



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**  
Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 11, 2024  
Contact No. 0966-148-9398

Item No.: 01

Date: 09 2025 DEC

November \_\_, 2025

**Sangguniang Panlalawigan  
Province of Leyte  
RECEIVED**  
Date: 12/07/25  
By: [Signature]

**Hon. LEONARDO M. JAVIER, JR.**  
Vice-Governor  
Province of Leyte

**Dear Hon. Vice-Gov. Sandy Javier, Jr.;**

In response to your Notice of Call for accreditation, kindly be informed that **PICAS SUR AGRICULTURAL & COCONUT FARMERS ASSOCIATION (PSACFA)**, with office address at **Barangay Picas Sur, Abuyog, Leyte**, would like to seek for accreditation by that Sangguniang Panlalawigan of Province of Leyte;

In support of this application are the following administrative requirements:

1. Letter of Application;
2. Duly accomplished Application Form for accreditation;
3. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the Local Special Body;
4. Certificate of Registration issued by the [SEC, CDA, **DOLE**, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or in case of IPO's certification by NCIP;
5. List of Current Officers and Members;

**ADDITIONAL REQUIREMENTS FOR CSO's IN OPERATION FOR AT LEAST ONE (1) YEAR**

6. Minutes of the Annual and/or Monthly Meetings of the Immediately preceding year as certified by the organization's board secretary or Certification from the board Secretary certifying the annual meeting's conduct, including the date location, attendees, and agenda;
7. Annual Accomplishment Report for the preceding year; and
8. Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other, information such as revenue, expenses and the source(s) of funds.

Very truly yours,

  
**ROSALINDA G. BAYOT**  
(Head of the Organization)



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**  
Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 11, 2024  
Contact No. 0966-148-9398

November \_\_, 2025

**Hon. LEONARDO M. JAVIER, JR.**  
Vice-Governor  
Province of Leyte

**Dear Hon. Vice-Gov. Sandy Javier, Jr.;**

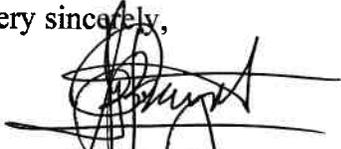
Greetings!

The officers and members of our organization have requested me to convey with your good office the following for your kind information and favorable consideration:

1. **THAT** our organization is signifying intention to apply for accreditation for membership in the local special bodies as manifested in the herewith attached Board Resolution No. 0002, series of 2025;
2. **THAT** our organization has a clear institutional objectives and purpose duly supported and strengthened by our organizational Constitution and By-laws;
3. **THAT** we unequivocally declare our unswerving belief that once accredited, we could truly serve as “active partners in the pursuit of local community”, which is the heart and soul, so to speak, of Republic Act No.7160, otherwise known as the Local Government Code of 1991;
4. **THAT** the accreditation process follows guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.
5. **AND THAT** we are optimistic that with this feasible partnership at hand, we can move onward to greater bounds in committed and active Entrepreneur/organization in our community.

Thank you very much and we anticipate more fruitful support with you in the very near future.

Very sincerely,

  
**ROSALINDA G. BAYOT**  
President

## Application Form for Accreditation

Name of Organization: **PICAS SUR AGRICULTURAL & COCNUT FARMERS ASSOCIATION (PSACFA)**  
Registered Address : *Brgy. Picas Sur, Abuyog, Leyte*  
Contact Number/s : 09661489398 Email Address (Optional): \_\_\_\_\_  
Date Organized : October 03, 2024 Sector/s Represented: *Farmer Sector*

### Purposes/Objectives: (Use of additional sheets, if necessary)

1. To establish an association that will promote mutual aid and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of sustainable livelihood projects;
5. To work with Non-Government and Government organizations or entities in the promotion and development of the association and in carrying out government policies;

### Services that the organization provides or can participate in:

The essential features of women's experiences as members of a service association. It uses a qualitative method to understand how women make meaning from their membership in an all-female association and a mixed-gender association. The experiences were examine in comparative contexts. The three common features in each association: joining, volunteering, and leading. In the mixed-gender association, women also experienced a process of assimilating into membership activities. The association practitioner's insights into the complex blend of members' personal and professional interests with implications for membership recruitment and retention.

Given women's greater presence in the nonprofit sector as volunteers and employees, their participation in associations may also be associated with women's rising empowerment; therefore, women's increased representation in public life may strengthen the nonprofit sector

Registering or Accrediting Agency:  
(Check appropriate box)

Date Registered: *October 11, 2024*

- Securities and Exchange Commission (SEC)  
 Cooperative Development Authority (CDA)  
 Department of Labor and Employment (DOLE)  
 Department of Human Settlement and Urban Development (DHSUD) formerly the Housing and Land Use Regulatory Board (HLURB)  
 National Commission on Indigenous Peoples (NCIP) "Certification"

Accrediting Agency (If Any)  
(Check appropriate box)

Date Accreditation: *New application*

- Commission on Population and Development (POPCOM)  
 Department of Agriculture (DA)  
 Department of Public Works and Highways (DPWH)  
 Department of Social Welfare and Development (DSWD)  
 Department of the Interior and Local Government (DILG)  
 National Commission to Culture and the Arts (NCCA)  
 Presidential Commission for the Urban Poor (PCUP)  
 Philippine Drug Enforcement Agency (PDEA)  
 Others (Please specify) \_\_\_\_\_.

Organizational Level: (Check appropriate box)

- Barangay-based: **Barangay**  
 Chapter: **Brgy. Picas Sur**  
 Affiliate of a larger organization (Please identify larger organization): **Abuyog Federation**  
 Others (Please specify) \_\_\_\_\_.





**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**

Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 11, 2024  
Contact No. 0966-148-9398

**Board Resolution No. 0002 Series of 2025**

**A RESOLUTION SIGNIFYING INTENTION FOR ACCREDITATION IN THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN, PROVINCE OF LEYTE FOR THE PURPOSE OF REPRESENTATION IN THE LOCAL SPECIAL BODY;**

**WHEREAS**, Section 108 of the Local Government Code of 1991 [RA 7160] provides for the accreditation/re-accreditation of civil society organizations;

**WHEREAS**, on **March 04, 2025**, the Department of the Local Government issued **Memorandum Circular No. 2025-022**, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, **PICAS SUR AGRICULTURAL & COCONUT FARMERS ASSOCIATION (PSACFA)**, is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Local Government and Employment/Department of Human Settlement and Urban Development, formerly the Housing and Land Use Regulatory Board] and existing Philippines Law;

**WHEREAS**, in the name **PICAS SUR AGRICULTURAL & COCONUT FARMERS ASSOCIATION (PSACFA)**, Special Board Meeting held at Barangay Picas Sur, Abuyog, Leyte on November 27, 2025, attended by the following Board Member/Board of Trustees present, the following resolution was approved and adopted;

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang [Panlalawigan/Panlungsod/Bayan], pursuant to the procedures and guidelines set forth in the Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular No. 2025-022, and to apply for membership in a local special body in the Province, Leyte;

**RESOLVED FURTHER**, to forward a copy of this **RESOLUTION** to the Chair of the Sangguniang Committee on Accreditation, the Honorable **SANGGUNIANG PANLALAWIGAN**;

**RESOLVE FURTHERMORE**, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: **ROSALINDA G. BAYOT**, President and authorized representative;

**ADOPTED** unanimously by the Board Member/Board of Trustees/Directors of the **PICAS SUR AGRICULTURAL & COCONUT FARMERS ASSOCIATION (PSACFA)**, this **27<sup>th</sup> day of November 2025**, in the [Province/City/Municipality of Abuyog Local Government Unit [LGU];

  
**ROMULO M. DEJARME**  
Chair of the Board

  
**OFELIA B. ALVERO**  
Co-Chair of the Board

*Emie M. Tonito*  
**EMIE M. TONITO**  
Secretary of the Board

*Fortunato L. Dejarne, Jr.*  
**FORTUNATO L. DEJARME, JR.**  
Board Member

*Maribel B. Cepeda*  
**MARIBEL B. CEPEDA**  
Board Member

### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES }  
MUNICIPALITY OF ABUYOG } S.S.  
PROVINCE OF LEYTE }  
X ----- X

**SUBSCRIBED AND SWORN TO BEFORE ME**, a Notary Public for and in the Municipality of Abuyog, personally appeared, **ROMULO M. DEJARME** – with his Commission on Election VIN:3701-0110A-H2368RMD10000. To be the same persons who execute the foregoing **Board Resolution No. 0002 Series of 2025** consisting of two (2) pages including this page, and they acknowledged to me that the same is their free and voluntary act and deed.

**IN WITNESS MY HAND AND SEAL** on this 29<sup>th</sup> day of November 2025 at Abuyog, Leyte.

Doc. No. 260;  
Page No. 53;  
Book No. II;  
Series of 2025;



*Christian D. Lumagod*  
**ATTY. CHRISTIAN D. LUMAGOD, CPA**  
NOTARY PUBLIC  
For La Paz, Mayuga, MacArthur, Abuyog, and Javier, Leyte  
Notarial Commission No. 03-24-01 until 12-31-2026  
2nd Floor, Seabreeze Arcade, Avenue Rizal St. Brgy. Bunlay, Abuyog, Leyte  
Roll of Attorneys No. 89119  
PTR No. 0111058, 01-02-2025, Abuyog, Leyte  
IBP OR No. 491552, 01-01-2025, Leyte  
MCLE Compliance No. VIII - 0017332 until 04-14-2028



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
 Regional Office No. VIII  
**WESTERN LEYTE FIELD OFFICE**  
 Ormoc City

DOLERO8-ORD-  
 Revision No.  
 Date Issued 11 July 20



Registration Certificate No.  
 R08-WLFO-2024-18-WA-2122

**KNOW ALL MEN BY THESE PRESENTS:**

**PICAS SUR AGRICULTURAL &  
 COCONUT FARMERS  
 ASSOCIATION (PSACFA)**  
 Brgy. Picas Sur, Abuyog, Leyte

*By virtue of the provisions of the Labor Code of the Philippines, as amended, and its implementing rules has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.*

*This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code of the Philippines and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.*

**IN WITNESS WHEREOF, I have hereunto affixed my signature with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 11<sup>th</sup> day of October 2024.**

*By authority of the Regional Director:*



**ATTY. DAX B. VILLARUEL**  
 OIC-Regional Director

*Attest:*  
**ROBERTO CANA**  
 Senior WO/OIC-Head, WLFO

**CERTIFIED XEROX COPY  
 FROM THE ORIGINAL**  
 BY: *[Signature]*  
 DATE: 10-14-24

Batitnan St., Sitio Kalipay, Brgy. Cogon  
 Ormoc City, Leyte  
 Tel No 520-5965  
 dolero8\_wlfo@yahoo.com

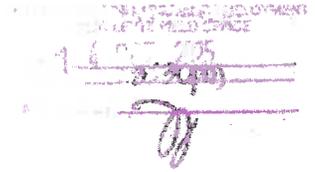




**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**

Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 13, 2024  
Contact No. 0966-148-9598

October 13, 2025



**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Regional Office No. VIII  
**WESTERN LEYTE FIELD OFFICE**  
Ormoc City

Dear Sir/Ma'am:

I, **ROSALINDA G. BAYOT**, of legal age, Filipino and resident of Barangay Nalibunan, Abuyog, Leyte, after having duly **CERTIFY** to in accordance with law, hereby depose and state that:

I am the undersigned authorized representative of **PICAS SUR AGRICULTURAL & COCONUT FARMERS ASSOCIATION (PSACFA)**; with principal office address at Brgy. Picas Sur, Abuyog, Leyte, which I am the President of the said organization;

As authorized registering agency, your good office was received this organization and approved dated October 2024, with REG. CERT. NO. RO8-WLFO-2024-10-WA-2122.

With this regard, we are **REQUESTING** to your good office for any consideration of the following:

1. **Certified True Copy of the CERTIFICATE OF REGISTRATION** needed for Application for Accreditation at DA-RCEP/Philmech of **PICAS SUR AGRICULTURAL & COCONUT FARMERS ASSOCIATION (PSACFA)**; with principal office address at Brgy. Picas Sur, Abuyog, Leyte. For the proposal request at the **PHILIPPINE CENTER FOR POSTHARVEST DEVELOPMENT AND MECHANIZATION THRU THE RICE COMPETITIVENESS ENHANCEMENT FUND-MECHANIZATION COMPONENT**.

That I, authorize **BRO. ANIANO A. ARIZO, JR.**, our Community Organizer/Volunteer and Chairman of the Board of Abuyog Leyte Integrated Agricultural and Fisher Folks Federation, Inc., to process, sign, receive, pick-up the certified copy of the **CERTIFICATE OF REGISTRATION** in our behalf and for whatever legal purpose it may serve.

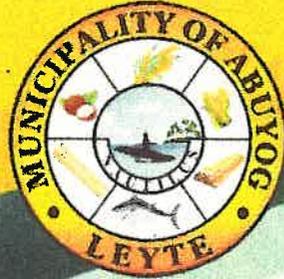
Thank you so much for your kind consideration on the matter.

Sincerely,

  
**ROSALINDA G. BAYOT**  
President

Noted by:

  
**BRO. ANIANO A. ARIZO, JR.**  
Community Organizer/Volunteer



*Republic of the Philippines*  
**Province of Leyte**  
**Municipality of Abuyog**



# Office of the Sangguniang Bayan

*THIS IS TO CERTIFY THAT, having satisfactorily complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2025-060 dated June 23, 2025, the*

*Picas Sur Agricultural & Coconut Farmers Association (ASACFA)*

Barangay Picas Sur, Abuyog, Leyte

*an organization duly registered/certified with the Department of Labor and Employment and established in accordance with law is hereby awarded this*

## **CERTIFICATE OF ACCREDITATION**

*In witness whereof, I have hereunto set my hand and caused the seal of the Municipality of Abuyog to be affixed herein this 16th day of September 2025, at Abuyog, Leyte, Philippines.*

**DARIO PULLEVE**  
 Municipal Vice-Mayor  
 Presiding Officer



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**  
Barangay Picas Sur, 6510 Abuyog, Leyte  
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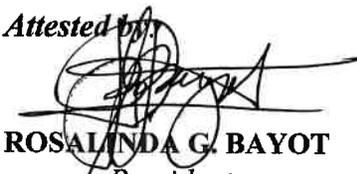
**UPDATED LIST OF OFFICERS  
AS OF OCTOBER 11, 2025**

<b>NAME</b>	<b>POSITION/DESIGNATION</b>	<b>ADDRESS</b>
1. Rosalinda Garzota Bayot	President	Brgy. Nalibunan, Abuyog, Leyte
2. Greg Casil Colarte	Vice – President	Brgy. Picas Sur, Abuyog, Leyte
3. Alma Sanchez Colarte	Secretary	Brgy. Picas Sur, Abuyog, Leyte
4. Nerissa Navarro Calo	Asst. Secretary	Brgy. Picas Sur, Abuyog, Leyte
5. Enemecia Zarco Dejarme	Treasurer	Brgy. Picas Sur, Abuyog, Leyte
6. Rhey Sta. Iglesia Colarte	Auditor	Brgy. Picas Sur, Abuyog, Leyte
7. Jerry Muldera Dejarme	PIO	Brgy. Picas Sur, Abuyog, Leyte
8. Jocelyn Capatoy Fernandez	PIO	Brgy. Picas Sur, Abuyog, Leyte
9. Rosalie Loreño Marajas	Bookkeeper	Brgy. Picas Sur, Abuyog, Leyte
10. Helen Barrio Felizarta	Business Manager	Brgy. Picas Sur, Abuyog, Leyte
11. Romulo Muldera Dejarme	Chairman of the Board	Brgy. Picas Sur, Abuyog, Leyte
12. Ofelia Baldebia Alvero	Co-Chairman of the Board	Brgy. Picas Sur, Abuyog, Leyte
13. Emmie Maico Tonito	Secretary of the Board	Brgy. Picas Sur, Abuyog, Leyte
14. Fortunato Lonquias Dejarme, Jr.	Board Member	Brgy. Picas Sur, Abuyog, Leyte
15. Maribel Bordas Cepeda	Board Member	Brgy. Picas Sur, Abuyog, Leyte

*Certified true and Correct:*

**ALMA S. COLARTE**  
**ALMA S. COLARTE**  
*Secretary*

*Attested by:*

  
**ROSALINDA G. BAYOT**  
*President*



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**

Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 11, 2024  
Contact No. 0966-148-9398

**LIST OF OFFICERS, MEMBERS, THEIR ADDRESSES  
AND CONTACT NUMBER  
(As of October 11, 2025)**

Position	Name	Addresses	Contact Nos.	Occupation
President	1. Rosalinda Garzota Bayot	Brgy. Nalibunan, Abuyog, Leyte		Farmer
Vice – President	2. Greg Casil Colarte	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Secretary	3. Alma Sanchez Colarte	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Asst. Secretary	4. Nerissa Navarro Calo	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Treasurer	5. Enemecia Zarco Dejarne	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Auditor	6. Rhey Sta. Iglesia Colarte	Brgy. Picas Sur, Abuyog, Leyte		Farmer
PIO	7. Jerry Muldera Dejarne	Brgy. Picas Sur, Abuyog, Leyte		Farmer
PIO	8. Jocelyn Capatoy Fernandez	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Bookkeeper	9. Rosalie Loreño Marajas	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Business Manager	10. Helen Barrio Felizarta	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Chairman of the Board	11. Romulo Muldera Dejarne	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Co-Chairman of the Board	12. Ofelia Baldebia Alvero	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Secretary of the Board	13. Emmie Maico Tonito	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Board Member	14. Fortunato Lonquias Dejarne, Jr.	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Board Member	15. Maribel Bordas Cepeda	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	16. Sarah Colarte Reas	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	17. Lorna Colarte Reas	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	18. Rebecca Dejarne Garzota	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	19. Teofila Oring Dejarne	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	20. Ma. Gina Beyong Barrio	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	21. Winnifredo Cruzada Lonquias	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	22. Elma Bahinting Aguilando	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	23. Rojessa Reas Dejarne	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	24. Marilyn Lonquias Dejarne	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	25. Leonora Turalde Colarte	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	26. Dupni Ryan Albaera Pasayloon	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	27. Vicente Omboy Colarte	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	28. Yolita Navale Zarzua	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	29. Glenn Luar Perez	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	30. Gliceria Zarco Lonquias	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	31. Roldan Colarte Reas	Brgy. Picas Sur, Abuyog, Leyte		Farmer
Member	32. Romel Zarco Lonquias	Brgy. Picas Sur, Abuyog, Leyte		Farmer

This is to certify that the foregoing names are the current officers and members of our organization.

**ALMA S. COLARTE**  
ALMA S. COLARTE  
Secretary

Attested by:

  
**ROSALINDA G. BAYOT**  
President



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION**

**(PSACFA)**

Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 11, 2024  
Contact No. 0966-148-9398

**UPDATED LIST OF  
Registry System for Basic Sectors in Agriculture (RSBSA)  
Members  
AS OF OCTOBER 11, 2025**

<b>NAME</b>	<b>ADDRESS</b>	<b>RSBSA NUMBER</b>
1. Rosalinda Garzota Bayot	Brgy. Nalibunan, Abuyog, Leyte	08-37-01-039-00013
2. Greg Casil Colarte	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00020
3. Alma Sanchez Colarte	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00018
4. Nerissa Navarro Calo	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00013
5. Enemecia Zarco Dejarme	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00031
6. Rhey Sta. Iglesia Colarte	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00024
7. Jerry Muldera Dejarme	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00032
8. Jocelyn Capatoy Fernandez	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00042
9. Rosalie Loreño Marajas	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00053
10. Helen Barrio Felizarta	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000215
11. Romulo Muldera Dejarme	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00039
12. Ofelia Baldebia Alvero	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00005
13. Emmie Maico Tonito	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000118
14. Fortunato Lonquias Dejarme, Jr.	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000100
15. Maribel Bordas Cepeda	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000614
16. Sarah Colarte Reas	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000115
17. Lorna Colarte Reas	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000072
18. Rebecca Dejarme Garzota	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000012
19. Teofila Oring Dejarme	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000211
20. Ma. Gina Beyong Barrio	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000210
21. Winnifredo Cruzada Lonquias	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000116
22. Elma Bahinting Aguilando	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-0000
23. Rojessa Reas Dejarme	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00037
24. Marilyn Lonquias Dejarme	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00035
25. Leonora Turalde Colarte	Brgy. Picas Sur, Abuyog, Leyte	06-39-01-045-20002
26. Dupni Ryan Albaera Pasayloon	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000065
27. Vicente Omboy Colarte	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00026
28. Yolita Navale Zarzua	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000080
29. Glenn Luar Perez	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000202
30. Glyceria Zarco Lonquias	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-00045
31. Roldan Colarte Reas	Brgy. Picas Sur, Abuyog, Leyte	08-37-01-045-000101
32. Romel Zarco Lonquias	Brgy. Picas Sur, Abuyog, Leyte	

**Certified true and Correct:**

**ALMA S. COLARTE**  
**ALMA S. COLARTE**  
Secretary

Attested by:  
  
**ROSALINDA G. BAYOT**  
President



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**  
Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 11, 2024  
Contact No. 0966-148-9398

**EXCERPT FROM THE MINUTES OF THE ANNUAL ASSEMBLY MEETING OF PICAS SUR AGRICULTURAL & COCONUT FARMERS' ASSOCIATION (PSACFA), DATED, OCTOBER 11, 2025 AT THE PRINCIPAL OFFICE BARANGAY PICAS SUR, ABUYOG, LEYTE.**

**PRESENT: 32**

Rosalinda Garzota Bayot	Lorna Colarte Reas
Greg Casil Colarte	Rebecca Dejarme Garzota
Alma Sanchez Colarte	Teofila Oring Dejarme
Nerissa Navarro Calo	Ma. Gina Beyong Barrio
Enemecia Zarco Dejarme	Winnifredo Cruzada Lonquias
Rhey Sta. Iglesia Colarte	Elma Bahinting Aguilando
Jerry Muldera Dejarme	Rojessa Reas Dejarme
Jocelyn Capatoy Fernandez	Marilyn Lonquias Dejarme
Rosalie Loreño Marajas	Leonora Turalde Colarte
Helen Barrio Felizarta	Dupni Ryan Albaera Pasayloon
Romulo Muldera Dejarme	Vicente Omboy Colarte
Ofelia Baldebia Alvero	Yolita Navale Zarzua
Emmie Maico Tonito	Glenn Luar Perez
Fortunato Lonquias Dejarme, Jr.	Gleceria Zarco Lonquias
Maribel Bordas Cepeda	Roldan Colarte Reas
Sarah Colarte Reas	Romel Zarco Lonquias

**ABSENT: None**

**CALL TO ORDER:**

The meeting was call to order by the Presiding Officer at the principal office, Brgy. Picas Sur, Abuyog, Leyte at exactly 9:00 o'clock in the morning with (32) present. Opening prayer was followed and singing of the national anthem. Right after the prayer and national anthem, we welcome our Visitors from Federation and Community Organizer/Volunteer, Bro. Jhun Arizo and company.

**AGENDA FOR ORGANIZATIONAL COMMUNITY VISITATION:**

1. UP DATE LIST OF OFFICERS AND MEMBERS
  - Monthly Meeting
  - Monthly Dues
  - Annual and New Member Contribution/s
2. FINANCIAL REPORT
3. ACCOMPLISHMENT REPORT
4. ONE YEAR ACTIVITY/ACTION PLAN (2025-2026)
5. DOLE (Up-date two [2] folders)
  - Up dated List of Officers/Members

- Minutes of the Meeting
- Attendance
- Accomplishment Report
- Financial Report
- Transmittal

6. CBU
7. Update for RSBSA BENEFICIARIES
8. Update for LGU accreditation [5] set of folders and RCEP accreditation
9. Update the Constitution and By-Laws of the Association
10. Adopt a family on Christmas us our Community Service
11. President Trust Fund (60,000.00)
12. **Office of the Governor/Vice-Governor Accreditation**
13. Other Matters

After discussion of the purposes and objectives of the association, the Chairman proposed form of Constitution and By-laws for the regulation and the management of the affairs of the Association was then presented at the meeting same as stated and the body was considered and;

Upon motion duly made and seconded, it was:

**RESOLVED**, that the form of Constitution and By-laws of the Association, as presented to this meeting, are hereby approved by the body as the By-laws of the Association. A copy of the By-laws directed to be insert in the Minutes Book of the Association.

The Community Organizer, MAFC and Municipal Agriculture Technician acknowledges and welcome their presence during the annual assembly meeting of the association

The community organizer acknowledges and welcome his presence during the meeting of the association and give him the floor to discuss based on the Constitution and By-laws of the association, before we proceed the Agenda.

The Municipal Agriculture and Fishery Council (MAFC) acknowledges and welcome **MS. DARYL RUALES** her presence during the Annual Assembly Meeting of the association.

A Municipal Agriculture and Fishery Council (MAFC) is a local council in the Philippines that serves as an advisory, monitoring, and evaluating body for agricultural and fishery programs within a municipality. Established by [Executive Order No. 116](#), MAFCs act as a vital link between the community and the Department of Agriculture (DA), fostering collaboration and facilitating the implementation of modernization initiatives for sustainable agriculture and fisheries.

EXECUTIVE ORDER NO. 116 January 30, 1987

RENAMING THE MINISTRY OF AGRICULTURE AND FOOD AS MINISTRY OF AGRICULTURE, REORGANIZING ITS UNITS; INTEGRATING ALL OFFICES AND AGENCIES WHOSE FUNCTIONS RELATE TO AGRICULTURE AND FISHERY INTO THE MINISTRY AND FOR OTHER PURPOSES.

**The main functions of an MAFC include:**

**Advisory and Consultative:**

Providing recommendations on policies, programs, and projects related to agriculture and fisheries to the Department of Agriculture and Local Government Units (LGUs).

**Monitoring and Evaluation:**

Monitoring and assessing the progress of agricultural and fishery modernization efforts within the municipality.

**Capacity Building:**

Identifying and addressing the diverse needs of the local agricultural and fishery sector and organizing activities to build the capacity of its officers and members.

**Linkage:**

Serving as a crucial link between the community, government agencies, and other stakeholders.

**Policy and Planning:**

Participating in the formulation of plans and policies to meet local agricultural and fishery needs and recommending ordinances to the local legislative body (Sangguniang Bayan).

**Structure and Formation**

**Replication of NAFC:**

MAFCs are a local-level replication of the National Agricultural and Fishery Council (NAFC).

**Community-Based:**

They are formed through initiatives by the municipal agriculturist and supported by the [Philippine Council for Agriculture and Fisheries](#) (PCAF).

**Private Sector-Led:**

MAFCs are part of a nationwide, private sector-led network of Agricultural and Fisheries Councils (AFCs) that promote participatory consultation and broad-based involvement in decision-making.

**Importance**

**Local Development:**

MAFCs are essential for achieving sustainable agricultural and fishery development at the grassroots level by ensuring that local needs and resources are considered in planning and implementation.

**Inter-agency Collaboration:**

They facilitate inter-agency and inter-sectoral collaboration, promoting a collective effort towards rural development.

**DA Programs:**

MAFCs help ensure the success of the Department of Agriculture's programs and projects by providing a forum for continuous discussion and by linking the department with LGUs.

The Municipal Agriculture Technician acknowledges and welcome **MR. JOVEL AUSTRIA** his presence during the Annual Assembly Meeting of the association.

A municipal agriculture technician's duty includes providing farmers with technical assistance and guidance on modern farming techniques, implementing local agricultural programs, collecting agricultural data, conducting field tests, and ensuring the proper use of farm equipment and resources within a municipality. They serve as a direct link between the municipal agriculture office and the community, facilitating the adoption

of new technologies, managing agricultural records, and assisting with disaster-related agricultural services.

### **Farmer and Community Engagement**

#### **Technical Assistance:**

Provide farmers with information and advice on crop selection, soil management, pest and disease control, and fertilization.

#### **Extension Programs:**

Implement and promote agricultural extension programs to encourage the adoption of recommended technologies for crops, fisheries, and high-value commercial crops.

#### **Coaching and Guidance:**

Offer coaching and guidance to farmers on farm production issues and coordinate with government and non-government organizations to promote productivity.

### **Data and Record Management**

#### **Data Collection:**

Gather and maintain agricultural data and profiles related to the barangay's agricultural projects and programs.

#### **Record Keeping:**

Encode, check, and maintain the accuracy of farm-related reports, files, and records.

#### **Research:**

Collect data and conduct research and development on the creation and adoption of new farming technologies.

### **Operations and Compliance**

#### **Equipment Management:**

Oversee the maintenance of agricultural equipment and tools to ensure they are in operational readiness, safe, and clean.

#### **Law Enforcement:**

Enforce agricultural laws, policies, and ordinances as mandated by the local government.

#### **Funding and Infrastructure:**

Identify and access funding for agricultural support facilities and infrastructure, and implement related programs.

### **Emergency Response**

#### **Disaster Support:**

Serve as a frontline advocate for delivering basic agricultural services during and after natural calamities, ensuring the survival of the local populace, according to the municipality's office of agriculturist.

**RESOLVED**, that the chair announce to the body for the monthly meeting, update of the monthly dues, daily dues, membership fee of the association.

After discussion of the objectives of the Association, the chair announces to the body the Officers of the Association.

After the Community Organizer advises, the officers and members to follow the objectives and purpose of the association based on the Constitution and By-laws, the body approved to update the officers for the association of the following positions as follows:

President, Vice-President, Secretary, Asst. Secretary, Treasurer, Auditor, (2) P.I.O., Bookkeeper, Business Manager, Chairman of the Board, Co-Chairman of the Board, Secretary of the Board and 2 Board Members of the Association Officers.

The following persons are officers of the Association for the various positions.

President	-----	Rosalinda G. Bayot
Vice-President	-----	Greg G. Colarte
Secretary	-----	Alma S. Colarte
Asst. Secretary	-----	Nerissa N. Calo
Treasurer	-----	Enemecia Z. Dejarme
Auditor	-----	Rhey S. Colarte
PIO	-----	Jerry M. Dejarme
	-----	Jocelyn C. Fernandez
Bookkeeper	-----	Rosalie L. Marajas
Business Manager	-----	Helen B. Felizarta
Chairman of the Board	-----	Romulo M. Dejarme
Co-Chairman of the Board	-----	Ofelia B. Alvero
Secretary of the Board	-----	Emmie M. Tonito
Board Member	-----	Fortunato L. Dejarme, Jr.
	-----	Maribel B. Cepeda

The Chairman announced that the forenamed persons had elected to the office set opposite their respective names. The President thereupon took the chair and the Secretary immediately assumed the discharge of the duties of that office. The President then stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopt by the Executive Officers.

The officers are hereby authorized to pay or reimburse the payment of all fees and expenses incident to and necessary for the organization of this Association. The Executive Officers then considered the opening of a bank account to serve as a depository for the funds of the Association.

The Treasurer be authorized, empowered and directed to open an account with and to deposit all funds of the Association, all payable on said account to be made in the Association name signed by president and treasurer/secretary.

The officers are hereby authorized to execute such resolutions (including formal Bank Resolutions), documents and other instruments as may be necessary or advisable in opening or continuing said bank account.

In order to provide for the payment of expenses of organization of the Association, on motion duly made, seconded and unanimously carried.

That the President and the Secretary and/or Treasurer of this Association be and they are hereby authorized and directed to pay the expenses of this Association, including attorney's fees for organization/registration, and to reimburse the persons who have made disbursements thereof.

After consideration of the pertinent issues with regard to the expenses of the organization/registration and accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopted:

That the fiscal year of the Association shall commence on *November 1, and end on October 31.*

A general discussion was then held concerning the immediate commencement of business operations as Association and registration it was determined that business operations of the Association would **commence as of November 1<sup>st</sup>**. It was agreed that the date would be **every 1<sup>st</sup> Sunday of the month at 10:00 o'clock in the morning as set for holding meetings of the Executive Officers. And the regular meetings to be held every 3<sup>rd</sup> Sunday of the month at 10:00 o'clock in the morning as set for holding meetings of the Membership Meeting** as provided in the Constitution and By-laws of the Association, that the meetings of the Executive Officers would be called by the President and Secretary or others as provided by the By-laws. Upon motion duly made, seconded and unanimously carried, it was:

The Constitution & By-Laws was presented to the monthly meeting. It was been explained in dialect/vernacular per article and sections. After the discussion, all present members affirmed & adopt the Constitution and By-Laws of the Association.

That the chair of the association announces to the body for the Annual and New Member with their membership Contribution of ONE HUNDRED PESOS (Php. 100.00) in consideration to update the new/member are still interested or active of the association. The annual contribution intended to the expenses of the annual report at (DOLE) and the remaining use for the savings of the association.

**FURTHER RESOLVED**, that the officers are hereby authorize to update the financial statement of the association and whatever occur payment of all fees and expenses incident to and necessary for the organization of this Association. The Executive Officers then considered the updated financial report, loans and other collectibles funds of the Association for the transparency purposes.

Upon motion duly made and seconded, it was:

**RESOLVED**, that the President, Treasurer and Secretary are being authorized, empowered and directed to update the financial statement of the Association.

That the chairperson announces that our emergency meeting today we are required by the Community Organizer to update the ONE YEAR PLAN with the approval of the association.

That the Chairman stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopted by the Executive Officers.

**RESOLVED**, that the presiding officer and body of the association are hereby approved for the DOLE submission of Annual Updated Report 2024-2025 for this year.

After consideration of the pertinent issues with regard to the expenses, loan, contribution and CBU Contribution of each member, the officers moved to continue the initial livelihood of the association. The treasurer reported to the body for the said contribution in consideration for accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopted.

After consideration of the pertinent issues with regard to the expenses and loan of each member of the organization and accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopted:

**WHEREAS**, the association members are required by the organizer to update the list of beneficiaries of the RSBSA, therefore the presiding officer and member/s moved to update the list of the RSBSA member/s so we can qualify to receive the benefits of the stated programs below;

*“The RSBSA, or Registry System for Basic Sectors in Agriculture, provides benefits such as financial protection through crop and livestock insurance, eligibility for government programs like loans and subsidies, access to essential farm inputs like seeds and fertilizers, and participation in training and technical assistance programs. It also helps ensure reliable data for policy-making and allows for better management of risks associated with agriculture.*

***Financial and Risk Management Benefits:***

***Crop and Livestock Insurance:***

*RSBSA registration qualifies farmers and fisherfolk for government subsidies to cover premiums for crop, livestock, and fisheries insurance, providing financial security against losses from natural disasters, pests, and diseases.*

***Government Programs:***

*Registration is a requirement for accessing various government initiatives, including cash assistance, agricultural loans, and other support programs.*

***Risk Management:***

*The insurance and support available through RSBSA help farmers and fisherfolk better manage the risks inherent in agricultural production, fostering greater stability and confidence.*

***Access to Resources and Assistance:***

***Farm Inputs and Support:***

*Registered individuals gain access to vital agricultural inputs such as seeds and fertilizers, as well as technical assistance, soil analysis, and livestock/poultry travel certifications.*

***Training and Resources:***

*The registry serves as a targeting mechanism for various training programs, further enhancing the skills and knowledge of agricultural sector workers.*

***Assistance for Key Stakeholders:***

*The program provides benefits not only to farmers and fisherfolk but also to farm workers, agri-youth, and other related agricultural beneficiaries.*

***Data and Policy Benefits:***

***Data for Policy-Making:***

*The RSBSA creates a comprehensive electronic registry that provides reliable data, improving the integrity of information used by the government for implementing and formulating agricultural policies and programs.*

***Targeted and Efficient Programs:***

*By providing accurate data, the registry minimizes the duplication of efforts and ensures that programs and services are better targeted to meet the actual needs of farmers and fisherfolk.”*

That the chairperson announces that our monthly meeting today we are working for DA-RCEP accreditation of the association.

**FURTHER RESOLVED**, that the presiding officer discuss to the body to execute a resolution, documents and other instruments as may be necessary or advisable for re-accreditation at the Municipality of Abuyog, Province of Leyte. That our association is and independent. Non-partisan organization and we will retain an autonomy while pursuing the advancement of the people's interest through its membership in a local special body, as stated in *DILG Memorandum Circular No. 2025-022 date March 04, 2025*.

***“Article 62, Rule XIII of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act No.7160) mandates local government units to promote the establishment and operation of people’s organizations, non-governmental organizations, and the private sector, to make them active partners in the pursuit of local autonomy, and to directly involve them in plans, programs, projects and activities of the local government unit, such as, but not limited to, membership in local special bodies (LSBs) and involvement in the delivery of public goods and services”***

***“Article 64 of the same Implementing Rules and Regulations provides for the procedures and guidelines for the selection of representatives of CSOs in the LSBs and the criteria for accreditation that shall guide the concerned Sangguniang on the accreditation of CSOs for the purpose of representation to the LSBs.”***

Specifically, Article 62, Rule XIII emphasizes the following:

**Partnership in Local Autonomy:**

LGUs are required to foster the development of POs, NGOs, and the private sector to actively participate in local governance.

**Involvement in LGU Activities:**

These organizations are to be directly involved in the planning, programs, projects, and activities of the LGUs.

**Membership in Local Special Bodies:**

This includes participation in local special bodies (LSBs) which are committees or councils established by LGUs for specific purposes.

**Delivery of Basic Services and Facilities:**

POs, NGOs, and the private sector can be involved in the delivery of essential services and facilities to the community.

**Joint Ventures and Cooperative Programs:**

LGUs are encouraged to engage these organizations in joint ventures and cooperative programs for development.

**Other Forms of Assistance:**

LGUs can also provide financial and other forms of assistance to these organizations.

**Preferential Treatment for Specific Groups:**

The rule also highlights preferential treatment for organizations and cooperatives of marginal fishermen and for the development of cooperatives.

**Participation in Infrastructure Projects:**

The rule encourages the involvement of these organizations in the financing, construction, maintenance, operation, and management of infrastructure projects.

In essence, Article 62, Rule XIII seeks to institutionalize the active participation of civil society in local governance, promoting a more participatory and inclusive approach to local development.

Upon motion duly made and seconded, it was:

**RESOLVED**, that the presiding officer and body of the association are hereby approved for the Municipal of Abuyog/LGU accreditation.

That the chairperson announces that we are already submitted our accreditation documents at the Municipality of Abuyog for CSO's accreditation and I am one of the Officers of the CSO's group.

**"SELECTION AND ELECTION OF CSOs TO LOCAL PEOPLES COUNCIL  
10.01.2025.**

*Civil Society Organizations (CSOs) of Abuyog, Leyte convened for the Selection and Election of CSOs to Local Special Bodies and Reorganization of the Local People's Council (LPC) last October 1, 2025 at the ABC Hall, Abuyog, Leyte.*

*The DILG Abuyog in collaboration with CSO Desk Officer Victor R. Majestrado, III facilitated the selection of representatives to sit in various Local Special Bodies, such as: Local Development Council, Local Health Board, Local School Board and Local Peace and Order Council. The accredited CSOs elected their own set of officers for 2025 – 2028 with Mr. Alex R. Turalde of Salvacion Active Farmers Association (SAFA) as the President.*

*The selection and election aimed to ensure civil society has a structured and meaningful role in local governance, decision-making, and oversight."*

That the chairperson announces to the body being President of Picas Sur Agricultural & Coconut Farmers Association to put up a **President Trust Fund** to start our association revolving fund in preparation for our RCEP Accreditation so that we can avail machineries soon by the grace and mercy of God.

**RESOLVED**, that the presiding officer and body of the association are hereby approved for the office of the Governor and/or Vice-Governor accreditation with procedural process to follows the guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.

**RESOLVED**, that the officers of the Association are hereby authorized to do any and all things necessary to conduct the business of the Association as set forth in the Constitution and By-laws of the Association.

There being no further business requiring action or consideration, on motion duly made, seconded and carried, the meeting was adjourned at 12:00 o'clock noon followed the closing prayer of the Community Organizer, Bro. Jhun Arizo.

I hereby certify to the correctness of the foregoing minutes.

Approved by:

  
**ROSALINDA G. BAYOT**  
President

**ALMA S. COLARTE**  
Secretary



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
(PSACFA)**

Barangay Picas Sur, 6510 Abuyog, Leyte  
Registration Certificate No. RO8-WLFO-2024-10-WA-2122  
October 11, 2024  
Contact No. 0966-148-9398

**ATTENDANCE SHEET  
OCTOBER 11, 2025**

NAME	POSITION/DESIGNATION	SIGNATURES
1. Rosalinda Garzota Bayot	President	<i>[Signature]</i>
2. Greg Casil Colarte	Vice - President	<i>Greg de Colarte</i>
3. Alma Sanchez Colarte	Secretary	<i>ALMA S. COLARTE</i>
4. Nerissa Navarro Calo	Asst. Secretary	<i>[Signature]</i>
5. Enemecia Zarco Dejarme	Treasurer	<i>[Signature]</i>
6. Rhey Sta. Iglesia Colarte	Auditor	<i>R Colarte</i>
7. Jerry Muldera Dejarme	PIO	<i>[Signature]</i>
8. Jocelyn Capatoy Fernandez	PIO	<i>Jocelyn Fernandez</i>
9. Rosalie Loreño Marajas	Bookkeeper	<i>[Signature]</i>
10. Helen Barrio Felizarta	Business Manager	<i>[Signature]</i>
11. Romulo Muldera Dejarme	Chairman of the Board	<i>[Signature]</i>
12. Ofelia Baldebia Alvero	Co-Chairman of the Board	<i>[Signature]</i>
13. Emmie Maico Tonito	Secretary of the Board	<i>[Signature]</i>
14. Fortunato Lonquias Dejarme, Jr.	Board Member	<i>[Signature]</i>
15. Maribel Bordas Cepeda	Board Member	<i>M Cepeda</i>
16. Sarah Colarte Reas	Member	<i>[Signature]</i>
17. Lorna Colarte Reas	Member	<i>[Signature]</i>
18. Rebecca Dejarme Garzota	Member	<i>R. Garzota</i>
19. Teofila Oring Dejarme	Member	<i>[Signature]</i>
20. Ma. Gina Beyong Barrio	Member	<i>[Signature]</i>
21. Winnifredo Cruzada Lonquias	Member	<i>[Signature]</i>
22. Elma Bahinting Aguilando	Member	<i>Elma B. Aguilando</i>
23. Rojessa Reas Dejarme	Member	<i>[Signature]</i>
24. Marilyn Lonquias Dejarme	Member	<i>[Signature]</i>
25. Leonora Turalde Colarte	Member	<i>[Signature]</i>
26. Dupni Ryan Albaera Pasayloon	Member	<i>[Signature]</i>
27. Vicente Omboy Colarte	Member	<i>[Signature]</i>
28. Yolita Navale Zarzua	Member	<i>42</i>
29. Glenn Luar Perez	Member	<i>[Signature]</i>
30. Gliceria Zarco Lonquias	Member	<i>Gliceria Lonquias</i>
31. Roldan Colarte Reas	Member	<i>[Signature]</i>
32. Romel Zarco Lonquias	Member	<i>[Signature]</i>

*Certified true and Correct:*

Attested by:

*[Signature]*  
**ROSALINDA G. BAYOT**  
President

**ALMA S. COLARTE**  
**ALMA S. COLARTE**  
Secretary



**PICAS SUR AGRICULTURAL & COCONUT  
FARMERS ASSOCIATION  
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**ACCOMPLISHMENT REPORT  
October 2024 – October 2025**

Primary Office Concerned	Program/Activity/Project	Activity	Results	Cost (Php)	Remarks
R8 HFCVI	Orientation/Constitution and By-Laws	To equip participants with appropriate knowledge as a good Member/Leader.			On going
R8 HFCVI	DOLE – Organization Annual Report				On going
R8 HFCVI	BIR – Registration				Completed
LGU Abuyog, Leyte	Organization Accreditation	Documentation			On going
Organization	Executive and Membership Monthly Meeting				On going
Organization	Induction of the Officers				Completed
Organization	Christmas Party	Thanksgiving and Fellowship	Successful		Completed
Federation	Yearly Anniversary	Thanksgiving and Induction	Successful		Completed
Federation	Christmas Party	Thanksgiving and Fellowship	Successful		Completed
Organization	Adopt a family on Christmas us our Community Service	Christmas Gift	Successful		Completed

*Certified true and Correct:*

ALMA S. COLARTE  
ALMA S. COLARTE  
Secretary

Attested by:

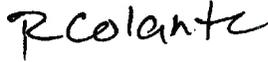
  
ROSALINDA G. BAYOT  
President



**PICAS SUR AGRICULTURAL & COCONUT  
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**FINANCIAL STATEMENT  
October 2024 – October 2025**

<b>Cash in Bank</b>	P/ _____
<b>Cash on Hand</b>	P/ 68,243.00
<b>Total Cash in Bank and on Hand</b>	P/ 68,243.00
<b>Collectibles</b>	P/ _____
	<b><u>P/68,243.00</u></b>
<b>Add: Collection</b>	
<i>Membership fee</i>	3,200.00
<i>Monthly Dues Contribution</i>	7,680.00
<i>CBU</i>	16,000.00
<i>President Trust Fund</i>	60,000.00
	-----
<b>Net Total</b>	<b><u>P/ 86,880.00</u></b>
<b>LESS: Expenses</b>	
<i>DOLE Registration Fee</i>	100.00
<i>DOLE &amp; Other Expenses</i>	6,000.00
<i>BIR &amp; Other Expenses</i>	491.00
<i>Documentation &amp; Notarization</i>	5,225.00
<i>Office Supplies</i>	2,821.00
<i>Organizational Expenses</i>	4,000.00
	-----
	<b><u>P/18,637.00</u></b>
 <i>Prepared by:</i>	
 	
<b>ENEMECIA ZARCO DEJARME</b> Treasurer	
 <i>Audited by:</i>	
	
	<b>RHEY STA. EGLESIA COLARTE</b> Auditor
 <i>Approved by:</i>	
 	
<b>ROSALINDA G. BAYOT</b> President	