

Item No.: 03
Date: 02 2026 MAR



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED
By: *[Signature]*
Date: 2-13-26 Time: 9:24

**Sangguniang Panlalawigan
Province of Leyte
RECEIVED**

Date: FEB. 19 2026
By: *[Signature]*

2nd INDORSEMENT
February 9, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2025-17 of the Sangguniang Bayan of San Miguel, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2025-17 entitled: "An Ordinance Amending the title and Section 1 of Municipal Ordinance No. 2025-12, series of 2025"

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution¹. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL

Provincial Legal Officer

¹ (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
26 January 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED
By: 
Date: 1. 26. 26 Time: 4:21

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-17, s. 2025** of the **Municipality of San Miguel, Leyte**, entitled: **An Ordinance amending the title and Section 1 of Municipal Ordinance No. 2025-12, series of 2025** entitled: **An Ordinance transferring our existing Municipal Infirmary at Barangay Bairan, San Miguel, Leyte to the newly constructed Municipal Infirmary located at Barangay Libtong, San Miguel, Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sangguniang

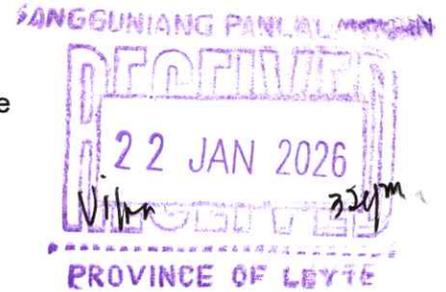


Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF SAN MIGUEL
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

December 20, 2025

The Honorable Members of the Sangguniang Panlalawigan of Leyte
Thru: The Sangguniang Panlalawigan Secretary
Provincial Legislative Building
Tacloban City



Gentlemen/Ladies:

I have the honor to forward herewith pertinent documents of the Sangguniang Bayan of San Miguel, Leyte, for review and approval, to wit:

1. Fourteen (14) copies of Municipal Ordinance No. 2025-17, Series of 2025 entitled **"AN ORDINANCE AMENDING THE TITLE AND SECTION 1 OF MUNICIPAL ORDINANCE NO. 2025-12, SERIES OF 2025 ENTITLED: AN ORDINANCE TRANSFERRING OUR EXISTING MUNICIPAL INFIRMARY AT BARANGAY BAIKON, SAN MIGUEL, LEYTE TO THE NEWLY CONSTRUCTED MUNICIPAL INFIRMARY LOCATED AT BARANGAY LIBTONG, SAN MIGUEL, LEYTE** "as embodied under Resolution No. 265 Series of 2025.
2. Fourteen (14) copies of Certificate of Posting.

Kindly acknowledged receipt hereof.


BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan



Republic of the Philippines
PROVINCE OF LEYTE
 MUNICIPALITY OF SAN MIGUEL
 -oOo-

SANGGUNIANG PANLALAWAN
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 22 JAN 2026
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 VILAN
 PROVINCE OF LEYTE

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON DECEMBER 1, 2025

PRESENT:

- Hon. Jerome P. Peñaranda - SB Member/Temporary Presiding officer
- Hon. Danilo L. Aureo - SB Member
- Hon. Norman Neil G. Martija - SB Member
- Hon. Letecia G. Espos - SB Member
- Hon. Francis Jay D. Sabdao - SB Member
- Hon. Thelma M. Brazil - SB Member
- Hon. Raul A. Salaño - SB Member
- Hon. Richard Len B. Lapidario - SB Member
- Hon. Samuel P. Salomon - Ex-Officio Member, President, Liga ng mga Barangay

ABSENT:

- Hon. Estanislao D. Sabdao, Jr. - Municipal Vice-Mayor/Presiding Officer (Acting Municipal Mayor)
- Hon. Joss Novem B. Labaclado - Ex-Officio Member, President, Sangguniang Pambayang Pederasyon (on official leave)

**Resolution No. 265
 Series of 2025**

AN ORDINANCE AMENDING THE TITLE AND SECTION 1 OF MUNICIPAL ORDINANCE NO. 2025-12, SERIES OF 2025 ENTITLED: AN ORDINANCE TRANSFERRING OUR EXISTING MUNICIPAL INFIRMARY AT BARANGAY BAIRAN, SAN MIGUEL, LEYTE TO THE NEWLY CONSTRUCTED MUNICIPAL INFIRMARY LOCATED AT BARANGAY LIBTONG, SAN MIGUEL, LEYTE

WHEREAS, per recommendation from the Department of Health (DOH) there is a need to add the word San Miguel to the title of the ordinance to specify the location of the Municipal Infirmary;

WHEREFORE, on motion of Hon. Francis Jay D. Sabdao duly seconded by Hon. Richard Len B. Lapidario, Hon. Letecia G. Espos, Hon. Danilo L. Aureo, Hon. Raul A. Salaño and Hon. Samuel P. Salomon;

NOW THEREFORE, BE IT ENACTED, AS IT IS HEREBY ENACTED BY THE SANGGUNIANG BAYAN OF SAN MIGUEL, LEYTE, BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, IN SESSION ASSEMBLED, that:

**MUNICIPAL ORDINANCE NO. 2025-17
 Series of 2025**

AN ORDINANCE AMENDING THE TITLE AND SECTION 1 OF MUNICIPAL ORDINANCE NO. 2025-12, SERIES OF 2025 ENTITLED: AN ORDINANCE TRANSFERRING OUR EXISTING MUNICIPAL INFIRMARY AT BARANGAY BAIRAN, SAN MIGUEL, LEYTE TO THE NEWLY CONSTRUCTED MUNICIPAL INFIRMARY LOCATED AT BARANGAY LIBTONG, SAN MIGUEL, LEYTE

**Sponsor: HON. FRANCIS JAY D. SABDAO
 SB Member/Chairman on Rules, Privileges, Ordinance and Health**

Section 1. Amendments: This Ordinance hereby amends the title of Municipal Ordinance No. 2025-12, Series of 2025 from "AN ORDINANCE TRANSFERRING OUR EXISTING MUNICIPAL INFIRMARY AT BARANGAY BAIRAN, SAN MIGUEL, LEYTE TO THE NEWLY CONSTRUCTED MUNICIPAL INFIRMARY LOCATED AT BARANGAY LIBTONG, SAN MIGUEL, LEYTE" to "AN ORDINANCE TRANSFERRING OUR EXISTING SAN MIGUEL MUNICIPAL INFIRMARY AT BARANGAY BAIRAN, SAN MIGUEL, LEYTE TO THE NEWLY CONSTRUCTED SAN MIGUEL MUNICIPAL INFIRMARY LOCATED AT BARANGAY LIBTONG, SAN MIGUEL, LEYTE."

Certified Correct:

Attested by:

Concurred:

Approved:

HON. FRANCIS JAY D. SABDAO
 SB MEMBER

HON. THELMA M. BRAZIL
 SB MEMBER

HON. RAUL A. SALAÑO
 SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
 SB MEMBER

HON. SAMUEL P. SALOMON
 President, Liga ng mga Barangay

BRYAN NEIL B. BRAZIL
 Secretary to the Sangguniang Bayan

HON. JEROME P. PEÑARANDA
 SB Member/Temporary Presiding Officer

HON. DANILLO L. AUREO
 SB MEMBER

HON. NORMAN NEIL G. MARTIJA
 SB MEMBER

HON. LETECIA G. ESPOS
 SB MEMBER

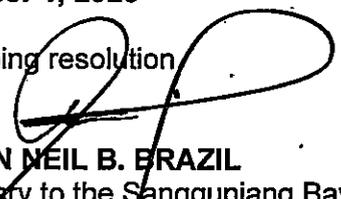
ATTY. NORMAN D. SABDAO
 Municipal Mayor

Section 2. Repealing Clause. All ordinances, resolutions, and executive orders inconsistent with this ordinance are hereby repealed or modified accordingly.

Section 3. Effectivity. This Ordinance shall take effect immediately upon approval and compliance with publication and posting requirements as mandated under the Local Government Code of 1991.

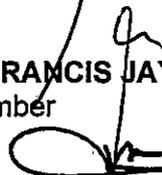
DATE APPROVED - **December 1, 2025**

I HEREBY CERTIFY to the correctness of the foregoing resolution

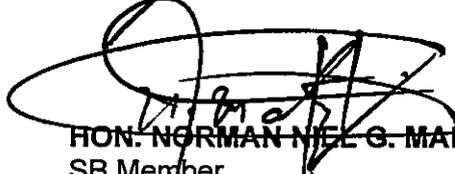

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Concurred:


HON. DANILO L. AUREO
SB Member


HON. FRANCIS JAY D. SABDAO
SB Member


HON. RAUL A. SALANO
SB Member


HON. NORMAN NEL G. MARTIJA
SB Member


HON. THELMA M. BRAZIL
SB Member

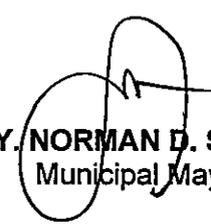

HON. RICHARD LEN B. LAPIDARIO
SB Member


HON. SAMUEL P. SALOMON
Ex-Officio Member, President
Liga ng mga Barangay

Attested by:


HON. JEROME P. PEÑARANDA
SB Member/ Temporary Presiding Officer

Approved:


ATTY. NORMAN D. SABDAO
Municipal Mayor

Certified Correct:

Attested by:

Concurred:

Attested by:

Approved:

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALANO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

ATTY. NORMAN D. SABDAO
Municipal Mayor

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

HON. JEROME P. PEÑARANDA
SB Member/ Temporary Presiding Officer

HON. DANILO L. AUREO
SB MEMBER

HON. NORMAN NEL G. MARTIJA
SB MEMBER

HON. LETECIA G. ESPOS
SB MEMBER



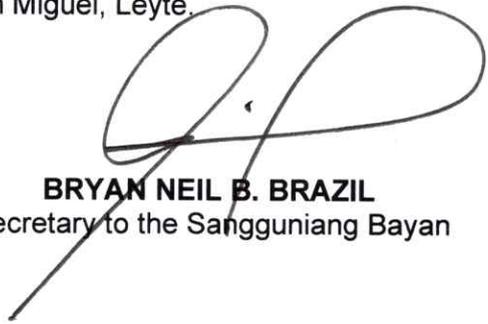
Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF SAN MIGUEL
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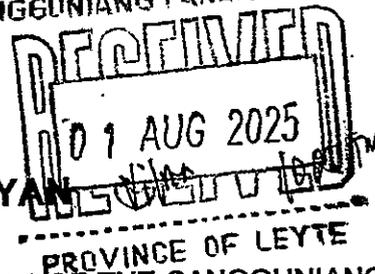
OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

THIS IS TO CERTIFY that Municipal Ordinance No. 2025-17, Series of 2025 as embodied under Resolution No. 265 Series of 2025 entitled "**AN ORDINANCE AMENDING THE TITLE AND SECTION 1 OF MUNICIPAL ORDINANCE NO. 2025-12, SERIES OF 2025 ENTITLED: AN ORDINANCE TRANSFERRING OUR EXISTING MUNICIPAL INFIRMARY AT BARANGAY BAIRAN, SAN MIGUEL, LEYTE TO THE NEWLY CONSTRUCTED MUNICIPAL INFIRMARY LOCATED AT BARANGAY LIBTONG, SAN MIGUEL, LEYTE** has been posted in (3) three conspicuous places within the municipality and shall remain posted for (3) three consecutive weeks.

Done this 19th day of January, 2026 in San Miguel, Leyte.


BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON JULY 21, 2025

PRESENT:

- Hon. Estanislao D. Sabdao, Jr. - Municipal Vice-Mayor/Presiding Officer
- Hon. Jerome P. Peñaranda - SB Member
- Hon. Danilo L. Aureo - SB Member
- Hon. Norman Niel G. Martija - SB Member
- Hon. Letecia G. Espos - SB Member
- Hon. Francis Jay D. Sabdao - SB Member
- Hon. Thelma M. Brazil - SB Member
- Hon. Raul A. Salano - SB Member
- Hon. Richard Len B. Lapidario - SB Member
- Hon. Samuel P. Salomon - Ex-Officio Member, President, Liga ng mga Barangay
- Hon. Joss Novem B. Labaclado - Ex-Officio Member, President, Sangguniang Pambayang Pederasyon

Resolution No. 120
Series of 2025

AN ORDINANCE ON "PHILHEALTH KONSULTASYONG SULIT AT TAMA PACKAGE OF THE MUNICIPALITY OF SAN MIGUEL LEYTE"

WHEREAS, the 1987 Philippine Constitution specifically states that "the State shall protect and promote the right to health of all Filipinos and instil health consciousness among them".

WHEREAS, Section 16 of the Republic Act No. 7160 of the Local Government Code of 1991, empowered local government to take such measures and pass such ordinances as may be needed to improve the delivery of public services and promote the general welfare.

WHEREAS, Section 2 (b) of Republic Act No. 11223 "Universal Health Care Act", states that, "the States shall adopt, health care model that provides all Filipinos access to a comprehensive set of quality and cost effective, promotive, preventive, curative, rehabilitative and palliative services without causing financial hardship, and prioritize the needs of the population who cannot afford such services."

WHEREAS, Section 3 (b) of the Republic Act No. 11223, Sec. 3 (b) states that "the State shall ensure all Filipinos are guaranteed equitable access to quality and affordable health care goods and services, and protected against financial risk."

WHEREAS, as an initial step towards adopting a comprehensive approach to delivering primary care, PhilHealth has committed through PhilHealth Board Resolution No. 2479. Series of 2019 to expand the primary care benefit to cover all Filipinos. The resolution mandated the issuance of PhilHealth Circular (PC) No. 2020-0002 entitled "Governing Policies of the PhilHealth Konsultasyong Sulit at Tama (Konsulta) Package: Expansion of the Primary Care Benefit to cover all Filipinos".

WHEREAS, Section 4 (b) of the aforementioned policy require the issuance of applicable rules for member registration and assessment, service package, benefit availment, provider payment mechanism and provider performance assessment.

Certified Correct:

BRYAN NEIL F. BRAZIL
Secretary to the Sangguniang Bayan

Attested by:

HON. ESTANISLAO D. SABDAO, JR.
Municipal Vice-Mayor/Presiding Officer

Concurred:

HON. JEROME P. PENARANDA
SB MEMBER

HON. DANILLO L. AUREO
SB MEMBER

HON. NORMAN NIEL G. MARTIJA
SB MEMBER

HON. LETECIA G. ESPOS
SB MEMBER

Approved:

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALANO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSS NOVEM B. LABACLADO
President, Sangguniang Pederasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

WHEREAS, pursuant to PhilHealth Circular No. 2022-0032 entitled, "Governing Policies of the Konsulta+", the current PhilHealth Konsulta Package shall expand its benefit coverage to encompass other primary care services in preparation for Konsulta+. PhilHealth Konsulta Package Providers (KPPs) shall also act the chief facility among its affiliate facilities at primary care level, responsible for patient navigation to ensure first-contact, continuing and comprehensive care for all persons who are either diagnosed or undiagnosed, presenting with any health concern.

WHEREAS, PhilHealth Konsulta shall also be a platform, in cooperation with DOH health promotion programs and campaigns, to promote positive health behaviors to its community of patients.

NOW THEREFORE, BE IT ORDAINED, by the Sangguniang Bayan of Municipality of San Miguel, Leyte in regular session assembled;

MUNICIPAL ORDINANCE NO.2025-02
Series of 2025

AN ORDINANCE ON "PHILHEALTH KONSULTASYONG SULIT AT TAMA PACKAGE OF THE MUNICIPALITY OF SAN MIGUEL LEYTE"

Sponsor: Hon. Francis Jay D. Sabdao
SB Member/Chairman, Committee on Rules, Privileges, Ordinances and Health

SECTION 1. TITLE. This Ordinance shall be known as "PhilHealth Konsulta Package Ordinance of the Municipality of San Miguel, Leyte".

SECTION 2. OBJECTIVES. In order to promote public health, it is hereby declared the purpose of this ordinance to:

- A. Enable access to primary care by adopting a responsive financing mechanism for the delivery of quality primary care services and commodities.
- B. Define the PhilHealth Konsulta benefit package and to provide specific guidelines on registration to a primary care provider, benefit availment, applicable payment mechanism, reporting rules and performance assessment.

SECTION 3. SCOPE. This covers the implementing guidelines of the PhilHealth Konsulta Package in its transitional phase towards implementation of Konsulta, a comprehensive outpatient benefits as mandated by the Republic Act No. 11223 "Universal Health care Act".

SECTION 4. DEFINITION OF TERMS.

- a. **Balance billing/ Co-payment cap** - refers to the maximum amount set by PhilHealth that KPP can charge a patient at any given year.
- b. **Balance billing/ Co-payment schedule** - the amount charged by a KPP for each visit/service delivered to the eligible beneficiary. The amount should not exceed the balance billing/co-pay cap set for the year.
- c. **Catchment Population** - the population within a geographical area defined and served by a health care provider network. For purposes of this PhilHealth Circular, the PhilHealth Konsulta catchment population shall mean all eligible beneficiaries who are currently registered to a KP.

Certified Correct:

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Attested by:

HON. ESTANISLAO D. SABDAO, JR.
Municipal Vice-Mayor/Presiding Officer

Concurred:

HON. JEROME A. PEÑARANDA
SB MEMBER

HON. DANIL O. AUREO
SB MEMBER

HON. NORBERTO L. ORTIZ
SB MEMBER

HON. LETIZIA S. FERROS
SB MEMBER

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALARDO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSS NOYUM B. LABACIADO
President, Sangguniang Pederasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

- d. **Capitation** - a provider payment mechanism where providers are paid a fixed amount prospectively to provide a defined set of goods and services each enrolled individual for a fixed period of time, regardless of the goods and services actually provided which is influenced by particular characteristics of individuals that influence their health as part of the estimation of the payment.
- e. **Cream-skimming / Assisted Registration** — in the context of PhilHealth Konsulta, it is a situation wherein KPPs selectively perform registration and/or first patient encounter (FPE) for individuals who are at low-risk for health conditions. This avoids the empanelment of individuals more likely to require provision of care, which, while resulting in lower utilization of capitation provided by PhilHealth, will defeat the main purposes of primary health care which is to improve population health outcomes. It is sometimes referred to as "cherry picking".
- f. **Electronic Konsulta** — a PhilHealth developed web-based stand-alone application which may be used by the Konsulta facility as an interim electronic reporting system. This can be used for encoding of encounter data records to include diagnosis, diagnostic test done with corresponding results and prescribed/dispensed medicines.
- g. **Electronic Medical Record (EMR)** - is the electronic record system or the electronic document of a patient's encounter in one health facility. In this case, the patient's medical or health record at a facility is being received, recorded, transmitted, stored, processed, retrieved or produced electronically through computers or other electronic devices.
- h. **Eligible Beneficiary** - refers to all Filipinos given immediate eligibility in accordance with Republic Act No. 11223 and its implementing Rules and Regulations (IRR), as well as other qualified PhilHealth beneficiaries.
- i. **First Patient Encounter (FPE)** - initial episode of patient contact for the year whereby a primary care provider takes and/or updates the basic health data of an eligible beneficiary to identify their health risks. The FPE is not a medical consultation.
- j. **Individual-based health services** - services which can be accessed within a facility or remotely that can be definitively traced back to one (1) recipient. These include the provision of consultation services, diagnostics, and commodities (RA 1123).
- k. **Maximum catchment population** - the maximum number of registered beneficiaries in an area that can be served by a facility based on the doctor to population ratio as defined by the Department of Health.
- l. **Patient Navigation** - refers to the function of a primary care provider as the first point person of contact for patients to coordinate and direct the individual to the appropriate health care provider of a particular level of care to obtain health services needed to manage a wide range of health needs.
- m. **Patients encounter**- subsequent individual episodes of care after the first patient encounter provided by a primary care provider which are then duly reported to PhilHealth on a regular basis.
- n. **Performance-based payment** - a method where payments to providers are linked to the achievement of pre-specified performance targets.
- o. **Social mobilization** - refer to the process of bringing together all possible intersectoral partners and allies to participate in development programs. It aims to empower individuals and communities to identify their needs, their rights, and their responsibilities, change their ideas and beliefs, and organize the human, material, financial and other resources required for social economic development. It is an approach that provides individuals and groups with knowledge and skills, and mediates between different interest groups to create environments that support and promote health (WHO 2001).

Certified Correct:

BRYAN NEIL B. BRAZIL,
Secretary to the Sangguniang Bayan

HON. FRANCIS JAY D. SABBADO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

Attested by:

HON. ESTANISLAO D. SABBADO, JR.
Municipal Vice-Mayor/Presiding Officer

HON. RAUL A. SALANO
SB MEMBER

Concurred:

HON. JEROME P. PERARANDA
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. DANILLO L. AUREO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. NORMAN NEIL B. MARTHA
SB MEMBER

HON. JOSS NOVEMBER LABACLADO
President, SK Pambayang Pedersasyon

Approved:

HON. LETECIA G. BERROS
SB MEMBER

ATTY. NORMAN D. SABBADO
Municipal Mayor

- p. **Updating registration** - refers to the retention or transfer of an eligible beneficiary from one PhilHealth Konsulta Provider to another.

SECTION 5. POLICY STATEMENTS.

A. Eligibility, registration, and assignment to an accredited PhilHealth Konsulta Package Provider (KPP)

1. All Filipinos and other qualified PhilHealth beneficiaries shall be eligible to avail of the PhilHealth Konsulta benefit.
2. Registration and assignment of beneficiaries to PhilHealth KPP of their choice in consideration of the maximum catchment population shall be done through the following mechanism:

- a. Member-Initiated Registration — an online platform shall be provided to enable beneficiaries to register to their preferred Konsulta facility anytime and anywhere.
- b. PhilHealth-Assisted and Initiated Registration - PhilHealth shall assist in registering beneficiaries to a KPP through its Local Health Insurance Offices (LHI0s), PhilHealth Customer Assistance, Relations and Empowerment Staff (PCARES), PhilHealth Action Center and other avenues as may be determined.
- c. Third-party assisted registration

2.c.1 Konsulta registration partners, which include but are not limited to KP, the Local Government Unit (LGUs), private and government Health Facilities (HFs), employers, educational institutions, organized groups, and other government and private institutions, shall be authorized to assist in registering beneficiaries to their preferred KPPs through any of the following means:

- a. Automated transmission of records using Application Programming Interface (API) for partners with available PhilHealth certified application systems or database of their respective beneficiaries, provided that these partners, together with the beneficiaries, shall also accomplish PhilHealth Konsulta Registration Form or PKRF;
- b. Adoption of PhilHealth registration systems intended for external users;
- c. Submission to PhilHealth of the lists of beneficiaries in XML or excel format with duly accomplished PKRF. The said lists shall be processed in batches using a script or applicable internal application system.
- d. Konsulta registration partners shall accept any and all beneficiaries who will present themselves for registration which, if needed, may be done in the same visit as for the first patient encounter.

3. Registration of eligible beneficiaries to an accredited KPP shall be guided by the following:

- a. All accredited KPPs shall be published in the PhilHealth website;

Certified Correct:

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Attested by:

HON. ESTANISLAO D. SARDAO, JR.
Municipal Vice-Mayor/Presiding Officer

Concurred:

HON. JEROME P. GENARANDA
SB MEMBER

HON. DAN LO L. AUREO
SB MEMBER

HON. NORMAN NEIL G. MANTUA
SB MEMBER

Approved:

HON. LETICIA G. ESPOS
SB MEMBER

HON. FRANCIS JAY D. SARDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALANO
SB MEMBER

HON. RICHARD LENI B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSS NOREM B. LABACIADO
President, SK Pambayang Pederasyon

ATTY. NORMAN D. SARDAO
Municipal Mayor

- b. Eligible beneficiaries may check the PhilHealth website for information on their preferred KPP including but not limited to their location, balance/copayment schedule, and balance billing/co-pay cap;
- c. Filipinos not yet registered with the National Health Insurance Program (NHIP) can register in accordance with existing PhilHealth policies and procedures.

4. Transfer to another KPP shall be allowed subject to the following conditions and the beneficiary shall accomplish the PhilHealth Konsulta Transfer Registration Form:

4.1 Within the current year.

4.1.a Transfer shall be allowed from one KPP to another if the beneficiary has not yet availed of the First Patient Encounter (FPE).

4.1.b In the event that a beneficiary's current KPP ceases operation due to circumstances beyond its control and through no fault of its own, the beneficiary may transfer to a new KPP of their choice who shall be allowed to render a new FPE for the remainder of the year. The new KPP is entitled to receive the capitation due it according to PhilHealth Circular No. 2023-0013.

4.1.c In the event that the beneficiary's current KPP ceases operation due to negligence; fault; or withdrawal, non-renewal, or suspension of accreditation, PhilHealth shall institute payment recovery measures for any capitation already paid, subject to adjust compensation for the time period it was operating in compliance with and faithful to this Ordinance. The beneficiary may transfer to a new KPP of their choice who shall be allowed to render a new FPE for the remainder of the year. The new KPP is entitled to receive the capitation due it, according to PhilHealth Circular No. 2023-0013.

4.2 For succeeding year, transfer or updating or registration to another KPP shall be done in the last quarter of the current year.

- 5. KPPs shall be allowed to conduct social mobilization to promote the PhilHealth Konsulta benefit. Promotional activities include, among others, oral presentations, social marketing campaigns, and posting and distribution of written information, education, and communication materials.
- 6. The maximum catchment population shall be subject to PhilHealth assessment, and approval based on the health human resource to population ration as stipulated in the accreditation policy of PhilHealth KPP. The counting of the current catchment population already empanelled with the KPP, which determines if a KPP can still accept additional beneficiaries, shall be based on the actual count of FPE done.
- 7. KPP shall regularly check for updates on the registration master list through appropriate application systems. The downloading of PhilHealth Konsulta registration master list shall be done at the Local Health Insurance Office (LH10) and shall be forwarded to the KPP on a regular basis.

Certified Correct:

BRYAN NEIL B. BRAZIL,
Secretary to the Sangguniang Bayan

HON. FRANCIS JAY D. SABBADAO
SB MEMBER

Attested by:

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Approved:

HON. LETECIA G. ESPINOSA
SB MEMBER

ATTY. NORMANN D. SABBADAO
Municipal Mayor

B. PhilHealth Consultation Benefit Package Content

1. The PhilHealth Konsulta Package covers individual-based health services including health screening as part of the first patient encounter (FPE); followed by initial primary care consultation: access to selected diagnostic services and medicines as part of the complete package, according to the KPP physician's assessment; and any follow-up consultations as may be medically necessary.
2. Access to select diagnostic services and medicines will be based on the health needs of the patients assessed by the KPP physician during consultation, and shall be subject to rules on benefit availment.
3. KPPs may implement innovations such as integration in the delivery of the services to ensure that their catchment population has access to all services. These innovations must be lawful and not contrary to existing policies of the DOH and PhilHealth, including any requirements for health technology assessment (HTA), as may be applicable in accordance with law. The adopted innovations as may be reflected in accordance with law. The adopted innovations as may be reflected in the Performance Commitment shall not replace accreditation standards stipulated in the PhilHealth Konsulta accreditation policy and shall be subjected to the same benefit availment process, and provider payment scheme provided for in this policy.
4. KPPs shall perform patient navigation. KPPs shall continually serve as the initial point of contact for the eligible beneficiary in accessing health services within the health care provider network (HCPN) to which the KPP belongs. Where there are no HCPNs yet, the KPP shall do its best to navigate the beneficiary to the highest quality care needed at the least cost possible.
5. KPPs shall perform preventive health services such as health screening and assessment according to the life stage and health risks of individuals in their catchment population.

C. PhilHealth Konsulta Benefit Availment Process

1. The conduct of the FPE within the first year of registration shall be the shared responsibility of the KPPs and all newly registered eligible beneficiaries.

The following may render an FPE on behalf of the KPPS:

- 1.1 Barangay health workers (BHWs) of the barangay health station (BHS) under supervision of the accredited KPP;
 - 1.2. Nurses and midwives of the BHS and/or RHU of the accredited KPP;
 - 1.3. Medical Clerks or interns authorized by their training institutions and under supervision of the accredited KPP;
 - 1.4. Nurses of on-site clinics of employers with accredited KPP; or
 - 1.5. Physicians of accredited KPPs.
2. KPPs and all eligible beneficiaries shall follow the benefit availment process set forth by the Ordinance and fill-out Request for Authorization Transaction Code. If an authorization transaction code (ATC) is not available, a photo taken on the spot may be used in lieu of the ATC. Consent to take a photo must be secured from a Konsulta beneficiaries.

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Municipal Mayor

3. KPPs shall generate and print the Electronic Konsulta Availment Slip (EKAS) immediately after each patient encounter and Electronic Prescription Slip (EPRESS) for prescribed medicines (see Annex H. "Electronic Konsulta Availment Slip (EKAS) and Electronic Prescription Slip (EPRESS)").

4. All eligible beneficiaries availing of the benefit shall provide feedback and sign the EKAS and/or EPRESS after every transaction or affix thumbmark if the Konsulta beneficiary is unable to write or sign the EKAS and/or EPRESS. For minors, the parent-member or guardian shall sign the EKAS and/or EPRESS.

5. The KPP shall submit only the accomplished reply slip with brief anonymous patient satisfaction survey to PhilHealth on or before 10th working day of the succeeding month following the applicable quarter. A secured drop box or other similar means of collection may be used at the point of care, to be submitted to PhilHealth. KPPs shall give the rest of the EKAS and/or EPRESS to the beneficiary for their record.

6. Beneficiaries who avail of their Konsulta services where they are registered shall be entitled to benefits herein. Should beneficiaries opt to avail from other KPPs where they are not registered, or other primary care providers which are not KPPs, laboratory/diagnostic and /or pharmacy service providers not engaged by KPPs, they may be subject to out-of-pocket charges.

D. Provider Payment Mechanism

1. The benefit shall be paid as an annual capitation computed and released as a performance-based payment. The maximum per capita amount for Konsulta shall at Pph 1700.00 for government facilities.
2. The first tranche for the succeeding years of retained beneficiaries will be paid in full without need for another FPE, provided that the KPP conducted at least one medical consultation for the beneficiary within a previous year. If the KPP did not conduct at least one medical consultation within the previous year, a new FPE must be performed in the succeeding year to avail of the first tranche of capitations payment.

This is an incentive for the KPP to facilitate empanelment of primary care catchment population. Retention of beneficiaries is in itself a key feature of primary health care. This allows for better quality of care, as the KPP becomes familiar with the medical history and course.

3. Relative to this, the facility shall receive the 40% capitation which serves as an incentive for retaining its registered Konsulta beneficiaries and providing primary care. However, if the beneficiary opts to transfer to another KPP the following year, the conduct of a new FPE is necessary.
4. Capitation rate shall be set by this ordinance and shall be paid in tranches.
5. The capitation rate, tranches, and performance targets shall be periodically reviewed for modification and adjustments.
6. PhilHealth shall pay using the Auto-credit payment scheme (ACPS). In the three months after effectivity of this circular, KPPs who are still in the process of setting up ACPS shall be allowed check payments. Henceforth, ACPS compliance shall be part of the initial activities of the newly accredited KPPs, not to exceed three months.

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HON. JOSE NOVEN B. LABACIADO
President, Sangguniang Pederasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

Approved:

7. KPPs may be charge fees for services and commodities not included in the benefit package. Service providers contracted by the KPPs are prohibited from charging fees from beneficiaries directly, and shall send their bills to the KPPs who contracted them. Provision of services and commodities outside the package with their corresponding rates shall still be encoded in the EMR.
8. KPPs shall comply with the obligations identifies in the KPPs performance commitments and balance billing/co-payment/ cost sharing rules stipulated in this issuance, its annexes, and all other applicable issuances, such as among others.
 - a. The number of consultations/ visits to a KPP shall be as needed by patients according to their health risks as assessed by a KPP physician;
 - b. The diagnostic procedures to be performed and medications to be dispensed (including, among others, year-round supply of maintenance medications) shall be as medically necessary to improve the health of the patient.
 - c. Existing PhilHealth policies on balance billing/co-payment/cost sharing shall apply to all eligible beneficiaries registered in a government KPP.
9. In cases where eligible beneficiaries are temporarily transferred by a KPP to another facility for reasons including but not limited to the inability to provide services due to staffing shortages within the period of accreditation, the referring facility shall cover the cost of care to the referral facility for the period of the transfer. Payment arrangements shall be defined and resolved between the referring and referral facilities and shall be at no added cost to the eligible beneficiary and to PhilHealth in covering for services included in the package.
10. In case of any disagreement with the computed reimbursement, existing guidelines on appeal and motion for reconsideration (MR) shall apply.
11. Existing legislations and regulations that endow privileges and discounts to specific segments of the population, including senior citizens and PWDs shall be applied to the balance billing/co-payment/cost sharing for PhilHealth Konsulta services.

E. Disposition and Allocation of Capitation

1. Capitation payments shall be utilized to cover all essential services, medicines provided for in this Circular and other operating expenses to support delivery of health care including but not limited to engagement of additional personnel (e.g. physician, dentist, nurses, pharmacist, midwives, etc.: and non-healthcare workers such as encoders, among others), internet subscription, It service provider subscription fee and hardware. Any remaining fund may be utilized as performance incentives for primary care workers and shall be governed and determined by the internal guidelines of the PhilHealth KPP. PhilHealth shall not prescribe how performance incentives will be shared or disbursed.
2. Pursuant to Section E, 1 & 2 of PhilHealth Circular 2023-0013, thru eKonsulta Package Providers (KPP). Capitation payments shall be utilized to cover all essential services, medicines provided for in this Ordinance and other operating expenses to support delivery of health care including but not limited to engagement of additional personnel;

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 HON. JOSS NOVEM B. LABACLADO
 President, SK Barangay Pedersasyon


 ATTY. NORMAN D. SABDAO
 Municipal Mayor

The 65% of the PhilHealth Capitation Fund breakdown as follows:

for Essential Services and Medicines under PhilHealth Circular 2023-0013:
Other Operating Expenses such as but not limited to,
20% Medicines
15% Laboratory reagents, equipment, and other logistics
10% Internet subscription, EMR service provider subscription fees, and IT hardware/ equipment
5% Maintenance of Health Facility
5% Acquisition of RHU vehicle
5% Service Delivery Programs
5% Capacity Building

The 35% of the PhilHealth Capitation Fund breakdown as follows:

Performance Incentive for Primary Care Workers and Administrative Staff:
10% Certified and Accredited Primary Care Physician
10% Certified Accredited Primary Care Nurses, Midwife and other permanent Health Workers directly involved in Konsulta Package
5% Administrative staff directly involved in the Konsulta Package.
1% other JOB Order or Contractual Support Staff at the RHU
7% Allied Health Professionals (<i>Barangay Health Workers, Barangay Nutrition Scholar</i>).
2% LGU Administrative staff directly involved in the Konsulta Package (including Head of the MSWDO, and HIS/HER Designated Staff, Municipal Treasurer, Municipal Accountant, Disbursing Officer, IT Personnel Designated by Municipal Mayor

Certified Correct:

BRYAN NEIL B. BRAZIL
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HON. DANITO L. AUREO
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President, SK Pambayang Pederasyon

ATTY. NORMAN D. SARDAO
Municipal Mayor

PhilHealth shall not prescribe or differentiate facility and professional fee sharing, in accordance with Section 18 (b) of R.A 11223. Government KPPs shall create a ledger to account for the utilization of PhilHealth Konsulta funds.

3. For capitation payments, existing PhilHealth policy on late filing of claims shall apply in handling submissions of patient encounters beyond the prescribed period.

F. Handling Health Data

1. All health data shall be encoded in the PhilHealth-certified application systems for electronic transmission to PhilHealth. These application systems shall be periodically updated by their developers, at their own expense, to align with the latest updates to PhilHealth Konsulta policy.

2. PhilHealth KPPs shall submit the electronic patient record data to PhilHealth as soon as the record is available and in accordance with the prescribed format. Submissions shall include all records of encounters with eligible beneficiaries.

3. Incomplete patient encounter reports shall be automatically denied by the system.

For encoding purposes, only the following data fields shall be required for FPE: PhilHealth Identification Number (PIN), Name (Last, First, Middle, Extension), date of Birth, Biological Sex (Male/Female), Client Type, and Vital Signs and Anthropometrics (see Annex K, "Sample health screening/ FPE template").

Other data including but not limited to other parts of the patient history and physical exam, diagnosis, diagnostic tests done with corresponding results and prescribed/ dispensed medicines, other services and commodities not currently covered by the package shall be only required for the generation of SAP2.

4. KPPs shall host and safeguard electronic patient records in accordance with existing rules and regulations in managing health information and data privacy. KPP and all its staff and all affiliated facilities and individuals shall commit to keep the members' personal information confidential, secure and affirm the fundamental right of all persons, with particular emphasis on its members and their dependents, to privacy in compliance with the Data Privacy Act of 2012 (R.A 10173).

G. Monitoring and Evaluation. PhilHealth, through its Healthcare Provider Performance Assessment System (HCPPAS), shall employ mechanisms to assure members of the guaranteed quality healthcare they deserve. Performance targets shall be identified to guide all concerned stakeholders of their accountability towards providing essential primary care services especially to the poor and marginalized families.

PhilHealth shall utilize electronic systems to facilitate the implementation of the Konsulta Package including building a system to connect Konsulta with inpatient availment for monitoring purposes, an application for immediate feedback and documentation of actual patient encounter transactions, mechanisms enabling access to primary care services such as the feedback application, biometrics kiosk, EKAS and EPRESS.

SECTION 6. APPROPRIATION. The PhilHealth Trust Fund shall be the source of capitation as sited on Section 5,(E),(2) of this Ordinance for its implementation of PhilHealth Konsulta Package in the Municipality of San Miguel as an accredited health care provider and improvement of the health care facility as intended for the basic and/or other health care services.

Certified Correct:

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

HON. FRANCIS JAY D. SABBADO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

Attested by:

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Municipal Vice-Mayor/Presiding Officer

HON. RAUL A. SALAZAR
SB MEMBER

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HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. VERMILAN G. MARTELICA
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HON. JOSE NOVEN B. LABACIADO
President, SK Pambayang Pederasyon

Approved:

HON. LETECIA A. ESPINOSA
SB MEMBER

ATTY. NORMAN D. SABBADO
Municipal Mayor

Attested by:

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Municipal Vice-Mayor/Presiding Officer

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President, Liga ng mga Barangay

HON. JOSS NORLEM B. LABACIADO
President, Sangguniang Pederasyon

Approved:

ATTN: NORMAN D. SABBADAO
Municipal Mayor

SECTION 7. TRANSITORY CLAUSE. PhilHealth shall undergo a gradual transition from the current Consultation Package to the Consultation+ pursuant to PhilHealth Circular No. 2022-0032 entitled, "Governing Policies of the Konsulta+". PhilHealth shall issue advisories on the implementation of system enhancements according to the provisions of PhilHealth Circular. Further, the use of the revised health screening/FPE form shall commence once the system enhancements have been deployed and are available for use.

SECTION 8. PENALTY CLAUSE. Any violation to the Ordinance or PhilHealth Circular, terms and conditions of the Performance Commitment and all existing related laws and policies shall be dealt with accordingly.

SECTION 9. SEPARABILITY CLAUSE. If any reason, any section or provision of the Ordinance is declared not valid, unconstitutional or unlawful, such declaration shall not affect or impair the remaining provisions, sections or part thereof, which shall remain or continue to be in full force and effect.

SECTION 10. REPEALING CLAUSE. All previous resolutions, executive orders, rules and regulations and other administrative issuances, or any provision contrary to or inconsistent with this ordinance are hereby amended, repealed or modified accordingly.

SECTION 11. EFFECTIVITY. This Ordinance shall take effect immediately after its approval and shall be posted for three (3) consecutive weeks in all conspicuous places in the Municipal Hall or in the Local Bulletin Board.

DATE APPROVED - July 21, 2025

I HEREBY CERTIFY to the correctness of the foregoing resolution.

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Concurred by:

Concurred:

HON. JEROME P. PEÑARANDA
SB Member

HON. NORMAN NIEL G. MARTIJA
SB Member

HON. FRANCIS JAY D. SABDAO
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HON. SAMUEL P. SALOMON
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