

Republic of the Philippines  
Province of Leyte  
Municipality of Tabango  
Baranggay Poblacion

Item No.: 01  
Date: 22 2025 DEC

Hon. Leonardo M. Javier Jr.  
Vice Governor  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: DEC 09 2025  
By: 88

Dear Hon. Leonardo M. Javier Jr.:

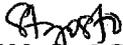
In response to your Notice of Call for Accreditation, kindly be informed that Susana C. Agosto, with office address at Tambis II, Poblacion, Tabango, Leyte, would like to seek accreditation by the Sangguniang Bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements.

Thank you.

Sincerely,

  
**SUSANA C. AGOSTO**  
President

## APPLICATION FORM FOR ACCREDITATION

**Name of Organization:** Tambis Integrated Agri-Growers Association

**Address:** Tambis II, Poblacion, Tabango, Leyte

**Contact No.:** 09485995123

**Email Address (optional):** \_\_\_\_\_

**Date Organized:** July 28, 2014

**Sector/s Represented:** \_\_\_\_\_

**Purposes/Objectives:**

- To become an accredited association.
- To help our farmers for their additional income.

**Services that the organization provides or can participate in:**

- Farmers that are member in ASSO are supported by the DA Program and Benefits
- Trainings and seminar
- ASSO provides livelihood to the farmers

**Registering Agency:**

**Date Registered:**

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD)
- National Commission on Indigenous Peoples (NCIP)

July 28, 2014

**Accrediting Agency (if any):**

**Date Accredited:**

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): SBCSO

August 6, 2013

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Tambis Integrated Agri-Growers Association  
Tambis II, Poblacion, Tabango, Leyte**

**BOARD RESOLUTION NO. 7-2025**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

**WHEREAS**, on June 23, 2025, the Department of Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Tambis Integrated Agri-Growers Association is a civil society organization duly registered with the Department of Labor and Employment (DOLE), and existing under Philippine laws;

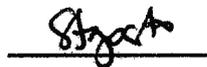
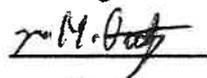
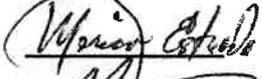
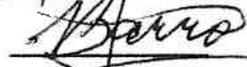
**WHEREAS**, in the Tambis Integrated Agri-Growers Association Special Board Meeting held at Tambis II, Poblacion, Tabango, Leyte on July 1, 2025, attended by the following Board of Trustees present, the following resolution was approved and adopted:

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Municipality of Tabango.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation.

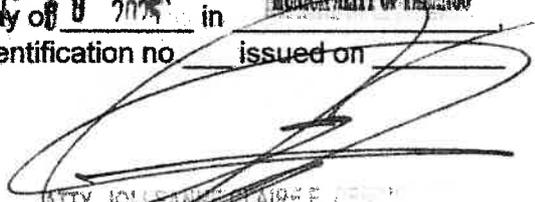
**RESOLVED FURTHERMORE**, that the following representative/s of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: Edna Mandawe.

**ADOPTED** unanimously by the Board of Trustees/Directors of the Tambis Integrated Agri-Growers Association this 1<sup>st</sup> day of July 2025 in the Municipality of Tabango.

Name	Position	Signature
Susana Agosto	Chairwoman	
James Ortega	Vice-Chairman	
Dominador Velasco	BOD	
Meriam Estrada	BOD	
Vicente Barro	BOD	
		 <b>SUSANA C. AGOSTO</b> Board Chairperson

**SUBSCRIBED AND SWORN TO** before me this DEC 8 2005 in MUNICIPALITY OF TABANGO  
 Affiant exhibiting to me his/her \_\_\_\_\_ with valid identification no \_\_\_\_\_ issued on \_\_\_\_\_  
 at \_\_\_\_\_

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 Page No: 57  
 Book No: XII  
 Series of: LMS

  
 NOTARY PUBLIC  
 Notary Public  
 Commission Expires December 31, 2008  
 No. 0657718 1/3/2008  
 Tabango, Leyte  
 Roll No. 78793  
 ISP OR No. 695192 1/2/08  
 Leyte Court  
 ACLE Compliance No. 12345  
 Unit 474 0023  
 NC No. R-PAL-23-11-000  
 17, RTC, Palompon, Leyte

**List of Current Officers and Member of the Tambis Integrated Agri-Growers Association (TIAGA)**

<b>Name</b>	<b>Position</b>
Susana Agosto	President
James Ortega	Vice-President
Edna Mandawe	Secretary
Marites Rayos	Treasurer
Elena Lantaca	Auditor
Romel Septimo	Bookkeeper
Renato Omega	PIO
Lourdes Abing	Member
Locrecia Andrino	Member
Jocelia Bacalso	Member
Leonila Balunan	Member
Nelda Beltran	Member
Manilyn Buenaventura	Member
Oliva Bruno	Member
Norma Catam-isan	Member
Amelita Daño	Member
Premitivo Doldol	Member
Danilo Inot	Member
Midardo Inot	Member
Jackelyn Lozano	Member
Carmelino Lumapak	Member
Michael Montero	Member
Celsa Quimzon	Member
Conrada Relente	Member
Dolorosa Relente	Member
Dominador Rosetase	Member
Edison Reubal	Member
Bernadette Relosa	Member
Ricardo Panlubasan	Member
Epefania Salondro	Member
Alejo Salondro	Member
Lelibeth Segarino	Member
Julie Sereño	Member
Felisa Velasco	Member
Marcela Velasco	Member
Lelia Viacrusis	Member
Generosa Omolon	Member

## **Tambis Integrated Agri-Growers Association (TIAGA)**

**Activity:** Monthly Meeting

**Participants:** All Members

**Date and Time:** July 1, 2024 (9:00 AM)

**Expectations for the Activity:** Support each other by actively listening to the topic.

**General Objective:** Conduct monthly meeting according to what is planned.

**Specific Objectives:** Adoption of Board Resolution Intention for Accreditation

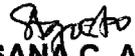
### **Agenda:**

1. Updates of the sentinel pig.  
The officers and members agreed that the association will fully take care and supply the feeds of the pig.  
Working out schedule to build pig cage.
2. Restoring the garden.  
Planting seeds such as eggplant, long beans, pepper, green onion, bitter gourd, etc.  
Plowing the garden before the seedlings are ready to be planted.
3. Adaptation of Board Resolution-Intention for Accreditation
4. Treasurers Report
5. Christmas Party Preparation
6. Other Matters

Prepared by:

  
**EDNA C. MANDAWÉ**  
Secretary-General

Noted by:

  
**SUSANA C. AGOSTO**  
President

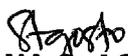
**Projects Implemented in the Municipality of Tabango, Leyte**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2018	Provision of Breeder Gilt and boar/swine		YRRP	Farmers	Completed	
2018	Vermiculture		YRRP	Farmers	Completed	
2018	Fertilizer		YRRP	Farmers	Completed	
2018	Mung Bean Sheller		YRRP	Farmers	Completed	
2018	Water Pump		BUB	Farmers	Completed	
2023	Chicken Layer		LGU Tabango	Farmers	Ongoing	

**Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?**

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**SUSANA C. AGOSTO**  
 President

  
**EDNA C. MANDAWE**  
 Secretary

**Tambis Integrated Agri-Growers Association (TIAGA)  
2024**

Name of Program/ Project/ Activity	Objective/s	Duration/ Date	Status		Budget	Remarks
			Completed	Ongoing		
4W Tractor	To help our farmers	2020		✓		
Hand Tractor	To help our farmers	2020		✓		
Rice planters – Riding type		2020				No income
Egg Production	To help our farmers	2023		✓		

Prepared by:

  
**EDNA G. MANDAWÉ**  
Secretary-General

Noted by:

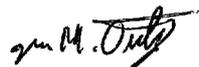
  
**SUSANA C. AGOSTO**  
President

**Tambis Integrated Agri-Growers Association  
FINANCIAL STATEMENT FOR CY 2024**

<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT (In Php)</b>	<b>REMARKS</b>
Monthly Dues	4 250.00	
Egg Production	1 987 940.00	
<b>TOTAL</b>	<b>1 992 190.00</b>	
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>		
Poultry House	430 621.00	
Production Expenses	562 867.00	
Administrative and Personnel	137 538.00	
Logistics/Transportation	1 050.00	
Meeting Expenses	6 000.00	
<b>TOTAL</b>	<b>1 138 076.00</b>	
<b>TOTAL FUND BALANCE</b>	<b>854 114.00</b>	

Noted by:

  
**SUSANA C. AGOSTO**  
President

  
**JAMES ORTEGA**  
Vice-President

  
**EDNA C. MANDAWA**  
Secretary-General

  
**MARITES A. RAYOS**  
Treasurer

  
**ELENA LANTACA**  
Auditor



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**WESTERN LEYTE FIELD OFFICE**  
2<sup>nd</sup> floor, Pernia's Bldg., corner Rizal & San Nicolas Sts.  
Ormoc City, Leyte  
Tel. No: (053)255-2436 Fax No.: (053)561:4518  
Email add: dolero8\_wlfo@yahoo.com

**Registration Certificate No.**  
**DOLE-WLFO-2014-WA-07-388**

**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended,  
and its implementing rules

**TAMBIS INTEGRATED AGRICULTURAL  
GROWERS ASSOCIATION**

Tambis I, Poblacion, Tabango, Leyte

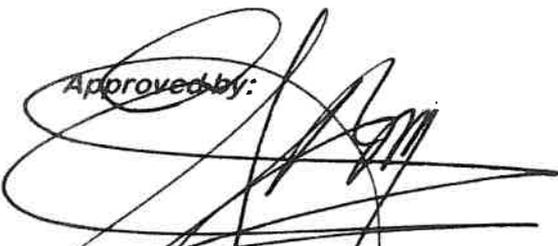
has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 28<sup>th</sup> day of July 2014.

*Recommending Approval:*

  
**MARITES Z. VIÑAS**  
Chief LEO  
Head, Western Leyte Field Office

Approved by:  
  
**EXEQUIEL R. SARCAUGA**  
OIC Regional Director

