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Item No.: 08

Date: 21 2026 JAN



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City
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Province of Leyte
Legal Office
JRM
1.7.26

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: JAN 08 2026
By: [Signature]

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
December 23, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 10 of the Sangguniang Bayan of Tunga, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 10 entitled: **“Annual Cash Assistance Program for Senior Citizens and Persons with Disability of the Municipality of Tunga, Leyte”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance to its power under Section 447(a)¹ of the Local Government Code of 1991 (R.A 7160) pursuant to RA 9994². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹;(a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code,

² Expanded Senior Citizens Act of 2010

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
19 December 2025

Province of Leyte
Legal Office
19/12/25
12.22.25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 10, series of 2025** of **Tunga, Leyte**, entitled: **An Ordinance establishing the Annual Cash Assistance Program for Senior Citizens and Persons With Disability (PWD) of the Municipality of Tunga, Leyte, appropriating funds therefor, and for other purposes.**


FLORINDA JILLS. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF TUNGA

OFFICE OF THE SANGGUNIANG BAYAN

December 19, 2025

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: DEC 19 2025
By: Jenny Vi

HON. LEONARDO JAVIER JR.
Vice-Governor/Presiding Officer
Sangguniang Panlalawigan
Province of Leyte

Thru: THE SECRETARY TO THE SANGGUNIANG

Sir:

Respectfully submitting herewith fifteen (15) copies of **Municipal Ordinance No. 10, Series of 2025 – AN ORDINANCE ESTABLISHING THE ANNUAL CASH ASSISTANCE PROGRAM FOR SENIOR CITIZENS AND PERSONS WITH DISABILITY (PWD) OF THE MUNICIPALITY OF TUNGA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES**, together with its supporting documents for review and approval.

Please acknowledge receipt hereof.

Thank you.

Very truly yours,


NAOMI C. ARCALLANA
Secretary to the Sanggunian



REPUBLIC OF THE PHILIPPINES
Province of Leyte
MUNICIPALITY OF TUNGA

-oOo-

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

DEC 19 2025

Date: _____
By: Jenny

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 23RD REGULAR SESSION OF THE SANGGUNIANG BAYAN, TUNGA, LEYTE HELD ON DECEMBER 15, 2025 AT THE SB SESSION HALL.

PRESENT:

- | | | |
|--------------------------------|---|--|
| Hon. Lemuel G. Ponferrada | - | Municipal Vice-Mayor/Presiding Officer |
| Hon. Martiniano F. Requez | - | SB Member |
| Hon. Herman A. Ayuste | - | SB Member |
| Hon. Marietta A. Catalo | - | SB Member |
| Hon. Cielito O. Esquibel | - | SB Member |
| Hon. Jose Capoporo A. Uribe | - | SB Member |
| Hon. Joselito L. Arintoc | - | SB Member |
| Hon. Rex S. Ergina | - | SB Member |
| Hon. Juanito G. Fallorina, Jr. | - | SB Member |
| Hon. Florentina A. Obsequio | - | Ex-Officio Member/Liga President |
| Hon. Leo Van C. Delgado | - | Ex-Officio Member/SK Fed. President |

ABSENT:

None

MUNICIPAL ORDINANCE NO. 10
Series of 2025

AN ORDINANCE ESTABLISHING THE ANNUAL CASH ASSISTANCE PROGRAM FOR SENIOR CITIZENS AND PERSONS WITH DISABILITY (PWD) OF THE MUNICIPALITY OF TUNGA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES

*Sponsors: Hon. Cielito O. Esquibel
Hon. Marietta A. Catalo
Hon. Martiniano F. Requez
Hon. Florentina A. Obsequio*

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every LGU shall exercise powers necessary and appropriate for the promotion of the general welfare;

WHEREAS, Section 17 of the same Code mandates LGUs to deliver basic services relating to senior citizens and persons with disability, including social welfare programs, relief and rehabilitation, and other support services;

WHEREAS, Republic Act No. 9994 or the Expanded Senior Citizens Act of 2010 provides that government units shall develop and implement social assistance programs for the welfare of senior citizens;

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[Handwritten signatures and initials at the bottom of the page]

WHEREAS, Republic Act No. 7277, as amended by RA 9442 and RA 10524, otherwise known as the Magna Carta for Persons with Disability, directs LGUs to provide appropriate social services, financial support, and assistance to PWDs;

WHEREAS, the Municipality of Tunga recognizes the vulnerability of Senior Citizens and PWDs, and deems it necessary to establish a regular program that will provide cash assistance as part of the LGU's social protection initiatives;

WHEREAS, the Commission on Audit (COA), through Circulars 2012-003 and 2019-001, allows LGUs to grant financial assistance to individuals or sectors, provided it is supported by a clear legal basis, adequate documentation, and proper implementing guidelines;

NOW THEREFORE, be it ordained by the Sangguniang Bayan of Tunga, Leyte, in session duly assembled, that:

SECTION 1. TITLE.

This Ordinance shall be known as the **"Annual Cash Assistance Program for Senior Citizens and Persons with Disability of the Municipality of Tunga, Leyte."**

SECTION 2. DECLARATION OF POLICY.

It is the policy of the Municipality of Tunga to promote the welfare, dignity, and well-being of Senior Citizens and Persons with Disability by providing appropriate and responsive social welfare support through the grant of cash assistance

SECTION 3. PURPOSE.

This program aims to:

- a. Provide financial support to eligible Senior Citizens and PWDs to augment their basic needs;
- b. Institutionalize an annual LGU-funded cash assistance mechanism;
- c. Ensure fair, transparent, and accountable distribution of benefits;
- d. Strengthen the LGU's social protection framework for vulnerable sectors.

SECTION 4. COVERAGE.

The beneficiaries of this Ordinance shall include:

- a. **All registered Senior Citizens** under the Office for Senior Citizens Affairs (OSCA);
- b. **All registered Persons with Disability** under the PDAO/MSWDO database;
- c. Beneficiaries must be **bona fide residents** of Tunga, Leyte as certified by the barangay;
- d. Beneficiaries must appear on the **validated masterlist** confirmed by OSCA, PDAO, and MSWDO.

SECTION 5. CASH ASSISTANCE AMOUNT.

The LGU shall provide:

- a. **Senior Citizens:** a minimum of ₱500.00 per beneficiary annually;
- b. **Persons with Disability:** a minimum of ₱500.00 per beneficiary annually.

The Sangguniang Bayan may adjust the amount through an amending ordinance or annual budget ordinance.

SECTION 6. FUNDING SOURCE.

The required funds for the implementation of this program shall be sourced from the General Fund and any other sources/funds allowed.

SECTION 7. IMPLEMENTING AGENCY.

The following offices shall be responsible for program implementation:

- a. **Municipal Social Welfare and Development Office (MSWDO)** – Program lead
- b. **Persons with Disability Affairs Office (PDAO)** – Validation and profiling
- c. **Office for Senior Citizens Affairs (OSCA)** – Masterlisting and monitoring
- d. **Municipal Accounting Office** – Pre-audit and documentation
- e. **Municipal Treasurer's Office** – Cash payout
- f. **Barangay Council**

SECTION 8. IMPLEMENTATION GUIDELINES.

- a. Beneficiary masterlists shall be prepared and validated annually by OSCA, PDAO, and MSWDO.
- b. A payroll or release list shall be prepared prior to payout.
- c. Beneficiaries must present valid identification or OSCA/PWD ID during payout.
- d. Acknowledgment receipts and photo documentation are required.
- e. Unclaimed assistance shall be recorded and reported to MSWDO and the SB.
- f. A terminal report shall be submitted within **15 days** after distribution.

SECTION 9. PROHIBITED ACTS.

The following acts are prohibited:

- a. Falsification of beneficiary documents
- b. Inclusion of ineligible individuals (ghost beneficiaries)
- c. Fraudulent claims or double claiming
- d. Political interference in the selection or distribution process

Violators shall be subject to administrative, civil, or criminal penalties under existing laws.

SECTION 10. MONITORING AND EVALUATION.

The MSWDO shall submit:

1. Annual accomplishment reports
2. Financial utilization report
3. Updated masterlists of beneficiaries
4. Program recommendations

These shall be furnished to the Office of the Mayor and the Sangguniang Bayan.

SECTION 11. SEPARABILITY CLAUSE.

If any provision of this Ordinance is declared invalid, the remaining provisions shall not be affected and shall remain in full force and effect.

SECTION 12. REPEALING CLAUSE.

All ordinances, resolutions, or executive orders inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 13. EFFECTIVITY.

This Ordinance shall take effect fifteen (15) days after posting in three (3) conspicuous places within the municipality.

ENACTED by the Sangguniang Bayan, in session assembled this 15th day of December 2025 at Tunga, Leyte.

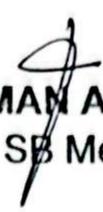
I HEREBY CERTIFY to the correctness of the foregoing Municipal Ordinance.


NAOMI C. ARCALLANA
Secretary to the Sanggunian


ATTESTED:


LEMUEL G. PONFERRADA
Municipal Vice Mayor/Presiding Officer


MARTINIANO F. REQUIEZ
SB Member


HERMAN A. AYUSTE
SB Member


MARIETTA A. CATALO
SB Member

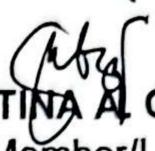

CIELITO O. ESQUIBEL
SB Member


JOSE CAPOPORO A. URIBE
SB Member


JOSELITO L. ARINTOC
SB Member


REX S. ERGINA
SB Member


JUANITO G. FALLORINA, JR.
SB Member


FLORENTINA AL OBSEQUIO
Ex-Officio Member/Liga President


LEO VAN C. DELGADO
Ex-Officio Member/SK Fed. President

APPROVED:


REINBERT C. COSTELO
Municipal Mayor
Date: 12-18-2025



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Province of Leyte
MUNICIPALITY OF TUNGA

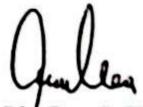
OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that *Municipal Ordinance No. 10, S. 2025* entitled: "AN ORDINANCE ESTABLISHING THE ANNUAL CASH ASSISTANCE PROGRAM FOR SENIOR CITIZENS AND PERSONS WITH DISABILITY (PWD) OF THE MUNICIPALITY OF TUNGA, LEYTE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES", has been posted in three (3) conspicuous places within the municipality and shall remain posted for three (3) consecutive weeks.

Issued this 18th day of December 2025 at Tunga, Leyte.


NAOMI C. ARCALLANA
Secretary to the Sanggunian