

7

Item No.: 67  
Date: 21 2026 JAN



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

Province of Leyte  
Legal Office  
Released by: [Signature]  
Date: 1.7.26

-oOo-

**PROVINCIAL LEGAL OFFICE**

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: JAN 08 2026  
By: [Signature]

2<sup>nd</sup> INDORSEMENT  
December 15, 2024

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 002-2025 of the Sangguniang Bayan of Pastrana, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 002-2025 entitled: **“PhilHealth Capitation Fund Disposition and Management Ordinance.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(2)(i)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in consonance with PhilHealth Circular No. 2024-0013<sup>2</sup>. Hence, we recommend the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

  
**ATTY. JOSE RAYMUND A. ACOL**  
Provincial Legal Officer

<sup>1</sup> (2) Generate and maximize the use of resources and revenues for the development plans, program objectives and priorities of the municipality as provided for under Section 18 of this Code ;  
(i) Approve the annual and supplemental budgets of the municipal government and appropriate funds for specific programs, projects, services and activities of the municipality, or for other purposes not contrary to law, in order to promote the general welfare of the municipality and its inhabitants;

<sup>2</sup> “ Enhancement of the PhilHealth KonSulTa Benefit Package”

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
10 December 2025

Province of Leyte  
Legal Office  
12-10-25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 002-2025** of the **Municipality of Pastrana, Leyte**, entitled: **An Ordinance on PhilHealth Capitation Fund Disposition and Management from the proceeds of Konsultasyong Sulit at Tama (KONSULTA) package in the Municipality of Pastrana, Leyte.**

  
**FLORINDA JIL S. UYVICO**  
Secretary to the Sanggunian



Republic of The Philippines  
PROVINCE OF LEYTE  
Municipality of Pastrana

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: DEC 09 2025  
By: Fern V.

SAKOP

*The Sangguniang Bayan*

**TRANSMITTAL**

December 9, 2025

**HONORABLE SANGGUNIANG PANLALAWIGAN MEMBERS**

Province of Leyte

Thru: **HON. LEONARDO "SANDY" M. JAVIER**  
Vice – Governor/Presiding Officer

Dear Honorable Vice – Governor & SP Members,

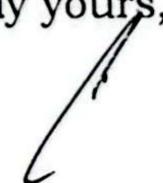
Greetings!

We are respectfully forwarding herewith TWENTY-ONE (21) folders bearing original copies of the approved municipal ordinance for your approval to wit:

- **MUNICIPAL ORDINANCE NO. 002, SERIES OF 2025**
- **AN ORDINANCE ON PHILHEALTH CAPITATION FUND DISPOSITION AND MANAGEMENT FROM THE PROCEEDS AND KONSULTASYON SULIT AT TAMA (KONSULTA) PACKAGE IN THE MUNICIPALITY OF PASTRANA, LEYTE.**
  
- **MUNICIPAL ORDINANCE NO. 001, SERIES OF 2025**
- **AN ORDINANCE INSTITUTIONALIZING KEY ASSISTANCE FOR DEVELOPING ADOLESCENTS (KADA) IN THE MUNICIPALITY OF PASTRANA, LEYTE**

Thank you, more power and mabuhay.

Very truly yours,

  
**HON. CHITO C. CAYACO**  
Municipal Vice-Mayor

**CHITO C. CAYACO**

Municipal Vice Mayor/  
Presiding Officer

**GERARDO S. CARIAN**

Sangguniang Bayan Member

**ANGELINA C. DIOLA**

Sangguniang Bayan Member

**LOIDA B. VILLABLANCA**

Sangguniang Bayan Member

**NATHAN G. LETRODO**

Sangguniang Bayan Member

**ALEX C. SEQUITO**

Sangguniang Bayan  
Member

**PIO M. TAN**

Sangguniang Bayan Member

**NICOLE MARIE C. MARCOS**

Sangguniang Bayan Member

**RODEL M. TOBILLA**

Sangguniang Bayan Member

**JERLYN C. BORJA**

ABC President

**FRANCIS CHARLES T.**

**ALVAREZ**

Sangguniang Kabataan  
Federation President



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Pastrana

-oOo-

## Office of the Sangguniang Bayan

EXCERPTS FROM THE MINUTES OF THE 12<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF PASTRANA HELD LAST SEPTEMBER 29, 2025 AT THE SANGGUNIANG BAYAN SESSION HALL, PASTRANA LEYTE

### Municipal Ordinance No. 002 – 2025 Series of 2025

#### AN ORDINANCE ON PHILHEALTH CAPITATION FUND DISPOSITION AND MANAGEMENT FROM THE PROCEEDS OF KONSULTASYONG SULIT AT TAMA (KONSULTA) PACKAGE IN THE MUNICIPALITY OF PASTRANA, LEYTE

**WHEREAS**, the Philippine Constitution declares as State policy to provide its territorial and political subdivisions genuine and meaningful local autonomy to enable them to attain their fullest development as self-reliant communities and as effective partners in the attainment of national goals;

**WHEREAS**, the State likewise declares that the vesting of duty, responsibility and accountability in Local Government Units shall be accompanied with provision for reasonably adequate resources to effectively carry out their functions;

**WHEREAS**, this priority program is aimed at “setting into motion a meaningful health care financing and delivery mechanism anchored on local government”;

**WHEREAS**, the DOH and local government units (LGUs) shall endeavour to provide a health care delivery system that shall afford every Filipino a primary care provider, as defined in Section 4.26 of RA 11223, (Universal Health Care Act) Implementing Rules and Regulations;

**WHEREAS**, the accredited PhilHealth KonSulTa provider shall follow the PhilHealth KonSulTa Benefit Availment Process provided in PhilHealth Circular No. 2020-0022, “Implementing Guidelines for the PhilHealth Konsultasyong Sulit at Tama (PhilHealth KonSulTa) Package and PhilHealth Circular No. 2024-0013, “Enhancement of the PhilHealth KonSulTa Benefit Package;

**BE IT ORDAINED** by the Sangguniang Bayan of Pastrana, Leyte in session assembled that:

**CHITO C. CAYACO**

Municipal Vice Mayor/  
Presiding Officer

**GERARDO S. CARIAN**

Sangguniang Bayan Member

**ANGELINA C. DIOLA**

Sangguniang Bayan Member

**LOIDA B. VILLABLANCA**

Sangguniang Bayan Member

**NATHAN G. LETRODO**

Sangguniang Bayan Member

**ALEX C. SEQUITO**

Sangguniang Bayan  
Member

**VIO M. TAN**

Sangguniang Bayan Member

**NICOLE MARIE C. MARCOS**

Sangguniang Bayan Member

**RODEL M. TOBILLA**

Sangguniang Bayan Member

**JERLYN C. BORJA**

ABC President

**FRANCIS CHARLES T.  
ALVAREZ**

Sangguniang Kabataan  
Federation President

**SECTION 1. TITLE** – This Ordinance shall be known as the “PhilHealth Capitation Fund Disposition and Management Ordinance”

**SECTION 2. PROVIDER PAYMENT MECHANISM**

1. PhilHealth shall pay an annual capitation released on performance
2. Capitation rates shall be set by PhilHealth and shall be paid in tranches using the Auto Credit Payment Scheme (ACPS)
3. PhilHealth KonSulTa Package Benefit Reimbursement shall be credited to the LGU’s Trust Fund Account No. \_\_\_\_\_, the same account where claim reimbursements for Maternity Care Package (MCP) and Tuberculosis Directly-Observed Treatment Short-course (TB DOTS) are credited. Accounting Office shall create a separate ledger for KonSulTa Benefit Reimbursements for monitoring purposes
4. The PhilHealth KonSulTa Provider may charge fees from services and commodities not included in the benefit package and the rates shall be encoded through PhilHealth accredited Electronic Medical Record (EMR) or through the eKonSulTa System to be provided by PhilHealth until such time that the KonSulTa Provider has engaged with any of the PhilHealth’s accredited EMR Provider
5. In cases of any disagreement with the computed reimbursement, existing guidelines on the appeal and Motion for Reconsideration (MR) shall apply.

**SECTION 2. DISPOSITION AND ALLOCATION OF THE CAPITATION**

1. Capitation Fund received from PhilHealth KonSulTa Package shall be utilized to cover the following:
  - 1.1 **Sixty Percent (60%)** shall be spent for medicines, reagents, medical supplies, medical and office equipment, information technology equipment, capacity building for staff, social mobilization and social marketing, infrastructure and operational cost such as office supplies, office furnitures and fixtures, internet connection, accreditation and license fees, hiring of personnel for the implementation of PhilHealth KonSulTa Package necessary for the delivery of required service including referral fees for diagnostic services if not available in the facility.
  - 1.2 **Forty Percent (40%)** shall be used exclusively for the performance incentives of health personnel, non-health personnel, and volunteer health workers who are directly involved in the provision of Konsulta Package services. This is divided as follows:
    - 1.2.1 **Ten Percent (10%)** for physician
    - 1.2.2 **Twenty Percent (20%)** for other health professional staff of the facility: Nurse, Midwife, Disease Surveillance Officer, Medical Technologist & DOH-HRH

**CHITO C. CAYACO**

Municipal Vice Mayor/  
Presiding Officer

**GERARDO S. CARIAN**

Sangguniang Bayan Member

**ANGELINA C. DIOLA**

Sangguniang Bayan Member

**LOIDA B. VILLABLANCA**

Sangguniang Bayan Member

**NATHAN G. LETRODO**

Sangguniang Bayan Member

**ALEX C. SEQUITO**

Sangguniang Bayan  
Member

**PIO M. TAN**

Sangguniang Bayan Member

**NICOLE MARIE C. MARCOS**

Sangguniang Bayan Member

**RODEL M. TOBILLA**

Sangguniang Bayan Member

**JERLYN C. BORJA**

ABC President

**FRANCIS CHARLES T.**

**ALVAREZ**

Sangguniang Kabataan  
Federation President

1.2.3 **Six Percent (6%)** for non-health professional staff: RSI Philhealth Coordinator/Processor, Admin Staff and Ambulance Driver

1.2.4 **Four Percent (4%)** for volunteer health workers and job order/contractual support staff at the RHU

2. PhilHealth shall not prescribe how capitation will be disbursed but rather leaves the disposition of the capitation fund with the Local Government Unit or Local Chief Executive prioritizing the operational cost and incentives of the people handling the transactions.

### **SECTION 3. SEPARABILITY CLAUSE:**

Should any provision, section or part of this ordinance be declared by competent authorities as invalid, the remaining provisions, sections, or part thereof remain to be in full force and effect.

### **SECTION 4. REPEALING CLAUSE:**

Any previous ordinances, rules and regulations or part thereof that are in conflict with or consistent with the provisions of this ordinance are hereby repealed, amended or modified accordingly.

### **SECTION 5. EFFECTIVITY:**

This ordinance shall take effect upon its approval.

**NOW, THEREFORE**, on motion of **HON. PIO M. TAN**, seconded by **HON. NATHAN G. LETRODO** be it **RESOLVED AND ENACTED**:

**ENACTED** this **29<sup>TH</sup>** day of **OCTOBER, 2025**.

**I HEREBY CERTIFY** to the correctness of the foregoing ordinance.

**VERNADITH NIEGOS - DIZON, LPT.**  
Sangguniang Bayan Secretary - Designate



**Concurred:**

  
**GERARDO S. CARIAN**  
SB Member

*Angelina C. Diola*  
**ANGELINA C. DIOLA**  
SB Member

  
**LOIDA B. VILLABLANCA**  
SB Member

  
**NATHAN G. LETRODO**  
SB Member

*Alex C. Siquito*  
**ALEX C. SIQUITO**  
SB Member

  
**PIO M. TAN**  
SB Member

  
**NICOLE MARIE C. MARCOS**  
SB Member

  
**RODEL M. TOBILLA**  
SB Member

  
**JERLYN C. BORJA**  
Liga Ng Mga Barangay President

  
**FRANCIS CHARLES T. ALVAREZ**  
Sangguniang Kabataan Federation  
President

**Attested:**



**HON. CHITO C. CAYACO**  
Municipal Vice-Mayor

**Approved:**



**HON. MARITESS B. CAYACO-MARCOS**  
Municipal Mayor



---

MINUTES OF THE **COMMITTEE HEARING** ON THE PROPOSED ORDINANCE “AN ORDINANCE ON PHILHEALTH CAPITATION FUND DISPOSITION AND MANAGEMENT FROM PROCEEDS OF KONSULTASYONG SULIT AT TAMA (KONSULTA) PACKAGE IN THE MUNICIPALITY OF PASTRANA, LEYTE” LAST SEPTEMBER 16, 2025 AT THE SANGGUNIANG BAYAN SESSION HALL

---

**PRESENT:**

(See attached attendance)

**COMMITTEE HEARING PROCEEDINGS**

The Committee Hearing was called to order by the Presiding Officer, Hon. Pio M. Tan, at exactly 11:48 in the morning. The proceedings commenced with a prayer delivered through an overture.

Thereafter, the Presiding Officer directed the Sangguniang Bayan Secretary-Designate to conduct the roll call. Having confirmed the presence of a quorum, the Presiding Officer acknowledged the attendance of the committee members and proceeded to present the agenda for the day.

The Presiding Officer likewise acknowledged the presence of the invited resource person, Dr. Rolando A. Sulla, Municipal Health Officer (MHO) of the Pastrana Rural Health Unit (RHU).

Dr. Sulla provided an overview of PhilHealth’s e-Konsulta Program, explaining that it is part of the Konsultasyong Sulit at Tama (Konsulta) package, which aims to provide free or subsidized primary care services to all registered PhilHealth members. He added that this program digitizes and streamlines primary care consultations through accredited Konsulta Providers such as rural health units, barangay health stations, clinics, or private providers, utilizing electronic consultation platforms. These services include primary care benefits, consultations, laboratory examinations, and medicines.

Dr. Sulla further stated that each patient covered under PhilHealth is allotted a corresponding capitation amount. He expressed his satisfaction in informing the body that the RHU Pastrana is already accredited as an e-Konsulta provider, and under the proposed ordinance, the sharing of the proceeds shall be 60% for the Local Government Unit (LGU) and 40% as professional fees.

At this juncture, Hon. Loida B. Villablanca was recognized and requested to be excused due to personal necessity, which was duly noted by the Presiding Officer.

Dr. Sulla then proceeded to present the proposed ordinance, section by section, for the committee’s review, comments, suggestions, and possible corrections.

Hon. Rodel M. Tobilla was recognized and noted that the implementation of the program would contribute additional income to the LGU, emphasizing that it will only be implemented upon the passage of the ordinance.

The Presiding Officer inquired if pre-natal care services were included in the Konsulta package. Dr. Sulla clarified that such services are covered under a different package, specifically the Maternal Care Package.

Hon. Nathan G. Letrodo was recognized and underscored the importance of enrolling the constituents of the municipality in the system in order to avail of the benefits.

Dr. Sulla mentioned that HAPPY DOC is also an accredited Konsulta provider, and that they have enrolled some constituents of Pastrana through their conduct of medical missions, although many residents are unaware of the benefits of the package. He added that the Local Chief Executive (LCE) has directed the conduct of barangay visits to encourage residents to transfer their registration to RHU Pastrana. He also shared that the LCE has plans to procure a hematology analyzer and blood chemistry machine to fully equip the RHU by next year.

Hon. Nathan G. Letrodo expressed his appreciation regarding the plan to procure said medical equipment, stating that this will help RHU Pastrana become more competitive compared to private providers such as HAPPY DOC, given the current lack of facilities.

Dr. Sulla also pointed out a typographical error in Section 1.2.4 of the proposed ordinance, wherein the word "five" should be corrected to "four."

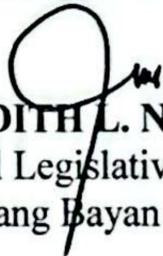
After thorough deliberation, Hon. Nathan G. Letrodo moved to recommend the proposed ordinance entitled:

**"AN ORDINANCE ON PHILHEALTH CAPITATION FUND DISPOSITION AND MANAGEMENT FROM PROCEEDS OF KONSULTASYONG SULIT AT TAMA (KONSULTA) PACKAGE IN THE MUNICIPALITY OF PASTRANA, LEYTE"**

for Second Reading in the next regular session. The motion was duly seconded unanimously and was approved by the body.

There being no other matters to discuss, Hon. Rodel M. Tobilla moved to adjourn the committee hearing, which was duly seconded by Hon. Nathan G. Letrodo. The hearing was adjourned at 11:57 in the morning and was formally closed with a prayer led by Hon. Loida B. Villablanca.

CERTIFIED TRUE AND CORRECT:

  
**VERNADITH L. NIEGOS-DIZON, LPT.**  
Local Legislative Staff Officer II/  
Sangguniang Bayan Secretary- Designate

APPROVED:

  
**HON. PIO M. TAN**  
Presiding Officer/Chairman, Health and Sanitation

WITH CONCURRENCE:

  
**HON. LOIDA B. VILLABLANCA**  
Vice-Chairman, Health and Sanitation

  
**HON. ANGELINA C. DIOLA**  
Member, Health and Sanitation

  
**HON. RODEL M. TOBILLA**  
Member, Health and Sanitation

  
**HON. NATHAN G. LETRODO**  
Member, Health and Sanitation

  
**HON. NICOLE MARIE C. MARCOS**  
Member, Health and Sanitation

  
**HON. ALEX C. SEQUITO**  
Member, Health and Sanitation



Republic of the Philippine  
PROVINCE OF LEYTE  
Municipality of Pastrana

ONG PILIPINAS

-000-

Office of the Sangguniang Bayan

## Committee on HEALTH AND SANITATION

### ATTENDANCE

September 16, 2025

Committee meeting for the proposed ordinance, AN ORDINANCE ON THE PHILHEALTH CAPITATION FUND DISPOSITION AND MANAGEMENT FROM THE PROCEEDS OF KONSULTASYONG SULIT AT TAMA (KONSULTA) PACKAGE IN THE MUNICIPALITY OF PASTRANA, LEYTE.

HON. PIO M. TAN	
HON. LOIDA M. VILLABLANCA	
HON. ALEX C. SEQUITO	
HON. ANGELINA C. DIOLA	
HON. NATHAN G. LETRODO	
HON. RODEL M. TOBILLA	
HON. NICOLE MARIE C. MARCOS	
<i>NICOLE A. SILVA</i>	



Republic of The Philippines  
PROVINCE OF LEYTE  
Municipality of Pastrana

ᜆᜄᜃᜅᜆᜇᜈᜉ

*The Sangguniang Bayan*

**C E R T I F I C A T I O N**

THIS IS TO CERTIFY, that we have posted in several conspicuous places with the entire jurisdiction of the Municipality of Pastrana, Province of Leyte, the invitation for **COMMITTEE MEETING** on **AN ORDINANCE ON PHILHEALTH CAPITATION FUND DISPOSITION AND MANAGEMENT FROM THE PROCEEDS OF KONSULTASYONG SULIT AT TAMA (KONSULTA) PACKAGE IN THE MUNICIPALITY OF PASTRANA, LEYTE**

Posted Committee Meeting

**September 16, 2025**

Certified True and Correct,

  
**VERNADITH NIEGOS-DIZON, LPT.**  
Sangguniang Bayan Secretary -  
designate

**Issued on: October 28, 2025**

**Issued at: Pastrana, Leyte**