

Item No.: 35

Date: 07 2026 APR

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: MAR 31 2026

By: [Signature]

TO : SANGGUINANG PANLALAWIGAN OF LEYTE
Leyte Capitol Building
Palo, Leyte

FROM : BASILIO D. CALDA
Punong Barangay
Brgy. Cabuloran, Dagami, Leyte

SUBJECT : Request for Copy of Case Docket

DATE : March 30, 2026

Good day!

The undersigned is the Appellant in the case filed a Notice of Appeal before this Honorable Body in relation to a Decision dated August 28, 2025 issued by the Sangguniang Bayan of Dagami, Leyte, finding me guilty of Grave Misconduct and Simple Neglect of Duty and suspending me for a period of TWENTY-SIX (26) MONTHS.

When the undersigned was about to file his Appeal Memorandum, he requested the SB Dagami for a complete copy of the dockets of the case but his request was denied. The undersigned then sought the assistance of the DILG but still the SB Dagami made sure that the undersigned will not obtain a copy of the docket of the case.

The undersigned waited that SB Dagami comply with the order/directive of the Sangguniang Panlalawigan of Leyte to forward the case docket to the latter. **Hence, the undersigned now formally request that he be allowed to obtain and photocopy the complete records of the case filed against him** which he is now appealing for him to be able to prepare and file his Appeal Memorandum and the necessary administrative case to be filed before the Office of the Ombudsman against the erring SB officials of Dagami, Leyte.

Thank you for your immediate action on this matter.

Respectfully yours,


BASILIO D. CALDA
Punong Barangay

Brgy. Cabuloran, Dagami, Leyte