



Republic of the Philippines  
**PROVINCE OF LEYTE**  
 Provincial Capitol  
 Tacloban City

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**PROVINCIAL LEGAL OFFICE**

Item No.: 20

Date: 13 2026 JAN

Province of Leyte  
**Legal Office**  
 Released: [Signature]  
 Time: 9:00  
 Date: 1.7-26

Sangguniang Panlalawigan  
 Province of Leyte  
**RECEIVED**

**2<sup>nd</sup> INDORSEMENT**  
 December 23, 2025

Date: JAN 08 2026  
 By: [Signature]

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-008 of the Sangguniang Bayan of Carigara, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 2025-008 entitled: **“PESO Ordinance of Carigara, Leyte.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 443(c)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) pursuant to RA 8759 <sup>2</sup>. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer* [Signature]

<sup>1</sup> (c) The sangguniang bayan may:

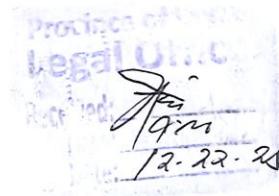
(2) Create such other offices as may be necessary to carry out the purposes of the municipal government;

<sup>2</sup> *Public Employment Service Office Act*

Republic of the Philippines  
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Palo, Leyte  
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
19 December 2025



The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-008** of the **Municipality of Carigara, Leyte**, entitled: **An Ordinance institutionalizing the Public Employment Service Office (PESO) in the Municipality of Carigara and its programs under the Office of the Mayor, defining its functions, creating regular positions, and appropriating funds thereof, and for other purposes.**

  
**FLORINDA JULL E. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF CARIGARA  
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*Office of the Sangguniang Bayan*

1<sup>st</sup> Indorsement  
December 19, 2025

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**

Date: DEC 19 2025  
By: Jenmir

Respectfully forwarded to the Honorable Members of the Sangguniang Panlalawigan of Leyte, thru the Provincial Board Secretary, Florinda Jill S. Uyvico, the herein **Municipal Ordinance No. 2025-008** –“*An Ordinance Institutionalizing the Public Employment Service Office (PESO) in the Municipality of Carigara and Its Programs under the Office of the Mayor, Defining Its Functions, Creating Regular Positions, and Appropriating Funds Thereof, and for Other Purposes*”.

For your perusal and appropriate action.

**RACHELYN A. SILVESTRE-CABALLES**  
MGDH – I (Secretary to the Sangguniang Bayan)



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF C ARIGARA  
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*Office of the Sangguniang Bayan*

## CERTIFICATION



**THIS IS TO CERTIFY** that herein **Municipal Ordinance No. 2025-008** –  
“*An Ordinance Institutionalizing the Public Employment Service Office (PESO) in the Municipality of Carigara and Its Programs under the Office of the Mayor, Defining Its Functions, Creating Regular Positions, and Appropriating Funds Thereof, and for Other Purposes*”, was posted last, December 18, 2025 in accordance with R.A. 7160, otherwise known as the Local Government Code of 1991.

**ISSUED** this 19<sup>th</sup> day of December, 2025.

**RACHELYN A. SILVESTRE-CABALLES**  
MGDH – I (Secretary to the Sangguniang Bayan)



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EXCERPT FROM THE MINUTES/JOURNAL OF THE 24<sup>TH</sup> REGULAR SESSION OF THE 20<sup>TH</sup> COUNCIL OF THE SANGGUNIANG BAYAN OF CARIGARA HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, CARIGARA, LEYTE ON DECEMBER 10, 2025

\* \* \* \* \*

**PRESENT:**

- Hon. Jimmy A. Camposano----- Mun. Vice Mayor-Pres. Officer
- Hon. Fernando N. Moriel----- SB Member
- Hon. Vilma M. Domus ----- SB Member
- Hon. Carlo Angelo B. Go----- SB Member
- Hon. Ulpiano U. Arpon Jr.----- SB Member
- Hon. Joenlee C. Larraga ----- SB Member
- Hon. Myla L. Aguilar ----- SB Member
- Hon. Guillermo I. Panal ----- SB Member
- Hon. Arvin. N. Urmeneta----- SB Member-LnB President
- Hon. Daniel N. Ariaso, Jr.----- SB Member-SK Fed. Pres.

**ABSENT:**

- Hon. Mildred C. Modesto ----- SB Member – VL
- Hon. Daniel N. Ariaso, Jr.----- SB Member-SK Fed. Pres.

\* \* \* \* \*

**MUNICIPAL ORDINANCE 2025-008  
 SERIES OF 2025**

**AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF CARIGARA AND ITS PROGRAMS UNDER THE OFFICE OF THE MAYOR, DEFINING ITS FUNCTIONS, CREATING REGULAR POSITIONS, AND APPROPRIATING FUNDS THEREOF, AND FOR OTHER PURPOSES**

**Sponsors: Hon. Joenlee C. Larraga  
 Hon. Myla L. Aguilar**

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**BAGONG PILIPINAS**

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“AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF CARIGARA ...”

**Co-Sponsors: Hon. Carlo Angelo B. Go**

**Hon. Fernando N. Moriel**

**Co-Sponsors: Hon. Daniel N. Ariaso**

**Hon. Mildred C. Modesto**

**Hon. Myla L. Aguilar**

**WHEREAS**, unemployment and underemployment continue to be the perennial problems of the country and have on the Municipality of Carigara and these problems can be attributed to various factors such as (1) inability of our economy to generate adequate jobs; (2) labor market imperfections; (3) lack of information about the market demand;

**WHEREAS**, the Municipality of Carigara has long been implementing job opportunities and generation programs for its people, and continue to partner and strengthen the employment promotions program of the Department of Labor Employment (DOLE) for the purpose of uplifting the human resources and development in the Municipality;

**WHEREAS**, Republic Act No. 8759 or the Public Employment Service Office Act of 1999 as amended by Republic Act No. 8759 of 2000 encourages the establishment of Public Employment Service Office (PESO) that will partner with and/or serve as an extension arm of the Department of Labor and Employment (DOLE) in all its labor and employment assistance programs and activities;

**WHEREAS**, Republic Act No. 7160 or the Local Government Code 1991, Section 76, states that every Local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standards and guidelines prescribed by the Civil

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Service Commission;

**WHEREAS**, there is a need to demonstrate responsiveness to the needs of and facilitate meaningful engagement with the vulnerable and marginalized sectors of society and one of the means, and as part of the economic recovery program of the Municipality of Carigara is to institutionalize and strengthen the PESO and its various programs.

**NOW THEREFORE**, on motion of Hon. Guillermo I. Panal, be it enacted, as it is hereby enacted by the Sangguniang Bayan of Carigara, Leyte in session assembled, that;

**SECTION 1. TITLE:** This Ordinance shall be known as the **Public Employment Service Office (PESO) Ordinance of Carigara, Leyte.**

**SECTION 2. DECLARATION OF POLICY:** It is the declared policy of the Municipality of Carigara to promote full employment and equality of employment opportunities for all. It shall institutionalize the National Employment Facilitation Service Network (NEFSN), as well as strengthen and expand the existing municipal employment facilitation service machinery of the government through the Public Employment Service Office.

**SECTION 3. OBJECTIVES:** This Ordinance institutionalizes the establishment of the PESO in the Municipality of Carigara, Leyte, which shall ensure prompt, timely, and efficient delivery of full-cycle employment facilitation services and provision of information on DOLE programs, and strengthen and expand the existing municipal employment facilitation service machinery.

Specifically, the PESO shall:

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- a. Provide a venue where clients could avail themselves, simultaneously, of various employment services, such as Labor Market Information (LMI), referrals, training, entrepreneurial, reintegration, and other services;
- b. Serve as a referral and information center for the DOLE and other government agencies by making available data and information in their respective programs;
- c. Provide clients with adequate information for the DOLE and other government agencies by making available data and information on their respective programs.
- d. Provide clients with adequate information on employment and the labor market situation in the Municipality of Carigara, Leyte; and
- e. Establish linkages with other PESOs for job exchange and other employment-related services.
- f. Bring employment services or entrepreneurial/livelihood opportunities closer to the people by expanding the reach of existing local or national programs and services.

**SECTION 4. DEFINITION OF TERMS:**

- a. Ordinance - refers to the PESO Ordinance of Carigara, Leyte;
- b. Clients - refers to job seekers, employers, investors, schools, students, returning OFWs, researchers, planners, policy makers, and marginalized groups of workers who seek the services of PESO;
- c. DOLE - refers to the Department of Labor and Employment;

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- d. Educational Institutions (EIs) - refer to institutions such as high schools, technical and vocational schools, colleges and universities, recognized by relevant authorities such as the Department of Education (DepEd), the Commission on Higher Education (CHED), and the Technical Education and Skills Development Authority (TESDA), including State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs) where people gain senior high school; college and higher education; and Technical Vocational Education and Training (TVET);
- e. Employment Plan - is the LGU's annual key employment planning tool, which outlines the intended outcomes and the strategic management of programs/services to collectively achieve the end goals of PESO's;
- f. Full-cycle employment facilitation services - refers to the series of activities intended to prepare job seekers for productive employment, which includes, but is not limited to, enhanced career assessment and guidance; life-skills training; technical skills training; job matching and internship.
- g. Institutionalized PESO - refers to a PESO which has permanent plantilla positions, budgetary allocation for Personnel Services, Maintenance and Other Operating Expenses, Capital Outlay, and designated office space intended to provide employment facilitation services and an information center for other DOLE programs and services.
- h. Labor Market Information (LMI) - refers to any information concerning the size, composition, functions, problems, or opportunities of the labor market or any part thereof, including but not limited to employment-related intentions or aspirations of the labor market clients.
- i. Multi-dimensional employment service facility - refers to an

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“AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF CARIGARA ...”

employment service facility that provides livelihood, labor market trends and information, training, and other capacity building initiatives, and allied services in support of the government’s attainment of massive job facilitation and substantial poverty alleviation towards inclusive growth.

- j. National Employment Facilitation Service Network (NEFSN) - refers to the DOLE, its Regional Offices, attached agencies, PESOs, job placement office, and other public and private entities established at the local levels to provide integrated, collaborative, and systematic delivery of employment services to clients.
- k. Public Employment Service Office - refers to a non-fee charging multi-dimensional employment service facility or entity established and institutionalized in the Local Government Units (LGUs).
- l. Technical Assistance - refers to the assistance provided by DOLE to the PESOs in the form of advice, training, seminars, and institutional cooperation to transfer or adopt service, skills, and knowledge pertaining to the establishment and operation of PESOs in the LGUs.

**SECTION 5. ESTABLISHMENT OF THE PUBLIC SERVICE EMPLOYMENT OFFICE (PESO):** It is hereby established an Institutionalized Public Employment Service Office (PESO) Carigara. The PESO shall have a link with the Department of Labor and Employment (DOLE) Regional Office VIII for coordination and technical supervision, and to the DOLE Central Office, to constitute the National Public Employment Service Network.

**SECTION 6: COMPOSITION OF THE PESO:** The PESO Carigara is hereby created and institutionalized as a Division under the Office of the

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Municipal Mayor and shall be comprised initially of the following personnel complement or manpower support:

A regular position is hereby created for the purpose of this Ordinance, to wit;

OFFICE	POSITION TITLE	SALARY GRADE
OFFICE OF THE MUNICIPAL MAYOR - PUBLIC EMPLOYMENT SERVICE OFFICE	Labor and Employment Officer II	SG 13/1

The Municipal Mayor may recommend the creation of other pertinent regular positions if there is a necessity for it and availability of funds may warrant in the future.

All PESO Carigara personnel, regardless of position status, shall be appointed by the Local Chief Executive from among existing personnel, based on merit and fitness, as determined by their relative qualifications and competence to perform the functions of the position, and as far as practicable, through competitive examination.

The designated Carigara PESO Officer who are qualified to the position may be given priority, however, those who have not met the eligibility requirement shall be given a grace period of one (1) year to comply, as provided for under Rule IX, Section 1(d) of DOLE Department Order No. 157-16, Series of 2016 re: Implementing Rules and Regulations of RA 8759 (PESO Act), as amended by RA 10691.

All PESO personnel shall be governed by applicable Civil Service laws in

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the course of their employment. No PESO Carigara personnel shall be moved, suspended, or terminated except for cause and after due process.

**SECTION 7: DUTIES AND RESPONSIBILITIES:** The primary function of the PESO Manager is to manage all technical and administrative activities of the PESO.

- a. Develop action plans, proposals, and other documents needed in the implementation of programs and services.
- b. Identify training needs and arrange staff training as needed (i.e., in-house or block release) of training staff, or delegating to the appropriate unit/staff.
- c. Responsible for informal stages of staff discipline, including coaching and counselling.
- d. Maintain a systematic process flow to ensure the effective and efficient management of the office and avoid complaints from clients.
- e. Conduct reviews of daily procedures being implemented in order to update and trim down unnecessary processes and carry out remedial action.
- f. Maintain effective communication with the Local Executive to appraise and provide recommendations for policy directions.

**SECTION 8: FUNCTIONS OF THE PESO:**

The PESO Carigara shall have the following functions:

1. Provide LMI services. For this purpose, it shall:
  - a. Market and promote its services, through all forms of media, to all its labor market clients;

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- b. Obtain a list of job vacancies from employers at least on a monthly basis or as the need may arise, and require them to register and be accredited in the DOLE's Phil-JobNet;
  - c. Generate and maintain an updated registry of skills;
  - d. Gather, collate, and process/analyze data or information on employment and investment trends, emerging markets, particularly labor supply and demand, and disseminate such data or information to labor market clients; and
  - e. Coordinate with the Municipal Treasurer's Office on the compliance of establishments within the municipality on their registration of businesses with DOLE.
  - f. Provide information on licensed or authorized, blacklisted, suspended, or cancelled private employment agencies and recruiters for local and overseas employment, and registered or delisted job contractors and subcontractors.
2. Provide referral and placement services for local and overseas employment, as well as private and public employment, in accordance with existing policies, rules, and regulations. It shall:
- a. Undertake active sourcing of job vacancies;
  - b. Evaluate the qualifications of job seekers in relation to wage employment options;
  - c. Refer job seekers for appropriate employment assistance and monitor the result of such referrals; and
  - d. Institute measures to ensure that recruitment and placement services, both local and overseas, are in accordance with existing laws, rules, and regulations.

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3. Provide career advocacy and employment coaching services. It may partner with TESDA, educational institutions, and other service providers in the delivery of the following:
  - a. Conduct pre-employment or occupational coaching, including career guidance, mass motivation, values development, and enhancement of work ethics for prospective local and overseas job seekers;
  - b. Administer/conduct talent/skills assessment for job seekers;
  - c. Undertake employability enhancement trainings or seminars for job seekers as well as those intending to change careers or enhance their employability; and
  - d. Conduct orientation and training for prospective local and overseas job seekers regarding rules and regulations on anti-illegal recruitment and human trafficking.
  
4. Facilitate the implementation and/or provision of livelihood and self-employment programs and services; it shall
  - a. Maintain and provide an updated directory of government and non-government institutions with existing livelihood and self-employment programs, including the directory of lending institutions;
  - b. Determine the client's interests for livelihood and self-employment undertaking;
  - c. Refer clients for appropriate livelihood and self-employment/assistance and monitor the results of such referrals;

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- d. Provide capability-building trainings to enhance entrepreneurship skills; and
  - e. In coordination with the DOLE Regional Coordinating Council (DOLE-RCC), facilitate the implementation of livelihood and self-employment programs and services.
5. In coordination with the Overseas Workers Welfare Administration (OWWA) and the National Reintegration Center for OFWs (NCRO), the PESO shall assist in providing re-integration assistance services to returning OFWs.
  6. Prepare and submit to Sangguniang Bayan, through the Committee on Labor and Employment, an annual employment plan and corresponding budget requirements, including other regular funding sources and budgetary support of the PESO. It shall:
    - a. Conduct an annual planning session to provide a basis for setting priorities, define objectives for a 12-month period, and design strategies and programs to meet them.
    - b. Prepare detailed budgetary requirements and present the same to the Local Chief Executive, who will submit it to the Sangguniang Bayan for approval.
  7. Coordinate and promote the adoption of enrolled youth work programs such as SPES and GIP, pursuant to Executive Order No. 139, through Kabataan 2000 under the Office of the President, as implemented by the DOLE and other agencies based on existing laws, rules, and regulations. The PESO shall likewise encourage

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qualified employers to participate in the program.

8. The PESO shall likewise perform other functions analogous to the above, including programs or activities developed by other concerned National Government Agencies, including the DOLE, to enhance the provision of employment assistance to clients, including those in the informal sector, and particularly for special groups of disadvantaged workers such as persons with disabilities (P̄WDs) and displaced workers.

**SECTION 9. SERVICES OF THE PESO:** In addition to the functions enumerated in the preceding section, the PESO Carigara shall also undertake the following programs and activities:

- a. Job Fair - These shall be conducted every 3rd Quarter of every year and also during the Annual Founding Anniversary of Carigara, as part of its annual activities, to facilitate direct interaction between job seekers and employers, enabling immediate matching and minimizing cost, time, and effort.
- b. Special Program for Employment of Students and Out-of-School-Youth - this program provides employment to poor but deserving students and out-of-school youths and dependents of displaced or would-be displaced workers due to business closures, work stoppages, or natural calamities. It is implemented pursuant to Republic Act No. 10917, amending Republic Acts No. 7323 and 9547, and DOLE Department Order 175-11, Series of 2017 re: Implementing Rules and Regulations of RA 10917, amending for the purpose Republic Acts 9547 and 7323, Otherwise known as the

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Special Program for Employment of Students (SPES), to enable them to pursue their education by facilitating employment. Under the program, sixty percent (60%) of the salaries and wages of the program beneficiaries will come from the Municipal Government of Carigara, Leyte, while forty percent (40%) will come from the DOLE, accompanied with a Sangguniang Bayan Resolution indicating the budget for the salary of beneficiaries, duly signed by the Local Chief Executive and the members of the Sanggunian, or a copy of the Annual Investment Plan (AIP) or its equivalent, or any other document indicating the specific budget allocation intended for SPES;

- c. Livelihood and Self-Employment Program - These will provide clients information on the wide array of livelihood programs available to them, and assist them in availing of such programs from DOLE;
- d. Workers Hiring for Infrastructure Projects (WHIP) - this program is in pursuance of Republic Act No. 6685, which requires private contractors and subcontractors for government-funded infrastructure projects to hire at least thirty percent (30%) of skilled and fifty percent (50%) of unskilled labor requirements from the areas where the project is constructed/located;
- e. PWD Desk for Employment - this program aims to assist and facilitate the integration of persons with disabilities in society by providing them access to training and employment opportunities;
- f. Child Labor Program - This program is in support of the

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government effort to eliminate in the Municipality all forms of Child Labor, in compliance with Republic Act No. 9231, or the An Act Providing for the Elimination of the Worst Forms of Child Labor and Affording Stronger Protection for the Working Child, amending for this purpose Republic Act No. 7610, as amended, otherwise known as the Special Protection of Children Against Child Abuse, Exploitation, and Discrimination Act;

- g. Career Guidance Program - Graduating secondary students are given an orientation on labor and employment matters. The program will help graduating students become familiar with the employment facilitation services of the PESO, worker's protection, and security coverage for employees;
- h. Special Credit Assistance for Placed Overseas Workers - This type of assistance will enable poor but qualified applicants to avail of opportunities for overseas employment;
- i. Work Appreciation Program (WAP) - This program aims to develop the values of work appreciation and ethics by exposing the young to actual work situations;
- j. Other programs/activities developed by DOLE and other concerned National Government Agencies to enhance the provision of employment assistance to PESO clients, including the informal sector, and particularly for special groups of disadvantaged workers such as persons with disabilities (PWDs) and displaced workers.

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**BAGONG PILIPINAS**

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“AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF CARIGARA ...”

In addition to the functions enumerated in the preceding section, every PESO shall undertake holistic strategies, programs, and activities to transform the PESO into a modern public employment service intermediary that provides multi-dimensional employment facilitation services.

**SECTION 10. FUNDING:** The funding for the personnel, operation, and maintenance of the PESO shall be provided by the Municipal Government of Carigara to be incorporated in the supplemental budget for CY 2025 and Annual Budgets of the succeeding calendar years, with an initial amount of One Million Five Hundred Thousand Pesos (P1,500,000.00). The initial creation of the LGU PESO position shall be exempted from the Personnel Services (PS) limitation as provided for under Rule IX, Section 1(f) of DOLE Department Order No. 157-16, Series of 2016 re: Implementing Rules and Regulations of RA 8759 (PESO Act), as amended by RA 10691.

**SECTION 11. SEPARABILITY CLAUSE:** Should any portion of this Ordinance be found unconstitutional or otherwise invalid by a court of proper jurisdiction, all remaining provisions shall remain in effect and shall not be affected by the ruling on the invalid section.

**SECTION 12. REPEALING CLAUSE:** All ordinances, rules, and regulations or parts thereof in conflict with this Ordinance are hereby repealed or modified accordingly.

**SECTION 13. EFFECTIVITY:** This Ordinance shall take effect fifteen (15) days following its posting in at least three conspicuous places in the Municipality of Carigara, Leyte.

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REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA

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**OFFICE OF THE SANGGUNIANG BAYAN**

Telephone No. (053) 530-5144 E-mail Address: sangguniang bayancarigara@gmail.com



**BAGONG PILIPINAS**

Page 16 Ord. No. 2025-008 dated December 10, 2025-

"AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF CARIGARA ..."

**APPROVED UNANIMOUSLY** this 10<sup>th</sup> day of December 2025 at the Sangguniang Bayan Session Hall, Carigara, Leyte

\* \* \* \* \*

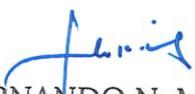
**I HEREBY CERTIFY** that this is a true and accurate copy of the ordinance duly enacted by the Sanggunian on 10 December 2025.

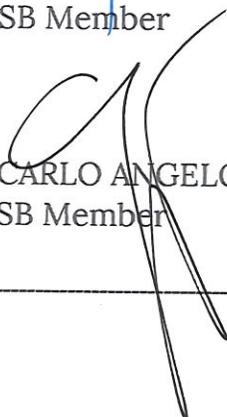
**RACHELYN A. SILVESTRE-CABALLES**  
Secretary to the Sanggunian

Attested:

  
**JIMMY A. CAMPOSANO**  
Municipal Vice Mayor / Presiding Officer

Concurred:

  
**FERNANDO N. MORIEL**  
SB Member

  
**CARLO ANGELO B. GO**  
SB Member

  
**VILMA M. DOMUS**  
SB Member

  
**ULPIANO U. ARPON JR.**  
SB Member

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REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA

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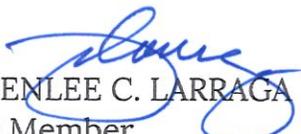
OFFICE OF THE SANGGUNIANG BAYAN

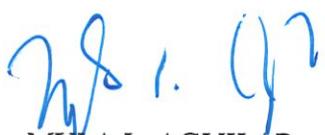
Telephone No. (053) 530-5144 E-mail Address: sangguniang\_bayancarigara@gmail.com

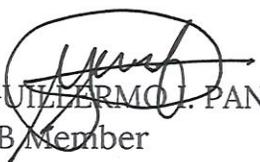


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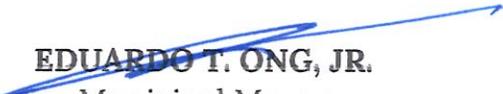
  
JOENLEE C. LARRAGA  
SB Member

  
MYLA L. AGUILAR  
SB Member

  
GUILLERMO J. PANAL  
SB Member

  
ARVIN N. URMENETA  
SB Member-LnB Pres.

Approved:

  
EDUARDO T. ONG, JR.  
Municipal Mayor

Date Approved:

12/10/2025