

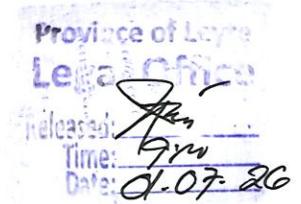
Item No.: 34

Date: 13 2026 JAN



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-



PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
December 23, 2025

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-05 of the Sangguniang Bayan of Tabango, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-05 entitled: "Tabango CCTV Ordinance of 2025."

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(ii)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:

(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government, and in this connection shall:

(ii) Maintain peace and order by enacting measures to prevent and suppress lawlessness, disorder, riot, violence, rebellion or sedition and impose penalties for the violation of said ordinances;

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Palo, Leyte
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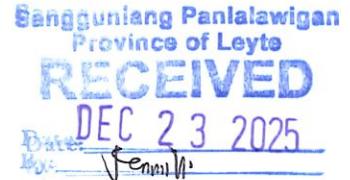
OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
23 December 2025

Province of Leyte
Legal Office
Date: 12. 23. 25

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-05 of the Municipality of Tabango, Leyte, entitled: An Ordinance requiring the installation of closed-circuit television (CCTV) systems in certain business establishments within the Municipality of Tabango, Leyte, in accordance with DILG Memorandum Circular No. 2022-060, providing guidelines for installation and maintenance, and imposing penalties for non-compliance thereof.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



December 22, 2025

HON. LEONARDO M. JAVIER, JR.
Vice Governor/Presiding Officer
Sangguniang Panlalawigan
Province of Leyte
Provincial Government Complex
West Bypass Road, Brgy. Guindapunan
Palo, Leyte
Through: Florinda Jill S. Uyvico
SP Secretary

Subject: Transmittal of Municipal Ordinance Nos.2025-05 and 2025-06

Dear Honorable Vice Governor Javier,

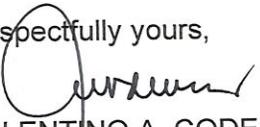
Respectfully transmitting herewith the following Municipal Ordinances, to wit:

1. **Municipal Ordinance No. 2025-05**, entitled: "AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEMS IN CERTAIN BUSINESS ESTABLISHMENTS WITHIN THE MUNICIPALITY OF TABANGO, LEYTE, IN ACCORDANCE WITH DILG MEMORANDUM CIRCULAR NO. 2022-060, PROVIDING GUIDELINES FOR INSTALLATION AND MAINTENANCE, AND IMPOSING PENALTIES FOR NON-COMPLIANCE THEREOF;"
2. Municipal Ordinance No. 2025-06, entitled: "AN ORDINANCE REGULATING THE USE AND OPERATION OF VIDEO-KARAOKE MACHINES OR SING-ALONG BARS, JOINTS, AND OTHER SIMILAR ESTABLISHMENTS AND THOSE WITH PRIVATE USE (HOUSEHOLD LEVEL) IN THE MUNICIPALITY OF TABANGO, LEYTE, PROVIDING OPERATIONAL GUIDELINES, AND FOR OTHER PURPOSES."

This is respectfully submitted for review and appropriate action by the Sangguniang Panlalawigan.

We look forward to your favorable consideration of this matter.

Respectfully yours,


VALENTINO A. CODERA
Secretary to the Sangguniang Bayan

+639088960539

vcodera@gmail.com

 www.tabango-leyte.gov.ph



MUNICIPAL ORDINANCE

NO. 2025 - 05

**AN ORDINANCE REQUIRING THE
INSTALLATION OF CLOSED-CIRCUIT
TELEVISION (CCTV) SYSTEMS IN CERTAIN
BUSINESS ESTABLISHMENTS WITHIN THE
MUNICIPALITY OF TABANGO, LEYTE, IN
ACCORDANCE WITH DILG MEMORANDUM
CIRCULAR NO. 2022-060, PROVIDING
GUIDELINES FOR INSTALLATION AND
MAINTENANCE, AND IMPOSING PENALTIES
FOR NON-COMPLIANCE THEREOF**



Hon. MA. CORAZON E. REMANDABAN
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 17th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TABANGO (2025-2028) HELD AT THE SB SESSION HALL, MUNICIPALITY OF TABANGO, PROVINCE OF LEYTE, ON NOVEMBER 5, 2025.

MUNICIPAL ORDINANCE NO. 2025-05
Series of 2025

Authored by Hon. Jose Welson G. Vosotros

Hon. BERNARD JONATHAN M. REMANDABAN
Municipal Vice Mayor
Presiding Officer

Hon. JOSE WELSON G. VOSOTROS
SB Member

AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEMS IN CERTAIN BUSINESS ESTABLISHMENTS WITHIN THE MUNICIPALITY OF TABANGO, LEYTE, IN ACCORDANCE WITH DILG MEMORANDUM CIRCULAR NO. 2022-060, PROVIDING GUIDELINES FOR INSTALLATION AND MAINTENANCE, AND IMPOSING PENALTIES FOR NON-COMPLIANCE THEREOF.

Hon. ELIAS M. LEQUIN, JR
SB Member

Hon. RICHARD V. MERONTOS
SB Member

Hon. RICHE O. OCUBILLO
SB Member

Hon. DANILO V. DILIDILI
SB Member

Hon. JOEL M. MAJAIT
SB Member

Hon. MELCHOR M. ARDPO, JR
SB Member

Hon. JOEL ERME E. ROBLES
SB Member

(Absent)
Hon. LOUINE N. UY
Ex-Officio Member
LnB President

Hon. MICAH D. BERNAL
Ex-Officio Member
SK Federation President

VALENTINO A. CODERA
Secretary to the Sanggunian

WHEREAS, the Local Government Unit of Tabango, Leyte, is committed to ensuring the safety, security, and well-being of its constituents and visitors;

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers local government units to exercise the powers necessary and appropriate for the effective and efficient governance and promotion of the general welfare;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2022-060 mandating all local government units to enact ordinances requiring the installation and operation of closed-circuit television (CCTV) systems in business establishments to deter crimes and assist in the investigation of criminal activities;

WHEREAS, the presence of CCTV systems in business establishments is proven to be an effective deterrent against criminal activity and a vital tool in crime prevention and investigation;

WHEREAS, in adherence to the aforementioned DILG Memorandum Circular and in pursuit of a safer and more secure environment for businesses and the public, it is deemed necessary to mandate the installation of CCTV systems in certain business establishments within the Municipality of Tabango, Leyte;

NOW, THEREFORE, BE IT ENACTED by the Sangguniang Bayan of Tabango, Leyte, in session duly assembled, that:

SECTION 1. TITLE. This Ordinance shall be known as the "Tabango CCTV Ordinance of 2025."

SECTION 2. DECLARATION OF POLICY. It is the declared policy of the Municipality of Tabango to promote peace and order, enhance public safety, and aid in criminal investigations through the mandatory installation of closed-circuit television (CCTV) systems in business establishments identified under this Ordinance.

SECTION 3. SCOPE AND COVERAGE. This Ordinance shall apply to the following business establishments operating within the Municipality of Tabango, Leyte, including but not limited to:

- 1) Financial establishments such as banks, pawnshops, moneylenders, money remittance services, money changers, and others with similar transactions.
- 2) Business establishments that are part of a national chain or have several branches in other parts of the country, such as restaurants/fast-food chains, convenience stores, grocery stores, drug stores, etc.
- 3) Shopping malls, shopping centers, supermarkets, wet markets or palengke, and other similar establishments.
- 4) Hospitals, laboratories, clinics, and other medical facilities.
- 5) Theaters, movie houses, arcades, internet cafes, and other places of entertainment.
- 6) Ports, public transportation terminals, parking lots, and other similar establishments.
- 7) Car dealerships, gasoline/fuel stations, vehicle maintenance/service stations.
- 8) Hotels, motels, inns, and other lodging establishments.
- 9) Other business establishments that may be deemed necessary by the Local PNP.

SECTION 4. DEFINITION OF TERMS.

- o Closed-Circuit Television (CCTV) – A video surveillance system used to transmit signals to a specific set of monitors for security and monitoring purposes.
- o Business Establishments – Refers to commercial entities engaged in trade or services, including but not limited to banks, pawnshops, convenience stores, malls, groceries, supermarkets, gasoline stations, restaurants, hotels, and other similar places of business.
- o Critical Areas – Areas within an establishment where transactions, ingress/egress, and other high-risk activities occur.

SECTION 5. CCTV SYSTEM REQUIREMENTS. All CCTV systems installed under this Ordinance must meet the following basic standards:

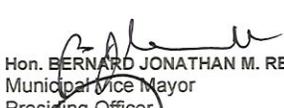
- A. Camera Specifications
 - o High-resolution with at least 1080p resolution, with night vision, and capable of capturing clear video footage both day and night.
 - o Tamper-proof with IP66 waterproof rating
 - o 50-meter infrared range
- B. Video and Audio Input
 - o Hybrid type (accepts digital and analog signals)
 - o Video and audio stream input
 - o H.264 Video Compression
 - o 30 frames per second (FPS) recording capability per camera
 - o Support analog HD input (1080p or 720p at 25 or 30 FPS).
- C. Video and Audio Output
 - o Must output video in 720p or 1080p resolution at 30 FPS.
- D. Exemption for Small Enterprises.
 - o Business establishments with a capitalization of Thirty Thousand Pesos (₱30,000.00) or below shall be exempted from the requirement to install CCTV systems under this Ordinance. This exemption shall be subject to verification by the Business Permits and Licensing Office (BPLO) based on submitted financial documents or sworn declarations.

SECTION 6. CCTV INSTALLATION GUIDE. The following installation guide is hereby recommended:

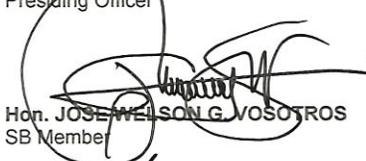
- o The CCTV system shall have adequate storage capacity to retain recordings for at least 30 days.
- o A sufficient number of cameras should be installed in strategic locations covering entry and exit points, transaction areas, common areas, and other critical areas of the establishment.
- o There should be adequate lighting in the areas being monitored to ensure clear video capture at all times.
- o A reliable power backup system shall also be installed to ensure continuous operation during power outages for a reasonable period.



Hon. MA. CORAZON E. REMANDABAN
Municipal Mayor



Hon. BERNARD JONATHAN M. REMANDABAN
Municipal Vice Mayor
Presiding Officer



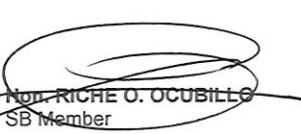
Hon. JOSE WELSON G. VOSOTROS
SB Member



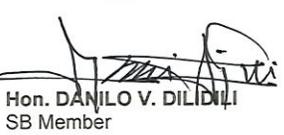
Hon. ELIAS M. LEQUIN, JR
SB Member



Hon. RICHARD V. MERONTOS
SB Member



Hon. RICHE O. OCUBILLO
SB Member



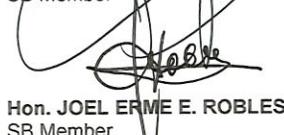
Hon. DANILO V. DILIDILI
SB Member



Hon. JOEL M. MAJAIT
SB Member



Hon. MELCHOR M. ARDOPO, JR
SB Member



Hon. JOEL ERME E. ROBLES
SB Member

(Absent)
Hon. LOUINE N. UY
Ex-Officio Member
LnB President



Hon. MICAH D. BERNAL
Ex-Officio Member
SK Federation President



VALENTINO A. CODERA
Secretary to the Sanggunian

- o Video recorders must be mounted at secure or concealed locations to protect them from deliberate tampering.
- o Time and date stamps are embedded in all recorded footage.
- o When possible, dummy CCTV cameras should also be placed in a conspicuous area to deter possible criminal acts.

SECTION 7. ACCESS TO AND USE OF CCTV FOOTAGE.

- Access to CCTV footage shall be limited to authorized personnel of the business establishment, and all video feeds and recordings obtained through the CCTV systems shall be maintained with the utmost privacy and confidentiality. The use, viewing, copying, disclosure, or publication of such video feeds and recordings shall be strictly prohibited except by order of a court of competent jurisdiction in connection with and limited to a criminal investigation or prosecution of an offense, punishable by law or regulation.
- Any request for CCTV footage from law enforcement agencies shall be made in writing and shall clearly state the purpose and the specific footage required.
- The use of CCTV footage shall be solely for security and law enforcement purposes and shall not be used for any other unauthorized or unlawful purposes.
- Business establishments shall comply with the provisions of Republic Act No. 10173, otherwise known as the "Data Privacy Act of 2012," and its implementing rules and regulations regarding the collection, storage, and processing of personal information captured by the CCTV system.

SECTION 8. RESPONSIBILITIES OF BUSINESS ESTABLISHMENTS.

- To procure, install, and maintain a functional CCTV system in accordance with the specifications outlined in Section 5 of this Ordinance.
- To ensure the proper operation and regular maintenance of the CCTV system.
- To securely store and retain CCTV footage for a minimum period of thirty (30) days.
- To cooperate with law enforcement agencies in the investigation of crimes or incidents by providing access to relevant CCTV footage upon proper request.
- To designate responsible personnel who shall oversee the operation and maintenance of the CCTV system and act as the point of contact for law enforcement agencies.
- To ensure compliance with the signage requirements as provided in Section 8 of this Ordinance.

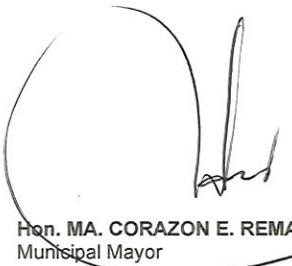
SECTION 9. SIGNAGE AND PUBLIC AWARENESS.

- All business establishments with installed CCTV systems shall conspicuously display signage indicating that the premises are under CCTV surveillance. Such signage shall be placed at all entrances and other strategic locations within the establishment.
- The signage shall clearly state: "THIS PREMISES IS UNDER CCTV SURVEILLANCE."

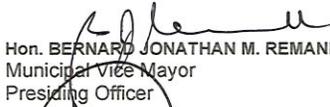
SECTION 10. ISSUANCE OF BUSINESS PERMIT. No business permit or license to operate shall be issued or renewed unless the applicant complies with the provisions of this Ordinance, as certified by the Municipal Licensing Office and the Tabango Municipal Police Station.

SECTION 11. MONITORING AND INSPECTION.

- The Municipal Business Permits and Licensing Office (BPLO), in coordination with the Tabango Municipal Police Station, shall be responsible for monitoring compliance with this Ordinance.
- Authorized personnel from the BPLO and the Municipal Police Station shall have the authority to conduct inspections of business establishments to ensure compliance with the provisions of this Ordinance.



Hon. MA. CORAZON E. REMANDABAN
Municipal Mayor



Hon. BERNARD JONATHAN M. REMANDABAN
Municipal Vice Mayor
Presiding Officer



Hon. JOSE WILSON G. VOSOTROS
SB Member



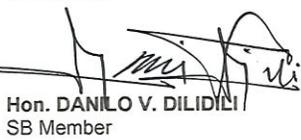
Hon. ELIAS M. LEQUIN, JR
SB Member



Hon. RICHARD V. MERONTOS
SB Member



Hon. RICHE O. OCUBILLO
SB Member



Hon. DANILO V. DILIDILI
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Hon. MELCHOR M. AROPO, JR
SB Member

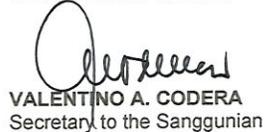


Hon. JOEL ERME E. ROBLES
SB Member

(Absent)
Hon. LOUINE N. UY
Ex-Officio Member
LnB President



Hon. MICAH D. BERNAL
Ex-Officio Member
SK Federation President



VALENTINO A. CODERA
Secretary to the Sanggunian

- c) Business establishments shall allow authorized personnel to conduct inspections during reasonable hours.

SECTION 12. PENALTIES FOR NON-COMPLIANCE. Any establishments found to violate this ordinance shall be penalized as follows:

- a) First Offense – A fine of One Thousand Pesos (₱1,000.00)
- b) Second Offense – a fine of One Thousand Five Hundred Pesos (₱1,500.00)
- c) Third Offense – a fine of Two Thousand Five Hundred Pesos (₱2,500.00) or imprisonment not exceeding six (6) months, or both at the discretion of the court. This is without prejudice to the suspension/revocation of the business permit.

SECTION 13. SEPARABILITY CLAUSE. If any provision of this ordinance is declared invalid, the other provisions shall remain in full force and effect.

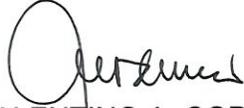
SECTION 14. REPEALING CLAUSE. All ordinances, rules, regulations, or parts thereof inconsistent with this ordinance are hereby repealed or modified accordingly.

SECTION 15. EFFECTIVITY. This ordinance shall take effect fifteen (15) days after its posting.

ENACTED AND APPROVED this 5th day of November 2025 by the Sangguniang Bayan, this Municipality, with the following votes:

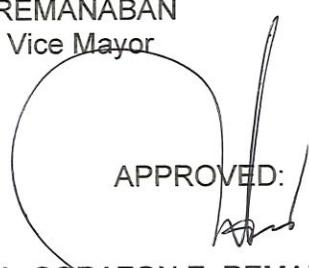
AYES – 9 NAYS – 0

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY THE SANGGUNIANG BAYAN OF TABANGO ON NOVEMBER 5, 2025.


VALENTINO A. CODERA
Secretary to the Sangguniang Bayan

ATTESTED AND CERTIFIED AS DULY ENACTED:


BERNARD JONATHAN M. REMANABAN
Presiding Officer/Municipal Vice Mayor

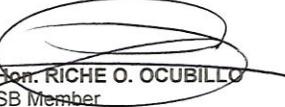
APPROVED:

MA. CORAZON E. REMANDABAN
Municipal Mayor

21 DEC 2025
Date


Hon. JOSE WELSON C. VOSOTROS
SB Member


Hon. ELIAS M. LEQUIN, JR
SB Member


Hon. RICHARD V. MIERONTOS
SB Member


Hon. RICHE O. OCUBILLO
SB Member


Hon. DANILO V. DILIGILI
SB Member


Hon. JOEL M. MAJAIT
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Hon. MELCHOR M. AROJO, JR
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Hon. JOEL ERME E. ROBLES
SB Member

(Absent)
Hon. LOUINE N. UY
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SK Federation President



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPALITY OF TABANGO
-000-
OFFICE OF THE SANGGUNIANG BAYAN SECRETARY

+6309088960539
vcodera@gmail.com

Certificate of Posting

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that Municipal Ordinance No. 2025-05, entitled: "AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEMS IN CERTAIN BUSINESS ESTABLISHMENTS WITHIN THE MUNICIPALITY OF TABANGO, LEYTE, IN ACCORDANCE WITH DILG MEMORANDUM CIRCULAR NO. 2022-060, PROVIDING GUIDELINES FOR INSTALLATION AND MAINTENANCE, AND IMPOSING PENALTIES FOR NON-COMPLIANCE THEREOF," was posted on the bulletin board of the Municipal Hall and at the Land Transport Terminal on December 22, 2025, and was to remain posted for three (3) consecutive weeks.

THIS CERTIFIES FURTHER that the foregoing Municipal Ordinance has yet to be posted on the bulletin boards of the different barangays of this municipality.

THIS CERTIFICATION is issued in compliance with Article 114 of the Implementing Rules and Regulations of R.A. 7160.

ISSUED this 22nd day of December 2025 at the Sangguniang Bayan of the Municipality of Tabango, Province of Leyte.

VALENTINO A. CODERA
Secretary to the Sangguniang Bayan

NOTED:

BERNARD JONATHAN M. REMANDABAN
Municipal Vice Mayor/Presiding Officer