



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-

Item No.: 34

Date: 24 2026 MAR

PROVINCIAL BUDGET OFFICE

March 17, 2026

Hon. LEONARDO M. JAVIER, JR,
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RECEIVED
 DATE: 3-17-26 Sangguniang Panlalawigan
 Province of Leyte
 NO. 127 **RECEIVED**
 BY: JME Date: MAR 17 2026
 PBO By: Jennifer

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 2 FY 2025** of the **Municipality of Matalom, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 02 Series of 2025** with a total appropriation in the amount of **P15,523,708.53** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02;
3. That the appropriation for salaries to officials and employees implementing the 2nd Tranche Compensation Adjustment under SSL VI for Local Government Personnel from August to December 2025 is in accordance with the provisions of Local Budget Circular No. 165 dated July 18, 2025 and the authorized rates thereof under Annex "A-1" & "Annex A-4" and further subject to Sec. 325(a) of RA 7160;
4. That the following Programs, Projects and Activities (PPAs) listed below are deficiently programmed in the Annual Investment Program, to wit:

PPA	Per AO	Per AIP	Deficiency in the AIP
Mayor's Office Other Supplies & Materials	200,000.00	4,500.00	195,500.00
MPDO Procurement of Laptop	200,000.00	160,000.00	40,000.00

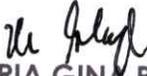
Accordingly, the stated deficient amount in the AIP shall be included in the next supplemental investment program, otherwise the excess in appropriation shall be disallowed pursuant to Section 305(i) of RA 7160 and BOM for LGUs, 2023 Edition, since they are not stipulated in the Annual Investment Program 2025.

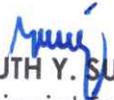
5. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
 - a. Year-End Bonus – Budget Circular No. 2016-4
 - b. Terminal Leave Benefits - CSC Guidelines and Budget Circular No. 2016-2;
6. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:


MARIA GINA P. HIPE
Provincial Budget Officer


RUTH Y. SURPIA
Provincial Treasurer


AGNES C. RAFON
Provincial Planning and Development
Coordinator – Designate

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: _____
By: _____

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1st Indorsement
17 December 2025

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein **Appropriation Ordinance No. 02, series of 2025** of the **Municipality of Matalom, Leyte**, entitled: **An Ordinance Authorizing the Supplemental Budget No. 02, series of 2025**, involving an amount of **Fifteen Million Five Hundred Twenty-Three Thousand Seven Hundred Eight Pesos and 53/100 (P15,523,708.53)**.


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MATALOM


OFFICE OF THE SANGGUNIANG BAYAN SECRETARY

December 15, 2025

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: DEC 17 2025

By: _____

THE SANGGUNIANG PANLALAWIGAN
Leyte Provincial Government Complex
Palo, Leyte

Thru: FLORINDA JILL S. UYVICO
Sangguniang Panlalawigan Secretary
Leyte Provincial Government Complex
Palo, Leyte

Gentlemen/Ladies:

We are respectfully forwarding to the Sangguniang Panlalawigan for review the Supplemental Budget No. 02 FY 2025 of Matalom, Leyte with its supporting documents:

1. Supplemental Budget No. 02 FY 2025; and
2. Appropriation Ordinance No. 02, s. 2025: An Ordinance Authorizing Supplemental Budget No. 02, Series Of 2025, Involving an Amount of Fifteen Million Five Hundred Twenty-Three Thousand Seven Hundred Eight Pesos and 53/100 Centavos (₱ 15,523,708.53) for the Replenishment of Exhausted Budgets of the Various Offices of the Local Government Unit of Matalom, Leyte.

Kindly acknowledge receipt hereof.

Very truly yours,


ANTONIETTE G. OCBA
Secretary to the Sanggunian - Designate



OFFICE OF THE SANGGUNIANG BAYAN

Sangguniang Panlalawigan
Province of Leyte

APPROPRIATION ORDINANCE NO. 02
Series of 2025

RECEIVED

Date: DEC 17 2025
By: _____

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 02, SERIES OF 2025, INVOLVING AN AMOUNT OF FIFTEEN MILLION FIVE HUNDRED TWENTY-THREE THOUSAND SEVEN HUNDRED EIGHT PESOS AND 53/100 CENTAVOS (₱ 15,523,708.53) FOR THE REPLENISHMENT OF EXHAUSTED BUDGETS OF THE VARIOUS OFFICES OF THE LOCAL GOVERNMENT UNIT OF MATALOM, LEYTE.

Be it ordained by the Sangguniang Bayan in special session assembled that:

Section 1. The Supplemental Budget No. 2 of the Municipality of Matalom, Leyte for Fiscal Year 2025 in the total amount of Fifteen Million Five Hundred Twenty-Three Thousand Seven Hundred Eight Pesos and 53/100 Centavos (₱ 15,523,708.53) for the replenishment of exhausted budgets of the various offices of the Local Government Unit of Matalom, Leyte is hereby approved.

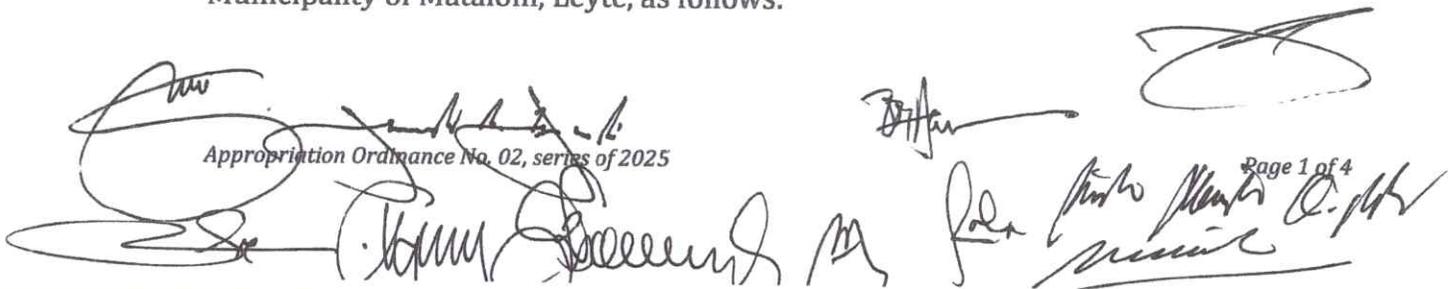
The budget document consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Statement of Funding Sources
2. Statement of Supplemental Appropriation

Section 2. Sources of Funds. The sources of funds for the Supplemental Budget No. 1 for FY 2025 in the total amount of Fifteen Million Five Hundred Twenty-Three Thousand Seven Hundred Eight Pesos and 53/100 Centavos (₱ 15,523,708.53) shall be as follows:

FUND SOURCE	AMOUNT
1.0 New Revenue Sources:	
2.0 Actual Collection in Excess of Estimated Income	
3.0 Savings	
Unappropriated Balance December 31, 2024 GF (excess of Supp No.1)	₱ 900,000.00
Unappropriated Balance December 31, 2024 MCH	8,316,332.53
Unappropriated Balance December 31, 2024 MRWS	137,020.72
Unappropriated Balance December 31, 2024 Canigao	5,710,465.00
4.0 Realignment	
5.0 Reversion	
a. SB Resolution No. 25-2025	3,585,000.00
b. SB Resolution No. 26-2025	2,817,794.01
TOTAL ESTIMATED INCOME	₱ 21,466,612.26

Section 3. Use of Funds. The amount of Fifteen Million Five Hundred Twenty-Three Thousand Seven Hundred Eight Pesos and 53/100 Centavos (₱ 15,523,708.53) is hereby appropriated for the Supplemental Budget No. 2 for FY 2025 of the Municipality of Matalom, Leyte, as follows:



 Appropriation Ordinance No. 02, series of 2025
 Page 1 of 4



Republic of the Philippines
 Province of Leyte
 MUNICIPALITY OF MATALOM
 2025

OFFICE OF THE SANGGUNIANG BAYAN

OBJECT OF EXPENDITURE	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
Personal Services				
Salaries Regular	5-01-01-010			703,459.00
Wages				67,980.00
Clothing Allowance	5-01-02-040			7,000.00
Year End Bonus				174,713.00
Retirement & Life Insurance				105,296.60
Terminal Leave Benefits	5-01-04-030			105,600.00
TOTAL PERSONAL SERVICES				1,164,048.60
MAINTENANCE & OTHER OPERATING EXPENDITURES				
Travelling Expense	5-02-01-010			175,000.00
Seminars & Training Expenses	5-02-01-010			600,000.00
Membership, Dues &	5-02-99-060			450,000.00
Office Supplies	5-02-03-010			20,000.00
Other Supplies and materials	5-02-03-990			750,000.00
Printing and Binding	5-02-09-010			40,000.00
Drugs and Medicines	5-02-09-010			150,000.00
Medical, Dental, Laboratory	5-02-03-070			200,000.00
Accountable Forms	5-02-11-020			50,000.00
Other Professional Services	5-02-11-990			3,022,000.00
Janitorial Services	5-02-12-010			542,500.00
General Services	5-02-12-990			304,000.00
Other General Services	5-02-12-990			528,000.00
Security Services	5-02-12-030			37,000.00
Environmental Services	5-02-12-010			69,000.00
Repair & Maint. Of Transpo	5-02-13-060			300,000.00
Repair & Maint. of Office Building	5-02-13-040			520,000.00
Semi-Expendable Furniture &	5-02-03-220			375,000.00
Rent Expense	5-02-99-050			100,000.00
Prizes	5-02-06-020			200,000.00
Other MOOE	5-02-99-990			250,000.00
Total MOOE				8,682,500.00
CAPITAL OUTLAY				
Power Supply System	1-07-03-050			500,000.00
Watercrafts	1-07-06-040			3,000,000.00
Other Structures	1-07-06-990			1,438,391.21
Other Property, Plant & Equipment	1-07-99-990			240,000.00
IT Equipment & Software	1-07-05-030			498,768.72
Total Capital Outlay				5,677,159.93
TOTAL APPROPRIATION				15,523,708.53

Section 4. Separability Clause. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Appropriation Ordinance No. 02, series of 2025

Page 2 of 4



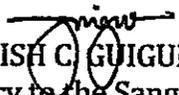
OFFICE OF THE SANGGUNIANG BAYAN

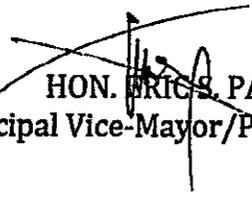
Section 5. Effectivity. This appropriation measure shall take effect upon approval and compliance with the mandatory posting and publication requirement prescribed under R.A. 7160 otherwise known as the Local Government Code of 1991.

ENACTED: This 18th day of August, 2025 at Matalom, Leyte.

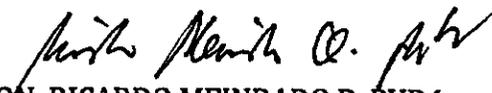
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I HEREBY CERTIFY THAT THIS IS A
TRUE AND ACCURATE COPY OF THE ORDINANCE
DULY ENACTED BY
THE SANGGUNIAN ON AUGUST 18, 2025.


IRISH C. GUIGUE
Secretary to the Sanggunian

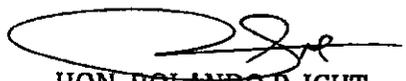

HON. ERIC S. PAJULIO
Municipal Vice-Mayor/Presiding Officer
APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor
Date of Approval: 09-01-2025


HON. RICARDO MEINRADO D. PUDA
SB Member


HON. MARIA PAMELA P. GADO
SB Member


HON. JOSELEO W. DANCES
SB Member


HON. ROLANDO P. IGUT
SB Member


HON. VERONICA T. TAN
SB Member


HON. FAUSTO P. GARIN JR.
SB Member

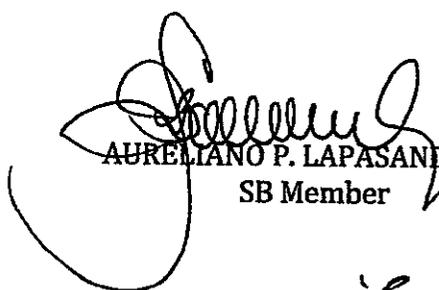


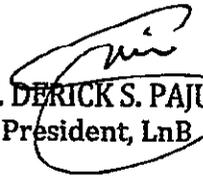
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Province of Leyte
MUNICIPALITY OF MATALOM

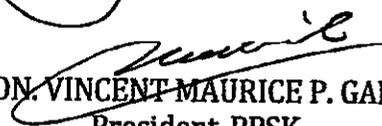


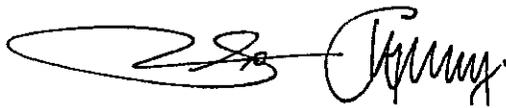
OFFICE OF THE SANGGUNIANG BAYAN


HON. RONALD P. GILO
SB Member


AURELIANO P. LAPASANDA
SB Member


HON. DERICK S. PAJULIO
President, LnB


HON. VINCENT MAURICE P. GARDE
President, PPSK



**STATEMENT OF FUNDING SOURCES
SUPPLEMENTAL BUDGET NO. 02
FISCAL YEAR 2025**

MATALOM, LEYTE
Municipality

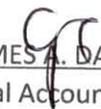
GENERAL FUND
Fund/Special Account

Particulars	Account Classification	Amount
1.0 New Revenue Sources		
2.0 Savings Unappropriated Balance FY 2024		
Special Account General Fund	P	969,394.84
Return of Advances from General Fund (Canigao)	P	2,817,794.01
Return of Advances from General Fund (Matalom Community Hospital)	P	3,585,000.00
Unappropriated Balance		
Canigao Island FY 2024	P	5,682,884.01
MRWS FY 2024	P	137,020.72
MCH FY 2024	P	8,316,332.00
TOTAL ESTIMATED INCOME	P	21,508,425.58

Certified Correct :

August 11, 2024
Date


HERMINIA P. GAO
Municipal Treasurer


CHRISTIAN JAMES A. DATOR, CPA.
Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION
Matalom, Leyte
Province/ Municipality

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office (1).	Particulars/ Purpose (2).	AIP Ref. Code (3).	Object of Expenditures (4).	Account Code (5).	Amount (6).
Mayor,s Office	1.0 Current Operating Expenditures 1.1 Personal Services		1.0 Current Operating Expenditures 1.1 Personal Services		
	Implementation of second tranch Salary Increase Additional for wages Adjustment of year end bonus	1000-000-3-1-01-001.	Salaries Regular Wages Year End Bonus Retirement & Life Insurance Contribution	5-01-01-010 5-01-01-020 5-01-02-140 5-01-03-010	P 69,798.00 27,280.00 22,908.00 13,744.00
	Payment of terminal leave benefits		Terminal Leave Benefits Total Personal Services	5-01-04-030	105,600.00 P 239,330.00
	Additional for Other supplies and materials Additional for Other General Services Janitorial Services Security Services Repair and Maintenance Transfo Equipment Payment of meals and snacks	1000-000-3-1-01-002-004. 1000-000-3-01-001-051. 1000-000-3-1-01-001-051. 1000-000-3-1-01-001-041. 1000-000-3-1-01-001-04'1 1000-000-3-1-01-001-057.	B.) Maintenance and Other Operating Expenditures Other supplies and materials Other General Services Janitorial Services Security Services Repair and Maintenance Transfo Equipment Other Maintenace and Operating Expenditures Total Maint. and Other Operating Expenditures Capital Outlay	5-02-12-990 5-02-12-020 5-02-12-030 5-02-13-060 5-02-99-990	P 200,000.00 440,000.00 257,000.00 37,000.00 300,000.00 200,000.00 P 1,434,000.00
	Procurement of IT Equipment and Software Procurement of Other Property Plant and Equipment	1000-000-3-1-001-105. 1000-000-3-1-001-119.	IT Equipment and Software Other Property Plant and Equipment Total Capital Outlay Sub total Sub total carried forward	1-07-05-030 1-07-99-990	60,000.00 100,000.00 P 160,000.00 P 1,833,330.00 P 1,833,330.00

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office (1.)	Particulars/ Purpose (2.)	AIP Ref. Code (3.)	Object of Expenditures (4.)	Account Code (5.)	Amount (6.)
Mun. Administrator			Sub total brought forward		P <u>1,833,330.00</u>
			1.0 Current Operating Expenditures		
			1.1 Personal Services		
	Implementation of second tranch Salary Increase	3000-000-3-2-01-001-001	Salaries Regular	5-01-01-010	P 17,225.00
	Year End Bonus		Year End Bonus	5-01-02-140	3,445.00
	Retirement & Life Insuarance Contribution		Retirement & Life Insuarance Contribution	5-01-03-010	2,067.00
			Total Personal Services		P <u>22,737.00</u>
			Sub total		P <u>22,737.00</u>
Sangguniang Bayan	Implementation of second tranch Salary Increase	3000-000-3-03-001-006	1.1 Personal Services		
	Year End Bonus		Salaries Regular	5-01-01-010	P 48,647.00
	Retirement & Life Insuarance Contribution		Year End Bonus	5-01-02-140	36,296.00
			Retirement & Life Insuarance Contribution	5-01-03-010	21,777.00
			Total Personal Services		P <u>106,720.00</u>
	Seminars and Training Expenses		B.) Maintenance and Other Operating Expenditures		
	Procurement of customized desk name plate		Seminars and Training Expenses	5-02-01-010	P 600,000.00
	Membership Dues and Contribution		Semi Expendable Furniture & Fixtures	5-02-03-220-	25,000.00
			Membership Dues and Contribution	5-02-99-060	150,000.00
			Total Maintenance and Other Operating Expenditures		P <u>775,000.00</u>
			Sub total		P <u>881,720.00</u>
SB Secretary	Implementation of second tranch Salary Increase	1000-000-3-1-04-001	1.0 Current Operaton Expenditures		
	Year End Bonus		1.1 Personal Services		
	Retirement & Life Insuarance Contribution		Salaries Regular	5-01-01-010	P 19,880.00
			Year End Bonus	5-01-02-140	3,976.00
			Retirement & Life Insuarance Contribution	5-01-03-010	2,385.00
			Total Personal Services		P <u>26,241.00</u>
			Sub total		P <u>26,241.00</u>
			Sub total carried forward		P <u>2,764,028.00</u>

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount
(1).	(2).	(3).	(4).	(5).	(6).
Mun. Treasurer's Office	Implementation of second tranch Salary Increase Wages Year End Bonus Retirement & Life Insuarance Contribution	1000-000-3-1-05-0-01.	Sub total brought forward 1.0 Current Operaton Expenditures 1.1 Personal Services Salaries Regular Wages Year End Bonus Retirement & Life Insuarance Contribution Total Personal Services	5-01-01-010 5-01-01-010 5-01-02-140 5-01-03-010	P <u>2,764,028.00</u> P 34,977.00 13,420.00 7,101.40 4,260.84 P 59,759.24
	Travelling Expenses	1000-000-3-1-05-001-018.	B.) Maintenance and Other Operating Expenditures Travelling Expenses	5-02-01-010	P 30,000.00
	General Services	1000-000-3-1-05-001-038	General Services	5-02-12-990	230,000.00
			Total Maintenance and Other Operating Expenditures		P 260,000.00
			Sub total		P <u>319,759.24</u>
Accounting Office	Implementation of second tranch Salary Increase Wages Year End Bonus Retirement & Life Insuarance Contribution	1000-000-3-1-07-001-001.	1.0 Current Operaton Expenditures 1.1 Personal Services Salaries Regular Wages Year End Bonus Retirement & Life Insuarance Contribution Total Personal Services Sub total	5-01-01-010 5-01-01-010 5-01-02-140 5-01-03-010	P 48,260.00 12,980.00 7,253.00 4,352.00 P 72,845.00 P <u>72,845.00</u>
			Sub total carried forward		P <u>3,156,632.24</u>

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office (1).	Particulars/ Purpose (2).	AIP Ref. Code (3).	Object of Expenditures (4).	Account Code (5).	Amount (6).
			Sub total brought forward		P <u>3,156,632.24</u>
MPDO	Implementation of second tranch Salary Increase Year End Bonus Retirement & Life Insuarance Contribution	1000-000-3-1-09-001-001.	1.0 Current Operaton Expenditures		
			1.1 Personal Services		
			Salaries Regular	5-01-01-010	P 23,190.00
			Year End Bonus	5-01-02-140	4,638.00
			Retirement & Life Insuarance Contribution	5-01-03-010	2,782.00
			Total Personal Services		P <u>30,610.00</u>
			B.) Maintenance and Other Operating Expenditures		
			Other Professional Services	5-02-11-990	P 130,000.00
			General Services	5-02-12-990	16,000.00
			Total Maintenance and Other Operating Expenditures		P <u>146,000.00</u>
MCR	Procurement of Laptop and Desktop	1000-000-3-1-09-001-033	Capital Outlay		
			IT Equipment and Software	1-07-05-030	P 200,000.00
			Total Capital Outlay		P <u>200,000.00</u>
			Sub total		P <u><u>376,610.00</u></u>
MASSO	Implementation of second tranch Salary Increase Year End Bonus Retirement & Life Insuarance Contribution	1000-000-3-1-12-001-	1.0 Current Operaton Expenditures		
			1.1 Personal Services		
			Salaries Regular	5-01-01-010	P 21,110.00
			Year End Bonus	5-01-02-140	4,222.00
			Retirement & Life Insuarance Contribution	5-01-03-010	2,533.00
			Total Personal Services		P <u>27,865.00</u>
Sub total		P <u><u>27,865.00</u></u>			
MASSO	Salaries Regular Year End Bonus Retirement & Life Insuarance Contribution	1000-000-3-1-06-001-	1.0 Current Operaton Expenditures		
			1.1 Personal Services		
			Salaries Regular	5-01-01-010	P 15,432.00
			Year End Bonus	5-01-02-140	4,041.00
			Retirement & Life Insuarance Contribution	5-01-03-010	2,424.60
			Total Personal Services		P 21,897.60
Sub total		P <u>21,897.60</u>			
			Sub toal carried forward		P <u><u>3,583,004.84</u></u>

SUPPLEMENTAL BUDGET NO. 02 CY 2025

(1.)	Particulars/ Purpose (2.)	AIP Ref. Code (3.)	1.0 Current Operaton Expenditures Object of Expenditures (4.)	Account Code (5.)	Amount (6.)	
			Sub total brought forward		P 3,583,004.84	
Budget Office	Implementation of second tranch Salary Increase Year End Bonus Retirement & Life Insuarance Contribution	1000-000-3-1-08-001-001.	1.0 Current Operaton Expenditures			
			1.1 Personal Services			
			Salaries Regular	5-01-01-010	P	28,198.00
			Year End Bonus	5-01-02-140		3,976.00
			Retirement & Life Insuarance Contribution	5-01-03-010		2,859.60
			Total Personal Services		P 35,033.60	
			Sub total		P 35,033.60	
Engineering Office	Other Professional Services	8000-000-3-1-10-001-001	1.0 Current Operaton Expenditures			
			1.1 Personal Services			
			Salaries Regular	5-01-01-010	P	30,195.00
			Year End Bonus	5-01-02-140		5,769.00
			Retirement & Life Insuarance Contribution	5-01-03-010		3,461.00
			Total Personal Services		39,425.00	
			B.) Maintenance and Other Operating Expenditures			
		8000-000-3-1-10-001-015	Other Professional Services	5-02-11-990	P 157,000.00	
			Total Maintenance and Other Operating Expenditures		P 157,000.00	
			Sub total		P 196,425.00	
Mun. Health Office	Implementation of second tranch Salary Increase Year End Bonus Retirement & Life Insuarance Contribution	3000-000-3-3-08-002-012	Personal Services			
			Salaries Regular	5-01-01-010	P	117,664.00
			Year End Bonus	5-01-02-140		25,311.00
			Retirement & Life Insuarance Contribution	5-01-03-010		15,186.00
					Total Personal Services	
	Other Professional Services Travelling Expenses	3000-000-3-3-08-002-012 3000-200-3-3-08-002-032	1.0 Current Operaton Expenditures			
			B.) Maintenance and Other Operating Expenditures			
			Other Professional Services	5-02-01-010	P	720,000.00
			Travelling Expenses	5-02-01-010		115,000.00
					Total Maintenance and Other Operating Expenditures	
			Sub total		P 993,161.00	
			Sub total carried forward		P 4,807,624.44	

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount
(1).	(2).	(3).	(4).	(5).	(6).
Mun. Agriculture			Sub total brought forward	P	<u><u>4,807,624.44</u></u>
	Implementation of second tranch Salary Increase	8000-000-3-2-03-001	1.0 Current Operaton Expenditures		
	Year End Bonus		Personal Services		
	Retirement & Life Insuarance Contribution		Salaries Regular	5-01-01-010	P 43,195.00
			Year End Bonus	5-01-02-140	8,639.00
			Retirement & Life Insuarance Contribution	5-01-03-010	5,183.40
			Total Personal Services		P <u>57,017.40</u>
	General Services		B.) Maintenance and Other Operating Expenditures		
			General Services	5-02-12-990	P 188,000.00
			Total Maintenance and Other Operating Expenditures		P 188,000.00
			Sub total		P <u><u>245,017.40</u></u>
MSWDO			1.0 Current Operaton Expenditures		
	Implementation of second tranch Salary Increase	3000-500-3-2-05-001-001	Personal Services		
	Wages		Salaries Regular	5-01-01-010	P 23,323.00
	Year End Bonus		Wages	5-01-02-020	9,130.00
	Retirement & Life Insuarance Contribution		Year End Bonus	5-01-02-140	4,664.60
			Retirement & Life Insuarance Contribution	5-01-03-010	2,798.76
			Total Personal Services		P <u>39,916.36</u>
			Sub total		P <u><u>39,916.36</u></u>
Tourism Office			1.0 Current Operaton Expenditures		
	Implementation of second tranch Salary Increase	8000-000-3-3-14-001	Personal Services		
	Year End Bonus		Salaries Regular	5-01-01-010	P 9,730.00
	Retirement & Life Insuarance Contribution		Year End Bonus	5-01-02-140	1,946.00
			Retirement & Life Insuarance Contribution	5-01-03-010	1,167.60
			Total Personal Services		P <u>12,843.60</u>
	Other Professional Services	8000-000-3-3-14-001-005	B.) Maintenance and Other Operating Expenditures		
	Other Maintenance and Other Operating Expenditures		Other Professional Services	5-02-01-010	P 26,000.00
			Other Maintenance and Other Operating Expenditures		50,000.00
			Total Maintenance and Other Operating Expenditures		P <u>76,000.00</u>
	Procurement of Transformer, Panel Board & Other Elect	1000-000-3-1-01-001-119.	C.) Capital Outlay		
			Power Supply System	1-07-03-050	P 500,000.00
			Sub total		P <u><u>588,843.60</u></u>
			Sub carried forward		P <u><u>5,681,401.80</u></u>

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount
(1).	(2).	(3).	(4).	(5).	(6).
MENRO	Implementation of second tranch Salary Increase Clothing Allowance Year End Bonus Retirement & Life Insuarance Contribution	8000-000-3-2-04-001-001	Sub total brought forward		P <u>5,681,401.80</u>
			1.0 Current Operaton Expenditures		
			Personal Services		
			Salaries Regular	5-01-01-010	P 7,620.00
			Clothing Allowance	5-01-02-040	7,000.00
			Year End Bonus	5-01-02-140	1,524.00
			Retirement & Life Insuarance Contribution	5-01-03-010	914.40
			Total Personal Services		P <u>17,058.40</u>
			1.0 Current Operaton Expenditures		
			B.) Maintenance and Other Operating Expenditures		
			Travelling Expenses	5-02-01-010	P 20,000.00
			Environmental Services	5-02-12-010	69,000.00
			Janitorial Services	5-02-12-020	106,500.00
			Total Maintenance and Other Operating Expenditures		P <u>195,500.00</u>
			Sub Total		P <u>212,558.40</u>
PESO	Implementation of second tranch Salary Increase - Year End Bonus Retirement & Life Insuarance Contribution	9000-300-3-1-09-001	1.0 Current Operaton Expenditures		
			Personal Services		
			Salaries Regular	5-01-01-010	P 10,700.00
			Year End Bonus	5-01-02-140	2,140.00
			Retirement & Life Insuarance Contribution	5-01-03-010	1,284.00
			Total Personal Services		P <u>14,124.00</u>
			B.) Maintenance and Other Operating Expenditures		
			Other Professional Services	5-02-01-010	P 89,000.00
			Total Maintenance and Other Operating Expenditures		P <u>89,000.00</u>
			Sub total		P <u>103,124.00</u>
			Sub total carried forward		P <u>5,997,084.20</u>

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount
(1.)	(2.)	(3.)	(4.)	(5.)	(6.)
HRMO			Sub total brought forward		P <u>5,997,084.20</u>
	Implementation of second tranch Salary Increase	1000-000-3-3-01-001-001	1.0 Current Operaton Expenditures		
	Year End Bonus		Personal Services		
	Retirement & Life Insuarance Contribution		Salaries Regular	5-01-01-010	P 13,655.00
			Year End Bonus	5-01-02-140	2,731.00
			Retirement & Life Insuarance Contribution	5-01-03-010	1,638.60
			Total Personal Services		P <u>18,024.60</u>
	Travelling Expenses	1000-000-3-3-01-001-036	B.) Maintenance and Other Operating Expenditures		
			Travelling Expenses	5-02-01-010	P 10,000.00
			Printing and Binding		15,000.00
			Total Maintenance and Other Operating Expenditures		P <u>25,000.00</u>
			Sub total		P <u>43,024.60</u>
Canigao Island			1.0 Current Operaton Expenditures		
	Implementation of second tranch Salary Increase	8000-000-3-3-13-001	Personal Services		
	Wages		Salaries Regular	5-01-01-010	P 29,790.00
	Year End Bonus		Wages	5-01-01-010	5,170.00
	Retirement & Life Insuarance Contribution		Year End Bonus	5-01-02-140	5,958.00
			Retirement & Life Insuarance Contribution	5-01-03-010	3,574.80
			Total Personal Services		P <u>44,492.80</u>
	Other Supply	8000-000-3-3-12-001-132	B.) Maintenance and Other Operating Expenditures		
	Semi Expendable Furnitureand Fixture		Other Supply	5-02-03-990	P 500,000.00
	Printing Accountable Forms		Semi Expendable Furnitureand Fixture	5-02-03-220	350,000.00
	Membership Dues and Contribution		Printing Accountable Forms	5-02-99-020	50,000.00
			Membership Dues and Contribution	5-02-99-060	300,000.00
			Total Maintenance and Other Operating Expenditures		P <u>1,200,000.00</u>
	Watercrapts	8000-000-3-3-13-001-132	C. Capital Outlay		
	Improvement of Comfort Rooms	8000-000-3-3-1130001-063	Watercrapts	1-07-06-040	P 3,000,000.00
	Construction of marine sanctuary and watch tower	8000-000-3-3-13-001-062	Other Structures	1-070-04-990	1,000,000.00
			Other Structures	1-070-04-990	438,391.21
			Total . Capital Outlay		P <u>4,438,391.21</u>
			Sub total		P <u>5,682,884.01</u>
			Sub total carried forward		P <u>11,722,992.81</u>

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount
(1).	(2).	(3).	(4).	(5).	(6).
MRWS			Sub total brought forward		P <u>11,722,992.81</u>
	Implementation of second tranch Salary Increase	8000-000-3-3-12-001-00	1.0 Current Operating Expenditures		
	Year End Bonus		Personal Services		
	Retirement & Life Insuarance Contribution		Salaries Regular	5-01-01-010	P 36,555.00
			Year End Bonus	5-01-02-140	7,311.00
			Retirement & Life Insuarance Contribution	5-01-03-010	4,386.00
			Total Personal Services		P <u>48,252.00</u>
	IT Equipment and software	8000-000-3-3-12-001-075	C. Capital Outlay		P
			IT Equipment and software	1-07-05-030	P 88,768.72
			Total Capital Outlay		P <u>88,768.72</u>
LDRRMO			Sub total		P <u>137,020.72</u>
	Implementation of second tranch Salary Increase	3000-000-3-3-001-026	1.0 Current Operating Expenditures		
	Year End Bonus		1.1 Personal Services		
	Retirement & Life Insuarance Contribution		Salaries Regular	5-01-01-010	P 27,065.00
			Year End Bonus	5-01-02-140	5,413.00
			Retirement & Life Insuarance Contribution	5-01-03-010	3,247.00
			Total Personal Services		P <u>35,725.00</u>
	Other General Services	3000-000-3-3-09-026	B.) Maintenance and Other Operating Expenditures		
	Janitorial Services	3000-000-3-3-001-026	Other General Services	5-02-12-990	P 88,000.00
			Janitorial Services	5-02-12-020	150,000.00
			Total Maintenance and Other Operating Expenditures		P <u>238,000.00</u>
			Sub total		P <u>273,725.00</u>
			Sub total carried forward		P <u>12,133,738.53</u>

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount	
(1).	(2).	(3).	(4).	(5).	(6).	
			Sub total brought forward		P <u>12,133,738.53</u>	
Matalom Community Hospital	Implementation of second tranch Salary Increase Year End Bonus Retirement & Life Insuarance Contribution	3000-200-3-3-08-001	1.0 Current Operating Expenditures			
			1.1 Personal Services			
			Salaries Regular	5-01-01-010	P 27,250.00	
				Year End Bonus	5-01-02-140	5,450.00
				Retirement & Life Insuarance Contribution	5-01-03-010	3,270.00
				Total Personal Services		P <u>35,970.00</u>
				B.) Maintenance and Other Operating Expenditures		
				Office supply	5-02-03-010	P 20,000.00
				Drugs and Medicines	5-02-03-070	150,000.00
				Medical Supplies	5-02-03-080	200,000.00
			Other Professional Services	5-02-99-60	1,612,000.00	
			General Services	5-02-12-990	58,000.00	
			Repair & Maint Office Building &Other Structure	5-02-13-040	420,000.00	
			Total Maintenance and Other Operating Expenditures		P <u>2,460,000.00</u>	
			C. Capital Outlay			
			IT Equipment and software	1-07-05-030	P 150,000.00	
			Other Property and Equipment	1-07-99-990	140,000.00	
			Total Capital Outlay		P <u>290,000.00</u>	
			Sub total		P <u>2,785,970.00</u>	
Special Purpose Appropriation MNAO	Printing and Binding	3000-200-3-2-07-001-007	B.) Maintenance and Other Operating Expenditures			
			Printing and Binding	5-02-09-010	P 25,000.00	
			Sub total		P <u>25,000.00</u>	
Physical Fitness and Sports	Additonal for Other Supplies and Mterials	3000-000-3-3-23-001-15	B.) Maintenance and Other Operating Expenditures			
			Other Supplies and Mterials	5-02-03-990	P 50,000.00	
	Additonal for Prizes	3000-000-3-3-00-027	Prizes	5-02-06-020	100,000.00	
	Other Professional Services	3000-000-3-3-23-001-017	Other Professional Services	5-02-11-990	100,000.00	
			Sub total		P <u>250,000.00</u>	
			Sub total carried forward		P <u>15,194,708.53</u>	

SUPPLEMENTAL BUDGET NO. 02 CY 2025

Implementing Office	Particulars/ Purpose	AIP Ref. Code	Object of Expenditures	Account Code	Amount
(1).	(2).	(3).	(4).	(5).	(6).
			Sub total brought forward		P <u><u>15,194,708.53</u></u>
Culture, Arts and Heritage	Prizes for Light a tree , Sing and Dance and Band Com	8000-000-3-3-16-001-0003	B.) Maintenance and Other Operating Expenditures Prizes	5-02-06-020	P 100,000.00
	Rent Expenses for Sound System, Table and Chair	3-16-001-003	Rent Expenses	5-02-99-50	100,000.00
OSCA			Sub total		P <u><u>200,000.00</u></u>
	Janitorial Services	3000-000-3-3-06-001-020	B.) Maintenance and Other Operating Expenditures Janitorial Services	5-02-12-020	P 29,000.00
			Total Maintenance and Other Operating Expenditures		P 29,000.00
			Sub total		P <u><u>29,000.00</u></u>
Market and Slaughter	Improvement of Public Toilet at Public Market	8000-000-3-315-001-019-	B.) Maintenance and Other Operating Expenditures	5-02-13-040	P 100,000.00
			Total Maintenance and Other Operating Expenditures		100,000.00
			Sub total		P <u><u>100,000.00</u></u>
			Total Appropriation		P <u><u>15,523,708.53</u></u>

Approved:


ROMANITO P. PADA
 Municipal Budget Officer


ELVIRSA A. PAJULIO
 Local Chief Executive

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL MAYOR

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
1	1	Municipal Mayor	Elvira A. Pajulio	First Tranche (2nd Class Municipality)		Second Tranche August to December		
				LBC 160	P 709,554.00	LBC 160-165	814,513.00	(9,855.00)
				SG 27	721,134.00	SG 27	606,320.00	
				S 2-3	1,430,688.00	S 3-1	1,420,833.00	
					July to December			
2	2	Private Secretary II	Roque P. Kimpano	LBC 160	399,960.00	LBC 165	228,557.00	(518.00)
				SG 15		SG 15	170,885.00	
				S 3		S 3	399,442.00	
2-A	2-A	Security Officer I	Exequiito P. Padon (Newly Hired)	LBC 160	290,820.00	LBC 165	169,645.00	6,425.00
				SG 11		SG 11	127,600.00	
				S 1		S 1	297,245.00	
4	4	Day Care Worker I	Jhoanna Marie I. Morales	LBC 160	186,204.00	LBC 165	108,619.00	2,980.00
				SG 6		SG 6	80,565.00	
				S 1		S 1	189,184.00	
5	5	Security Guard I	Liberato D. Gerona	LBC 160	143,836.00	LBC 165	91,532.00	2,495.00
				SG 3	13,176.00	SG 3	54,300.00	
				S 2-3	157,012.00	S 2-3	13,675.00	
					December		159,507.00	
				Salaries Sub-Total	P 2,464,684.00	P 2,466,211.00		1,527.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/ Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 2,464,684.00	P 2,466,211.00		1,527.00
	6	<i>Meat Inspector</i> <i>Pursuant to R.A. No. 9296, Otherwise known as "the Meat Inspection Code of the Philippines"</i>	<i>Karl Robert S. Inderio</i>	LBC 160 SG 6 S 3	222,444.00	LBC 165 SG 6 S 3	129,759.00 96,195.00 225,954.00	3,510.00
	7	Market Inspector	VACANT	LBC 160 SG 6 S 1	186,204.00	LBC 165 SG 6 S 1	108,619.00 80,565.00 189,184.00	2,980.00
	8	Administrative Aide I (Utility Worker I)	Archieval V. Lombog	LBC 160 SG 1 S 4	141,396.00	LBC 165 SG 1 S 4	82,481.00 61,170.00 143,651.00	2,255.00
	77	Administrative Aide III (Driver I)	Generoso G. Garong	LBC 160 SG 3 S 6-7	26,964.00 135,860.00 162,824.00	LBC 165 SG 3 S 6-7	26,964.00 67,930.00 70,425.00	2,495.00
					March to December		165,319.00	
	78	Administrative Aide III (Driver I)	Ronald T. Ocon	LBC 160 SG 3 S 6-7	26,964.00 135,860.00 162,824.00	LBC 165 SG 3 S 6-7	26,964.00 67,930.00 70,425.00	2,495.00
					March to December		165,319.00	
				Salaries Sub- Total	P 3,340,376.00	P 3,355,638.00		15,262.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/ Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 3,340,376.00	P 3,355,638.00		15,262.00
	79	Administrative Aide III (Driver I)	Perfecto O.Oja	LBC 160 SG 3 S 6-7	26,964.00 <u>135,860.00</u> 162,824.00	LBC 165 SG 3 S 6-7	26,964.00 <u>67,930.00</u> 70,425.00	2,495.00
				March to December			<u>165,319.00</u>	
							March to December	
80	80	Administrative Aide III (Driver I)	Pedro A. Calingacion	LBC 160 SG 3 S 2-3	13,076.00 <u>144,936.00</u> 158,012.00	LBC 165 SG 3 S 2-3	13,076.00 <u>79,056.00</u> 68,375.00	2,495.00
				February to December			<u>160,507.00</u>	
							February to December	
81	81	Administrative Aide III. (Driver I)	Edwin Q. Toong	LBC 160 SG 3 S 6-7	26,964.00 <u>135,860.00</u> 162,824.00	LBC 165 SG 3 S 6-7	26,964.00 <u>67,930.00</u> 70,425.00	2,495.00
				March to December			<u>165,319.00</u>	
							March to December	
9	9	Administrative Aide I (Utility Worker I)	Luisito P. Paca	LBC 160 SG 1 S 1-2	69,006.00 <u>69,528.00</u> 138,534.00	LBC 165 SG 1 S 1-2	80,507.00 <u>11,588.00</u> 48,152.00	1,713.00
				July to December			<u>140,247.00</u>	
							July to December	
				Salaries Sub-Total	P 3,962,570.00	P 3,987,030.00		24,460.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 3,962,570.00		P 3,987,030.00	
10	10	Administrative Aide I (Utility Worker I)	Robert G. Pusa	LBC 160 SG 1 S 4	141,396.00	LBC 165 SG 1 S 4-1	80,507.00 59,760.00 <u>140,267.00</u>	(1,129.00)
11	11	Administrative Aide I (Utility Worker I)	Ardonico L. Padon (Newly Hired)	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 59,760.00 <u>140,267.00</u>	2,255.00
12	12	Administrative Aide I (Utility Worker I)	Edgar T. Palen	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 89,267.00 <u>169,774.00</u>	31,762.00
13	13	Administrative Aide I (Utility Worker I)	Raymundo P. Satentes, Jr.	LBC 160 SG 1 S 4	141,396.00	LBC 165 SG 1 S 4	82,481.00 61,170.00 <u>143,651.00</u>	2,255.00
14	14	Administrative Aide I (Utility Worker I)	Aurora A. Gura	LBC 160 SG 1 S 8	146,172.00	LBC 165 SG 1 S 8	85,267.00 63,165.00 <u>148,432.00</u>	2,260.00
15	15	Administrative Aide I (Utility Worker I)	VACANT	LBC 160 SG 1 S 6	143,772.00	LBC 165 SG 1 S 6-1	80,507.00 59,760.00 <u>140,267.00</u>	(3,505.00)
				Salaries Sub-Total	P 4,811,330.00		P 4,869,688.00	58,358.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 4,811,330.00		P 4,869,688.00	58,358.00
16	16	Administrative Aide I (Utility Worker I)	Marcial Wirt P. Gono	LBC 160 SG 1 S 3	140,232.00	LBC 165 SG 1 S 3	81,802.00 60,680.00 142,482.00	2,250.00
17	17	Administrative Aide I (Utility Worker I)	VACANT	LBC 160 SG 1 S 3	140,232.00	LBC 165 SG 1 S 3-1	80,507.00 59,760.00 140,267.00	35.00
	103	Administrative Aide I (Utility Worker I)	Marcelo V. Palermo (Newly Hired)	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 59,760.00 140,267.00	2,255.00
	104	Administrative Aide I (Utility Worker I)	Ronaldo G. Salazar	LBC 160 SG 1 S 1-2	69,006.00 69,528.00 138,534.00	LBC 165 SG 1 S 1-2	80,507.00 11,588.00 48,156.00	1,717.00
					July to December		140,251.00	
							July to December	
	105	Administrative Aide I (Utility Worker I)	Lilibeth P. Nerves	LBC 160 SG 1 S 1-2	69,006.00 69,528.00 138,534.00	LBC 165 SG 1 S 1-2	80,507.00 11,588.00 48,156.00	1,717.00
					July to December		140,251.00	
				Salaries Sub-Total	P 5,506,874.00		P 5,573,206.00	66,332.00

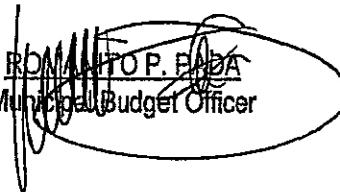
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 5,506,874.00		P 5,573,206.00	66,332.00
	106	Administrative Aide I (Utility Worker I)	Bernardo P. Masangkay	LBC 160 SG 1 S 1-2	69,006.00 69,528.00 138,534.00	LBC 165 SG 1 S 2-1	80,507.00 59,760.00 140,267.00	1,733.00
	107	Administrative Aide I (Utility Worker I)	Vicente P. Garde, Jr.	LBC 160 SG 1 S 1-2	69,006.00 69,528.00 138,534.00	LBC 165 SG 1 S 2-1	80,507.00 59,760.00 140,267.00	1,733.00
				TOTAL	P 5,783,942.00		P 5,853,740.00	69,798.00

Prepared by:


HON. ELVIRA A. PAJULIO
Dept. Head

Reviewed by:


ROMALDO P. BADA
Municipal Budget Officer

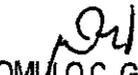
APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

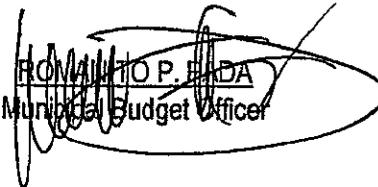
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL ADMINISTRATOR								
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
	102	Municipal Administrator	Romulo C. Gula	First Tranche (2nd Class Municipality)		Second Tranche August to December		
				LBC 160	P 975,816.00	LBC 165	P 569,226.00	17,225.00
				SG 24	January to December	SG 24	423,815.00	
				S 2		S 2	993,041.00	
						January to December		
				TOTAL	P 975,816.00		P 993,041.00	17,225.00

Prepared by:


ROMULO C. GULA
MGDH I (Municipal Administrator)

Reviewed by:


ROMULO P. BADA
Municipal Budget Officer

APPROVED:


HON. EZYRA A. PAJULIO
Municipal Mayor

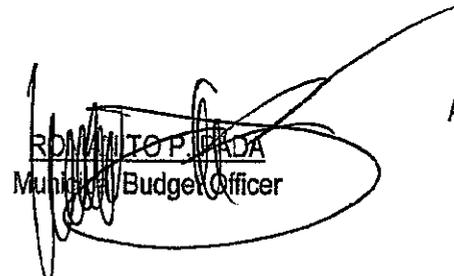
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

HUMAN RESOURCE MANAGEMENT OFFICE								
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
	99	Human Resource Mgmt Officer III	Caridad V. Salado	First Tranche (2nd Class Municipality)		Second Tranche August to December		
				LBC 160 SG 18 S 2-3	P January to December	LBC 165 SG 18 S 2-3	P January to December	9,735.00
					510,780.00	297,955.00 <u>222,560.00</u> 520,515.00		
3	3	Human Resource Mgmt Asst.	Joanna Marie S. Omila	LBC 160 SG 8 S 2	211,344.00	LBC 165 SG 8 S 2	123,284.00 <u>91,980.00</u> 215,264.00	3,920.00
				TOTAL	P 722,124.00	P 735,779.00		13,655.00

Prepared by:


CARIDAD V. SALADO
HRMO III

Reviewed by:


ROLDANDO P. JERDA
Municipal Budget Officer

APPROVED:


HON. ELYRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE SANGGUNIANG BAYAN								
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
18	18	Municipal Vice Mayor	Eric S. Pajulio	LBC 160 SG 25 S 2-3	P 555,684.00 564,756.00 <u>1,120,440.00</u> July to December	LBC 165 SG 25 S 3-1	P 637,889.00 474,840.00 <u>1,112,729.00</u>	(7,711.00)
19	19	Sangguniang Bayan Member	Ricardo Meinrado D. Puda	LBC 160 SG 24 S 2-3	487,908.00 495,876.00 <u>983,784.00</u> July to December	LBC 165 SG 24 S 3-1	560,084.00 417,285.00 <u>977,369.00</u>	(6,415.00)
20	20	Sangguniang Bayan Member	Maria Pamela P. Gado	LBC 160 SG 24 S 1-2	480,072.00 487,908.00 <u>967,980.00</u> July to December	LBC 165 SG 24 S 1-2	480,072.00 81,318.00 <u>423,815.00</u> 985,205.00 July to December	17,225.00
21	21	Sangguniang Bayan Member	Joseleo W. Dances, Sr.	LBC 160 SG 24 S 1-2	480,072.00 487,908.00 <u>967,980.00</u> July to December	LBC 165 SG 24 S 1-2	480,072.00 81,318.00 <u>423,815.00</u> 985,205.00 July to December	17,225.00
22	22	Sangguniang Bayan Member	Rolando P. Igut	LBC 160 SG 24 S 3	991,752.00	LBC 165 SG 24 S 3-1	560,084.00 417,285.00 <u>977,369.00</u>	(14,383.00)
				Salaries Sub-Total	P 5,031,936.00		P 5,037,877.00	5,941.00

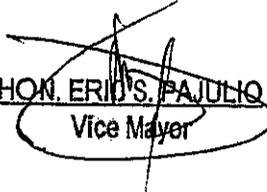
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/ Decrease	
Old	New			SG/Step	Amount	SG/Step	Amount		
1	2			5	6	7	8		9
				First Tranche (2nd Class Municipality)		Second Tranche (August to December)			
			Salaries Sub Total Brought Forward		P	5,031,936.00	P	5,037,877.00	5,941.00
		Sangguniang Bayan Member	Veronica T. Tan	LBC 160 SG 24 S 3	991,752.00	LBC 165 SG 24 S 3-1	560,084.00 417,285.00 <u>977,369.00</u>	(14,383.00)	
		Sangguniang Bayan Member	Fausto P. Garin	LBC 160 SG 24 S 3	991,752.00	LBC 165 SG 24 S 3-1	560,084.00 417,285.00 <u>977,369.00</u>	(14,383.00)	
		Sangguniang Bayan Member	Ronald P. Gilo	LBC 160 SG 24 S 1-2	480,072.00 <u>487,908.00</u> 967,980.00	LBC 165 SG 24 S 1-2	480,072.00 81,318.00 <u>423,815.00</u>	17,225.00	
					July to December		985,205.00		
		Sangguniang Bayan Member	Aureliano P. Lapasanda	LBC 160 SG 24 S 1-2	480,072.00 <u>487,908.00</u> 967,980.00	LBC 165 SG 24 S 1-2	480,072.00 81,318.00 <u>423,815.00</u>	17,225.00	
					July to December		985,205.00		
					July to December		985,205.00		
				Salaries Sub -Total	P	8,951,400.00	P	8,963,025.00	11,625.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 8,951,400.00		P 8,963,025.00	11,625.00
		Sangguniang Bayan Member ABC Presitent	Derick S. Pajulio	LBC 160 SG 24 S 1	960,144.00	LBC 165 SG 24 S 1	560,084.00 417,285.00 <u>977,369.00</u>	17,225.00
		Sangguniang Bayan Member SK Federation President	Vincent Maurice P. Garde	LBC 160 SG 24 S 1	960,144.00	LBC 165 SG 24 S 1	560,084.00 417,285.00 <u>977,369.00</u>	17,225.00
	82	Local Legislative Staff Employee I	VACANT	LBC 160 SG 2 S 2	147,720.00	LBC 165 SG 2 S 2-1	85,512.00 62,930.00 <u>148,442.00</u>	722.00
	83	Local Legislative Staff Employee I	VACANT	LBC 160 SG 2 S 1	146,592.00	LBC 165 SG 2 S 1	85,512.00 62,930.00 <u>148,442.00</u>	1,850.00
TOTAL					P 11,166,000.00		P 11,214,647.00	48,647.00

Prepared by:


HON. ERIQ S. PAJULIO
Vice Mayor

Reviewed by:


ROMALDO P. PAJADA
Municipal Budget Officer

APPROVED:


HON. ERIQ A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease		
Old	New			SG/Step	Amount	SG/Step	Amount			
1	2	3	4	5	6	7	8	9		
29	29	MGDH I (Board Secretary V)	Irish C. Guigue	First Tranche (2nd Class Municipality)		Second Tranche August to December		17,230.00		
				LBC 160	P	1,007,928.00	LBC 165		P	587,958.00
				SG 24			SG 24			437,200.00
				S 4			1,025,158.00			
30	30	Administrative Aide IV (Clerk II)	Grace S. Puda	LBC 160		166,608.00	LBC 165	97,188.00	2,650.00	
				SG 4			SG 4			72,070.00
				S 2			S 2			169,258.00
					P	1,174,536.00	P	1,194,416.00	19,880.00	

Prepared by:

Irish C. Guigue
IRISH C. GUIGUE
MGDH I (Board Secretary V)

Reviewed by:

Romy P. Puda
ROMY P. PUDA
Municipal Budget Officer

APPROVED:

Hon. Elyra A. Pajulio
HON. ELYRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL TREASURER

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
31	31	MGDH I (Municipal Treasurer)	Herminia P. Gay	First Tranche (2nd Class Municipality)		Second Tranche August to December		
				LBC 160	P 162,636.00	LBC 165	P 162,636.00	17,225.00
				SG 24	826,460.00	SG 24	413,230.00	
				S 2-3	989,096.00	S 2-3	430,455.00	
					March to December		1,006,321.00	
							March to December	
33	33	Disbursing Officer II	Haidee G. Wabina	LBC 160	17,932.00	LBC 165	17,932.00	4,025.00
				SG 8	199,034.00	SG 8	108,564.00	
				S 4-5	216,966.00	S 4-5	94,495.00	
					February to December		220,991.00	
							February to December	
34	34	Revenue Collection Clerk II	Arthur B. Gome	LBC 160	131,680.00	LBC 165	115,220.00	3,162.00
				SG 7	66,348.00	SG 7	17,094.00	
				S 1-2	198,028.00	S 1-2	68,876.00	
					September to December		201,190.00	
							September to December	
35	35	Revenue Collection Clerk I	Ronnie Rey P. Inderio	LBC 160	178,200.00	LBC 165	103,950.00	2,815.00
				SG 5		SG 5	77,065.00	
				S 3		S 3	181,015.00	
37	37	Revenue Collection Clerk I	Reynaldo Q. Ballente	LBC 160	176,844.00	LBC 165	103,159.00	2,815.00
				SG 5		SG 5	76,500.00	
				S 2		S 2	179,659.00	
				Salaries Sub-Total	P 1,759,134.00	P	1,789,176.00	30,042.00

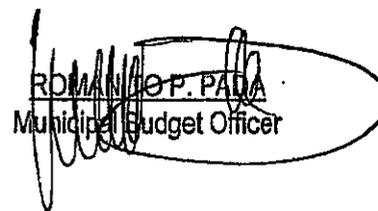
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 1,759,134.00		P 1,789,176.00	30,042.00
38	38	Revenue Collection Clerk I	Catalina S. Oja	LBC 160 SG 5 S 3	178,200.00	LBC 165 SG 5 S 3	103,950.00 77,065.00 181,015.00	2,815.00
40	40	Administrative Aide IV (Accounting Clerk I)	Teolojohn B. Golo	LBC 160 SG 4 S 1-2	137,780.00 27,768.00 165,548.00	LBC 165 SG 4 S 1-2	110,224.00 28,616.00 28,828.00	2,120.00
					November to December		167,668.00 November to December	
TOTAL					P 2,102,882.00		P 2,137,859.00	34,977.00

Prepared by:


MRS. HEMINA P. GAY
MGDH I (Municipal Treasurer)

Reviewed by:


RDMANIO P. PADA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL ACCOUNTANT

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
41	41	MGDH I (Municipal Accountant)	Christian James A. Dator	LBC 160 SG 24 S 4-5	P 839,940.00 <u>170,732.00</u> 1,010,672.00 November to December	LBC 165 SG 24 S 4-5	P 594,951.00 262,320.00 <u>177,622.00</u> 1,034,893.00 November to December	24,221.00
	97	Management & Audit Analyst IV	Antoniette G. Ocba	LBC 160 SG 22 S 3	786,276.00	LBC 165 SG 22 S 3	458,661.00 <u>341,745.00</u> 800,406.00	14,130.00
43	43	Administrative Assistant III (Sr. Bookkeeper)	Jerry G. Pilo	LBC 160 SG 9 S 2-3	152,344.00 <u>76,808.00</u> 229,152.00 September to December	LBC 165 SG 9 S 2-3	133,301.00 19,899.00 <u>80,236.00</u> 233,436.00 September to December	4,284.00
44	44	Administrative Aide VI (Accounting Clerk II)	Leo Arthur G. Salar	LBC 160 SG 6 S 1-2	124,136.00 <u>62,548.00</u> 186,684.00 September to December	LBC 165 SG 6 S 1-2	108,619.00 16,113.00 <u>64,932.00</u> 189,664.00 September to December	2,980.00
Salaries Sub-Total				P	2,212,784.00	P	2,258,399.00	45,615.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 2,212,784.00		P 2,258,399.00	45,615.00
45	45	Administrative Aide IV (ClerkII)	Diomedes P. Odias	LBC 160 SG 4 S 8	174,432.00	LBC 165 SG 4 S 8	101,752.00 75,325.00 <hr/> 177,077.00	2,645.00
				TOTAL	P 2,387,216.00		P 2,435,476.00	48,260.00

Prepared by:


CHRISTIAN JAMES A. DATOR
MGDH I (Municipal Accountant)

Reviewed by:


ROMANITO P. PAIDA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL PLANNING & DEVT								
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
46	46	MGDH I (Municipal Planning & Development Coordinator)	Engr. Gregorio S. Pada	LBC 160 SG 24 S 8	P 1,074,852.00	LBC 165 SG 24 S 8	P 626,997.00 465,080.00 <hr/> 1,092,077.00	17,225.00
47	47	Draftsman I	Glendel S. Gelsano (Newly Hired)	LBC 160 SG 6 S 1	186,204.00	LBC 165 SG 6 S 1	108,619.00 80,565.00 <hr/> 189,184.00	2,980.00
48	48	Draftsman I	Federico P. Odias	LBC 160 SG 6 S 8	196,464.00	LBC 165 SG 6 S 8	114,604.00 84,845.00 <hr/> 199,449.00	2,985.00
				TOTAL	P 1,457,520.00	P	1,480,710.00	23,190.00

Prepared by:

Gregorio S. Pada
ENGR. GREGORIO S. PADA
MGDH I (MPDC)

Reviewed by:

Romanito P. Pada
ROMANITO P. PADA
Municipal Budget Officer

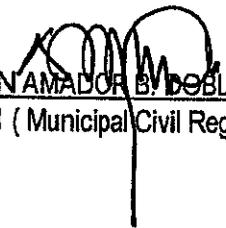
APPROVED:

Elyra A. Pajulio
HON. ELYRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
49	49	MGDH I (Municipal Civil Registrar)	Ben Amador B. Doble	First Tranche (2nd Class Municipality)		Second Tranche August to December		17,225.00
				LBC 160	P	1,074,852.00	LBC 165	
				SG 24			465,080.00	
				S 8			1,092,077.00	
50	50	Assistant Registration Officer	Belinda E. Ebrado (Newly Hired)	LBC 160		LBC 165	122,178.00	3,885.00
				SG 8	209,448.00	SG 8	91,155.00	
				S 1		S 1	213,333.00	
TOTAL				P	1,284,300.00	P	1,305,410.00	21,110.00

Prepared by:


BEN AMADOR B. DOBLE
MGDH I (Municipal Civil Registrar)

Reviewed by:


ROMULO P. PAJULIO
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

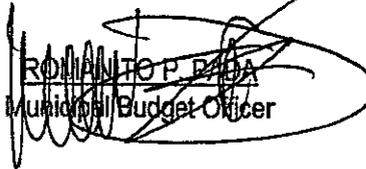
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL ASSESSOR									
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease	
Old	New			SG/Step	Amount	SG/Step	Amount		
1	2	3	4	5	6	7	8	9	
51	51	MGDH (Municipal Assessor I)	Jessa Joyce G. Garde	First Tranche (2nd Class Municipality)		Second Tranche August to December		12,452.00	
				LBC 160	P	487,908.00	LBC 165		P
				SG 24			SG 24	82,646.00	
				S 2-3			S 2-3	344,364.00	
					983,784.00			996,236.00	
					July to December			July to December	
52	52	Assessment Clerk II	Mariecris T. Salar	LBC 160	155,170.00	LBC 165	108,619.00	2,980.00	
				SG 6	31,274.00	SG 6	48,339.00		
				S 1-2	186,444.00	S 1-2	32,466.00		
					November to December		189,424.00	November to December	
				Salaries Sub-Total	P	1,170,228.00	P	1,185,660.00	15,432.00

Prepared by:


MRS. JESSA JOYCE G. GARDE
MGDH I (Municipal Assessor)

Reviewed by:


ROMANTO P. PADA
Municipal Budget Officer

APPROVED:

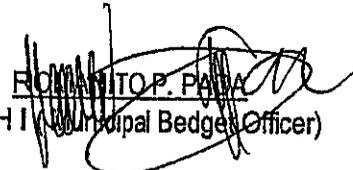

HON. EVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

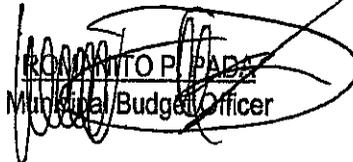
OFFICE OF THE MUNICIPAL BUDGET

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
54	54	MGDH I (Municipal Budget Officer I)	Romanito P. Pada	LBC 160 SG 24 S 8	P 1,074,852.00	LBC 165 SG 24 S 8	P 626,997.00 465,080.00 <u>1,092,077.00</u>	17,225.00
	96	Budget Assistant	Maria Norma S. Suico	LBC 160 SG 8 S 3	213,264.00	LBC 165 SG 8 S 3	128,772.00 92,815.00 <u>221,587.00</u>	8,323.00
55	55	Budget Aide	Mae Faith V. Odias	LBC 160 SG 4 S 1	27,556.00 138,840.00 <u>166,396.00</u>	LBC 165 SG 4 S 1	27,556.00 69,420.00 72,070.00 <u>169,046.00</u>	2,650.00
				TOTAL	P 1,454,512.00		P 1,482,710.00	28,198.00

Prepared by:


ROMANITO P. PADA
MGDH I (Municipal Budget Officer)

Reviewed by:


ROMANITO P. PADA
Municipal Budget Officer

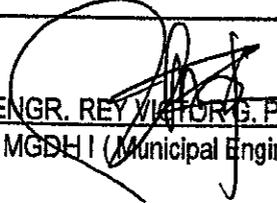
APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

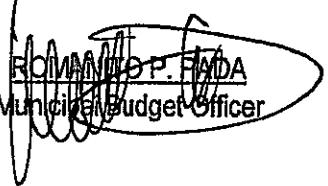
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL ENGINEER								
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
56	56	MGDH I (Municipal Engineer I)	Rey Victor G. Palen	LBC 160 SG 24 S 1	P 960,144.00	LBC 165 SG 24 S 1	P 560,084.00 <u>417,285.00</u> 977,369.00	17,225.00
56-A	56-A	Engineer I	April Mae P. Fiel	LBC 160 SG 12 S 1	313,188.00	LBC 165 SG 12 S 1	182,693.00 <u>137,040.00</u> 319,733.00	6,545.00
57	57	Construction and Maintenance General Foreman	Art Peter G. Colinares (Newly Hired)	LBC 160 SG 11 S 1	290,820.00	LBC 165 SG 11 S 1	169,645.00 <u>127,600.00</u> 297,245.00	6,425.00
				TOTAL	P 1,564,152.00	P	1,594,347.00	30,195.00

Prepared by:


ENGR. REY VICTOR G. PALEN
MGDH I (Municipal Engineer)

Reviewed by:


ROMALDO P. FONDA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVT.								
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
58	58	MGDH I (Municipal Social Welfare and Development)	VACANT	LBC 160 SG 24 S 1	P 960,144.00	LBC 165 SG 24 S 1	P 560,084.00 417,285.00 977,369.00	17,225.00
59	59	Social Welfare Assistrant	Gina U. Salentes	LBC 160 SG 8 S 3-4	159,948.00 53,796.00 213,744.00	LBC 165 SG 8 S 3-4	124,404.00 35,864.00 55,689.00 215,957.00	2,213.00
					October to December		October to December	
60	60	Social Welfare Assistrant	Rosalea D. Gula	LBC 160 SG 8 S 1	209,448.00	LBC 165 SG 8 S 1	122,178.00 91,155.00 213,333.00	3,885.00
				TOTAL	P 1,383,336.00	P	1,406,659.00	23,323.00

Prepared by:


MRS. ANTONIETTE G. OCBA
MAA IV/MSWDO In Charge

Reviewed by:


ROMANTO P. PADA
Municipal Budget Officer

APPROVED:


HON. ELIJAH A. PAJULIO
Municipal Mayor

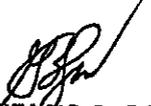
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte**OFFICE OF THE MUNICIPAL AGRICULTURE**

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
61	61	MGDH I (Municipal Agiculturist I)	Bonifacio O. Gono	LBC 160 SG 24 S 1-2	P 560,084.00 406,590.00 <u>966,674.00</u> August to December	LBC 165 SG 24 S 1-2	P 560,084.00 423,815.00 <u>983,899.00</u> August to December	17,225.00
62	62	Agricultural Technologist	Marief Robhee K. Gador	LBC 160 SG 10 S 1-2	145,068.00 104,485.00 <u>249,553.00</u> August to December	LBC 165 SG 10 S 1-2	145,068.00 109,960.00 <u>255,028.00</u> August to December	5,475.00
63	63	Agricultural Technologist	Connei Fair C. Abarre	LBC 160 SG 10 S 3	252,864.00	LBC 165 SG 10 S 3	147,504.00 110,485.00 <u>257,989.00</u>	5,125.00
64	64	Agricultural Technologist	Joann Mae P. Inderio	LBC 160 SG 10 S 4-5	233,728.00 21,425.00 <u>255,153.00</u> December	LBC 165 SG 10 S 4-5	148,736.00 89,092.00 <u>22,450.00</u> 260,278.00 December	5,125.00
65	65	Agricultural Technologist	Charlene G. Ocon	LBC 160 SG 10 S 2	250,764.00	LBC 165 SG 10 S 2	146,279.00 109,610.00 <u>255,889.00</u>	5,125.00
Salaries Sub Total				P	1,975,008.00	P	2,013,083.00	38,075.00

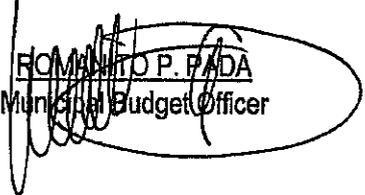
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche August to December		
			Salaries Sub Total Brought Forward		P 1,975,008.00		P 2,013,083.00	38,075.00
66	66	Agricultural Technologist	Emmalyn D. Odias (Newly Hired)	LBC 160 SG 10 S 1	248,688.00	LBC 165 SG 10 S 1	145,068.00 108,740.00 253,808.00	5,120.00
			TOTAL		P 2,223,696.00		P 2,266,891.00	43,195.00

Prepared by:


MR. BONIFACIO O. GONO
MGDH I (Municipal Agriculturist)

Reviewed by:


ROMANITO P. PADA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL HEALTH

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche		Second Tranche August to December		
67	67	MGDH I (Municipal Health Officer I)	Lovely Joyce T. Acasio	LBC 160 SG 24 S 1	P 1,129,584.00	LBC 165 SG 24 S 1	P 658,924.00 490,925.00 <u>1,149,849.00</u>	20,265.00
68	68	Nurse II	Rodeza G. Ocba (Newly Hired)	LBC 160 SG 16 S 1	515,292.00	LBC 165 SG 16 S 1	291,616.00 217,800.00 <u>509,416.00</u>	(5,876.00)
69	69	Nurse II	Rowena O. Compendio	LBC 160 SG 16 S 8	537,432.00	LBC 165 SG 16 S 8	313,502.00 233,650.00 <u>547,152.00</u>	9,720.00
	129	Nurse I (Newly Created Position)	Aiza S. Villafañe	LBC 160 SG 15 S 2	465,720.00	LBC 165 SG 15 S 2	271,670.00 203,020.00 <u>474,690.00</u>	8,970.00
	130	Nurse I (Newly Created Position)	April E. Leyson	LBC 160 SG 15 S 4	475,428.00	LBC 165 SG 15 S 4	277,333.00 207,065.00 <u>484,398.00</u>	8,970.00
	131	Medical Technologist II (Newly Created Position)	Fe D. Gorne	LBC 160 SG 15 S 1	460,956.00	LBC 165 SG 15 S 1	268,891.00 201,040.00 <u>469,931.00</u>	8,975.00
Salaries Sub-Total					P 3,584,412.00		P 3,635,436.00	51,024.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE MUNICIPAL HEALTH

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche		Second Tranche (August to December)		
		Salaries Sub-Total Brought Forward		P	3,584,412.00	P	3,635,436.00	51,024.00
	132	Midwife II (Newly Created Position)	Nonita D. Gorne	LBC 160 SG 11 S 1	P 342,144.00	LBC 165 SG 11 S 1	P 199,584.00 <u>150,120.00</u> 349,704.00	7,560.00
	133	Midwife II (Newly Created Position)	Mario I. Timkang	LBC 160 SG 11 S 1	342,144.00	LBC 165 SG 11 S 1	199,584.00 <u>150,120.00</u> 349,704.00	7,560.00
70	70	Midwife II - BHS Tigbao	Ma. Elra P. Dueñas	LBC 160 SG 11 S 2	345,552.00	LBC 165 SG 11 S 2	201,572.00 <u>151,540.00</u> 353,112.00	7,560.00
71	71	Midwife II - BHS San Salvador	Analiza P. Inderio	LBC 160 SG 11 S 7-8	30,278.00 <u>336,457.00</u> 366,735.00	LBC 165 SG 11 S 7-8	30,278.00 <u>183,522.00</u> 160,495.00 374,295.00	7,560.00
					February to December		February to December	
72	72	Midwife II - BHS Esperanza	Leah A. Espinas	LBC 160 SG 11 S 6	359,688.00	LBC 165 SG 11 S 6	209,818.00 <u>157,430.00</u> 367,248.00	7,560.00
	73	Midwife II - Main Health Center	Ma. Bonita G. Kilario	LBC 160 SG 11 S 8	367,044.00	LBC 165 SG 11 S 8	214,109.00 <u>160,495.00</u> 374,604.00	7,560.00
				Salaries Sub-Total	P 5,707,719.00	P	5,804,103.00	96,384.00

PERSONNEL SCHEDULE FY 2025

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OFFICE OF THE MUNICIPAL HEALTH

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche		Second Tranche (August to December)		
		Salaries Sub Total Brought Forward		P	5,707,719.00	P	5,804,103.00	96,384.00
	74	Midwife II - BHS Cahagnaan	Adelfa P. Yosores	LBV 160 SG 11 S 6	359,688.00	LBC 165 SG 11 S 6	209,818.00 157,430.00 367,248.00	7,560.00
	75	Midwife II - BHS Santa Fe	Elvira I. Paler	LBC 160 SG 11 S 8	367,044.00	LBC 165 SG 11 S 8	214,109.00 160,495.00 374,604.00	7,560.00
76	76	Sanitation Inspector I	Arturo T. Ocon, Jr. (Newly Hired)	LBC 160 SG 6 S 1	219,060.00	LBC 165 SG 6 S 1	127,785.00 94,785.00 222,570.00	3,510.00
	134	Administrative Aide I (Utility Worker I) (Newly Created Position)	Jimbo Paez	LBC 160 SG 11 S 2-3	164,976.00 January to December	LBC 165 SG 11 S 2-3	96,236.00 71,390.00 167,626.00 January to December	2,650.00
TOTAL				P	6,818,487.00	P	6,936,151.00	117,664.00

Prepared by:


DR. LOVELY JOYCE T. ACASIO
MGDH I (Municipal Health Officer)

Reviewed by:


ROMALDO P. PADA
Municipal Budget Officer

APPROVED:

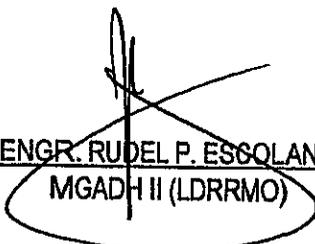

HON. ELVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

OFFICE OF THE LOCAL DISASTER RISK REDUCTION MANAGEMENT

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche (August to December)		
		Municipal Government Assistant Department Head II (Local Disaster Risk Reduction and Management Officer)	Rudel P. Escolano	LBC 160 SG 23 S 1	P 853,320.00	LBC 165 SG 23 S 1	P 497,770.00 <u>371,090.00</u> 868,860.00	15,540.00
		Local Disaster Risk Reduction and Management Officer II	VACANT	LBC 160 SG 15 S 1	391,812.00	LBC 165 SG 15 S 1	228,557.00 <u>170,825.00</u> 399,382.00	7,570.00
		Local Disaster Risk Reduction and Management Assistant	Andres G. Gozo	LBC 160 SG 8 S 3	213,264.00	LBC 165 SG 8 S 3	124,404.00 <u>92,815.00</u> 217,219.00	3,955.00
TOTAL					P 1,458,396.00		P 1,485,461.00	27,065.00

Prepared by:


ENGR. RUDEL P. ESCOLANO
MGADH II (LDRMO)

Reviewed by:


ROMALDO P. PADUA
Municipal Budget Officer

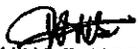
APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

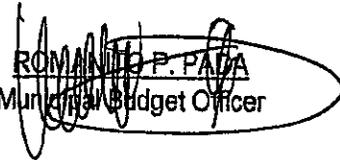
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche (August to December)		
	98	Senior Labor and Employment Officer	Maricor Janina P. Torres	LBC 160 SG 19 S 1	P 549,504.00	LBC 165 SG 19 S 1	P 320,544.00 239,660.00 <hr/> 560,204.00	10,700.00
				P	549,504.00	P	560,204.00	10,700.00

Prepared by:


MARICOR JANINA P. TORRES
Senior Labor and Employment Officer

Reviewed by:


ROMALDO P. PAVA
Municipal Budget Officer

APPROVED:


HON. ELYSSA A. PAJULIO
Municipal Mayor

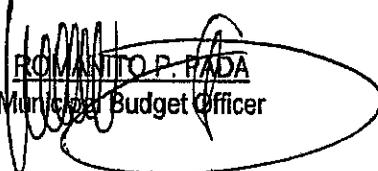
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
	100	Senior Tourism Operations Officer	Leonardo O. Penpeña	First Tranche (2nd Class Municipality)		Second Tranche (August to December)		9,730.00
				LBC 160 SG 18 S 2	P 505,332.00	LBC 165 SG 18 S 2	P 294,777.00 220,285.00 <hr/> 515,062.00	
				TOTAL	P 505,332.00	P 515,062.00	9,730.00	

Prepared by:


LEONARDO O. PENPEÑA
Sr. Tourism Operations Officer

Reviewed by:


ROMANTO P. PADA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULO
Municipal Mayor

P

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE								
Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
	101	Environmental Management Specialist II	Arnold G. Gerona	First Tranche (2nd Class Municipality)		Second Tranche (August to December)		7,620.00
				LBC 160 SG 15 S 2	P 395,868.00	LBC 165 SG 15 S 2	P 230,923.00 172,565.00 <hr/> 403,488.00	
					P 395,868.00		P 403,488.00	

Prepared by:


ARNOLD GERONA
Environmental Management Specialist II

Reviewed by:


ROMUALDO P. PRADA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

MATALOM MUNICIPAL WATERWORKS SYSTEM

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche (August to December)		
	109	Municipal Government Department Head I	Elbert O. Acasio	LBC 160 SG 24 S 1	P 960,144.00	LBC 165 SG 24 S 1	P 560,084.00 417,285.00 <u>977,369.00</u>	17,225.00
	110	Meter Reader I	Celso P. Gerona	LBC 160 SG 4 S 1	165,336.00	LBC 165 SG 4 S 1	96,446.00 71,540.00 <u>167,986.00</u>	2,650.00
	111	Meter Reader I	Pablo P. Gerona	LBC 160 SG 4 S 1	165,336.00	LBC 165 SG 4 S 1	96,446.00 71,540.00 <u>167,986.00</u>	2,650.00
	112	Water Pump Operator	Alfonso P. Ocba	LBC 160 SG 4 S 1	165,336.00	LBC 165 SG 4 S 1	96,446.00 71,405.00 <u>167,851.00</u>	2,515.00
	113	Administrative Aide III (Plumber I)	Jerold P. Gono	LBC 160 SG 3 S 1	155,700.00	LBC 165 SG 3 S 1	90,825.00 67,370.00 <u>158,195.00</u>	2,495.00
	114	Administrative Aide I (Utility Worker I)	Roselito O. Palermo	LBC 160 SG 1 S 2	139,056.00	LBC 165 SG 1 S 2	81,116.00 60,195.00 <u>141,311.00</u>	2,255.00
Salaries Sub-Total					P 1,750,908.00	P	P 1,780,698.00	29,790.00

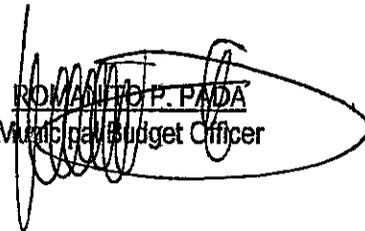
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease			
Old	New			SG/Step	Amount	SG/Step	Amount				
1	2	3	4	5	6	7	8	9			
				First Tranche (2nd Class Municipality)		Second Tranche (August to December)					
				Salaries Sub-Total Brought Forward		P	1,750,908.00		P	1,780,698.00	29,790.00
	115	Administrative Aide I (Utility Worker I)	Julie B. Geli	LBC 160	138,012.00	LBC 165	80,507.00	2,255.00			
				SG 1		SG 1	59,760.00				
				S 1		S 1	140,267.00				
	116	Administrative Aide I (Utility Worker I)	Reynaldo C. Summerfield, Jr.	LBC 160	138,012.00	LBC 165	80,507.00	2,255.00			
				SG 1		SG 1	59,760.00				
				S 1		S 1	140,267.00				
	117	Administrative Aide I (Utility Worker I)	Candelaria G. Gilo	LBC 160	138,012.00	LBC 165	80,507.00	2,255.00			
				SG 1		SG 1	59,760.00				
				S 1		S 1	140,267.00				
				Total	P	2,164,944.00	P	2,201,499.00	36,555.00		

Prepared by:


ENGR. ELBERT O. ACASIO
MGDH (MMWS)

Reviewed by:


ROMANITO P. PADA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche (August to December)		
	118	Tourism Operations Officer I	Lourdesita P. Camblinda	LBC 160 SG 11 S 1	P 290,820.00	LBC 165 SG 11 S 1	P 169,645.00 127,600.00 <u>297,245.00</u>	6,425.00
	119	Administrative Aide III (Clerk)	VACANT	LBC 160 SG 3 S 1	155,700.00	LBC 165 SG 3 S 1	90,825.00 67,370.00 <u>158,195.00</u>	2,495.00
	120	Administrative Aide III (Carpenter I)	Christopher G. Odon	LBC 160 SG 3 S 1	155,700.00	LBC 165 SG 3 S 1	90,825.00 67,370.00 <u>158,195.00</u>	2,495.00
	121	Lifeguard	Oliver G. Papa	LBC 160 SG 3 S 1	155,700.00	LBC 165 SG 3 S 1	90,825.00 67,370.00 <u>158,195.00</u>	2,495.00
	122	Parking Aide I	Jesus D. Pesa	LBC 160 SG 2 S 3	148,848.00	LBC 165 SG 2 S 3	86,828.00 64,370.00 <u>151,198.00</u>	2,350.00
	123	Administrative Aide I (Utility Worker I)	Benita A. Goyo	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 59,760.00 <u>140,267.00</u>	2,255.00
Salaries Sub-Total					P 1,044,780.00		P 1,063,295.00	18,515.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
				First Tranche (2nd Class Municipality)		Second Tranche (August to December)		
		Salaries Sub-Total Brought Forward		P	1,044,780.00	P	1,063,295.00	18,515.00
	124	Administrative Aide I (Utility Worker I)	Dante G. Gato	LBC 160 SG 1 S 1	P 138,012.00	LBC 165 SG 1 S 1	P 80,507.00 <u>59,760.00</u> 140,267.00	2,255.00
	125	Administrative Aide I (Utility Worker I)	Marionito A. Obusa	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 <u>59,760.00</u> 140,267.00	2,255.00
	126	Administrative Aide I (Utility Worker I)	Arvin G. Inderio	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 <u>59,760.00</u> 140,267.00	2,255.00
	127	Administrative Aide I (Utility Worker I)	Jose Joel C. Abrasada	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 <u>59,760.00</u> 140,267.00	2,255.00
	128	Administrative Aide I (Utility Worker I)	Lamberto G. Pagal	LBC 160 SG 1 S 1	138,012.00	LBC 165 SG 1 S 1	80,507.00 <u>59,760.00</u> 140,267.00	2,255.00
				TOTAL	P 1,734,840.00	P	1,764,630.00	29,790.00

Prepared by:

Quamblinda
LOURDESITA P. CAMBLINDA
Tourism Operations Officer I

Reviewed by:

Romanito P. Pajulo
ROMANITO P. PAJULO
Municipal Budget Officer

APPROVED:

Hon. Elvira A. Pajulo
HON. ELVIRA A. PAJULO
Municipal Mayor

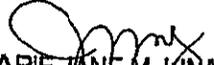
PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease
Old	New			SG/Step	Amount	SG/Step	Amount	
1	2	3	4	5	6	7	8	9
	84	Medical Officer IV	Marie Jane M. Kinazo	LBC 160 SG 23 S 1	P 1,003,908.00	LBC 165 SG 23 S 1	P 585,613.00 <u>436,575.00</u> 1,022,188.00	18,280.00
	85	Medical Officer III	VACANT	LBC 160 SG 21 S 1		LBC 165 SG 21 S 1		
	86	Nurse I	VACANT	LBC 160 SG 15 S 2		LBC 165 SG 15 S 2		
	87	Medical Technologist	VACANT	LBC 160 SG 11 S 8		LBC 165 SG 11 S 8		
	88	Nurse I	April P. Lapasanda	LBC 160 SG 15 S 5	480,360.00	LBC 165 SG 15 S 5	280,210.00 <u>209,120.00</u> 489,330.00	8,970.00
Salaries Sub- Total				P	1,484,268.00	P	1,511,518.00	27,250.00

PERSONNEL SCHEDULE FY 2025
LGU Matalom, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized 2025 Rate/Annum		Budget Year Proposed 2025 Rate/Annum		Increase/Decrease	
Old	New			SG/Step	Amount	SG/Step	Amount		
1	2	3	4	5	6	7	8	9	
	89	Nurse I	VACANT	LBC 160 SG 15 S 1	P 1,484,268.00	LBC 165 SG 15 S 1	P 1,511,518.00	27,250.00	
	90	Nursing Attendant I	VACANT	LBC 160 SG 4 S 1		LBC 165 SG 4 S 1			
	91	Nursing Attendant I	VACANT	LBC 160 SG 4 S 1		LBC 165 SG 4 S 1			
	92	Administrative Aide I (Utility Worker I)	VACANT	LBC 160 SG 1 S 1		LBC 165 SG 1 S 1			
				Salaries Sub Total Brought Forward					
					First Tranche	Second Tranche (August to December)			
					P	P			
				Total	P	P	1,484,268.00	1,511,518.00	27,250.00

Prepared by:


MARIE JANE M. KINAZO
Medical Officer IV

Reviewed by:


ROMELITO P. PADA
Municipal Budget Officer

APPROVED:


HON. ELVIRA A. PAJULIO
Municipal Mayor