

Item No.: 03
Date: 16 2026 FEB



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: FEB 12 2026
By: [Signature]

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED
By: [Signature]
Date: 2.12.26 Time: 9:50

2nd INDORSEMENT
February 9, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 23 series of 2025 of the Sangguniang Bayan of Barugo, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 23 series of 2025 entitled: **“Senior Citizens and PWD Grievance Redress Mechanism Ordinance of the Municipality of Barugo, Leyte”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Sections 447(a)(1)¹ and (a)(1)(iii)² of the Local Government Code of 1991 (R.A 7160) in relation to RA 9994³ and RA 10754⁴. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:

(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government

² (iii) Approve ordinances imposing a fine not exceeding Two thousand five hundred pesos (P2,500.00) or an imprisonment for a period not exceeding six (6) months, or both in the discretion of the court, for the violation of a municipal ordinance;

³ "Expanded Senior Citizens Act of 2010".

⁴ "An Act Expanding the Benefits and Privileges of Persons with Disability (PWD),"

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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
06 February 2026

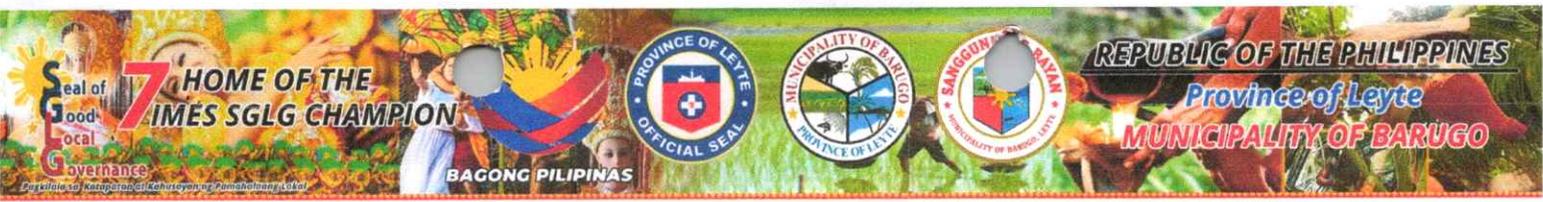
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LEGAL OFFICE

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By: 
Date: 2.9.26 Time: 9:20

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 23, series of 2025** of the **Municipality of Barugo, Leyte**, entitled: **An Ordinance establishing a Grievance Redress Mechanism (GRM) for Senior Citizens and Persons with Disability (PWD) of the Municipality of Barugo, Leyte and providing funds thereof.**


FLORINDA JIM S. DYVICO
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

February 4, 2026

HON. LEONARDO "SANDY" JAVIER, JR.
Vice-Governor/Presiding Officer
Sanggunian Panlalawigan
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte
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Date: FEB -04 2026
By: *[Signature]*

THRU: FLORINDA JILL S. UYVICO
Secretary to the Sanggunian
Province of Leyte

Sir:

Respectfully submitted to your good office for review the herein **ORDINANCE NO. 23, S. 2025 ENTITLED "AN ORDINANCE ESTABLISHING A GRIEVANCE REDRESS MECHANISM (GRM) FOR SENIOR CITIZENS AND PERSONS WITH DISABILITY (PWD) OF THE MUNICIPALITY OF BARUGO, LEYTE AND PROVIDING FUNDS THEREOF.**

Anticipating your favorable action on this matter.

Very respectfully yours,

[Handwritten Signature]
DANILO V. AVORQUE
SB Secretary



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE MEETING OF THE 12TH SANGGUNIANG BAYAN OF BARUGO, LEYTE ON ITS 23RD REGULAR SESSION HELD ON THE 16TH DAY OF DECEMBER 2025, AT THE MUNICIPAL SESSION HALL, LEGISLATIVE BUILDING, BARUGO, LEYTE.

- | | | |
|----------|-------------------------------|---|
| Present: | Atty. Jesus B. Cabanacan | Municipal Vice Mayor
Presiding Officer |
| | Hon. Felix A. Diloy | SB Member |
| | Hon. Josephine C. Tiu | SB Member |
| | Hon. Roselyn L. Baltar | SB Member |
| | Hon. Nikkos Rhet V. Astorga | SB Member |
| | Hon. Sonia A. Cañeda | SB Member |
| | Hon. Charee Mae M. Avila | SB Member |
| | Hon. Eduardo C. Calzita | SB Member |
| | Hon. Joemar Q. Acebo | Liga Ng Mga Barangay President |
| | Hon. Eric C. Hingpis | Pederasyon Ng Mga Sangguniang Kabataan |
| Absent: | Atty. Harold Edgar C. Apostol | SB Member |

**Sangguniang Panlalawigan
Province of Leyte
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Date: FEB 04 2026
By: *[Signature]*

ORDINANCE NO. 23, S. 2025

AN ORDINANCE ESTABLISHING A GRIEVANCE REDRESS MECHANISM (GRM) FOR SENIOR CITIZENS AND PERSONS WITH DISABILITY (PWD) OF THE MUNICIPALITY OF BARUGO, LEYTE AND PROVIDING FUNDS THEREOF.

(Sponsored By: Hon. Sonia A. Cañeda)

WHEREAS, the Local Government Code mandates LGUs to promote the general welfare and ensure equitable access to services for all sectors, especially vulnerable populations;

WHEREAS, Republic Act No. 9994 (Expanded Senior Citizens Act of 2010) and Republic Act No. 7277 (Magna Carta for Persons with (Disabilities), as amended by RA 9442, uphold the rights and privileges of senior citizens and PWDs, including protection against discrimination, abuse, and denial of benefits;

WHEREAS, there is a need to institutionalize a formal, accessible, and responsive grievance redress mechanism to address complaints, concerns, and reports of violations of the rights of Senior Citizens and PWDs within the Municipality;

NOW THEREFORE, BE IT ORDAINED, by the Sangguniang Bayan of the Municipality of Barugo, in session duly assembled, that:

ARTICLE I

TITLE, PURPOSE, AND COVERAGE**

Section 1. Title.

This Ordinance shall be known as the **“Senior Citizens and PWD Grievance Redress Mechanism Ordinance of the Municipality of Barugo, Leyte”**

Section 2. Purpose.

This Ordinance aims to:

- a. Establish a clear and accessible grievance mechanism for Senior Citizens and PWDs;
- b. Ensure timely, fair, and transparent resolution of complaints;



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- c. Protect complainants from retaliation;
- d. Improve delivery of public services for vulnerable groups.

Section 3. Coverage.

This Ordinance shall apply to all Senior Citizens and PWDs residing, working, or receiving services within the Municipality.

ARTICLE II

DEFINITION OF TERMS

Section 4. Terms Defined.

- **Senior Citizen** – as defined under RA 9994.
- **PWD** – as defined under RA 7277 and RA 10524.
- **Grievance** – any complaint, concern, or report related to violations of rights, denial of benefits, discrimination, abuse, inefficiency of service delivery, or misconduct by any government employee, private entity, establishment, or individual.
- **Complainant** – the person filing a grievance.
- **GRM Committee** – the body responsible for receiving, evaluating, and resolving grievances.

ARTICLE III

CREATION OF THE GRIEVANCE REDRESS MECHANISM (GRM) COMMITTEE**

Section 5. GRM Committee Composition.

There is hereby created a **Municipal GRM Committee for Senior Citizens and PWDs** composed of:

1. **Municipal Social Welfare and Development Officer (MSWDO)** – Chairperson
2. **OSCA Head** – Vice Chairperson
3. **Chairperson, Committee on Social Services (SB)** – Member
4. **President, Municipal Federation of Senior Citizens Associations of the Philippines (FSCAP)** – Member
5. **President, Municipal PWD Federation** – Member
6. **Municipal Health Officer** – Member
7. **Municipal Local Government Operations Officer (MLGOO)** – Member
8. **Barangay Chairperson Representative** – Member
9. **MSWDO Focal Person on SC & PWD** – Secretariat

ARTICLE IV

GRIEVANCE REPORTING PROCESS**

Section 6. Filing a Grievance.

Complaints may be filed through any of the following modes:

- a. **Walk-in** at MSWDO or designated help desk
- b. **Written complaint form** (Barangay, MSWDO, Office of the Mayor)
- c. **Hotline / Text Hotline**
- d. **Online submission** via Municipal Website or Official Facebook Page

Barugo Padayon An Gugma!

Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

☎ 0960-294-93422

✉ lgu.barugo@yahoo.com

📘 Municipality of Barugo, Leyte



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Section 12. Penalty for Non-Cooperation.

Failure of any public office, establishment, or agency to cooperate with the GRM process shall be penalized with:

- 1st offense – Written warning
- 2nd offense – ₱1,000–₱3,000 fine
- 3rd offense – Administrative/Legal action depending on severity

ARTICLE VIII

FUNDING

Section 13. Budgetary Requirements.

Funds necessary for the implementation of this Ordinance shall be charged to the Municipal Annual Budget under MSWDO or other available sources.

ARTICLE IX

INFORMATION, EDUCATION, AND COMMUNICATION (IEC)**

Section 14. IEC Campaign.

The LGU shall conduct regular IEC activities to inform Senior Citizens, PWDs, establishments, and barangays about the GRM process.

ARTICLE X

TRANSITORY AND FINAL PROVISIONS

Section 15. Implementing Rules and Regulations (IRR).

Section 16. Separability Clause. If any part of the Ordinance is declared invalid, the rest shall remain in full force and effect.

Section 17. Repealing Clause. Inconsistent ordinances are hereby repealed or modified accordingly.

Section 18. Effectivity Clause. This Ordinance shall take effects 15 days after posting in conspicuous places in the Municipality.

UNANIMOUSLY APPROVED, this 16th day of December 2025, in Barugo, Leyte.

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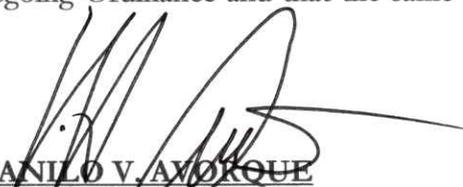
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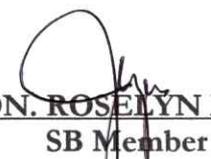
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I HEREBY CERTIFY to the correctness of this foregoing Ordinance and that the same was enacted on the date above-stated.


DANILO V. AVOROUÉ
SB Secretary


HON. FELIX A. DILOY
SB Member


HON. JOSEPHINE C. TIU
SB Member

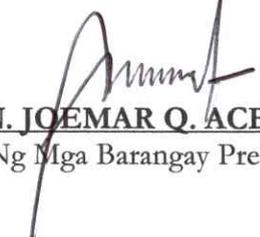

HON. ROSELYN L. BALTAR
SB Member


HON. NIKKOS RHET V. ASTORGA
SB Member


HON. SONIA A. CAÑEDA
SB Member


HON. CHAREE MAE M. AVILA
SB Member


HON. EDUARDO C. CALZITA
SB Member


HON. JOEMAR Q. ACEBO
Liga Ng Mga Barangay President


HON. ERIC C. HINGPIS
Pederasyon Ng Mga Sanggunian Kabataan

ATTESTED BY:


ATTY. JESUS B. CABANACAN
Municipal Vice Mayor
Presiding Officer

APPROVED BY:


HON. ARON C. BALAIS, MD, FPCEM
Municipal Mayor

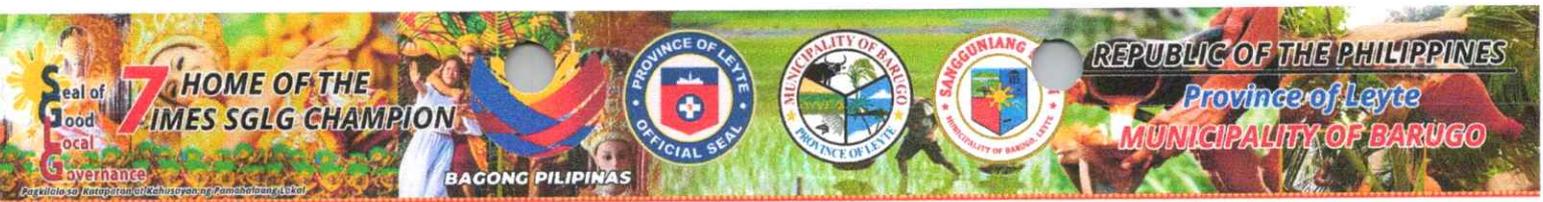
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Municipal Hall, Burgos St. Poblacion District I Barugo, Leyte

0960-294-93422

 lgu.barugo@yahoo.com

 Municipality of Barugo, Leyte



OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION OF POSTING

THIS IS TO CERTIFY that ORDINANCE NO. 23, S. 2025 ENTITLED “AN ORDINANCE ESTABLISHING A GRIEVANCE REDRESS MECHANISM (GRM) FOR SENIOR CITIZENS AND PERSONS WITH DISABILITY (PWD) OF THE MUNICIPALITY OF BARUGO, LEYTE AND PROVIDING FUNDS THEREOF, was posted in three (3) conspicuous places in the Municipality of Barugo, Leyte in compliance with the provisions of RA 7160, otherwise known as Local Government Code of 1991.

This certification is issued this 2nd day of February 2026, for whatever legal purpose this may serve.


DANILO V. AVOROUÉ
SB Secretary

12/2025
12/2025
12/2025