



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

Item No.: 04
Date: 09 2025 DEC

November __, 2025



Hon. LEONARDO M. JAVIER, JR.
Vice-Governor
Province of Leyte

Dear Hon. Vice-Gov. Sandy Javier, Jr.;

In response to your Notice of Call for re-accreditation, kindly be informed that **TABIGUE FARMERS ASSOCIATION (TFA)**, with office address at *Barangay Tabigue, Abuyog, Leyte*, would like to seek for re-accreditation by that Sangguniang Panlalawigan of Province of Leyte;

In support of this application are the following administrative requirements:

1. Letter of Application;
2. Duly accomplished Application Form for re-accreditation;
3. Duly approved Board Resolution signifying intention for re-accreditation for the purpose of representation in the Local Special Body;
4. Certificate of Registration issued by the [SEC, CDA, **DOLE**, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or in case of IPO's certification by NCIP;
5. List of Current Officers and Members;

ADDITIONAL REQUIREMENTS FOR CSO's IN OPERATION FOR AT LEAST ONE (1) YEAR

6. Minutes of the Annual and/or Monthly Meetings of the Immediately preceding year as certified by the organization's board secretary or Certification from the board Secretary certifying the annual meeting's conduct, including the date location, attendees, and agenda;
7. Annual Accomplishment Report for the preceding year; and
8. Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other, information such as revenue, expenses and the source(s) of funds.

Very truly yours,

LITO T. ERNE
(Head of the Organization)



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
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November __, 2025

Hon. LEONARDO M. JAVIER, JR.
Vice-Governor
Province of Leyte

Dear Hon. Vice-Gov. Sandy Javier, Jr.;

Greetings!

The officers and members of our organization have requested me to convey with your good office the following for your kind information and favorable consideration:

1. **THAT** our organization is signifying intention to apply for re-accreditation for membership in the local special bodies as manifested in the herewith attached Board Resolution No. 0002, series of 2025;
2. **THAT** our organization has a clear institutional objectives and purpose duly supported and strengthened by our organizational Constitution and By-laws;
3. **THAT** we unequivocally declare our unswerving belief that once accredited, we could truly serve as “active partners in the pursuit of local community”, which is the heart and soul, so to speak, of Republic Act No. 7160, otherwise known as the Local Government Code of 1991;
4. **THAT** the re-accreditation process follows guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.
5. **AND THAT** we are optimistic that with this feasible partnership at hand, we can move onward to greater bounds in committed and active Entrepreneur/organization in our community.

Thank you very much and we anticipate more fruitful support with you in the very near future.

Very sincerely,


LITO T. ERNE
President

Application Form for Re-Accreditation

Name of Organization: **TABIGUE FARMERS ASSOCIATION (TFA)**
Registered Address : *Brgy. Tabigue, Abuyog, Leyte*
Contact Number/s : *09677023189* Email Address (Optional): _____
Date Organized : *December 03, 2016* Sector/s Represented: *Farmers Sector*

Purposes/Objectives: (Use of additional sheets, if necessary)

1. To establish an association that will promote mutual aid and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of sustainable livelihood projects;
5. To work with Non-Government and Government organizations or entities in the promotion and development of the association and in carrying out government policies;

Services that the organization provides or can participate in:

Governments and development agencies can create more appropriate and sustainable agriculture and rural development policies and programs, to identify and benefit small and poor farmers more effectively, by working with, supporting and involving. FOs in the planning, design and implementation of agricultural and rural policies and programs, and by supporting them in implementing farmers' own agendas.

Institutionalize mechanisms to effectively involved FOs in agricultural and rural policymaking, implementation, and assessment as well as in agricultural research and development.

Enact appropriate legislation and regulatory frameworks to ensure FOs enjoy the right and freedom to operate independently and manage themselves.

Support the development and improvement of FOs through capacity-building assistance and financial services so they can undertake programs and activities that can help them promote rural women's leadership. Development agencies, governments, employers and workers, can assist FOs with capacity-building efforts to train their members and representatives in business skills, accounting and financial administration, information technology, planning and management as well as organizational leadership to represent their FOs in various policy fora. Training could tackle other areas needing improvement including transparency, democracy and accountability. Funds could be provided for this purpose, but the identification of training needs and definition of the training program content must be done by the farmer members themselves.

Knowledge, information and technologies can reach farmers at the grassroots level more effectively if agricultural research and extension institutions proactively involve FOs.

Registering or Accrediting Agency:

(Check appropriate box)

Date Registered: *January 11, 2017*

- Securities and Exchange Commission (SEC)**
- Cooperative Development Authority (CDA)**
- Department of Labor and Employment (DOLE)**
- Department of Human Settlement and Urban Development (DHSUD) formerly the Housing and Land Use Regulatory Board (HLURB)**
- National Commission on Indigenous Peoples (NCIP) "Certification"**

Accrediting Agency (If Any)

(Check appropriate box)

Date Accreditation: August 2019

- Commission on Population and Development (POPCOM)
 Department of Agriculture (DA)
 Department of Public Works and Highways (DPWH)
 Department of Social Welfare and Development (DSWD)
 Department of the Interior and Local Government (DILG)
 National Commission to Culture and the Arts (NCCA)
 Presidential Commission for the Urban Poor (PCUP)
 Philippine Drug Enforcement Agency (PDEA)
 Others (Please specify) _____.

Organizational Level: (Check appropriate box)

- Barangay-based:** **Barangay**
 Chapter: **Brgy. Tabigue**
 Affiliate of a larger organization (Please identify larger organization): **Abuyog Federation**
 Others (Please specify) _____.

Projects implemented in the [Province/City/Municipality] of [Abuyog] thru DA RCEP Philmech.

Year	Projects <i>Facilities/Machinery/ Equipment</i>	Costs	Financing Source/Scheme	Brand/Model	Beneficiaries	Status	
						Completed	Ongoing
2023	1 Unit Rice Combine Harvester	Grant	DA-RCEP/Philmech	Kubota	TFA	Completed <i>Running Condition</i>	
2023 & 2024	2 Units Four Wheel Drive Tractor	Grant	DA-RCEP/Philmech	Hann-el TYM	TFA	Completed <i>Running Condition</i>	
2024	1 Unit Riding-Type Rice Trans-planter	Grant	DA-RCEP/Philmech	Kubota	TFA	Completed <i>Running Condition</i>	
2024	3 Units Walk-behind Trans-planter	Grant	DA-RCEP/Philmech	Tong yang	TFA	Completed Not Working	
2024	3 Units Hand Tractor	Grant	DA-RCEP/Philmech	Yan-mar	TFA	Completed <i>Running Condition</i>	
2024	1 Unit Floating Tiller	Grant	DA-RCEP/Philmech	Briggs & Stratton	TFA	Completed <i>Running Condition</i>	
2025	1 Unit Precision Seeder	Grant	DA-RCEP/Philmech		TFA	Completed <i>Running Condition</i>	
2024	3 Units Rice Reaper Machine	Grant	DA-RCEP/Philmech		TFA	Completed Not Working	

Depending on your organization's technical area and scope of activity, within Local Special Body are you must capable to be a member of;

- Local Development Council
 Local Health Board
 Local School Board
 Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


LITO T. ERNE
President


JONAH ERNE SY
Secretary



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

Board Resolution No. 0002 Series of 2025

A RESOLUTION SIGNIFYING INTENTION FOR ACCREDITATION and/or RE-ACCREDITATION IN THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN, PROVINCE OF LEYTE FOR THE PURPOSE OF REPRESENTATION IN THE LOCAL SPECIAL BODY;

WHEREAS, Section 108 of the Local Government Code of 1991 [RA 7160] provides for the accreditation/re-accreditation of civil society organizations;

WHEREAS, on **March 04, 2025**, the Department of the Local Government issued **Memorandum Circular No. 2025-022**, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, **TABIGUE FARMERS ASSOCIATION (TFA)**, is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Local Government and Employment/Department of Human Settlement and Urban Development, formerly the Housing and Land Use Regulatory Board] and existing Philippines Law;

WHEREAS, in the name **TABIGUE FARMERS ASSOCIATION (TFA)** Special Board Meeting held at **Barangay Tabigue, Abuyog, Leyte** on **November 16, 2025**, attended by the following Board Member/Board of Trustees present, the following resolution was approved and adopted;

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang [Panlalawigan/Panlungsod/Bayan], pursuant to the procedures and guidelines set forth in the Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular No. 2025-022, and to apply for membership in a local special body in the Province of Leyte;

RESOLVED FURTHER, to forward a copy of this **RESOLUTION** to the Chair of the Sangguniang Committee on Accreditation, the Honorable Sangguniang Panlalawigan;

RESOLVE FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: **LITO T. ERNE**, President and authorized representative;

ADOPTED unanimously by the Board Member/Board of Trustees/Directors of the **TABIGUE FARMERS ASSOCIATION (TFA)**, this **16th day of November 2025**, in the Municipality of Abuyog, Province of Leyte;


NORA C. LORETO
Chairman of the Board


DOMINADOR A. ROSALES
Co-Chairman of the Board


JAY-ARE DE LA CERNA
Secretary of the Board


VICENTE N. ORIAS
Board Member


EDWIN G. ONQUE
Board Member

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES}
MUNICIPALITY OF ABUYOG } S.S.
PROVINCE OF LEYTE }
X ----- X

SUBSCRIBED AND SWORN TO BEFORE ME, a Notary Public for and in the Municipality of Abuyog, personally appeared, **JAY-ARE DE LA CERNA** – with his Driver’s License No.: N26-12-015222 valid until March 16, 2026. To be the same persons who execute the foregoing **Board Resolution No. 0002 Series of 2025** consisting of two (2) pages including this page, and they acknowledged to me that the same is their free and voluntary act and deed.

DEC 01 2025

IN WITNESS MY HAND AND SEAL on this ____ day of November 2025 at Abuyog, Leyte.

Doc. No. 262
Page No. 54
Book No. II;
Series of 2025;



ATTY. CHRISTIAN D. LUMAGOD, CPA
NOTARY PUBLIC

For La Paz, Mayorga, MacArthur, Abuyog, and Javier, Leyte
Notarial Commission No. 03-24-01 until 12-31-2025
2nd Floor, Seabreeze Arcade, Avenida Rizal St. Brgy. Buntay, Abuyog, Leyte
Roll of Attorneys No. 89119
PTR No. 0111058, 01-02-2025, Abuyog, Leyte
IBP OR No.491552, 01-01-2025, Leyte
MCLE Compliance No. VIII - 0017332 until 04-14-2028



Republic of the Philippines
 DEPARTMENT OF LABOR AND EMPLOYMENT
 WESTERN LEYTE FIELD OFFICE
 513 Valle St., Mejia Subdivision, Ormoc City

**Registration Certificate No.
 DOLE-WLFO-2017-WA-01-1033**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended, and its implementing rules

TABIGUE FARMERS ASSOCIATION (TFA)

Brgy. Tabigue, Abuyog, Leyte

Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 11th day of January 2017.

By authority of the Regional Director:



[Signature]
 MARITES Z. VIÑAS
 Chief, WLFO

Approved by:

[Signature]
 ELIAS A. CAYANONS, CESO III
 Regional Director

CERTIFIED XEROX COPY
 FROM THE ORIGINAL
 BY: *[Signature]*
 DATE: 10-14-20

513 Valle St., Dofia Fitzta Mejia, Toog, Ormoc City, Leyte
 Tel. Nos. (053) 255-2436 & 561-4518
 Email add: dolero8_wlfo@yahoo.com



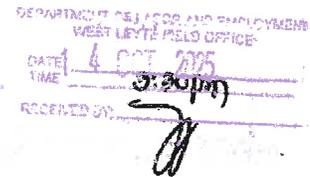
Valid from 1 December 2015 -
 14 September 2018



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

October 13, 2025



DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

Dear Sir/Ma'am;

I, **LITO T. ERNE**, of legal age, Filipino and resident of Barangay Tabigue, Abuyog, Leyte, after having duly **CERTIFY** to in accordance with law, hereby depose and state that:

I, am the undersigned authorized representative of **TABIGUE FARMERS ASSOCIATION (TFA)**, with principal office address at Brgy. Tabigue, Abuyog, Leyte, which I am the President of the said organization;

As authorized registering agency, your good office was received this organization and approved dated January 2017, with Registration Certificate No. REG. CERT. NO. WLFO-2017-08-WA-01-1033.

With this regard, we are **REQUESTING** to your good office for any consideration of the following:

- 1. Certified True Copy of the CERTIFICATE OF REGISTRATION, needed for re-accreditation - RICE COMPETITIVENESS ENHANCEMENT FUND (RCEF) at DEPARTMENT OF AGRICULTURE of TABIGUE FARMERS ASSOCIATION (TFA), with principal office address at Brgy. Tabigue, Abuyog, Leyte.**

That I, authorize **BRO. ANIANO A. ARIZO, JR.**, our Community Organizer/Volunteer and Chairman of the Board of Abuyog Leyte Integrated Agricultural and Fisher Folks Federation, Inc., to process, sign, receive, pick-up the certified copy of the **CERTIFICATE OF REGISTRATION** in our behalf and for whatever legal purpose it may serve

Thank you so much for your kind consideration, on the matter.

Sincerely,

LITO T. ERNE
President

Noted by:

BRO. ANIANO A. ARIZO, JR.
Community Organizer/Volunteer



Republic of the Philippines
Province of Leyte
Municipality of Abuyog



Office of the Sangguniang Bayan

THIS IS TO CERTIFY THAT, having satisfactorily complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2025-060 dated June 23, 2025, the

Tabique Farmers Association (TFA)

Barangay Tabique, Abuyog, Leyte

an organization duly registered/certified with the Department of Labor and Employment and established in accordance with law is hereby awarded this

CERTIFICATE OF ACCREDITATION

In witness whereof, I have hereunto set my hand and caused the seal of the Municipality of Abuyog to be affixed herein this 21st day of October 2025, at Abuyog, Leyte, Philippines.

DARIO P. LLEVE
Municipal Vice-Mayor
Presiding Officer



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

**UPDATED LIST OF OFFICERS
and
THEIR RESPECTIVE ADDRESSES
As of November 16, 2025**

NAME	POSITION	ADDRESSES
1. Lito T. Erne	President	Brgy. Tabigue, Abuyog, Leyte
2. Rufino N. Orias	Vice – President	Brgy. Balocawe, Abuyog, Leyte
3. Jonah E. Sy	Secretary	Brgy. Tabigue, Abuyog, Leyte
4. Marites E. Almojino	Asst. Secretary	Brgy. Tabigue, Abuyog, Leyte
5. Jocelyn D. Orias	Treasurer	Brgy. Tabigue, Abuyog, Leyte
6. Jennelyn T. Beltran	Auditor	Brgy. Tabigue, Abuyog, Leyte
7. Ma. Gina B. Loreto	PIO	Brgy. Tabigue, Abuyog, Leyte
8. Marissa C. Erne	PIO	Brgy. Tabigue, Abuyog, Leyte
9. Chona L. Erne	Bookkeeper	Brgy. Tabigue, Abuyog, Leyte
10. Archine T. Barcelon	Business Manager	Brgy. Tabigue, Abuyog, Leyte
11. Nora C. Loreto	Chairman of the Board	Brgy. Tabigue, Abuyog, Leyte
12. Dominador A. Rosales	Co-Chairman of the Board	Brgy. Tabigue, Abuyog, Leyte
13. Jay-are De La Cerna	Secretary of the Board	Brgy. Tabigue, Abuyog, Leyte
14. Vicente N. Orias	Board Member	Brgy. Tabigue, Abuyog, Leyte
15. Edwin G. Onque	Board Member	Brgy. Tabigue, Abuyog, Leyte

This is to certify that the foregoing names are the current officers of our organization.


JONAH ERNE SY
Secretary

Approved by:


LITO T. ERNE
President



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

**UPDATED LIST OF OFFICERS AND MEMBERS
(As of November 16, 2025)**

Position	Name	Addresses	Contact Nos.	Occupation
President	1. Lito T. Erne	Brgy. Tabigue, Abuyog, Leyte	09677023189	Farmer
Vice – President	2. Rufino N. Orias	Brgy. Balocawe, Abuyog, Leyte	09358373561	Farmer
Secretary	3. Jonah E. Sy	Brgy. Tabigue, Abuyog, Leyte	09275309033	Farmer
Asst. Secretary	4. Marites E. Almojino	Brgy. Tabigue, Abuyog, Leyte	09768512132	Farmer
Treasurer	5. Jocelyn D. Orias	Brgy. Tabigue, Abuyog, Leyte	09354928784	Farmer
Auditor	6. Jennelyn T. Beltran	Brgy. Tabigue, Abuyog, Leyte	09359455101	Farmer
PIO	7. Ma. Gina B. Loreto	Brgy. Tabigue, Abuyog, Leyte	09066185912	Farmer
PIO	8. Marissa C. Erne	Brgy. Tabigue, Abuyog, Leyte	09057121397	Farmer
Bookkeeper	9. Chona L. Erne	Brgy. Tabigue, Abuyog, Leyte		Farmer
Business Manager	10. Archine T. Barcelon	Brgy. Tabigue, Abuyog, Leyte	09978153534	Farmer
Chairman of the Board	11. Nora C. Loreto	Brgy. Tabigue, Abuyog, Leyte	09552491998	Farmer
Co-Chairman of the Board	12. Dominador A. Rosales	Brgy. Tabigue, Abuyog, Leyte	09688644012	Farmer
Secretary of the Board	13. Jay-are De La Cerna	Brgy. Tabigue, Abuyog, Leyte	09264481665	Farmer
Board Member	14. Vicente N. Orias	Brgy. Tabigue, Abuyog, Leyte	09355926992	Farmer
Board Member	15. Edwin G. Onque	Brgy. Tabigue, Abuyog, Leyte	09051688617	Farmer
Member	16. Clarissa De Veyra	Brgy. Tabigue, Abuyog, Leyte	09364544804	Farmer
Member	17. Reginaldo M. Salundaguit	Brgy. Tabigue, Abuyog, Leyte	09268864012	Farmer
Member	18. Domingo N. Orias, Jr.	Brgy. Balocawe, Abuyog, Leyte	09268307360	Farmer
Member	19. Imelda R. Loreto	Brgy. Tabigue, Abuyog, Leyte		Farmer
Member	20. Josefina M. Urdaneta	Brgy. Tabigue, Abuyog, Leyte		Farmer
Member	21. Jerome E. Orias	Brgy. Balocawe, Abuyog, Leyte		Farmer
New Member	22. Rulito P. Labrador	Brgy. Tabigue, Abuyog, Leyte		Farmer
New Member	23. Anita Columna	Brgy. Tabigue, Abuyog, Leyte		Farmer
New Member	24. Ruel Cagasan	Brgy. Tabigue, Abuyog, Leyte		Farmer
New Member	25. Armando T. Dalino	Brgy. Tabigue, Abuyog, Leyte		Farmer
New Member	26. Imelda Villote	Brgy. Tabigue, Abuyog, Leyte		Farmer
New Member	27. Bernabela P. Arceo	Brgy. Balocawe, Abuyog, Leyte		Farmer

This is to certify that the foregoing names are the current officers and members of our organization.


JONAH ERNE SY
Secretary

Approved by:

LITO T. ERNE
President



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

EXCERPT FROM THE MINUTES OF THE MONTHLY MEETING OF TABIGUE FARMERS ASSOCIATION (TFA), DATED NOVEMBER 16, 2025, AT THE PRINCIPAL OFFICE BARANGAY TABIGUE, ABUYOG, LEYTE.

PRESENT: 27

Lito T. Erne	Vicente N. Orias	Bernabela P. Arceo
Rufino N. Orias	Edwin G. Onque	
Jonah E. Sy	Clarissa De Veyra	
Marites E. Almojino	Reginaldo M. Salundaguit	
Jocelyn D. Orias	Domingo N. Orias, Jr.	
Jennelyn T. Beltran	Imelda R. Loreto	
Ma. Gina B. Loreto	Josefina M. Urdaneta	
Marissa C. Erne	Jerome E. Orias	
Chona L. Erne	Rulito P. Labrador	
Archine T. Barcelon	Anita Columna	
Nora C. Loreto	Ruel Cagasan	
Dominador A. Rosales	Armando T. Dalino	
Jay-are De la Cerna	Imelda Villote	

Absent: none

CALL TO ORDER:

The meeting was call to order by the Presiding Officer at the principal office, Brgy. Tabigue, Abuyog, Leyte at exactly 1:00 o'clock in the afternoon with (27) present and opening prayer was followed and singing of the national anthem, we welcome our Visitors from Federation and Community Organizer/Volunteer, Bro. Jhun Arizo.

AGENDA FOR ORGANIZATIONAL MEETING:

1. UP DATE LIST OF OFFICERS AND MEMBERS

- Election of the new set of officers
- Monthly Meeting
- Monthly Dues
- Daily Dues update
- Annual and New Member Contribution/s
- Loan Update

2. FINANCIAL REPORT

3. ACCOMPLISHMENT REPORT

4. ONE YEAR ACTIVITY/ACTION PLAN (2025)

5. DOLE (Up-date two (2) folders)

- Up dated List of Officers/Members
- Minutes of the Meeting
- Attendance
- Accomplishment Report
- Financial Report
- Transmittal

What is a subversive person?

A subversive person is someone who secretly works to undermine, weaken, or overthrow a government, political system, or established authority, often through indirect or subtle means rather than open confrontation. The term implies an intent to destroy or weaken an established power or institution.

After discussion of the objectives of the Association, the body approved to update the officer for the following positions as follows:

President, Vice-President, Secretary, Asst. Secretary, Treasurer, Auditor, (2) P.I.O., Bookkeeper, Business Manager, Chairman of the Board, Co-Chairman of the Board, Secretary of the Board and 2 Board Members of the Association.

The following persons officers of the Association for the various positions.

President	-----	Lito T. Erne
Vice-President	-----	Rufino N. Orias
Secretary	-----	Jonah E. Sy
Asst. Secretary	-----	Marites E. Almojino
Treasurer	-----	Jocelyn D. Orias
Auditor	-----	Jennelyn T. Beltran
P.I.O.	-----	Ma. Gina B. Loreto
	-----	Marissa C. Erne
Bookkeeper	-----	Chona L. Erne
Business Manager	-----	Archine T. Barcelon
Chairman of the Board	-----	Nora C. Loreto
Co-Chairman of the Board	-----	Dominador A. Rosales
Secretary of the Board	-----	Jay-are De La Cerna
Board Member	-----	Vicente N. Orias
	-----	Edwin G. Onque

The Chairman announced that the forenamed persons been elected to the office set opposite their respective names. The President thereupon took the chair and the elected officers immediately assumed the discharge of the duties of that office. The President then stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopt by the Executive Officers.

After discussion of the purposes and objectives of the association, the Chairman proposed form of Constitution and By-laws for the regulation and the management of the affairs of the Association was then presented at the meeting same as stated and the body was considered and;

Upon motion duly made and seconded, it was:

RESOLVED, that the form of Constitution and By-laws of the Association, as presented to this meeting, are hereby approved by the body as the By-laws of the Association. A copy of the By-laws directed to be insert in the Minutes Book of the Association.

RESOLVED, that the chair announce to the body for the monthly meeting, update of the monthly dues, daily dues, and new member with their membership fee and update of list of new set of officers, new and old members of the association.

That the association are strictly collect the Monthly Dues for Monthly Operational expenditure.

The officers are hereby authorized to pay or reimburse the payment of all fees and expenses incident to and necessary for the organization of this Association. The Executive Officers then considered the opening of a bank account to serve as a depository for the funds of the Association.

The Treasurer be authorized, empowered and directed to open an account with and to deposit all funds of the Association, all payable on said account to be made in the Association name signed by president and treasurer/secretary soon at the LANDBANK of the Philippines Burauen Branch in Santo Niño Street, LGU Burauen, Burauen, Leyte, in preparation for financial assistance from different government agencies.

The officers are hereby authorized to execute such resolutions (including formal Bank Resolutions), documents and other instruments as may be necessary or advisable in opening or continuing said bank account.

That the association discuss and approved during monthly meeting about the Daily Dues contribution amounting to FIVE PESOS (Php. 5.00) use for the Benefit of the Members as intended to Medical Assistance, Burial Assistance and Cash Gift. This benefit of the association implemented after ninety days (90).

That the member/s are qualified to avail this Medical Assistance (Php. 3,000.00), Burial Assistance (Php. 5,000.00) and Cash Gift (Php. 2,000.00), those members who contributed voluntarily imposed by the association the amount of Php. 5.00 a day, the total of 100% can avail the immediate member and 50% those members of the family. The said assistance member of the family can avail on Medical and Burial Assistance only.

Other Assistance – the member/s can avail any assistance base on the availability of Fund of the association.

That the chair of the association announces to the body for the Annual and New Member with their membership Contribution of ONE HUNDRED PESOS (Php. 100.00) in consideration to update the new/member are still interested or active of the association. The annual contribution intended to the expenses of the annual report at (DOLE) and the remaining use for the savings of the association.

FURTHER RESOLVED, that the officers are hereby authorize to update the financial statement of the association and whatever occur payment of all fees and expenses incident to and necessary for the organization of this Association. The Executive Officers then considered the updated financial report, loans and other collectibles funds of the Association for the transparency purposes.

Upon motion duly made and seconded, it was:

RESOLVED, that the President, Treasurer and Secretary are being authorized, empowered and directed to update the financial statement of the Association.

That the chairperson announces that our assembly meeting today we are required by the Community Organizer to update the ONE YEAR PLAN with the approval of the association.

That the chair moved to the body that our multipurpose must have a communal garden with different varieties of vegetables, etc.

That the Chairman stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopted by the Executive Officers.

RESOLVED, that the presiding officer and body of the association are hereby approved for the DOLE submission of Annual Updated Report.

After consideration of the pertinent issues with regard to the expenses, loan, contribution and CBU Contribution of each member, the officers moved to continue the initial livelihood of the association. The treasurer reported to the body for the said contribution in consideration for accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopted.

FURTHER RESOLVED, that the presiding officer discuss to the body to execute a resolution, documents and other instruments as may be necessary or advisable for re-accreditation at the Municipality of Abuyog, Province of Leyte. That our association is and independent. Non-partisan organization and we will retain an autonomy while pursuing the advancement of the people's interest through its membership in a local special body, as stated in *DILG Memorandum Circular No. 2025-022 date March 04, 2025*.

“Article 62, Rule XIII of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act No.7160) mandates local government units to promote the establishment and operation of people’s organizations, non-governmental organizations, and the private sector, to make them active partners in the pursuit of local autonomy, and to directly involve them in plans, programs, projects and activities of the local government unit, such as, but not limited to, membership in local special bodies (LSBs) and involvement in the delivery of public goods and services”

“Article 64 of the same Implementing Rules and Regulations provides for the procedures and guidelines for the selection of representatives of CSOs in the LSBs and the criteria for accreditation that shall guide the concerned Sangguniang on the accreditation of CSOs for the purpose of representation to the LSBs.”

Specifically, Article 62, Rule XIII emphasizes the following:

Partnership in Local Autonomy:

LGUs are required to foster the development of POs, NGOs, and the private sector to actively participate in local governance.

Involvement in LGU Activities:

These organizations are to be directly involved in the planning, programs, projects, and activities of the LGUs.

Membership in Local Special Bodies:

This includes participation in local special bodies (LSBs) which are committees or councils established by LGUs for specific purposes.

Delivery of Basic Services and Facilities:

POs, NGOs, and the private sector can be involved in the delivery of essential services and facilities to the community.

Joint Ventures and Cooperative Programs:

LGUs are encouraged to engage these organizations in joint ventures and cooperative programs for development.

Other Forms of Assistance:

LGUs can also provide financial and other forms of assistance to these organizations.

Preferential Treatment for Specific Groups:

The rule also highlights preferential treatment for organizations and cooperatives of marginal fishermen and for the development of cooperatives.

Participation in Infrastructure Projects:

The rule encourages the involvement of these organizations in the financing, construction, maintenance, operation, and management of infrastructure projects.

In essence, Article 62, Rule XIII seeks to institutionalize the active participation of civil society in local governance, promoting a more participatory and inclusive approach to local development.

Upon motion duly made and seconded, it was:

RESOLVED, that the presiding officer and body of the association are hereby approved for the Municipal of Abuyog/LGU accreditation.

That the chair update for the **SEED BANK**. Any members received any kind of (BINHI) the body informed and approved to sustained the seed bank should have deposit at least forty [40] kilos minimum [palay] with total equivalent amount in cash during harvest time.

That the chair announces the legal **Aspect how the Machinery can Manage Properly** with the following procedural:

Agricultural Harvester Machine;

- ❖ Designed to do all the harvesting operation.
- ❖ One-week reservation prior to the schedule.
- ❖ Coordinate with the Management staff of the Association.

Agricultural Tractor Machine;

- ❖ Farm tractor are used for pulling or pushing agricultural machinery or trailers, for plowing, tilling, disking, harrowing, planting, power pump for irrigating and another similar task.
- ❖ One-week reservation prior to the schedule.
- ❖ Coordinate with the Management staff of the Association.

Technical Aspect of Three [3] main Functions of Combine Harvester;

- ❖ Combine harvester commonly known as “combine” is a key invention that saves cost and time for farmers.
- ❖ Tree major harvesting operations – reaping, threshing and winnowing into a single process.

Marketing Aspects:

- ❖ The [5] areas you need to make decisions about are: Product, Price, Promotion, Place and People. Although the [5] Ps are somewhat controllable, they are always subject to your internal and external marketing environment.
- ❖ The management approved that those who have a week reservation should have a fifty [50] percent down payment and the remaining fifty [50] percent the full payment after the services rendered.
- ❖ The important aspect of marketing, care about what your customers care about;
- ❖ Do not just sell to people; take the time to understand theirs needs and provide a solution that your competitors do not offer. This will set your marketing apart.

Operational Services:

- ❖ This machine can make your land preparation operations
- ❖ Faster and easier
- ❖ It is flexible in both dry and wet soil conditions
- ❖ Has better traction
- ❖ Multi-purpose vehicle especially for transport and hauling of farm inputs
- ❖ Recommended for large scale farm operations
- ❖ The management operation [first come priority to avail the services]
- ❖ The management must be ocular first the area before the operation.

Financial Aspect:

- ❖ The Financial Management plays a crucial role in the success and sustainability of agricultural operations. While the heart of agriculture lies in planting, nurturing, and harvesting crops, effective financial management is the backbone that ensures these operations run smoothly and profitably.
- ❖ The Financial Management system will aid in record keeping, identifying issues, and measure success by looking at the financial information of the business.

That the chairperson announces that our monthly meeting today we are required by the Community Organizer to update the grant Philmech Machineries our financial statement report in every cropping.

Government Agency	Facilities/Machinery/ Equipment	Brand/Model	Results	Made of Acquisition	Condition/ Remarks
DA-RCEP/Philmech	1 Unit Rice Combine Harvester	Kubota	Successful	Grant	Running Condition
DA-RCEP/Philmech	2 Units Four Wheel Drive Tractor	Hann-el TYM	Successful	Grant	Running Condition
DA-RCEP/Philmech	1 Unit Riding-Type Rice Trans- planter	Kubota	Successful	Grant	Running Condition
DA-RCEP/Philmech	3 Units Walk-behind Trans- planter	Tong yang	Successful	Grant	Not Working
DA-RCEP/Philmech	3 Units Hand Tractor	Yan-mar	Successful	Grant	Running Condition
DA-RCEP/Philmech	1 Unit Floating Tiller	Briggs & Stratton	Successful	Grant	Running Condition
DA-RCEP/Philmech	1 Unit Seeder		Successful	Grant	Running Condition
DA-RCEP/Philmech	3 Units Rice Reaper Machine		Successful	Grant	Not Working

The Community Organizer moved to the body that the officers and members are required to maintain all the machineries.

The legal authority of the management headed by MR. LITO T. ERNE appointed/elected and approved by the body/members of the association.

Article VI Government:

- Section 15 **Removal of Officers and Committee Members** – any elective officers or committee members may be removed from office by a vote of two-thirds (2/3) of the members entitled to vote, present and constituting a quorum at the annual or special general assembly called for the purpose after having given the opportunity to be heard at the said assembly.
- Section 16 **Powers and Duties of the Officers** – The officers as a body have general supervision and control of the affairs of the association and it shall prescribe policies consistent with law, these by-laws and the resolutions of the general assembly for the management of its business and guidance of its members and employees.
- Section 17 **Duties and Responsibilities of Officers**

President

- a. Preside overall meetings of the association and of the officer's meetings;
- b. Perform any and all duties usually performed by a presiding officer;
- c. Sign all communications, revolving fund certificate, contracts and such other papers of the association which the officers may authorize or direct him/her to sign; and
- d. Perform such other duties as the officers may prescribed.

Treasurer – The Treasurer shall have the following duties

- a. Take custody of all monies, securities and papers of the association;
- b. Keep a complete record of its cash transaction for the establishment of proof of his/her cash position at any time and date;
- c. Pay upon the recommendation of the business manager or as authorized by the officers, all money transaction and certified to the correctness of the cash position of the association in all financial statements and reports submitted to the officers and the general assembly;
- d. Turn-over all monies, securities, papers and other properties belonging to the association that he/she may have in his position upon election of his/her successor;
- e. Perform the duties of the Secretary in the latter's absence or inability to perform his duties.

Secretary – shall have the following duties

- a. Keep a complete list of all members and maintain correct record of all meetings of the officers and the general assembly;
- b. Give notice to all meetings called;
- c. Keep and maintain in the record book and serve as custodian of the seal of the association;
- d. Turn-over to his/her successor all books and other properties in his/her possession belonging to the association, and
- e. Perform the duties of the treasurer in case of the latter's absence or inability to perform his/her duties.

“The management of the association looking forward to the Government Agencies, and prayed for any consideration;

- a. *The present administration asks the Punong Barangay in Barangay Tabigue where the Principal Address of the Association for call a meeting to recover the ORIGINAL*

6. MULTIPURPOSE
7. CBU
8. Update the Constitution and By-Laws of the Association
9. LGU Re-accreditation update
10. Seed Bank Updates
11. Machinery Management procedure
12. DA/Philmech Machinery update
13. The legal authority of the management headed by **MR. LITO T. ERNE** appointed/elected and approved by the body/members of the association.
14. **Office of the Governor/Vice-Governor Re- accreditation**
15. Other Matters

After discussion of the Monthly Meeting, the Chairman proposed to the member to approve the said AGENDA for the welfare of everybody under our rules and regulation of our Constitution and By-laws for the regulation and the management of the affairs of the Association then presented at the meeting. The said AGENDA, discussed to the body and considered and;

Upon motion duly made and seconded, it was:

RESOLVED, that the said AGENDA under our rules and regulation of our Constitution and By-laws of the Association, as presented to this meeting to the members are hereby approved and adopted by the body for the welfare of everybody in our Association. A copy of the AGENDA directed to be insert in the Minutes Book of the Association.

The community organizer acknowledges and welcome his presence during the meeting of the association and give him the floor to discuss based on the Constitution and By-laws of the association, before we proceed the Agenda.

ARTICLE III **MEMBERSHIP**

Section 3 Membership in Association, once acquired, shall be permanent and may be lost on the following grounds.

1. Membership in subversive organization or one who profess subversive ideas;
2. Habitual absences from meeting where here/his attendance is required, At least three consecutive absences without being excused;
3. Persons who have been convicted of a crime involving moral turpitude;
4. Non-payment of Monthly Dues and/or not patronizing its business for a period of one (1) year or more;
5. Failure to comply with the existing rules, policies and regulations of the association as set forth in its Constitution and By-Laws or any violations of the provision thereof.

The presiding officer notify her that anyone of the officer/s/member/s of your association and/or Membership in subversive organization or one who profess subversive ideas, therefore the Community Organizer discussed to the body what will happen the association if we have like this member of the association.

What do you call someone who is subversive?

A subversive is something or someone carrying the potential for some degree of subversion. In this context, a "subversive" is sometimes called a "**traitor**" with respect to (and usually by) the government in power.

DOCUMENTS OF THE ASSOCIATION under the management of ESTRELLA ADOLFO, former President and remove by the body for some legal issues.

- b. The meeting was conducted at Barangay Tabigue Hall on July 15, 2018, with the presiding officer Barangay Chairman Lleve and other staff, with presence also of our Community Organizer/Volunteer Bro. Aniano A. Arizo, Jr., and other concern members of the association,*
- c. The second meeting held at LGU Office, Abuyog, on July 2018 with the presence of the SB Secretary of Agriculture MR. ARSENIO VILLOTE and Chairman on Committee of Agriculture Hon. EDITHA BELOY. During the meeting, the committees find out the 2/3 votes of the members of the association in favor to the present administration, but the former administration did not acknowledge the present of the presiding officer.*
- d. Therefore, all the ORIGINAL Documents of the Association as follows:*

*Certificate of Registration [DOLE]
Certificate of Registration [BIR]
Original Constitution and By-Laws of the Association
& other document of the Association under the custody of ESTRELLA ADOLFO.*

- e. The former administration claiming that she expends of money to registered the Association.”*

The status of association is active since the administration of MR. LITO T. ERNE, President of the association.

After consideration of the pertinent issues with regard to the expenses and loan of each member of the organization and accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopted:

ORGANIZATIONAL MISSION & VISSION:

A mission statement defines the organization’s business, its objectives. In addition, how it will reach these objectives. A vision statement details where the organization aspires to go.

RESOLVED, that the presiding officer and body of the association are hereby approved for the office of the Governor and/or Vice-Governor re-accreditation with procedural process to follows the guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.

RESOLVED, that the officers of the Association are hereby authorized to do any and all things necessary to conduct the business of the Association as set forth in the Constitution and By-laws of the Association.

There being no further business requiring action or consideration, on motion duly made, seconded and carried, the meeting was adjourned at 3:00 o’clock in the afternoon.

I hereby certify to the correctness of the foregoing minutes.


JONAH ERNE SY
Secretary

Approved by:


LITO T. ERNE
President



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

ATTENDANCE

Monthly Meeting
November 16, 2025 at 1:00 o'clock in the afternoon
held at Machineries Shed, Brgy. Tabigue, Abuyog, Leyte

NAME	POSITION/DESIGNATION	SIGNATURES
1. Lito T. Erne	President	
2. Rufino N. Orias	Vice – President	
3. Jonah E. Sy	Secretary	
4. Marites E. Almojano	Asst. Secretary	
5. Jocelyn D. Orias	Treasurer	
6. Jennelyn T. Beltran	Auditor	
7. Ma. Gina B. Loreto	PIO	
8. Marissa C. Erne	PIO	
9. Chona L. Erne	Bookkeeper	
10. Archine T. Barcelon	Business Manager	
11. Nora C. Loreto	Chairman of the Board	
12. Dominador A. Rosales	Co-Chairman of the Board	
13. Jay-are De La Cerna	Secretary of the Board	
14. Vicente N. Orias	Board Member	
15. Edwin G. Onque	Board Member	
16. Clarissa De Veyra	Member	
17. Reginaldo M. Salundaguit	Member	
18. Domingo N. Orias, Jr.	Member	
19. Imelda R. Loreto	Member	
20. Josefina M. Urdaneta	Member	
21. Jerome E. Orias	Member	
22. Rulito P. Labrador	Member	
23. Anita Columna	Member	
24. Ruel Cagasan	Member	
25. Armando T. Dalino	Member	
26. Imelda Villote	Member	
27. Bernabela P. Arceo	Member	

Certified True and Correct:


JONATHAN ERNE SY
Secretary

Attested by:


LITO T. ERNE
President



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
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ACCOMPLISHMENT REPORT

October 2022 – January 2025

Primary Office Concerned	Program/Activity/Project	Activity	Results	Cost (Php)	Remarks
R8 HFCVI	Orientation/Constitution and By-Laws	To equip participants with appropriate knowledge as a good Member/Leader.			On going
R8 HFCVI	DOLE Update Annual Report	Association			On going
Organization	Executive and Membership Monthly Meeting				On going
Organization	Multipurpose Re-Construction/Machineries Garage	Community Participation			On going
Organization	Communal Garden	Association Livelihood			On going
Organization	Backyard – katay ng Baboy	Association Livelihood			Suspended
Organization	Mini Store	Association Livelihood			On going
Philmech	Machineries Proposal	Executive Officers			On going
DA RCEF	Accreditation dated February 28, 2022	Community Organizer			Complete

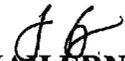
Federation	Thanksgiving, New Year's Celebration & Three Kings	Officers, Members and Family	Successful		Completed
Association	Annual Thanksgiving	Officers and Members	Successful		Completed
Association	LGU Re-Accreditation				On going
DA & PHilMech	Training Course on the Operation and maintenance of Rice Machinery dated Aug. 21-25, 2023		Successful		Completed
Federation	COOP – Pre-Registration Seminar dated February 28, 2023		Successful		Completed
Abuyog Sustainable Livelihood Federation	Association Certificate of Membership dated December 19, 2023		Successful		Completed
DA & PHilMech	RCEF – Mechanization Component Certificate of Award of One Unit Four Wheel Tractor dated December 11, 2023		Successful		Completed
DA & PHilMech	RCEF – Mechanization Component Certificate of Award of One Unit Riding-Type Trans-planter & One Unit Rice Combine Harvester dated December 11, 2023		Successful		Completed
	<i>Facilities/Machinery/Equipment</i>	<i>Brand/Model</i>		<i>Made of Acquisition</i>	<i>Condition/Remarks</i>
DA-RCEP/Philmech	<i>1 Unit Rice Combine Harvester</i>	<i>Kubota</i>	Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	<i>2 Units Four Wheel Drive Tractor</i>	<i>Hann-el TYM</i>	Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	<i>1 Unit Riding-Type Rice Trans-planter</i>	<i>Kubota</i>	Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	<i>3 Units Walk-behind Trans-planter</i>	<i>Tong yang</i>	Successful	<i>Grant</i>	<i>Not Working</i>

DA-RCEP/Philmech	3 Units Hand Tractor	<i>Yan-mar</i>	Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	1 Unit Floating Tiller	<i>Briggs & Stratton</i>	Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	1 Unit Seeder		Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	3 Units Rice Reaper Machine		Successful	<i>Grant</i>	Not Working

Attested by:

LITO T. ERNE
President

Certified true and Correct:


JONAH ERNE SY
Secretary



**TABIGUE FARMERS ASSOCIATION
(TFA)**

Brgy. Tabigue, Abuyog, Leyte
REG. CERT. NO. WLFO-2017-WA-01-1033
January 11, 2017
Contact No. 0995-261-7069

**FINANCIAL STATEMENT
As of January 2022 – December 2024**

Cash on Hand (October 2019 – December 2022)	P/19,393.00
Cash on Hand (January 2023 – December 2023)	P/12,432.00
Cash on Hand	P/60,085.00
Total Cash in Bank and on Hand	<u>P/91,910.00</u>

Collectibles (present) **P/159,485.00**

Add: Collection

<i>Annual Membership fee</i>	6,900.00
<i>Monthly Dues Contribution</i>	16,600.00
<i>Loan Payment</i>	29,900.00
<i>Loan Interest</i>	37,191.00
<i>Backyard Meat Livelihood</i>	26,427.00

Pph.117,018.00

LESS: Expenses

<i>Building Repairs & Materials</i>	34,377.00
<i>Papers & Documents</i>	4,068.00
<i>Other Operational Expenses</i>	6,037.00
<i>Purchase of Chairs, Table & Kitchen Utensils</i>	4,756.00
<i>Backyard Livelihood Expenses</i>	7,695.00

Pph.56,933.00

Prepared by:


JOCELYN D. ORIAS
Treasurer

Audited by:


JENNELYN T. BELTRAN
Auditor

Approved by:


LITO T. ERNE
President