



OFFICE OF THE PROVINCIAL GOVERNOR
CARLOS JERICHO L. PETILLA

Item No.: 16
Date: 02 2026 MAR

Republic of the Philippines
PROVINCE OF LEYTE

February 27, 2026

Hon. LEONARDO M. JAVIER, Jr.
Vice-Governor
Province of Leyte

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: FEB 27 2026
By: Alvaro 9:35 AM

Thru: The Honorable Sangguniang Panlalawigan Members

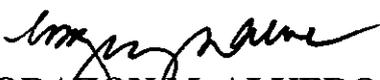
Dear Vice-Governor Javier, Jr.:

Per Letter dated February 12, 2026, from the Office of the President relative to the proposed execution of a Deed of Donation to the Province of Leyte intended as special financial assistance to our constituents affected by Tropical Storm "BASYANG", please find attached draft Deed of Donation which requires a *SP Resolution expressly authorizing the Local Chief Executive to accept and implement the donation*, for your reference.

We will appreciate the immediate consideration of this request.

Thank you very much. Mabuhay!

By the Governor:


CORAZON M. ALVERO
Provincial Administrator

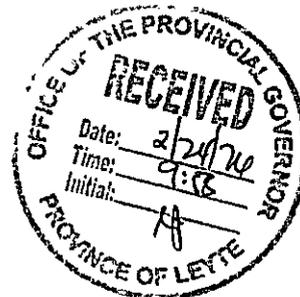




Office of the President
Malacañang

Manila, 12 February 2026

GOVERNOR CARLOS JERICHO L. PETILLA
Provincial Government of Leyte



Dear **Governor Petilla**:

This has reference to the special financial assistance (SFA) grant to the Provincial Government of Leyte (PG-Leyte), in the amount of Ten Million Pesos (P10,000,000.00), intended for individuals, communities, or group beneficiaries that were severely affected by the combined effects of Tropical Storm "BASYANG" and the enhanced rainfall brought about by the shear line, charged against the Socio-Civic Projects Fund (SCPF).

In relation thereto, the execution of a Deed of Donation (DOD) between the Office of the President (OP) and your Local Government Unit (LGU) is required. Please accomplish and submit the following documents:

1. Four (4) original copies of the DOD (8.5" x 13"), duly signed by the LGU Chief and witness, with the corresponding notarized acknowledgment for the LGU (page 4 of the DOD); and
2. Original or Certified True Copy of Sangguniang Panlalawigan/Lungsod/Bayan Resolution (whichever is applicable) authorizing the LGU Chief to accept the donation.

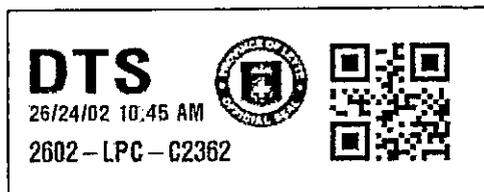
Kindly submit the aforementioned documents on or before 06 March 2026 addressed to this Office:

Office of the Deputy Executive Secretary for Finance and Administration
Room 247, Mabini Hall, Jose P. Laurel Street, Malacañang Compound
San Miguel, Manila, 1005

For your guidance and strict compliance.

Very truly yours,

JOSEPH IRVIN A. OBENZA
Deputy Executive Secretary
for Finance and Administration



Encls.: Four (4) copies of Deed of Donation

DEED OF DONATION

KNOW ALL MEN BY THESE PRESENTS:

This Deed of Donation made and entered into by and between:

The **OFFICE OF THE PRESIDENT (OP)**, represented by **SENIOR DEPUTY EXECUTIVE SECRETARY MARIA LUWALHATI C. DOROTAN TIUSECO**, with office address at Bonifacio Hall, Malacañang Compound, J.P. Laurel St., San Miguel, Manila and hereinafter referred to as the **DONOR**;

- and -

The **PROVINCIAL GOVERNMENT OF LEYTE**, a local government unit of the Republic of the Philippines, with principal office address at Leyte Provincial Capitol, Philippines, represented herein by **GOVERNOR CARLOS JERICHO L. PETILLA**, hereinafter referred to as the **DONEE**.

WITNESSETH

WHEREAS, Tropical Storm (TS) "Basyang" brought light to heavy rains and strong winds across several regions, including Caraga, Northern Mindanao, Western Visayas, Eastern Visayas, the Bicol Region, and parts of Mindanao, and later weakened into a Low Pressure Area (LPA), while the prevailing shear line continued to enhance rainfall over affected areas;

WHEREAS, the combined effects of TS "Basyang" and the shear line resulted in flooding, landslides, suspension of sea travel, displacement of families, and disruption of livelihood activities;

WHEREAS, considering the significant effects of the said calamities, the regular funds of the **DONEE**, that is intended for assistance, had dwindled affecting the **DONEE**'s capacity to provide immediate support services to its constituents;

WHEREAS, the **DONOR** recognizes the necessity of extending immediate financial assistance to support the **DONEE** in addressing the needs of affected families and facilitating the recovery and rehabilitation of communities due to the effects of the said typhoon;

WHEREAS, pursuant to Section 2.8 of Office Order No. 02, s. 2016 "General Guidelines on the Management and Administration of the Socio-Civic Projects Fund (SCPF)," the **DONOR** may extend special financial assistance, financial or otherwise, through the Socio-Civic Projects Fund (SCPF) for other socio-civic purposes;

NOW, THEREFORE, for and in consideration of the foregoing and the terms and conditions herein set forth, the Parties hereby agree, as they have agreed as follows:

1. The **DONOR** hereby donates to the **DONEE** the total amount of **Ten Million Pesos (P10,000,000.00)**, Philippine Currency, from the SCPF, by virtue of OP Office Order No. 02 dated 29 December 2016, and approved Memorandum for the Acting Executive Secretary dated 11 February 2026.

2. The disbursement of the special financial assistance shall be made upon the **DONEE's** acceptance of this donation, in accordance with existing laws, rules, and regulations.
3. The **DONEE** accepts the donation with gratitude and agrees to use the said amount to provide assistance, monetary or otherwise, to affected households/families within the **DONEE's** locality, subject to pertinent laws, and government accounting and auditing, rules and regulations;
4. The **DONEE** hereby states, for the purpose of giving full effect and validity to this donation, the following:
 - a. The special financial assistance may be used as follows:
 - i. Cash assistance to affected families in the amount not exceeding ₱10,000.00 per family depending on the extent of the damage sustained and/or social services requirement;
 - ii. Provision of the following items:
 - Food/meals;
 - Medicines and other medical supplies;
 - Non-food items such as but not limited to the following:
 - Materials needed for the shelters/evacuation centers such as blankets, towels, bed mats, and tents;
 - Construction materials to be used for the rehabilitation of damaged houses, shelters, and learning areas;
 - Materials needed for the repair and rehabilitation of evacuation centers;
 - Other special or extraordinary expenses incurred related to the calamities such as but not limited to: fuel to transport the evacuees, food during post missions in the different evacuation centers/areas, and any other incidental expenses; and
 - Other similar non-food expense items.
 - b. Prior to the utilization of the special financial assistance, the **DONEE** shall secure and submit a Sangguniang Panlalawigan, Sangguniang Panlungsod, or Sangguniang Bayan Resolution, whichever is applicable, expressly authorizing the Local Chief Executive to accept and implement this donation. The utilization of the said assistance shall commence only upon submission of the said Resolution.
 - c. The **DONEE** shall utilize the financial assistance for a period of one (1) year from receipt and submit to the **DONOR** a Fund Utilization Report (FUR) showing expenses incurred and the disbursement of the donation, duly stamped "Received" by the **DONEE's** Resident Auditor, within thirty (30) days from the exhaustion of the financial assistance or the lapse of one year, whichever comes first. The FUR shall be accompanied by evidence of receipts of the financial assistance extended as well as copies of receipts evidencing the disbursement for food and non-food items.
 - d. No realignment of the use of the donation shall be made by the **DONEE** without prior written approval of the **DONOR**. Any modification or amendment with respect to the terms and conditions of the Deed shall be subject to the prior written approval of the **DONOR**.

e. In case of violation of the preceding provisions, the **DONOR** shall have the right to revoke the donation, without prejudice to the filing of appropriate criminal, administrative, or civil action against the **DONEE**.

IN WITNESS THEREOF, the parties hereby sign this Deed on the dates and places indicated in their respective names.

OFFICE OF THE PRESIDENT

PROVINCIAL GOVERNMENT OF LEYTE

MARIA LUWALHATI C. DOROTAN TIUSECO
Senior Deputy Executive Secretary

GOVERNOR CARLOS JERICHO L. PETILLA ✓
Donee

Date: _____
Place: Malacañang, Manila, Philippines

Date: _____
Place: _____

WITNESSES

JOSEPH IRVIN A. OBENZA
Deputy Executive Secretary for Finance and
Administration

Witness for PG-Leyte

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
) S.S

BEFORE ME, a Notary Public for and in the _____, this day of _____, personally appeared **SENIOR DEPUTY EXECUTIVE SECRETARY MARIA LUWALHATI C. DOROTAN TIUSECO** with PhilID PCN: 7548-5290-3573-8412, who is known to me to be the same person who executed the foregoing instrument consisting of four (4) pages including the page wherein the separate acknowledgments are written, and who attest that this Deed is an act of free will.

WITNESS MY HAND and notarial seal on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2026. _____

