



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

Province of Leyte
Legal Office
Time: 12:21
Date: 25

-oOo-

Sangguniang Panlalawigan
Province of Leyte

PROVINCIAL LEGAL OFFICE

RECEIVED

Date: DEC 03 2025
By: [Signature]

2nd INDORSEMENT

November 24, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-1~~8~~ of the Sangguniang Bayan of Hilongos, Leyte.

Issues/ concerns for review/ recommendation/ legal opinion is/ are as follows:

- Ordinance No. 2025-1~~8~~ entitled: **“An Ordinance amending Municipal Ordinance No. 2024-19”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution¹. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer [Signature]

¹ (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
28 November 2025

Florinda Jill S. Uyvico
11-28-25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-18** of the **Municipality of Hilongos, Leyte**, entitled: **An Ordinance amending Municipal Ordinance No. 2024-19: "An Ordinance creating various Plantilla Positions in the Municipal Government of Hilongos and appropriating funds therefor"** particularly at the Office of the MDRRMO from Communications Equipment Operator I, Item No. 283, SG 4 to Administrative Aide IV (Communications Equipment Operator I), Item No. 283, SG 4 in the Local Government Unit of Hilongos.



FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos

OFFICE OF THE SANGGUNIANG BAYAN



Sangguniang Panlalawigan
Province of Leyte

RECEIVED

OCT 10 2025

Date: _____
By: _____

MUNICIPAL ORDINANCE NO. 2025-18

AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 2024-19: "AN ORDINANCE CREATING VARIOUS PLANTILLA POSITIONS IN THE MUNICIPAL GOVERNMENT OF HILONGOS AND APPROPRIATING FUNDS THEREFOR" PARTICULARLY AT THE OFFICE OF THE MDRRMO FROM COMMUNICATIONS EQUIPMENT OPERATOR I, ITEM NO. 283, SG 4 TO ADMINISTRATIVE AIDE IV (COMMUNICATIONS EQUIPMENT OPERATOR I), ITEM NO. 283, SG 4 IN THE LOCAL GOVERNMENT UNIT OF HILONGOS

Authored by: **HON. JOSEPH F. FULACHE**

Chairperson, Committee on Laws, Rules and Privileges, Appointment, Good Governance and Human Rights

WHEREAS, Section 76 of Republic Act 7160, otherwise known as the Local Government Code of 1991, authorizes local government units to design and implement their organization structure and staffing pattern, subject to minimum standards and guidelines prescribed by the Civil Service Commission (CSC);

WHEREAS, the Municipal Ordinance No. 2024-19 "An Ordinance Creating Various Plantilla Positions in the Municipal Government of Hilongos and Appropriating Funds Therefor"; was duly declared valid by the Sangguniang Panlalawigan thru Resolution No. 2024-511 dated on November 26, 2024 during the 114th Regular Session of the Sangguniang Panlalawigan of Leyte;

WHEREAS, one of the plantilla positions mentioned is Communications Equipment Operator I, Item No. 283, SG 4;

WHEREAS, per Department of Budget and Management Local Budget Circular No. 137 dated July 13, 2021, which provides the updated Index of Occupational Services, Position Titles, and Salary Grades in the Local Government (IOS-LGU), the position Communication Equipment Operator I is categorized under the Communications Development, Operation and Repair Section and is generally subject to conversion to the generic class title Administrative Aide IV;

WHEREAS, additionally, under DBM Budget Circular No. 2004-3 dated March 6, 2004, which governs the Conversion of Positions Performing Staff/No-Technical Functions, the Administrative Group under the General Administrative Service of the Position Classification Plan was modified to streamline multiple administrative position titles. This includes the conversion of the position title Communications Equipment Operator I to Administrative Aide IV under the sub-professional level. Yet, this circular also reaffirms that positions may retain their existing classification if their duties and responsibilities are essential to the primary functions of the agency, hence, the Communications Equipment Operator I is a parenthetical position to Administrative Aide IV as such Qualification Standards for Communications Equipment Operator I is based on 1997 Civil Service Commission Qualification Standards;

WHEREAS, the amendment will be in line with applicable Department of Budget and Management Circulars while continuing to support the core mandate of MDRRMO;

NOW THEREFORE, on motion of Hon. Joseph F. Fulache, as duly seconded by Hon. Manuel M. Gabisan;

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member

JOSEPH F. FULACHE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

RICHARD BENEDICTO V. OGARIO
Ex-Officio Member / President
Liga ng mga Barangay

CRIS ANTONIO B. ONG
SB Member

MANUEL M. GABISAN
SB Member

MANUEL V. LORA
SB Member

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member

BE IT ENACTED by the Seventeenth Sangguniang Bayan of Hilongos in a regular session assembled that:

SECTION 1. AMENDMENT – The position of Communications Equipment Operator I, Item No. 283, Salary Grade 4 under the Office of the MDRRMO as provided in Municipal Ordinance No. 2024-19 is hereby amended to read as:

**Administrative Aide IV (Communications Equipment Operator I),
Item No. 283, SG 4**

SECTION 2. IMPLEMENTING AUTHORITY – The Local Chief Executive, through the Human Resource Management Office, shall cause the necessary adjustment and endorsement of this amendment to the Civil Service Commission and the Department of Budget and Management for confirmation and implementation.

SECTION 3. EFFECTIVITY – This ordinance shall take effect after approval by the Sangguniang Panlalawigan.

ENACTED this 15th day of September, 2025 during the Eighth Regular Session for CY 2025 of the Seventeenth Sangguniang Bayan of Hilongos.

MANUEL M. GABISAN
SB Member

MANUEL V. LORA
SB Member

BERNADETH M. NERVES
SB Member

FRANCISCO M. ORTEGA
SB Member

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President,
Liga ng mga Bayangay

CRIS ANTONIO B. ONG
SB Member

JOSEPH F. FULACHE
SB Member

ALINE B. REOMA
SB Member

TRINIDAD V. ZARATE
SB Member

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member/President,
Pambayang Pederasyon ng Sangguniang
Kabataan

I HEREBY CERTIFY to the correctness of the foregoing ordinance.

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

ATTESTED:

ALBERT R. VILLAHERMOSA
Sangguniang Bayan Member/Presiding Officer

APPROVED:

MANUEL R. VILLAHERMOSA
Municipal Mayor

Date: October 8, 2025