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Item No.: 16

Date: 21 2026 JAN



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

Province of Leyte
Legal Office
Released by: *[Signature]*
Time: *[Signature]*
Date: 1-07-26

PROVINCIAL LEGAL OFFICE *Sangguniang Panlalawigan*
Province of Leyte

RECEIVED

2nd INDORSEMENT
December 23, 2025

Date: JAN 08 2026
By: *[Signature]*

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 216 of the Sangguniang Bayan of Matag-ob, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 216 entitled: **“Catering Services Menu and Regulation Ordinance of the Municipality of Maag-ob, Leyte.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(3)(ii)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

[Signature]
ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹(ii) Regulate any business, occupation, or practice of profession or calling which does not require government examination within the municipality and the conditions under which the license for said business or practice of profession may be issued or revoked;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1st Indorsement
12 December 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 216 s. 2025** of the **Municipality of Matag-ob, Leyte**, entitled: **An Ordinance setting standard menus for caterers providing services in the Local Government Unit (LGU) OF Matag-ob, Leyte during sponsored occasions and other events.**

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPAL GOVERNMENT OF MATAG-OB



OFFICE OF THE SECRETARY TO THE SANGGUNIAN

ENDORSEMENT

December 09, 2025

HONORABLE LEONARDO "SANDY" JAVIER
Vice-Governor
Presiding Officer
Sangguniang Panlalawigan of Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: DEC 11 2025
By: *[Signature]*

Sir:

Respectfully forwarding to your good office the herein attached **Municipal Ordinance No. 216 series 2025**, entitled "AN ORDINANCE SETTING STANDARD MENUS FOR CATERERS PROVIDING SERVICES IN THE LOCAL GOVERNMENT UNIT (LGU) OF MATAG-OB, LEYTE DURING SPONSORED OCCASIONS AND OTHER EVENTS.", of the Sangguniang Bayan of Matag-ob, Leyte for review and approval by the Sangguniang Panlalawigan:

Very truly yours,

[Signature]
ANA MARIA SANORIA-ECIJA
Secretary to the Sanggunian

"The Town of United and Happy People"



SANGGUNIANG BAYAN

Date: DEC 11 2025
By: [Signature]

I HEREBY CERTIFY that this is a true and accurate copy of the resolution duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on August 11, 2025.

ANA MARIA SANORIA-ECIJA
Secretary to the Sanggunian

ATTESTED:

HON. ARTEMIO T. ALMOROTO
Senior SB Member

HON. JOEL N. DENOY
SB Member

HON. EVANGELINE C. CARNO
SB Member

HON. RICARDO L. GIVA
SB Member

HON. RODOLFO N. SUÑIR
SB Member

HON. LUZ M. BOLDERO
SB Member

HON. JOSE B. YAP
SB Member

HON. EDUARDO I. TOLEDO
SB Member

HON. ANA LOVE D. BORDEN
Ex-Officio Member, SK Fed. Pres.

HON. JOEL G. TACOY
Ex-Officio Member, LNB
President

HON. ROMEO N. ALBARIDA
Municipal Vice-Mayor
Presiding Officer

EXCERPTS FROM THE MINUTES OF THE 7th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MATAG-OB, LEYTE FOR THE TERM PERIOD COVERED JUNE 30, 2025 TO JUNE 30, 2028 HELD AT THE LEGISLATIVE SESSION HALL ON AUGUST 11, 2025.

MUNICIPAL ORDINANCE NO. (247) 216

AN ORDINANCE SETTING STANDARD MENUS FOR CATERERS PROVIDING SERVICES IN THE LOCAL GOVERNMENT UNIT (LGU) OF MATAG-OB, LEYTE DURING SPONSORED OCCASIONS AND OTHER EVENTS.

Author : Hon. Luz M. Boldero
Co-authors : Hon. Joel N. Denoy
: Hon. Joel G. Tacoy
Hon. Ana Love D. Borden
Hon. Eduardo I. Toledo

WHEREAS, the Local Government Unit (LGU) of Matag-ob, Leyte recognizes the need for standardization in the provision of catering services during sponsored events and public gatherings to ensure food safety, cost efficiency, quality, and inclusiveness:

WHEREAS, the Local Government Unit (LGU) of Matag-ob, Leyte seeks to promote transparency and equity among catering providers by providing clear menu guidelines and pricing structures;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan, in regular session assembled that:

SECTION 1. SHORT TITLE. This ordinance shall be known as the "Catering Services Menu and Regulation Ordinance" of the Municipality of Matag-ob, Leyte.

SECTION 2. DECLARATION OF POLICY. It is the policy of the Municipality of Matag-ob, Leyte to promote public health, uphold food safety, encourage local product use, ensure balanced nutrition during all municipal government-sponsored and official events. This ordinance seeks to establish clear menu standard for all caterers engaged for such events.





SANGGUNIANG BAYAN

I HEREBY CERTIFY that this is a true and accurate copy of the resolution duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on August 11, 2025.

AM
ANA MARIA SANORIA-ECIJA
 Secretary to the Sanggunian

ATTESTED:

[Signature]
HON. ARTEMIO T. ALMOROTO
 Senior SB Member

[Signature]
HON. JOEL N. DENOY
 SB Member

[Signature]
HON. EVANGELINE C. CARNO
 SB Member

[Signature]
HON. RICARDO L. GIVA
 SB Member

[Signature]
HON. RODOLFO N. SUÑIR
 SB Member

[Signature]
HON. LUZ M. BOLDERO
 SB Member

[Signature]
HON. JOSE B. YAP
 SB Member

[Signature]
HON. EDUARDO I. TOLEDO
 SB Member

[Signature]
HON. ANA LOVE D. BORDEN
 Ex-Officio Member, SK Fed. Pres.

[Signature]
HON. JOEL G. TACOY
 Ex-Officio Member, LNB
 President

[Signature]
HON. ROMEO N. ALBARIDA
 Municipal Vice-Mayor
 Presiding Officer

SECTION 3. SCOPE AND COVERAGE. This Ordinance shall apply to all caterers providing food and beverage serviced during:

- LGU Matag-ob sponsored events
- Official meetings, seminars or trainings hosted by LGU Matag-ob, Leyte

SECTION 4. QUALIFICATIONs/REQUIREMENTS OF CATERERS. Caterers operating in the municipality of Matag-ob, Leyte shall possess all qualifications, which shall be determined with the foregoing requirements:

- a. Updated/Latest Business Permit;
- b. Sanitary Permit;
- c. DTI Certification/Registration;
- d. BIR Business Registration.

Section 5. MENU GUIDELINES. All caterers must comply with the following menu standard;

- A. Nutritional Balance:
 1. Meals must include:
 - One (1) protein dish (meat, fish, poultry, or vegetarian equivalent);
 - One (1) vegetable dish;
 - One (1) carbohydrate source (rice, bread, or pasta);
 - One (1) serving fresh fruit or healthy dessert option;
 2. Beverages shall include water but not bottled water, and at least one non-carbonated alternative like buko juice, cucumber juice, lemonade, and others.
- B. Prohibited Items:
 1. Avoidance of excessive use of processed meats (e.g. hotdogs, canned meats)
 2. Soft drinks and high sugar beverages shall be discouraged in favor of healthier alternatives.
 3. Foods with non-declared allergens.

SECTION 6. MENU SUBMISSION AND APPROVAL



SANGGUNIANG BAYAN

I HEREBY CERTIFY that this is a true and accurate copy of the resolution duly adopted by the Sangguniang Bayan of Matag-ob, Leyte on August 11, 2025.

AM
ANA MARIA SANORIA-ECIJA
 Secretary to the Sanggunian

ATTESTED:

[Signature]
HON. ARTEMIO T. ALMOROTO
 Senior SB Member

[Signature]
HON. JOEL N. DENOY
 SB Member

[Signature]
HON. EVANGELINE C. CARNO
 SB Member

[Signature]
HON. RICARDO L. GIVA
 SB Member

[Signature]
HON. RODOLFO N. SUÑIR
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[Signature]
HON. LUZ M. BOLDERO
 SB Member

[Signature]
HON. JOSE B. YAP
 SB Member

[Signature]
HON. EDUARDO T. TOLEDO
 SB Member

[Signature]
HON. ANA LOVE D. BORDEN
 Ex-Officio Member, SK Fed. Pres.

[Signature]
HON. JOEL G. TACOY
 Ex-Officio Member, LNB
 President

[Signature]
HON. ROMEO N. ALBARIDA
 Municipal Vice-Mayor
 Presiding Officer

1. Caterers must submit a proposed menu to the event organizer/ responsible office at least five (5) working days prior to scheduled event.
2. The menu shall be reviewed by the (Health Office/Nutritionist/ Event Committee) to ensure compliance
3. The event organizer reserves the right to reject or request revision of the proposed menu if it does not meet the required standards.

SECTION 7. PENALTIES FOR NON-COMPLIANCE. Any person/s found violating any provision of this ordinance shall result in;

- First Offense: Written warning and required immediate correction.
- Second Offense: Fine of Two Thousand Pesos (Php2,000.00);
- Third Offense: Indicate that the disqualification from bidding participation is for a period of One (1) Year;

SECTION 8. AMENDMENT CLAUSE. Any provision of this ordinance may be amended, repealed, or modified by the Sangguniang Bayan through the enactment of a subsequent ordinance duly approved in accordance with existing laws and procedures.

SECTION 9. SEPARABILITY CLAUSE. if any part or provision of this Ordinance is held invalid or unconstitutional, other provisions not affected thereby shall remain in force and effect.

SECTION 10. EFFECTIVITY. This ordinance shall take effect 10 days upon approval and compliance with posting and publication requirements under existing laws.

ENACTED this 11th day of August 2025 in the Municipality of Matag-ob, Leyte with the foregoing votes:

AYES - 10

1. Hon. Artemio T. Almoroto
2. Hon. Joel N. Denoy
3. Hon. Evangeline C. Carno



REPUBLIC OF THE PHILIPPINES
 PROVINCE OF LEYTE
 MUNICIPAL GOVERNMENT OF MATAG-OB



SANGGUNIANG BAYAN

HON. EDUARDO I. TOLEDO
 SB Member

HON. ANA LOVE D. BORDEN
 Ex-Officio Member, SK Fed. Pres.

HON. JOEL G. TACOY
 Ex-Officio Member, LNB
 President

HON. ROMEO N. ALBARIDA
 Municipal Vice-Mayor
 Presiding Officer

4. Hon. Ricardo L. Giva
5. Hon. Rodolfo N. Suñir
6. Hon. Luz M. Boldero
7. Hon. Jose B. Yap
8. Hon. Eduardo I. Toledo
9. Hon. Ana Love D. Borden
10. Hon. Joel G. Tacoy

NAYES – 0
 ABSTAIN – 0

Carried Unanimously.

I HEREBY CERTIFY that this is a true and accurate copy of the ordinance duly enacted by the Sangguniang Bayan of Matag-ob, Leyte on August 11, 2025.

ANA MARIA SANORIA-ECIJA
 Secretary to the Sanggunian

**ATTESTED AND CERTIFIED
 TO BE DULY ADOPTED:**

HONORABLE ARTEMIO T. ALMOROTO
 Senior SB Member

HONORABLE JOEL N. DENOY
 SB Member

HONORABLE EVANGELINE C. CARNO
 SB Member

HONORABLE RICARDO L. GIVA
 SB Member

HONORABLE RODOLFO N. SUÑIR
 SB Member

HONORABLE LUZ M. BOLDERO
 SB Member

HONORABLE JOSE B. YAP
 SB Member



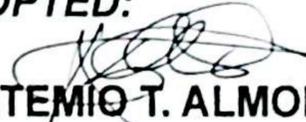


REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPAL GOVERNMENT OF MATAG-OB



SANGGUNIANG BAYAN

**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**


HONORABLE ARTEMIO T. ALMOROTO
Senior SB Member

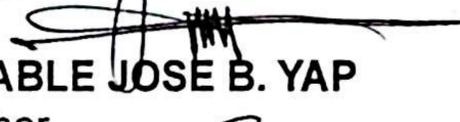

HONORABLE JOEL N. DENOY
SB Member

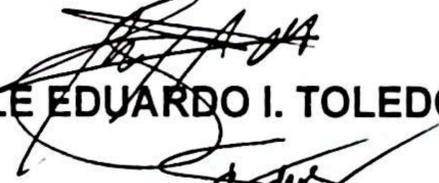

HONORABLE EVANGELINE C. CARNO
SB Member

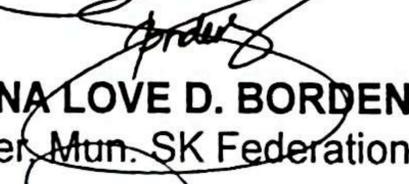

HONORABLE RICARDO L. GIVA
SB Member


HONORABLE RODOLFO N. SUÑIR
SB Member

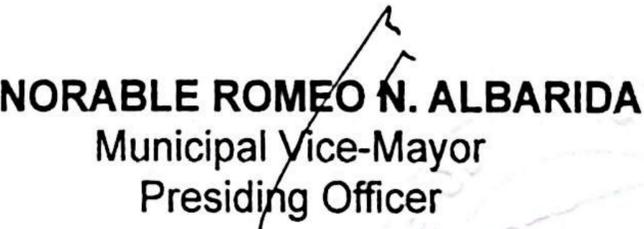

HONORABLE LUZ M. BOLDERO
SB Member


HONORABLE JOSE B. YAP
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HONORABLE EDUARDO I. TOLEDO
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HONORABLE ANA LOVE D. BORDEN
Ex-Officio Member, Mun. SK Federation President


HONORABLE JOEL G. TACOY
Ex-Officio Member, LNB President


HONORABLE ROMEO N. ALBARIDA
Municipal Vice-Mayor
Presiding Officer

APPROVED:

HONORABLE BERNANDINO G. TACOY
Municipal Mayor

09 DEC 2025

Date Signed

5

"The Town of United and Happy People" Mun. Ord. # (247) 216
August 11, 2025



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPAL GOVERNMENT OF MATAG-OB



OFFICE OF THE SECRETARY TO THE SANGGUNIAN

CERTIFICATION OF POSTING

THIS IS TO CERTIFY that copies of **Municipal Ordinance No. 216** series 2025, entitled "AN ORDINANCE SETTING STANDARD MENUS FOR CATERERS PROVIDING SERVICES IN THE LOCAL GOVERNMENT UNIT (LGU) OF MATAG-OB, LEYTE DURING SPONSORED OCCASIONS AND OTHER EVENTS." of the Sangguniang Bayan of Matag-ob, Leyte are posted in Three (3) conspicuous places within the municipality of Matag-ob, Leyte for three consecutive weeks from December 09, 2025.

This certification is issued in compliance with Section 59 of R.A. 7160, otherwise known as the Local Government Code of 1991.

Issued this 9th Day of December 2025.

Very truly yours,

ANA MARIA SANORIA-ECIJA
Secretary to the Sanggunian

"The Town of United and Happy People"

