

Item No.: 08  
Date: 16 2026 FEB



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

PROVINCE OF LEYTE  
LEGAL OFFICE  
**RELEASED**

-oOo-

By: [Signature]  
Date: 2.12.26 Time: 9<sup>nd</sup>

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**

PROVINCIAL LEGAL OFFICE

Date: FEB 12 2026  
By: [Signature]

**2<sup>nd</sup> INDORSEMENT**  
February 9, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 07, series of 2025 of the Sangguniang Bayan of Merida, Leyte.

**Issues/ concerns for review/ recommendation/legal opinion is/ are as follows:**

- Ordinance No. 07, series of 2025 entitled: "An Ordinance creating the Position Item of Statistician I-SG 11 in the Office of the Municipal Plan Development Coordinator for inclusion in the LGU Merida Plantilla of Positions "

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 76<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in consonance with Section 447(1)(vii) and (viii)<sup>2</sup> of the same, subject to CSC rules. Hence, we recommend the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer*

<sup>1</sup>;Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

<sup>2</sup> (vii) Subject to the provisions of this Code and pertinent laws, determine the powers and duties of officials and employees of the municipality;  
(viii) Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the city government;

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
06 February 2026

PROVINCE OF LEYTE  
LEGAL OFFICE

RECEIVED

By: *[Signature]*  
Date: 2-9-26 Time: 9:22

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 07, series of 2025 of the Municipality of Merida, Leyte**, entitled: **An Ordinance creating the position item of Statistician I- SG 11 in the Office of the Municipal Plan Development Coordinator for inclusion in the Plantilla of positions of the Local Government Unit of Merida, Leyte.**



**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
06 February 2026

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 07, series of 2025 of the Municipality of Merida, Leyte**, entitled: **An Ordinance creating the position item of Statistician I- SG 11 in the Office of the Municipal Plan Development Coordinator for inclusion in the Plantilla of positions of the Local Government Unit of Merida, Leyte.**

  
**FLORINDA J. S. JUYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MERIDA

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: FEB 05 2026  
By:

## OFFICE OF THE SANGGUNIANG BAYAN

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02 FEBRUARY 2025

THE SANGGUNIANG PANLALAWIGAN OF LEYTE  
CAPITOL BUILDING  
PALO LEYTE

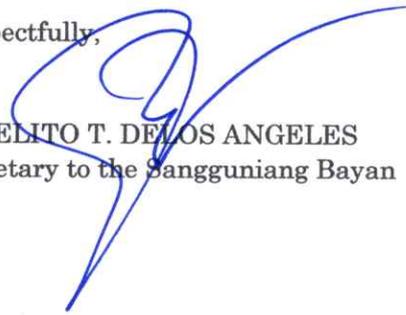
DEAR HONORABLE MEMBERS;

I have the honor to submit to the Sangguniang Panlalawigan of Leyte copies of **MUNICIPAL ORDINANCE NO. 07, SERIES OF 2025 – “AN ORDINANCE CREATING THE POSITION ITEM OF STATISTICIAN I – SG11 IN THE OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR FOR INCLUSION IN THE PLANTILLA OF POSITIONS OF THE LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE”** enacted by the 19<sup>th</sup> Council of this Municipality, for review and consideration.

Hoping everything is in order.

Thank you.

Respectfully,

  
JOSELITO T. DELOS ANGELES  
Secretary to the Sangguniang Bayan



Republic of the Philippines  
PROVINCE OF LEYTE  
MUNICIPALITY OF MERIDA

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: FEB 05 2026  
By:

OFFICE OF THE SANGGUNIANG BAYAN

**EXCERPT FROM THE MINUTES OF THE 06<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN (18<sup>TH</sup> COUNCIL), MERIDA, LEYTE HELD ON AUGUST 13, 2025 AT THE LEGISLATIVE BUILDING SESSION HALL.**

**PRESENT:**

HON. RODRIGO M. WENCESLAO	, Municipal Vice Mayor, Presiding Officer
HON. ATTY. CHRISTIAN Q. SALTA, EnP	, Municipal Councilor, Majority Floor Leader
HON. BENJAMIN A. TRAVERO	, Municipal Councilor, Assistant Floor Leader
HON. JESUS ANTONIO R. MARTINEZ	, Municipal Councilor
HON. CHENIL C. CALDERON	, Municipal Councilor
HON. MELQUIADES D. GUIO-GUIO	, Municipal Councilor
HON. BRENDA T. ADOLFO	, Municipal Councilor, Presiding Pro-tempore
HON. ROGEN G. WENCESLAO	, Municipal Councilor
HON. OLIVER R. LIMOSNERO	, Municipal Councilor
HON. RONILLO O. LABANG	, Mun. LnB President (Ex-Officio)
HON. ASHLEY NOREEN J. DIAZ	, Mun. SK Fed. President (Ex-Officio) (OB Linggo ng Kabataan)

**ABSENT:**

NONE

**-RESOLUTION NO. 19-25-038-**

**A RESOLUTION APPROVING MUNICIPAL ORDINANCE NO. 7, SERIES OF 2025 "AN ORDINANCE CREATING THE POSITION ITEM OF STATISTICIAN I – SG11 IN THE OFFICE OF THE MUNICIPAL PLAN DEVELOPMENT COORDINATOR FOR INCLUSION IN THE PLANTILLA OF POSITIONS OF THE LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE."**

*WHEREAS, Section 458 of RA 7160 otherwise known as the Local Government Code of 1991, provides that the Sangguniang Bayan has the power to approve ordinances and pass resolutions necessary for an efficient and effective city government and in this connection shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds;*

*WHEREAS, Article 163 of the Rules and Regulations Implementing the Local Government Code of 1991, provides that, "the Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its priority, need service requirements and financial capabilities, consistent with the principles of simplicity, efficiency, economy, effectiveness, dynamism and public accountability subject to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC)";*

*WHEREAS, a statistician plays a vital role in a Municipality by providing data-driven insights that inform planning, resource allocation, and policy decisions. They collect, analyze, and interpret data related to population, demographics, economics, and other relevant areas, enabling local governments to better understand the community and address its needs effectively.*

**-MUNICIPAL ORDINANCE NO. 07-**  
**Series of 2025**

**"AN ORDINANCE CREATING THE POSITION ITEM OF STATISTICIAN I – SG11 IN THE OFFICE OF THE MUNICIPAL PLAN DEVELOPMENT COORDINATOR FOR INCLUSION IN THE PLANTILLA OF POSITIONS OF THE LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE."**

**SECTION 1. TITLE - This Ordinance shall be known as the "An Ordinance Creating the Position Item of Statistician I – SG11 in the Office of the Municipal Plan Development Coordinator for inclusion in the Plantilla of Positions of the Local Government Unit of Merida, Leyte."**

**SECTION 2. DUTIES AND FUNCTIONS**

- 1. Data Collection and Management**
  - Design and implement systems for collecting demographic, economic, health, environmental, agricultural, and other sectoral data.
  - Gather data from various LGU departments, barangays, and partner institutions
- 2. Statistical Analysis**
  - Analyze quantitative data using statistical tools to identify trends, patterns, and projections
  - Compute and interpret indicators such as population growth, poverty incidence, unemployment rate, etc.

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3. **Data Presentation and Reporting**
  - Prepare statistical reports, infographics, and presentations for internal use and public dissemination.
  - Provide data support for reports required by the DILG, PSA, DBM, and other National Agencies
4. **Support Planning and Development**
  - Assist in the preparation of the Comprehensive Development Plan (CDP), Annual Investment Plan (AIP), and other local plans providing statistical inputs.
  - Provide projections and simulations to guide decision-makers on development priorities.
5. **Database and Information System Management**
  - Develop and maintain a local statistics database and ensure its regular updating and security
  - Participate in the development or enhancement of the Municipal Socioeconomic Profile
6. **Survey Design and Implementation**
  - Design and conduct local surveys when needed (e.g. household surveys, community needs assessment)
7. **Coordination and Networking**
  - Coordinate with National Government Agencies like PSA, DOH, DSWD, and other for data alignment and technical support
  - Participate in inter-agency meetings, technical working groups, and statistics committees.
8. **Capacity Building**
  - Traing LGU staff and Barangay Officials on basic statistics, data gathering, and data use for planning
  - Recommend improvements in data management and statistical capability at the local level.
9. **Monitoring and Evaluation Support**
  - Provide statistical data for monitoring local projects, programs, and Sustainable Development Goals (SGDs) targets.
  - Evaluate performance trends and help identify areas for improvement
10. **Other Functions**
  - Perform other related tasks as may be assigned by the head of office of local chief executive.

**SECTION 3. FUNDING** – The fund required for the position of Statistician I shall be taken from the appropriated budget duly enacted for the purpose and/or succeeding Annual Budget, subject to the limitations prescribed by the Republic Act No. 7160.

**SECTION 4. SEPARABILITY CLAUSE** – If, for any reason or reasons, any part or provisions of this ordinance shall be held to be unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 5. EFFECTIVITY CLAUSE** – This ordinance shall take effect fifteen (15) days after publication

**ENACTED, BY THE SANGGUNIANG BAYAN (19TH COUNCIL) OF MERIDA, LEYTE THIS 13TH DAY OF AUGUST 2025, ON ITS REGULAR SESSION.**

**APPROVED UNANIMOUSLY.**

**SANGGUNIANG BAYAN MEMBERS**

**ATTY. CHRISTIAN Q. SALTA, EnP**  
Municipal Councilor  
Majority Floor Leader

**BENJAMIN A. TRAVEÑO, JR.**  
Municipal Councilor  
Assistant Floor Leader

**JESUS ANTONIO B. MARTINEZ**  
Municipal Councilor

**CHENIL C. CALDERON**  
Municipal Councilor

**MELQUIADES D. GUIO-GUIO**  
Municipal Councilor

**-OVER-**



(CONTINUATION OF MUNICIPAL ORDINANCE NO. 07, SERIES OF 2025 DATED AUGUST 13, 2025 .  
.....//PAGE 03)

**BRENDA T. ADOLFO**  
Municipal Councilor  
Presiding Pro-tempore

**ROGAN G. WENCESLAO**  
Municipal Councilor

**OLIVER R. LIMOSNERO**  
Municipal Councilor

**RONILLO O. LABANG**  
Ex-Officio (LnB President)

**ASHLEY NOREEN J. DIAZ**  
Ex-Officio (Mun. SK Fed. President)  
*(Official Business: Linggo ng Kabataan)*

APPROVED BY HIS HONOR, THE MUNICIPAL MAYOR ON September 19, 2025.

APPROVED BY:

**ENGR. ROLANDO M. VILLASEÑICO**  
Municipal Mayor

CERTIFIED BY:

**RODRIGO M. WENCESLAO**  
Municipal Vice Mayor / Presiding Officer

ATTESTED BY:

**JOSELITO T. DE LOS ANGELES**  
Secretary to the Sangguniang Bayan



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF MERIDA

OFFICE OF THE SANGGUNIANG BAYAN

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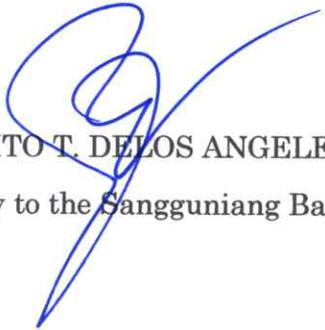
CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that **MUNICIPAL ORDINANCE NO. 07, SERIES OF 2025 – “AN ORDINANCE CREATING THE POSITION ITEM OF STATISTICIAN I – SG11 IN THE OFFICE OF THE MUNICIPAL PLAN DEVELOPMENT COORDINATOR FOR INCLUSION IN THE PLANTILLA OF POSITIONS OF THE LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE”** had been posted in three (3) conspicuous places in the locality within three (3) consecutive weeks from **SEPTEMBER 24, 2025 to OCTOBER 22, 2025**.

THIS CERTIFICATION has been issued in compliance to Section 511 (1), Title One, book IV of RA 7160, otherwise known as the Local Government Code of 1991.

DONE AND ISSUED this 02<sup>ND</sup> day of FEBRUARY 2026 at Merida, Leyte, Philippines.

  
JOSELITO T. DELOS ANGELES  
Secretary to the Sangguniang Bayan