

Item No.: 11

Date: 21 2026 .IAN



Republic of the Philippines  
PROVINCE OF LEYTE  
Provincial Capitol  
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

Province of Leyte  
Legal Office  
Released: *[Signature]*  
Time: *1:07 PM*  
Sangguniang Panlalawigan  
Province of Leyte

**RECEIVED**

Date: JAN 08 2026  
By: *[Signature]*

2<sup>nd</sup> INDORSEMENT  
December 23, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-016 of the Sangguniang Bayan of Calubian, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-016: "An Ordinance granting authority to Hon. Anna Love Veloso-Laurente, Municipal Vice-Mayor of Calubian, Leyte to sign and enter into contract of service with JO and casual employees in the Sangguniang Bayan to be hired in the implementation of projects, programs, activities and have them perform tasks in their areas of concern in the Municipal Government of Calubian, Leyte and to provide funds thereof."

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 445(a)(2) and (5)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160), subject to Civil Service rules and regulations and to the availability of funds. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer* ✓

<sup>1</sup>(a) The vice-mayor shall:

(2) Subject to civil service law, rules and regulations, appoint all officials and employees of the sangguniang bayan, except those whose manner of appointment is specifically provided in this Code;

(5) Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
10 December 2025

Province of Leyte  
Legal Office  
12-10-25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2025-016** of the **Municipality of Calubian, Leyte**, entitled: **An Ordinance granting authority to Hon. Anna Love Veloso-Laurente, Municipal Vice-Mayor of Calubian, Leyte, to sign and enter into contract of service with Job Order (JO) service providers and casual employees in the Sangguniang Bayan (SB) to be hired in the implementation of projects, programs, activities and have them perform tasks in their areas of concern in the Municipal Government of Calubian, Leyte and to provide funds thereof.**



**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Calubian



OFFICE OF THE SANGGUNIANG BAYAN

December 9, 2025

HON. LEONARDO M. JAVIER, JR.  
Provincial Vice Governor, Presiding Officer; and  
The Honorable Members of the Sangguniang Panlalawigan  
Province of Leyte  
New Leyte Provincial Capitol  
Palo, Leyte

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**

Date: DEC 09 2025  
By: *Jemil*

THRU: MS. FLORINDA JILL S. UYVICO  
Provincial Government Department Head  
Secretary to the Sanggunian  
Province of Leyte

Dear Honorable Ladies/ Gentlemen:

Good day!

We are respectfully forwarding *fifteen (15) copies* of the following Municipal Ordinances, to wit:

1. **Ordinance No. 2025-016:** An Ordinance Granting Authority to Hon. Anna Love Veloso-Laurente, Municipal Vice-Mayor of Calubian, Leyte, To Sign and Enter Into Contract of Service with Job Order (JO) Service Providers and Casual Employees in the Sangguniang Bayan (SB) to be Hired in the Implementation of Projects, Programs, Activities and have them Perform Tasks in their Areas of Concern in the Municipal Government of Calubian, Leyte and to Provide Funds Thereof

For your perusal. Please acknowledge receipt hereof.

Thank you.

Very truly yours,

*[Signature]*  
ATTY. KEISHA YNA VINEE V. RAMIREZ  
MGDHI (Secretary to the Sanggunian)



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Calubian  
-oOo-

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**

Date: DEC 09 2025  
By: [Signature]

**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE THIRTEENTH (13th) REGULAR SESSION OF THE TWENTY SIXTH (26th) SANGGUNIANG BAYAN OF CALUBIAN, LEYTE HELD ON OCTOBER 6, 2025 AT THE SB SESSION HALL, LEGISLATIVE BUILDING.

**PRESENT:**

- |  |                                   |
|--|-----------------------------------|
| <i>Hon. Anna Love Veloso-Laurente</i>        | <i>Presiding Officer</i>          |
| <i>Hon. Jullian Marc A. Batiancela</i>       | <i>SB Member</i>                  |
| <i>Hon. Ralph Anthony George D. Martinez</i> | <i>SB Member</i>                  |
| <i>Hon. Noel G. Eamiguel</i>                 | <i>SB Member</i>                  |
| <i>Hon. Ester P. Lubiano</i>                 | <i>SB Member</i>                  |
| <i>Hon. Ben Leo C. Ruña</i>                  | <i>SB Member</i>                  |
| <i>Hon. Eugenio A. Ching, Jr.</i>            | <i>SB Member</i>                  |
| <i>Hon. Carl Ernest D. Ponce</i>             | <i>SK Federation President</i>    |
| <i>Hon. Alfredo M. Casas</i>                 | <i>Liga ng mga Barangay Pres.</i> |

**ON OFFICIAL BUSINESS:**

- |                              |                  |
|------------------------------|------------------|
| <i>Hon. Eduardo R. Omega</i> | <i>SB Member</i> |
|------------------------------|------------------|

**ON LEAVE:**

- |                               |                  |
|-------------------------------|------------------|
| <i>Hon. Julia E. Halichic</i> | <i>SB Member</i> |
|-------------------------------|------------------|

**ORDINANCE NO. 2025-016**

AN ORDINANCE GRANTING AUTHORITY TO HON. ANNA LOVE VELOSO-LAURENTE, MUNICIPAL VICE-MAYOR OF CALUBIAN, LEYTE, TO SIGN AND ENTER INTO CONTRACT OF SERVICE WITH JOB ORDER (JO) SERVICE PROVIDERS AND CASUAL EMPLOYEES IN THE SANGGUNIANG BAYAN (SB) TO BE HIRED IN THE IMPLEMENTATION OF PROJECTS, PROGRAMS, ACTIVITIES AND HAVE THEM PERFORM TASKS IN THEIR AREAS OF CONCERN IN THE MUNICIPAL GOVERNMENT OF CALUBIAN, LEYTE AND TO PROVIDE FUNDS THEREOF

**INTRODUCED BY: COMMITTEE ON PERSONNEL POLICIES**

*HON. JULIA E. HALICHIC*

*HON. ESTER P. LUBIANO*

*HON. NOEL G. EAMIGUEL*

*HON. BEN LEO C. RUÑA*

WHEREAS, the Local Government Code (Republic Act (R.A.) No. 7160) vests the authority to enter into contracts on behalf of the Local Government Unit (LGU) primarily with the Local Chief Executive;

*[Signature]*  
HON. JULLIAN MARC A. BATIANCELA  
SB Member

*[Signature]*  
HON. RALPH ANTHONY GEORGE D. MARTINEZ  
SB Member

*[Signature]*  
HON. NOEL G. EAMIGUEL  
SB Member

*[Signature]*  
HON. ESTER P. LUBIANO  
SB Member

*[Signature]*  
HON. BEN LEO C. RUÑA  
SB Member

*[Signature]*  
HON. EUGENIO A. CHING, JR.  
SB Member

*[Signature]*  
HON. CARL ERNEST D. PONCE  
SK Federation President

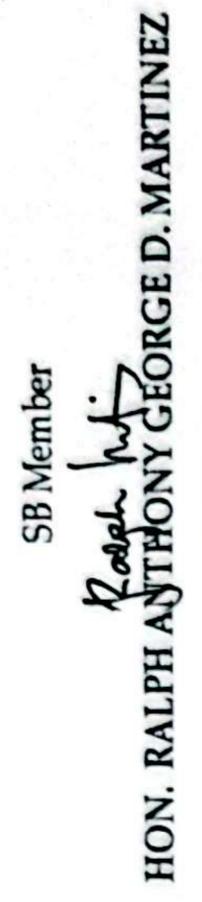
*[Signature]*  
HON. ALFREDO M. CASAS  
Liga ng mga Barangay President

  
HON. CARL ERNEST D. PONCE  
SK Federation President

  
HON. BEN LEO C. RUÑA  
SB Member

  
HON. NOEL G. E. MIGUEL  
SB Member

  
HON. JULIAN MARC A. BATIANCELA  
SB Member

  
HON. RALPH ANTHONY GEORGE D. MARTINEZ  
SB Member

WHEREAS, this Ordinance is pursuant to the Local Government Code (RA No. 7160) which allows the hiring of emergency or employ casual laborers, including those on job orders, for local projects authorized by the Sanggunian Bayan;

WHEREAS, the funds to be utilized for these contracts shall come from the appropriations of the Office of the Sangguniang Bayan of Calubian, Leyte in cases or only if in cases when time is of the essence and when there is exigency;

WHEREAS, the rationale of the Ordinance is for the Municipal Vice Mayor not to go every now and then to the Sangguniang Bayan to secure an authority to enter into a contract, especially in cases when time is of the essence;

WHEREAS, all contracts, Memorandum of Agreement or Memorandum of Understanding to be entered into by the Municipal Vice Mayor shall be submitted to the Sangguniang Bayan for concurrence and ratification;

WHEREAS, for these reasons, there is a need to authorize Hon. Anna Love Veloso-Laurente, Municipal Vice-Mayor of Calubian, Leyte, to enter into contracts with partner agencies/establishments/entities for job order workers in the office of the Sangguniang Bayan;

**NOW, THEREFORE**

*On motion of Hon. Ralph Anthony George D. Martinez, seconded by the Majority of all the Sangguniang Bayan members present;*

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF CALUBIAN, LEYTE,** in a session assembled, **THAT:**

**SECTION 1. Title.** This Ordinance shall be known as "Ordinance Granting Authority to Hon. Anna Love Veloso-Laurente, Municipal Vice-Mayor of Calubian, Leyte, To Sign and Enter Into Contract of Service with Job Order (JO) Service Providers and Casual Employees in the Sangguniang Bayan (SB) to be Hired in the Implementation of Projects, Programs, Activities and have them Perform Tasks in their Areas of Concern in the Municipal Government of Calubian, Leyte and to Provide Funds Thereof"

**SECTION 2. Definition of Terms.** As used and referred to in this Ordinance, the following terms shall mean:

- a. **Contract-** a meeting of minds between two persons whereby one binds himself, with respect to the other, to give something or to render something (Civil Code of the Philippines). It has the force and effect of law between the parties including third persons.
- b. **Agency-** any business or organization established to provide a particular service, typically one that involves organizing transaction between two parties.
- c. **Establishment-** an economic unit that produces and/or sells goods and services and operates from a single physical location
- d. **Entity-** any person, partnership, organization or business that has separately identifiable existence

HON. JULIAN MARC A. BATIANCELA

SB Member

HON. RALPH ANTHONY GEORGE D. MARTINEZ

SB Member

HON. JOEL G. EAMIGUEL

SB Member

HON. ESTER P. LUBIANO

SB Member

HON. BEN LEO C. RUNA

SB Member

HON. EUGENIO A. CHING, JR.

SB Member

HON. CARL ERNEST D. PONCE

SK Federation President

HON. ALFREDO M. CASAS

Liga ng mga Barangay President

**SECTION 3. Authority.** The Municipal Vice Mayor is hereby granted the authority to enter into contract with partner agencies/establishments/entities for and in behalf of the Local Government Unit of Calubian, Leyte pursuant to the pronouncements of the Supreme Court in the case of Vicencio Vs. Villar G.R. No. 182069, July 3,2012; to wit: " Under this provision, therefore, there is no inherent authority on the part of the Municipal Vice Mayor to enter into contracts on behalf of the Local Government Unit, unlike that provided for the Municipal Mayor. Thus, the authority of the Vice Mayor to enter into contract on behalf of the Municipality was strictly circumscribed by the Ordinance granting it.

**SECTION 4. Restrictions.**

- a. In case of service contracts or contracts requiring the disbursements of funds, the same shall be subject to the usual accounting, budgeting, and auditing rules and procedures.
- b. Only the Municipal Vice Mayor may enter into contract with partner agencies/establishments/entities for and in behalf of the Sangguniang Bayan.
- c. The subject of the contract must only involve activities or functions that are innately attributable to the roles of the Office of the Municipal Vice Mayor taking into consideration the provisions of the Local Government Code, other relevant laws, rules and regulations.

**SECTION 5. Effectivity.** This Ordinance shall take effect immediately upon approval of the Municipal Mayor, unless otherwise provided by the Honorable Sangguniang Panlalawigan of Leyte.

Approved.

Ordinance No. 2025-016

**APPROVED, this 6<sup>th</sup> day of October, 2025 at Calubian, Leyte.**

**I HEREBY CERTIFY to the correctness of the foregoing Ordinance.**

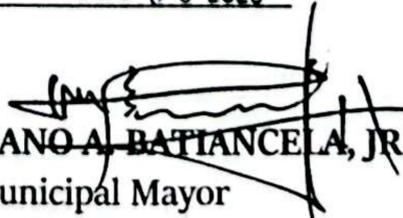
**ATTY. KEISHA YNA VINEE V. RAMIREZ**  
MGDHI (Secretary to the Sanggunian)

ATTESTED BY:

  
**HON. ANNA LOVE VELOSO-LAURENTE**  
Presiding Officer

APPROVED:

Date: DEC 03 2025

  
**HON. MARCIANO A. BATIANCELA, JR.**  
Municipal Mayor



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Calubian

OFFICE OF THE SECRETARY  
TO THE SANGGUNIANG BAYAN  
sbsec0813.mgocalubian@gmail.com



## CERTIFICATE OF POSTING

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY THAT the Municipal Ordinance No. 2025-016, entitled: "An Ordinance Granting Authority to Hon. Anna Love Veloso-Laurente, Municipal Vice-Mayor of Calubian, Leyte, To Sign and Enter Into Contract of Service with Job Order (JO) Service Providers and Casual Employees in the Sangguniang Bayan (SB) to be Hired in the Implementation of Projects, Programs, Activities and have them Perform Tasks in their Areas of Concern in the Municipal Government of Calubian, Leyte and to Provide Funds Thereof" was posted on the Bulletin Board of the Sangguniang Bayan on December 5, 2025 and other conspicuous places in the Municipality of Calubian, Leyte, and it will remain posted therein for three (3) consecutive weeks.

THIS CERTIFICATION is issued in compliance with ARTICLE 114 of the Implementing Rules and Regulations of Regulations of Republic Act No. 7160.

ISSUED the 5<sup>th</sup> day of December, 2025 at the Municipality of Calubian, Leyte.

Very truly yours,

  
ATTY. KEISHAYNA VINEE V. RAMIREZ  
*MGDH I (Secretary to the Sanggunian)*