

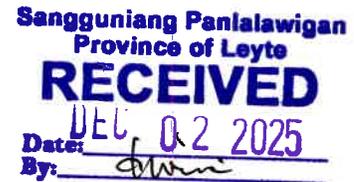


**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

Item No.: 10
Date: 09 2025 DEC

November __, 2025



Hon. LEONARDO M. JAVIER, JR.
Vice-Governor
Province of Leyte

Dear Hon. Vice-Gov. Sandy Javier, Jr.;

In response to your Notice of Call for re-accreditation, kindly be informed that **SALVACION WOMEN FARMERS ASSOCIATION (SWFA)**, with office address at *Barangay Salvacion, Abuyog, Leyte*, would like to seek for re-accreditation by that Sangguniang Panlalawigan of Province of Leyte;

In support of this application are the following administrative requirements:

1. Letter of Application;
2. Duly accomplished Application Form for re-accreditation;
3. Duly approved Board Resolution signifying intention for re-accreditation for the purpose of representation in the Local Special Body;
4. Certificate of Registration issued by the [SEC, CDA, **DOLE**, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or in case of IPO's certification by NCIP;
5. List of Current Officers and Members;

ADDITIONAL REQUIREMENTS FOR CSO's IN OPERATION FOR AT LEAST ONE (1) YEAR

6. Minutes of the Annual and/or Monthly Meetings of the Immediately preceding year as certified by the organization's board secretary or Certification from the board Secretary certifying the annual meeting's conduct, including the date location, attendees, and agenda;
7. Annual Accomplishment Report for the preceding year; and
8. Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other, information such as revenue, expenses and the source(s) of funds.

Very truly yours,


AZUCENA E. BANGALAN
(Head of the Organization)



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

November __, 2025

Hon. LEONARDO M. JAVIER, JR.
Vice-Governor
Province of Leyte

Dear Hon. Vice-Gov. Sandy Javier, Jr.;

Greetings!

The officers and members of our organization have requested me to convey with your good office the following for your kind information and favorable consideration:

1. **THAT** our organization is signifying intention to apply for re-accreditation for membership in the local special bodies as manifested in the herewith attached Board Resolution No. 0002, series of 2025;
2. **THAT** our organization has a clear institutional objectives and purpose duly supported and strengthened by our organizational Constitution and By-laws;
3. **THAT** we unequivocally declare our unswerving belief that once accredited, we could truly serve as "active partners in the pursuit of local community", which is the heart and soul, so to speak, of Republic Act No.7160, otherwise known as the Local Government Code of 1991;
4. **THAT** the re-accreditation process follows guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.
5. **AND THAT** we are optimistic that with this feasible partnership at hand, we can move onward to greater bounds in committed and active Entrepreneur/organization in our community.

Thank you very much and we anticipate more fruitful support with you in the very near future.

Very sincerely,


AZUCENA E. BANGALAN
President

Application Form for Re-Accreditation

Name of Organization: **SALVACION WOMEN FARMERS ASSOCIATION**
: **(SWFA)**
Registered Address : *Brgy. Salvacion, Abuyog, Leyte*
Contact Number/s : **09262877417** Email Address (Optional): _____
Date Organized : *January 9, 2018* Sector/s Represented: *Women Sector*

Purposes/Objectives: (Use of additional sheets, if necessary)

1. To establish an association that will promote mutual aid and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of sustainable livelihood projects;
5. To work with Non-Government and Government organizations or entities in the promotion and development of the association and in carrying out government policies;

Services that the organization provides or can participate in:

The essential features of women's experiences as members of a service association. It uses a qualitative method to understand how women make meaning from their membership in an all-female association and a mixed-gender association. The experiences were examined in comparative contexts. The three common features in each association: joining, volunteering, and leading. In the mixed-gender association, women also experienced a process of assimilating into membership activities. The association practitioner's insights into the complex blend of members' personal and professional interests with implications for membership recruitment and retention.

Given women's greater presence in the nonprofit sector as volunteers and employees, their participation in associations may also be associated with women's rising empowerment; therefore, women's increased representation in public life may strengthen the nonprofit sector

Registering or Accrediting Agency: _____ Date Registered: *January 9, 2018*
(Check appropriate box)

- Securities and Exchange Commission (SEC)**
 Cooperative Development Authority (CDA)
 Department of Labor and Employment (DOLE)
 Department of Human Settlement and Urban Development (DHSUD) formerly the Housing and Land Use Regulatory Board (HLURB)
 National Commission on Indigenous Peoples (NCIP) "Certification"

Accrediting Agency (If Any) _____ Date Accreditation: *August 2019*
(Check appropriate box)

- Commission on Population and Development (POPCOM)
 Department of Agriculture (DA)
 Department of Public Works and Highways (DPWH)
 Department of Social Welfare and Development (DSWD)
 Department of the Interior and Local Government (DILG)
 National Commission to Culture and the Arts (NCCA)
 Presidential Commission for the Urban Poor (PCUP)
 Philippine Drug Enforcement Agency (PDEA)
 Others (Please specify) _____.

Organizational Level: (Check appropriate box)

- Barangay-based:** **Barangay**
 Chapter: **Brgy. Salvacion**
 Affiliate of a larger organization (Please identify larger organization): **Abuyog Federation**
 Others (Please specify) _____.

Projects implemented in the [Province/City/Municipality] of [Name of LGU]

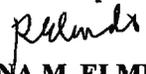
Year	Projects <i>Facilities/Machinery/ Equipment</i>	Costs	Financing Source/Scheme	Brand/Model	Beneficiaries	Status	
						Completed	Ongoing
2025	1 Unit Harvester	Grant	DA-RCEP/Philmech	Kubota DC-70 PRO PH	BVFA	Completed	
2024	1 Unit Tractor	Grant	DA-RCEP/Philmech	YANMAR YM-351R	BVFA	Completed	

Depending on your organization's technical area and scope of activity, within Local Special Body are you must capable to be a member of;

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


AZUCENA E. BANGALAN
President


ROWENA M. ELMIDO
Secretary



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

Board Resolution No. 0002 Series of 2025

A RESOLUTION SIGNIFYING INTENTION FOR ACCREDITATION and/or RE-ACCREDITATION IN THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN, PROVINCE OF LEYTE FOR THE PURPOSE OF REPRESENTATION IN THE LOCAL SPECIAL BODY;

WHEREAS, Section 108 of the Local Government Code of 1991 [RA 7160] provides for the accreditation/re-accreditation of civil society organizations;

WHEREAS, on **March 04, 2025**, the Department of the Local Government issued **Memorandum Circular No. 2025-022**, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, **SALVACION WOMEN FARMERS ASSOCIATION (SWFA)**, is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Local Government and Employment/Department of Human Settlement and Urban Development, formerly the Housing and Land Use Regulatory Board] and existing Philippines Law;

WHEREAS, in the name **SALVACION WOMEN FARMERS ASSOCIATION (SWFA)** Special Board Meeting held at **Barangay Salvacion, Abuyog, Leyte** on **November 27, 2025**, attended by the following Board Member/Board of Trustees present, the following resolution was approved and adopted;

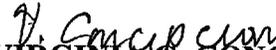
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang [Panlalawigan/Panlungsod/Bayan], pursuant to the procedures and guidelines set forth in the Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular No. 2025-022, and to apply for membership in a local special body in the Province, Leyte;

RESOLVED FURTHER, to forward a copy of this **RESOLUTION** to the Chair of the Sangguniang Committee on Accreditation, the Honorable **SANGGUNIANG PANLALAWIGAN**;

RESOLVE FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: **AZUCENA E. BANGALAN**, President and authorized representative;

ADOPTED unanimously by the Board Member/Board of Trustees/Directors of the **SALVACION WOMEN FARMERS ASSOCIATION (SWFA)**, this **27th day of November 2025**, in the [Province/City/Municipality of Abuyog Local Government Unit [LGU];


EMERENCIANA L. PANGANDOYON
Chairman of the Board


VIRGINIA G. CONCEPCION
Co-Chairman of the Board

Rmuldera
ROSELYN C. MULDERA
Secretary of the Board

[Signature]
REX B. FERNANDEZ
Board Member

[Signature]
RODELYN T. PANGANDOYON
Board Member

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES }
MUNICIPALITY OF ABUYOG } S.S.
PROVINCE OF LEYTE }
X ----- X

SUBSCRIBED AND SWORN TO BEFORE ME, a Notary Public for and in the Municipality of Abuyog, personally appeared, **EEMERENCIANA L. PANGANDOYON** – with her valid National ID No. 2970-6102-4593-1264. To be the same persons who execute the foregoing **Board Resolution No. 0002 Series of 2025** consisting of two (2) pages including this page, and they acknowledged to me that the same is their free and voluntary act and deed.

IN WITNESS MY HAND AND SEAL on this 2 day of DEC 2025 at Abuyog, Leyte.

Doc. No. 23;
Page No. 6;
Book No. 11;
Series of 2025;

[Signature]
ATTY. IRENE L. ORACION
Notary Public
For La Paz, Mayorga, MacArthur, Abuyog, and Javier, Leyte
Notarial Commission No. 11-23-02 valid until December 31, 2025
Roll of Attorneys No. 76296
IBP No. 480811/Leyte Chapter/ December 4, 2024
PTR No. 0110833/Abuyog, Leyte/ January 2, 2025
737 Avenida Rizal Extension Brgy. Nalibunan, Abuyog, Leyte
MCLE Compliance No. VIII-0000566 valid until April 14, 2028



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.
R08-WLFO-2018-01-WA-1337

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended, and its implementing rules

**SALVACION WOMEN
FARMERS' ASSOCIATION (SWFA)**

Barangay Salvacion, Abuyog, Leyte

Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

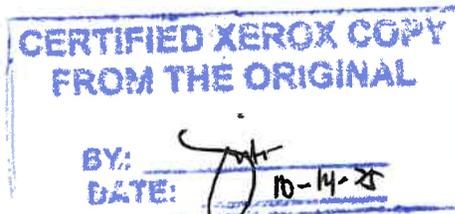
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 9th day of January 2018

By authority of the Regional Director:

DIR. JOEL M. GONZALES
OIC - Regional Director

Approved by:


MARITES Z. VIÑAS
Chief LEO/Head WLFO



Not Valid W/Out Seal

#57 Valle St., Brgy. Doña Feliza Mejia, Ormoc City
Tel Nos. (053) 561 - 4518 / (053) 255 - 2436
Email: dolero8_wlfo@yahoo.com
<http://ro8.dole.gov.ph/>





**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

October 13, 2025

DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

Joseph

Dear Sir/Ma'am;

I, **AZUCENA E. BANGALAN**, of legal age, Filipino and resident of Barangay Salvacion, Abuyog, Leyte, after having duly **CERTIFY** to in accordance with law, hereby depose and state that:

I am the undersigned authorized representative of **SALVACION WOMEN FARMERS ASSOCIATION (SWFA)**, with principal office address at Brgy. Salvacion, Abuyog, Leyte, which I am the President of the said organization;

As authorized registering agency, your good office was received this organization and approved dated January 2018, with Registration Certificate No.: RO8. WLFO-2018-01-WA-1337.

With this regard, we are **REQUESTING** your good office for any consideration of the following:

1. **Certified Copy of CERTIFICATE OF REGISTRATION** of **SALVACION WOMEN FARMERS ASSOCIATION (SWFA)**, needed for re-accreditation at DA RCEP, with principal office address at Brgy. Salvacion, Abuyog, Leyte.

That I, authorize **BRO. ANIANO A. ARIZO, JR.**, our Community Organizer/Volunteer and Chairman of the Board of Abuyog Leyte Integrated Agricultural and Fisher Folks Federation, Inc., to process, sign, receive, pick-up the Certified Copy of **CERTIFICATE OF REGISTRATION** in our behalf and for whatever legal purpose it may serve

Thank you so much for your kind consideration on the matter.

Sincerely,

AZUCENA E. BANGALAN
President

Noted by:

BRO. ANIANO A. ARIZO, JR.
Community Organizer/Volunteer



Republic of the Philippines
Province of Leyte
Municipality of Abuyog



Office of the Sangguniang Bayan

THIS IS TO CERTIFY THAT, having satisfactorily complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2025-060 dated June 23, 2025, the

Salvacion Women Farmers' Association (SWFA)

Barangay Salvacion, Abuyog, Leyte

an organization duly registered/certified with the Security and Exchange Commission and established in accordance with law is hereby awarded this

CERTIFICATE OF ACCREDITATION

In witness whereof, I have hereunto set my hand and caused the seal of the Municipality of Abuyog to be affixed herein this 21st day of October 2025, at Abuyog, Leyte, Philippines.

DARIO P. LLEVE
Municipal Vice-Mayor
Presiding Officer



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

**UPDATED LIST OF OFFICERS
AS OF OCTOBER 05, 2025**

NAME	POSITION/DESIGNATION	ADDRESS
1. Azucena E. Bangalan	President	Barangay Salvacion, Abuyog, Leyte
2. Estelita B. Fernandez	Vice – President	Barangay Salvacion, Abuyog, Leyte
3. Rowena M. Elmido	Secretary	Barangay Salvacion, Abuyog, Leyte
4. Ma. Belen A. Tecson	Asst. Secretary	Barangay Salvacion, Abuyog, Leyte
5. Kerwin Edward B. Calang	Treasurer	Barangay Salvacion, Abuyog, Leyte
6. Avelina B. Argate	Auditor	Barangay Salvacion, Abuyog, Leyte
7. Lydia R. De Jose	PIO	Barangay Salvacion, Abuyog, Leyte
8. Reynaldo M. Elmido	PIO	Barangay Salvacion, Abuyog, Leyte
9. Mena Bello Gonzales	Bookkeeper	Barangay Salvacion, Abuyog, Leyte
10. Ma. Arlene P. Ignacio	Business Manager	Barangay Salvacion, Abuyog, Leyte
11. Emerenciana L. Pangandoyon	Chairman of the Board	Barangay Salvacion, Abuyog, Leyte
12. Virginia G. Concepcion	Co-Chairman of the Board	Barangay Salvacion, Abuyog, Leyte
13. Roselyn C. Muldera	Secretary of the Board	Barangay Salvacion, Abuyog, Leyte
14. Rex B. Fernandez	Board Member	Barangay Salvacion, Abuyog, Leyte
15. Rodelyn T. Pangandoyon	Board Member	Barangay Salvacion, Abuyog, Leyte

Certified true and Correct:


ROWENA M. ELMIDO
Secretary

Attested by:


AZUCENA E. BANGALAN
President



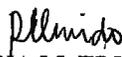
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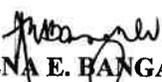
**LIST OF OFFICERS, MEMBERS, THEIR ADDRESSES
AND CONTACT NUMBER
(As of October 05, 2025)**

Position	Name	Addresses	Contact Nos.	Occupation
President	1. Azucena E. Bangalan	Barangay Salvacion, Abuyog, Leyte		Farmer
Vice – President	2. Estelita B. Fernandez	Barangay Salvacion, Abuyog, Leyte		Farmer
Secretary	3. Rowena M. Elmido	Barangay Salvacion, Abuyog, Leyte		Farmer
Asst. Secretary	4. Ma. Belen A. Tecson	Barangay Salvacion, Abuyog, Leyte		Farmer
Treasurer	5. Kerwin Edward B. Calang	Barangay Salvacion, Abuyog, Leyte		Farmer
Asst. Treasurer	6. Avelina B. Argate	Barangay Salvacion, Abuyog, Leyte		Farmer
Auditor	7. Lydia R. De Jose	Barangay Salvacion, Abuyog, Leyte		Farmer
PIO	8. Reynaldo M. Elmido	Barangay Salvacion, Abuyog, Leyte		Farmer
PIO	9. Mena Bello Gonzales	Barangay Salvacion, Abuyog, Leyte		Farmer
Bookkeeper	10. Ma. Arlene P. Ignacio	Barangay Salvacion, Abuyog, Leyte		Farmer
Business Manager	11. Emerenciana L. Pangandoyon	Barangay Salvacion, Abuyog, Leyte		Farmer
Chairman of the Board	12. Virginia G. Concepcion	Barangay Salvacion, Abuyog, Leyte		Farmer
Co-Chairman of the Board	13. Roselyn C. Muldera	Barangay Salvacion, Abuyog, Leyte		Farmer
Secretary of the Board	14. Rex B. Fernandez	Barangay Salvacion, Abuyog, Leyte		Farmer
Board Member	15. Rodelyn T. Pangandoyon	Barangay Salvacion, Abuyog, Leyte		Farmer
Board Member	16. Chito T. Costelo	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	17. Flora T. Manto	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	18. Evelyn H. Putol	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	19. James Roy P. Ignacio	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	20. Fortunato S. Tedranes	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	21. Dominador C. Gain	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	22. Janet T. Cajueves	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	23. Thelma T. Castillo	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	24. Julian B. Argate	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	25. Cristina R. Ramos	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	26. Rica R. Retana	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	27. Wenifreda P. Sagala	Barangay Salvacion, Abuyog, Leyte		Farmer
Member	28. Marilyn P. Billo	Barangay Salvacion, Abuyog, Leyte		Farmer

This is to certify that the foregoing names are the current officers and members of our organization.


ROWENA M. ELMIDO
Secretary

Attested by:


AZUCENA E. BANGALAN
President



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

EXCERPT FROM THE MINUTES OF THE MONTHLY MEETING OF SALVACION WOMEN FARMERS' ASSOCIATION (SWFA), DATED OCTOBER 05, 2025 AT THE PRINCIPAL OFFICE BARANGAY SALVACION, ABUYOG, LEYTE.

PRESENT: 28

Azucena E. Bangalan	Thelma T. Castillo
Estelita B. Fernandez	Chito T. Costelo
Rowena M. Elmido	Evelyn H. Putol
Ma. Belen A. Tecson	Rica R. Retana
Kerwin Edward B. Calang	Rex B. Fernandez
Rodelyn T. Pangandoyon	Wenifreda P. Sagala
Avelina B. Argate	James Roy P. Ignacio
Lydia R. De Jose	Fortunato s. Tedranes
Flora T. Manto	Dominador C. Gain
Ma. Arlene P. Ignacio	Roselyn C. Muldera
Emerenciana L. Pangandoyon	Virginia G. Concepcion
Reynaldo M. Elmido	Janet T. Cajueves
Mena Bello Gonzales	Julian B. Argate
Cristina R. Ramos	Marilyn P. Billo

ABSENT: None

CALL TO ORDER:

The meeting was call to order by the Presiding Officer at the principal office, Brgy. Salvacion, Abuyog, Leyte at exactly 10:00 o'clock in the morning with (28) present. Opening prayer was followed and singing of the national anthem. Right after the prayer and national anthem, we welcome our Visitors from Federation and Community Organizer/Volunteer, Bro. Jhun Arizo and company.

AGENDA FOR ORGANIZATIONAL COMMUNITY VISITATION:

1. UP DATE LIST OF OFFICERS AND MEMBERS

- Monthly Meeting
- Monthly Dues
- Annual and New Member Contribution/s

2. FINANCIAL REPORT

3. ACCOMPLISHMENT REPORT

4. ONE YEAR ACTIVITY/ACTION PLAN (2025)

5. DOLE (Up-date two [2] folders)

- Up dated List of Officers/Members
- Minutes of the Meeting
- Attendance

- Accomplishment Report
- Financial Report
- Transmittal (2024)

6. CBU
7. Update Philmech Machineries
8. Update for LGU re-accreditation [5] set of folders and RCEP re-accreditation
9. Update the Constitution and By-Laws of the Association
10. Update the DOLE for the Male Members
11. Update the List of the Beneficiaries of the RSBSA [Registry System for Basic Sectors in Agriculture]
12. **Office of the Governor/Vice-Governor Re- accreditation**
13. Other Matters

After discussion of the purposes and objectives of the association, the Chairman proposed form of Constitution and By-laws for the regulation and the management of the affairs of the Association was then presented at the meeting same as stated and the body was considered and;

Upon motion duly made and seconded, it was:

RESOLVED, that the form of Constitution and By-laws of the Association, as presented to this meeting, are hereby approved by the body as the By-laws of the Association. A copy of the By-laws directed to be insert in the Minutes Book of the Association.

RESOLVED, that the chair announce to the body for the monthly meeting, update of the monthly dues, daily dues, replacement of the Secretary, Asst. Secretary, Treasurer, Auditor, one (1) PIO, Bookkeeper and new female and males members with their membership fee and update the new elected officers and members of the association.

After the announcement of the chair, the body move to elect the new Secretary, Asst. Secretary, Auditor, one (1) PIO, and Bookkeeper for the association.

Stated under Article V:

ARTICLE V

TERMINATION, WITHDRAWAL AND EXPULSION OF MEMBERS

- Section 1 **Termination of Membership** – Membership in the association maybe terminated other by withdrawal or expulsion.*
- Section 2 **Withdrawal** – Any member desiring to terminate his/her membership by withdrawal shall submit a written application to the officers. However, no member shall be allowed to withdraw or terminate his/her membership during any period in which he/she has pending obligation with the association.*
- Sections 3 **Expulsion** – Any members are maybe terminated by the officers for any of the following causes:*
- a. When a member has not patronized the services of the association for unreasonable period of time as maybe fixed by the officers;*
 - b. When a member has continuously failed to comply his/her obligations;*
 - c. When a member has acted in violation of the by-laws.*

The body move to inform the Department of Labor and Employment for the issues and concern for the stated officers of the said organization.

After the discussion of the issues concerned, the body move for the replacement and elect of the vacant positions for the Secretary, Asst. Secretary, Auditor, one (1) PIO and Bookkeeper as stated below;

<i>Secretary</i>	-----	<i>Rowena M. Elmido</i>
<i>Asst. Secretary</i>	-----	<i>Ma. Belen A. Tecson</i>
<i>Treasurer</i>	-----	<i>Kerwin Edward B. Calang</i>
<i>Auditor</i>	-----	<i>Avelina B. Argate</i>
<i>PIO</i>	-----	<i>Reynaldo M. Elmido</i>
<i>Bookkeeper</i>	-----	<i>Mena Bello Gonzales</i>

The Chairman announced that the forenamed persons had been elect to the office set opposite their respective names. The Secretary, Asst. Secretary, Auditor, one (1) PIO, Bookkeeper immediately assumed the discharge of the duties of that office. The President then stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopt by the Executive Officers.

That the Chairman move to the body as of October 5, 2025, the following persons are the updated officers of the Association for the various positions.

President	-----	<i>Azucena E. Bangalan</i>
Vice-President	-----	<i>Estelita B. Fernandez</i>
Secretary	-----	<i>Rowena M. Elmido</i>
Asst. Secretary	-----	<i>Ma. Belen A. Tecson</i>
Treasurer	-----	<i>Kerwin Edward B. Calang</i>
Auditor	-----	<i>Avelina B. Argate</i>
P.I.O.	-----	<i>Lydia R. De Jose</i>
	-----	<i>Reynaldo M. Elmido</i>
Bookkeeper	-----	<i>Mena Bello Gonzales</i>
Business Manager	-----	<i>Ma. Arlene P. Ignacio</i>
Chairman of the Board	-----	<i>Emerenciana L. Pangandoyon</i>
Co-Chairman of the Board	-----	<i>Virginia G. Concepcion</i>
Secretary of the Board	-----	<i>Roselyn C. Muldera</i>
Board Member	-----	<i>Rex B. Fernandez</i>
	-----	<i>Rodelyn T. Pangandoyon</i>

The officers are hereby authorized to pay or reimburse the payment of all fees and expenses incident to and necessary for the organization of this Association. The Executive Officers then considered the opening of a bank account to serve as a depository for the funds of the Association.

The Treasurer be authorized, empowered and directed to open an account with and to deposit all funds of the Association, all payable on said account to be made in the Association name signed by president and treasurer/secretary.

The officers are hereby authorize to execute such resolutions (including formal Bank Resolutions), documents and other instruments as may be necessary or advisable in opening or continuing said bank account.

In order to provide for the payment of expenses of organization of the Association, on motion duly made, seconded and unanimously carried.

That the President and the Secretary and/or Treasurer of this Association be and they are hereby authorized and directed to pay the expenses of this Association, including fees for organization update and to reimburse the persons who have made disbursements thereof.

That the association are strictly collect the Monthly Dues for Monthly Operational expenditure.

That the chair of the association announces to the body for the Annual and New Member with their membership Contribution of ONE HUNDRED PESOS (Php. 100.00) in consideration to update the new/member are still interested or active of the association. The annual contribution intended to the expenses of the annual report at (DOLE) and the remaining use for the savings of the association.

FURTHER RESOLVED, that the officers are hereby authorize to update the financial statement of the association and whatever occur payment of all fees and expenses incident to and necessary for the organization of this Association. The Executive Officers then considered the updated financial report, loans and other collectibles funds of the Association for the transparency purposes.

Upon motion duly made and seconded, it was:

RESOLVED, that the President, Treasurer and Secretary are being authorized, empowered and directed to update the financial statement of the Association.

That the chairperson announces that our emergency meeting today we are required by the Community Organizer to update the ONE YEAR PLAN with the approval of the association.

That the Chairman stated that there were a number of organizational matters to be consider at the meeting and a number of resolutions to be adopted by the Executive Officers.

RESOLVED, that the presiding officer and body of the association are hereby approved for the DOLE submission of Annual Updated Report 2024 for this coming year.

After consideration of the pertinent issues with regard to the expenses, loan, contribution and CBU Contribution of each member, the officers moved to continue the initial livelihood of the association. The treasurer reported to the body for the said contribution in consideration for accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopt.

After consideration of the pertinent issues with regard to the expenses and loan of each member of the organization and accounting basis, on motion duly made, and seconded and unanimously carried, the following resolution was adopt:

That the chairperson announces that our monthly meeting today we are required by the Community Organizer to update the grant Philmech Machinerries our financial statement report in every cropping.

	<i>Facilities/Machinery/ Equipment</i>	<i>Brand/Model</i>		<i>Made of Acquisition</i>	<i>Condition/ Remarks</i>
DA-RCEP/Philmech	<i>Rice Combine Harvester</i>	<i>Kubota DC-70 PRO PH</i>	Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	<i>Four Wheel Drive Tractor</i>	<i>YANMAR YM-351R</i>	Successful	<i>Grant</i>	<i>Running Condition</i>

That the chairperson announces that our monthly meeting today we are required by the DA-RCEP to re-submit the Re-accreditation of the locking documents of the association.

That the chairperson announces that our monthly meeting today we are required by the LGU, Abuyog, Leyte we submitted the Re-accreditation documents as one of the CSO's accredited association.

FURTHER RESOLVED, that the presiding officer discuss to the body to execute a resolution, documents and other instruments as may be necessary or advisable for re-accreditation at the Municipality of Abuyog, Province of Leyte. That our association is and independent. Non-partisan organization and we will retain an autonomy while pursuing the advancement of the people's interest through its membership in a local special body, as stated in *DILG Memorandum Circular No. 2025-022 date March 04, 2025*.

“Article 62, Rule XIII of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act No.7160) mandates local government units to promote the establishment and operation of people’s organizations, non-governmental organizations, and the private sector, to make them active partners in the pursuit of local autonomy, and to directly involve them in plans, programs, projects and activities of the local government unit, such as, but not limited to, membership in local special bodies (LSBs) and involvement in the delivery of public goods and services”

“Article 64 of the same Implementing Rules and Regulations provides for the procedures and guidelines for the selection of representatives of CSOs in the LSBs and the criteria for accreditation that shall guide the concerned Sangguniang on the accreditation of CSOs for the purpose of representation to the LSBs.”

Specifically, Article 62, Rule XIII emphasizes the following:

Partnership in Local Autonomy:

LGUs are required to foster the development of POs, NGOs, and the private sector to actively participate in local governance.

Involvement in LGU Activities:

These organizations are to be directly involved in the planning, programs, projects, and activities of the LGUs.

Membership in Local Special Bodies:

This includes participation in local special bodies (LSBs) which are committees or councils established by LGUs for specific purposes.

Delivery of Basic Services and Facilities:

POs, NGOs, and the private sector can be involved in the delivery of essential services and facilities to the community.

Joint Ventures and Cooperative Programs:

LGUs are encouraged to engage these organizations in joint ventures and cooperative programs for development.

Other Forms of Assistance:

LGUs can also provide financial and other forms of assistance to these organizations.

Preferential Treatment for Specific Groups:

The rule also highlights preferential treatment for organizations and cooperatives of marginal fishermen and for the development of cooperatives.

Participation in Infrastructure Projects:

The rule encourages the involvement of these organizations in the financing, construction, maintenance, operation, and management of infrastructure projects.

In essence, Article 62, Rule XIII seeks to institutionalize the active participation of civil society in local governance, promoting a more participatory and inclusive approach to local development.

Upon motion duly made and seconded, it was:

RESOLVED, that the presiding officer and body of the association are hereby approved for the Municipal of Abuyog/LGU accreditation.

RESOLVED, that the officers of the Association are hereby authorized to do any and all things necessary to conduct the business of the Association as set forth in the Constitution and By-laws of the Association.

THEREFORE, the association respectfully prayed and manifest unto this honorable office of the Department of Labor for any consideration for the approval of the **MALE MEMBERS** of the association for the benefit of the members grant machineries thru Philmech under the sustainable livelihood program of the Department of Agriculture for the following facilities under the Rice Mechanization Competitiveness Enhancement Fund-Mechanization Component.

“The Magna Carta of Women (Republic Act 9710) mandates substantive equality between women and men, while Republic Act 7192 established equal access for women to clubs and associations. Together, these laws promote gender equality and empowerment, implying that women's associations should be open to men to ensure everyone has equal opportunities in nation-building and development.

Key Laws and Policies:

The Magna Carta of Women (Republic Act 9710):

This act aims to achieve substantive equality between women and men and eliminate gender-based discrimination in all spheres of society.

Republic Act 7192 (Women in Development and Nation Building Act):

This law guarantees that women have equal access to membership in social, civic, and recreational clubs, committees, associations, and similar public-purpose organizations.

How These Laws Apply:

Promoting Equality:

Both laws reflect the state's commitment to ensuring that women and men have equal opportunities and access to resources for development.

Encouraging Inclusivity:

By mandating equal opportunities and non-discrimination, these laws support the inclusion of both men and women in gender-focused organizations, such as women's associations, to fully integrate them into nation-building.

Mandated Gender Mainstreaming:

Government agencies are required to adopt gender mainstreaming as a strategy to implement the Magna Carta of Women and achieve its objectives.

In essence, existing Philippine laws support the idea that women's associations should allow for male members as part of the broader goal of gender equality and substantive equality between men and women."

The presiding officer and the body request from the Community Organizer to inform the Department of Labor and Employment regarding the updated beneficiaries of the RSBSA.

WHEREAS, the association members are women but the beneficiaries of the RSBSA are their husband therefore the presiding officer and member/s moved to replace the updated list of the officer/s and member/s of the association so that the RSBSA member/s be qualified to receive the benefits of the stated program below;

"The RSBSA, or Registry System for Basic Sectors in Agriculture, provides benefits such as financial protection through crop and livestock insurance, eligibility for government programs like loans and subsidies, access to essential farm inputs like seeds and fertilizers, and participation in training and technical assistance programs. It also helps ensure reliable data for policy-making and allows for better management of risks associated with agriculture.

Financial and Risk Management Benefits

Crop and Livestock Insurance:

RSBSA registration qualifies farmers and fisherfolk for government subsidies to cover premiums for crop, livestock, and fisheries insurance, providing financial security against losses from natural disasters, pests, and diseases.

Government Programs:

Registration is a requirement for accessing various government initiatives, including cash assistance, agricultural loans, and other support programs.

Risk Management:

The insurance and support available through RSBSA help farmers and fisherfolk better manage the risks inherent in agricultural production, fostering greater stability and confidence.

Access to Resources and Assistance

Farm Inputs and Support:

Registered individuals gain access to vital agricultural inputs such as seeds and fertilizers, as well as technical assistance, soil analysis, and livestock/poultry travel certifications.

Training and Resources:

The registry serves as a targeting mechanism for various training programs, further enhancing the skills and knowledge of agricultural sector workers.

Assistance for Key Stakeholders:

The program provides benefits not only to farmers and fisherfolk but also to farm workers, agri-youth, and other related agricultural beneficiaries.

Data and Policy Benefits

Data for Policy-Making:

The RSBSA creates a comprehensive electronic registry that provides reliable data, improving the integrity of information used by the government for implementing and formulating agricultural policies and programs.

Targeted and Efficient Programs:

By providing accurate data, the registry minimizes the duplication of efforts and ensures that programs and services are better targeted to meet the actual needs of farmers and fisherfolk.”

RESOLVED, that the presiding officer and body of the association are hereby approved for the office of the Governor and/or Vice-Governor re-accreditation with procedural process to follows the guidelines set by the DILG, such as Memorandum Circular No. 2022-083 and DILG Memorandum Circular No. 2025-060.

There being no further business requiring action or consideration, on motion duly made, seconded and carried, the meeting was adjourned at 1:00 o'clock in the afternoon followed the closing prayer of the Community Organizer, Bro. Jhun Arizo.

I hereby certify to the correctness of the foregoing minutes.


ROWENA M. ELMIDO
Secretary

Approved by:


AZUCENA E. BANGALAN
President



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

**ATTENDANCE SHEET
OCTOBER 05, 2025**

NAME	POSITION/DESIGNATION	SIGNATURES
1. Azucena E. Bangalan	President	<i>Azucena E. Bangalan</i>
2. Estelita B. Fernandez	Vice – President	<i>Estelita B. Fernandez</i>
3. Rowena M. Elmido	Secretary	<i>Rowena M. Elmido</i>
4. Ma. Belen A. Tecson	Asst. Secretary	<i>Ma. Belen A. Tecson</i>
5. Kerwin Edward B. Calang	Treasurer	<i>Kerwin Edward B. Calang</i>
6. Avelina B. Argate	Auditor	<i>Avelina B. Argate</i>
7. Lydia R. De Jose	PIO	<i>Lydia R. De Jose</i>
8. Reynaldo M. Elmido	PIO	<i>Reynaldo M. Elmido</i>
9. Mena Bello Gonzales	Bookkeeper	<i>Mena Bello Gonzales</i>
10. Ma. Arlene P. Ignacio	Business Manager	<i>Ma. Arlene P. Ignacio</i>
11. Emerenciana L. Pangandoyon	Chairman of the Board	<i>Emerenciana L. Pangandoyon</i>
12. Virginia G. Concepcion	Co-Chairman of the Board	<i>Virginia G. Concepcion</i>
13. Roselyn C. Muldera	Secretary of the Board	<i>Roselyn C. Muldera</i>
14. Rex B. Fernandez	Board Member	<i>Rex B. Fernandez</i>
15. Rodelyn T. Pangandoyon	Board Member	<i>Rodelyn T. Pangandoyon</i>
16. Chito T. Costelo	Member	<i>Chito T. Costelo</i>
17. Flora T. Manto	Member	<i>Flora T. Manto</i>
18. Evelyn H. Putol	Member	<i>Evelyn H. Putol</i>
19. James Roy P. Ignacio	Member	<i>James Roy P. Ignacio</i>
20. Fortunato S. Tedranes	Member	<i>Fortunato S. Tedranes</i>
21. Dominador C. Gain	Member	<i>Dominador C. Gain</i>
22. Janet T. Cajueves	Member	<i>Janet T. Cajueves</i>
23. Thelma T. Castillo	Member	<i>Thelma T. Castillo</i>
24. Julian B. Argate	Member	<i>Julian B. Argate</i>
25. Cristina R. Ramos	Member	<i>Cristina R. Ramos</i>
26. Rica R. Retana	Member	<i>Rica R. Retana</i>
27. Wenifreda P. Sagala	Member	<i>Wenifreda P. Sagala</i>
28. Marilyn P. Billo		<i>Marilyn P. Billo</i>

Certified true and Correct:

Attested by:

Azucena E. Bangalan
AZUCENA E. BANGALAN
President

Rowena M. Elmido
ROWENA M. ELMIDO
Secretary



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
 Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
 January 9, 2018
 Contact No. 0926-287-7417

ACCOMPLISHMENT REPORT

January 2021 – January 2025

Primary Office Concerned	Program/Activity/Project	Activity	Results	Cost (Php)	Remarks
R8 HFCVI	Orientation/Constitution and By-Laws	To equip participants' with appropriate knowledge as a good Member/Leader.			On going
R8 HFCVI	DOLE Association Update				On going
R8 HFCVI	BIR Association re-registration				On going
DA/RCEF Accreditation	Project Proposal/RCEF/Philmech				On going
LGU Abuyog, Leyte	Organization Renewal Accreditation	Documentation			On going
Organization	Executive and Membership Monthly Meeting				On going
Federation	Yearly Anniversary	Thanksgiving and Induction			On going
Federation	Christmas Party	Thanksgiving and Fellowship			Completed
Organization	Multipurpose Construction	Organization Office			On going

Organization	Communal Garden	Association Livelihood			On going
Organization	Backyard – katay ng Baboy	Association Livelihood			On hold
Organization	Yearly Christmas Party	Thanksgiving and Fellowship	Successful		Completed
Organization	Induction of Officers		Successful		Completed
Federation/COOP	Coconut Grower				On going
	Facilities/Machinery/ Equipment	Brand/Model		Made of Acquisition	Condition/ Remarks
DA-RCEP/Philmech	<i>Rice Combine Harvester</i>	<i>Kubota DC-70 PRO PH</i>	Successful	<i>Grant</i>	<i>Running Condition</i>
DA-RCEP/Philmech	<i>Four Wheel Drive Tractor</i>	<i>YANMAR YM-351R</i>	Successful	<i>Grant</i>	<i>Running Condition</i>

Certified true and Correct:

Attested by:


AZUCENA E. BANGALAN
President


ROWENA M. ELMIDO
Secretary



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

FINANCIAL STATEMENT

FWD Tractor Savings 2024

Cash in Bank	P/ _____
Cash on Hand (2024)	P/ 10,108.00
Total Cash in Bank and on Hand	P/ 10,108.00
Collectibles	P/ 9,950.00

Add: Collection

Income from Machinery Cropping 75,802.00

Total: P/ **75,802.00**

LESS: Expenses

<i>Truck rental</i>	10,000.00
<i>Diesel and Oil</i>	33,974.00
<i>Operator</i>	9,427.00
<i>Helper (Alangalang)</i>	1,175.00
<i>Canvasser (Alangalang)</i>	4,121.00
<i>Nylon (Pesi – 21 Meters)</i>	1,500.00
<i>Ladder rental</i>	700.00
<i>Per diem</i>	3,300.00
<i>Church Donation</i>	500.00
<i>Associational Expenses</i>	1,000.00

Total: P/ **65,697.00**

NET TOTAL: P/ **10,108.00**

Prepared by:


KERWIN EDWARD B. CALANG
Treasurer

Audited by:


AVELINA B. ARGATE
Auditor

Approved by:


AZUCENA E. BANGALAN
President



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

FINANCIAL STATEMENT

December 31, 2021 – December 31, 2022

Cash in Bank	P/ _____
Cash on Hand (2021)	P/34,181.00
Cash on Hand	P/39,440.00
Total Cash in Bank and on Hand	P/73,621.00

Add: Collection

<i>Annual Dues</i>	<i>4,100.00</i>
<i>Monthly dues</i>	<i>9,840.00</i>
<i>CBU</i>	<i>20,500.00</i>
<i>Livelihood</i>	<i>10,000.00</i>

Total: **P/ 44,440.00**

LESS: Expenses

<i>Organization and other Expenses</i>	<i>5,000.00</i>
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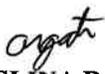
Total: **P/5,000.00**

NET TOTAL: **P/39,440.00**

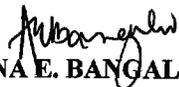
Prepared by:


KERWIN EDWARD B. CALANG
Treasurer

Audited by:


AVELINA B. ARGATE
Auditor

Approved by:


AZUCENA E. BANGALAN
President



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

FINANCIAL STATEMENT

December 31, 2022 – December 31, 2023

Cash in Bank	P/ _____
Cash on Hand (2021)	P/ 34,181.00
Cash on Hand (2022)	P/ 39,440.00
Cash on Hand (2023)	P/ 26,120.00
Total Cash in Bank and on Hand	P/ 99,741.00

Add: Collection

<i>Annual Dues</i>	2,600.00
<i>Monthly dues</i>	5,520.00
<i>Daily Dues</i>	22,700.00
<i>CBU</i>	1,000.00

Total: ----- P/ **31,820.00**

LESS: Expenses

<i>Organization and other Expenses</i>	5,000.00
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Total: ----- P/ **5,000.00**

NET TOTAL: ----- P/ **26,820.00**

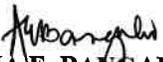
Prepared by:


KERWIN EDWARD B. CALANG
Treasurer

Audited by:


AVELINA B. ARGATE
Auditor

Approved by:


AZUCENA E. BANGALAN
President



**SALVACION WOMEN FARMERS' ASSOCIATION
(SWFA)**

Barangay Salvacion, 6510 Abuyog, Leyte
Reg. Cert. No.: RO8-WLFO-2018-01-WA-1337
January 9, 2018
Contact No. 0926-287-7417

FINANCIAL STATEMENT

December 31, 2023 – December 31, 2024

Cash in Bank	P/ _____
Cash on Hand (2021)	P/ 34,181.00
Cash on Hand (2022)	P/ 39,440.00
Cash on Hand (2023)	P/ 26,120.00
Cash on Hand (2024)	P/ 5,100.00
Total Cash in Bank and on Hand	P/ 104,841.00

Add: Collection

<i>Annual Dues</i>	2,400.00
<i>Membership Fee</i>	100.00
<i>Monthly dues</i>	6,000.00
<i>CBU</i>	650.00

Total: P/ **9,150.00**

LESS: Expenses

<i>Organization and other Expenses</i>	2,000.00
<i>Tarpaulin (printing)</i>	350.00
<i>Seminar's & Training Expenses</i>	700.00
<i>Travel Expenses</i>	1,000.00

Total: P/ **4,050.00**

NET TOTAL: P/ **5,100.00**

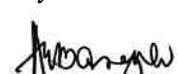
Prepared by:


KERWIN EDWARD B. CALANG
Treasurer

Audited by:


AVELINA B. ARGATE
Auditor

Approved by:


AZUCENA E. BANGALAN
President