL ANTHEM, INVOCATION, AND MUNICIPAL HYMN. - The session commenced with the singing of the Philippine National Anthem, followed by an invocation facilitated through a computer-generated prayer, providing the members a moment of reflection and spiritual grounding.

The ceremonial opening concluded with the singing of the official municipal hymn, "Hymno han Tolosa."

ROLL CALL. - The Secretary to the Sangguniang Bayan, Dr. Manny R. Martinez, conducted the roll call to determine the presence of a quorum. The following members were recorded as present:

- Hon. Elizabeth Saito Eracho – Vice Mayor / Presiding Officer
- Hon. Daphne Dayner Babar Roa – SB Member
- Hon. Purisima Zabala Ocana – SB Member
- Hon. Jose Mari Idefonso C. Roa, Jr. – SB Member
- Hon. Rolando Baylon Legaspi – SB Member
- Hon. Ireneo Rolando A. Lumbré – SB Member
- Hon. Manuel Bolito Balleo – SB Member
- Hon. Felicito Dela Cruz Beltran III – SB Member
- Hon. Rouen Angely Marcial Tubongbanua – SB Member
- Hon. Melanie Felisa Merida Vivero – Liga ng mga Barangay President
- Hon. Catherine Robis Benjamin – PPSK (Federation of Sangguniang Kabataan President)

With all members noted as present, a quorum was officially declared, allowing the session to proceed in accordance with the Rules of Procedure.

APPROVAL OF THE MINUTES OF THE PREVIOUS SESSION. - As part of the regular order of business, the approval of the minutes of the previous session was tabled for action.

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, CPA, RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

WHEREAS, it is necessary to execute a **Memorandum of Agreement (MOA)** between the DTI-Leyte and the Municipality of Tolosa to formally establish the responsibilities, obligations, and commitments of both parties for the implementation and sustainability of the Negosyo Center;

NOW, THEREFORE, on motion of Hon. Daphne Dayner Babar Roa, duly seconded unanimously;

BE IT RESOLVED, as it is hereby resolved, by the Sangguniang Bayan of Tolosa, Leyte, in session duly assembled, to authorize the Municipal Mayor, **Hon. Erwin C. Ocana**, in his capacity as **Local Chief Executive**, to enter into and sign, for and in behalf of the Municipality of Tolosa, the **Memorandum of Agreement (MOA)** with the Department of Trade and Industry – Leyte Provincial Office, represented by **Provincial Director Faustino V. Gayas, Jr.**, for the establishment and management of the **Negosyo Center Program** in the Municipality of Tolosa.

RESOLVED FURTHER, that copies of this Resolution be forwarded to the Office of the Municipal Mayor, the Department of Trade and Industry – Leyte Provincial Office, and other concerned agencies for their information and appropriate action.

UNANIMOUSLY ADOPTED.

- 3. Report of the Committee as a Whole, Chaired by Hon. Manuel B. Balleo. Re: A Resolution Implementing the Monthly Subsidy of Solo Parent amounting to Five Hundred Pesos Only (Php500.00) provided by the Expanded Solo Parent Welfare Act (RA 11861) in the Municipality of Tolosa.**

Hon. Manuel B. Balleo, as chair, read the committee report on the proposed implementation of the Php500.00 monthly subsidy for qualified solo parents as mandated under the Expanded Solo Parent Welfare Act. He informed the plenary that discussions with the office of the Local Chief Executive confirmed the availability of funds to support the program. In view of this, he moved for the approval of the resolution.

However, Hon. Felicito D. Beltran III requested that the proposal be calendared for Second Reading to allow for further deliberation. Hon. Jose Mari Idefonso C. Roa, Jr. also expressed the need to reconsider its immediate approval to ensure proper study and consultation. Likewise, Hon. Melanie Felisa M. Vivero, Hon. Rolando B. Legaspi, and Hon. Purisima Z. Ocana echoed the request to calendar the measure for further discussion. After careful consideration, the body agreed to defer immediate approval and resolved to calendar the matter for Second Reading in the succeeding sessions.

SECOND READING:

A. Unfinished Business

- 1. Resolution Authorizing Hon. Erwin C. Ocana, Municipal Mayor, to enter into and sign the Memorandum of Agreement with E&V Tubig Pag-asa Incorporated represented by its President, Marcus A. Pison, to connect families to a water service network with individual water meters and to operate (collection of the payments, maintenance, etc.) on a specific methodology adapted to the living conditions of the families in the Municipality of Tolosa, Leyte.**

The resolution was presented for Second Reading. Hon. Jose Mari Idefonso C. Roa, Jr. opened the plenary for deliberation, allowing members of the body to express their views on the proposed partnership with E&V Tubig Pag-asa Incorporated. While the intent of the resolution to provide a sustainable water service network for Tolosa households was acknowledged, certain concerns were raised regarding its operational details and long-term implications. After discussion, the body agreed that more time was needed to clarify the provisions of the Memorandum of Agreement. Thus, the measure was temporarily laid on the table pending further study.

THIRD READING:

- 1. An Ordinance Prescribing the Localized Policies and Guidelines for the Rice Assistance Under the Ayuda Para Sa Kapos ang Kita Program (AKAP) in the Municipality of Tolosa, Leyte and for Other Purposes.**

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCANA
Sangguniang Bayan Member

HON. JOSE MARI IDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROJEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CA THEBENIE R. BENSAMIN
Ex-Officio Member
SK Federation President

The ordinance was presented on Third Reading. The Presiding Chair, Hon. Jose Mari Ildelfonso C. Roa, Jr. made a motion to move the ordinance for approval. The Chair of the Session, Hon. Elizabeth S. Eracho, then opened the floor for voting. Hon. Manuel B. Balledo formally moved for its approval, which was duly seconded by the members present. With unanimous support from the body and no objections raised, the ordinance prescribing localized policies and guidelines for the Rice Assistance under the AKAP Program was approved and adopted by the Sangguniang Bayan of Tolosa. There being no objections, the matter was declared as deemed approved by the Presiding Chair, Hon. Elizabeth Eracho.

RESOLUTION NO. 09-204-2025

A RESOLUTION APPROVING MUNICIPAL ORDINANCE NO. 22, SERIES OF 2025, ENTITLED: "AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES"

WHEREAS, the Department of Social Welfare and Development (DSWD), in partnership with Local Government Units, has launched the **Ayuda Para sa Kapos ang Kita Program (AKAP)** as part of the national government's social amelioration efforts targeting low-income individuals and families;

WHEREAS, to ensure the effective implementation of the AKAP Rice Assistance at the local level, it is necessary to adopt a localized ordinance prescribing specific policies, eligibility criteria, and operational guidelines appropriate for the Municipality of Tolosa, Leyte;

WHEREAS, the proposed ordinance seeks to institutionalize an equitable, transparent, and efficient distribution system that supports food security and poverty alleviation for vulnerable sectors;

WHEREAS, after due deliberation and endorsement by the appropriate committee(s), the Sangguniang Bayan finds the proposed measure to be meritorious and consistent with the goals of local governance and national development;

NOW, THEREFORE, on motion of Hon. Manuel B. Balledo, duly seconded unanimously;

BE IT RESOLVED, as it is hereby resolved, by the Sangguniang Bayan of Tolosa, Leyte, in session duly assembled, to approve Municipal Ordinance No. 22, Series of 2025, entitled:

"AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES"

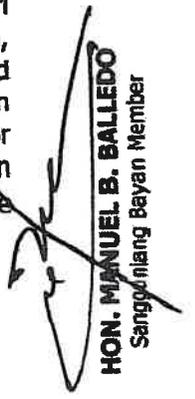
RESOLVED FURTHER, that copies of this Resolution and the said Ordinance be furnished to the Office of the Municipal Mayor, the Department of Social Welfare and Development (DSWD), and other appropriate agencies for information, implementation, and monitoring.

UNANIMOUSLY ADOPTED.

**ORDINANCE NO. 22
Series of 2025**

AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOS ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES

WHEREAS, the State shall promote a just and dynamic social order thereby uplifting its citizens and marginalized sectors from poverty through policies that provide adequate social services, promote full employment, a rising standard, and an improved quality of life for all. The State further recognizes the need to foster social justice as provided for in Article XIII of the '1987 Constitution;


HON. MANUEL B. BALLEDO
Sangguniang Bayan Member


HON. FELICIO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member


HON. MELANIE FELISA M. VIVERO
Ex-Oficio Member
Liga President


HON. CATHERINE R. BENJAMIN
Ex-Oficio Member
SKY Federation President


HON. BAPHNE DAVNER B. ROA
Sangguniang Bayan Member


HON. PURISTA A. Z. OCANA
Sangguniang Bayan Member


HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member


HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member


HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

WHEREAS, pursuant to of Republic Act 11795 or the 2024 General Appropriations Act, the amount of Twenty-Six Billion Seven Hundred Million Pesos (P26,700,000,000.00) appropriated herein under the Ayuda sa Kapos ang Kita Program (AKAP) shall be used to implement and provide financial assistance to minimum wage earners falling under the category of low-income that were severely affected by rising inflation;

WHEREAS, the Department of Social Welfare and Development has started to implement the AKAP, which is a timely initiative of the government to assist the near-poor segment of the population, responding to the economic difficulties of low-income earners;

WHEREAS, the AKAP is the government's proactive approach in shielding vulnerable Filipinos, who are low-income earners and at risk of slipping back into poverty because of economic fluctuations and crises;

WHEREAS, the rising cost of living and fluctuating prices of basic commodities, including rice, have disproportionately affected low-income families and marginalized sectors, necessitating government intervention to ensure that basic food needs are met;

WHEREAS, rice is the staple food of the Filipino population, and ensuring its accessibility and affordability is crucial to maintaining food security, promoting public health, and sustaining social stability;

WHEREAS, DSWD Memorandum Circular No. 30 provides that the AKAP may also be implemented through the Local Government Units (LGUs). These LGUs may refer to the Provincial, Municipality, City, or Barangay Level that is capable and prepared to assist the DSWD in the implementation of the program. The assistance provided to qualified beneficiaries through the LGUs shall be called "Rice Assistance" as it shall be used for purchasing rice to meet the nutritional requirements of beneficiaries for sustenance.

WHEREAS, in the desire of the Municipality of Tolosa to alleviate our constituents' situations and shield low-income earners from the effects of inflation and market fluctuations through the implementation of the Rice Assistance under the Ayuda para sa Kapos ang Kita Program (AKAP);

WHEREAS, Republic Act 7160 or the Local Government Code of 1991, consistent with local autonomy and decentralization, the provision for the delivery of basic services and facilities shall be devolved from the National Government to provinces, cities, municipalities and barangays so that each LGUs shall be responsible for a minimum set of services and facilities following established national policies, guidelines and standards;

NOW THEREFORE, BE IT ENACTED, AS IT IS HEREBY ENACTED BY THE SANGGUNIANG BAYAN OF TOLOSA, LEYTE, BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, IN SESSION ASSEMBLED, that:

SECTION 1. TITLE. This Ordinance shall be known as the AN ORDINANCE PRESCRIBING THE LOCALIZED POLICIES AND GUIDELINES FOR THE RICE ASSISTANCE UNDER THE AYUDA PARA SA KAPOK ANG KITA PROGRAM (AKAP) IN THE MUNICIPALITY OF TOLOSA, LEYTE AND FOR OTHER PURPOSES or otherwise known as **AKAP Ordinance of 2025**.

SECTION 2. PURPOSE. This Ordinance is aimed in institutionalizing local support by providing mechanism in the implementation of the Ayuda para sa Kapos ang Kita Program (AKAP) in the Municipality of Tolosa, Leyte to improve the living conditions of the vulnerable constituents, especially the low-income earners and minimum wage earners through rice subsidy, through the following:

- a. Identify the AKAP recipients of the rice subsidy;
- b. Prescribe the qualifications of the recipients, and the amount of rice subsidy per family.
- c. Provide guidance to LGU Department Heads and Barangay Functionaries on the criteria and mechanics of entitlement of rice subsidy in and its process of the availment.

SECTION 3. QUALIFICATION OF BENEFICIARIES

The assistance may be extended once every three (3) months to all qualified and deserving families who must be bonafide resident of the Municipality of Tolosa, Leyte, and shall possess the following eligibility requirements to be able to avail the AKAP Rice Subsidy, to wit:

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISMA Z. OCANA
Sangguniang Bayan Member

HON. JOSE MAUT ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDE TEASAPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROJEN ANGELY M. TUBONBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

1. Minimum wage earners — workers in the private sector paid the statutory minimum wage, or to an employee in the public sector with compensation income of not more than the statutory minimum wage in the non-agricultural sector where he/she is assigned.
2. Low Income-Earners — those whose income from economic activities, either in the formal or informal sector, is insufficient to cover living expenses or basic needs.

SECTION 4. DOCUMENTARY REQUIREMENTS

The following documentary requirements shall be complied with to be able to qualify as beneficiaries of AKAP, to wit;

1. Any valid identification card
2. Barangay Resident Certificate or COMELEC registration card
3. Any of the following:
 - a. Certificate of Employment or Income Tax Return or Pay slip or any such document that will show that he/she is a minimum wage earner.
 - b. Any of following documents issued within the last three (3) months that may aid in the determination whether the beneficiary is a low-income earner:
 - i. Certification from his/her direct employer, indicating the length of service, and monthly income, including the full name, and signature of the employer, certified by any barangay or Municipal Social Welfare and Development Office (MSWDO) Authorized officials/ any Registered Social Worker, as in the case of domestic workers, individuals who are directly employed individuals like house helpers, babysitters, caretakers, construction workers/laborers, personal drivers, personal assistants, etc.; or
 - ii. Certification issued by any government offices (national, regional, or local level) recognizing certain sectors or groups (i.e, farmers, fisherfolk, etc.); or
 - iii. Certification from the association's president/ head, or their authorized representative, as in the case of public utility vehicle drivers; or
 - iv. Small Business permit/certification issued by the barangay captain or their authorized representative, as in the case of small business owners; or
 - v. Social Case Summary or Social Case Study Report issued by MSWDO / any Registered Social Worker certifying that per home visitation or validation, the individual is a low-income earner; or
 - vi. Certificate of Attestation indicating the name, age, occupation, and address of the beneficiary issued by the Barangay or any Registered Social Worker,

SECTION 5. POLICY and OPERATIONAL GUIDELINES

1. The Rice subsidy shall be given to the beneficiaries who have met the qualifications under Section 3 thereof;
2. Rice Subsidy shall be given in the form of a physical voucher or a digital voucher issued through a digital platform that the LGU may develop, to be claimed from the registered rice retailers of their choice within the jurisdiction of the Municipality of Tolosa, Leyte.;
3. The total amount of rice subsidy shall be 50% of 25 kilo rice of the suggested retail price to be determined by the Local AKAP Advisory Committee, using the following computation to wit:


HON. MANUEL B. BALLEDO
 Sangguniang Bayan Member


HON. FELICIO D. BELTRAN III
 Sangguniang Bayan Member


HON. ROUEN ANGELY M. TUBONGBANUA
 Sangguniang Bayan Member


HON. MELANIE FELISA M. VIVERO
 Ex-Officio Member
 Liga President


HON. CATHERINE R. BENDAMIN
 Ex-Officio Member
 SK Federation President


HON. DAPHNE DAYNER B. ROA
 Sangguniang Bayan Member


HON. PURISSIMA Z. OCANA
 Sangguniang Bayan Member


HON. JOSE MARI DEFONSO C. ROA, JR.
 Sangguniang Bayan Member


HON. ROLANDO B. TEGASPI
 Sangguniang Bayan Member


HON. IRENEO ROLANDO A. LUMBRE
 Sangguniang Bayan Member


HON. ELIZABETH S. ERACHO, RCE.
 Municipal Vice-Mayor


DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
 Secretary to the Sangguniang Bayan

If the Suggested Retail Price	50% of the Subsidy for 25 kilos	Amount of the Subsidy to be paid by the LGU
₱50.00	12.5	₱625

(If the beneficiary opted to buy a much lower price than the SRP this means he will get more than 12.5 kilo subsidy)

- The number of beneficiaries shall be determined depending upon the availability of funds from the Department of Social Welfare and Development;
- Change in the amount and continuation/discontinuation of the provision of the rice subsidy shall be subject to the availability of funds.

SECTION 6. ELIGIBILITY OF RICE RETAILERS

There shall be an accreditation of rice retailers who are eligible to supply/sell to the beneficiaries and shall collect payment thereafter from the Municipality of Tolosa, Leyte. The following are the eligibility requirements, to wit:

- Local Business Permit
- BIR Certificate of Registration
- Sworn Statement of Capitalization
- Any public or official document showing that they have been in the rice retailing industry for not less than 5 years.

SECTION 7. LEAD OFFICE

The Municipal Social Welfare and Development Office (MSWDO) shall serve as the implementing body of the Program. It shall establish an arrangement of line of authority, communications, and the roles and responsibilities of the different departments in the Municipality of Tolosa, Leyte, including the Barangay Local Government Unit, in the implementation of the Program.

In the implementation of this Ordinance, the MSWDO shall perform the following functions:

- Select and use an appropriate, effective and cost-efficient method to identify and select qualified beneficiaries;
- Identify and select the target beneficiaries on the basis of a uniform, objective and transparent selection process as indicated in Section 3 of this ordinance;
- Coordinate with different national agencies and barangay local government unit, including organizations from the private sector to ensure full implementation of this Ordinance;
- Set up participatory monitoring and evaluation systems and methodologies on the selection of beneficiaries, accreditation of the rice retailers and processing of the downloading of the funds as well as the payment of the obligations to the rice retailers.
- It shall also coordinate with the AKAP Advisory Committee to verify compliance on a monthly basis, and recommend measures and policies for the responsive delivery of the commitments under this ordinance.
- Perform such other functions as may be necessary or incidental to the proper implementation of this ordinance.

SECTION 8. AKAP MUNICIPAL ADVISORY COMMITTEE

An Advisory Committee shall be created to provide policy directions on the program implementation to ensure the availability and provision of necessary support services.

The Municipal Advisory Committee shall have the following members:

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURSANA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI IDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO B. FELTRAN III
Sangguniang Bayan Member

HON. ROJEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
Sik Federation President

Chairperson: Hon. Erwin C. Ocaña
Vice Chairperson: Hon. Manuel B. Balledo
Municipal Treasurer
Municipal Social Welfare and Development Officer
Municipal Economic Enterprise Manager
Municipal Information Management System Officer
Representative from the Department of Trade and Industry (DTI)
All Sangguniang Bayan Members

The Advisory Councils shall have the following functions:

- a. Meet regularly to promote coordination, enhance the implementation of the program and address program implementation issues;
- b. Determine and set the Suggested Retail Price (SRP) of the Rice per kilo and update the SRP every three (3) months as basis for the computation of 50% of the subsidy;
- c. Recommend to the Local Chief Executive measures and policies for the responsive delivery of the commitments under this Ordinance and integration with the general poverty reduction strategy of the Local Government Unit;
- d. Review the monitoring reports and submit necessary policy recommendations improved and strengthen the program, if necessary.

SECTION 9. APPROPRIATIONS. The amount necessary to carry out the provisions of this Ordinance shall be charged and coming from the National Government through the Department of Social Welfare and Development as authorized in the current and subsequent General Appropriations Act.

SECTION 10. SEPARABILITY CLAUSE. Should any provision of this Ordinance be found unconstitutional by a court of law, such provision shall be severed from the remainder of this Ordinance, and such action shall not affect the enforceability of the remaining provisions of this Ordinance.

SECTION 11. REPEALING CLAUSE. All ordinances, resolutions, and orders which are inconsistent with any of the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 12. DISSEMINATION. Let copies of this Ordinance, through the Municipal Information Office, be furnished all concerned for their information and guidance.

SECTION 13. EFFECTIVITY. This Ordinance shall take effect immediately upon compliance of publication requirements following its approval.

ENACTED: 15TH day of September 2025

OTHER MATTERS:

The Presiding Chair inquired if there were any other matters to be brought before the body. With none raised, the Chair declared that there were no additional matters for discussion.

ADJOURNMENT. - There being no other matters left for deliberation, Hon. Jose Mari Idefonso C. Roa, Jr. moved for the adjournment of the session. With no objections raised from the members, the Presiding Chair, Hon. Elizabeth Eracho, formally declared the session adjourned at 3:00pm.

Prepared by:

DR. MANNY R. MARTINEZ, DPA., RN(PH, US), MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

ATTESTED:



HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer



HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member



HON. PURISTA Z. OCAÑA
Sangguniang Bayan Member



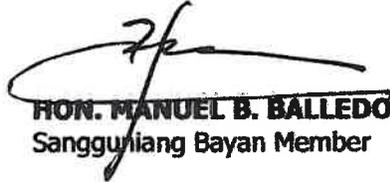
HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member



HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member



HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member



HON. MANUEL B. BALLEDO
Sangguniang Bayan Member



HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member



HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President



HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President



Republic of the Philippines
Province of Leyte
 Municipality of Tolosa

Office of the Sangguniang Bayan

ATTENDANCE SHEET

12TH Regular Session
 of the 12th Sangguniang Bayan

SB Session Hall
 Venue

SEPTEMBER 15, 2024
 Date

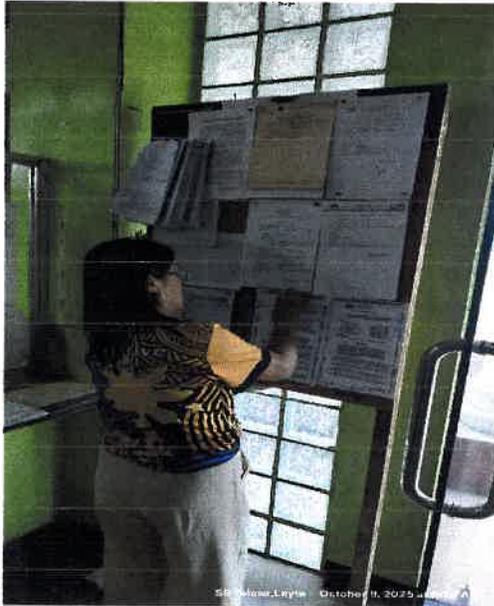
No.	Name	Designation	Signature
1	Hon. Elizabeth S. Eracho	Municipal Vice-Mayor	
2	Hon. Daphne Dayner B. Roa	Municipal Councilor	
3	Hon. Purisima Z. Ocaña	Municipal Councilor	
4	Hon. Jose Mari Idefonso C. Roa, Jr.	Municipal Councilor	
5	Hon. Rolando B. Legaspi	Municipal Councilor	
6	Hon. Ireneo Rolando A. Lumbre	Municipal Councilor	
7	Hon. Manuel B. Balledo	Municipal Councilor	
8	Hon. Felicito D. Beltran III	Municipal Councilor	
9	Hon. Rouen Angely M. Tubongbanua	Municipal Councilor	
10	Hon. Melanie Felisa M. Vivero	ABC President, Ex-Officio	
11	Hon. Catherine R. Benjamin	SK Fed. President, Ex-Officio	

CERTIFICATION

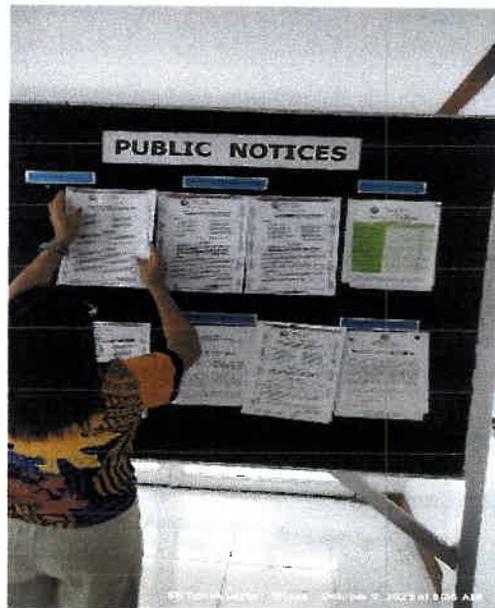
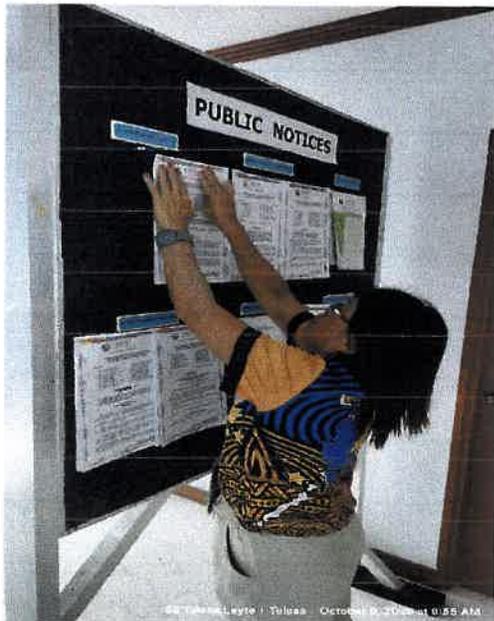
I hereby **CERTIFY** that those who have signatures above, have actually attended the **12TH Regular Session** of the 12th Sangguniang Bayan of Tolosa, Leyte, held at the SB Session Hall on September 15, 2025.

DR. MANNY R. MARTINEZ, DPA., RN(PH, US), MPRM.
 Secretary to the Sangguniang Bayan
 Municipal Gov't Department Head I

POSTING OF ORDINANCES 22, 23 and 24 Series of 2025



AT MUNICIPAL BUILDING



AT TOLOSA SB HALL



AT TOLOSA PUBLIC MARKET