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Item No.: 09

Date: 09 2026 MARI



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED

By: [Signature]
Date: 2.24.26 Time: 11:24

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Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: FEB 25 2026
By: [Signature]

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
February 16, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 25-39 of the Sangguniang Bayan of Burauen, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 25-39 entitled: **“Enhanced Persons with Disabilities Identification Ordinance, etc.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with RA No. 7277² as amended. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Asst. Provincial Legal Officer

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code

² “Magna Carta for Disabled Persons”

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

PROVINCE OF LEYTE
LEGAL OFFICE

1ST INDORSEMENT
13 February 2026

RECEIVED
By: *Jm*
Date: 2.16.26 Time: 9:24

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 25-39, series of 2025**, of the **Municipality of Burauen, Leyte**, entitled: **An Ordinance prescribing the enhanced Persons with Disability Identification Card (e-PWD-ID) Program and adopting the Department of Health (DOH) criteria for determining eligibility to said card.**


FLORINDA JILLS UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF BURAUEN



OFFICE OF THE SANGGUNIANG BAYAN

November 20, 2025

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: FEB 11 2026
By: J. Am. Ni

THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

ATTENTION: FLORINDA JILL S. UYVICO
Secretary to the Sanggunian
Province of Leyte
Palo, Leyte

Ladies/Gentlemen:

We transmit herewith 15 copies of **Municipal Ordinance No. 25-39**, Series of 2025 of the Sangguniang Bayan of Burauen, Leyte, entitled "*An Ordinance Prescribing the Enhanced Persons with Disability Identification Card (ePWD-ID) Program and Adopting the Department of Health (DOH) Criteria for Determining Eligibility to Said Card*", for review and approval of the body.

Thank you and please acknowledge receipt hereof.

Respectfully yours,


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 25-39
Series of 2025

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
FEB 11 2026
Date: *Jann 11*

AN ORDINANCE PRESCRIBING THE ENHANCED PERSONS WITH DISABILITY IDENTIFICATION CARD (ePWD-ID) PROGRAM AND ADOPTING THE DEPARTMENT OF HEALTH (DOH) CRITERIA FOR DETERMINING ELIGIBILITY TO SAID CARD

Authored by Hon. Cheeryl Y. Ducentes

EXPLANATORY NOTE

Prescribing the Enhanced Person with Disability Card (ePWD-ID) serves a two-fold purpose, (1) to collect and monitor data on persons with disabilities in order to provide target intervention and responsive aid to their specific needs and (2) to facilitate the provisions of benefits to PWD's as prescribed by law.

As the Department of Health provides guidelines on who should be considered as PWDs, the same should be applied in the municipal/government for mainstreaming and consistency in policy. Hence, such DOH criteria should be integrated in the issuance of ePWD-ID.

Given the aforesaid reasons, the passage of this ordinance is earnestly sought.

NOW, THEREFORE, be it ordained by the Sangguniang Bayan of Burauen, Leyte, in session duly assembled, that:

Section 1. TITLE. This ordinance shall be known as the "Enhanced Persons with Disabilities Identification Card (ePWD-ID) Ordinance".

Section 2. POLICIES AND OBJECTIVES. The Municipal Government of Burauen hereby adopt the declared policies and objectives prescribed in Republic Act 7277, as amended and other duly enacted national laws, executive orders and administrative regulations in connection with the promotion and protection of the rights and welfare of PWDs.

Section 3. THE ENHANCED PERSONS DISABILITIES IDENTIFICATION CARD (ePWD-ID). The make and description of Enhanced Persons with Disability Identification Cards (ePWD-ID) are hereby prescribed in accordance with the National (PWD-ID) template, to wit:

- a) The ePWD-ID shall be made of polyvinyl chloride material (PVC) measuring about five point four (5.4) by eight point five (8.5) centimeters.
- b) Its four (4) corners shall be rounded.
- c) The front shall be colored per design submitted by PDAO and duly-approved by the Municipal Mayor.
- d) The front shall be landscape-oriented and shall bear:
 - 1. The heading: Republic of the Philippines
Municipality of Burauen
Persons with Disability Affairs Office;
 - 2. The bearer's (PWD) photograph;

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3. The bearer's full name, first, middle initial, family;
 4. The bearer's Disability/ies;
 5. NSCB Philippine Standard Geographic Code with sequential numbering system and Quick Response Code or Bar Code;
 6. The bearer's signature and/or thumbmark; and
 7. The official seal of the Municipality of Burauen and Persons with Disability Affairs Office (PDAO).
- e) The back shall be landscape-oriented and shall bear the following:
1. The bearer's address, date of birth, sex, civil status and blood type;
 2. The names of persons to notify in case of emergency, together with their addresses and contact numbers;
 3. The name and signature of the PDAO Head, SB Committee Chairman on PWD, MSWDO and Municipal Mayor; and
 4. The issuance date and validity date.
- f) The front shall have the phrase "VALID ANYWHERE IN THE COUNTRY" and the back shall bear the stipulation "THE HOLDER OF THIS CARD SHALL BE ENTITLED TO TWENTY PERCENT (20%) DISCOUNT AND VAT EXEMPTION ON THE PURCHASE OF CERTAIN GOODS AND SERVICES AS AUTHORIZED BY RA 7277 AS AMENDED BY RA 9442 AND RA 10754 INCLUDING ITS IMPLEMENTING RULES AND REGULATION, ANY VIOLATION THEREOF IS PUNISHABLE BY LAW".

Section 4. PWD DATABASE. The Persons with Disabilities Affairs Office (PDAO) shall be the office primarily charged with the receipt, custody, and processing of applications for the ePWD-ID Card.

The Municipal Information Technology Office (MITO), however is tasked to create and formulate the database profiling system in accordance with the PDAO profiler form. MITO shall collaborate with Person with Disability Affairs Office (PDAO) in creating the software/program that will serve as PWD Database.

Section 5. INVALIDATION AND REPLACEMENT OF OLD IDs. All old laminated/plastic-coated Persons with Disabilities Identification Card (PWD-ID) shall be deemed and declared invalid starting January 1, 2026.

PWDs applying for replacement of their old IDs with a new one shall prepare and submit the required documents listed in the next section. Replacement of old IDs shall be free of charge.

Section 6. REQUIREMENTS. The following documents shall be submitted in applying for the ePWD-ID:

- a) Medical Certificate, issued by the doctors of the Municipal Health Office, (MHO) stating and attesting to the applicant's disability.
- b) Valid identification cards with the birth-date and address of the applicant stated therein.
- c) Barangay Certificate of Residency, stating the purpose "For Securing ePWD-ID".
- d) Photocopy of birth certificate of the applicant, or any public document indicating the applicant is a Filipino Citizen.
- e) Photocopy of Burauen Voters ID or Voters Certification from the Commission on Elections (for voting Age Applicant) or their next of kin (for non-ambulatory and minor applicants); and
- f) Accomplished PDAO-PWD profiler form.

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In addition to the documentary requirements listed above, so as for applicant's photographs be taken, all PWDs applying for ePWD-ID whether they are first-time registrants or not, shall do so personally at the PDAO or at designated time and accessible places provided by the PDAO.

Community-Based Rehabilitation Specialist (CBRS) Volunteer, Barangay Health Worker (BHW) and Barangay PWD Association shall assist the registration and/or replacement of IDs and take the photographs of PWDs who, for reason of infirmity, can no longer go to the PDAO Office.

Section 7. DOH GUIDELINES ON CATEGORIES OF PWDs. For the designated doctor/s of the Municipal Health Office and attested by Municipal Health Officer, the following guideline shall be observed in determining the disability of a person.

NO.	CATEGORY	EXPLANATION
1.	Hearing	<p>Hearing Disability refers to inability to hear clearly without hearing aids or totally deaf even with the use of hearing aids. Hearing Disability can be divided into the following four levels.</p> <p>Minimum 15 – 30dB (child) 20 – 30dB (adult)</p> <p>Medium 30 – 60dB</p> <p>Severe 60 – 90dB</p> <p>Profound > 90dB</p>
2.	Vision/Visual	<p>Vision Disability can be divided into the following levels:</p> <ul style="list-style-type: none"> • <i>Limited vision</i> refers to vision worse than 6/18 but equal or better than 3/60 even though with the use of vision aids or vision field of less than 20 degree from fixation. • <i>Blind</i> refers to vision disability of less than 3/60 or vision field of less than 10 degree from fixation. <p>**less than 3/60 is counting fingers (CF) hand movement (HM) perception of light (PL) and no-perception of light (NPL). Other deficiencies related to vision (only to be certified by ophthalmologist)</p>
3.	Speech/Communication	<p><i>Speech Disability</i> refers to inability to speak to the point that it has resulted in communication breakdown and unable to be understood by those who they are interacting. The condition of unable to speak is permanent and with no healing possibility. For children, it has to be based on evaluation at the age of five and above. If in any doubt, to be referred to <i>otorhinolaryngology</i>.</p>
4.	Physical Disabilities (Due to Chronic Illness)	<p><i>Chronic Illness</i> – words to describe a group of health conditions that last a long time. It may get slowly worse overtime or may become permanent or it may lead to death. It may cause permanent change to the body and it will certainly affect the person's quality life.</p> <p><i>Physical disability</i> refers to permanent deficiencies on body organs either due to loss or missing or inability on any body</p>

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		<p>organs that affect their function in carrying out the basic activities fully.</p> <p>The basic activities refer to taking self-care, mobility and changing position of the body. Physical deficiencies could happen as a result of injury (trauma) or diseases on any body systems such as nerve, cardiovascular, respiration, hematology, immunology, urology, hepatobiliary, musculoskeletal, gynecology and others that has resulted in deficiencies.</p> <p>Note: Individual who has suffered from physical impairment and without affecting functions, such as a missing finger and missing or incomplete ear capping will not be considered for this registration.</p>
5.	Orthopedic Disabilities	<i>Orthopedic Disabilities</i> refers to permanent deficiencies of a physical due to bones, joints, tendons and muscles defects such as post-polio fractures.
6.	Intellectual Disabilities	<p>Intellectual Disability is a condition which is especially characterized by impairment of skills that contribute to overall level of intelligence, i.e. cognitive, language, motor and social abilities. This refers to brain intelligence that is not accordance with biological age.</p> <p>Those who have been categorized in this group may be having Global Development Delay, Down Syndrome (Trisomy 21) and Intellectually Disabled. This category also covers situation that has affected the learning capability of individual such as Autism Spectrum Disorder (ASD) and Attention Deficit Hyperactivity Disorder (ADHD).</p>
7.	Learning Disabilities	Learning disabilities do not generally impact on intellectual functioning. Specific learning disabilities such as Sensory Processing Disorder, Language Disorders, Dyslexia, Dyspraxia, Dyscalculia and Dysgraphia.
8.	Psychosocial Disabilities	<p><i>Mental Disability</i> refers to severe mental disease that has affected the individual and rendered him not able to function either partial or whole in activities related to individual or social life.</p> <p>Amongst the various mental diseases such as serious and chronic organic mental disorder, <i>Schizophrenia</i>, Paranoid Mood Disorder (depression bipolar) and other psychotic disorder such as <i>Schizoaffective Disorder</i> and <i>Persistence Delusional Disorders</i>.</p>
9.	Multiple Disabilities	<i>Multiple Disabilities</i> refer to two (2) or more types of disabilities and is not suitable to be solely categorized from category one (1) to eight (8) in general.

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		<p>Note: The dominant disability should be identified followed by secondary or other disability (ex: hearing and visual disabilities, physical and intellectual disabilities.....etc.)</p>
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Section 8. LOST ePWD-ID CARDS. All PWDs applying for ID replacement shall submit affidavit of loss and shall comply with the requirements prescribed in *Section 6* hereof.

A minimal cost of One Hundred Pesos (₱ 100.00) shall be charged as ePWD-ID Replacement Fee, which will be paid by the applicant or his relative or his duly-authorized representative to the Municipal Treasurer's Office.

Section 9. PROCESSING PERIOD. All ePWD-ID Cards shall be made available on the day of successful application (i.e that all requirements are complied with by the applicant).

In case of technical problems, fortuitous events and other irrepressible reasons that can cause delay in the issuance of ePWD-ID, the PDAO shall exert all necessary efforts to issue the ePWD-ID at most fifteen (15) working days from the time the successful application was filed before it.

Section 10. VALIDITY PERIOD. The ePWD-ID is valid for three (3) years with the date of issuance thereof as reckoning point. The ePWD-ID shall be renewed upon expiration.

Renewal of ePWD-ID shall be free of charge, provided that the old ePWD-ID is surrendered to PDAO. In case the ePWD-ID is lost on or before the time of renewal, *Section 8* of this ordinance shall apply.

Section 11. BENEFITS OF ePWD-ID BEARERS. Only PWD who are bearers of ePWD-ID shall be entitled to the privileges being provided by the Local Government Unit of Burauen.

Entitlements prescribed in the ordinances of the municipality are privileges and Not Rights. They shall only be demandable upon due qualification to the requirements set forth in the local laws that created such privileges.

Section 12. MIGRANTS. In accordance with the elementary rules and basic principles laid down in RA 7160 (Local Government Code of 1991) only residents and voters of Burauen, Leyte are entitled to the ePWD-ID. Hence, PWDs who have transferred residency to Burauen, Leyte may apply for an ePWD-ID only when they or their parents or their nearest kin become registered voter in the Municipality of Burauen.

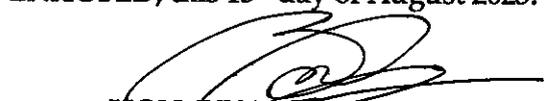
Section 13. FUNDING. Such amount as necessary to procure the necessary equipment and create the PWD Database/Software is hereby appropriated, chargeable against PWD Funds of the Municipal Government of Burauen.

Section 14. EFFECTIVITY. This ordinance shall take effect immediately upon its approval.

ENACTED, this 13th day of August 2025.

Burauen

Amfor


HON. BRYAN R. CINCO
 Sangguniang Bayan Member


HON. GEORGE BENSEN S. TAN
 Sangguniang Bayan Member

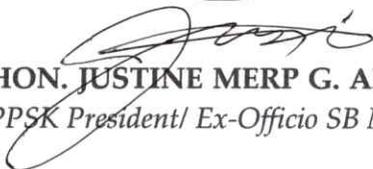
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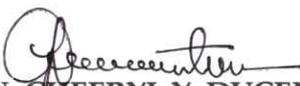
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ATTY. LEO S. APOSTOL
Sangguniang Bayan Member


HON. HERMENIA C. CAMASIN
Sangguniang Bayan Member


HON. ANDRES REY L. CAGARA
Sangguniang Bayan Member


HON. JUSTINE MERP G. ANDRADE
PPSK President/ Ex-Officio SB Member


HON. CHEERYL Y. DUCENTES
Sangguniang Bayan Member


HON. SEAN T. CORDERO
Sangguniang Bayan Member


HON. MA. HAZEL E. RELATORRES
*LnB Municipal Chapter President/
Ex-Officio SB Member*

SECRETARY'S CERTIFICATE

I **HEREBY CERTIFY** that the foregoing Ordinance was duly enacted by the Sangguniang Bayan of Burauen, Leyte during its Regular Session held on August 13, 2025, at the Municipal Session Hall.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian

ATTESTED:


HON. WARREN V. HERMANO
Municipal Vice Mayor

APPROVED:

HON. FE S. RENOMERON
Municipal Mayor

Date



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF BURAUEN



OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that Municipal Ordinance No. 25-39, Series of 2025 of the Sangguniang Bayan of Burauen, Leyte, entitled, "*An Ordinance Prescribing the Enhanced Persons with Disability Identification Card (ePWD-ID) Program and Adopting the Department of Health (DOH) Criteria for Determining Eligibility to Said Card*", was enacted on August 13, 2025, and has been posted in two (2) conspicuous and publicly accessible places of the municipality from August 28, 2025 to September 17, 2025, in compliance with Section 59, paragraph (b) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991".

Burauen, Leyte, September 29, 2025.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian



CERTIFICATION

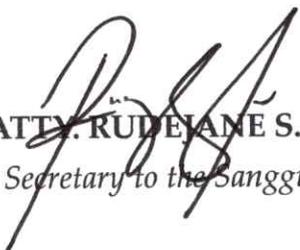
THIS IS TO CERTIFY THAT municipal ordinances enacted by the Sangguniang Bayan of Burauen during its regular session held on August 13, 2025 were not signed or approved by the Municipal Mayor due to circumstances that occurred on the same date.

On August 13, 2025, Hon. Fe S. Renomeron, Municipal Mayor of Burauen, was formally served a Decision from the Office of the Ombudsman, directing her immediate suspension from office. Consequently, she was divested of her authority to exercise mayoral functions, including the approval and signing of legislative measures.

On the same date, the Sangguniang Bayan of Burauen duly convened in regular session, presided over by Hon. Warren V. Hermano, Vice Mayor. He affixed his signature to the municipal ordinances solely in his capacity as Presiding Officer. He could not sign the said ordinances as Acting Municipal Mayor at that time, as his assumption of the latter position occurred only after the reglementary period for mayoral approval had already lapsed.

This Certification is issued to attest to the foregoing facts and for whatever legal purpose it may serve.

Issued this 4th day of September 2025, at Burauen, Leyte, Philippines.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian