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Item No.: 01
Date: 24 2026 FEB



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED

By: *[Signature]*
Date: 2.17.26 Time: 9:27

-oOo-
PROVINCIAL LEGAL OFFICE

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: FEB 16 2026
By: *[Signature]*

2nd INDORSEMENT
February 10, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-26, series of 2025 of the Sangguniang Bayan of Alangalang, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-26, series of 2025 entitled: **“Alangalang, Leyte Community Disaster Volunteers Accreditation and Protection Ordinance.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 447(a)(1)(iv)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer *[Signature]*

¹ (iv) Adopt measures to protect the inhabitants of the municipality from the harmful effects of man-made or natural disasters and calamities and to provide relief services and assistance for victims during and in the aftermath of said disasters or calamities and their return to productive livelihood following said events;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
07 January 2026

Province of Leyte
Legal Office
Approved
1-8-26

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-26** of the **Municipality of Alangalang, Leyte**, entitled: **An Ordinance establishing the accreditation guidelines for Community Disaster Volunteers (CDVs) in the Municipality of Alangalang, Leyte**, providing for their mobilization, protection, and registration, appropriating funds therefore, and for other purposes.


FLORINDA JILLS UYVICO
Secretary to the Sanggunian

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang
-oOo-

OFFICE OF THE SB SECRETARY

January 7, 2026

MS. FLORINDA JILL S. UYVICO
SP Secretary
Provincial Capitol, Palo, Leyte

Ma'am:

Respectfully forward herewith copies of Municipal Ordinance No. 2026-26
***"AN ORDINANCE ESTABLISHING THE ACCREDITATION GUIDELINES FOR
COMMUNITY DISASTER VOLUNTEERS (CDVs) IN THE MUNICIPALITY OF
ALANGALANG, LEYTE PROVIDING FOR THEIR MOBILIZATION,
PROTECTION, AND REGISTRATION, APPROPRIATING FUNDS
THEREFORE AND FOR OTHER PURPOSES"*** for peruse and favorable action.

Kindly acknowledge receipt hereof.

Thank you and More Power!

Very Truly Yours,


DANI R. DE VEYRA
Mun. Gov't Department Head I
(Secretary to the Sanggunian)



Republic of the Philippines
PROVINCE OF LEYTE
 Municipality of Alangalang

Sangguniang Panlalawigan
 Province of Leyte

RECEIVED

Date: JAN 07 2025
 By: Alme

Office Of The Sangguniang Bayan

ELMER D. MATOBATO
 SB Member

CLAIRE G. YU
 SB Member

ATTY. ARVIN ANTONI
 SB Member

SARAH T. APURILLO
 SB Member
 LIGA President

KETCHIE REX A. BARRANTES
 SB Member

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION
 OF THE SANGGUNIANG BAYAN OF ALANGALANG, LEYTE
 HELD AT THE LEGISLATIVE BUILDING SESSION HALL DEC. 9,
 2025.**

PRESENT:

- SB Member Kenneth Spice M. de Veyra - Temporary Presiding Officer
- SB Member Gina Balderamos
- SB Member Blesilda M. Yu
- SB Member Ketchie Rex A. Barrantes
- SB Member Elmer D. Matobato
- SB Member Claire G. Yu
- SB Member Atty. Arvin Antoni
- Punong Barangay Sarah T. Apurillo - LIGA President
- SK Chairman Charlze Jericho Duane A. Tan - PPSK President

ABSENT: NONE

- Vice Mayor Mario V. Bague - on leave
- SB Member Kent Jefflord C. Guillermo - on official travel

MUNICIPAL ORDINANCE NO. 2025-26

SPONSOR: HON. CLAIRE G. YU

COMMITTEE ON ENVIRONMENT & NATURAL RESOURCES & DRR

**"AN ORDINANCE ESTABLISHING THE ACCREDITATION GUIDELINES
 FOR COMMUNITYDISASTER VOLUNTEERS (CDVs) IN THE
 MUNICIPALITY OF ALANGALANG,LEYTE,PROVIDING FOR THEIR
 MOBILIZATION, PROTECTION, AND REGISTRATION, APPROPRIATING
 FUNDS THEREFOR,AND FOR OTHER PURPOSES."**

APPROVED ON 3rd and final reading on Dec. 9, 2025

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Alangalang, Leyte, in session assembled:

SECTION 1. This Ordinance shall be known as the **"ALANGALANG,LEYTE
 COMMUNITY DISASTER VOLUNTEERS ACCREDITATION AND
 PROTECTION ORDINANCE."**

KENNETH SPICE M. DE VEYRA
 SB Member

GINA BALDERAMOS
 SB Member

BLESILDA M. YU
 SB Member

CHARLZE JERICHO DUANE A. TAN
 SB Member
 PPSK President

SECTION 2.LEGAL BASIS- This Ordinance is enacted pursuant to:

2.1. Republic Act No. 10121, "Philippine Disaster Risk Reduction and Management Act of 2010, "especially Sections on volunteer participation, mobilization, and protection:

➤ **Section 2- Declaration of Policy,** The State shall strengthen institutional capacity for disaster risk reduction and management and promote community participation in all levels of DRRM.

➤ **Section 3-Definition of Terms,** Recognizes the role of civil society organizations and volunteers in DRRM efforts, including preparedness, response, and recovery.

➤ **Section 11-Local Disaster Risk Reduction and Management Office (LDRRMO),**Mandates the LDRRMO to organize and directly supervise community disaster volunteers, including their training, mobilization, and deployment.**Section 12-Coordination Mechanisms,** Encourages LGU's to engage and accredit community volunteers through organized systems that align with national DRRM plans;.

22.NDRRMC Memorandum Circular No. 64, s. 2021, Guidelines on the Accreditation,

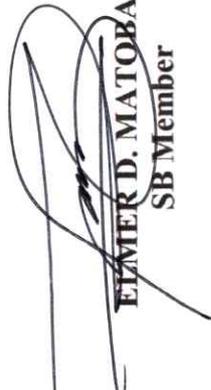
SECTION 3. DECLARATION OF POLICY- The Municipality of Alangalang affirms the policy of the State to encourage, engage, and protect volunteers in disaster risk reduction and management (DRRM).In line with this, the LGU shall institutionalize a system for the accreditation, mobilization,and protection of Community Disaster Volunteers (CDV's) to ensure that volunteer efforts are safe, coordinated,recognized,and effective.

SECTION 4.DEFINITION OF TERMS- For purposes of this Ordinance, the following terms shall mean:

4.1 Accredited Community Disaster Volunteers (ACDV) - An individual who is duly registered,accredited,and committed to perform voluntary work for DRRM in the municipality;

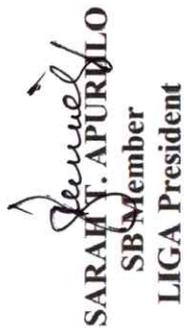
4.2. Volunteer Mobilizing Organization (VMO) - A registered organization, CSO, NGO,PVO,people's organization, or community-based group that recruits, coordinates, and manages ACDVs;

4.3. Accreditation -The formal recognition granted by the Municipal DRRM Council to a VMO and/or its CDVs after satisfying prescribed criteria;


ELMER D. MATOBATO
SB Member


CLAIRE G. YU
SB Member


ATTY. ARVIN ANTONI
SB Member


SARAH T. APURULO
SB Member
LIGA President


KETCHIE REX A. BARRANTES
SB Member

KENNETH SPICE M. DE VEYRA
SB Member

GINA BALDERAMOS
SB Member

BLESSILD M. YU
SB Member

CHARLZE JERICHO DUANE A. TAN
SB Member
PPSK President

4.4. Mobilization - The process by which ACDVs are called to action in safe and appropriate roles during DRRM activities;

4.5. Protection - Measures to guard the welfare, safety, insurance, and rights of CDVs while performing their volunteer functions;

4.6. Renewal - The periodic re-validation of accreditation to ensure continued compliance with criteria.

SECTION 5. INSTITUTIONAL MECHANISM / RESPONSIBLE OFFICES

5.1. The Municipal Disaster Risk Reduction and Management Council (MDRRMC), through the Municipal DRRM Office (MDRRMO), is primarily responsible for implementing, overseeing, and enforcing the accreditation system;

5.2. The MDRRMO shall maintain a Registry of Accredited VMOs and CDVs (a local database), and shall coordinate with the Regional DRRM Council and OCD as needed for integration into the national volunteer dashboard;

5.3. The MDRRMC may create a Volunteer Accreditation Committee (VAC) composed of relevant offices such as Municipal Disaster Risk Reduction and Management Office, Municipal Social Welfare and Development Office, Municipal Health Office and Human Resource Management to evaluate applications, recommend approval or denial, and monitor compliance.

SECTION 6. SCOPE AND COVERAGE

6.1. This Ordinance covers all Volunteer Mobilizing Organizations (VMOs) that intend to engage in recruitment, coordination, and deployment of ACDVs within the municipal jurisdiction of Alangalang;

6.2. All ACDVs (individuals) under those VMOs or directly by barangays or the municipality must be accredited under the guidelines herein.

6.3. Volunteer work under this Ordinance shall cover the thematic areas of DRRM as defined by NDRRMC:

- Disaster Prevention and Mitigation;
- Disaster Preparedness Disaster Response;
- Disaster Rehabilitation and Recovery;

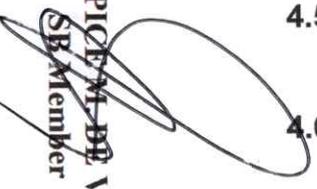

ELMER MATOBATO
SB Member

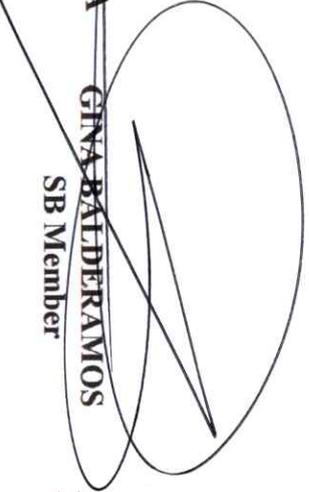

CLAIRE G. YU
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ATTY. ARVIN ANTONI
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SARAH Y. APURILO
SB Member
LIGA President


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KENNETH SPICEM
SB Member


GINA CALDERAMOS
SB Member


BLESILDA M. YU
SB Member


CHARLYZE JERICHO DUANE A. TAN
SB Member
PPSK President

SECTION 7. QUALIFICATION CRITERIA FOR VMOs- To be eligible for accreditation, a VMO shall comply with the following minimum criteria (these may be supplemented with additional criteria by the VAC but may not be less stringent than NDRRMC minimums):

- 7.1. Be a legally registered organization (NGO, CSO, people's organization, etc.) or local community group;
- 7.2. Have a written constitution, by-laws, or mission/vision statements showing commitment to DRRM or related community service;
- 7.3. Minimum number of members (e.g. at least three (3) or as defined by the VAC);
- 7.4. Demonstrated track record or experience in DRRM, community service, or volunteer activities;
- 7.5. Capability to manage, train, supervise, and mobilize volunteers;
- 7.6. Commitment to abide by the Code of Conduct for volunteers;
- 7.7. Willingness to submit periodic reports, volunteer data, and to participate in training activities;
- 7.8. No pending legal case that would bar accreditation (e.g. gross misconduct, criminal conviction) as determined by the VAC.

The VAC may require additional documents such as: list of officers and members, audited financial statement, proof of past activities, MOA with barangays, etc.

SECTION 8. ACCREDITATION OF CDVS (INDIVIDUALS)

- 8.1. Upon accreditation of the VMO, the VMO shall submit the roster of its proposed CDVs to the MDRRMO through the VAC, using prescribed forms (Volunteer Information Profile Form, Code of Conduct, Data Privacy Consent, etc.);
- 8.2. The VAC shall evaluate the submitted roster, check compliance with the criteria, verify background (e.g. barangay certification, clearances if necessary), and recommend to the MDRRMC for approval or disapproval;
- 8.3. The MDRRMC shall decide on accreditation, issue accreditation certificates or notification, or deny with reasons;
- 8.4. Accredited CDDVs shall be assigned a unique identification number and included in the Municipal Registry of ACDVs;
- 8.5. Accreditation is valid for five (5) years, subject to earlier revocation for cause or voluntary withdrawal. Renewal shall follow a process similar to initial accreditation;

SECTION 9. RIGHTS, BENEFITS, AND OBLIGATIONS OF ACDVs

9.1. Rights:

- To be treated with respect, dignity, and courtesy at all times;

KENNETH SPIRIT M. DE VERA
SB Member

GINA BALDERAMOS
SB Member

BLESILDA M. YU
SB Member

CHARLIZE JERICHO DUANE A. TAN
SB Member
PPSK President

ELMER D. MATO BATO
SB Member

CLAIRE G. YU
SB Member

ATTY. ARVIN ANTONI
SB Member

SARAH J. APURULO
SB Member
LIGA President

KETCHIE REX A. BARRANTES
SB Member

- To receive adequate orientation, capacity-building training, and refresher sessions as needed;
- To be provided with safe working environment, necessary tools or equipment, and logistical support;
- To be informed of their roles, responsibilities, and any risks;
- To have access to mechanisms for expressing concerns or grievances.

9.2.Obligations:

- To observe the Code of Conduct and policies set by LGU, MDRRMC, and the VMO;
- To perform assigned volunteer functions in good faith and within competence;
- To coordinate with municipal, barangay, and community authorities;
- To submit reports, attend training's, and participate in drills when requested; To maintain confidentiality, professionalism, and integrity.

SECTION 10. MOBILIZATION OF CDVS

- 10.1. Only accredited CDVs from VMOs recognized by the LGU may be mobilized for DRRM tasks within the municipal jurisdiction;
- 10.2. Mobilization shall follow established SOPs, deployment protocols, safety measures, and limitations on scope of work (e.g. no medical, law enforcement tasks beyond skill);
- 10.3. For local or national emergency activation, the municipality may request ACDVs to support activities, but deployment must consider volunteer safety, capacity, logistical support, communication, and insurance/compensation if needed;
- 10.4. The VMO, in coordination with MDRRMO, shall maintain a ready roster of CDVs, stand by schedules, and mobilization plans.

SECTION 11. Protection, Insurance, and Compensation

- 11.1. The Municipality shall undertake measures to safeguard volunteer welfare, including provision (where possible) of personal protective equipment (PPE), first aid kits, safety briefings, orientation, emergency standby support, debriefing, and psycho social support;
- 11.2. The municipality may secure volunteer insurance, indemnity, or accident coverage for CDVs engaged in volunteer tasks, consistent with national guidelines under NDRRMC MC No.64, which calls for protection measures;

KENNETH SPIQUE DE VEYRA
SB Member

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SB Member

PPSK President

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SB Member

CLAIRE G. YU
SB Member

ATTY. ARVIN ANTONI
SB Member

SARAHY J. APURIBILO
SB Member
LIGA President

BEX A. BARRANTES
SB Member

KETCHIE
SB Member

- 11.3. In the case of death, injury, or disability incurred while performing authorized volunteer tasks, the ACDV (or heirs) shall be entitled to compensatory or insurance benefits, in accordance with applicable national and LGU funds or policies;
- 11.4. Volunteers shall not be made to sign waivers or releases that absolve the LGU from liability for negligence;

SECTION 12. MONITORING, REPORTING, EVALUATION

- 12.1. The VAC shall conduct regular monitoring and audit of accredited VMOs and ACDVs to ensure compliance, and may impose sanctions or revoke accreditation if violations occur,
- 12.2. VMOs shall submit periodic reports (quarterly, semi-annual, annual) to the MDRRMO covering volunteer activities, deployment, issues encountered, resources used, lessons learned, etc.;
- 12.3. The MDRRMO shall consolidate municipal-level reports and submit to the Regional DRRM Council and OCD as needed;
- 12.4. The MDRRMO shall conduct periodic evaluation, review standards, and propose amendments to this accreditation system to the MDRRMC.

SECTION 13. SANCTIONS, REVOCATION, SUSPENSION

- 13.1. The MDRRMC, upon recommendation of the VAC, may suspend or revoke accreditation of a VMO or ACDV for causes including but not limited to:
 - Misconduct or breach of Code of Conduct;
 - Willful noncompliance with reporting, training, or monitoring requirements;
 - Misuse or misappropriation of volunteer funds or resources;
 - Acts that endanger volunteers, community, or reputation of LGU; Filing of criminal charges or convictions relevant to volunteer role.

SECTION 17. REPEALING CLAUSE- Any laws, decrees, ordinances or rules and regulations which are inconsistent with or contrary to the provisions of this Ordinance are hereby amended or repealed accordingly.

SECTION 18. EFFECTIVITY CLAUSE- This Ordinance shall take effect (7) seven days after publication in a newspaper of local circulation and posting in conspicuous places within the Municipality of Alangalang, Leyte.

Enacted this 9 day of Dec., 2025 at the Municipality of Alangalang, Leyte.

KENNETH SPICER/DE VEYRA
SB Member

CINA BALDERAMOS
SB Member

BLESILDA M. YU
SB Member

CHARLIZE JERICHO DUANE A. TAN
SB Member
PPSK President

ELMER D. MATOBATO
SB Member

CLAIRE G. YU
SB Member

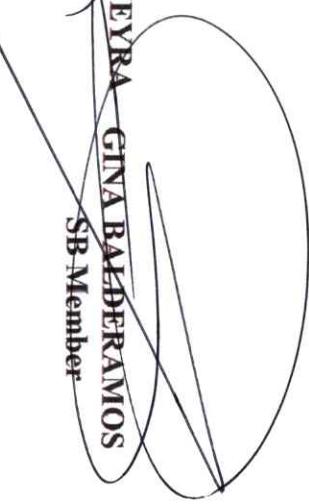
ATTY. ARVIN ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

KETCHIE REXA BARRANTES
SB Member

I **HEREBY ATTEST** that the foregoing ordinance, which was duly enacted by the Sangguniang Bayan of Alangalang, Leyte during its Regular Session.


KENNETH SPICE M. DE VEYRA
SB Member


GINA BALDERAMOS
SB Member

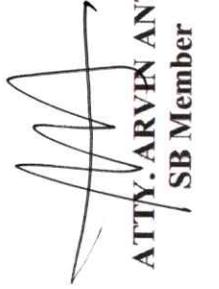

BLESILDA M. YU
SB Member

CHARLZE JERICHO DUANE A. TAN
SB Member
PPSK President


DANI R. DE VEYRA
Secretary to the Sanggunian
Municipal Gov't. Department Head I


ELMER D. MATOBATO
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CLAIRE G. JU
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ATTY. ARVEN ANTONI
SB Member

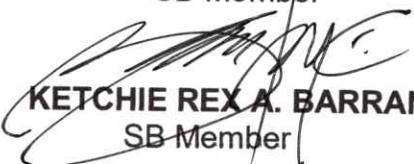

SARAH N. APURILLO
SB Member
LIGA President


KETCHIE REX A. BARRANTES
SB Member

**ATTESTED AND CERTIFIED
TO BE DULY ENACTED:**


KENNETH SPICE M. DE VEYRA
Sangguniang Bayan Member
Temporary Presiding Officer

GINA BALDERAMOS
SB Member

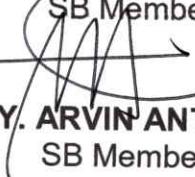

KETCHIE REX A. BARRANTES
SB Member


CLAIRE G. YU
SB Member


SARAH T. APURILLO
SB Member
LIGA President


BLESILDA M. YU
SB Member


ELMER D. MATOBATO
SB Member


ATTY. ARVIN ANTONI
SB Member


CHARLZE JERICO DUANE A. TAN
SB Member
PPK President

APPROVED:


LOVELL ANNE M. YU-CASTRO
Municipal Mayor

**VOTING:
YES - 8
NO - 0**



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

TO WHOM THIS MAY CONCERN:

This is to certify that Municipal Ordinance No. 2026-26 has been posted for three weeks in the three public conspicuous places within the municipality and will remain posted for the information of the general public.


DANI R. DE VEYRA
Mun. Gov't Department Head I
(Secretary to the Sanggunian)

ATTESTED:


MARIO V. BAGUE
Municipal Vice Mayor