



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
Contact No.: 09955713149

Item No.: 02  
Date: 09 2025 DEC

November 14, 2025

**Hon. LEONARDO M. JAVIER, JR.**  
Vice-Governor  
Province of Leyte



**Dear Hon. Vice-Gov. Sandy Javier, Jr.;**

In response to your Notice of Call for re-accreditation, kindly be informed that **SALVACION ACTIVE FARMERS ASSOCIATION (SAFA)**, with office address at *Barangay Salvacion, Abuyog, Leyte*, would like to seek for re-accreditation by that Sangguniang Panlalawigan of Province of Leyte;

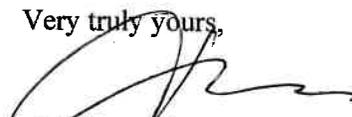
In support of this application are the following administrative requirements:

1. Letter of Application;
2. Duly accomplished Application Form for re-accreditation;
3. Duly approved Board Resolution signifying intention for re-accreditation for the purpose of representation in the Local Special Body;
4. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or in case of IPO's certification by NCIP;
5. List of Current Officers and Members;

**ADDITIONAL REQUIREMENTS FOR CSO'S IN OPERATION FOR AT LEAST ONE (1) YEAR**

6. Minutes of the Annual and/or Monthly Meetings of the Immediately preceding year as certified by the organization's board secretary or Certification from the board Secretary certifying the annual meeting's conduct, including the date location, attendees, and agenda;
7. Annual Accomplishment Report for the preceding year; and
8. Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other, information such as revenue, expenses and the source(s) of funds.

Very truly yours,

  
**ALEX R. TURALDE**  
(Head of the Organization)



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
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November 14, 2025

**Hon. LEONARDO M. JAVIER, JR.**  
Vice-Governor  
Province of Leyte

**Dear Hon. Vice-Gov. Sandy Javier, Jr.;**

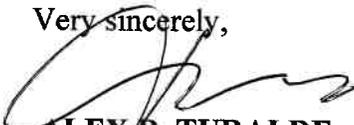
Greetings!

The officers and members of our organization have requested me to convey with your good office the following for your kind information and favorable consideration:

1. **THAT** our organization is signifying intention to apply for re-accreditation for membership in the local special bodies as manifested in the herewith attached Board Resolution No. 0002, series of 2025;
2. **THAT** our organization has a clear institutional objectives and purpose duly supported and strengthened by our organizational Constitution and By-laws;
3. **THAT** we unequivocally declare our unswerving belief that once accredited, we could truly serve as “active partners in the pursuit of local community”, which is the heart and soul, so to speak, of Republic Act No.7160, otherwise known as the Local Government Code of 1991;
4. **THAT** the re-accreditation process follows guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.
5. **AND THAT** we are optimistic that with this feasible partnership at hand, we can move onward to greater bounds in committed and active Entrepreneur/organization in our community.

Thank you very much and we anticipate more fruitful support with you in the very near future.

Very sincerely,

  
**ALEX R. TURALDE**  
President

## Application Form for Re-Accreditation

Name of Organization: **SALVACION ACTIVE FARMERS ASSOCIATION**  
(SAFA)  
Registered Address : *Brgy. Salvacion, Abuyog, Leyte*  
Contact Number/s : 09955713149      Email Address (Optional): \_\_\_\_\_  
Date Organized : *January 9, 2018*      Sector/s Represented: *Farmer's Sector*

### Purposes/Objectives: (Use of additional sheets, if necessary)

1. To establish an association that will promote mutual aid and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of sustainable livelihood projects;
5. To work with Non-Government and Government organizations or entities in the promotion and development of the association and in carrying out government policies;

### Services that the organization provides or can participate in:

Governments and development agencies can create more appropriate and sustainable agriculture and rural development policies and programs, to identify and benefit small and poor farmers more effectively, by working with, supporting and involving FOs in the planning, design and implementation of agricultural and rural policies and programs, and by supporting them in implementing farmers' own agendas.

Institutionalize mechanisms to effectively involved FOs in agricultural and rural policymaking, implementation, and assessment as well as in agricultural research and development.

Enact appropriate legislation and regulatory frameworks to ensure FOs enjoy the right and freedom to operate independently and manage themselves.

Support the development and improvement of FOs through capacity-building assistance and financial services so they can undertake programs and activities that can help them promote rural women's leadership. Development agencies, governments, employers and workers, can assist FOs with capacity-building efforts to train their members and representatives in business skills, accounting and financial administration, information technology, planning and management as well as organizational leadership to represent their FOs in various policy fora. Training could tackle other areas needing improvement including transparency, democracy and accountability. Funds could be provided for this purpose, but the identification of training needs and definition of the training program content must be done by the farmer members themselves.

Knowledge, information and technologies can reach farmers at the grassroots level more effectively if agricultural research and extension institutions proactively involve FOs.

**Registering or Accrediting Agency:**  
(Check appropriate box)

**Date Registered:** *January 9, 2018*

- Securities and Exchange Commission (SEC)**  
 **Cooperative Development Authority (CDA)**  
 **Department of Labor and Employment (DOLE)**  
 **Department of Human Settlement and Urban Development (DHSUD) formerly the Housing and Land Use Regulatory Board (HLURB)**

National Commission on Indigenous Peoples (NCIP) "Certification"

**Accrediting Agency (If Any)**

(Check appropriate box)

**Date Accreditation:** \_\_\_\_\_

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- National Commission to Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (Please specify) \_\_\_\_\_.

**Organizational Level: (Check appropriate box)**

- Barangay-based:** **Barangay**
- Chapter:** **Brgy. Salvacion**
- Affiliate of a larger organization (Please identify larger organization): **Abuyog Federation**
- Others (Please specify) \_\_\_\_\_.

Projects implemented in the [Province/City/Municipality] of [Abuyog] thru DA-RCEP/Philmech

| Year | Projects<br><i>Facilities/Machinery/<br/>Equipment</i> | Costs        | Financing<br>Source/Scheme | Brand/Model                    | Beneficiaries | Status    |         |
|------|--|--------------|----------------------------|--------------------------------|---------------|-----------|---------|
|      |  |              |                            |                                |               | Completed | Ongoing |
| 2025 | <i>Riding-Type Rice<br/>Transplanter</i>               | <i>Grant</i> | DA-RCEP/Philmech           | <i>Kubota<br/>KRCA02516</i>    | SAFA          | Completed |         |
| 2024 | <i>Rice Combine<br/>Harvester</i>                      | <i>Grant</i> | DA-RCEP/Philmech           | <i>Ford<br/>FM4LZ-40b-70HP</i> | SAFA          | Completed |         |
| 2025 | <i>Four Wheel Drive<br/>Tractor</i>                    | <i>Grant</i> | DA-RCEP/Philmech           | <i>Hann-el<br/>TYM-5825</i>    | SAFA          | Completed |         |

Depending on your organization's technical area and scope of activity, within Local Special Body are you must capable to be a member of;

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**ALEX R. TURALDE**  
*President*

  
**LOURDES S. REAS**  
Secretary



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
Contact No.: 09955713149

**Board Resolution No. 0002 Series of 2025**

**A RESOLUTION SIGNIFYING INTENTION FOR ACCREDITATION and/or RE-ACCREDITATION IN THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN, PROVINCE OF LEYTE FOR THE PURPOSE OF REPRESENTATION IN THE LOCAL SPECIAL BODY;**

**WHEREAS**, Section 108 of the Local Government Code of 1991 [RA 7160] provides for the accreditation/re-accreditation of civil society organizations;

**WHEREAS**, on **March 04, 2025**, the Department of the Local Government issued **Memorandum Circular No. 2025-022**, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, **SALVACION ACTIVE FARMERS ASSOCIATION (SAFA)**, is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Local Government and Employment/Department of Human Settlement and Urban Development, formerly the Housing and Land Use Regulatory Board] and existing Philippines Law;

**WHEREAS**, in the name **SALVACION ACTIVE FARMERS ASSOCIATION (SAFA)** Special Board Meeting held at **Barangay Salvacion, Abuyog, Leyte** on **November 08, 2025**, attended by the following Board Member/Board of Trustees present, the following resolution was approved and adopted;

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang [Panlalawigan/Panlungsod/Bayan], pursuant to the procedures and guidelines set forth in the Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular No. 2025-022, and to apply for membership in a local special body in the Province, Leyte;

**RESOLVED FURTHER**, to forward a copy of this **RESOLUTION** to the Chair of the Sangguniang Committee on Accreditation, the Honorable **SANGGUNIANG PANLALAWIGAN**;

**RESOLVE FURTHERMORE**, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: **ALEX R. TURALDE**, President and authorized representative;

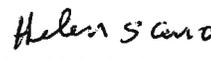
**ADOPTED** unanimously by the Board Member/Board of Trustees/Directors of the **SALVACION ACTIVE FARMERS ASSOCIATION (SAFA)**, this **8<sup>th</sup> day of November 2025**, in the [Province/City/Municipality of Abuyog Local Government Unit [LGU];

  
**RICHARD L. REAS**  
Chairman of the Board

  
**ANTONIO R. TURALDE**  
Co-Chairman of the Board

  
**VILMA A. BRAO**  
Secretary of the Board

  
**EFREN P. RETANA**  
Board Member

  
**HELEN S. CENO**  
Board Member

**SUBSCRIBED AND SWORN** to before me this 28 November 2025 in Abuyog, Leyte, Philippines. The affiant exhibited to me his OSCA- Abuyog, Leyte, ID No.: 17386, as competent evidence of identity.

Doc. No.: 20  
Page. No.: 5  
Book No. II  
Series of 2025.

**ATTY. IRENE L. ORACION**

Notary Public

For La Paz, Mayorga, MacArthur, Abuyog, and Javier, Leyte  
Notarial Commission No. 11-23-02 valid until December 31, 2025  
Roll of Attorneys No. 76296

IBP No. 480811/Leyte Chapter/ December 4, 2024  
PTR No. 0110833/Abuyog, Leyte/January 2, 2025  
737 Avenida Rizal Extension Brgy. Nalibunan, Abuyog, Leyte  
MCLE Compliance No. VIII-0000566 valid until April 14, 2028



Republic of the Philippines  
 DEPARTMENT OF LABOR AND EMPLOYMENT  
 Regional Office No. VIII  
 WESTERN LEYTE FIELD OFFICE

Registration Certificate No.  
 RO8-WLFO-2018-01-WA-1336

**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended, and its implementing rules

**SALVACION ACTIVE FARMERS  
 ASSOCIATION (SAFA)**

Barangay Salvacion, Abuyog, Leyte

Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 9<sup>th</sup> day of January 2018

By authority of the Regional Director:

DIR. JOEL M. GONZALES  
 OIC - Regional Director

Approved by:

  
 MARITES Z. VIÑAS  
 Chief LEO/Head WLFO



Not Valid w/Out Seal



#57 Valle St., Brgy. Doña Feliza Mejia, Ormoc City  
 Tel Nos. (053) 561 - 4518 / (053) 255 - 2436  
 Email: dolero8\_wfo@yahoo.com  
 http://ro8.dole.gov.ph/





**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
Contact No.: 09955713149

October 13, 2025

**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Regional Office No. VIII  
**WESTERN LEYTE FIELD OFFICE**  
Ormoc City



Dear Sir/Ma'am;

I, **ALEX R. TURALDE**, of legal age, Filipino and resident of Barangay Salvacion, Abuyog, Leyte, after having duly **CERTIFY** to in accordance with law, hereby depose and state that:

I am the undersigned authorized representative of **SALVACION ACTIVE FARMERS ASSOCIATION (SAFA)**, with principal office address at Brgy. Salvacion, Abuyog, Leyte, which I am the President of the said organization;

As authorized registering agency, your good office was received this organization and approved dated January 2018, with Registration Certificate No.: RO8. WLFO-2018-01-WA-1336.

With this regard, we are **REQUESTING** your good office for any consideration of the following:

1. **Certified Copy of the CERTIFICATE OF REGISTRATION** needed for re-accreditation - **RICE COMPETITIVENESS ENHANCEMENT FUND (RCEF)** at **DEPARTMENT OF AGRICULTURE** of **SALVACION ACTIVE FARMERS ASSOCIATION (SAFA)**, with principal office address at Brgy. Salvacion, Abuyog, Leyte.

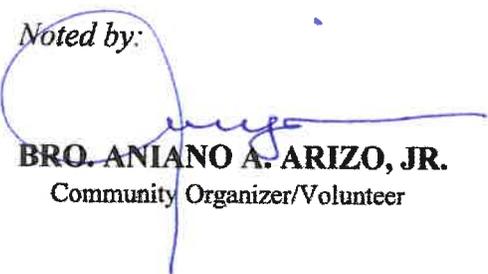
That I, authorize **BRO. ANIANO A. ARIZO, JR.**, our Community Organizer/Volunteer and Chairman of the Board of Abuyog Leyte Integrated Agricultural and Fisher Folks Federation, Inc., to process, sign, receive, pick-up the Certified Copy of the **CERTIFICATE OF REGISTRATION** in our behalf and for whatever legal purpose it may serve

Thank you so much for your kind consideration on the matter.

Sincerely,

  
**ALEX R. TURALDE**  
President

Noted by:

  
**BRO. ANIANO A. ARIZO, JR.**  
Community Organizer/Volunteer



Republic of the Philippines  
Province of Leyte  
Municipality of Abuyog



# Office of the Sangguniang Bayan

*THIS IS TO CERTIFY THAT, having satisfactorily complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2025-060 dated June 23, 2025, the*

*Salvacion Active Farmers Association (SAFA)*

Barangay Salvacion, Abuyog, Leyte

*an organization duly registered/certified with the Department of Labor and Employment and established in accordance with law is hereby awarded this*

## CERTIFICATE OF ACCREDITATION

*In witness whereof, I have hereunto set my hand and caused the seal of the Municipality of Abuyog to be affixed herein this 16th day of September 2025, at Abuyog, Leyte, Philippines.*

**DARIO PALLEVE**  
Municipal Vice-Mayor  
Presiding Officer



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
Contact No.: 09955713149

**LIST OF OFFICERS, THEIR ADDRESSES  
AND CONTACT NUMBER  
(As of SEPTEMBER 21, 2025)**

| <b>Position</b>          | <b>Name</b>                  | <b>Addresses</b>                  | <b>Contact Nos.</b> | <b>Occupation</b> |
|--------------------------|------------------------------|-----------------------------------|---------------------|-------------------|
| President                | 1. Alex R. Turalde           | Barangay Salvacion, Abuyog, Leyte | 0995-571-3149       | Farmer            |
| Vice – President         | 2. Maribel R. Baconawa       | Barangay Salvacion, Abuyog, Leyte | 0969-189-0189       | Farmer            |
| Secretary                | 3. Lourdes S. Reas           | Barangay Salvacion, Abuyog, Leyte | 0992-739-3861       | Farmer            |
| Asst. Secretary          | 4. Rodisa J. Retana          | Barangay Salvacion, Abuyog, Leyte | 0936-766-5383       | Farmer            |
| Treasurer                | 5. Ma. Elena B. Aquino       | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| Auditor                  | 6. Marilyn P. Retana         | Barangay Salvacion, Abuyog, Leyte | 0930-971-0262       | Farmer            |
| PIO                      | 7. Jhomar C. Elmido          | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| PIO                      | 8. Elominado A. Retana       | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| Bookkeeper               | 9. Teresita R. Caniga        | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| Business Manager         | 10. Francisco O. Retana, Jr. | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| Chairman of the Board    | 11. Richard L. Reas          | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| Co-Chairman of the Board | 12. Antonio R. Turalde       | Barangay Salvacion, Abuyog, Leyte | 0994-869-8399       | Farmer            |
| Secretary of the Board   | 13. Vilma A. Brao            | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| Board Member             | 14. Efren P. Retana          | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |
| Board Member             | 15. Helen S. Ceno            | Barangay Salvacion, Abuyog, Leyte |                     | Farmer            |

This is to certify that the foregoing names are the current officers of our organization.

  
**LOURDES S. REAS**  
Secretary

Attested by:

  
**ALEX R. TURALDE**  
President



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
Contact No.: 09955713149

**LIST OF OFFICERS, MEMBERS, THEIR ADDRESSES  
AND CONTACT NUMBER  
(As of SEPTEMBER 21, 2025)**

| Position                 | Name                         | Addresses                         | Contact Nos.  | Occupation |
|--------------------------|------------------------------|-----------------------------------|---------------|------------|
| President                | 1. Alex R. Turalde           | Barangay Salvacion, Abuyog, Leyte | 0995-571-3149 | Farmer     |
| Vice – President         | 2. Maribel R. Baconawa       | Barangay Salvacion, Abuyog, Leyte | 0969-189-0189 | Farmer     |
| Secretary                | 3. Lourdes S. Reas           | Barangay Salvacion, Abuyog, Leyte | 0992-739-3861 | Farmer     |
| Asst. Secretary          | 4. Rodisa J. Retana          | Barangay Salvacion, Abuyog, Leyte | 0936-766-5383 | Farmer     |
| Treasurer                | 5. Ma. Elena B. Aquino       | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Auditor                  | 6. Marilyn P. Retana         | Barangay Salvacion, Abuyog, Leyte | 0930-971-0262 | Farmer     |
| PIO                      | 7. Jhomar C. Elmido          | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| PIO                      | 8. Elominado A. Retana       | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Bookkeeper               | 9. Teresita R. Caniga        | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Business Manager         | 10. Francisco O. Retana, Jr. | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Chairman of the Board    | 11. Richard L. Reas          | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Co-Chairman of the Board | 12. Antonio R. Turalde       | Barangay Salvacion, Abuyog, Leyte | 0994-869-8399 | Farmer     |
| Secretary of the Board   | 13. Vilma A. Brao            | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Board Member             | 14. Efren P. Retana          | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Board Member             | 15. Helen S. Ceno            | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 16. Maria Sally R. Turalde   | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 17. Cristetuta B. Monzor     | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 18. Pablita B. Garzota       | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 19. Ronalyn Z. Monzor        | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 20. Domingo T. Billo         | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 21. Aurelia G. Nitro         | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 22. Ramona C. Retana         | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 23. Juvy B. Monzor           | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 24. Gracia O. Tecson         | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 25. Flora O. Gonzales        | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 26. Carmen E. Reas           | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 27. Sherwin B. Somosot       | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 28. Anna Mae B. Aquino       | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 29. Cipriano R. Turalde, Jr. | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 30. Rosalinda S. Garrido     | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |
| Member                   | 31. Marcelo R. Risos         | Barangay Salvacion, Abuyog, Leyte |               | Farmer     |

This is to certify that the foregoing names are the current officers and members of our organization.

  
**LOURDES S. REAS**  
Secretary

Attested by:

  
**ALEX R. TURALDE**  
President



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
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**EXCERPT FROM THE MINUTES OF THE MONTHLY MEETING OF SALVACION ACTIVE FARMERS' ASSOCIATION (SAFA), DATED SEPTEMBER 21, 2025, AT THE PRINCIPAL OFFICE BARANGAY SALVACION, ABUYOG, LEYTE.**

PRESENT: 31

|                          |                        |                          |
|--------------------------|------------------------|--------------------------|
| Alex R. Turalde          | Richard L. Reas        | Aurelia G. Nitro         |
| Maribel R. Baconawa      | Antonio R. Turalde     | Ramona C. Retana         |
| Lourdes S. Reas          | Vilma A. Brao          | Juvy B. Monzor           |
| Rodisa J. Retana         | Efren P. Retana        | Gracia O. Tecson         |
| Ma. Elena B. Aquino      | Helen S. Ceno          | Flora O. Gonzales        |
| Marilyn P. Retana        | Maria Sally R. Turalde | Carmen E. Reas           |
| Jhomar C. Elmido         | Cristetuta B. Monzor   | Sherwin B. Somosot       |
| Elominado A. Retana      | Pablita B. Garzota     | Anna Mae B. Aquino       |
| Teresita R. Caniga       | Ronalyn Z. Monzor      | Cipriano R. Turalde, Jr. |
| Francisco O. Retana, Jr. | Domingo T. Billo       | Rosalinda S. Garrido     |
| Marcelo R. Risos         |                        |                          |

ABSENT: None

**CALL TO ORDER:**

The meeting was call to order by the Presiding Officer at the principal office, Barangay Salvacion, Abuyog, Leyte at exactly 9:00 o'clock in the morning with (31) present. Opening prayer was followed and singing of the national anthem. Right after the prayer and national anthem, we welcome our Visitors from Federation and Community Organizer/Volunteer, Bro. Jhun Arizo.

**AGENDA FOR ORGANIZATIONAL COMMUNITY VISITATION:**

**1. UP DATE LIST OF OFFICERS AND MEMBERS**

- Monthly Meeting
- Monthly Dues
- Daily Dues
- Annual and New Member Contribution/s

**2. FINANCIAL REPORT**

**3. ACCOMPLISHMENT REPORT**

**4. ONE YEAR ACTIVITY/ACTION PLAN (2025)**

**5. DOLE (Up-date two (2) folders)**

- Up dated List of Officers/Members
- Minutes of the Meeting
- Attendance
- Accomplishment Report
- Financial Report
- Transmittal

**6. MULTIPURPOSE**

**7. Update the Constitution and By-Laws of the Association**

8. Association Livelihood
9. CBU
10. LGU Re-accreditation update
11. Machinery Management procedure
12. DA/Philmech Machinery update
13. **DTI** Smoke Charcoal Demonstration and **DA** Egg Production Proposal Validation
14. **Office of the Governor/Vice-Governor Re- accreditation**
15. Other Matters

After discussion of the purposes and objectives of the association, the Chairman proposed form of Constitution and By-laws for the regulation and the management of the affairs of the Association was then presented at the meeting same as stated and the body was considered and;

Upon motion duly made and seconded, it was:

**RESOLVED**, that the said AGENDA under our rules and regulation of our Constitution and By-laws of the Association, as presented to this meeting to the members are hereby approved and adopted by the body for the welfare of everybody in our Association. A copy of the AGENDA directed to be insert in the Minutes Book of the Association.

After discussion of the objectives of the Association, the body approved to update the officer for the association of the following positions as follows:

The community organizer acknowledges and welcome his presence during the meeting of the association and give him the floor to discuss based on the Constitution and By-laws of the association, before we proceed the Agenda.

### **ARTICLE III** **MEMBERSHIP**

Section 3      Membership in Association, once acquired, shall be permanent and may be lost on the following grounds.

1. Membership in subversive organization or one who profess subversive ideas;
2. Habitual absences from meeting where here/his attendance is required, At least three consecutive absences without being excused;
3. Persons who have been convicted of a crime involving moral turpitude;
4. Non-payment of Monthly Dues and/or not patronizing its business for a period of one (1) year or more;
5. Failure to comply with the existing rules, policies and regulations of the association as set forth in its Constitution and By-Laws or any violations of the provision thereof.

The presiding officer notify her that anyone of the officer/s/member/s of your association and/or Membership in subversive organization or one who profess subversive ideas, therefore the Community Organizer discussed to the body what will happen the association if we have like this member of the association.

#### **What do you call someone who is subversive?**

A subversive is something or someone carrying the potential for some degree of subversion. In this context, a "subversive" is sometimes called a "**traitor**" with respect to (and usually by) the government in power.

#### **What is a subversive person?**

A subversive person is someone who secretly works to undermine, weaken, or overthrow a government, political system, or established authority, often through indirect

or subtle means rather than open confrontation. The term implies an intent to destroy or weaken an established power or institution.

## ARTICLE V

### TERMINATION, WITHDRAWAL AND EXPULSION OF MEMBERS

- Section 1      **Termination of Membership** – Membership in the association may be terminated other by withdrawal or expulsion.
- Section 2      **Withdrawal** – Any member desiring to terminate his/her membership by withdrawal shall submit a written application to the officers. However, no member shall be allowed to withdraw or terminate his/her membership during any period in which he/she has pending obligation with the association.
- Sections 3      **Expulsion** – Any members are may be terminated by the officers for any of the following causes:
- a. When a member has not patronized the services of the association for unreasonable period of time as may be fixed by the officers;
  - b. When a member has continuously failed to comply his/her obligations;
  - c. When a member has acted in violation of the by-laws.

*“To remove a member for violating bylaws, first, thoroughly review your association's specific bylaws and legal requirements to understand the defined procedures. Then, gather documented evidence of the member's actions, which serves as proof of the violation and can help prevent legal complications. You must follow the procedures outlined in the bylaws, which typically involve a formal vote, often with a required majority, and providing the member an opportunity to be heard before the removal is finalized.*

*Here are the steps to remove a member for violating bylaws:*

#### **Consult Your Association's Bylaws:**

*Locate your association's governing documents (bylaws, articles of incorporation, or constitution) to find the specific rules for member removal.*

*Understand the procedures, including who can initiate the removal process, what constitutes a violation, and what type of vote is required.*

#### **Document the Violations:**

*Gather concrete evidence of the member's violations of the bylaws.*

*This evidence can include financial records, emails, letters, meeting minutes, or witness statements from other members or board members.*

#### **Initiate the Process:**

*Follow the procedures in your bylaws to officially start the removal process.*

*This might involve a formal notification from the board or a petition from other members.*

#### **Conduct a Meeting and Vote:**

*Call a meeting of the relevant governing body (e.g., the board of directors, the general assembly, or a committee) as specified in the bylaws.*

*Present the documented evidence to the members or directors.*

*The members or directors will then vote on the removal. A "simple" majority (over 50%) or a higher majority, such as three-fourths, may be required depending on your bylaws.*

***Provide the Member an Opportunity to be Heard:***

*Ensure the member has a chance to defend themselves and explain their actions.*

*This is a crucial step to ensure fairness and can help prevent legal challenges.*

***Finalize the Removal:***

*Once the vote is complete, the decision to remove the member should be finalized according to the procedures in the bylaws.*

*The decision from the governing body is often final and executory.*

*Remember to consider the legal ramifications of a removal and ensure all actions taken are consistent with your association's bylaws and applicable laws to avoid complications.*

After the Community Organizer advices, the officers and members to follow the objectives and purpose of the association based on the Constitution and By-laws, the body approved to update the officers for the association of the following positions as follows:

President, Vice-President, Secretary, Asst. Secretary, Treasurer, Auditor, (2) P.I.O., Bookkeeper, Business Manager, Chairman of the Board, Co-Chairman of the Board, Secretary of the Board and 2 Board Members of the Association Officers.

The following persons are the officers of the Association for the various positions.

|                          |       |                          |
|--------------------------|-------|--------------------------|
| President                | ----- | Alex R. Turalde          |
| Vice-President           | ----- | Maribel R. Baconawa      |
| Secretary                | ----- | Lourdes S. Reas          |
| Asst. Secretary          | ----- | Rodisa J. Retana         |
| Treasurer                | ----- | Ma. Elena B. Aquino      |
| Auditor                  | ----- | Marilyn P. Retana        |
| P.I.O.                   | ----- | Jhomar C. Elmido         |
|                          | ----- | Elominado A. Retana      |
| Bookkeeper               | ----- | Teresita R. Caniga       |
| Business Manager         | ----- | Francisco O. Retana, Jr. |
| Chairman of the Board    | ----- | Richard L. Reas          |
| Co-Chairman of the Board | ----- | Antonio R. Turalde       |
| Secretary of the Board   | ----- | Vilma A. Brao            |
| Board Member             | ----- | Efren P. Retana          |
|                          | ----- | Helen S. Ceno            |

The Chairman announced that the forenamed persons are the officer set opposite their respective names. The President thereupon took the chair and the elected officers immediately assumed the discharge of the duties of that office. The President then stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopt by the Executive Officers.

After discussion of the purposes and objectives of the association, the Chairman proposed form of Constitution and By-laws for the regulation and the management of the affairs of the Association was then presented at the meeting same as stated and the body was considered and;

Upon motion duly made and seconded, it was:

**RESOLVED**, that the chair announce to the body for the monthly meeting, update of the monthly dues, daily dues, and new member with their membership fee and update of list of new and old member of the association.

That the association are strictly collect the Monthly Dues for Monthly Operational expenditure.

That the association discuss and approved during assembly meeting about the Daily Dues contribution amounting to FIVE PESOS (Php. 5.00) use for the Benefit of the Members as intended to Medical Assistance, Burial Assistance and Cash Gift. This benefit of the association implemented after ninety days (90).

That the member/s are qualified to avail this Medical Assistance (Php. 3,000.00), Burial Assistance (Php. 5,000.00) and Cash Gift (Php. 2,000.00), those members who contributed voluntarily imposed by the association the amount of Php. 5.00 a day, the total of 100% can avail the immediate member and 50% those members of the family. The said assistance member of the family can avail on Medical and Burial Assistance only.

**Other Assistance** – the member/s can avail any assistance base on the availability of Fund of the association.

That the chair of the association announces to the body for the Annual and New Member with their membership Contribution of ONE HUNDRED PESOS (Php. 100.00) in consideration to update the new/member are still interested or active of the association. The annual contribution intended to the expenses of the annual report at (DOLE) and the remaining use for the savings of the association.

**FURTHER RESOLVED**, that the officers are hereby authorize to update the financial statement of the association and whatever occur payment of all fees and expenses incident to and necessary for the organization of this Association. The Executive Officers then considered the updated financial report, loans and other collectibles funds of the Association for the transparency purposes.

Upon motion duly made and seconded, it was:

**RESOLVED**, that the President, Treasurer and Secretary are being authorized, empowered and directed to update the financial statement of the Association.

That the chairperson announces that our assembly meeting today we are required by the Community Organizer to update the ONE YEAR PLAN with the approval of the association.

That the chair announces to the body regarding the plan for the RICE RETAILER Livelihood of the association.

That the chair moved to the body that our multipurpose must have a communal garden with different varieties of vegetables and other possible buy and sell livelihood of the association and pursuing the plantation of a High Value Crop in each member those who have sufficient land area.

That the Chairman stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopted by the Executive Officers.

**RESOLVED**, that the presiding officer and body of the association are hereby approved for the DOLE submission of Annual Updated Report.

After consideration of the pertinent issues with regard to the expenses, loan, contribution and CBU Contribution of each member, the officers moved to continue the initial livelihood of the association. The treasurer reported to the body for the said contribution in consideration for

accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopted.

***FURTHER RESOLVED***, that the presiding officer discuss to the body to execute a resolution, documents and other instruments as may be necessary or advisable for re-accreditation at the Municipality of Abuyog, Province of Leyte. That our association is and independent. Non-partisan organization and we will retain an autonomy while pursuing the advancement of the people's interest through its membership in a local special body, as stated in *DILG Memorandum Circular No. 2025-022 date March 04, 2025*.

***“Article 62, Rule XIII of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act No.7160) mandates local government units to promote the establishment and operation of people’s organizations, non-governmental organizations, and the private sector, to make them active partners in the pursuit of local autonomy, and to directly involve them in plans, programs, projects and activities of the local government unit, such as, but not limited to, membership in local special bodies (LSBs) and involvement in the delivery of public goods and services”***

***“Article 64 of the same Implementing Rules and Regulations provides for the procedures and guidelines for the selection of representatives of CSOs in the LSBs and the criteria for accreditation that shall guide the concerned Sangguniang on the accreditation of CSOs for the purpose of representation to the LSBs.”***

Specifically, Article 62, Rule XIII emphasizes the following:

**Partnership in Local Autonomy:**

LGUs are required to foster the development of POs, NGOs, and the private sector to actively participate in local governance.

**Involvement in LGU Activities:**

These organizations are to be directly involved in the planning, programs, projects, and activities of the LGUs.

**Membership in Local Special Bodies:**

This includes participation in local special bodies (LSBs) which are committees or councils established by LGUs for specific purposes.

**Delivery of Basic Services and Facilities:**

POs, NGOs, and the private sector can be involved in the delivery of essential services and facilities to the community.

**Joint Ventures and Cooperative Programs:**

LGUs are encouraged to engage these organizations in joint ventures and cooperative programs for development.

**Other Forms of Assistance:**

LGUs can also provide financial and other forms of assistance to these organizations.

**Preferential Treatment for Specific Groups:**

The rule also highlights preferential treatment for organizations and cooperatives of marginal fishermen and for the development of cooperatives.

**Participation in Infrastructure Projects:**

The rule encourages the involvement of these organizations in the financing, construction, maintenance, operation, and management of infrastructure projects.

In essence, Article 62, Rule XIII seeks to institutionalize the active participation of civil society in local governance, promoting a more participatory and inclusive approach to local development.

Upon motion duly made and seconded, it was:

**RESOLVED**, that the presiding officer and body of the association are hereby approved for the Municipal of Abuyog/LGU accreditation.

That the chair announces the legal Aspect how the Machinery can Manage Properly with the following procedural:

**Agricultural Harvester Machine;**

- ❖ Designed to do all the harvesting operation.
- ❖ One-week reservation prior to the schedule.
- ❖ Coordinate with the Management staff of the Association.

**Agricultural Tractor Machine;**

- ❖ Farm tractor are used for pulling or pushing agricultural machinery or trailers, for plowing, tilling, disking, harrowing, planting, power pump for irrigating and another similar task.
- ❖ One-week reservation prior to the schedule.
- ❖ Coordinate with the Management staff of the Association.

**Technical Aspect of Three [3] main Functions of Combine Harvester;**

- ❖ Combine harvester commonly known as “combine” is a key invention that saves cost and time for farmers.
- ❖ Tree major harvesting operations – reaping, threshing and winnowing into a single process.

**Marketing Aspects:**

- ❖ The [5] areas you need to make decisions about are: Product, Price, Promotion, Place and People. Although the [5] Ps are somewhat controllable, they are always subject to your internal and external marketing environment.
- ❖ The management approved that those who have a week reservation should have a fifty [50] percent down payment and the remaining fifty [50] percent the full payment after the services rendered.
- ❖ The important aspect of marketing, care about what your customers care about;
- ❖ Do not just sell to people; take the time to understand theirs needs and provide a solution that your competitors do not offer. This will set your marketing apart.

**Operational Services:**

- ❖ This machine can make your land preparation operations
- ❖ Faster and easier
- ❖ It is flexible in both dry and wet soil conditions
- ❖ Has better traction
- ❖ Multi-purpose vehicle especially for transport and hauling of farm inputs
- ❖ Recommended for large scale farm operations

- ❖ The management operation [first come priority to avail the services]
- ❖ The management must be ocular first the area before the operation.

**Financial Aspect:**

- ❖ The Financial Management plays a crucial role in the success and sustainability of agricultural operations. While the heart of agriculture lies in planting, nurturing, and harvesting crops, effective financial management is the backbone that ensures these operations run smoothly and profitably.
- ❖ The Financial Management system will aid in record keeping, identifying issues, and measure success by looking at the financial information of the business.

That the chairperson announces that our monthly meeting today we are required by the Community Organizer to update the grant Philmech Machinerics our financial statement report in every cropping.

|                  | <i>Facilities/Machinery/<br/>Equipment</i> | <i>Brand/Model</i>             |            | <i>Made of<br/>Acquisiti<br/>on</i> | <i>Condition/<br/>Remarks</i> |
|------------------|--|--------------------------------|------------|-------------------------------------|-------------------------------|
| DA-RCEP/Philmech | <i>Riding-Type Rice<br/>Transplanter</i>   | <i>Kubota<br/>KRCA02516</i>    | Successful | <i>Grant</i>                        | <i>Running<br/>Condition</i>  |
| DA-RCEP/Philmech | <i>Rice Combine Harvester</i>              | <i>Ford<br/>FM4LZ-40b-70HP</i> | Successful | <i>Grant</i>                        | <i>Running<br/>Condition</i>  |
| DA-RCEP/Philmech | <i>Four Wheel Drive Tractor</i>            | <i>Hann-el<br/>TYM-5825</i>    | Successful | <i>Grant</i>                        | <i>Running<br/>Condition</i>  |

**RESOLVED**, that the chair announce to the body for the DTI demonstration of a product or technique in how to prepare smoke charcoal being our association first priority to allocate the machine and other materials needed to start process in our area.

“Charcoal is made through a process called [pyrolysis](#), where wood is heated in a low-oxygen environment to remove moisture and gases, leaving behind carbon. This is done by stacking wood in a kiln or metal barrel, covering it to restrict oxygen, and then heating it until it smolders. The process continues for hours or days until the wood or coconut shell is sufficiently carbonized, after which the charcoal is allowed to cool and is then removed.

**Step-by-step Guide to Making Charcoal:**

**Prepare the Wood and/or Coconut shell:** Collect and stack wood/coconut shell in a pile or inside a container, like a metal drum or brick kiln. For best results, the wood/coconut shell should be cured (dried).

**Construct the Kiln/Container:** Build an earth-covered mound or a metal barrel.

- **For a mound:** Arrange the wood or coconut shell, then cover it with layers of soil, clay, or turf to seal it off.
- **For a drum:** Place the wood or coconut shell inside a smaller drum and put it inside a larger, sealed drum. Drill small holes in the inner drum to let heat pass through.

**Light the Fire:** Ignite kindling in the kiln or drum to start the initial fire.

**Smolder the Wood or coconut shell (Carbonization):** The key is a low-oxygen environment. The wood or coconut shell will smolder rather than burn, undergoing pyrolysis to remove moisture and flammable gases. You can tell it's working when smoke escapes through small vents or holes, and the wood or coconut shell inside begins to blacken.

**Control Airflow:** Adjust air vents to manage the airflow and temperature, which is crucial for the smoldering process.

**Let it Cool:** After several hours or days, the wood or coconut shell will be carbonized. Carefully snuff out any remaining fire by restricting oxygen and allow the charcoal to cool completely, which can take several hours to a day.

**Remove and Use:** Once cooled, remove the charcoal from the kiln or barrel for use.”

**RESOLVED**, that the chair announce to the body that the Department of Agriculture was conducted a validation for the EGG PRODUCTION Proposal in our association as we aim soon for this program us one of our livelihoods.

“An egg production project proposal outlines a plan for a poultry farm, including goals like meeting market demand or providing livelihoods, detailing the project components like housing, chickens, and feed, and specifying the implementation plan, schedule, budget, and potential revenue to establish a sustainable egg-producing enterprise. Key sections typically cover objectives, project description, technical feasibility, management, marketing, and financial projections, which demonstrate the viability and expected outcomes of the proposed farm.

### **Key Components of an Egg Production Project Proposal:**

#### **Introduction/Executive Summary:**

A brief overview of the project, its goals, and its potential impact.

#### **Objectives:**

Specific, measurable, achievable, relevant, and time-bound (SMART) goals, such as increasing egg supply, reducing costs, or creating jobs.

#### **Project Description:**

Details about the farm, such as the type of chickens, the housing system (e.g., deep litter), and the scale of operations (e.g., number of hens).

#### **Technical Feasibility:**

A description of the chosen species, the farm's location, and the availability of essential utilities like water and electricity.

#### **Implementation Plan:**

The steps required to set up and run the farm, including construction, procurement of chicks and feed, and management processes.

#### **Management and Operations:**

How the farm will be managed, including staffing (e.g., poultry extension officers), sanitation, biosecurity, and waste management.

#### **Marketing and Sales:**

The target market, such as individuals, restaurants, or local stores, and the strategy for selling the eggs.

#### **Financial Projections:**

An estimate of the startup costs, operating expenses, anticipated revenue, and projected profits.

#### **Budget:**

A detailed breakdown of all costs associated with the project, including construction, equipment, initial stock, feed, and other operational expenses.

## Steps to Develop the Proposal

1. **Define Vision and Mission:** Clearly state what the farm aims to achieve and how it will operate.
2. **Conduct Market Research:** Identify local market needs and potential customers.
3. **Develop a Business Plan:** Create a comprehensive plan that includes technical, financial, and operational aspects.
4. **Outline Implementation:** Plan the phases and timeline for setting up and running the farm.
5. **Create a Budget:** Estimate all the necessary funds for the project.
6. **Seek Funding:** Present the proposal to potential investors or financial institutions.”

That the chairperson announces that we are already submitted our accreditation documents at the Municipality of Abuyog for CSO’s accreditation and I am the President of the executive officers of the CSO’s group.

### **“SELECTION AND ELECTION OF CSOs TO LOCAL PEOPLES COUNCIL**

10.01.2025.

*Civil Society Organizations (CSOs) of Abuyog, Leyte convened for the Selection and Election of CSOs to Local Special Bodies and Reorganization of the Local People’s Council (LPC) last October 1, 2025 at the ABC Hall, Abuyog, Leyte.*

*The DILG Abuyog in collaboration with CSO Desk Officer Victor R. Majestrado, III facilitated the selection of representatives to sit in various Local Special Bodies, such as: Local Development Council, Local Health Board, Local School Board and Local Peace and Order Council. The accredited CSOs elected their own set of officers for 2025 – 2028 with Mr. Alex R. Turalde of Salvacion Active Farmers Association (SAFA) as the President.*

*The selection and election aimed to ensure civil society has a structured and meaningful role in local governance, decision-making, and oversight.”*

**RESOLVED**, that the presiding officer and body of the association are hereby approved for the office of the Governor and/or Vice-Governor re-accreditation with procedural process to follows the guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.

After consideration of the pertinent issues with regard to the expenses and loan of each member of the organization and accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopted:

**RESOLVED**, that the officers of the Association are hereby authorized to do any and all things necessary to conduct the business of the Association as set forth in the Constitution and By-laws of the Association.

There being no further business requiring action or consideration, on motion duly made, seconded and carried, the meeting was adjourned at 12:00 noon followed the closing prayer of the Community Organizer, Bro. Jhun Arizo.

I hereby certify to the correctness of the foregoing minutes.

  
**LOURDES S. REAS**  
Secretary

Approved by  
  
**ALEX R. TURALDE**  
President



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
Contact No.: 09955713149

**ATTENDANCE SHEET  
SEPTEMBER 21, 2025**

| NAME                         | POSITION/DESIGNATION     | CONTACT NO.   | SIGNATURES |
|------------------------------|--------------------------|---------------|------------|
| 1. Alex R. Turalde           | President                | 0995-571-3149 |            |
| 2. Maribel R. Baconawa       | Vice – President         | 0969-189-0189 |            |
| 3. Lourdes S. Reas           | Secretary                | 0992-739-3861 |            |
| 4. Rodisa J. Retana          | Asst. Secretary          | 0936-766-5383 |            |
| 5. Ma. Elena B. Aquino       | Treasurer                |               |            |
| 6. Marilyn P. Retana         | Auditor                  | 0930-971-0262 |            |
| 7. Jhomar C. Elmido          | PIO                      |               |            |
| 8. Elominado A. Retana       | PIO                      |               |            |
| 9. Teresita R. Caniga        | Bookkeeper               |               |            |
| 10. Francisco O. Retana, Jr. | Business Manager         |               |            |
| 11. Richard L. Reas          | Chairman of the Board    |               |            |
| 12. Antonio R. Turalde       | Co-Chairman of the Board | 0994-869-8399 |            |
| 13. Vilma A. Brao            | Secretary of the Board   |               |            |
| 14. Efren P. Retana          | Board Member             |               |            |
| 15. Helen S. Ceno            | Board Member             |               |            |
| 16. Maria Sally R. Turalde   | Member                   |               |            |
| 17. Cristetuta B. Monzor     | Member                   |               |            |
| 18. Pablita B. Garzota       | Member                   |               |            |
| 19. Ronalyn Z. Monzor        | Member                   |               |            |
| 20. Domingo T. Billo         | Member                   |               |            |
| 21. Aurelia G. Nitro         | Member                   |               |            |
| 22. Ramona C. Retana         | Member                   |               |            |
| 23. Juvy B. Monzor           | Member                   |               |            |
| 24. Gracia O. Tecson         | Member                   |               |            |
| 25. Flora O. Gonzales        | Member                   |               |            |
| 26. Carmen E. Reas           | Member                   |               |            |
| 27. Sherwin B. Somosot       | Member                   |               |            |
| 28. Anna Mae B. Aquino       | Member                   |               |            |
| 29. Cipriano R. Turalde, Jr. | Member                   |               |            |
| 30. Rosalinda S. Garrido     | Member                   |               |            |
| 31. Marcelo R. Risos         | Member                   |               |            |

*Certified true and Correct:*

*Attested by:*

**ALEX R. TURALDE**  
*President*

**LOURDES S. REAS**  
*Secretary*



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
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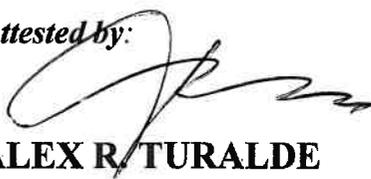
**ACCOMPLISHMENT REPORT**  
January 2020 – January 2025

| <b>Primary Office Concerned</b> | <b>Program/Activity/Project</b>                     | <b>Activity</b>   | <b>Results</b>            | <b>Cost (Php)</b> | <b>Remarks</b> |
|---------------------------------|---|---|---------------------------|-------------------|----------------|
| R8 HFCVI                        | Orientation/Constitution and By-Laws                | To equip participants with appropriate knowledge as a good Member/Leader. |                           |                   | On going       |
| R8 HFCVI                        | DOLE Association Update                             |   |                           |                   | On going       |
| R8 HFCVI                        | BIR Association re-registration/update              |   |                           |                   | On going       |
| DA/RCEF Accreditation           | Project Proposal/RCEF/Philmech                      |   |                           |                   | On going       |
| LGU Abuyog, Leyte               | Organization Renewal Accreditation & Mayor's Permit | Documentation   |                           |                   | On going       |
| Organization                    | Executive and Membership Monthly Meeting            |   |                           |                   | On going       |
| Federation                      | Yearly Anniversary                                  | Thanksgiving and Induction  |                           |                   | On going       |
| Federation                      | Christmas Party                                     | Thanksgiving and Fellowship   |                           |                   | Completed      |
| Organization                    | Multipurpose Rehabilitation ATI – Training Center   | Organization Office   | Needed for rehabilitation |                   | On going       |
| Organization                    | Communal Garden                                     | Association Livelihood  |                           |                   | On going       |

|                        |   |                                |            |                                   |                                  |
|------------------------|---|--------------------------------|------------|-----------------------------------|----------------------------------|
| Organization           | Backyard – katay ng Baboy                                 | Association Livelihood         |            |                                   | Tentative                        |
| Organization           | Yearly Christmas Party                                    | Thanksgiving and Fellowship    | Successful |                                   | Completed                        |
| Federation Anniversary | Associational and /or Birthday of the Community Organizer |                                | Successful |                                   | Completed                        |
| Organization           | Oathtaking and Machine Blessing                           |                                | Successful |                                   | Completed                        |
| DTI                    | Smoke Charcoal Production                                 |                                |            |                                   | Waiting for the Implementation   |
| DA                     | Egg Layer Production                                      |                                |            |                                   | Waiting for the Implementation   |
|                        | <b><i>Facilities/Machinery/ Equipment</i></b>             | <b><i>Brand/Model</i></b>      |            | <b><i>Made of Acquisition</i></b> | <b><i>Condition/ Remarks</i></b> |
| DA-RCEP/Philmech       | <i>Riding-Type Rice Transplanter</i>                      | <i>Kubota<br/>KRCA02516</i>    | Successful | <i>Grant</i>                      | <i>Running Condition</i>         |
| DA-RCEP/Philmech       | <i>Rice Combine Harvester</i>                             | <i>Ford<br/>FM4LZ-40b-70HP</i> | Successful | <i>Grant</i>                      | <i>Running Condition</i>         |
| DA-RCEP/Philmech       | <i>Four Wheel Drive Tractor</i>                           | <i>Hann-el<br/>TYM-5825</i>    | Successful | <i>Grant</i>                      | <i>Running Condition</i>         |

***Certified true and Correct:***

***Attested by:***

  
**ALEX R. TURALDE**  
*President*

  
**LOURDES S. REAS**  
*Secretary*



**SALVACION ACTIVE FARMERS ASSOCIATION  
(SAFA)**

Barangay Salvacion, 6510 Abuyog, Leyte  
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1336  
January 9, 2018  
Contact No.: 09955713149

**FINANCIAL STATEMENT**

January 2021 – January 2024

|                                       |                    |                            |
|---------------------------------------|--------------------|----------------------------|
| <b>Cash in Bank</b>                   | <b>P/20,000.00</b> |                            |
| <b>Balance - Cash on Hand (2021)</b>  | <b>P/42,997.00</b> |                            |
| <b>Balance – Cash on Hand (2022)</b>  | <b>P/11,680.00</b> |                            |
| <b>Balance – Cash on Hand (2023)</b>  | <b>P/12,331.00</b> |                            |
| <b>Balance – Cash on Hand (2024)</b>  | <b>P/25,258.00</b> |                            |
| <b>Total Cash in Bank and on Hand</b> |                    | <b><u>P/112,226.00</u></b> |
| <b>Collectibles</b>                   | <b>P/17,458.00</b> |                            |

**Add: Collection**

|   |                  |
|---|------------------|
| <i>CBU</i>  | <i>56,800.00</i> |
| <i>Annual Membership Fee</i>                          | <i>3,000.00</i>  |
| <i>Monthly Dues</i>                                   | <i>3,680.00</i>  |
| <i>Daily Dues</i>                                     | <i>100.00</i>    |
| <i>CBU/Interest/ Add Capital (chicken livelihood)</i> | <i>15,475.00</i> |
| <i>Communal Garden (Assorted Vegetables)</i>          | <i>151.00</i>    |

**Total:** **P/79,206.00**

**LESS: Expenses**

|  |                  |
|--|------------------|
| <i>DOLE Update and other expenses</i>                                  | <i>1,500.00</i>  |
| <i>Association Operational and other Expenses</i>                      | <i>7,448.00</i>  |
| <i>Communal Garden, Labor &amp; Other Expenses</i>                     | <i>3,500.00</i>  |
| <i>Documentation/Travel &amp; Fuel Expenses</i>                        | <i>12,500.00</i> |
| <i>Raising Chicken - Fence Materials,<br/>Medicines &amp; Vitamins</i> | <i>28,900.00</i> |
| <i>RCEF/Philmech</i>   | <i>1,500.00</i>  |

**NET TOTAL:** **P/53,948.00**

Prepared by:

*Aquino*  
**MA. ELENA B. AQUINO**  
Treasurer

Audited by:

*Retana*  
**MARILYN P. RETANA**  
Auditor

Approved by:

*Turalde*  
**ALEX R. TURALDE**  
President