

Item No.: 23

Date: 05 2025 NOV



Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: OCT 29 2025
By: Jcmm Vi

Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE



2nd INDORSEMENT
October 17, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No.2025-17 of the Sangguniang Bayan of Hilongos, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-17: **“An Ordinance Abolishing the following Plantilla Positions in various departments in the Local Government of Hilongos, to wit: Admin Aide , SG 6, Social Welfare Aide SG 4, Local Treasury Operations officer II, SG 15”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

² **Section 76. Organizational Structure and Staffing Pattern.** - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
08 October 2025

Provincial
Legal Office
9-20
10-8-25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-17** of the **Municipality of Hilongos, Leyte**, entitled: **An Ordinance abolishing the following Plantilla Positions in various departments in the Local Government of Hilongos, to wit:**

- **Administrative Aide (Stenographer), Salary Grade 6, Item No. 40 assigned at the Office of the SB Secretary;**
- **Social Welfare Aide, Salary Grade 4, Item No. assigned at the Municipal Social Welfare and Development Office; and**
- **Local Treasury Operations Officer II, Salary Grade 15, Item No. 213 assigned at the Office of the Municipal Treasurer**

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: 10-08-25
By: [Signature]

03 October 2025

HON. LEONARDO M. JAVIER, JR.
Provincial Vice-Governor
Province of Leyte
Tacloban City



Sir:

Greetings!

Respectfully forwarding fifteen (15) copies of **Municipal Ordinance No. 2025-17: "AN ORDINANCE ABOLISHING THE FOLLOWING PLANTILLA POSITIONS IN VARIOUS DEPARTMENTS IN THE LOCAL GOVERNMENT OF HILONGOS, TO WIT:**

- **ADMINISTRATIVE AIDE (STENOGRAPHER), SALARY GRADE 6, ITEM NO. 40 ASSIGNED AT THE OFFICE OF THE SB SECRETARY**
- **SOCIAL WELFARE AIDE, SALARY GRADE 4, ITEM NO. 9 ASSIGNED AT THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE; AND**
- **LOCAL TREASURY OPERATIONS OFFICER II, SALARY GRADE 15, ITEM NO. 213 ASSIGNED AT THE OFFICE OF THE MUNICIPAL TREASURER**

Hoping for its approval, I am.

Very respectfully yours,

[Signature]

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



RECEIVED

OFFICE OF THE SANGGUNIANG BAYAN

Date: 10-08-25
By: [Signature] MUNICIPAL ORDINANCE NO. 2025-17

RECEIVED

AN ORDINANCE ABOLISHING THE FOLLOWING PLANTILLA POSITIONS IN VARIOUS DEPARTMENTS IN THE LOCAL GOVERNMENT OF HILONGOS, TO WIT:

- ADMINISTRATIVE AIDE (STENOGRAPHER), SALARY GRADE 6, ITEM NO. 40 ASSIGNED AT THE OFFICE OF THE SB SECRETARY
- SOCIAL WELFARE AIDE, SALARY GRADE 4, ITEM NO. 9 ASSIGNED AT THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE; AND
- LOCAL TREASURY OPERATIONS OFFICER II, SALARY GRADE 15, ITEM NO. 213 ASSIGNED AT THE OFFICE OF THE MUNICIPAL TREASURER

Authored by: **HON. JOSEPH F. FULACHE**

Chairperson, Committee on Laws, Rules and Privileges, Appointment, Good Governance and Human Rights

WHEREAS, Section 76 of Republic Act 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern, subject to minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, the Local Government Unit of Hilongos upon careful review and evaluation has found certain plantilla positions are redundant, no longer responsive to present service demands, or not financially sustainable;

WHEREAS, the abolition of positions shall be made in good faith, for the purpose of promoting efficiency in public service and ensuring the prudent use of government resources;

WHEREAS, there is a need to abolish the said position in lieu of the creation of new position items in various offices with the end view of bringing beneficial reform in the Municipality;

NOW THEREFORE, on motion of Hon. Joseph F. Fulache, as duly seconded by Hon. Manuel M. Gabisan;

BE IT ENACTED by the Seventeenth Sangguniang Bayan of Hilongos in a regular session assembled that:

SECTION 1. ABOLITION OF PLANTILLA POSITIONS - The following plantilla positions under the LGU of Hilongos are hereby abolished:

- Administrative Aide VI (Stenographer), Salary Grade 6, Item No. 40 assigned at the Office of the SB Secretary;
- Social Welfare Aide, Salary Grade 4, Item No. 9 assigned at the Municipal Social Welfare and Development Office;
- Local Treasury Operations Officer II, Salary Grade 15, Item No. 213 assigned at the Office of the Municipal Treasurer.

SECTION 2. SEPARABILITY CLAUSE - If any provision of this Ordinance is found to be inconsistent with any law, the other provisions or parts thereof not affected shall remain in full force and effect.

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member

JOSEPH F. FULACHE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President,
Liga ng mga Barangay

CRIS ANTONIO B. ONG
SB Member
(on official travel)

MANUEL M. GABISAN
SB Member

MANUEL V. LORA
SB Member

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng
Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member
(on leave)

Municipal Ordinance No. 2025-17

Abolition of Plantilla Positions:

- Admin Aide VI;
- Social Welfare Aide; and
- LTOO II

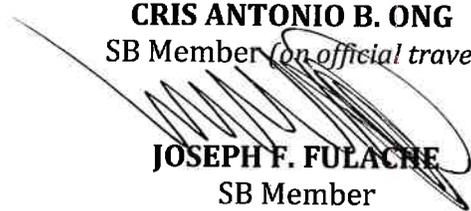
SECTION 3. REPEALING CLAUSE – All ordinances, rules, and regulations, or parts thereof, that are inconsistent with or contrary to the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 4. EFFECTIVITY – This ordinance shall take effect after approval by the Sangguniang Panlalawigan.

ENACTED this 8th day of September, 2025 during the Seventh Regular Session for CY 2025 of the Seventeenth Sangguniang Bayan of Hilongos



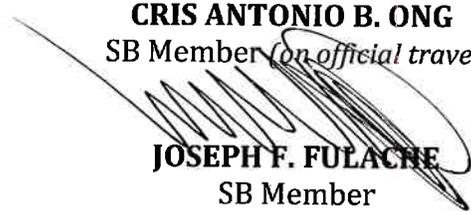
MANUEL M. GABISAN
SB Member



CRIS ANTONIO B. ONG
SB Member *(on official travel)*



MANUEL V. LORA
SB Member

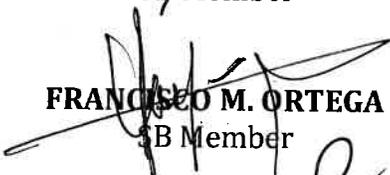


JOSEPH F. FULACHE
SB Member

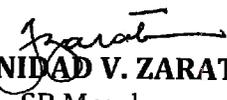


BERNADETH M. NERVES
SB Member

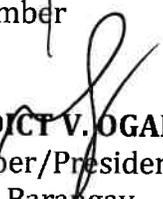
ALINE B. REOMA
SB Member *(on leave)*



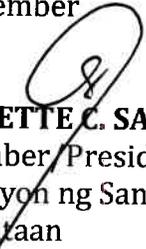
FRANCISCO M. ORTEGA
SB Member



TRINIDAD V. ZARATE
SB Member

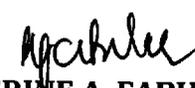


RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President,
Liga ng mga Barangay



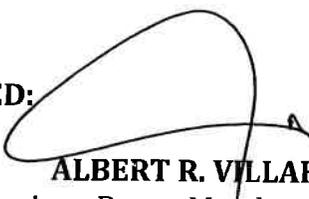
CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member/President,
Pambayang Pederasyon ng Sangguniang
Kabataan

I HEREBY CERTIFY to the correctness of the foregoing ordinance.



CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

ATTESTED:



ALBERT R. VILLAHERMOSA
Sangguniang Bayan Member/Presiding Officer

APPROVED:



MANUEL R. VILLAHERMOSA
Municipal Mayor
Date: October 2, 2025