



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-

Item No.: 23

Date: 21 2026 JAN

PROVINCIAL BUDGET OFFICE

January 13, 2026

Hon. LEONARDO M. JAVIER, JR.
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RELEASED
 DATE 01-14-2026
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 BY [Signature]
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Sangguniang Panlalawigan
 Province of Leyte
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JAN 14 2026
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Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Annual Budget FY 2026** of the **Municipality of Hilongos, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2025-21** with a total appropriations in the amount of **PHP392,236,747.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative to:
 - 1.1 PERA – Circular No. 2009-3
 - 1.2 Clothing Allowance – Budget Circular No. 2024-1
 - 1.3 RATA – Local Budget Circular No. 157
 - 1.4 Subsistence Allowance – RA 7305 and AO No. 170
 - 1.5 Mid-Year Bonus – Budget Circular No. 2017-2
 - 1.6 Year-End Bonus and Cash Gift – Budget Circular No. 2016-4
 - 1.7 Overtime Pay – that the payment shall be given consistent with the provision of CSC & DBM Joint Circular No. 1 s. 2015, dated November 25, 2015
 - 1.8 Monetization of Leave Credits – CSC Guidelines and Budget Circular No. 2016-2
 - 1.9 Hazard Pay – establishment of this benefit/incentive shall be based on the conditions enumerated under the Magna Carta for Public Health Workers and Magna Carta for Public Social Workers and payment shall likewise strictly adhere to the said requirements
 - 1.10 Terminal Leave Benefits – CSC Guidelines and Budget Circular No. 2016-2
2. That all positions in the plantilla are incorporated in the Organizational Structure and Staffing Pattern of the LGU as approved by the Sangguniang Bayan;
3. That the appropriation for salaries to officials and employees implementing the Second Tranche Compensation Adjustment for Local Government Personnel is in accordance to the provisions of Local Budget Circular No. 165 dated July 18, 2025 and the authorized rates thereof under Annex "A-1 & A3".
4. That the utilization of confidential fund of Php3,022,500.00 shall be made in accordance with COA-DBM-DILG-GOCC-DND Joint Circular No. 2015-01 dated January 18, 2015 prescribing Guidelines on the Entitlement, Release, Use, Reporting of Confidential/Intelligence Fund;

5. That the appropriation for Performance Enhancement Incentive (PEI), in the amount of P995,000.00, shall be disallowed due to suspension of the implementation of Administrative Order (AO) No. 25 (s.2011) and Executive Order (EO) No. 80 (s.2012), and all relevant issuances related thereto wherein PEI is part of the Performance Based Incentive System (PBIS), as adopted in the latter issuance. As of date, no guidelines has been issued allowing the grant of PEI for 2026;
6. That the listed Object of Expenditure below of LBP Form No. 1 in the budget year under Capital Outlay does not tally with the Object of Expenditure in LBP Form No. 2, hence, the Municipality needs to reconcile the appropriation under LBP Form No. 1 with the appropriation under LBP Form No. 2, to wit;

Object of Expenditure	Per LBP Form No. 1	Per LBP Form No. 2	Difference
Information & Communication Technology Equipment (ICT)	257,000.00	247,000.00	10,000.00
Office Equipment	450,000.00	520,000.00	70,000.00
Technical & Scientific Equipment	60,000.00	0	60,000.00

7. That the following PPAs are not programmed in the Annual Investment Program, to wit:

Program/Project /Activity	Per AO	Per AIP
Training Expenses for Coconut Food Processing	60,000.00	0
20% DF – Rehabilitation of two (2) Bridges at R.V.	15,000,000.00	0

Thereby, the stated appropriation is disallowed.

8. That the following Program, Project and Activity (PPA) is deficiently programmed in the Annual Investment Program, to wit:

PPA	Per AO	Per AIP	Deficiency in the AIP
Office of the Mayor MOOE	33,601,000.00	45,000,000.00	11,399,000.00

Accordingly, the stated deficient amount in the AIP shall also be disallowed for disbursement pursuant to Section 305(i) of RA 7160 and BOM for LGUs, 2023 Edition, since they are not stipulated in the Annual Investment Program 2026.

9. That the lump sum appropriation for salary adjustment shall be subject to the guidelines to be issued by the Department of Budget and Management for its disbursement;
10. That the listed Object of Expenditure in LBP Form No. 1 in the budget year does not tally with the Object of Expenditure in LBP Form No. 7, hence, the Municipality needs to reconcile the appropriation under LBP Form No. 1 with the appropriation under LBP Form No. 7;
11. That the procurement of Goods, Supplies, Equipment, Civil Works and related services shall be made pursuant to the provisions of RA 9184 and its implementing Rules and Regulations;

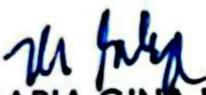
12. That the utilization of 20% Development Fund (DF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020 and that the preparation of the Annual Investment Program(AIP) shall be in accordance with Joint Memorandum Circular No. 1 of DILG-NEDA-DBM and DOF dated November 18, 2016;
13. That the allocation and utilization of the 5% Local Disaster Risk Reduction and Management Fund shall conform with the provisions of NDRRMC-DBM and DILG Joint Memorandum Circular No. 2013-dated March 25, 2013; and
14. That disbursement of funds shall be for the specific purposes for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

It is understood that this review action does not authorize any item of appropriation that is specifically prohibited by or inconsistent with the provisions of law.

Compliance with CSC rules, DBM issuances and COA rules and regulations and all other existing laws shall be the responsibility of the Implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:


MARIA GINA P. HIPE
Provincial Budget Officer


RUTH Y. SURPIA
Provincial Treasurer

O N L E A V E
AGNES C. RAFON
Provincial Planning and Development
Coordinator – Designate



Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
13 November 2025

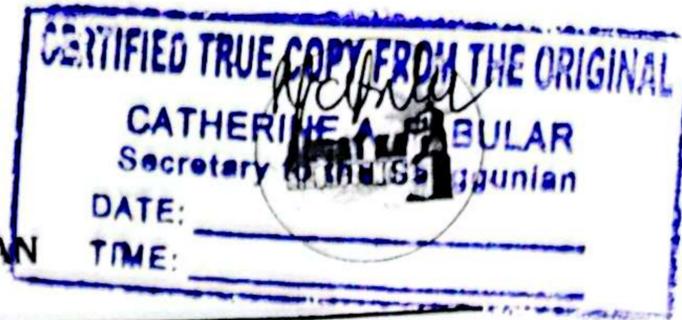
The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Appropriation Ordinance No. 2025-21**, series of 2025 of the **Municipality of Hilongos, Leyte**, entitled: **An Ordinance authorizing the Annual Budget of the Municipality of Hilongos, Leyte in the amount of Three Hundred Ninety-Two Million Two Hundred Thirty-Six Thousand Seven Hundred Forty-Seven Pesos (P392,236,747.00), together with the Annual Investment Program CY 2026 in the amount of P3,337,620,000.00.**

FLORINDA JIL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos

OFFICE OF THE SANGGUNIANG BAYAN



Sangguniang Panlalawigan
Province of Leyte

RECEIVED

MUNICIPAL APPROPRIATION ORDINANCE NO. 2025-21
SERIES OF 2025

Date: NOV 13 2025

AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE MUNICIPALITY OF HILONGOS, PROVINCE OF LEYTE IN THE AMOUNT OF THREE HUNDRED NINETY-TWO MILLION TWO HUNDRED THIRTY SIX THOUSAND SEVEN HUNDRED FORTY SEVEN PESOS (P392,236,747.00) COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2026 AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE

Authored by: **HON. RICHARD BENEDICT V. OGARIO**

Chairperson, Committee on Finance, Appropriations, Ways and Means and Economic Enterprise

WHEREAS, presented for consideration of the August Body is the Annual Budget of the Municipality of Hilongos for Budget Year 2026 in the total amount of Three Hundred Ninety Two Million Two Hundred Thirty Six Thousand Seven Hundred Forty Seven Pesos (P392,236,747.00) prepared pursuant to the provisions of RA 7160, also known as the Local Government Code of 1991;

WHEREAS, the Department of Budget and Management issued LBC No. 165 which is the "Implementation of the Second Tranche of the Updated Salary Schedule for Local Government Personnel Pursuant to Executive Order No. 64, Series of 2024;

WHEREAS, the Local Government of Hilongos fully adopt the Salary Schedule in Section 3 of EO No. 64, not withstanding the ceilings provided under Section thereof, subject to compliance with the PS limitation and budgetary authorization requirements of RA 7160;

WHEREAS, in the formulation of the full adoption of the salary schedule, LGU Hilongos ensure that it can fund on a sustainable basis the increased salaries, bonuses and incentives, including the government counterparts to the Retirement and Life Insurance, Premiums, PAG-IBIG Contributions, PhilHealth contributions and Employees Compensation Insurance Premiums, taking into account the regular annual income of the LGU and its expenditure and investment programs;

WHEREAS, based on the certification of the Human Resource Management Office, it reflects that the Local Government of Hilongos is in compliance with the creation of mandatory positions;

NOW THEREFORE, on motion of Hon. Richard Benedict V. Ogario, duly seconded by Hon. Manuel M. Gabisan;

BE IT ORDAINED BY THE 17TH SANGGUNIANG BAYAN, IN A REGULAR SESSION ASSEMBLED that:

SECTION 1. Pursuant to Section 319 and other pertinent provisions of Republic Act 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Bayan of Hilongos, Leyte hereby enact through this Ordinance, the General Fund Annual Budget of the Municipal Local Government Unit of Hilongos, in

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member (absent)

JOSEPH A. PULACHE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President,
Liga ng mga Barangay

CRIS ANTONIO B. ONG
SB Member

MANUEL M. GABISAN
SB Member

MANUEL V. LORA
SB Member

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng
Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member

TRINIDAD V. ZARATE
SB Member (absent)

ALINE B. REOMA
SB Member (absent)

CERTIFIED TRUE COPY FROM THE ORIGINAL

CATHERINE A. FABULAR
Secretary to the Sanggunian
DATE: _____
TIME: _____

the Province of Leyte for the ensuing FY 2026 on the basis of the estimates of income and expenditures submitted by the Local Chief Executive.


CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

SECTION 2. The Annual Budget of the Local Government Unit of Hilongos, Leyte for FY 2026 in the total amount of Three Hundred Ninety-Two Million Two Hundred Thirty Six Thousand Seven Hundred Forty Seven Pesos (P392,236,747.00) covering the various expenditures for the operation of the Municipal Government for the year 2026 is hereby approved.

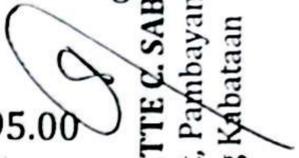
SECTION 3. The total amount of the General Fund Annual Budget for FY 2026 is Three Hundred Ninety-Two Million Two Hundred Thirty Six Thousand Seven Hundred Forty Seven Pesos (P392,236,747.00) which include the following budgetary requirements as follows to wit:

Personnel Services	P	132,488,595.00
Maintenance and Other Operating Expenses:		
Operating Expenses (MOOE)	P	144,491,152.00
Capital Outlay	P	20,577,000.00

Moreover, the mandatory budgetary requirements included are the following:

20% Local Development Fund	P	71,000,000.00
5% MDRRMF	P	20,000,000.00
Aid to Barangays	P	3,680,000.00

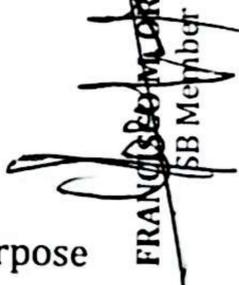

RICHARD BENEDICTO V. OGARRIO
Ex-Officio Member / President,
Liga ng mga Barangay


CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng
Sangguniang Kabataan

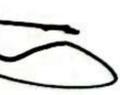
SECTION 4. The following budget documents are hereby incorporated and made integral part of this ordinance and are as follows:

- a) Budget Message
- b) Budget Expenditures and Sources of Financing
- c) Program Appropriation and Obligation by Object of Expenditures
- d) Program Appropriation and Obligation for Special Purpose Appropriations
- e) Plantilla of Personnel 2026


CRIS ANTONIO B. ONG
SB Member


FRANCIS M. ORTEGA
SB Member

SECTION 5. The Municipal Mayor and the Municipal Vice-Mayor and Presiding Officer of the Sangguniang Bayan thru the Municipal Ordinance No. 2022-11-NS duly enacted and declared valid by the Sangguniang Panlalawigan, to augment any item in this annual budget for their respective offices from savings in other items within the same expense.


MANUEL M. GABISAN
SB Member

TRINIDAD V. ZARATE
SB Member (absent)

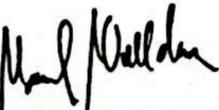
SECTION 6. The disbursement of funds under this ordinance shall be in accordance with law and with the existing accounting and auditing rules and procedures.

SECTION 7. SEPARABILITY CLAUSE -If for any reason, any section or provision of of this ordinance is disallowed in the budget review or declared invalid by proper authorities, the other sections or provision hereof that are not affected thereby shall continue to be in full force and effect.


MANUEL V. LORA
SB Member

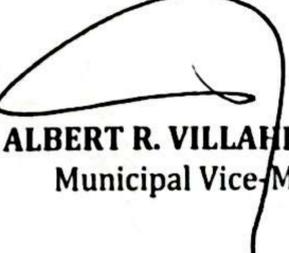
ALINE B. REOMA
SB Member (absent)

SECTION 5. EFFECTIVITY - The provisions of this Ordinance shall take effect on January 1, 2026.


MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member (absent)


JOSEPH T. POLACH
SB Member

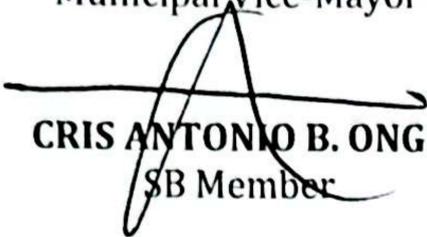

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

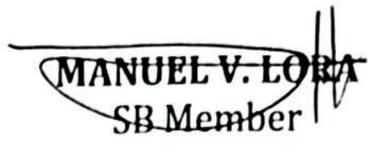
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CATHERINE A. FABULAR
Secretary to the Sanggunian
DATE: _____

ENACTED this 21st day of October, 2025 during the Thirtieth Regular Session of the Seventeenth Sangguniang Bayan of Hilongos.


MANUEL M. GABISAN
Municipal Vice-Mayor


JOSEPH F. PULACHE
SB Member


CRIS ANTONIO B. ONG
SB Member

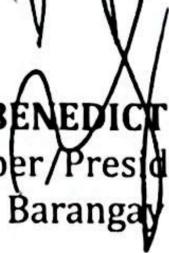

MANUEL V. LORA
SB Member

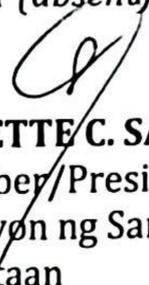
BERNADETH M. NERVES
SB Member (*absent*)

ALINE B. REOMA
SB Member (*absent*)


FRANCISCO M. ORTEGA
SB Member

TRINIDAD V. ZARATE
SB Member (*absent*)

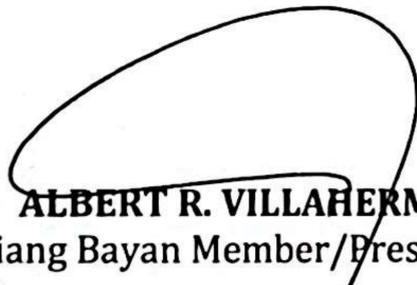

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President, Liga ng mga
Barangay


CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member/President,
Pambayang Pederasyon ng Sangguniang
Kabataan

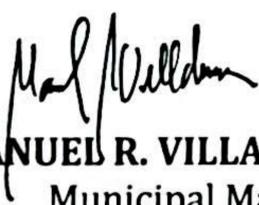
I HEREBY CERTIFY to the correctness of the foregoing ordinance.


CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

ATTESTED:


ALBERT R. VILLAHERMOSA
Sangguniang Bayan Member/Presiding Officer

APPROVED:


MANUEL R. VILLAHERMOSA
Municipal Mayor
Date: 11/11/25



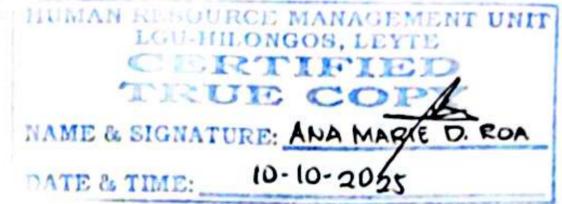
REPUBLIC OF THE PHILIPPINES
 PROVINCE OF LEYTE
 MUNICIPALITY OF HILONGOS



OFFICE OF THE MUNICIPAL MAYOR

Human Resource Management Unit

CERTIFICATION



THIS IS TO CERTIFY that the Local Government Unit (LGU) of Hilongos has created the mandatory positions through Municipal Ordinance No. 2024-19 and declared valid by Sangguniang Panlalawigan Resolution No. 2024-511.

This is in view of the following issuances:

- Civil Service Commission Resolution No. 2200373, promulgated on September 20, 2022, entitled "2022 Guidelines and Standards in the Establishment of Organization Structures and Staffing Patterns in Local Government Units,"
- Section 3, Article IX-B of the 1987 Philippine Constitution mandates the Civil Service Commission (CSC), as the central personnel agency of the Government, to "establish a career service and adopt measures to promote morale, efficiency, integrity, responsiveness, progressiveness, and courtesy in the civil service. It shall strengthen the merit and rewards system, integrate all human resources development programs for all levels and ranks, and institutionalize a management climate conducive to public accountability."
- Section 12 (2), Chapter 3, Title I (A), Book V of Executive Order (E.O.) No. 292 or the Administrative Code of 1987 empowers the CSC to prescribe, amend, and enforce rules and regulations for carrying into effect the provisions of the Civil Service laws and other pertinent laws;
- Section 76 of Republic Act (R.A.) No. 7160, otherwise known as the Local Government Code of 1991 (LGC), local government units (LGUs) shall design and implement their own organizational structures and staffing patterns (OSSPs) based on their service requirement and financial capability, subject to the minimum standards and guidelines prescribed by the CSC;
- CSC Memorandum Circular (MC) No. 19, s. 1992, which provides the "Guidelines and Standards in the Establishment of Organizational Structures and Staffing Patterns in Local Government Units";
- Special laws and executive issuances were enacted and issued, respectively, after the implementation of R.A. No. 7160, devolving the functions of the National Government to LGUs and creating new offices in LGUs (Annex A);
- The Supreme Court (SC) in *Mandanas, et al. vs. Executive Secretary, et al.* (G.R. Nos. 199802 and 208488, 10 April 2019) held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base of the just share of LGUs;

- In consonance with the said SC Decision, President Rodrigo Roa Duterte issued E.O. No. 138 dated 1 June 2021 on the "Full Devolution of Certain Functions of the Executive Branch to the Local Government Units, Creation of a Committee on Devolution, and for Other Purposes";
- The Committee on Devolution, headed by the Department of Budget and Management (DBM) and the Department of the Interior and Local Government (DILG), is mandated to oversee and monitor the implementation of administrative and fiscal decentralization goals of the E.O. consistent with R.A. No. 7160, as amended, among other functions;
- The DBM and the DILG promulgated Joint Memorandum Circular No. 2021-1 dated 11 August 2021 re: *Guidelines on the Preparation of the Devolution Transition Plans of the Local Government Units in Support of Full Devolution under Executive Order No. 138, dated 01 June 2021*, providing that adjustments in the organizational structures and personnel requirements of LGUs shall be guided by the LGC and the rules and regulations respectively issued by the DBM and the CSC; and
- The need to amend CSC MC No. 19, s. 1992, particularly Sections 1 (OSSP), 3 (Offices), 4 (Mandatory or Optional Positions), and 13 (Structural Units of an Office) to align with subsequent and pertinent issuances in light of the anticipated full devolution of certain functions of the National Government agencies/offices to LGUs; and that the CSC and the DBM may render assistance to LGUs, upon request, in updating their OSSPs.

Accordingly, the following positions were created:

OFFICE	POSITION TITLE	SALARY GRADE	STEP	ITEM NUMBER
Office of the Municipal Mayor	Tourism Operations Officer I	11	1	245
Office of the Municipal Mayor	Cooperatives Development Specialist I	11	1	246
Office of the MSWDO	Disability Affairs Officer I	11	1	271
Office of the MSWDO	Youth Development Officer I	10	1	272
Office of the Municipal Agriculturist	Engineer I (Agricultural and Biosystems Engineer)	12	1	275
Office of the MDRRMO	Municipal Government Department Head I (Local Disaster Risk Reduction and Management Officer)	24	1	281

This certification is issued to attest to the compliance of the Municipality of Hilongos with the said Civil Service Commission resolution and related mandates.

Issued this 10th day of October 2025, Hilongos, Leyte, Philippines.


ANA MARIE D. ROA
OIC - HRMO

Copy Furnished:

Atty. Lemuel Jan M. Nerves
Municipal Administrator

Mr. Romeo C. Fermano
Municipal Budget Officer



MUNICIPAL DEVELOPMENT COUNCIL

MDC RESOLUTION NO. 08 – 2025

RESOLUTION APPROVING CY 2026 ANNUAL INVESTMENT PROGRAM FOR THE MUNICIPALITY OF HILONGOS AMOUNTING TO THREE BILLION, THREE HUNDRED THIRTY SEVEN MILLION, SIX HUNDRED TWENTY THOUSAND PESOS (P3,337,620,000.00) AND ENDORSING TO THE SANGGUNIANG BAYAN FOR APPROVAL AND ADOPTION

WHEREAS, the Annual Investment Plan (AIP) is the annual slice of the Local Development Investment Plan;

WHEREAS, the AIP shall constitute the total resource requirements for the budget year, including the detailed annual allocation of each program, projects and activities and the regular operational budget items broken down into Personal Services, Maintenance and other Operating Expenses and Capital Outlay;

WHEREAS, Republic Act 7160, otherwise known as the Local Government Code of 1991 mandates each and every Local Government Units (LGU) to appropriate at least 20% of the Internal Revenue allotment for development projects consistent with the principles and devolution and local autonomy;

NOW THEREFORE, on motion of Ms. Rosemarie A. Sanico, CSO (President of Atabay Women Volunteers Association), duly seconded by seconded by as seconded by Hon. Tito B. Goltiano Jr., Punong Barangay of Barangay Tuguipa;

BE IT RESOLVED AS IT IS HEREBY RESOLVED to approve CY 2026 Annual Investment Program for the Municipality of Hilongos, amounting to Three Billion, Three Hundred Thirty Seven Million, Six Hundred Twenty Thousand Pesos (P3,337,620,000.00);

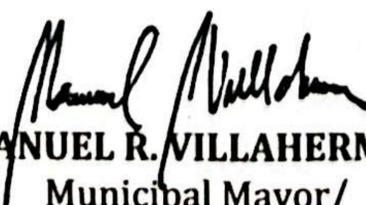
RESOLVED FURTHER, a copy be furnished to the Municipal Mayor, Municipal Administrator, members of the Local Finance Committee for their information and appropriate action and to the Sangguniang Bayan for their review, approval and adoption.

UNANIMOUSLY APPROVED this 6th day of October, 2025 in the 3rd Floor Function Room, Municipal Building, Hilongos, Leyte.

Certified Correct:


LEVI L. MENDROS, JR.
MPDC / MDC Secretariat

Attested:


MANUEL R. VILLAHERMOSA
Municipal Mayor/
Chairman, Mun. Dev't. Council

llmj / LJMN



MUNICIPAL DEVELOPMENT COUNCIL

MINUTES OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) REGULAR MEETING HELD AT 3rd FLOOR FUNCTION HALL, MUNICIPAL BUILDING, HILONGOS, LEYTE ON OCTOBER 6, 2025.

The meeting started at 1:30 in the afternoon with the visual presentation of the Opening Prayer, the Philippine National Anthem and the Hilongos Hymn. The MDC Secretariat, Engr. Levi L. Mendros, Jr, acknowledge the participants composing of forty – one (41) Punong Barangays, seventeen (18) Accredited CSOs and one (1) SB Committee on Finance . With the authority from the Municipal Mayor Hon. Manuel R. Villahermosa as MDC Chairman, the Municipal Administrator Atty. Lemuel Jan M. Nerves declared the quorum and called the order of the meeting.

The LIGA President and Central Barangay Chairperson Hon. Richard Benedict V. Ogario delivered a welcome message. He stressed out the importance of everyone's presence and active participation as regular member of the council.

The participants were acknowledged by the MDC Secretariat, Engr. Levi L. Mendros, Jr. with a total of Sixty One (61) were present, of which forty – one (41) Barangay Chairpersons and/ or representatives; seventeen (18) CSO's; the MPDC, Engr. Levi L. Mendros, Jr.; the Municipal Administrator, Atty. Lemuel Jan M. Nerves;. With majority of the regular members of the MDC present, a quorum was declared by the Municipal Administrator who represents the MDC Chairperson. He then reiterated the present administration's vision which is anchored on the slogan, ANGAT KA, Hilongosnon. He also asked the body to focus on programs, projects and activities not only in infrastructures but also in health and environmental care and protection. Surprisingly, he announced the increase of Aid to the Barangays for CY 2026.

Thereafter, Engr. Levi L. Mendros, Jr. the MDC Secretariat presented the agenda of the meeting as follows:

1. CSO Issues and Concerns

The first order of business was the CSO issues and concerns in which civic organization leaders were given time to raise their needs and problems faced in their respective organizations.

- *Ramil Babida – President of People's Council*
He is concern of having a CSO Center so they can have an office where they can raise all the CSO concerns. He also wants that if they can have a benchmarking or knowledge sharing with the other CSOs that were an awardee in the Municipality. Third is if they can have a budget especially for their travelling allowance and training expenses. Lastly they want to strictly enforce together with the LGU the illegal fishing in the Municipality.
- *Rosemarie A. Sanico, President, Atabay Men and Women's Association*
Same concern was raised by Mr. Pabida and Ms. Sanico. Most CSO's are having problem in their traveling expenses during meetings and trainings. If they will spend own fund, no reimbursement from the LGU. Engr. Mendros and Atty Nerves responded that they will consult the municipal accountant on the

possibilities of funding CSO activities. Another CSO leader, Roldan Candug, President - Matapay Mangroves workers association added that if the organization has enough fund, CSOs can actually finance their own travel, trainings and seminars attended.

2. Presentation and Approval of Local Development Investment Plan (LDIP) 2026-2028,

Thereafter, Engr. Mendros presented the Supplemental Local Development Investment Plan (LDIP) 2026 – 2028,

Several additional programs/ projects were proposed from the members of the council as follows:

1. Concreting of Barangay Concepcion to Barangay Tejero
2. Construction of Drainage System in Barangay San Roque
3. Construction of Footbridge in Purok Bayabas, Brgy. Sta. Margarita
4. Construction of Tejero to Concepcion FMR
5. Lot Acquisition and Development of New Municipal Cemetery

On the motion of Hon. Honorio C. Sorita, Punong Barangay of Sta. Margarita, moved for the approval of the Local Development Investment Plan (LDIP) for 2026 – 2028, amounting to **Six Billion, Five Hundred Forty Four Million, Six Hundred Seventy Nine Thousand Pesos (₱6,544,679,000.00)** and seconded by Mr. Ramil Babida, President of People's Council, and with no objection, it is thereby approved.

3. Presentation and Approval of Annual Investment Program 2026,

The next agendum presented by Engr. Mendros was the proposed Annual Investment Program 2026, As the presentation continues, Atty Nerves highlighted the items in the AIP that responds to the concerns of the CSOs and the barangay.

On the motion of Ms. Rosemarie Sanico, President – Atabay Women Volunteers Association, moved for the Approval of Annual Investment Program 2026, amounting to **Three Billion, Three Hundred Thirty Seven Million, Six Hundred Twenty Thousand Pesos (₱ 3,337,620,000.00)**, as seconded by Hon. Tito B. Goltiano, Jr., Punong Barangay of Barangay Tuguipa and with no objection, it is thereby approved.

4. Presentation and Approval of 20% Local Development Fund Priority Projects CY 2026

Afterwards, Engr. Mendros presented the 20% Local Development Fund Priority Projects, CY 2026 highlighting on the priority development projects that cross the sectoral needs from economic, environment conservation, social concerns like health and education, waste management and tourism development.

On the motion of Hon, Virgilia L. Tapan, Punong Barangay of Barangay Cacao, moved for the approval of the 20% Local Development Fund Priority Projects, CY 2026, amounting to **Seventy One Million Pesos (₱71,000,000.00)**, as seconded by Hon. Antonio R. Ybañez, Punong Barangay of Barangay Marangog and with no objection, it is thereby approved.

5. Other Matters and Concerns

Atty. Nerves informed the body specially the barangays that the Municipal government will be having a workshop for the barangays to assist them in their preparation of 2006 Annual Budget. They will be informed later on its exact schedule.

With no other matters to be discussed, Atty Lemuel Jan M. Nerves, Municipal Administrator delivered a closing remark. He thanked everyone for coming and for actively participating in the said meeting.

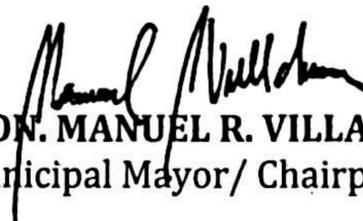
The meeting was adjourned at 4:20 in the afternoon.

I hereby certify to the correctness of the minutes above.

Prepared by:


LEVI L. MENDROS, JR., CE, EnP.
MPDC/MDC Secretariat

Approved by:


HON. MANUEL R. VILLAHERMOSA
Municipal Mayor/ Chairperson, MDC

llmj / LJMN



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



ATTENDANCE

MUNICIPAL DEVELOPMENT COUNCIL					
October 06, 2025 1:00 in the afternoon					
3rd Floor Function Hall, Municipal Building, Hilongos, Leyte					
NO.	NAME	OFFICE/ BRGY. & POSITION	SEX		SIGNATURE
			M	F	
1	Mediclen Hbañez	Brgy. Marangog / President		/	[Signature]
2	EVELYN FERMANO	SANTA MARGARITA PRESIDENT		/	[Signature]
3	Annabel O. Berlin	Situ Crossing Bldg President		/	[Signature]
4	ROYNALDO T. JUCO	BRGY SAN ILDRON CAPT	/		[Signature]
5	JAMARK M. NERI	BRGY HAMPANGAN President	/		[Signature]
6	Juvelyn L. Acedillo	BRGY Nueva ^{Sobad} _{Arros} President		/	[Signature]
7	Ma Analyn Verdadero	Brgy. Dunga - av		/	[Signature]
8	Maria V. Pontuyan	Brgy. Pa-9		/	[Signature]
9	ALMEN O. MATEO	Admin. Bldg VI / CEO, DEK OFFICER	/		[Signature]
10	ANTONIO N. VARGAS	BRGY CAMPANA JUNON	/		[Signature]
11	MARIELISA T. ANDUOLONG	BRGY O / SUP PORTER		/	[Signature]
12	ERIC L. ARI	BRGY BAWI	/		[Signature]
13	Jenny M. Fornis	BRGY: MATAPAY (AGAK)		/	[Signature]
14	Maria Aurora Melgar	Brgy. Marangog		/	[Signature]
15	Maria Malaya	Brgy. Iti-tudpan	/		[Signature]
16	Ernesto Comales	Brgy. Pa-9 Acting	/		[Signature]
17	Kardelena B. Coirostimo	Brgy. Atabay		/	[Signature]
18	ANTONIO R. YGANEZ	Brgy. Marangog	/		[Signature]
19	REBECCA S. AGOSILA	BRGY. PROTECCION / PUNONG BRGY		/	[Signature]
20	VIRGILIA L. TAPAN	BRGY. CA CAD / PUNONG BRGY		/	[Signature]
21	HONORATO C. CORREA	BRGY. Capitan / Sr. Margarita	/		[Signature]
22	POLDAN G. CANDUG	MMWA - Matapay	/		[Signature]
23	Carmelita B. Langgay	Brgy. Capt. / Bantigue		/	[Signature]
24	Elisa M. Atipon	Brgy. Hampangan		/	[Signature]
25	Juanita Suarez	Marangog assoc.		/	[Signature]
26	HERNANDO M. PEREZ	BRGY. TALISA	/		[Signature]