

Date OCTOBER 21, 2025

Vice Governor HON. LEONARDO M. JAVIER JR.  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte

Dear Vice Governor Javier

In response to your Notice of Call for Accreditation, kindly be informed that CAMODA MOTORCYCLE DRIVER ASSOCIATION, with office address at POBLACION, Calubian, Leyte, would like to seek accreditation by the Sangguniang bayan of Calubian, Leyte.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2024 Minutes of the Annual Meeting;
6. CY 2024 Annual Accomplishment Report; and
7. CY 2024 Financial Statements

Thank you.

Sincerely,

  
EDUARDO R. VALIENTE  
President

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: CAMODA MOTORCYCLE DRIVER ASSOCIATION

Address: BRGY. POBLACION CAUBIAN, LEYTE

Contact No.: 09750192563

Email address (optional): \_\_\_\_\_

Date Organized: \_\_\_\_\_

Sector/s Represented: \_\_\_\_\_

Purposes/Objectives:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Services that the organization provides or can participate in:

TRANSPORTATION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Registering Agency:

Date Registered: SEPTEMBER 5, 2022

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD)
- National Commission on Indigenous Peoples (NCIP) *\*certification*

Accrediting Agency (if any):

Date Accredited: \_\_\_\_\_

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)

- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): \_\_\_\_\_

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): Municipal

**Projects Implemented in the [Province/City/Municipality] of [Name of LGU]**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2022	HOG RACING	17,500	WELTHOOD	MEMBER		✓

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

EDUARDO R VALENTE  
President

JEFFREY OLEMAN  
Secretary

TO THE APPLICANT

Kindly go through a self-assessment of the following requirements for your application. Please do not submit the Application Form without performing the said self-assessment.

<input checked="" type="checkbox"/>	1 Letter of Application (Annex D)
<input checked="" type="checkbox"/>	2 Duly accomplished Application Form for Accreditation (Annex C)
<input checked="" type="checkbox"/>	3 Duly approved Board Resolution signifying intention for accreditation for the purpose representation in a local special body (Annex E)
<input checked="" type="checkbox"/>	4 Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
<input checked="" type="checkbox"/>	5 List of current Officers (Annex F)
<b>ADDITIONAL REQUIREMENTS FOR CSOs IN OPERATION FOR AT LEAST ONE (1) YEAR</b>	
<input checked="" type="checkbox"/>	6 Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary (Annex G) or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
<input checked="" type="checkbox"/>	7 Annual Accomplishment Report for the immediately preceding year (Annex H)
<input checked="" type="checkbox"/>	8 Financial Statement, at the minimum, signed by the executive officers of the organization for the immediately preceding year, and indicating therein other information such as revenue, expenses and the source(s) of funds (Annex I)

CAMODA MOTORCYCLE ASSOCIATION  
POBLACION TERMINAL, CAL. LEYTE

**BOARD RESOLUTION NO 02-2025**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the [Name of Organization] CAMODA MOTORCYCLE DRIVER ASSOCIATION is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Labor and Employment/ Department of Human Settlements and Urban Development, formerly the Housing and Land Use Regulatory Board], and existing under Philippine laws;

**WHEREAS**, in the [NAME OF ORGANIZATION] CAMODA MOTORCYCLE DRIVER ASSOCIATION Special Board Meeting held at [Full Office Address] BAGY. POBLACION CALUBIAN LEYTE on [MM/DD/YYYY] OCTOBER 17, 2025, attended by the following Board of Trustees present, the following resolution was approved and adopted:

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

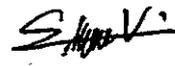
**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, Atty. Ronnan Christian M. Reposar.

**RESOLVED FURTHERMORE**, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: [Name/s of representatives] Edwardo R. Valiente.

**ADOPTED** unanimously by the Board of Trustees/Directors of the [Name of CSO] CAMODA ASSOCIATION this [DD] 20th day of [MM YYYY] OCTOBER, 2025 in the Municipality of Calubian, Leyte.

Name	Position	Signature
<u>EDUARDO VALIENTE</u>	<u>PRESIDENT</u>	<u>[Signature]</u>
<u>RONNIE CALUBIAN</u>	<u>TREASURER</u>	<u>[Signature]</u>
<u>JOSI CAREL</u>	<u>AUDITOR</u>	<u>[Signature]</u>

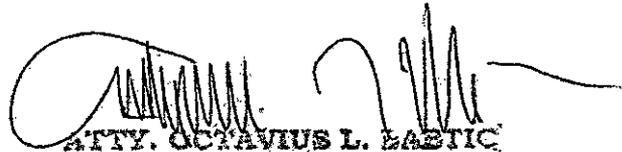
Annex E: Board Resolution - Intention for Accreditation

  
EDUARDO R. VALIENTE

President

SUBSCRIBED AND SWORN TO before me this 20 OCT 2025, 2025 in \_\_\_\_\_, Affiant exhibiting to me his/her \_\_\_\_\_ with valid identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Doc. No: 2  
Page No: 1  
Book No: LXXXII  
Series of 2025



**ATTY. OCTAVIUS L. LAETIC**  
Notary Public  
Until Dec. 31, 2026  
PIR No 9656274 01/06/25  
Rd. Leyte  
Rd. No. 913  
IS No 503755 01/13/25  
Leyte Chapter  
MCLB Compliance Cert. No. VII  
0823264 -08/30/22  
MC NO. ADM 23-087  
RTD II, Calubran, Leyte



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE  
Ormoc City

DOLERO8-ORD-1  
Revision No. 1  
Date Issued: 11 July 20

Registration Certificate No.  
**DOLE-WLFO-2022-09-WA-1913**

**KNOW ALL MEN BY THESE PRESENTS**

**CAMODA DRIVERS'  
ASSOCIATION**

**Terminal Poblacion, Calubian, Leyte**

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

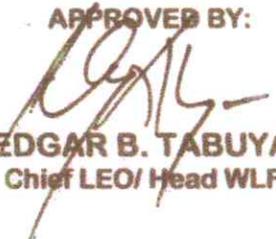
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 5<sup>th</sup> day of September 2022.

*By authority of the Regional Director:*

HENRY JOHN S. JALBUENA  
Regional Director

APPROVED BY:

  
EDGAR B. TABUYAN  
Chief LEO/ Head WLFO



Not Valid w/out Seal

Batitinan St., Sitio Kalipay  
Brgy. Cogon, Ormoc City, Leyte  
Tel No 561-4518  
dolero8\_wlfo@yahoo.com



Republic of the Philippines  
Calubian, Leyte

**CAMODA DRIVERS ASSOCIATION  
CALUBIAN, LEYTE**

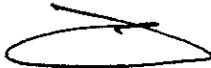
**LIST OF OFFICERS & MEMBERS**

NAME	POSITION	ADDRESS
1. VALIENTE, EDUARDO R.	PRESIDENT	VILLANUEVA, CALUBIAN, LEYTE
2. SALUDAR, ROGER V.	VICE PRESIDENT	PADOGA, CALUBIAN, LEYTE
3. OLEDAN, JEFFREY S.	SECRETARY	TABLA, CALUBIAN, LEYTE
4. SALUDAR, RONNIE A.	TREASURER	KAWAYANAN, CALUBIAN, LEYTE
5. CAREL, JOJIE I.	AUDITOR	OBISPO, CALUBIAN, LEYTE
6. PALOMAR, CARLOS R.	COLLECTOR	MATAGOK, CALUBIAN, LEYTE
7. BALIDIO, MARLOU	MEMBER	ABANILLA, CALUBIAN, LEYTE
8. BALIDIO, RODELO	MEMBER	ABANILLA, CALUBIAN, LEYTE
9. BENARO, JONATHAN	MEMBER	VILLANUEVA, CALUBIAN, LEYTE
10. CABALLES, BEMBOY S.	MEMBER	MATAGOK, CALUBIAN, LEYTE
11. CABILLAN, RITCHIE	MEMBER	PADOGA, CALUBIAN, LEYTE
12. CADION, ANACLITO	MEMBER	TABLA, CALUBIAN, LEYTE
13. CASIMERO, EDGARDO C.	MEMBER	GARRIDO, CALUBIAN, LEYTE
14. CONVERSION, BIE JIE BOY V.	MEMBER	VILLANUEVA, CALUBIA, LEYTE
15. DELACRUZ, JULITO I.	MEMBER	GARRIDO, CALUBIAN, LEYTE
16. DELACRUZ, DOMINGO	MEMBER	TABLA, CALUBIAN, LEYTE
17. ENTOY, ALJIN E.	MEMBER	GARRIDO, CALUBIAN, LEYTE
18. JABON, JHONNY S.	MEMBER	VILLANUEVA, CALUBIAN, LEYTE
19. MAHAIT, RODEL G.	MEMBER	VILLANUEVA, CALUBIAN, LEYTE
20. MOLLEJON, JOSE C.	MEMBER	PAGATPAT, CALUBIAN, LEYTE
21. OROT, RODOLFO JR.	MEMBER	PATAG, CALUBIAN, LEYTE
22. ORTIZ, BASILIO S.	MEMBER	PAGATPAT, CALUBIAN, LEYTE
23. PAUHANA, REYNALDO N.	MEMBER	KAWAYANANAN, CALUBIAN, LEYTE
24. PANTUAN, BOBOY	MEMBER	PAGATPAT, CALUBIAN, LEYTE
25. SALAZAR, VICENTE	MEMBER	VILLAHERMOSA, CALUBIAN, LEYTE
26. SULIVA, JENLIE C.	MEMBER	GARRIDO, CALUBIAN, LEYTE
27. SURINGA, DENNIS E.	MEMBER	GARRIDO, CALUBIAN, LEYTE
28. SUAREZ, REYNALDO M.	MEMBER	VILLAHERMOSA, CALUBIAN, LEYTE
29. TAGALOG, RONNEL T.	MEMBER	PAGATPAT, CALUBIAN, LEYTE
30. TAHUP, DOMINADOR JR. S.	MEMBER	VILLANUEVA, CALUBIAN, LEYTE
31. VILLAFLOR, ARNOLD Y.	MEMBER	POBLACION, CALUBIAN, LEYTE
32. VILLAFLOR, WELFREDO A.	MEMBER	POBLACION, CALUBIAN, LEYTE

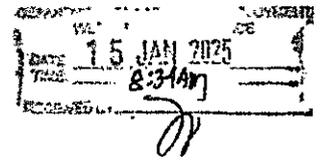
ATTESTED BY:

  
**EDUARDO R. VALIENTE**  
PRESIDENT

CERTIFIED CORRECT:

  
**JEFFREY S. OLEDAN**  
SECRETARY

REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF CALUBIAN  
PROVINCE OF LEYTE  
CAMODA DRIVERS ASSOCIATION  
CALUBIAN, LEYTE



**MINUTES OF ANNUAL GENERAL ASSEMBLY MEETING**  
YEAR 2024

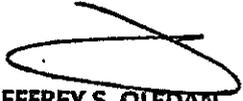
DATE: DECEMBER 21, 2024  
VENUE: CAMODA TERMINAL  
PRAYER: CAMODA MEMBER  
SPOKESPERSON: CAMODA PRESIDENT

**AGENDA:**

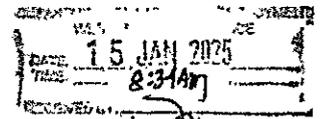
1. ELECTION FOR NEW PRESIDENT AND TREASURER
2. TERMINATION OF INACTIVE MEMBERS
3. INCREASE SA MONTHLY DUES
4. AUDIT SA HALIN SA BABOY UG MONTHLY DUES

ANG CAMODA DRIVERS ASSOCIATION NAG ELECTION ALANG SA NABAKANTE NGA POSISYON SA PAGKA PRESIDENT OG SA TREASURER TUNGOD KAY NAG RESIGN ANG PRESIDENTE OG TOA NA SA LAYO NAGTRABAHO ANG AMONG TREASURER. NA-ELECT SI EDUARDO R. VALIENTE PAGKA PRESIDENT OG RONNIE A. SALUDAR PAGKA TREASURER SA GRUPO. DUNAY 9 KA MEMBERS ANG GI-TERMINATE SA GRUPO TUNGOD SILA DILI NA AKTIBO SA MEETING OG WALA NA MAGHATAG SA AMONG MONTHLY DUES LAPAS NA SA 3 KA BUWAN NGA HATAGAN. 1. AGARAO GENARO 2. CARMEN, JONNEL 3. DELA CRUZ, JONIVER 4. MACABENTA, JOEFIL 5. SENANGOTE, RENAN 6. UMPAD, JESTONI 7. UMPAD, FEDIL 8. UMPAD, ROY 9. SULIVA, JENLIE. ANG MGA OFFICIALS OG MGA MEMBERS NAGKASABOT NGA TAASAN ANG AMONG MONTHLY CONTRIBUTION GIKAN SA P 30.00 NGADTO SA P100.00 ANG BUWAN APAN NAY PENALTY SA MONTHLY BASTA LANG AKTIBO LANG SA PAGHATAG KADA BULAN. TUMONG INI NGA MAPADAKO ANG PONDO ARON KUNG PANAHON SA CHRISTMAS PARTY DINHI NA MAGKUHA SA PANG GASTO UG DAKO USAB ANG MABALIK SA MEMBER PANAHON SA DECEMBER UG LABI GYUD ANG SA EMERGENCY CASH ASSISTANCE ALANG SA MGA MEMBER. ABOUT SA PAG AUDIT SA MGA INCOME SA ASOSASYON, SA MONTHLY COLLECTION TIBOOK TUIG DUNAY P 14,520.00 NGA NAKOLEKTA. ABOUT SA BABOY SA UNANG PAG-ATIMAN DUNAY INCOME NGA P 4,000.00 APAN NAGKA LUGI NA ANG IKADUHA UG ANG IKATULO NGA PAG-ATIMAN TUNGOD KLASE SA BABOY NGA AMONG NAATAMAN LABI NA GYUD HING SULOD SAKIT SA BABOY NGA ASF. ANG ASOSASYON NALUGI UG P 14,000.00. SUMALA SA NASABUTAN SA TANANG MEMBER UG SA MGA OPISYAL NGA HUMAN IBANAN SA MGA GASTOS, ANG AMONG MONTHLY DUES AMONG BAHINON SA GRUPO UG MAGBILIN LANG UG BAHIN ALANG SA GRUPO PARA MA PUNDO SA ASOSASYON. ANG MATAG USA NGA MEMBER NAKADAWAT UG P 200.00.

ATTESTED BY:   
EDUARDO R. VALIENTE

CERTIFIED CORRECT:   
JEFFREY S. OLEDAN

REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF CALUBIAN  
PROVINCE OF LEYTE  
CAMODA DRIVERS ASSOCIATION  
CALUBIAN, LEYTE



**MINUTES OF ANNUAL GENERAL ASSEMBLY MEETING**  
YEAR 2024

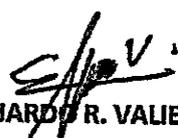
DATE: DECEMBER 21, 2024  
VENUE: CAMODA TERMINAL  
PRAYER: CAMODA MEMBER  
SPOKESPERSON: CAMODA PRESIDENT

**AGENDA:**

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ATTESTED BY:

  
EDUARDO R. VALIENTE

CERTIFIED CORRECT:

  
JEFFREY S. OLEDAN

Annex H: Annual Accomplishment Report

CAMODA DRIVERS ASSOCIATION

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
DSWD livelihood Program (Fog raising)		1 year	✓		66,840.00	Accomplished

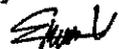
*\*add rows as necessary*

Prepared by:



Secretary-General

Noted by:



President

REPUBLIC OF THE PHILIPPINES  
MUNICIPALITY OF CALUBIAN  
PROVINCE OF LEYTE  
CAMODA DRIVERS ASSOCIATION  
CALUBIAN, LEYTE

ANNUAL FINANCIAL STATEMENT  
FOR THE YEAR OF 2024

SOURCE OF FUND:

MONTHLY DUES COLLECTION FROM JANUARY TO DECEMBER _____	P 14,520.00
PENALTY _____	P 1320.00
DSWD LIVELYHOOD ASSISTANCE GRANT ( LAG ) FOR HOG RAISING _____	P 66,840.00
TOTAL AMOUNT OF COLLECTION _____	P 81,840.00

EXPENCES:

EMERGENCY CASH ASSISTANCE _____	P 3500.00
MEMBERS MONTHLY DUES CASH BACK _____	P 10,000.00
TRAVEL EXPENCES _____	P 3500.00
CHRISTMAS PARTY _____	P 10,300.00
XEROX, INCODE AND OTHER EXPENCES _____	P 540.00
TOTAL AMOUNT OF EXPENCES _____	P 27,840.00
HOG RAISING FAILURE CAUSED BY ASF TOTAL AMOUNT _____	P 14,000.00
CASH DEPOSIT _____	P 30,386.00
CASH FOR DEPOSIT _____	P 40,000.00
TOTAL AMOUNT OF CASH _____	P 70,868.00

  
**EDUARDO R. VALIENTE**  
President

  
**RONNIE A. SALUDAR**  
Treasurer

  
**JOJIE I. CAREL**  
Auditor