

Annex D: Letter of Application

Item No.: 06

Date: 09 2025 DEC

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Obo-ob, Campokpok, Tabango, Leyte

**MANBAN, OBO-OB, SONLOGON FARMERS ASSOCIATION
(MOSFA)**

DOLE Registration No: RO8-WLFO-2022-07-WA-1889

October 27, 2025

Hon. Leonardo M. Javier , Jr.
Vice Governor Presiding Officer, Sangguniang Panlalawigan
Municipality of Tabango
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: DEC 02 2025
By: [Signature]

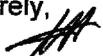
Dear **Vice Governor Leonardo M. Javier, Jr:**

In response to your Notice of Call for Accreditation, kindly be informed that MANBAN, OBO-OB, SONLOGON FARMERS ASSOCIATION (MOSFA), with office address at Barangay Campokpok, Tabango, Leyte, would like to seek accreditation by the sangguniang bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

Alex D. Costelo

[PRESIDENT MOSFA]

Annex C: Application Form for Accreditation and Checklist of Requirements

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Obo-ob, Campokpok, Tabango, Leyte

APPLICATION FORM FOR ACCREDITATION

Name of Organization: MANBAN, OBO-OB, SONLOGON FARMERS ASSOCIATION (MOSFA)

Address: BRGY. CAMPOKPOK, TABANGO, LEYTE

Contact No.:0905-824-5312 Email address (optional):N/A

Date Organized: July 22, 2022 Sector/s Represented: FARMERS

Purposes/Objectives:

Optimizing farm operations and maximizing net returns.

Selecting suitable activities, resource allocation, and efficient production methods, which ultimately leads to improved farmer livelihoods.

Services that the organization provides or can participate in:

Farm produce eggs, vegetable, swine , etc.

Trainings & community services.

Registering Agency:

Date Registered: July 11, 2018

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE) July 21, 2022
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE) July 21, 2022
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the Province of Leyte of Tabango

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2023	EGG LAYER	2,369,960	Provincial assisted by LGU	Members	completed	
2023	EGG SENTINEL	31,000.00	Provincial	Members	completed	
2024	MINI CULTIVATOR	200,000.00	Provincial	Members	completed	
2022	VEGETABLE PRODUCTION	2,000.00	ASSOCIATION	Members	completed	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


ALEX D. COSTELO

President- MOSFA


JESSA P. BARREDO

Secretary

MANBAN, OBO-OB, SONLOGON FARMERS ASSOCIATION (MOSFA)

Obo-ob, Campokpok, Tabango, Leyte

RESOLUTION NO 3

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-060, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the MANBAN, OBO-OB, SONLOGON FARMERS ASSOCIATION (MOSFA) is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

WHEREAS, in the MANBAN, OBO-OB, SONLOGON FARMERS ASSOCIATION (MOSFA) Special Board Meeting held at Obo-ob, Campokpok, Tabango, Leyte on July 19, 2025, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang [Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-060, and to apply for membership in a local special body in the Leyte Province of Tabango.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation.

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Estelito Luche Jr. & Jessa P. Barredo

ADOPTED unanimously by the Board of Trustees/Directors of the MANBAN, OBOB-OB, SONLOGON FARMERS ASSOCIATION (MOSFA) this July 19, 2025 in the Province of Leyte of Tabango.

Name	Position	Signature
Alex D. Costelo	President	
Estelito Luche Jr.	Vice President	
Jessa P. Barredo	Secretary	
Ryan T. Dilidili	Treasurer	
Daniel Teloy M. Tausa	Auditor	

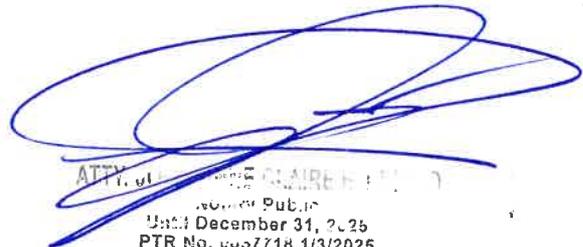
Annex E: Board Resolution - Intention for Accreditation


ALEX D. COSTELO

[PRESIDENT -MOSFA]

SUBSCRIBED AND SWORN TO before me this DEC 01 2025 day of 2025 in MUNICIPALITY OF TABACORA, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

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Page No: 50
Book No: XI
Series of: 7MA



ATTY. CLAUDE CLAIRE B. ...
Member of Public
Until December 31, 2025
PTR No. 0057718 1/3/2025
Tabonao, Leyte
R. No. 70703
IBP OR No. 496192 1/2/2025
Leyte Chapter
BACLE Compliance No. VIII-0009117
Until 4/14/2028
NO. No. R-Pat. 24-12-010
Bd. 17, RTC, Palompon, Leyte



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F
Revision No. C
Date Issued: 11 July 201

Registration Certificate No.
R08-WLFO-2022-07-WA-1889

KNOW ALL MEN BY THESE PRESENTS:

**MANBAN, OBO-OB,
SONLOGON FARMERS'
ASSOCIATION (MOSFA)**
Sitio Sonlogon, Brgy. Campokpok,
Tabango, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 21st day of July 2022.

By authority of the Regional Director:

HENRY JOHN S. JALBUENA
Regional Director

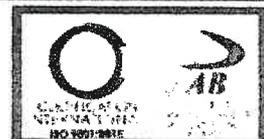
Approved by:


EDGAR B. TABUYAN
Chief LEO/ Head WLFO



Not valid Without Seal

Batitinan St., Sitio Kalipay
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wifb@yahoo.com



Annex F: List of Current Officers and Members

Province of Leyte

Municipality of Tabango

Obo-ob, Campokpok, Tabango , Leyte

MANBAN, OBO-OB SONLOGON FARMERS ASSOCIATION (MOSFA)

UPDATED LIST OF MEMBERS CY 2024

Name	Position
Alex D. Costelo	President
Estelito D. Luche	Vice President
Jessa P. Barredo	Secretary
Ryan T. Dilidili	Treasurer
Daniel Telay M. Tausa	Auditor
RafeD.Fernando	Board Of Director
Rolito A. Libores	Board Of Director
Jose T. Andrino	Board Of Director
Rogelio P. Luche	Board Of Director
	Member
Samson I. Publico	
Ermenia P. Lutche	
Clemente D. Gumba	
Thelma L. Libores	
Jovelyn M. Dagsaan	
Jonathan R. Gumba	
Edibert A. Dabalos	
Jay-ar D. Albarado	
Joie R. Gumba	
Ireneo P. Publico	
Lucena M. Jordan	
Abito M. Libores	
Lucita O. Pedrosa	
Rosalyn R. Andrino	
Ernesto P. Ylanan	
RestitutoTumulak	
Oliver C. Doyola	
Cruspeda E. Dela Rama	
Rodelito O. Arendain	
Rafaela D. Fernando	
Marelyn D. Arendain	
Raphael Vincent D. Montejo	
Mary Francis A. Fernando	


JESSA P. BARREDO
SECRETARY


ALEX D. COSTELO
PRESIDENT-MOSFA

[MANBAN, OBO-OB SONLOGON FARMERS ASSOCIATION]

Activity: Growing crops and Raising Livestock

Participants: All members

Date and Time: July 05, 2024

Expectations for the Activity: A positive attitude and willingness to participate are important for making the experience enjoyable and educational for everyone.

General Objective:

Achieving profit maximization, household sustenance, considering factors like sustainability and social responsibilities.

Specific Objectives:

- - Ensuring a stable income and improving the quality of life for farm families
- -Producing a reliable supply of food to meet the needs of the farm family and community.
- -Maximizing profits through efficient production
And marketing of crops and livelihood.

Agenda:

1. Agenda 1 (1st Chicken farm expansion- 660 heads)

*Maintaining strict biosecurity protocols is crucial to prevent disease outbreaks and ensure the health of the flock.

* The location of the farm should be suitable for poultry production, with considerations for access to water, electricity, and labor, as well as being away from residential areas and potential sources of disease.

* Financial planning is essential to ensure that the expansion project is viable and sustainable

2. Agenda 2 (All members burial plan)

*Financial contributions- members agree to contribute a specific amount, either regularly or as a one-time payment , towards a burial fund or directly to a funeral home.

* The agreement should be legally sound and binding on all members who sign it.

3. Agenda 3 (Farm to market road)

*Consultations of members and other stakeholders to identify priority areas and ensure that that their project meet their needs.

4. Agenda 4 (2nd Chicken farm expansion- 960 heads)

Annex G: Minutes of Annual Meetings

* Maintaining strict biosecurity protocols is crucial to prevent disease outbreaks and ensure the health of the flock.

* The location of the farm should be suitable for poultry production, with considerations for access to water, electricity, and labor, as well as being away from residential areas and potential sources of disease.

* Financial planning is essential to ensure that the expansion project is viable and sustainable

5. Agenda 4 (Gardening)

*Plot assignment for all the members, maintenance responsibilities, acceptable gardening practices (ex. use of pesticides , composting) and rules for using shared equipment and spaces.

*Selecting the right plants for the climate and soil conditions, appropriate spacing, and how to care for the specific plants.

Prepared by: 
JESSA P. BARRERO

Secretary

Noted by: 
ALEX D. COSTELO

President- MOSFA

[MANBAN, OBO-OB SONLOGON FARMERS ASSOCIATION]

FINANCIAL STATEMENT FOR CY 2024

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1 (Sir Abner Costelo)	10,000.00	
Donor 2 (Sir Andrew Costelo)	30,000.00	
Monthly Dues / Membership Fees	3,720.00	
Egg Layer 1	528,910.00	
Egg layer 2	396,910.00	
Swine	100,000.00	
TOTAL	1,069,540.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	
Egg Layer 1	250,000.00	
Egg Layer 2	110,000.00	
Swine	60,000.00	
Meeting Expenses	100,000.00	
Office Supplies	10,000.00	
Logistics / Transportation	20,000.00	
Administrative and Personnel	200,000.00	
TOTAL	750,000.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	319,540.00	
ASSETS		
Egg Layer Building 1	350,000.00	
Egg Layer Building 2	500,000.00	
Egg Layer Building 3	427,000.00	
Cultivator	200,000.00	
TOTAL	1,447,000.00	

Noted by:

ALEX D. COSTELO

[President]

JESSA P. BARREDO

[Secretary-General]

ESTELITO LUCHE JR.

[Vice President]

RYAN DILIDILI

[Treasurer]

Annex I: Annual Financial Statement



DANIEL TELOY M. TAUSA

[Auditor]

2024

[MANBAN, OBO-OB FARMERS ASSOCIATION]

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Farm to market road	Improving agricultural productivity by providing farmers with better access to markets, reducing transportation costs, and decreasing post-harvest.	Oct.21- Dec.21 2024	√		1,443,715.00	
Cash Assistance from LGU	To support the farming industry .	Dec. 2024	√		25,000.00	
Mini Cultivator from Provincial	Improving crop yields, saving time and resources.	Sept. 2024		√	200,000.00	
Ready to lay chicken (960 heads)	An additional income of the farmers	Sept. 2023		√		
Pig sentinel (6 heads)	To provide consumers with pig meat as well as to generate income to the farmers.	August 08, 2023		√		
Feeding Program in SitioSonlogon Chapel	To improve the nutritional status of individuals, particularly children.	May 28, 2023		√	7,000.00	
Feeding Program in SitioSonlogon Chapel	By reducing malnutrition and hunger, and to promote overall health development.	May 23, 2024		√	7,000.00	

Annex H: Annual Accomplishment Report

Vegetable Garden	To have a healthy foods.	July 25, 2022-present		√	10,000.00	
Mallard Duck	Help control weeds, pests, and fertilize rice fields as they forage.	May 25, 2024-present		√	8,000.00	

**add rows as necessary*

Prepared by:
JESSA P. BARRERO

[Secretary- General]
Secretary-General

Noted by
ALEX D. COSTELO

PRESIDENT-MOSFA
[Position/Designation]