



Item No.: 33

Date: 07 2026 APR

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: MAR 31 2026

HACIENDA COCONUT FARMERS ASSOCIATION

Barangay Pawa, La Paz, Leyte

March 18, 2026

LEONARDO M. JAVIER JR.

Vice Governor
Presiding Office, Sangguniang Panlalawigan
Palo, Leyte
Province of Leyte

Dear Vice Governor Javier,

In response to your Notice of Call for Accreditation, kindly be informed that HACIENDA COCONUT FARMERS ASSOCIATION, with office address at Brgy. Pawa, La Paz, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Department of Labor and Employment (DOLE);
4. List of Current Officers;
5. CY 2026 Minutes of the Annual Meeting
6. CY 2026 Annual Accomplishment Report; and
7. CY 2026 Financial Statements

Respectfully yours,

ARVIN M. DACLIZON

President

Hacienda Coconut Farmer Association

APPLICATION FORM FOR ACCREDITATION

Name Of Organization: HACIENDA COCONUT FARMERS ASSOCIATION

Address: BRGY. PAWA, LA PAZ, LEYTE

Contact No.: 09955039101

Email Address: nestd376@gmail.com

Date Organized: December 2, 2024

Sector Represented: Coconut Farmers

Purposes/Objectives:

1. To organize and unite coconut farmers in Brgy. Pawa and neighboring communities for the purpose of promoting cooperation, solidarity, and collective efforts toward improving their economic and social well-being.
2. To promote the development of the coconut industry by encouraging efficient, sustainable, and climate-resilient coconut farming practices among its members.
3. To provide members with access to training, seminars, and technical assistance related to coconut production, processing, marketing, and other agricultural livelihood opportunities.
4. To assist members in improving their income and productivity through the establishment of coconut-based livelihood and enterprise development projects.
5. To serve as a partner of government agencies and local government units in implementing programs, projects, and services intended for the advancement of coconut farmers and the agricultural sector.
6. To promote environmental sustainability and resource conservation, including coconut tree planting, replanting programs, and other initiatives that support ecological balance.
7. To strengthen the capability of the association in organizational management, transparency, and active participation of its members in community and development initiatives.
8. To establish linkages and cooperation with government institutions, non-government organizations, and private entities to secure support, assistance, and opportunities beneficial to the association and its members.

Services that the organization provides or can participate in:

1. Training and Capacity-Building Programs
 - Conducting seminars, workshops, and skills training on coconut processing, value-adding, product development, marketing, and farm management.
2. Livelihood and Enterprise Development
 - Establishing coconut-based livelihood projects such as production of copra, virgin coconut oil, coco sugar, coco fiber products, handicrafts, and other value-added goods.
3. Marketing and Cooperative Support
 - Facilitating market linkages, collective selling arrangements, and access to local, regional, or national trade opportunities for members' products.
4. Participation in Government Programs

- Collaborating with local and national government agencies in the implementation of agricultural development programs, subsidies, loans, livelihood assistance, and other support services for farmers.
5. Environmental and Community Initiatives
 - Organizing tree-planting, reforestation, soil and water conservation, and other ecological projects to ensure sustainable farming and environmental protection.
 6. Networking and Advocacy
 - Representing members in forums, consultative meetings, and associations that promote the welfare, rights, and interests of coconut farmers at municipal, provincial, and national levels.
 7. Disaster Preparedness and Risk Reduction
 - Participating in community-based programs related to disaster preparedness, response, and recovery to safeguard farmers' livelihoods and crops.
 8. Support for Cooperative and Organizational Development
 - Assisting members in forming cooperatives or associations, enhancing organizational governance, and improving transparency, accountability, and participation in decision-making processes.

Registering Agency:

Date Registered: December 19, 2025

- Securities And Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department Of Labor And Employment (DOLE)
- Dertment Of Human Settlements And Urban Development (DHSUD), Formerly the Housing And Land Use Regulatory Board (HLURB)
- National Commision On Indigious People (Ncip)

Accrediting Agency:

Date Accredited: January 21, 2026

- Commission on Population and Development (POPCOM)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): Sangguniang Bayan of La Paz, Leyte

Orgnaizational Level:

- Barangay Level
- Chapter
- Affiliate of a larger organization (identify organization) _____
- Other (specify): _____

Project Implemented in the Municipality of La Paz, Leyte

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
	N/A					

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


ARVIN M. DACLIZON
President


ROSALIE BAGOL
Secretary



HACIENDA COCONUT FARMERS ASSOCIATION

Barangay Pawa, La Paz, Leyte

BOARD RESOLUTION NO. 04

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

WHEREAS, on the 11th day of July, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the **HACIENDA COCONUT FARMERS ASSOCIATION** is a civil society organization duly registered with the Department of Labor and Employment (DOLE) and existing under Philippine laws;

WHEREAS, in the **HACIENDA COCONUT FARMERS ASSOCIATION** Special Board Meeting held at Brgy. Pawa, La Paz, Leyte on February 28, 2026, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083 and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER to forward a copy of this **RESOLUTION** to the Chair of the Sangguniang Committee on Accreditation, the Honorable Board Member Ronnan Christian M. Resposar;

RESOLVED FURTHERMORE, that the following representatives of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: ARVIN M. DACLIZON

ADOPTED unanimously by the Board of Trustees/Directors of the **HACIENDA COCONUT FARMERS ASSOCIATION** this 28th day of February 2026 in Brgy. Pawa, La Paz, Leyte.

NAME	POSITION	SIGNATURE
NORNALLY L. FERNANDEZ	Vice President	
MARILOU D. BIDONG	Auditor	
LEMUEL A. RELANO	Auditor	
ROSALIE BAGOL	Secretary	

CELBA M. BACHO

Treasurer

Celba Bacho

WILLIAM B. DACLIZON

Board of Director

William B. Daclizon

LEO A. CUSTODIO

Board of Director

Leo Custodio

JONITO D. ADONIS

Board of Director

Jonito Adonis

Arvin M. Daclizon
ARVIN M. DACLIZON
HCFA President

SUNBSICRIBED AND SWORN TO before me this 20th day of March 2026,
in _____, Affiant exhibiting to me his _____
with valid identification no. _____ issued on
_____ at _____.

Doc No.: 05
Page No.: 02
Book No.: 12
Series of 9/11/16

[Signature]
KENILVA E. PEN
NOTARY PUBLIC N.C. NO. 2026-02-51
UNTIL DEC. 31, 2028
Stall-A, Unit 8 St. Scholastica Vill., Palo, Leyte
Roll No. 63988, IBP No. 535180/12-10-25
PTR No. 1445605/Jan. 6, 2026
MCLE COMP. No. VIII-0009115



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
North Leyte Field Office 8



CERTIFICATE OF REGISTRATION OF WORKERS' ASSOCIATION

Registration Certificate No. RO8- NLFO-2025-12-WA-2321

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of Presidential Decree No. 442, as amended, and its Implementing Rules and Regulations, the

HACIENDA COCONUT FARMERS ASSOCIATION BRGY. PAWA LA PAZ LEYTE

the Philippines for purposes of mutual aid and protection and promotion of the moral, social and economic well-being of its members, subject to all provisions of existing laws and regulations relating to workers' associations.

This Certificate of Registration shall subsist unless cancelled in the manner provided by law.

IN WITNESS WHEREOF, I have hereunto affixed my signature, with the seal of the Department of Labor and Employment in Tacloban City, Philippines, this 19th day of December 2025

By the Authority of the Regional Director:

EMMANUEL A. DELA CRUZ, PME - MME
Chief LEO, Head NLFO





HACIENDA COCONUT FARMERS ASSOCIATION

Barangay Pawa, La Paz, Leyte

List of Current Officers of the HACIENDA COCONUT FARMERS ASSOCIATION
as of March 2026

NAME	Position
ARVIN M. DACLIZON	President
NORNALLY L. FERNANDEZ	Vice President
MARILOU D. BIDONG	Auditor
LEMUEL A. RELANO	Auditor
ROSALIE BAGOL	Secretary
CELBA M. BACHO	Treasurer
WILLIAM B. DACLIZON	Board of Director
LEO A. CUSTODIO	Board of Director
JONITO D. ADONIS	Board of Director



HACIENDA COCONUT FARMERS ASSOCIATION

Barangay Pawa, La Paz, Leyte

Activity: Annual Meeting of Hacienda Coconut Farmers Association

Participants:

Arvin M. Daclizon - President
Nornally L. Fernandez – Vice President
Marilou D. Bidong - Auditor
Lemuel A. Relano - Auditor
Rosalie Bagol - Secretary
Celba M. Bacho - Treasurer
William B. Daclizon - BOD
Leo A. Custodio - BOD
Jonito D. Adonis - BOD
Sonia A. Santiago – Member
Josephine D. Daclizon – Member
Helen M. Daclizon – Member
Juliet S. Luya – Member
Raymunda A. Daclizon – Member
Rodolfo E. Dacorro – Member
Manuel G. Daclizon – Member
Magdalena A. Lor – Member
Johnny B. Sandoval – Member
Jerry S. Balleras – Member
Geronimo B. Sandoval – Member
Gerardo B. Luya – Member
Jorge G. Daclizon – Member
Violeta G. Daclizon – Member
Marissa L. Daclizon – Member
Ermelita B. Policarpio – Member
Erwina B. Bagol – Member
Mark Lee D. Bidong – Member
Marjorie L. Daclizon – Member
Jennifer T. Dacuno – Member
Kimelyn D. Dacorro – Member
Sarah B. Mercado – Member
Elgie S. Luya – Member
Joan Homeres – Member
Antonio P. Batucan – Member
Gertrude A. Burawis – Member

Date and Time: February 28, 2026, 10:00 AM – 12:00 PM

Venue: Barangay Pawa Multi-Purpose Hall, La Paz, Leyte

Expectations for the Activity:

1. To review the accomplishments and updates of the Association
2. To discuss plans and programs for the current year and upcoming years
3. To explore opportunities for financial and livelihood support for members
4. To present the current financial standing of the Association

General Objectives:

1. To strengthen the organization's operations and governance

2. To plan and implement programs that enhance the livelihood and productivity of members

Specific Objectives:

3. To provide updates on the Association's registration and accreditation
4. To discuss funding strategies and lending policies for members
5. To request financial assistance and support from relevant agencies
6. To present and review the Association's financial status

Agenda:

1. Updates on the Association
 - Discussion: The Secretary presented updates on the Association's accomplishments.
 - Resolution: The members acknowledged that the Hacienda Coconut Farmers Association is already registered with the Department of Labor and Employment (DOLE) and accredited by the Sangguniang Bayan of La Paz, Leyte.
2. Plans for the Association
 - Discussion: Members discussed plans for the Association this year and in the coming years, including programs for coconut farming support, livelihood projects, and community engagement.
 - Resolution: It was agreed that the Association's funds may be lent to members at minimal interest rates to support productive activities.
3. Requesting Financial Assistance
 - Discussion: Members discussed the need to request funding assistance for livelihood programs from government agencies and partner institutions while waiting for copra harvests.
 - Resolution: The President was authorized to prepare and submit proposals to potential funding agencies.
4. Presentation of Funds
 - Discussion: The Treasurer presented the current financial standing of the Association, including total funds available and allocation for projects and lending.
 - Resolution: Members acknowledged and approved the financial report as presented.

Adjournment:

There being no further matters to discuss, the meeting was adjourned at 12:00 PM.

Prepared by:


ROSALI BAGOL
Secretary

Noted by:


ARVIN M. DASLIZON
President



HACIENDA COCONUT FARMERS ASSOCIATION

Barangay Pawa, La Paz, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
n/a						

Prepared by:


ROSALIE BAGOL
 Secretary

Noted by:


ARVIN M. DACLIZON
 President



HACIENDA COCONUT FARMERS ASSOCIATION

Barangay Pawa, La Paz, Leyte

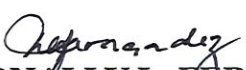
FINANCIAL STATEMENT FOR CY 2026

SOURCE	AMOUNT	REMARKS
Donor 1	0	
Donor 2	0	
Monthly Dues/Membership Fee	₱ 6,700.00	
Income Generating Project 1	0	
Income Generating Project 2	0	
Total	₱ 6,700.00	

Particulars	Amount	Remarks
Project 1	0	
Project 2	0	
Meeting Expenses	0	
Office Supplies	0	
Logistics/Transportation	0	
Administrative and Personnel	0	
Total	0	


Noted by:


ARVIN M. DACLIZON
President


NORNALLY L. FERNANDEZ
Vice President


ROSALIE BAGOL
Secretary


CELBA M. BACHO
Treasurer


MARILOU D. BIDONG
Auditor


LEMUEL A. RELANO
Auditor



HACIENDA COCONUT FARMERS ASSOCIATION

Barangay Pawa, La Paz, Leyte

List of Registered Members

NO.	NAME	DESIGNATION
1	1. ARVIN M. DACLIZON	President
2	2. NORNALLY L. FERNANDEZ	Vice President
3	3. MARILOU D. BIDONG	Auditor
4	5. LEMUEL A. RELANO	Auditor
5	6. ROSALIE BAGOL	Secretary
6	7. CELBA M. BACHO	Treasurer
7	8. WILLIAM B. DACLIZON	Board of Director
8	9. LEO A. CUSTODIO	Board of Director
9	10. JONITO D. ADONIS	Board of Director
10	11. SONIA A. SANTIAGO	Member
11	12. JOSEPHINE D. DACLIZON	Member
12	13. HELEN M. DACLIZON	Member
13	14. JULIET S. LUYA	Member
14	15. RAYMUNDA A. DACLIZON	Member
15	16. RODOLFO E. DACORRO	Member
16	17. MANUEL G. DACLIZON	Member
17	18. MAGDALENA A. LOR	Member
18	19. JOHNNY B. SANDOVAL	Member
19	20. JERRY S. BALLERAS	Member
20	21. GERONIMO B. SANDOVAL	Member
21	22. GERARDO B. LUYA	Member
22	23. RONITO S. CUSTODIO	Member
23	24. VIOLETA G. DACLIZON	Member
24	25. MARISSA L. DACLIZON	Member
25	26. ERMELITA B. POLICARPIO	Member
26	27. ERWINA B. BAGOL	Member
27	28. MARK LEE D. BIDONG	Member
28	29. MARJORIE L. DACLIZON	Member
29	30. JENNIFER T. DACUNO	Member
30	31. KIMELYN D. DACORRO	Member
31	32. SARAH B. MERCADO	Member
32	33. ELGIE S. LUYA	Member
33	34. JOAN HOMERES	Member
34	35. ANTONIO P. BATUCAN	Member
35	36. GERTRUDE A. BURAWIS	Member

Certified by:


ROSALIE BAGOL
Secretary

Attested by:


ARVIN M. DACLIZON
President



Republic of the Philippines
 Province of Leyte
MUNICIPALITY OF LA PAZ
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OFFICE OF THE SANGGUNANG BAYAN

RESOLUTION NO. 2026 – 14

RESOLUTION APPROVING AND GRANTING THE ACCREDITATION OF HACIENDA COCONUT FARMERS ASSOCIATION IN THE MUNICIPALITY OF LA PAZ, LEYTE

WHEREAS, Section 34 of the Local Government Code of 1991 (Book 1, Chapter 4) states that local government units shall promote the establishment and operation of people's and non-governmental organizations to become active partners in the pursuit of local autonomy;

WHEREAS, on June 23, 2025, the Department of the Interior and Local Government issued Memorandum Circular No. 2025 – 060 on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the **HACIENDA COCONUT FARMERS ASSOCIATION**, through Arvin M. Daclizon, Association President, has signified its intention to be an accredited CSO in the Municipality of La Paz, Leyte to pursue an active partnership with the Local Government Unit in the pursuit of local autonomy and nation building;

WHEREAS, the **HACIENDA COCONUT FARMERS ASSOCIATION** has satisfactorily complied with the requirements and criteria for accreditation as a civil society organization in accordance with the procedures and guidelines set forth in DILG MC 2025 - 060;

WHEREFORE, on motion of Honorable Felicito B. Acompañado, Jr., unanimously seconded by all the members present, be it;

RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguniang Bayan to approve and grant the accreditation of **HACIENDA COCONUT FARMERS ASSOCIATION** in the Municipality of La Paz, Leyte

RESOLVED FURTHER, that this accreditation is effective only until **JUNE 30, 2028**;

RESOLVED FURTHERMORE, that copies of this Resolution be furnished to the Honorable Joel C. Cinco, Arvin M. Daclizon, President, Hacienda Coconut Farmers Association, and Mr. James Christian T. Bautista, MPDO / CSO Desk Officer for information and guidance.

UNANIMOUSLY approved.

I **HEREBY CERTIFY** to the correctness of the foregoing quoted resolution which was duly adopted by the Sangguniang Bayan of La Paz, Leyte during its regular session held on **January 21, 2026**.


ERWIN M. CERNAL
 Secretary to the Sanggunian

ATTESTED:


ARACELI P. GO
 Municipal Vice Mayor/Presiding